



**Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, March 22, 2021**

Pursuant to Minn. Stat. 13.D.021, City Council members, City Staff, and members of the public participated in this meeting electronically due to the COVID-19 pandemic.

1. Roll Call

Mayor Roe called the meeting to order at approximately 8:07 p.m. Voting and Seating Order: Groff, Willmus, Strahan, Etten, and Roe. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

2. Pledge of Allegiance

3. Approve Agenda

Willmus moved, Groff seconded, approval of the agenda as presented.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None.

4. Public Comment

Mayor Roe indicated he wanted to speak about the recent murders of eight people in Georgia last week as well as a number of incidences of hate acts and violence against Asian Americans and Pacific Islanders in this country over the last year. He wanted to acknowledge the grief and fear among members of Roseville's Asian American and Pacific Islander community, which is a significant part of Roseville and has been for some time. He did know there had been some outreach from members of that community to the City and the City put out a statement last week. The City wanted to acknowledge the grief and fear of that community and condemn the hate and violence expressed towards members of the Asian American and Pacific Islander communities, both in the nation as well as in Roseville. He expressed the City's unequivocal support for this community.

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one indicated a desire to speak.

5. Recognitions, Donations, and Communications

a. Arbor Day Proclamation

Mayor Roe read the Arbor Day Proclamation.

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Etten moved, Strahan seconded, proclaiming April 30, 2021 be named Roseville Arbor Day.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None.

b. Proclaim April as Fair Housing Month

Mayor Roe read the Fair Housing Month Proclamation.

Willmus moved, Groff seconded, proclaiming April 2021, Fair Housing Month.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None.

c. Proclaim Days of Remembrance for 2021

Mayor Roe read the Days of Remembrance Proclamation.

Etten moved, Strahan seconded, proclaiming April 2021 Days of Remembrance.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None.

6. Items Removed from Consent Agenda

7. Business Items

- a. St. Paul Regional Water Services Water Treatment Plant Project Presentation**
Public Works Director Marc Culver briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 22, 2021.

Mr. Patrick Shea and William Menkhaus, from St. Paul Regional Water Services made a presentation to the City Council on the St. Paul Regional Water Services Water Treatment Plant Project.

Mayor Roe thanked Mr. Shea and Mr. Menkhaus for the presentation and the information. He asked if the Council had any questions.

Councilmember Strahan wondered as far as the future pricing, is it anticipated the same rate of pricing will be going up after this new facility is brought online.

Mr. Shea explained he did not anticipate that; these are closer to the eight percent a year increases where historically they are at a 2 to 2½ % rate increase. He thought that would be the trend in the future as things move forward.

Councilmember Groff indicated he liked the guarantees that the residents will not be without water while testing the system. It sounded like this will be financed for a period of time and he assumed it was going to be done on a bond sale or something of that sort. He wondered when that would happen and would that affect the cost increase as well.

Mr. Menkhaus indicated the project will be funded through the Minnesota Public Facilities Authority, which does have subsidized rates. They are in the process of locking in financing for the design phase which is about 15.4 million dollars of the total project cost, and will be financed at one percent interest for twenty years. He explained they intend to fund the construction through a series of loans, also through the Public Facilities Authority, and are subject to some risk in changes to interest rates over the coming years.

Mayor Roe thanked Mr. Shea and Mr. Menkhaus for the presentation.

b. Public Hearing to Consider Approval of Resolution Approving the Vacation of Easements Related to the The Enclave at McCarrons Lake Plat

City Engineer/Assistance Public Works Director Jesse Freihammer briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 22, 2021.

Mayor Roe reviewed public hearing protocol and opened and closed the public hearing at approximately 8:39 p.m. for the purpose of receiving public input on the above-referenced vacation of easements; with no one appearing for or against.

Strahan moved, Groff seconded, adoption of Resolution No. 11795 entitled, "Resolution Approving the Vacation of Excess McCarrons Boulevard Right-Of-Way and Certain Utility Easements at 196 and 210 South McCarrons Boulevard."

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None.

c. Consider Adoption of Resolution Approving the "The Enclave at McCarrons Lake" Final Plat

Senior Planner Bryan Lloyd briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 22, 2021.

Public Comment

Mayor Roe offered an opportunity for public comment with no one coming forward.

Willmus moved, Etten seconded, adoption of Resolution No. 11796 entitled, "Resolution Approving the Proposed "The Enclave at McCarrons Lake" Final Plat."

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.
Nays: None

- d. Consider Approval of 2021 Auto Theft Prevention Grant Applications**
Chief of Police Erika Scheider briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 22, 2021.

Public Comment

Mayor Roe offered an opportunity for public comment with no one indicating a desire to speak.

Etten moved, Strahan seconded, authorizing the Roseville Police Department to apply for two Minnesota Department of Commerce Auto Theft Prevention Grants; the 2021 Auto Theft Prevention-Dedicated Auto Theft Investigator Grant and the 2021 Auto Theft Prevention-General Grant.

Council Discussion

Councilmember Etten stated he really appreciated the Chief and department bringing this out. He asked for an historical look at thefts from auto and thefts of auto noting if the City can get this grant, it will more directly address this issue which is a concern for the residents. He wanted to caution that down the road when the City cannot get the grant, to look at the numbers and how that impacts the department.

Councilmember Strahan agreed and appreciated the Chief's willingness to seek out these funds in order to attempt to remediate some of these problems.

Mayor Roe concurred with the comments and was in support of this item.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.
Nays: None

- e. Receive 2020 Cash Reserve Fund Report and Consider Transfers to Other Funds**
Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 22, 2021.

Councilmember Willmus indicated over the course of the last year, there was quite a bit of conversation with respect to the license center and some efforts at the State

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level to recoup some of those losses. He asked if any of that information is reflected in the dollar amount proposed.

Mr. Trudgeon explained it is not and this is what the City has to date. He noted there is legislation to increase the fees, but the latest stimulus money does allow for revenue recapture. It seems like it is going in that direction so if that happens, there will be dollars to make up that gap. Once the guidance is clear that the stimulus dollars can be used for revenue recapture, he would suggest having a conversation about switching some dollars back out. He noted they want to make sure they are within the City policy as the books are closed so it is necessary to transfer the license center dollars now but then at a later date, if the City has funds that can be put back, staff can then transfer the money into the cash reserve fund and have that conversation on how to use that going forward.

Councilmember Etten asked if something is outside of the stated policy, is that a problem for the audit.

Ms. Pietrick explained technically staff has to address how the City is going to get the funds into alignment with the City policy. The auditors will make a point of it but will not necessarily write it up as a finding.

Councilmember Etten wondered whether CARES Act funds were considered or put back into these specific funds.

Ms. Pietrick indicated staff accounted for all of the CARES dollars in a separate fund and none of these funds paid for anything that was recovered under the CARES Act. She noted there is a new Federal package, the Coronavirus Local Fiscal Recovery Fund, and there is not a lot of guidance but there is the opportunity to recover revenue losses.

Councilmember Groff asked if this is to clean up where the license center is now and then the City can make adjustments later in the year so the funds can be brought into line.

Ms. Pietrick explained what staff is currently asking for is the transfer out of the Cash Reserve Fund to the License Center Fund to meet the minimum fund balance threshold. If staff finds that the loss and the revenue losses are greater than that number for the License Center, if the City can recover those through the new Federal Fiscal Recovery dollars then staff will bring back an action to transfer the funds back into the Cash Reserve Fund.

Councilmember Willmus indicated one of the pieces he was struggling with a little bit is the adjustment of some reserve target percentages. They have had significant conversation in the past to come up with those targets and in some cases a lack of a range, with respect to parks. He was not sure he wanted to adjust those on the fly

at this meeting, would like to leave those ranges alone, and if the City needs to sweep funds from IT then that is what needs to be done.

Mayor Roe concurred. He would also suggest sweeping the IT Fund and then address any issues, perhaps pulling funds back out of the Cash Reserve Fund, if needed, to address any issues that may come up during the transition. He noted on the Park and Rec target, he did not necessarily think a change should be made at this meeting. But he did know that a range was discussed last year with input from the Parks and Recreation and Finance Commissions which is still unresolved with no action taken by Council. He would like to sweep the \$190,000 from IT and was supportive of, at least in the near term, dealing with the deficit in the License Center Fund. He would consider looking at the Parks and Recreation knowing that both of those could be adjusted subsequently and the Council still needs to nail down the policy on the range for the Parks and Rec Fund.

Councilmember Groff explained the Council did discuss that subject last year and the Parks and Rec Fund is a fixed rate at twenty-five percent. All the rest of the funds have a range. His argument was that and the fund is also the highest of all the funds.

Councilmember Etten explained the Council did not come to a decision on the range or not. One of the things he would want to know more about on the Park and Rec Fund, is what is an appropriate range for that fund. He wondered if it would be different than the others because there are major expenditures at certain times of the year so did that fund need more cash flow to be available. He thought that should be discussed. At this time, the Park and Rec Department is subsidizing the License Center, which is a little silly because the License Center is supposed to make money for the City. That is a troubling thing for him. For right now, he would rather not play around with that and would rather make the Park and Rec Fund whole at the twenty-five percent. He would rather make the License Center whole for right now and would not touch the IT percentage. He would sweep that into the Cash Reserve Fund just as the City has done with other things and is available to go back in the other direction if the City has the funds to go back to that fund, or the need to do that.

Mr. Trudgeon explained staff will do, in the end, what the Council wants to do. He pointed out in regard to the Park and Rec Fund, that was sent back to both Commissions and both have come back with recommendations. This truly is in the Council's hands to do what it deems fit. He thought the funds should be swept out of the Cash Reserve Fund. The decision is before the Council at some point and there can be additional conversations regarding it and get more input from both Commissions, but it is really at the point where a decision needs to be made. He recapped that staff needs to make sure that the money is transferred out of the Cash Reserve Fund, put the IT money back in, and transfer that to the Park and Rec Fund so the City is in compliance with its policies.

Mayor Roe stated in terms of the discussion about the Park and Rec. range, he thought an understanding of what the balance looks like over the course of a year of operations and maybe go back a few years, because 2020 is not the best example. He suggested taking a look at what the history is and why the City would want to retain a certain level as a minimum and then what that maximum should be so everyone is clear on that because he understands the guidance received from both Commissions. Because of the fact that it is not identical to each other, he thought the Council needed to get additional information for their own understanding.

Councilmember Groff indicated he was fine with that but when the discussion was going to happen, because the Council spoke about this a year ago and it was kind of left hanging. Now, a year later, there is still no discussion that has been had and no decision made.

Mr. Trudgeon stated something could be put on an April agenda for discussion.

Mayor Roe asked if the Council's direction to staff is to sweep the \$193,000 out of IT into the Cash Reserve Fund, reimburse the License Center Fund to get it to its minimum ten percent, and reimburse the Parks and Rec Fund to get it to its current minimum twenty five percent, both amounts coming out of the Cash Reserve Fund.

Willmus moved, Etten seconded, to direct staff to sweep the \$193,000 out of IT into the Cash Reserve Fund, reimburse the License Center Fund to get it to its minimum ten percent, and reimburse the Parks and Rec Fund to get it to its current minimum twenty five percent, both amounts coming out of the Cash Reserve Fund.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None

f. Appoint Members to Various Commission Vacancies

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated March 22, 2021.

Mr. Trudgeon indicated there was only one applicant for the Finance Commission and City Policy allows to re-advertise the spot if there were not two or more applicants, but he left the decision up to the Council.

Mayor Roe asked the Council if they want to re-advertise.

Councilmember Willmus indicated that would align with past practice and he preferred to do that.

Councilmember Strahan indicated the reason she recommended Mr. Ficek is because she thought he was a strong candidate for the position. While the City could certainly seek another candidate, she did feel he was a strong candidate for the position and on his own merits, was worthy of being appointed.

Councilmember Groff agreed about being consistent with past policy, there was a lot of discussion in the past about that so for consistency, he thought it would be better if it could be fit into the timeline suggested by staff and get it taken care of in April. He noted if some of the applicants for other Commissions were notified about the vacancy, there might be some interest. He would support postponing until there were at least two applicants.

Councilmember Willmus thought it was important to note that this applicant certainly remains in consideration.

Councilmember Etten indicated he would also support following the normal policy and he thought Mr. Ficek would be a fantastic candidate.

Mr. Trudgeon reviewed the applicants for the HRIEC Commission and indicated there were four vacancies with multiple applicants.

Etten moved, Strahan seconded, appoint Solarin to the Human Rights, Inclusion and Engagement Commission for a Term ending March 31, 2022; and, appoint Becker, Palmquist and Haas to the Human Rights, Inclusion and Engagement Commission for a Term ending March 31, 2024.

Council Discussion

Councilmember Etten indicated this was a great pool of candidates and these four candidates bring a diversity in age, experience, and thought process with family background and a great pool of people to add to the Commission.

Councilmember Strahan agreed and felt like these people have a vast array of talents and backgrounds that they bring and she saw consistently a willingness to do the work. She thought that would be much appreciated by the people on the Commission.

Mayor Roe appreciated the opportunity to reach out to the applicants who were not able to be there for the interviews on last Monday. He indicated he can support the appointment of Mr. Haas, who he felt was a very strong candidate through the conversation he had with him as well as the other applicants for their strong performances during the interviews.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None

Mr. Trudgeon explained there were six candidates with two vacancies on the Parks and Recreation Commission. He asked for Council to make a motion for the two best candidates.

Willmus moved, Strahan seconded, to appoint Boulton and Newton to the Parks and Recreation Commission for term ending March 31, 2024.

Council Discussion

Councilmember Willmus thought all of the candidates were worthy, noting it is difficult to make a decision, but he thought these two applicants were the best for the position.

Councilmember Strahan agreed and thought each person brought different gifts.

Councilmember Etten indicated he would like to make an amendment to the motion and substitute Ms. Ybarra for Ms. Newton, not because there is anything wrong with Ms. Newton but because of what Ms. Ybarra brings with a family background that is diverse, and the Commission lacks any of that. He thought that was a tremendous hole in the Commission and something he would like to see if the City can work on. He thought Mr. Boulton brought some unique perspectives with his family also and the reason why he is hanging onto that one. He thought Ms. Newton was a fantastic person as well so, if the motion stands, he will be okay with that appointment.

Etten moved a substitute motion, Groff seconded, to appoint Boulton and Ybarra to the Parks and Recreation Commission for term ending March 31, 2024.

Councilmember Groff thought the City had to look at diversity on all of the Commissions, noting this Commission has had less of that than many of the other Commissions. He was also impressed with Ms. Ybarra and wanted her voice to be heard.

Councilmember Willmus explained he was fine with that and thought Councilmember Etten raised some valid considerations. He also thought that Ms. Newton was a very strong candidate and encouraged her to apply again in the future. He indicated he would support the substitute motion.

Roll Call on Substitute Motion

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None

Mr. Trudgeon indicated there are two vacancies on the Planning Commission with four applicants.

Strahan moved, Groff seconded, appoint Bjorum and Leutgeb to the Planning Commission for term ending March 31, 2024.

Council Discussion

Councilmember Strahan thought both candidates were very strong and would bring good things to the Commission.

Councilmember Groff thought these two candidates came out high on all marks and their qualifications and voices and perspectives would really be helpful on this Commission.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None

8. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve March 8, 2021 EDA and City Council Meeting Minutes and the March 15, 2021 City Council Minutes.

Groff moved, Etten seconded, approval of the March 8, 2021 EDA and City Council Meeting Minutes and the March 15, 2021 City Council Minutes as presented.

Councilmember Willmus noted he was not in attendance at the March 15th meeting but did have a chance to review the interviews and felt the minutes were consistent with that.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

Nays: None.

9. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated March 22, 2021 and related attachments.

Groff moved, Strahan seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Groff, Willmus, Strahan, Etten, and Roe.

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Nays: None.

a. Approve Payments

ACH Payments	\$2,287,979.01
99380-99455	158,771.85
TOTAL	\$2,446,750.86

- b. Authorize the Mayor and City Manager to Execute the Subordination Agreement concerning Centennial Gardens Apartments**
- c. Approve General Purchases or Sale of Surplus Items Exceeding \$5,000**
- d. Award 2021-2023 BMP Maintenance Program Contract**
- e. Approve Resolution No. 11797 Awarding Contract for RCD 4 Storm Sewer & Twin Lakes Trail Improvements**
- f. Authorize Staff to Order 2022 Plow Truck Replacement**
- g. Approve The Enclave at McCarrons Lake Public Improvement Contract & Trail Easement**
- h. Approve 2420 Fairview Easement & Encroachment Agreement**
- i. Adopt Resolution No. 11798 Approving a Conditional Use for Roseville Leased Housing Associates II, LLP (Dominium, Inc.) to allow the Construction of a Five Story, 277-Unit, Senior Residential Project at 2730 Herschel Street, to be known as The Harbor at Twin Lakes (PF21-002)**
- j. Approve Resolution No. 11799 and Grant Application to the State of Minnesota for the Guidant John Rose Minnesota OVAL**
- k. Approve 2021 Speed and Aggressive Driving Enforcement Agreement**
- l. Receive Monthly Equity Report**

10. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

Mr. Trudgeon reviewed the April 12, 2021 City Council, April 19, 2021 City Council work session, April 26, 2021 City Council and May 3, 2021 City Council meetings.

Mayor Roe indicated he is on the Land Use Advisory Committee for the Met Council and at the last meeting, there was a presentation and update on the status of all the Comprehensive Plans across the Metro Area and some of the trends that the Met Council is seeing. He reported there was an observation of the significant use of the mixed-use type of zone or land use designation to help cities deal with the density requirements, to get to their residential density, to accomplish the theoretical affordable housing capabilities. He noted that is something the City of Roseville did as part of its process and it turns out the City was not alone in that.

Councilmember Strahan indicated on March 25, 2021 Fusion Learning Partners from Ramsey County League of Local Government is hosting with Nine North a program called “Changing the Landscape of Land Use, the Intersection of Climate Health and Equity,” which is being co-sponsored by the Nexus Community Partners. She thought it was an interesting sounding event.

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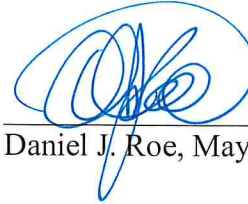
11. Adjourn

Strahan moved, Etten seconded, adjournment of the meeting at approximately 9:47 p.m.

Roll Call

Ayes: Willmus, Strahan, Etten, Groff and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager