



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, March 16, 2020**

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Etten, Willmus, Laliberte, Groff and Roe. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

2. Pledge of Allegiance

3. Approve Agenda

City Manager Trudgeon reviewed items that were moved to the April 13, 2020 meeting as well as new items added due to the COVID-19 issue.

Willmus moved, Laliberte seconded, approval of the agenda as amended.

Roll Call

Ayes: Willmus, Laliberte, Etten, Groff and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items.

Mr. John Kysylyczyn, County Road D and Victoria Street

Mr. Kysylyczyn explained he was at the meeting to discuss what has been nicknamed "The Project from Hell". He indicated the problem is in the middle of a very large residential neighborhood. He did not know who exactly was hired to do the work at this particular property, but it is essentially a skeleton crew that has been dragging this project out from approximately August 2019 to the present and it looks like it is going to continue for several more months. On an almost daily basis since last fall, at roughly 7:10 a.m., people in his neighborhood wake up to beeping for almost an hour and that continues for many days throughout the morning and some days into the afternoon. This is not a once or twice occurrence, this can be almost continuous for five minutes burst, multiple times per hour. On March 6, 2020, the beeping started at 6:52 a.m. Diesel engines run at 6:45 a.m. This morning, one of the workers was revving up a motorcycle or something like that. He reviewed the city noise ordinance and noted he provided a copy of it to the Council as well.

Mr. Kysylyczyn asked if the constant beeping going on all day starting at 7:00 a.m., falls within other provisions under the noise ordinance. He was not sure if it does and is not quite clear in the ordinance. He showed a photo of a dumpster box, and stated part of the noise is from a forklift being used to dump out wheelbarrows of concrete, which he did not believe is an OSHA approved activity. He asked if the Council could address this is-

Regular City Council Meeting

Monday, March 16, 2020

Page 2

sue, not particularly this project, but he was asking if there could be a month or two of discussing this issue amongst the Council and staff, during the break due to the COVID-19 issue, where maybe some modifications could be made to the noise ordinance to address something like this.

City Manager Trudgeon indicated staff would look into this issue and bring it back to the Council for further consideration and action.

Todd Ganz, Integrity Land Development

Mr. Ganz explained he was invited to the meeting but did not see his name on the agenda. He was recommended to come to the meeting by Jesse Freihammer and also Bryan Lloyd to talk about Eustis and County Road B.

Mr. Trudgeon apologized and explained a meeting was not scheduled for this but he thought a community meeting was coming up.

Mr. Ganz indicated that meeting was on March 25, 2020 but he was told to bring in the drawing of the future location of County Road B and Eustis and also the bike path.

Mayor Roe indicated that must have been a miscommunication.

Mr. Trudgeon indicated staff will follow up on this tomorrow and figure out the proper sequence for this conversation.

5. Recognitions, Donations, and Communications

6. Items Removed from Consent Agenda

7. Business Items

a. Update Regarding COVID-19

Assistant Chief Brosnahan briefly highlighted this item as detailed in the Request For Council Action and related attachments dated March 16, 2020.

Mayor Roe asked for clarification on the increased purchasing authority or capabilities. He indicated that did not happen without oversight still happening or care about public funds. It would give more flexibility than the standard rules and the ability to make purchasing decisions quicker than the standard process

Mr. Trudgeon indicated that was correct.

Mayor Roe thanked Assistant Chief Brosnahan for the presentation.

b. Consideration to Approve a Proclamation, and two Resolutions Declaring a Local Emergency in the City of Roseville

Regular City Council Meeting

Monday, March 16, 2020

Page 3

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 16, 2020.

Mayor Roe read the signed proclamation “Declaring a Local Emergency”.

Mr. Trudgeon indicated the local emergency is proposed by staff to be extended until April 15, 2020 but the Council can consider any date it wants. He noted that he and the Mayor did have a conversation before the meeting and talked along the guidelines of eight weeks as far as gathering in groups so the Council may want to consider a different date such as May 15, 2020 but he will leave that up to the Council.

Mayor Roe asked if the Council felt it was appropriate to extend the date beyond the April 15, 2020 date at this time.

Councilmember Willmus indicated he would support going forward with the resolutions amending to extend to the full eight weeks and if something comes to light, the city can always retract this.

Willmus moved, Etten seconded, adoption of Resolution No. ?? (Attachment B) entitled, “Resolution To Extend Period of Local Emergency amending the date and extending to May 15, 2020” and adoption of Resolution No. ?? (Attachment C) entitled, “Resolution to Make Expenditures During a Local Emergency amending the date and extending to May 15, 2020.”

Council Discussion

Councilmember Willmus thought the presentation was informative, noting the Council has been following what is going on, not only locally or nationally but globally. He applauded efforts on the State and County levels along with staff’s action for preparing these Resolutions.

Councilmember Etten concurred and thanked the staff for all the extra effort and work put into making these resolutions happen.

Roll Call

Ayes: Willmus, Laliberte, Etten, Groff and Roe.

Nays: None.

Mayor Roe expressed thanks, both his own and on the behalf of the community, for the planning that has gone into being prepared for this type of emergency. He thought there was some initial work and planning done in the early 2000’s when other viruses came along to work the emergency management at the County to develop plans related to dealing with this type of pandemic. He stated the city was realizing the benefits of that effort at this time. He also thanked everyone in

the community who is already doing things like thinking about their neighbors, the elderly, and anyone else who might need assistance in getting groceries or prescriptions filled and other things.

c. Metro I-Net Joint Powers Discussion

City Manager Patrick Trudgeon summarized the request as detailed in the Request for Council Action of this date.

Councilmember Etten asked if having Roseville as fiscal agent has been actively discussed or is something that is floating around.

Mr. Trudgeon indicated it is active. He has been working with a sub-committee of five or six different entities and thought the preference for everybody is that Roseville do it because the city is familiar with being a fiscal agent but there should be a more formal arrangement. He noted if some other city wants to step up and do it, that is certainly a possibility but he thought the anticipation is to continue with Roseville. He noted this would be sorted out as the group moves forward. He explained the fiscal agent would be a member of the executive board automatically so if Roseville was to be that, then he or some other representative from Roseville would attend on a regular basis and be involved in the decision-making process.

Councilmember Etten asked if that would be a revenue source for the city at some level.

Mr. Trudgeon indicated it would be and capture the city's increased costs.

Councilmember Laliberte asked if the day-to-day staff in this area have been able to hear what is being proposed.

Mr. Trudgeon explained he has met with staff twice, talked about where this is going, and is working closely with IT Managers who are in place now, Pete Bauer and Jason Swalley, who have been at all of the planning meetings.

Councilmember Groff asked if the employees would be employed by a different organization.

Mr. Trudgeon indicated the employees would be officially employed by the Metro I-Net Organization.

Mayor Roe explained on Attachment A, the budget chart for all of the agencies, the City of Roseville is just under twenty percent of the budget. He was trying to understand, given the size of the other entities that are a part of this, is that a reflection of the city actually providing some of those services to the rest of the organizations and that is a part of the city budget as a result of that. He noted the distribution could be different under the new arrangement and asked if it is the

fact that the city is using twenty percent of the services of Metro I-Net at this time.

Mr. Trudgeon explained it is based on the number of users the city has and the level of services.

Councilmember Etten asked if the people employed by Metro I-Net would be considered government employees.

Mr. Trudgeon indicated under the joint powers statutes, those people would be covered by PERA and considered a local government employee.

Councilmember Laliberte asked if sometime in the future, Mr. Trudgeon could give the Council some insight as to how moving this part of the operation from Roseville campus changes what the city has for space on campus.

Mr. Trudgeon explained that will be factored into the facility planning and it would open some space in City Hall.

Mayor Roe offered an opportunity for public comment with no one coming forward.

Mayor Roe asked if there was any objection for the City of Roseville to continue discussions about forming a JPA entity for the Metro I-Net Organization. He did not hear any objection from the city Council.

d. Determine Next Steps for Finance Commission Vacancies

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 16, 2020.

Mayor Roe thought with the changes in operations and not having Commission meetings on a temporary basis due to the COVID-19 situation, it would give the Council and staff time to extend or discuss other options.

Councilmember Willmus thought at this point, the city made a point to go out and get more applications, which was not successful. He stated one of the applicants has interviewed multiple times so he would be inclined to appoint and let that onboarding process begin for that person.

Councilmember Groff agreed. He thought when people apply for Commission positions, the city needs to respect their timeline, noting one of the applicants has applied before. He thought both of the applicants were well qualified but if he felt those people were not, then he would feel differently. He understood the city made its best effort and has some limitations without a local newspaper. He stated at this point, the city should move forward.

Councilmember Laliberte indicated she would support that direction. In light of everything that has been going on, she could imagine the city's attempt to get additional applications has been drowned out. She did not know if she perceived that as a reflection of anybody's lack of interest but there are other things people are tracking right now. She noted she was supportive of going forward at this time unless everything is going to be suspended, including onboarding, meetings, and everything else.

Etten moved, Willmus seconded, to appoint Bruce Bester and Siafa Barclay to the Finance Commission, both for full terms.

Roll Call

Ayes: Willmus, Laliberte, Etten, Groff and Roe.

Nays: None

8. Approve Minutes

9. Approve Consent Agenda

10. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Trudgeon reviewed the March 23, 2020 city Council, April 13, 2020 city Council and April 20, 2020 city Council agendas with the city Council.

Mayor Roe asked if the Council would like to remove some items from the March 23, 2020 meeting or cancel the meeting at this time.

Councilmember Willmus explained not so much specific to the March 23, 2020 meeting but he thought in this period of time, there was some uncertainty as to what is going on. He would like to see the Council focus on issues that actually need some Council discussion, debate, and action. He thought the city should limit some presentations and things that really are not germane to occurrences that everyone is dealing with. He noted that would be his guidance on how to go forward in the interim.

Councilmember Laliberte explained she would also add sensitivity to items that would require or where the public would want to be engaged because the city is telling residents to stay away. Because of this, the city should be cautious on how it is inviting people in.

Councilmember Etten concurred with the second point by Councilmember Laliberte. He did not want the Council and city to stop working on the items and the city needs to keep moving forward.

Councilmember Willmus asked how the city is dealing with and moving forward with neighborhood information meetings.

Regular City Council Meeting

Monday, March 16, 2020

Page 7

Mr. Trudgeon explained there is one scheduled for Thursday and the facility cannot be used so it has been canceled. Another meeting is coming up at Midland Hills. Staff could give guidance that those community meetings cannot happen because what is going on but he was not sure the city could prevent them from occurring.

Councilmember Willmus asked if there was a way to host those meetings virtually.

Mayor Roe noted those are not official city meetings and asked if there is more flexibility in that regard where perhaps applicants can post information online and solicit electronic responses.

Councilmember Willmus thought in light of the information this evening, there are going to be some changes in how things are typically done. He thought the Council and staff needed to fully understand what those are, where people can and cannot meet, and then make sure if those meetings go forward, those hosting the meetings are well versed on what needs to be done with respect to public health and safety.

Mr. Trudgeon indicated staff will reach out to the two meetings he is aware of that are being planned to see what can be done to keep the process moving forward. He did not want to shortchange the in-person meeting because that is important.

Mr. Trudgeon recapped the Council's direction of moving forward with the March 23, 2020 meeting limiting what will be done at the meeting but suggested the Council consider for conversation the EAW and ADU Ordinance requirements because that was a request. He thought the Property Maintenance Code could be moved to a future meeting as well as the appointments to those boards.

Mayor Roe thought the Council could make the appointments to the boards. He noted items that bring a lot of people to the meeting should be postponed. He thought the city should be looking through the eight-week period for planning of the city meetings.

Councilmember Etten asked the City Council to do the City Manager's evaluation. He indicated he met with Mary McKeown Executive Director of Keystone Food Shelf, and Community Services a couple of weeks ago and Keystone is going through a major change to their goals and how Keystone wants to operate. Keystone wants to continue to serve people in Roseville as well as parts of St. Paul and is looking at creative ways to do that.

11. Adjourn

Willmus moved, Laliberte seconded, adjournment of the meeting at approximately 7:07 p.m.

Roll Call

Ayes: Willmus, Laliberte, Etten, Groff and Roe.

Regular City Council Meeting

Monday, March 16, 2020

Page 8

Nays: None.

ATTEST



Patrick J. Trudgeon, City Manager



Daniel J. Roe, Mayor