



**Regular City Council Meeting Minutes  
City Hall Council Chambers, 2660 Civic Center Drive  
Monday, March 13, 2023**

**1. Roll Call**

Mayor Roe called the meeting to order at approximately 7:00 p.m. Voting and Seating Order: Groff, Strahan, Etten, Schroeder, and Roe. City Manager Patrick Trudgeon and City Attorney Rachel Tierney were also present.

**2. Pledge of Allegiance**

**3. Approve Agenda**

City Manager Trudgeon requested an additional item to the agenda. Item 7d "Letter of Support on Behalf of Every Meal" for funding from the State for a new food distribution facility.

Schroeder moved, Strahan seconded, approval of the agenda as amended.

**Roll Call**

**Ayes:** Groff, Strahan, Etten, Schroeder, and Roe.

**Nays:** None.

**4. Public Comment**

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one appeared to speak.

**5. Recognitions, Donations, and Communications**

**6. Items Removed from Consent Agenda**

**7. Business Items**

**a. Receive the 2022 Cash Reserve Fund Report and Consider Transfers**

Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 13, 2023.

Councilmember Schroeder wanted to make the point that the negative interest revenue of \$59,000 is a non-cash item so it does not affect the cash balance in this account and also those investments are quite conservative so it is not that the City is at risk with those as well.

Ms. Pietrick indicated the City invests according to statutes and the City's investment policy.

Councilmember Schroeder stated it was good to see the City sitting in a good cash position overall.

Mayor Roe indicated for clarification on the IT fund, he presumed that is the operating side of it so the City is still maintaining funds to account for the capital needs the City will still have through the consortium for the City's IT purposes.

Ms. Pietrick explained that was correct. The City of Roseville's Capital IT fund has a separate fund right now and it will get rolled up with the other vehicle and equipment funds the City has and will fall into that category.

### **Public Comment**

Mayor Roe offered an opportunity for public comment with no one coming forward.

Schroeder moved, Groff seconded, to receive the 2022 Cash Reserve Fund report and to authorize the transfer of \$20,317 from the Parks and Recreation fund to the Cash Reserve fund and a transfer of \$31,436 to the Communications fund from the Cash Reserve fund.

### **Roll Call**

**Ayes:** Groff, Strahan, Etten, Schroeder, and Roe.

**Nays:** None.

**b. Consider Reappointments to Various City Commissions**

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 13, 2023.

Etten moved, Strahan seconded, reappointing Siafa Barclay and Bruce Bester to the Finance Commission, Richard James to the Human Rights, Inclusion and Engagement Commission, Tammy McGehee to the Planning Commission, Shawna Dees to the Police Civil Service Commission and Jarrod Cicha to the Public Works, Environment and Transportation Commission.

### **Council Discussion**

Councilmember Etten stated these folks on a whole are doing a great job and he appreciate that these individuals came in for interviews and appreciate their continued service.

Councilmember Strahan echoed those thanks and thought it was very nice to meet some of the people she had not met in the past and see how they fit together.

Councilmember Groff stated it was helpful for him to hear from the people who have been on the Commissions and to compare their background and information to people newly applying for the open positions.

Councilmember Schroeder made a point that she appreciates all the service of the commissioners being reappointed and she thinks reappointment makes sense because those individuals have done so much work for the City.

**Roll Call**

**Ayes:** Groff, Strahan, Etten, Schroeder, and Roe.

**Nays:** None

**c. Consider Appointments to Various City Commissions**

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 13, 2023.

Strahan moved, Groff seconded, appointing Karen Beckman and Jessica Raygor to the Parks and Recreation Commission.

**Council Discussion**

Councilmember Strahan indicated there was a really strong group of candidates for this position. She thought both of these individuals would bring unique and exciting things to the group.

Councilmember Groff explained there were some really good people applying and he would like to see a bit more diversity on the Commissions.

**Roll Call**

**Ayes:** Groff, Strahan, Etten, Schroeder, and Roe.

**Nays:** None

Etten moved, Schroeder seconded, appointing Matthew Bauer to the Planning Commission.

**Council Discussion**

Councilmember Etten thought Mr. Bauer presented a good case for himself. Some of his involvement in Woodbury and working on planning decisions and working on something with the City there gives him some unique perspective. He also appreciated Mr. Bauer's international experience which might bring some new perspectives to the City.

Councilmember Schroeder explained Mr. Bauer worked with the prairie land and developed it and then got the city involved in it so he understood the process from

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the beginning to the end and she liked that. She noted that being able to see through a process is a good ability to have.

**Roll Call**

**Ayes:** Groff, Strahan, Etten, Schroeder, and Roe.

**Nays:** None

Etten moved, Schroeder seconded, appointing Des Mueller to the Public Work, Environment and Transportation Commission.

**Council Discussion**

Councilmember Etten thought Ms. Mueller would bring a balance to this Commission and he very much appreciated her long-term commitment to the City working not only as a direct volunteer but also working with City staff. He noted Ms. Mueller has knowledge of the departments that will help her to land on the ground and start helping right away.

Councilmember Schroeder echoed that and added Ms. Mueller seemed to have a very good understanding of the City and what is going on in the City.

Mayor Roe thought the one thing that the City is always challenged with on this Commission is that there are a lot of individuals in the City that have technical expertise in these areas. So, it is very tempting to get all of them on the Commission but he did appreciate having that non-technical perspective as well as a broad perspective.

**Roll Call**

**Ayes:** Groff, Strahan, Etten, Schroeder, and Roe.

**Nays:** None

Mayor Roe asked if there was anything the Council wanted to discuss about the interview process, anything to change, or to improve on.

Councilmember Schroeder thought the process of moving the meetings around did not seem to work very well. There are a few things that fell through the cracks, it was loud, and she was not so sure that people knew exactly where to go for the interviews. She was even a little confused as to where she was supposed to go each night. She would like to see the interview meetings moved back to City Hall, noting then all of the equipment and agendas are available to them. She indicated there was also some discussion before she became a Councilmember if the interviews should be recorded or not. She thought these should be recorded because it is a meeting, the City records the other meetings, and the people applying will be recorded every time in a meeting so it is not like the City is protecting them from not being on television.

Councilmember Strahan indicated she would like to understand that point about the meeting because some of the folks have not been appointed yet and are not necessarily someone who would have to be held to the public record. She appreciated the list of questions because it is helpful and tells the Council who has prepared and who has not. She had to say in general that this group was a little less prepared than the last couple of groups. She was not sure if there was anything that can be done to make that easier for people to get there. She did miss the question about diversity. She liked having the equity piece question and thought some of the questions are still quite similar and need a little bit of clarification. She did not know if there was any way the Council could look at those in advance before they go out. She thought it was only fair to people to not be in a gotcha moment.

Councilmember Groff thought the consistency was important on the questioning to a degree because then the Council gets the same information from each person and it makes comparing the responses easier for him. He did not have a strong opinion one way or another on moving the meetings around. He noted he does want to have the sound consistent. He thought better track of the time would be something to think about.

Mayor Roe thought it would make sense to bring the list of questions back to the City Council for review.

Councilmember Etten noted it was true for the online form as well as some of those questions changed from before. He noted in the application it does ask how the applicant can contribute to the City's equity and inclusion initiatives as a Commissioner. He appreciated that question being there. He would also like to move the meeting back to City Hall because there was a lot of hassle that did not work very well this time. There is some question about being on camera or not but these cameras are tucked away unlike the offsite camera and it is a public meeting. He did think the folks were putting themselves forward to be on a public commission and he would like to move it back to City Hall and put it on camera. He would also like to cap the questions to a maximum of four or five.

Mayor Roe stated he would appreciate if the City were to look at a separate application for reappointment that gets at some of the information about their experience on the Commission and how that relates to them applying for reappointment.

**d. Consider Sending a Letter of Support on Behalf of Every Meal**

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 13, 2023.

Etten moved, Groff seconded, approving sending a letter of support to the State Legislature for additional funding on behalf of Every Meal.

### **Council Discussion**

Councilmember Etten thought Every Meal did a fantastic job of feeding kids across the Twin Cities as well as in the Roseville area schools. He appreciates that Every Meal would be able to increase their ability to help kids.

Councilmember Groff indicated kids do better when they have food in their stomachs and can learn. He indicated he was all for it.

Mayor Roe noted Every Meal is the City's partner in its food distribution that has been done at the Fire Station and elsewhere in the City which was very much appreciated.

#### **Roll Call**

**Ayes:** Groff, Strahan, Etten, Schroeder, and Roe.

**Nays:** None

- 8. Council Direction on Councilmember Initiated Agenda Items**
- 9. Approve Minutes**
- 10. Approve Consent Agenda**
- 11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager**  
City Manager Patrick Trudgeon reviewed the March 20, 2023 City Council meeting, April 10, 2023 City Council meeting and the April 17, 2023 City Council meeting.

Councilmember Etten asked if staff could add to the March 20<sup>th</sup> meeting as the Council talks about potentially awarding grants of ARPA funds to non-profits, to get an update on the whole package, where the City is at with committed expenses, planned expenses, and money that is not allocated. He thought that would be very helpful to get a big picture on that.

Without objection, Mayor Roe noted the council concurred with Councilmember Etten's agenda item request for March 20, bypassing the rule requiring council direction prior to placement of an item on an agenda.

Councilmember Etten stated for a future agenda, he would like the City Council to consider opening the door for the Commissions to reconsider how their Commissions or an adjusted Commission or even "ad hoc" committees could work better to serve the needs they see for the City and the City Council by examining their scope and duties, the

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number, and frequency of their meetings or any other aspects of the current system the Commission might consider asking to change.

Mr. Trudgeon asked if Councilmember Etten had a time certain for that item.

Councilmember Etten indicated it did not need to be at the March 20<sup>th</sup> meeting but an agenda coming up.

Councilmember Strahan updated the Council on the Metro Cities' annual board meeting date. She wondered if the City needed to send a letter in regard to the bill mentioned about preemption.

Mayor Roe thought, depending on the prospects of that bill, that the City may not need to send a letter. He noted it sounded from staff like it may not be moving that far.

Mr. Trudgeon reviewed the information regarding the preemption bill with the City Council. He did not think a letter was needed but indicated it is up to the City Council.

**12. Adjourn**


Strahan moved, Etten seconded, adjournment of the meeting at approximately 7:46 p.m.

**Roll Call**

**Ayes:** Groff, Strahan, Etten, Schroeder, and Roe.

**Nays:** None.

ATTEST:

  
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Patrick J. Trudgeon, City Manager

  
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Daniel J. Roe, Mayor