

**Commission
Members:**

Joseph Arneson
Darrell
Baggenstoss
Nick Boulton
Daryl Brown
David - Todd
Dahlstrom
Gregory Hoag
Michelle Lenhart
Lindsay Matts-
Benson
Leah Ybarra



Parks and Recreation

Commission Agenda

Tuesday, February 7

6:30 PM

www.cityofroseville.com/attendmeeting

*Commissioner Hoag will be participating
remotely at 2802 Aglen St., Roseville MN
55113*

Address:

2660 Civic Center
Dr.
Roseville, MN
55113

Phone:

651 - 792 - 7000

Website:

cityofroseville.com/
parks

1. Introductions
2. Public Comment Invited
3. Approval Of The January 3, 2023 Meeting Minutes

Documents:

[JAN 3 MINUTES PACKET.PDF](#)

4. Review Possible Art Piece Donation For The Harriet Alexander Nature Center

Documents:

[HANC ART PROJECT AND ATTACHMENTS.PDF](#)

5. Debrief Regarding Joint Meeting With City Council

Documents:

[2023, FEB 7 - ITEM 5 JOINT MEETING DEBRIEF.PDF](#)

6. Staff Report

Documents:

[STAFF REPORT.PDF](#)

- 6.A. Departmental Updates
- 6.B. Other New Or Relevant Communication And Update Items
7. Other
8. Adjournment

Roseville Parks and Recreation Commission

Agenda Item

Date: February 7, 2023

Item No: 3

Item Description: Approval of Minutes of the January 3 Meeting

Background:

Enclosed is a draft of the minutes of January 3, 2023. Please be prepared to approve or amend.

Requested Commission Action:

Approve/amend meeting minutes of January 3, 2023.

Attachments:

- A. Meeting Minutes, January 3, 2023

**ROSEVILLE PARKS AND RECREATION COMMISSION
MEETING MINUTES FOR
JANUARY 3, 2023 6:30 p.m.**

PRESENT: Arneson, Baggenstoss, Boulton, Brown, Dahlstrom, Lenhart, Matts-Benson, Ybarra
ABSENT: Hoag
STAFF: Johnson

1) INTRODUCTIONS

2) ROLL CALL/PUBLIC COMMENT

Roll Call Commissioners: Arneson, Baggenstoss, Boulton, Brown, Dahlstrom, Lenhart, Matts-Benson, Ybarra.

Chair Dahlstrom called for public comment by members of the audience. No audience members were present.

3) APPROVAL OF MINUTES – DECEMBER 6, 2022 MEETING

Commissioner Brown moved to approve the minutes. Commissioner Matts-Benson seconded.

Roll Call

Ayes: Arneson, Baggenstoss, Brown, Dahlstrom, Matts-Benson, Ybarra.

Nays: None.

Abstain: Boulton, Lenhart.

4) PARKS AND RECREATION SCHOLARSHIP PROGRAM REVIEW

Staff introduced the Parks and Recreation Scholarship Program with a brief history of the program that dates back over 30 years.

- Fee Assistance Program – Criteria
 - Individuals who live in Roseville and experience a financial need.
 - \$100 per year, which can cover up to 80% of program costs.
 - Youth (under 18) who qualify for free or reduced lunch in school. *Updated in 2022*
 - Adults who can prove an approval explanation of financial need. *Updated in 2022*
 - Can be applied to all programs except adult athletics. *Updated in 2022*
- Fee Assistance Program – Purpose
 - To make recreational programs and facilities available and affordable to all residents.

- Ensure that participants in Parks and Recreation programs and facilities reflect the Roseville Community.
- Funded through donations to the recreation fund. Beginning in 2022, levy funds were allocated, if needed.
- 2022 was used as a year to evaluate and make adjustments.
- Fee Assistance Program – New Marketing
 - Expanded marketing of the Fee Assistance Program via:
 - Website
 - Central Park and City Hall Signs
 - Social Media
 - Brochure Content
- Fee Assistance Program – Expanded Criteria
 - Expanded to include adults.
 - Applicable to contract and in-house programs.
 - Defined financial need to those who qualify for free or reduced lunch.
 - Applied to all programs except adult athletics (team sports).
- Fee Assistance Program – Data
 - 2022 was the largest use of Fee Assistance Program funds since 2019 (pre-pandemic).

Commissioner Bolton asked if unused funds roll over to the next year. Staff relayed that any donations would roll over and remain in the account.

Commissioner Baggenstoss asked about the discrepancy between the awarded and used amounts. Staff responded that many participants were awarded the \$100 amount but did not participate in enough programs throughout the year to use the full \$100 amount. There were a few people who were awarded the fee assistance but did not use any of the \$100. Staff acknowledged that those scenarios present an opportunity to understand what barriers were in place that caused the funds to not be utilized.

The Commission discussed the award amount and ways to assess if it is sufficient. They also discussed the sports equipment needs of activity participants and suggested the potential idea of donating equipment.

- More than 50% of people who participated in the Fee Assistance Program reported that they were a person of color.

Commissioners requested racial demographic information of Roseville. Staff agreed to send out statistical information to the Commission.

- Fee Assistance Program – 2022 Takeaways
 - Roseville has an estimated 2,500 residents below the poverty line and 8,000 low income.
 - The scholarship program is likely an effective tool to ensure that traditionally underrepresented individuals are represented in our programs.
 - Still heavily skewed toward children.
 - More than half of the people who used scholarship dollars used all \$100.

Commissioner Matts-Benson suggested adding an opportunity for people to donate to the scholarship fund when they register for Parks and Recreation activities.

Commissioner Baggenstoss suggested that putting a cap on the scholarship dollar award amount may be an impediment to potential participants.

Commissioner Lenhart asked about collecting racial information from all activity registrants. Staff relayed that there are potential privacy issues with collecting this information. In addition, the current registration database is not able to collect this information.

Commissioner Arneson suggested having a two-tier scholarship amount for individuals who would like to participate in more expensive activities.

5) **PREPARE FOR JOINT MEETING WITH CITY COUNCIL**

The Commission and staff reviewed the draft Request for Council Action (RCA) for the joint meeting with the City Council.

Commissioner Lenhart suggested adding to the RCA bullet titled “Ultimately, the name Keya was supported by the Commission for several reasons” to include that the name Keya was suggested by a resident who lives near the park to honor the Dakota people and as turtles are sometimes seen in the park.

Commissioner Matts-Benson asked who would write the land acknowledgment. Staff relayed that staff members and potentially Commissioners outside of Parks and Recreation would write the land acknowledgement.

Chair Dahlstrom suggested adding the potential loss of Veterans Park as a discussion item to address with the City Council.

Commissioner Lenhart volunteered to discuss the renaming of Pocahontas Park with the City Council. Commissioner Matts-Benson agreed to be the overall presenter for the meeting with the City Council.

The Commission talked over potential Veterans Park discussion points to address with the City Council.

6) **STAFF REPORT**

a) **DEPARTMENTAL UPDATES**

b) **OTHER NEW OR RELEVANT COMMUNICATION AND UPDATE ITEMS**

- The City Council passed the city budget. Parks and Recreation impact includes:
 - Seasonal staff wage adjusted to a starting pay of \$14.00/hour.
 - Special needs assistance program, Reach for Resources, was added as a budget item.
- The Midland Legacy parcel has been purchased by the city. Plans for the new park will begin in 2023.
- The Accelerated Emerald Ash Borer (EAB) program is still underway with tree removals.
- New Year's Eve on Ice had more than 2,000 attendees.
- There will be a Natural Resource Event in Central Park on Martin Luther King Day.
- David Peters has started with Roseville Parks and Recreation as the Recreation Supervisor – Adult Sports.
- Kim Heikkila has started with Roseville Parks and Recreation as a Customer Service Representative.
- Debbie Cash, Recreation Supervisor and Naturalist, will be retiring on February 2.

7) **OTHER**

Commissioner Lenhart asked about the holiday lights around the OVAL. Staff relayed that the lights were privately funded and due to the cost it was not feasible any longer. There is a potential that they may be added again in the future.

Commissioner Arneson added that Ethics Training will take place in April.

Meeting adjourned at 7:57 p.m.

Respectfully Submitted,
Danielle Christensen, Department Assistant

Roseville Parks and Recreation Commission

Agenda Item

Date: February 7, 2023

Item No: 4

Item Description: Review Possible Donation of Art Piece for the Harriet Alexander Nature Center

Background:

The city has been contacted by a perspective donor who is interested in making a substantial contribution for an art piece to the Harriet Alexander Nature Center. Specifically, the donor is interested in contributing an art piece that highlights the Nature Center and draws more people into the facility. The donor is interested in commissioning a piece by Lori Greene, a mosaic artist who identifies as a community and public artist. Lori has completed several successful pieces in Roseville including work with Arts Roseville, the Roseville Library and Roseville Area Schools.

As a multiracial (African American, Native American - Mississippi band of Choctaw, and Caucasian) woman, Lori brings a unique voice and perspective to public art that has not always been represented. She has a strong focus on public engagement and community involvement in her projects. Lori will attend the meeting to discuss a general concept for the piece.

In addition to the proposed piece, the city has received another donation related to additional signage for the Harriet Alexander Nature Center. Staff will share some generally discussed concepts and possible steps that can be taken related to the signage (and how the two projects interrelate).

Requested Commission Action:

Receive presentation from Ms. Greene. Provide feedback to staff regarding the project. Consider a recommendation on whether staff should move forward with the project.

Attachments:

- A. Lori Greene Profile
- B. Preliminary Signage Concepts for Harriet Alexander Nature Center



MEET THE ARTIST

Lori Greene

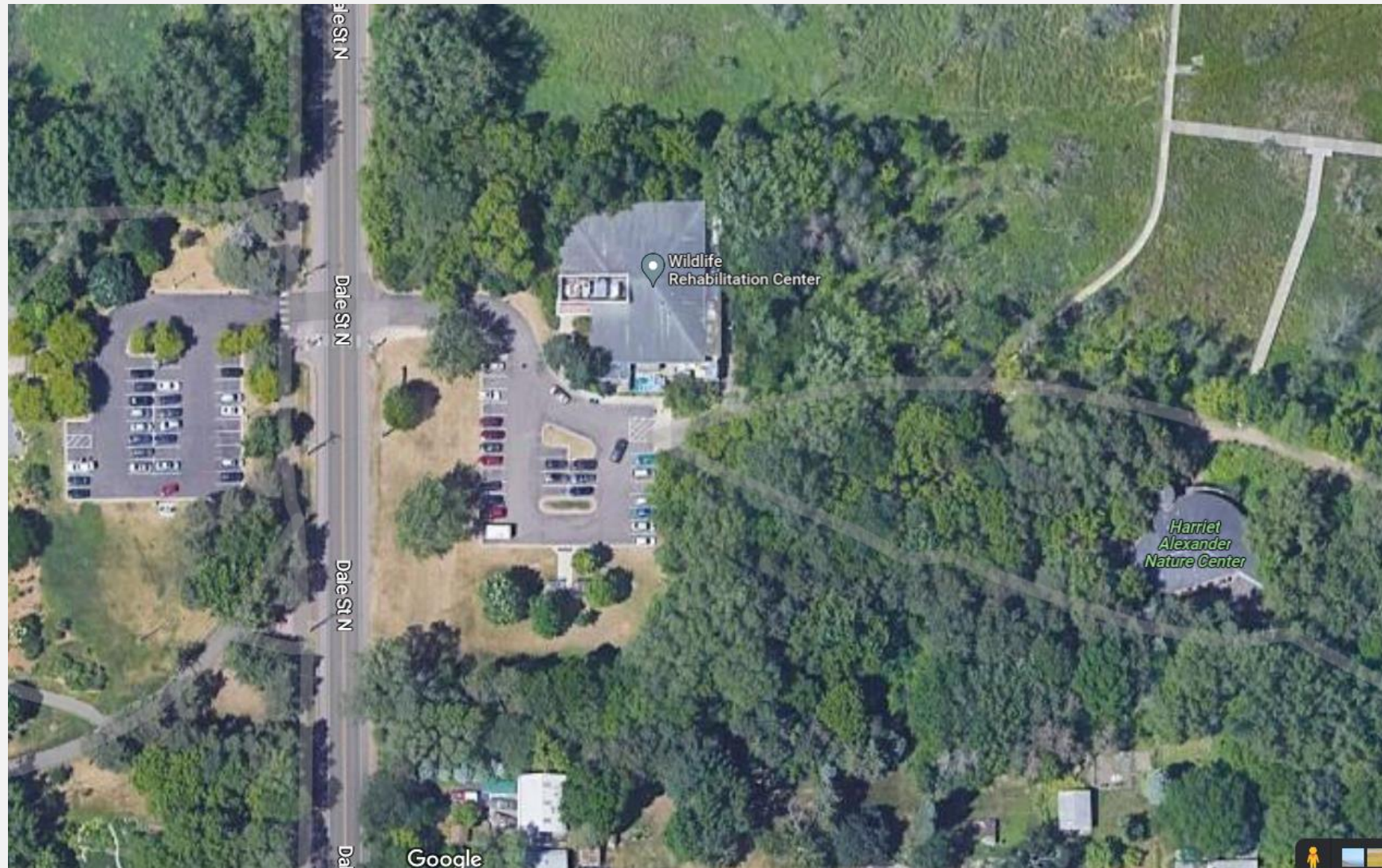
Mosaic artist and sculptor, Lori Greene, identifies as a community and public artist. She works with and for the community, and has over twenty years of experience making outdoor public art mosaics. Lori is well-known for creating pieces about healing and recovering from trauma. She believes the process of making art is healing, and she believes there is power in working together to create a work of art and see it through to the finished piece. She works with intention, with an open heart, and with love. Her process involves listening, feeling, researching, and of course the building of the mosaic. It is a long process, but it is a labor of love.

As a multiracial (African American, Native American- Mississippi band of Choctaw, and Caucasian) woman, Lori brings a unique voice and perspective to public art that has not always been represented. Her identity as a woman of color is very visible in her work, as demonstrated through the narratives of her pieces and the people who are represented in them. Lori's work is bold, colorful, and unapologetic. Patterns, symbols, and motifs reflecting her intersecting cultural identities interweave themselves throughout her works like a visual language. Within them lies stories of survival, interconnection, resilience, and a deep connection to the ancestors. Through Lori's artistic process she works to honor the legacies of BIPOC people and decolonize our relationship to mother nature. Made with love, her works serve as prayers for a future of justice, perseverance, and intergenerational healing.

HANC Preliminary Signage Concepts



Overhead View



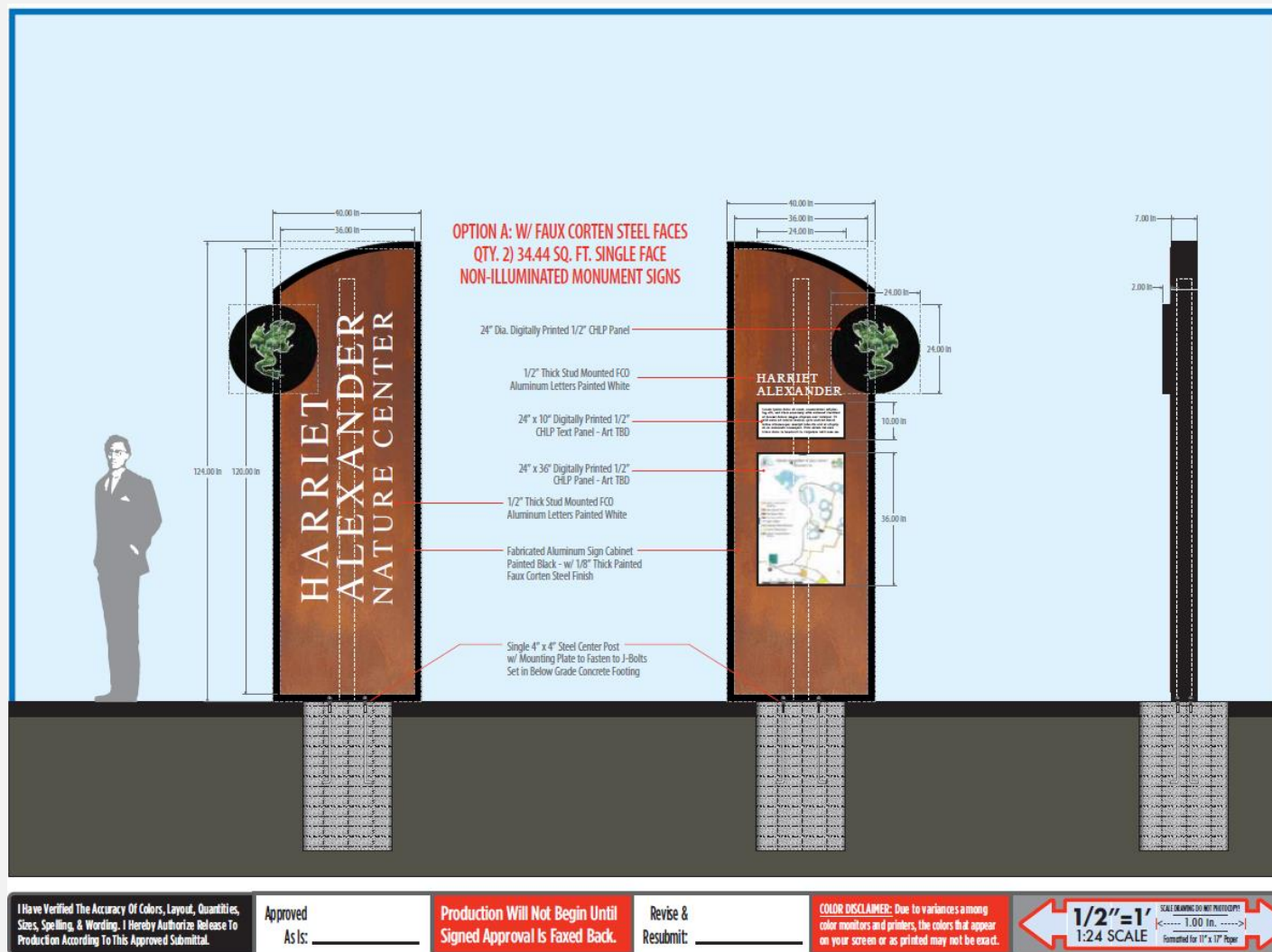
From Dale St.



From Dale St.



One Concept



Second Concept

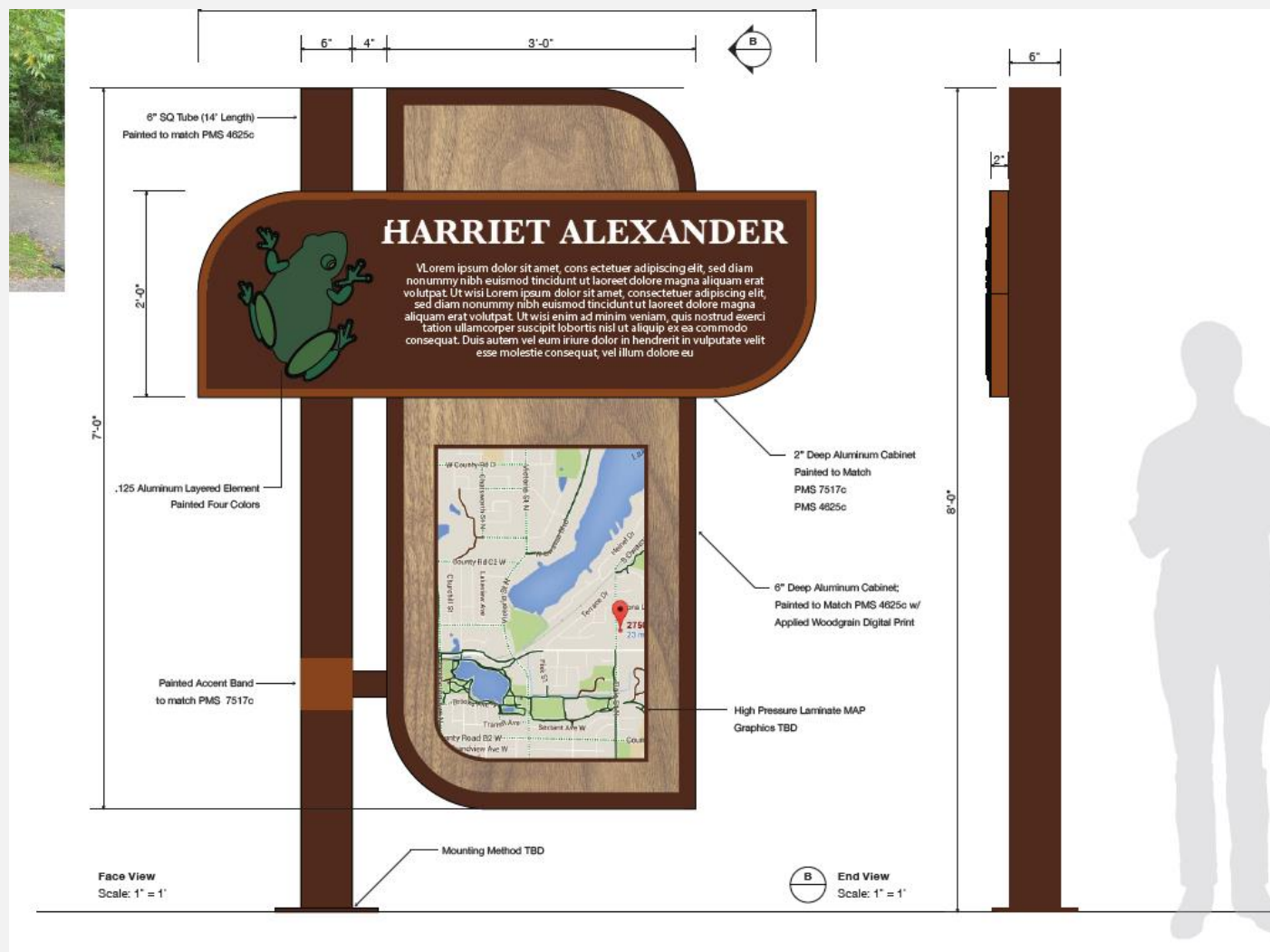


Monument Render A
Scale: NTS



Monument Render B
Scale: NTS

Second Concept



Technical drawing of a wooden sign for Harriet Alexander Nature Center. The sign features a green frog illustration on a wood-grain background. The sign is mounted on a post and includes a dark brown banner with the text "HARRIET ALEXANDER NATURE CENTER".

Dimensions and Specifications:

- Overall width: 6'-0"
- Overall height: 7'-0"
- Top section width: 3'-0"
- Post diameter: 6" SQ Tube (14' Length) Painted to match PMS 4625c
- Accent band: Painted Accent Band to match PMS 7517c
- Material: 6" Deep Aluminum Cabinet; Painted to Match PMS 4625c w/ Applied Woodgrain Digital Print
- Layered Element: .125 Aluminum Layered Element Painted Four Colors
- Bottom section width: 2'-0"
- Bottom section height: 2'-0"
- Post section height: 8'-0"
- Post section width: 2"
- Material: 2" Deep Aluminum Cabinet Painted to Match PMS 7517c PMS 4625c
- Mounting Method TBD

Face View
Scale: 1" = 1'

End View
Scale: 1" = 1'

Roseville Parks and Recreation Commission

Agenda Item

Date: February 7, 2023

Item No: 4

Item Description: Review Possible Donation of Art Piece for the Harriet Alexander Nature Center

Background:

On January 30, 2023 the Parks and Recreation Commission met with the City Council to discuss their work from 2022, their name recommendation for Pocahontas Park and some priorities for 2023. As part of the meeting, the Council passed a motion to change the name of Pocahontas Park to Keya Park, develop a land acknowledgment and implement educational elements in the park. At the time of packet publication, minutes are not available. If minutes from the joint meeting are available prior to the Commission meeting, they will be emailed to the Commission and attached as a bench handout.

Requested Commission Action:

Discuss the joint meeting and any possible next steps related to items that were discussed at the meeting.

Adult Trips

ROSEVILLE PARKS AND RECREATION

SINNERS AND SAINTS

Thursday, February 16

We will start our day at the Landmark Center in St. Paul and meet our costumed Gangster Tour Guide for a 90-minute tour. Imagine that you're living in St. Paul's tumultuous era of prohibition and gangsters. Your Gangster Guide will enhance the experience as they adopt the personae of the infamous gangsters who resided in St. Paul during the 1930s and whose path took them (perhaps unwillingly) into the Federal Court House (now Landmark Center). Guides tell of their "lives as gangsters" and how the criminal justice system functioned during that era. Told with humor, accuracy and liveliness, this tour educates about the life and times of people like "Ma" Barker, Alvin "Creepy" Karpis, John Dillinger and his moll Evelyn Freschette, and more. Many of them were held in the third floor Detention Room, they were tried in Courtroom 317, or faced down J. Edgar Hoover's G-men on the front steps.

Our next stop is a guided tour of the St. Paul Cathedral. The Cathedral is recognized as a historical landmark. The prominent building sits on Cathedral Hill overlooking downtown St. Paul and features a distinctive copper-clad dome. It is the third largest completed church in the United States, and the fourth tallest. It is dedicated to Paul the Apostle, who is also the namesake of the City of St. Paul. The current building opened in 1915 as the fourth cathedral of the archdiocese to bear this name. The interior is illuminated by twenty-four stained glass windows featuring angelic choirs. The building was added to the National Register of Historic Places in 1974. After the tour, we can visit the space at own pace, and stop by gift Kiosks to purchase a memento of your visit.

Lunch at Keys Cafe. Trip includes moderate walking.

IVES AUDITORIUM - MEMPHIS AND THE MEANTIMES

Wednesday, March 22

Join us to see MEMPHIS AND THE MEANTIMES at Ives Auditorium! This band is a celebration of the music that changed the world from Sun Records and the Grand Ole Opry. Featuring songs from Cash, Haggard, Lewis, Orbison, Elvis and many others, MEMPHIS AND THE MEANTIMES have been thrilling audiences for years by providing them with an 8-piece powerful presentation. Featuring the talents of Dan Neale, Lisi Wright, Ben Kaplan, Peter Guertin, John Wright and vocals by Cate Fierro, Shalo Lee, Mick Sterling and from time to time very special guest vocalists, MEMPHIS AND THE MEANTIMES is a joyful noise celebrating the best of American popular music. Participants will also have the opportunity to visit the Masonic Museum and Library on the second floor prior to the show.

Lunch served buffet style at Ives Auditorium.

WINONA DAY TRIP

Tuesday, April 25

Hop on board for an exciting day trip to scenic Winona! During our visit a local Winona County Historical Society guide will give us a look at Winona from all angles. Our guide will take us to the city's hot spots, get a view of the river valley from atop the bluffs, tour museums and much more.

Lunch served buffet style at the River City Grill. Light walking involved.



cityofroseville.com/parks



651-792-7006



2660 Civic Center Drive, Roseville



ROSEVILLE PARKS AND RECREATION

SWEETHEART DANCE

FRIDAY, FEBRUARY 24

The Sweetheart Dance guarantees a very special evening for every participant and the role model in their life. This memorable night will be full of dancing, crafts, and treats to enjoy. Following the dance you can join open skating at the OVAL at a discounted rate.

Pre-registration required. Walk-ins will not be accepted.



651-792-7006 | cityofroseville.com/parks
2660 Civic Center Drive, Roseville



ROSEVILLE PARKS AND RECREATION

Arts @ the Oval

Annual Festival of Fine Arts & Fine Crafts

MARCH 26, 2022

10 AM - 4 PM

ROSEVILLE SKATING CENTER

Free and open to the public

2661 Civic Center Drive | Roseville, MN 55113

651-792-7006 | www.cityofroseville.com/parks



ROSEVILLE PARKS & RECREATION
2660 CIVIC CENTER DRIVE
ROSEVILLE, MN 55113

2022 FEATURED ARTISTS

- Artistry in Wood
- Cheryl's Art Photography
- Collette Design Co.
- Dad and Kiddo Pottery
- Dan Voltz Art
- Dragonflies and Cards
- Fresh & Alive Fine Art
- Hamre Wood Art
- Just Turned
- Kaity Klothes
- Katie's Creation Station
- Linda Mueller
- Linda Snouffer, Botanical Printmaker
- Longshadow Woodworks
- Marnie's Doghouse Cross Stitch
- Maya Tuff Studios
- Michael Egan Sole Proprietor
- Native Spirit
- Pine Tree Pottery
- Pleasant Street Pottery
- Pots and Whatnots
- RedHawk Designs
- S Lenz - Ceramics
- S Lenz - Metal Sculpture
- Sometimes We Design
- The Little Red Trunk
- Very Bad Goods

2023 Oasis Park Community Gardens

Roseville has 120 community garden plots available at Oasis Park.
Maximum of one double plot per household.

15' x 20' (single plot): Reg \$24, RV Res \$22
15' x 40' (double plot): Reg \$39, RV Res \$35



Garden Plot Maps



	path		path		path		path												
	1	2		3	4	5		6	7	8	9	10		11	12	13		14	15
	16	17		18	19	20		21	22	23	24	25		26	27	28		29	30
path																			
	31	32		33	34	35		36	37	38	39	40		41	42	43		44	45
	46	47		48	49	50		51	52	53	54	55		56	57	58		59	60
path																			
	61	62		63	64	65		66	67	68	69	70		71	72	73		74	75
	76	77		78	79	80		81	82	83	84	85		86	87	88		89	90
path																			
	91	92		93	94	95		96	97	98	99	100		101	102	103		104	105
	106	107		108	109	110		111	112	113	114	115		116	117	118		119	120
	W			W				W						W				W	

GUIDELINES TO ROSEVILLE'S COMMUNITY GARDENS AT OASIS PARK

Roseville Parks and Recreation provides the Oasis Park Community Gardens for the pleasure of the gardening public. Plots are reserved first for returning Roseville residents, after whom all remaining garden plots will be available to any adult, resident or non-resident, on a first come, first served basis.

To ensure a quality experience for all, the following guidelines have been established:

- 1) The gardening season runs from approximately May 1st – October 31st. **The exact opening dates and tilling schedule depend upon weather conditions.**
- 2) Plots are available in two sizes: single plot is 15' x 20', and a double plot is 15' x 40'. Plots will be marked prior to the start of the gardening season. Maximum of one double plot per household, please.
- 3) Keep your plot as weed free as possible, utilizing cultivation and mulching methods. **This includes the borders of your plot!** A supply of compost will be provided by the city, for use in the gardens. Use of human waste, chemical herbicides and pesticides is strictly prohibited. **Planting on the compost piles is also completely prohibited!**
- 4) Growing illegal plant materials, or produce intended for sale, is NOT permitted.
- 5) Please use designated walkways to access plots. Walkways may be mulched with grass, leaves, straw..
- 6) Non-organic waste (cans, bottles and plastic containers) should be placed in the trash barrels provided. Organic waste and rocks should be placed in the designated area.
- 7) Four watering stations are provided. Please limit watering to one hour, per plot, per day. **Do not** leave plots unattended while watering.
- 8) All produce, plant materials, weeds, stakes, wires, etc. must be removed by November 1st to allow for fall cultivation. Any materials left after November 1st will be removed by City staff and disposed of. Water is shut off approximately Oct 15th weather dependent.
- 9) Cars must be kept on the paved parking area. Pets must be leashed at all times, as in all other city parks.
- 10) The city assumes no responsibility for personal injury, vandalism or loss of produce from the gardens
- 11) Please be courteous and helpful to your fellow gardeners.
- 12) If you decide you cannot use your produce, please contact the Community Gardens Coordinator and we will attempt to make arrangements for it (i.e., food shelf).
- 13) If you decide you will not be planting, or are unable to continue with your plot, please call the Community Gardens Coordinator to let us know. Garden plots that are not planted by June 1st each year will be considered forfeited, and will be made available to another gardener. Any exceptions to this rule must be approved by the Community Gardens Coordinator.
- 14) Failure to comply with these guidelines will result in the forfeiture of the garden plot, and the inability to reserve future garden plots.

If you have any questions regarding these guidelines, please contact, Community Gardens Coordinator at 651-792-7163. Messages can be left at that number after regular business hours.