



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, August 9, 2021

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: Strahan, Groff, and Roe. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

2. Pledge of Allegiance

3. Approve Agenda

Groff moved, Strahan seconded, approval of the agenda as presented.

Roll Call

Ayes: Strahan, Groff, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one appeared to speak.

5. Recognitions, Donations, and Communications

6. Items Removed from Consent Agenda

7. Business Items

a. ARPA Funds Update and Discussion

Finance Director Michelle Pietrick briefly highlighted this item as detailed in the Request for Council Action and related attachments dated August 9, 2021.

Mr. Trudgeon indicated he has been speaking with Visit Roseville's Julie Wearn over the past several months and they have lost approximately \$390,000 in revenue in 2020. They are thinking of some ideas and programs that could specifically use funds to help support the businesses impacted. In regard to the social works, Chief Scheider has been very proactive working with Ramsey County to get a social worker embedded with the Roseville Police Department, similar to Maplewood, and has made great progress. The County suggested having a second one as well so the idea is that the County would pay for the first one and the City would use ARPA funds for a second one to bring additional coverage and synergy to the work. Staff thought that was a fantastic opportunity to make some changes. Regarding the infrastructure, the ability to use those funds would help to pay for programs that are already in the CIP.

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Councilmember Strahan explained there were several things that came to mind that might be valuable. One would be if the City had some type of evictions protection. She was not sure where the City was at with lead in the water system but thought some abatement could be done. She noted broadband should be extended to everyone because it is a necessity and she would like the City to find ways to help low-income families access the important infrastructure of broadband. She was strongly in support of this as reviewed.

Councilmember Groff thought the things Ms. Pietrick called out in the report to work on are very important. He stated if the City could have two social workers it would be better because it gives them the coverage that is needed. He would like the City to modernize cyber security because that is important in everything that is being done now. He also indicated the license center needs to get back on its feet. He thought the incentive for getting vaccinated was an interesting idea, although people maybe will get vaccinated and it will not be a worry in the future. He also mentioned lead in the pipes and thought the Public Works Department should be consulted on that. He stated this was a good report and a beneficial use of the money.

Mayor Roe asked about the 4.1 percent growth or the City's growth, whichever is greater, if it was growth in budget spending or local CPI or something.

Ms. Pietrick indicated it is the growth in the City's revenues, not in the spending dollars.

Mayor Roe asked in terms of determining revenue loss across the organization, would this be within categories, such as property tax losses across the entire organization.

Ms. Pietrick explained it is broader than that and it currently applies to the whole City, which includes the Community Development Fund, which includes the Tax Increment Funds, which are legally restricted. The City cannot use those funds for general City services and a lot of cities increase their property taxes for specific purposes.

Mayor Roe asked for clarification on definitions or examples related to local social service agencies or organizations because the City has a lot of charities within the limits of Roseville doing good things. He wondered if NYFS would qualify or not as well as other charities and do they fit the qualifications of how that is defined.

Ms. Pietrick explained it does not have to be city specific, but it has to be addressing the public health pandemic and negative economic impact. If there is a social service agency that is providing eviction or rental assistance, the City could theoretically help that agency, if the help is being provided to Roseville residents.

Mayor Roe thought that was important to look at and the City may want to do some outreach to the City's various charitable organizations.

Councilmember Strahan wondered if the schools were awarded any funds.

Ms. Pietrick indicated the schools were not.

Councilmember Strahan knew that the Roseville schools, particularly the nutrition department has stepped up and fed hundreds of thousands of meals over the last year and continues to do an amazing job, and most of those people are Roseville residents. She would be inclined rather than to be cherry picking nonprofits, which would be worthy or not worthy, because there are too many nonprofits, in her mind, to try to equitably apply that. She noted there has been detection in the water system the Delta variant of COVID and other things so she wondered if the City needed to think about some type of water treatment that would need to be done because that would specifically be related to COVID.

Mayor Roe would like staff to check into the school nutrition because there might be some connection to County funding and because of that, the school may be doing okay.

Mayor Roe thanked staff for the update.

b. Consider Reappointment of Youth Commissioners to Various Commissions and Declare Vacancies

City Manager Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated August 9, 2021.

Mayor Roe was not sure how willing the students might be to come to an interview in front of the Council as opposed to something a little more informal. He also thought the youth should be able to apply for any Commission whether there have been youth on the Commission before or not.

Councilmember Strahan indicated she had the opportunity to meet with high school students a couple of weeks ago and there was purported very strong interest in these Commissions. She noted it was fun to explain to them the process of how they might get on these Commissions. She has also spoken to Superintendent Jenny Loeck about it in the past and how they can beef up the interest. She thought with the proper notification, there may be an opportunity for people to do something different. She would be inclined to advertise and reappoint the two currently on the Commissions and move forward with the possibility of opening up that option for each one of the Commissions.

Councilmember Groff agreed with opening up all of the Commissions for youth commissioners. He wondered if this were opened up, would the student be able to be appointed if there was only one application for a Commission.

Mr. Trudgeon did not think the City policy regarding number of applicants applied for youth commissioners.

Councilmember Groff explained his preference would be to have the Commissions interview them because the Commission needed to get a feel for the student that would be on their Commission.

Councilmember Strahan indicated school does not start until September 7th so if someone has not been involved in school at all, they will not have heard about it. She noted that is not much time to get the information out. She also thought upper classmen started the next day.

Groff moved, Strahan seconded, reappointing Yiling (Beverly) Xie to serve as youth commissioner on the HRIEC Commission and Corbin Carlson to serve as youth commission on the Parks & Recreation Commission for terms ending August 31, 2022.

Roll Call

Ayes: Strahan, Groff, and Roe.

Nays: None

Mr. Trudgeon indicated the deadline for applications could be extended to September 27th and interviews with recommendation to the City Council coming forward sometime in October.

The Council concurred.

Strahan moved approval to appoint up to two youth commissioners on the Finance, Planning and PWET Commissions and one youth commissioner to the HRIEC and Parks and Recreation Commissions.

Mayor Roe did not think a formal motion was needed because the Commission Code states up to two youth commissioners.

Councilmember Strahan withdrew her motion.

c. Declare Vacancies on Various Commissions

City Manager Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated August 9, 2021.

Strahan moved, Groff seconded, declaring a vacancy on the Finance Commission for a term ending 3/31/2024 a vacancy on the HRIEC for a term ending 3/31/2023 and a vacancy on the PWETC for a term ending 3/31/2024 and authorize staff to advertise for applicants with an application deadline of August 27, 2021.

Council Discussion

Councilmember Strahan recommended including Mr. Brooks in this process as well as the HRIEC who have access to other communities for a variety of applicants.

Roll Call

Ayes: Strahan, Groff, and Roe.

Nays: None

- d. **Consider Approval of Administration Department Reorganization**
City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated August 9, 2021.

Councilmember Strahan appreciated the idea and the opportunity to try something new that may be a better outreach to the community, noting it would be nice to have one strong, consistent message coming from the City that people feel like they can rely on. She also thought the multi-channel approach was good to get people engaged and not just to report what has already happened.

Councilmember Groff indicated the part he liked best about this being out in the community more at events and getting feedback from different communities. He thought the rest of this seemed reasonable to try and he hoped it works. He looks forward to hearing more about it.

Mayor Roe indicated he was supportive of the change. He explained the City has been looking at the City's communication function since he has been Mayor, and this is as close to what he has been thinking about for a long time, noting that leading with engagement is key. He likes that it helps to bring and elevate engagement and hopefully this person can be a resource to the organization. He thought there might be ways to enhance the communication side of it with more electronic means to supplement the newsletter.

Strahan moved, Groff seconded, approving the newly created positions and authorize staff to begin the process of recruiting and filling the newly created positions and authorize the Mayor and City Manager to execute any necessary documents associated with such approval.

Roll Call

Ayes: Strahan, Groff, and Roe.

Nays: None

8. Approve Minutes

Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.

a. Approve July 19, 2021 EDA & City Council Meeting Minutes and July 26, 2021 City Council Meeting Minutes

Strahan moved, Groff seconded, approval of the July 19, 2021 EDA & City Council Meeting Minutes and the July 26, 2021 City Council Meeting Minutes as presented.

9. Approve Consent Agenda

At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated August 9, 2021 and related attachments.

Groff moved, Strahan seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Strahan, Groff, and Roe.

Nays: None.

a. Approve Payments

ACH Payments	\$910,363.66
100616-100788	2,165,706.16
TOTAL	\$3,076069.82

b. Approval of 1 Temporary On-Sale Liquor License and 2 Massage Therapy Establishment Licenses

c. Certify Unpaid to the Property Tax Roll. Resolution No. 11825

d. Approve Cooperative and Maintenance Agreement with Ramsey County for County Road B2 Between Fairview Avenue and Hamline Avenue

e. Approve Verizon Wireless Tower Lease Amendment

10. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager

City Manager Trudgeon reviewed the August 23, 2021 City Council meeting and the September 12, 2021 City Council meeting agendas.

Councilmember Strahan updated the Council on her meetings with Representative Jamie Becker-Finn, Representative Alice Hausman, Commissioner Mary Jo McGuire, and Senator John Marty, and a group Roseville High School students. The main concern she heard in the meetings was with cross-agency communication. She also reached out to the League of Minnesota Cities to see if there was some library or resources that they could plug in selectively, but she has not heard anything back yet.

Councilmember Groff updated the Council about his monthly NYFS meeting.


11. Adjourn

Strahan moved, Groff seconded, adjournment of the meeting at approximately 7:11 p.m.

Roll Call

Ayes: Strahan, Groff, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager