



City Council Agenda

Monday, April 16, 2012

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order for April: McGehee, Johnson, Willmus, Pust, Roe
- 6:02 p.m. **2. Approve Agenda**
Interview Applicants for Police Civil Service Commission
- 6:20 p.m. **3. Public Comment**
- 6:22 p.m. **4. Council Communications, Reports and Announcements**
- 6:27 p.m. **5. Recognitions, Donations and Communications**
- 6:32 p.m. **6. Approve Minutes**
 - a. Approve Minutes of April 9, 2012 Meeting
- 6:37 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Set Public Hearing to Consider Approving the change from a 3.2 On Sale, and Wine license, to an On Sale & Sunday Liquor License for Byerly's
 - c. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - d. Approve Appointments to Variance Board
 - e. Approve Agreement between Minnesota Commercial Railway and the City of Roseville for Work at Long Lake Railroad Crossing
 - f. Approve Bids For Fire Station Project Bid Package #2
- 6:47 p.m. **8. Consider Items Removed from Consent**
- 9. General Ordinances for Adoption**
- 10. Presentations**
- 6:50 p.m.
 - a. Receive State of the District Presentation - Mounds View Schools Superintendent Dan Hoverman

7:30 p.m. b. Receive Arterial Bus Rapid Transit Presentation

11. Public Hearings

12. Business Items (Action Items)

13. Business Items – Presentations/Discussions

7:45 p.m. a. Discuss Bids And Timing For Fire Station Project Bid
Package #1

8:15 p.m. b. Discuss Cleanup Assistance Policy Regarding Sanitary
Sewer Backups

8:45 p.m. c. Discuss Neighborhood Traffic Management Policy

9:15 p.m. d. Discuss Uniform Commission Code

9:45 p.m. **14. City Manager Future Agenda Review**

9:50 p.m. **15. Councilmember Initiated Items for Future Meetings**

10:00 p.m. **16. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Apr 17	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Apr 18	6:30 p.m.	Human Rights Commission
Thursday	Apr 19	4:00 p.m.	Grass Lake Water Management Organization
Monday	Apr 23	6:00 p.m.	City Council Meeting
Tuesday	Apr 24	6:30 p.m.	Public Works, Environment & Transportation Commission
May			
Tuesday	May 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	May 2	6:30 p.m.	Planning Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: April 16, 2012
Item No.: 2.

Department Approval

City Manager Approval

Item Description: Interview Candidate(s) for the Police Civil Service Commission

BACKGROUND

There is one vacancy on the Police Civil Service Commission. In January the City advertised for applicants for several commissions but did not receive any applicants for the Police Civil Service (PCS) Commission. The City re-opened the application process in March and advertised for applicants for the PCS. At the time of preparing this report, the City has received one application. The deadline for applying is Thursday, April 12.

Staff will make all application(s) available on Friday, April 13.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Interview candidate(s) for commission.

Motion to: 1. Extend the application period, or
2. Recommend appointing a candidate from the choice(s) on April 23.

REQUESTED COUNCIL ACTION

Interview candidate(s) for commission.

Motion to: 1. Extend the application period, or
2. Recommend appointing a candidate from the choice(s) on April 23.

Prepared by: William J. Malinen

Date: April 16, 2012

Item: 6.a

Approve Minutes of
April 9, 2012 Council Meeting

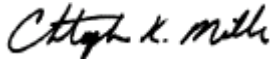
No Attachment

REQUEST FOR COUNCIL ACTION

Date: 4/16/2012

Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$2,399,036.91
65800-65961	\$734,375.35
Total	\$3,133,412.26

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 4/11/2012 - 8:08 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/22/2012	Recreation Fund	Operating Supplies	Oriental Trading-ACH	Discover Your Parks Supplies	29.91
0	03/22/2012	Recreation Fund	Use Tax Payable	Oriental Trading-ACH	Sales/Use Tax	-1.92
0	03/22/2012	Recreation Fund	Training	Delta Air-ACH	Best Value Conference Airfare	659.20
0	03/22/2012	Recreation Fund	Operating Supplies	Jo-Ann Fabrics-ACH	After School Supplies	3.21
0	03/22/2012	Recreation Fund	Memberships & Subscriptions	MN AAS-ACH	Annual Membership	40.00
0	03/22/2012	Recreation Fund	Operating Supplies	SPS Comanies-ACH	Pit Drain Cover	45.49
0	03/22/2012	Recreation Fund	Operating Supplies	PetSmart-ACH	HANC Animal Supplies	10.70
0	03/22/2012	Community Development	Training	Int'l Code Council-ACH	Training	980.00
0	03/22/2012	Recreation Fund	Operating Supplies	Archivers-ACH	Afterschool Supplies	2.98
0	03/22/2012	Contracted Engineering Svcs	Training	Delta Air-ACH	Conference Flight-Giga	371.60
0	03/22/2012	Recreation Fund	Operating Supplies	S & S Worldwide-ACH	Daddy/Daughter Dance Supplies	153.81
0	03/22/2012	Recreation Fund	Professional Services	Flaherty's Adren Bowl-ACH	Afterschool Program-Bowling & Mea	330.52
0	03/22/2012	Recreation Fund	Operating Supplies	Half Price Books-ACH	HANC Books	8.53
0	03/22/2012	Community Development	Operating Supplies	Suburban Ace Hardware-ACH	Masking Tape	8.56
0	03/22/2012	Recreation Fund	Operating Supplies	Michaels-ACH	Frames	163.52
0	03/22/2012	Community Development	Operating Supplies	Office Depot- ACH	Station Supplies	1.07
0	03/22/2012	Information Technology	Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-2.32
0	03/22/2012	Information Technology	Operating Supplies	Amazon.com- ACH	BGP Routing Guide Book	36.07
0	03/22/2012	License Center	Office Supplies	Target- ACH	Batteries, Towels	49.74
0	03/22/2012	Recreation Fund	Operating Supplies	Party City-ACH	After School Supplies	72.88
0	03/22/2012	Recreation Fund	Operating Supplies	Fed Ex Kinko's-ACH	Volunteer Appreciation Supplies	10.97
0	03/22/2012	Information Technology	Contract Maintenance	Arin-ACH	AS Number Assignment Fee	500.00
0	03/22/2012	Recreation Fund	Operating Supplies	Uline-ACH	Wrist Bands	217.75
0	03/22/2012	Recreation Fund	Operating Supplies	Joann Fabric-ACH	HANC Open House Supplies	23.47
0	03/22/2012	Housing & Redevelopment Agency	Printing	Printing Services-ACH	Living Smarter Fair Banner	82.51
0	03/22/2012	HRA Property Abatement Program	Use Tax Payable	Printing Services-ACH	Sales/Use Tax	-5.31
0	03/22/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Station Supplies	196.78
0	03/22/2012	General Fund	Employee Recognition	Byerly's- ACH	Going Away Cake-Driscoll	62.99
0	03/22/2012	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	211.19
0	03/22/2012	General Fund	Operating Supplies	Amazon.com- ACH	Holsters	82.00
0	03/22/2012	Recreation Fund	Operating Supplies	Target- ACH	After School Supplies	9.16
0	03/22/2012	General Fund	Miscellaneous	NTOA-ACH	No Receipt-Rosand	367.50
0	03/22/2012	Housing & Redevelopment Agency	Professional Services	Vroman Systems-ACH	Living Smarter Online Registration	19.95
0	03/22/2012	General Fund	Miscellaneous	Atom Training-ACH	No Receipt-Rosand	125.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/22/2012	Recreation Fund	Operating Supplies	Joann Fabric-ACH	HANC Open House Supplies	20.29
0	03/22/2012	General Fund	Operating Supplies	Grainger-ACH	Station Supplies	142.48
0	03/22/2012	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-ACH	GFCI Cover	10.26
0	03/22/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Electrical Supplies	26.19
0	03/22/2012	P & R Contract Maintenance	Operating Supplies	Best Buy- ACH	Camera Supplies	115.66
0	03/22/2012	Recreation Fund	Operating Supplies	Target- ACH	Dance Supplies	50.84
0	03/22/2012	Information Technology	Contract Maintenance	Local Link, Inc.-ACH	DNS Hosting Fee	107.50
0	03/22/2012	Recreation Fund	Operating Supplies	Shanghai Market-ACH	HANC Open House Supplies	28.95
0	03/22/2012	General Fund	Conferences	GFOA- ACH	GFOA Conference-Miller	425.00
0	03/22/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Station Supplies	31.04
0	03/22/2012	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Park Maintenance Supplies	62.14
0	03/22/2012	Recreation Fund	Operating Supplies	Office Depot- ACH	Office Supplies	18.74
0	03/22/2012	Recreation Fund	Operating Supplies	Target- ACH	Dance/Fishing Supplies	23.34
0	03/22/2012	General Fund	Motor Fuel	B-Dale BP-ACH	Small Equipment Gas	32.72
0	03/22/2012	Community Development	Office Supplies	Discount Office Items-ACH	Zoning Code Paper	38.42
0	03/22/2012	Community Development	Use Tax Payable	Discount Office Items-ACH	Sales/Use Tax	-2.47
0	03/22/2012	General Fund	Conferences	Delta Air-ACH	GFOA Conference Flight-Miller	199.60
0	03/22/2012	General Fund	Operating Supplies	S & T Office Products-ACH	Office Supplies	106.43
0	03/22/2012	General Fund	Contract Maint. - City Hall	Nitti Sanitation-ACH	Regular Service	153.00
0	03/22/2012	General Fund	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	88.40
0	03/22/2012	General Fund	Contract Maint. - City Garage	Nitti Sanitation-ACH	Regular Service	275.40
0	03/22/2012	General Fund	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	54.40
0	03/22/2012	Golf Course	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	108.80
0	03/22/2012	Recreation Fund	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	224.40
0	03/22/2012	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-ACH	Regular Service	516.80
0	03/22/2012	Recreation Fund	Operating Supplies	Panda Garden Buffet-ACH	HANC Open House Supplies	30.00
0	03/22/2012	General Fund Donations	K-9 Supplies	Mills Fleet Farm-ACH	K9 Supplies	93.08
0	03/22/2012	General Fund	Operating Supplies	Menards-ACH	Sign Truck Wood Box	14.28
0	03/22/2012	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-ACH	Shop Supplies	11.24
0	03/22/2012	Recreation Fund	Operating Supplies	Byerly's- ACH	Dance Supplies	54.13
0	03/22/2012	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	165.90
0	03/22/2012	Recreation Fund	Operating Supplies	Target- ACH	Inadvertant Personal Purchase-Paid B	17.28
0	03/22/2012	General Fund Donations	K-9 Supplies	Ray Allen Mfg Co- ACH	K9 Supplies	167.58
0	03/22/2012	General Fund Donations	Use Tax Payable	Ray Allen Mfg Co- ACH	Sales/Use Tax	-10.78
0	03/22/2012	Recreation Fund	Operating Supplies	Rainbow Foods-ACH	HANC Sprouts Supplies	35.20
0	03/22/2012	Recreation Fund	Operating Supplies	Fed Ex Kinko's-ACH	HANC Open House Supplies	26.24
0	03/22/2012	Sanitary Sewer	Operating Supplies	Menards-ACH	Water/Sewer Supplies	108.01
0	03/22/2012	Water Fund	Operating Supplies	Suburban Ace Hardware-ACH	Supplies	8.99
0	03/22/2012	Recreation Fund	Operating Supplies	Office Depot- ACH	HANC Office Supplies	24.91
0	03/22/2012	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	61.70
0	03/22/2012	General Fund	Operating Supplies	Bills Gun Shop-ACH	Knuckle Blast Stun Gun	58.87
0	03/22/2012	Water Fund	Operating Supplies	Menards-ACH	Supplies	131.71
0	03/22/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Hinge Shutter Kit	8.56
0	03/22/2012	General Fund	Operating Supplies	Office Depot- ACH	Station Supplies	70.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/22/2012	General Fund	Motor Fuel	B-Dale BP-ACH	Small Equipment Gas	18.46
0	03/22/2012	Information Technology	Telephone	Sprint-ACH	Cell Phones	282.85
0	03/22/2012	General Fund	Telephone	Sprint-ACH	Cell Phones	195.27
0	03/22/2012	Recreation Fund	Telephone	Sprint-ACH	Cell Phones	224.28
0	03/22/2012	P & R Contract Maintenance	Telephone	Sprint-ACH	Cell Phones	40.86
0	03/22/2012	Golf Course	Telephone	Sprint-ACH	Cell Phones	82.93
0	03/22/2012	General Fund	Telephone	Sprint-ACH	Cell Phones	59.44
0	03/22/2012	General Fund	Telephone	Sprint-ACH	Cell Phones	366.67
0	03/22/2012	General Fund	Telephone	Sprint-ACH	Cell Phones	187.31
0	03/22/2012	Telecommunications	Telephone	Sprint-ACH	Cell Phones	48.82
0	03/22/2012	Water Fund	Telephone	Sprint-ACH	Cell Phones	40.86
0	03/22/2012	General Fund	Operating Supplies	S & T Office Products-ACH	Office Supplies	333.92
0	03/22/2012	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-ACH	Water/Sewer Supplies	37.43
0	03/22/2012	General Fund	Operating Supplies	Sears Roebuck-ACH	Station Supplies	32.09
0	03/22/2012	P & R Contract Maintenance	Telephone	Sprint-ACH	Cell Phones	80.25
0	03/22/2012	Storm Drainage	Telephone	Sprint-ACH	Cell Phones	54.25
0	03/22/2012	General Fund	Operating Supplies	Sprint-ACH	Cell Phones	650.00
0	03/22/2012	Information Technology	Telephone	Sprint-ACH	Cell Phones	82.50
0	03/22/2012	P & R Contract Maintenance	Training	Mn Recreation & Park-ACH	Playground Safety Inspector Class	495.00
0	03/22/2012	General Fund	Operating Supplies	MN County Attorneys-ACH	Criminal Handbook	40.90
0	03/22/2012	General Fund	Training	Hennepin Tech. College- ACH	Supervisory Training	49.00
0	03/22/2012	Recreation Fund	Operating Supplies	RadioShack-ACH	Plug Converter	9.63
0	03/22/2012	Telecommunications	Operating Supplies	USPS-ACH	CRIS by State	25.00
0	03/22/2012	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Power Equipment Parts/Repair	125.36
0	03/22/2012	General Fund	Vehicle Supplies	PTS Tool Supply-ACH	Shop Tools	42.90
0	03/22/2012	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-ACH	Anchors, Blade	33.78
0	03/22/2012	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	13.38
0	03/22/2012	General Fund	Miscellaneous	Hennepin Cty Med Ctr- ACH	No Receipt-Rosand	325.00
0	03/22/2012	Recreation Fund	Operating Supplies	Steichen's Retail-ACH	Game Pucks	48.11
0	03/22/2012	Police Forfeiture Fund	Professional Services	Fed Ex Kinko's-ACH	Forfeiture Forms	53.57
0	03/22/2012	General Fund	Operating Supplies	Baudville- ACH	Travel Tumblers	199.40
0	03/22/2012	General Fund	209001 - Use Tax Payable	Baudville- ACH	Sales/Use Tax	-12.83
0	03/22/2012	P & R Contract Maintenance	Operating Supplies	Sherwin Williams - ACH	Paint Supplies	82.56
0	03/22/2012	P & R Contract Maintenance	Operating Supplies	Nardini Fire Equipment-ACH	Wall Hook	8.57
Check Total:						13,160.93
0	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	FSH Communications-LLC	Payphone Advantage	64.13
0	03/22/2012	TIF District #17-Twin Lakes	Professional Services	Ratwik, Roszak & Maloney, PA	Twin Lakes Pkwy Condemnation	263.50
0	03/22/2012	Recreation Fund	Professional Services	Valene Downing	Fitness Instruction	138.60
0	03/22/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	454.78
0	03/22/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	434.78
0	03/22/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	03/22/2012	General Fund	211000 - Deferered Comp.	ICMA Retirement Trust 457-300227	Payroll Deduction for 3/20 Payroll	4,804.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/22/2012	General Fund	210501 - PERA Life Ins. Ded.	NCPERS Life Ins#7258500	Payroll Deduction for 3/20 Payroll	32.00
0	03/22/2012	General Fund	210700 - Minnesota Benefit Ded	MN Benefit Association	Payroll Deduction for 3/20 Payroll	1,297.88
0	03/22/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,125.00
0	03/22/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	2,371.75
0	03/22/2012	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	325.63
0	03/22/2012	License Center	Office Supplies	Advanced Label, LLC	T80 Tickets	74.71
0	03/22/2012	Recreation Fund	Operating Supplies	Metro Athletic Supply, Inc.	Qty - 110 - 12 inch Softballs (spring c	3,954.50
0	03/22/2012	Recreation Fund	Operating Supplies	Metro Athletic Supply, Inc.	Softballs	79.76
0	03/22/2012	Information Technology	Operating Supplies	Crescent Electric Supply Co	Insulated CAT Cable	133.53
0	03/22/2012	General Fund	Vehicle Supplies	Jefferson Fire & Safety, Inc.	Fireade	480.94
0	03/22/2012	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2012 Blanket PO for Vehicle Repairs	25.89
0	03/22/2012	General Fund	209001 - Use Tax Payable	McMaster-Carr Supply Co	Sales/Use Tax	-1.67
0	03/22/2012	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2012 Blanket PO for Vehicle Repairs	180.60
0	03/22/2012	General Fund	209001 - Use Tax Payable	McMaster-Carr Supply Co	Sales/Use Tax	-11.62
0	03/22/2012	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2012 Blanket PO for Vehicle Repairs	33.06
0	03/22/2012	General Fund	209001 - Use Tax Payable	McMaster-Carr Supply Co	Sales/Use Tax	-2.13
0	03/22/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	74.71
0	03/22/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-4.81
0	03/22/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	6.25
0	03/22/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-0.40
0	03/22/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	13.35
0	03/22/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-0.86
0	03/22/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	51.04
0	03/22/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-3.28
0	03/22/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	268.77
0	03/22/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-17.29
0	03/22/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	74.64
0	03/22/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-4.80
0	03/22/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	7.27
0	03/22/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-0.47
0	03/22/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	169.70
0	03/22/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-10.92
0	03/22/2012	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knives Sharpening	392.00
0	03/22/2012	General Fund	Capital Outlay	Ancom Communications, Inc.	Pagers, Pager Supplies	9,887.01
0	03/22/2012	General Fund	209001 - Use Tax Payable	Ancom Communications, Inc.	Sales/Use Tax	-636.01
0	03/22/2012	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,139.50
0	03/22/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	116.33
0	03/22/2012	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	Prosecution Legal Services	11,946.00
0	03/22/2012	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn P.A.	Forfeiture Legal Services	595.00
0	03/22/2012	General Fund	Motor Fuel	Yocum Oil	2012 Blanket PO for Fuel - State cont	11,936.68
0	03/22/2012	Recreation Fund	Memberships & Subscriptions	DMX Music, Inc.	Skating Center Music	151.38
0	03/22/2012	General Fund	Utilities	Xcel Energy	Civil Defense	60.73
0	03/22/2012	Golf Course	Utilities	Xcel Energy	Golf	408.01
0	03/22/2012	Recreation Fund	Utilities	Xcel Energy	Nature Center	728.89

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/22/2012	Water Fund	Utilities	Xcel Energy	Water Tower	4,295.11
0	03/22/2012	General Fund	Utilities	Xcel Energy	Street Light	13,424.98
0	03/22/2012	General Fund	Vehicle Supplies	Boyer Trucks Inc	2012 Blanket PO for Vehicle Repairs	20.26
0	03/22/2012	Recreation Fund	Operating Supplies	Gopher Bearing. Corp.	Oil Seals	36.62
0	03/22/2012	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2012 Blanket PO For Vehicle Repairs	41.45
0	03/22/2012	Recreation Fund	Operating Supplies	Minvalco Inc.	Rebuild Kit	204.13
0	03/22/2012	Information Technology	Operating Supplies	Newegg Computers, Inc.	16 PT Switch	116.48
0	03/22/2012	Information Technology	Use Tax Payable	Newegg Computers, Inc.	Sales/Use Tax	-7.49
0	03/22/2012	Information Technology	Operating Supplies	Newegg Computers, Inc.	Switch	33.65
0	03/22/2012	Information Technology	Use Tax Payable	Newegg Computers, Inc.	Sales/Use Tax	-2.16
0	03/22/2012	General Fund	Vehicle Supplies	Ziegler Inc	2012 Blanket PO for Vehicle Repairs	320.50
0	03/22/2012	Boulevard Landscaping	Operating Supplies	Tessman Seed Co - St. Paul	Seeds	400.71
Check Total:						72,684.60
0	03/28/2012	General Fund	Capital Outlay	MES, Inc.	Boots	309.50
0	03/28/2012	General Fund	Clothing	MES, Inc.	Firefighting Clothing	331.85
0	03/28/2012	General Fund	Advertising	William Malinen	Mileage Reimbursement	98.68
0	03/28/2012	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-March 2012	250.00
0	03/28/2012	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursment	1,428.57
0	03/28/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	45.00
0	03/28/2012	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage Reimbursement	76.59
0	03/28/2012	License Center	Transportation	Jill Theisen	Mileage Reimbursement	238.65
0	03/28/2012	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	872.64
0	03/28/2012	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	Twin Lakes Pkwy Project	1,189.80
0	03/28/2012	Contracted Engineering Svcs	Deposits	SRF Consulting Group, Inc.	Twin Lakes Walmart Traffic Study Re	2,436.00
0	03/28/2012	TIF District #17-Twin Lakes	Professional Services	SRF Consulting Group, Inc.	Cleveland Ave Federal Funding Calcu	1,908.16
0	03/28/2012	Contracted Engineering Svcs	Deposits	WSB & Associates, Inc.	Project No: 01814-230	99.00
0	03/28/2012	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	334.13
0	03/28/2012	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing-Section II	180.06
0	03/28/2012	Water Fund	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing-Section II	180.05
0	03/28/2012	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing-Section II	180.05
0	03/28/2012	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	1,677.00
0	03/28/2012	General Fund	Contract Maintenance	City of St. Paul	Radio Service & Maintenance	743.76
0	03/28/2012	General Fund	Contract Maint. - Old City Hall	Collins Electrical Construction Co.	Receptacle Repair	975.00
0	03/28/2012	General Fund	Operating Supplies	IdentiSys, Inc.	Printer, Printer Supplies	2,241.97
0	03/28/2012	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2012 Blanket PO for Vehicle Repairs	34.94
0	03/28/2012	General Fund	209001 - Use Tax Payable	McMaster-Carr Supply Co	Sales/Use Tax	-2.25
0	03/28/2012	General Fund	Vehicle Supplies	Napa Auto Parts	2012 Blanket PO for Vehicle Repairs	61.14
0	03/28/2012	General Fund	209001 - Use Tax Payable	Napa Auto Parts	Sales/Use Tax	-3.93
0	03/28/2012	General Fund	Vehicle Supplies	O'Reilly Automotive Inc	Vehicle Supplies	51.16
0	03/28/2012	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	5.60
0	03/28/2012	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	123.20
0	03/28/2012	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	61.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	03/28/2012	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	5,869.68
0	03/28/2012	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	4,634.96
0	03/28/2012	General Fund	Utilities	Xcel Energy	Fire Stations	2,043.64
0	03/28/2012	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	2,421.27
0	03/28/2012	Recreation Fund	Utilities	Xcel Energy	Skating Center	30,066.05
0	03/28/2012	General Fund	Utilities	Xcel Energy	Traffic Signals & Street Lights	3,506.19
0	03/28/2012	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	16.24
0	03/28/2012	General Fund	Operating Supplies	Certified Laboratories, Inc.	Mesh Vests	81.35
0	03/28/2012	Storm Drainage	Operating Supplies	Certified Laboratories, Inc.	Certisuds	244.82
0	03/28/2012	General Fund	Operating Supplies	Certified Laboratories, Inc.	Certisuds	244.82
0	03/28/2012	General Fund	Op Supplies - City Hall	Davis Lock & Safe Inc	Keys, Super Lube	25.12
0	03/28/2012	Information Technology	Operating Supplies	Newegg Computers, Inc.	Dryers	299.23
0	03/28/2012	Information Technology	Use Tax Payable	Newegg Computers, Inc.	Sales/Use Tax	-19.25
0	03/28/2012	Public Works Vehicle Revolving	Public Works Vehicles	Midway Ford Co	2012 F450 2WD Cab & Chasis Cab F	26,652.76
0	03/28/2012	General Fund	Operating Supplies City Garage	General Industrial Supply Co.	Shop Supplies	94.39
0	03/28/2012	General Fund	Vehicle Supplies	Larson Companies	2012 Blanket PO for Vehicle Repairs	39.78
0	03/28/2012	Recreation Fund	Contract Maintenance	Green View Inc.	Oval Cleaning	2,453.70
0	03/28/2012	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	5.53
0	03/28/2012	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	94.23
0	03/28/2012	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	14.20
0	03/28/2012	Sanitary Sewer	Office Supplies	Innovative Office Solutions	Office Supplies	14.19
0	03/28/2012	Storm Drainage	Office Supplies	Innovative Office Solutions	Office Supplies	14.19
0	03/28/2012	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	276.60
0	03/28/2012	Non Motorized Pathways	Professional Services	Element Materials Tech-St. Paul, Inc.	Bike/Pedestrian Project	1,857.89
Check Total:						97,079.50
0	04/10/2012	Water Fund	Water - Roseville	City of Roseville- ACH	March Water	1,047.33
0	04/10/2012	G.O. Bond Issue #23 (97 & 04)	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Interest Payment	3,600.00
0	04/10/2012	G.O. Bond Issue # 25 (99 & 09)	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Interest Payment	8,150.00
0	04/10/2012	GO Bonds #27 (2003)	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Interest Payment	117,704.38
0	04/10/2012	GO Equipment Certif (2008A)	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Interest Payment	35,033.75
0	04/10/2012	G.O. Housing Revenue (2009)	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Interest Payment	25,343.75
0	04/10/2012	General Fund	Postage	Pitney Bowes - Monthly ACH	March Postage	3,000.00
0	04/10/2012	G.O. Bond Issue #23 (97 & 04)	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Principal Payment	240,000.00
0	04/10/2012	G.O. Bond Issue # 25 (99 & 09)	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Principal Payment	215,000.00
0	04/10/2012	GO Bonds #27 (2003)	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Principal Payment	650,000.00
0	04/10/2012	GO Equipment Certif (2008A)	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Principal Payment	270,000.00
0	04/10/2012	G.O. Housing Revenue (2009)	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Principal Payment	60,000.00
0	04/10/2012	General Fund	Motor Fuel	MN Dept of Revenue-ACH	February Fuel Tax	232.96
0	04/10/2012	Sanitary Sewer	Credit Card Service Fees	Applied Merchant Services-ACH	February UB Payments.com Charges	2,512.19
0	04/10/2012	General Fund	Miscellaneous Expense	IRS EFTPS- ACH	941-X Payment to IRS for 2010 Offag	1,387.13
0	04/10/2012	Information Technology	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	1,108.24
0	04/10/2012	Telecommunications	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	127.74

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/10/2012	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	159.02
0	04/10/2012	General Fund	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	11,134.94
0	04/10/2012	Recreation Fund	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	1,799.65
0	04/10/2012	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	769.79
0	04/10/2012	Community Development	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	1,252.11
0	04/10/2012	License Center	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	1,097.09
0	04/10/2012	Charitable Gambling	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	3.89
0	04/10/2012	Police Grants	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	104.53
0	04/10/2012	Sanitary Sewer	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	770.02
0	04/10/2012	Water Fund	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	471.81
0	04/10/2012	Golf Course	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	227.52
0	04/10/2012	Storm Drainage	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	458.92
0	04/10/2012	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/6 Payroll	34.51
0	04/10/2012	General Fund	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	2,572.82
0	04/10/2012	Contracted Engineering Svcs	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	30.42
0	04/10/2012	Information Technology	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	230.71
0	04/10/2012	Telecommunications	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	40.18
0	04/10/2012	Recreation Fund	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	383.25
0	04/10/2012	P & R Contract Maintenance	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	183.65
0	04/10/2012	Community Development	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	261.73
0	04/10/2012	License Center	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	262.63
0	04/10/2012	Charitable Gambling	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	0.91
0	04/10/2012	Police Grants	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	21.54
0	04/10/2012	Sanitary Sewer	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	149.17
0	04/10/2012	Water Fund	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	126.15
0	04/10/2012	Golf Course	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	50.54
0	04/10/2012	Storm Drainage	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	97.43
0	04/10/2012	Solid Waste Recycle	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/6 Payroll	10.04
0	04/10/2012	Telecommunications	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	291.33
0	04/10/2012	Recreation Fund	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	3,280.49
0	04/10/2012	P & R Contract Maintenance	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	1,331.47
0	04/10/2012	Storm Drainage	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	608.90
0	04/10/2012	Solid Waste Recycle	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	62.79
0	04/10/2012	Water Fund	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	914.62
0	04/10/2012	Golf Course	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	366.43
0	04/10/2012	Charitable Gambling	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	6.55
0	04/10/2012	Police Grants	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	206.82
0	04/10/2012	License Center	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	1,904.17
0	04/10/2012	Sanitary Sewer	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	932.30
0	04/10/2012	Water Fund	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	788.47
0	04/10/2012	General Fund	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	28,150.64
0	04/10/2012	Contracted Engineering Svcs	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	220.57
0	04/10/2012	Information Technology	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	1,743.13
0	04/10/2012	Community Development	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	1,897.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/10/2012	Police Grants	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	310.24
0	04/10/2012	Sanitary Sewer	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	1,081.47
0	04/10/2012	General Fund	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	19,669.57
0	04/10/2012	Contracted Engineering Svcs	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	190.15
0	04/10/2012	Information Technology	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	1,502.69
0	04/10/2012	Telecommunications	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	251.15
0	04/10/2012	Recreation Fund	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	2,828.00
0	04/10/2012	P & R Contract Maintenance	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	1,147.82
0	04/10/2012	Community Development	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	1,635.81
0	04/10/2012	License Center	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	1,641.54
0	04/10/2012	Charitable Gambling	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	5.64
0	04/10/2012	Golf Course	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/6 Payroll	315.89
0	04/10/2012	Storm Drainage	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	706.33
0	04/10/2012	Solid Waste Recycle	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/6 Payroll-Em	72.83
0	04/10/2012	General Fund	211000 - Deferered Comp.	Great West- ACH	Payroll Deduction for MDCP (ING) 3	9,409.00
0	04/10/2012	Water Fund	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	1,142.83
0	04/10/2012	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	76.01
0	04/10/2012	General Fund	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	26,926.96
0	04/10/2012	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	472.14
0	04/10/2012	Information Technology	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	2,935.01
0	04/10/2012	Telecommunications	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	275.39
0	04/10/2012	Recreation Fund	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	4,303.38
0	04/10/2012	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	1,916.53
0	04/10/2012	Police Grants	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	277.50
0	04/10/2012	Community Development	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	3,290.87
0	04/10/2012	Golf Course	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	467.13
0	04/10/2012	License Center	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	2,633.71
0	04/10/2012	Charitable Gambling	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	7.02
0	04/10/2012	Sanitary Sewer	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	1,905.62
0	04/10/2012	Storm Drainage	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/6 Payroll	1,095.22
0	04/10/2012	General Fund	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	8,086.91
0	04/10/2012	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	171.77
0	04/10/2012	Information Technology	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	1,326.43
0	04/10/2012	Telecommunications	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	223.60
0	04/10/2012	Recreation Fund	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	3,033.67
0	04/10/2012	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	991.77
0	04/10/2012	Community Development	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	1,453.94
0	04/10/2012	License Center	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	1,446.86
0	04/10/2012	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	5.63
0	04/10/2012	Police Grants	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	30.26
0	04/10/2012	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	850.84
0	04/10/2012	Water Fund	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	701.60
0	04/10/2012	Golf Course	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	259.43
0	04/10/2012	Storm Drainage	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	560.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/10/2012	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	54.73
0	04/10/2012	General Fund	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	10,209.99
0	04/10/2012	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	232.58
0	04/10/2012	Information Technology	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,795.99
0	04/10/2012	Telecommunications	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	302.74
0	04/10/2012	Recreation Fund	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	4,107.51
0	04/10/2012	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,342.83
0	04/10/2012	Community Development	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,968.59
0	04/10/2012	License Center	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,959.04
0	04/10/2012	Charitable Gambling	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	7.62
0	04/10/2012	Police Grants	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	30.26
0	04/10/2012	Sanitary Sewer	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,152.00
0	04/10/2012	Water Fund	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	949.94
0	04/10/2012	Golf Course	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	351.26
0	04/10/2012	Storm Drainage	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	758.88
0	04/10/2012	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	74.10
0	04/10/2012	Recreation Fund	Credit Card Fees	US Bank-ACH	February Terminal Charges	333.15
0	04/10/2012	Community Development	Credit Card Service Fees	US Bank-ACH	February Terminal Charges	402.50
0	04/10/2012	Golf Course	Credit Card Fees	US Bank-ACH	February Terminal Charges	38.00
0	04/10/2012	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	139.37
0	04/10/2012	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	211.13
0	04/10/2012	General Fund Donations	Use Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	27.94
0	04/10/2012	Info Tech/Contract Cities	Use Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	38.67
0	04/10/2012	Telephone	Use Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	223.44
0	04/10/2012	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	3,053.26
0	04/10/2012	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-ACH	Sales and Use Tax	16.11
0	04/10/2012	License Center	Sales Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	737.00
0	04/10/2012	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	6.57
0	04/10/2012	Water Fund	State Sales Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	27,910.04
0	04/10/2012	Golf Course	State Sales Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	462.49
0	04/10/2012	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	10.38
0	04/10/2012	Housing & Redevelopment Agency	Sales Tax Payable	MN Dept of Revenue-ACH	Sales and Use Tax	15.60
0	04/10/2012	Internal Service - Interest	Investment Income	RVA- ACH	February Interest	169.62
0	04/10/2012	Sanitary Sewer	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	632.26
0	04/10/2012	Water Fund	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	445.65
0	04/10/2012	Golf Course	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	222.52
0	04/10/2012	Storm Drainage	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	373.57
0	04/10/2012	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	34.51
0	04/10/2012	General Fund	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	11,211.81
0	04/10/2012	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	159.02
0	04/10/2012	Information Technology	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	1,120.60
0	04/10/2012	Telecommunications	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	127.74
0	04/10/2012	Recreation Fund	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	1,769.86
0	04/10/2012	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	737.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/10/2012	Community Development	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	1,230.24
0	04/10/2012	License Center	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	1,094.57
0	04/10/2012	Charitable Gambling	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	3.99
0	04/10/2012	Police Grants	State Income Tax	MN Dept of Revenue-ACH	State Tax Deposit For 3/20 Payroll	43.10
0	04/10/2012	General Fund	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	2,591.10
0	04/10/2012	Contracted Engineering Svcs	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	30.42
0	04/10/2012	Information Technology	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	230.71
0	04/10/2012	Telecommunications	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	40.17
0	04/10/2012	Recreation Fund	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	384.43
0	04/10/2012	P & R Contract Maintenance	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	172.22
0	04/10/2012	Community Development	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	257.34
0	04/10/2012	License Center	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	262.59
0	04/10/2012	Charitable Gambling	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	0.90
0	04/10/2012	Police Grants	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	11.61
0	04/10/2012	Sanitary Sewer	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	140.36
0	04/10/2012	Water Fund	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	109.11
0	04/10/2012	Golf Course	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	50.54
0	04/10/2012	Storm Drainage	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	84.27
0	04/10/2012	Solid Waste Recycle	MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/20 Payroll	10.05
0	04/10/2012	General Fund	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	19,777.17
0	04/10/2012	Contracted Engineering Svcs	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	190.15
0	04/10/2012	Information Technology	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	1,518.11
0	04/10/2012	Telecommunications	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	251.16
0	04/10/2012	Recreation Fund	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	2,763.19
0	04/10/2012	P & R Contract Maintenance	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	1,076.38
0	04/10/2012	License Center	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	1,641.19
0	04/10/2012	Community Development	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	1,608.25
0	04/10/2012	Charitable Gambling	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	5.65
0	04/10/2012	Police Grants	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	111.47
0	04/10/2012	Sanitary Sewer	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	877.15
0	04/10/2012	Water Fund	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	681.83
0	04/10/2012	Golf Course	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	315.89
0	04/10/2012	Storm Drainage	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	526.73
0	04/10/2012	Solid Waste Recycle	PERA Employee Ded	PERA-ACH	Payroll Deduction for 3/20 Payroll	62.79
0	04/10/2012	General Fund	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	27,885.64
0	04/10/2012	Contracted Engineering Svcs	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	220.57
0	04/10/2012	Information Technology	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	1,761.01
0	04/10/2012	Telecommunications	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	291.33
0	04/10/2012	Recreation Fund	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	3,205.32
0	04/10/2012	P & R Contract Maintenance	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	1,248.60
0	04/10/2012	Community Development	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	1,865.59
0	04/10/2012	License Center	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	1,903.78
0	04/10/2012	Charitable Gambling	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	6.55
0	04/10/2012	Police Grants	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	167.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/10/2012	Sanitary Sewer	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	1,017.51
0	04/10/2012	Water Fund	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	790.94
0	04/10/2012	Golf Course	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	366.43
0	04/10/2012	Storm Drainage	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	611.00
0	04/10/2012	Solid Waste Recycle	PERA Employer Share	PERA-ACH	Payroll Deduction for 3/20 Payroll-Er	72.84
0	04/10/2012	General Fund	211000 - Deferered Comp.	Great West- ACH	Payroll Deduction for MDCP (ING) 3	9,259.00
0	04/10/2012	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	76.01
0	04/10/2012	Storm Drainage	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	860.58
0	04/10/2012	General Fund	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	27,144.57
0	04/10/2012	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	472.14
0	04/10/2012	Information Technology	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	2,960.29
0	04/10/2012	Telecommunications	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	275.40
0	04/10/2012	Recreation Fund	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	4,215.09
0	04/10/2012	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	1,696.00
0	04/10/2012	Community Development	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	3,229.51
0	04/10/2012	License Center	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	2,626.19
0	04/10/2012	Charitable Gambling	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	7.61
0	04/10/2012	Police Grants	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	106.94
0	04/10/2012	Sanitary Sewer	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	1,542.93
0	04/10/2012	Water Fund	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	1,074.54
0	04/10/2012	Golf Course	Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/20 Payroll	442.13
0	04/10/2012	General Fund	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	8,404.38
0	04/10/2012	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	171.77
0	04/10/2012	Information Technology	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	1,340.37
0	04/10/2012	Telecommunications	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	225.04
0	04/10/2012	Recreation Fund	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	2,882.04
0	04/10/2012	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	927.81
0	04/10/2012	Community Development	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	1,429.25
0	04/10/2012	License Center	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	1,446.59
0	04/10/2012	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	5.63
0	04/10/2012	Police Grants	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	16.20
0	04/10/2012	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	801.66
0	04/10/2012	Water Fund	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	606.20
0	04/10/2012	Golf Course	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	259.43
0	04/10/2012	Storm Drainage	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	486.95
0	04/10/2012	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- ACH	FICA Employee Deduction	54.74
0	04/10/2012	General Fund	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	10,636.32
0	04/10/2012	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	232.58
0	04/10/2012	Information Technology	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,814.86
0	04/10/2012	Telecommunications	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	304.71
0	04/10/2012	Recreation Fund	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	3,902.23
0	04/10/2012	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,256.23
0	04/10/2012	Community Development	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,935.19
0	04/10/2012	License Center	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,958.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/10/2012	Charitable Gambling	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	7.64
0	04/10/2012	Police Grants	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	16.20
0	04/10/2012	Sanitary Sewer	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	1,085.41
0	04/10/2012	Water Fund	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	820.76
0	04/10/2012	Golf Course	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	351.26
0	04/10/2012	Storm Drainage	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	659.31
0	04/10/2012	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- ACH	FICA Employers Share	74.12
0	04/10/2012	Public Works Vehicle Revolving	Public Works Vehicles	City of Roseville License Center-ACH	2012 Ford Super Licensing Fees	1,772.63
0	04/10/2012	Water Fund	Water - Roseville	City of Roseville- ACH	March II Water	26,940.76
0	04/10/2012	Workers Compensation	Sewer Department Claims	SFM-ACH	March Work Comp Claims	400.55
0	04/10/2012	Workers Compensation	Police Patrol Claims	SFM-ACH	March Work Comp Claims	10,990.92
0	04/10/2012	Workers Compensation	Street Department Claims	SFM-ACH	March Work Comp Claims	172.36
0	04/10/2012	General Fund	Salaries - Regular	SFM-ACH	March Work Comp Claims	1,706.25
0	04/10/2012	General Fund	Salaries - Regular	SFM-ACH	March Work Comp Claims	340.00
0	04/10/2012	Recreation Fund	Salaries - Regular	SFM-ACH	March Work Comp Claims	710.93
Check Total:						2,105,929.52
0	04/02/2012	Sanitary Sewer	Postage	Ecoenvelopes, LLC	UB Section 3 Postage	399.16
0	04/02/2012	Water Fund	Postage	Ecoenvelopes, LLC	UB Section 3 Postage	399.16
0	04/02/2012	Storm Drainage	Postage	Ecoenvelopes, LLC	UB Section 3 Postage	399.16
Check Total:						1,197.48
0	04/05/2012	General Fund	Op Supplies - City Hall	Goodin Corp.	supplies	910.91
0	04/05/2012	Recreation Fund	Operating Supplies	Goodin Corp.	supplies	61.49
0	04/05/2012	Recreation Fund	Operating Supplies	Goodin Corp.	supplies	188.35
0	04/05/2012	Recreation Fund	Operating Supplies	Goodin Corp.	Lucerne wall Hung Lav-Return	-49.14
0	04/05/2012	Information Technology	Transportation	Douglas Barber	Mileage for 1/6/12 - 3/15/12.	233.66
0	04/05/2012	Recreation Fund	Services	Roseville Area Schools	Nature Center, Family & Birding	364.50
0	04/05/2012	Recreation Fund	Printing	Roseville Area Schools	Spring Break	364.50
0	04/05/2012	Recreation Fund	Printing	Roseville Area Schools	Lacrosse	400.50
0	04/05/2012	Recreation Fund	Printing	Roseville Area Schools	Winter Warm ups, after school	400.50
0	04/05/2012	Recreation Fund	Operating Supplies	Deborah Cash	Reimburse for HANC Expenses paid.	84.33
0	04/05/2012	General Fund	211403 - Flex Spend Day Care		Flex-Daycare Reimbursement	136.00
0	04/05/2012	General Fund	211402 - Flex Spending Health		Flex Reimbursement	291.90
0	04/05/2012	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Quartz Lightbulb	41.65
0	04/05/2012	Community Development	Transportation	Thomas Paschke	Mileage for 3/1/12 - 3/30/12	47.30
0	04/05/2012	General Fund	211402 - Flex Spending Health		Flex Reimbursement	473.76
0	04/05/2012	General Fund	211403 - Flex Spend Day Care		Flex-Daycare Reimbursement	217.39
0	04/05/2012	General Fund	211403 - Flex Spend Day Care		Flex-Daycare Reimbursement	192.31
0	04/05/2012	General Fund	211000 - Deferered Comp.	ICMA Retirement Trust 457-300227	Payroll Deduction for 4/3/12	4,804.03
0	04/05/2012	General Fund	210600 - Union Dues Deduction	LELS	Dues for 4/3/12 payroll	1,554.00
0	04/05/2012	General Fund	211403 - Flex Spend Day Care		Flex-Daycare Reimbursement	657.60
0	04/05/2012	General Fund	211402 - Flex Spending Health		Flex-Healthcare Reimbursement	240.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	04/05/2012	General Fund	211402 - Flex Spending Health		Flex-Health Reibursement	42.00
0	04/05/2012	General Fund	211403 - Flex Spend Day Care		Flex: Daycare Reimbursement	395.55
0	04/05/2012	General Fund	211403 - Flex Spend Day Care		Flex-Daycare Reimbursement	272.00
0	04/05/2012	Recreation Fund	Vehicle Supplies	Catco Parts & Service Inc	Brushing and Labo	355.72
0	04/05/2012	P & R Contract Maintenance	Vehicle Supplies	Cushman Motor Co Inc	Position Lamp	70.51
0	04/05/2012	Golf Course	Vehicle Supplies	Cushman Motor Co Inc	Condenser and Breaker	60.71
0	04/05/2012	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Co., Inc.	Litter Pick Up Bags	111.15
0	04/05/2012	P & R Contract Maintenance	Contract Maintenance	Prowire, Inc.	Annual Security Monitoring and Back	474.53
0	04/05/2012	General Fund	Vehicle Supplies	O'Reilly Automotive Inc	Super Penetr	12.86
0	04/05/2012	General Fund	Contract Maintenance	Metro Fire	Hydrotest	25.00
0	04/05/2012	Recreation Fund	Operating Supplies	Fikes, Inc.	Supplies	540.79
0	04/05/2012	General Fund	Operating Supplies	General Industrial Supply Co.	Supplies	102.55
0	04/05/2012	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Supplies	102.57
0	04/05/2012	Boulevard Landscaping	Operating Supplies	General Industrial Supply Co.	Supplies	102.55
0	04/05/2012	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Supplies	55.55
0	04/05/2012	Recreation Fund	Operating Supplies	Grainger Inc	Supplies	22.43
0	04/05/2012	Recreation Fund	Operating Supplies	Grainger Inc	Supplies	15.88
0	04/05/2012	Recreation Fund	Operating Supplies	Grainger Inc	Supplies	84.47
0	04/05/2012	General Fund	Op Supplies - City Hall	Grainger Inc	Supplies-CH	133.05
0	04/05/2012	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside and Multi Family Recycling	39,515.28
0	04/05/2012	Sanitary Sewer	Sanitary Sewer	City of Maplewood	Sewer	45,080.34
0	04/05/2012	Storm Drainage	Storm Drainage Fees	City of Maplewood	Storm	4,254.06
0	04/05/2012	General Fund	210600 - Union Dues Deduction	MN Teamsters #320	Dues april 2012	445.00
0	04/05/2012	General Fund	Other Improvements	Streicher's	Misc	64.00
0	04/05/2012	General Fund	Other Improvements	Streicher's	Misc	512.00
0	04/05/2012	General Fund	Operating Supplies	Streicher's	Filter:FMEP100 for Advantage 1000	28.83
0	04/05/2012	General Fund	Vehicle Supplies	CCP Industries Inc	Hand Cleaner	68.70
0	04/05/2012	Boulevard Landscaping	Operating Supplies	Ziegler Inc	Equipment Rental	253.28
0	04/05/2012	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Premium payment for March 2012	3,679.33
0	04/05/2012	General Fund	Operating Supplies	Ramy Turf Products	B2 & Cohansey Hedge Removal	100.00
0	04/05/2012	Boulevard Landscaping	Operating Supplies	Ramy Turf Products	Baltier & S. McCarrons Planting Rem	388.41
Check Total:						108,984.88
65800	03/22/2012	General Fund	Training	ATOM	Crisis Negotiators Incident Review	40.00
Check Total:						40.00
65801	03/22/2012	East Metro SWAT	Professional Services	American Messaging	Interpreter Service	91.96
Check Total:						91.96
65802	03/22/2012	Recreation Fund	Professional Services	Angela Benes	Tap for Older Adults Instruction	300.00
Check Total:						300.00
65803	03/22/2012	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65804	03/22/2012	Water Fund	Accounts Payable	CHARLES BUZICKY	Check Total:	29.00
					Refund Check	83.23
65805	03/22/2012	Recreation Fund	Temporary Employees	Karen Carrier	Check Total:	83.23
					Tai Chi Instruction	210.00
65806	03/22/2012	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Check Total:	210.00
65806	03/22/2012	Information Technology	Contract Maintenance	CDW Government, Inc.	Conference Station Microphones	430.17
					Cisco SmartNet Maintenance Agreem	14,477.14
					Check Total:	14,907.31
65807	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	91.16
65807	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	56.27
65807	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	200.04
65807	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	311.84
65807	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	172.11
65807	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
65807	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	39.18
65807	03/22/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	101.98
					Check Total:	1,058.64
65808	03/22/2012	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees	1,081.80
					Check Total:	1,081.80
65809	03/22/2012	Information Technology	Telephone	City of North St. Paul	Data Interconnects	600.00
65809	03/22/2012	Information Technology	Telephone	City of North St. Paul	Billing Interconnects	1,900.00
					Check Total:	2,500.00
65810	03/22/2012	Fire Station 2011	Professional Services	CNH Architects, Inc.	Architectural Design Services	91,432.12
					Check Total:	91,432.12
65811	03/22/2012	Sanitary Sewer	Accounts Payable	FRED DEUTSCH	Refund Check	3.84
					Check Total:	3.84
65812	03/22/2012	Information Technology	Financial Support	Diversified Collection Services, Inc.		210.24
					Check Total:	210.24
65813	03/22/2012	Recreation Fund	Motor Fuel	Ferrellgas	Exch. 33lb	38.57
					Check Total:	38.57

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65814	03/22/2012	Information Technology	Contract Maintenance	FWR Communication Networks	Optical Cross Connect	200.00
					Check Total:	200.00
65815	03/22/2012	General Fund	Contract Maintenance Vehicles	Harmon Auto Glass-Roseville	2012 Blanket PO For Vehicle Repairs	211.43
					Check Total:	211.43
65816	03/22/2012	General Fund	Training	Hennepin Technical College	Training-Brosnahan	4,000.00
					Check Total:	4,000.00
65817	03/22/2012	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	1,085.48
65817	03/22/2012	License Center	Minor Equipment	Hewlett-Packard Company	Computer Equipment	135.78
65817	03/22/2012	License Center	Minor Equipment	Hewlett-Packard Company	Qty 5 - XL510AV HP Compaq Elite S	3,075.05
65817	03/22/2012	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	780.04
65817	03/22/2012	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	646.44
					Check Total:	5,722.79
65818	03/22/2012	General Fund	Memberships & Subscriptions	IAFC Membership	Annual Dues-Loftus	204.00
					Check Total:	204.00
65819	03/22/2012	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-109956	Payroll Deduction for 3/20 Payroll	542.54
					Check Total:	542.54
65820	03/22/2012	General Fund	Office Supplies	Impressive Print	Business Cards	37.50
65820	03/22/2012	General Fund	Operating Supplies	Impressive Print	Business Cards	48.00
					Check Total:	85.50
65821	03/22/2012	Recreation Fund	Professional Services	B. Patricia Jemie	Stretch and Strength Instruction	144.00
					Check Total:	144.00
65822	03/22/2012	General Fund	Employee Recognition	Jostens	Recognition Supplies	239.84
					Check Total:	239.84
65823	03/22/2012	Fire Station 2011	Professional Services	Karges-Faulkonbridge, Inc.	Geothermal Master Plan Report	2,506.17
					Check Total:	2,506.17
65824	03/22/2012	Water Fund	Accounts Payable	TIMOTHY KEOHEN	Refund Check	212.33
					Check Total:	212.33
65825	03/22/2012	Recreation Fund	Transportation	Kelsey Kes	Mileage Reimbursement	17.60
					Check Total:	17.60

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65826	03/22/2012	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshop	40.00
65826	03/22/2012	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshop	20.00
65826	03/22/2012	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshop	160.00
65826	03/22/2012	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshop	20.00
65826	03/22/2012	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshop	20.00
Check Total:						260.00
65827	03/22/2012	Risk Management	Insurance	League of MN Cities Ins Trust	Quarterly Billing	35,533.25
65827	03/22/2012	Risk Management	Insurance	League of MN Cities Ins Trust	Annual Pay Plan	563.00
Check Total:						36,096.25
65828	03/22/2012	Housing & Redevelopment Agency	Advertising	Lillie Suburban Newspaper Inc	Customer: 6516	1,010.75
65828	03/22/2012	General Fund	Advertising	Lillie Suburban Newspaper Inc	Customer: 262	54.50
65828	03/22/2012	Housing & Redevelopment Agency	Printing	Lillie Suburban Newspaper Inc	Customer: 6516	1,234.25
Check Total:						2,299.50
65829	03/22/2012	General Fund	Op Supplies - City Hall	Linn Building Maintenance	Can Liners, Toilet Tissue	403.25
Check Total:						403.25
65830	03/22/2012	Community Development	Training	MAHCO	MAHCO Seminar-Talbot	80.00
Check Total:						80.00
65831	03/22/2012	Police - DWI Enforcement	Professional Services	Mid America Auction, Inc.	Storage Fees	1,350.00
65831	03/22/2012	Police - DWI Enforcement	Professional Services	Mid America Auction, Inc.	Storage Fees	1,425.00
Check Total:						2,775.00
65832	03/22/2012	Recreation Fund	Advertising	Minnesota Women's Press, Inc.	Display Ad	228.00
65832	03/22/2012	Recreation Fund	Printing	Minnesota Women's Press, Inc.	Display Ad	228.00
65832	03/22/2012	Recreation Fund	Printing	Minnesota Women's Press, Inc.	Arts at the Oval Display Ad	267.00
Check Total:						723.00
65833	03/22/2012	Water Fund	2012 PMP	MN Dept of Health	Plan Review Permit Fee	150.00
Check Total:						150.00
65834	03/22/2012	General Fund	Training	MnFIAM Book Sales	Training Books	1,611.68
Check Total:						1,611.68
65835	03/22/2012	Recreation Fund	Operating Supplies	Motion Industries Inc	Supplies	40.61
Check Total:						40.61
65836	03/22/2012	General Fund	Training	Munici Pals	2012 Dues, Workshop Registration	265.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						265.00
65837	03/22/2012	Water Fund	Accounts Payable	MARTIN & JENNIFER NOVAK	Refund Check	26.70
Check Total:						26.70
65838	03/22/2012	General Fund	Training	On Site Sanitation, Inc.	Regular Service	103.62
Check Total:						103.62
65839	03/22/2012	Water Fund	Accounts Payable	JOHN PICHE	Refund Check	158.46
Check Total:						158.46
65840	03/22/2012	Police Grants	HSA Employee	Premier Bank	HSA	14.16
65840	03/22/2012	General Fund	HSA Employee	Premier Bank	HSA	1,393.49
65840	03/22/2012	Contracted Engineering Svcs	HSA Employee	Premier Bank	HSA	20.00
65840	03/22/2012	Recreation Fund	HSA Employee	Premier Bank	HSA	404.22
65840	03/22/2012	P & R Contract Maintenance	HSA Employee	Premier Bank	HSA	230.76
65840	03/22/2012	Community Development	HSA Employee	Premier Bank	HSA	79.61
65840	03/22/2012	License Center	HSA Employee	Premier Bank	HSA	38.46
Check Total:						2,180.70
65841	03/22/2012	General Fund	Operating Supplies	Ramsey County	Salt Brine	62.90
Check Total:						62.90
65842	03/22/2012	General Fund	Vehicle Supplies	Road Machinery & Supplies Co.	Rubber Scaper	233.18
Check Total:						233.18
65843	03/22/2012	General Fund	Vehicle Supplies	Rosedale Chevrolet	2012 Blanket PO for Vehicle Repairs	60.71
Check Total:						60.71
65844	03/22/2012	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2012 Blanket PO For Vehicle Repairs	296.13
Check Total:						296.13
65845	03/22/2012	General Fund	Training	Sheltermtech, Corp	Pre Demo Asbestos Inspection	585.00
Check Total:						585.00
65846	03/22/2012	General Fund	Telephone	Sprint	Cell Phones	75.54
65846	03/22/2012	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	228.95
65846	03/22/2012	General Fund	Telephone	Sprint	Cell Phones	369.85
65846	03/22/2012	Storm Drainage	Telephone	Sprint	Cell Phones	255.64
65846	03/22/2012	General Fund	Telephone	Sprint	Cell Phones	51.92
65846	03/22/2012	Sanitary Sewer	Telephone	Sprint	Cell Phones	199.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65846	03/22/2012	Recreation Fund	Telephone	Sprint	Cell Phones	125.89
65846	03/22/2012	Recreation Fund	Telephone	Sprint	Cell Phones	25.18
65846	03/22/2012	Community Development	Telephone	Sprint	Cell Phones	153.85
65846	03/22/2012	General Fund	Telephone	Sprint	Cell Phones	25.18
65846	03/22/2012	General Fund	Telephone	Sprint	Cell Phones	25.18
65846	03/22/2012	General Fund	Telephone	Sprint	Cell Phones	374.57
Check Total:						1,911.50
65847	03/22/2012	P & R Contract Maintenance	Financial Support	Steward, Zlimen & Jungers, LTD	Case #: 09-06243-0	68.90
Check Total:						68.90
65848	03/22/2012	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	224.25
65848	03/22/2012	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
Check Total:						229.08
65849	03/22/2012	General Fund	Employee Recognition	Jonathan Thomalla	Recognition Dinner Supplies Reimbu	67.98
65849	03/22/2012	General Fund Donations	Operating Supplies	Jonathan Thomalla	Recognition Dinner Supplies Reimbu	13.52
Check Total:						81.50
65850	03/22/2012	General Fund	Operating Supplies	Thomson Reuters	Annual/Monthly Charges	221.04
Check Total:						221.04
65851	03/22/2012	General Fund	Contract Maint. - City Garage	Twin City Hardware	Garage Door Installation	1,874.69
Check Total:						1,874.69
65852	03/22/2012	Public Works Vehicle Revolving	Capital Outlay	United Rentals-Highway Technologies, Inc	Qty 1 - Wacker WPI55OAW Plate Tai	2,075.00
65852	03/22/2012	Public Works Vehicle Revolving	Capital Outlay	United Rentals-Highway Technologies, Inc	VIB Plate	142.66
65852	03/22/2012	Public Works Vehicle Revolving	Capital Outlay	United Rentals-Highway Technologies, Inc	VIB Plate	5.18
Check Total:						2,222.84
65853	03/22/2012	General Fund	Operating Supplies	US Bank	Petty Cash Reimbursement	44.00
65853	03/22/2012	Police - DWI Enforcement	Operating Supplies	US Bank	Petty Cash Reimbursement	21.50
65853	03/22/2012	Police - DWI Enforcement	Operating Supplies	US Bank	Petty Cash Reimbursement	21.50
65853	03/22/2012	General Fund	Conferences	US Bank	Petty Cash Reimbursement	9.00
Check Total:						96.00
65854	03/22/2012	Information Technology	Contract Maintenance	US Internet	Name Server Hosting	460.00
Check Total:						460.00
65855	03/22/2012	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	WIM BK	53.86

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65856	03/22/2012	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Check Total:	53.86
					Service	157.00
65857	03/22/2012	Information Technology	Telephone	XO Communications Inc.	Check Total:	157.00
					Telephone	1,414.81
65858	03/28/2012	Recreation Fund	Professional Services	AARP	Check Total:	1,414.81
					AARP Driving Class	358.00
65859	03/28/2012	Storm Drainage	Operating Supplies	Aggregate Industries-MWR, Inc.	Check Total:	358.00
					Brooks, Sextant, Trasit Flared Ends	734.39
65859	03/28/2012	Storm Drainage	Operating Supplies	Aggregate Industries-MWR, Inc.	Large Pipe Flared End	683.80
65860	03/28/2012	Water Fund	Accounts Payable	JEFF BARRON	Check Total:	1,418.19
					Refund Check	43.68
65861	03/28/2012	General Fund	Vehicle Supplies	Batteries Plus	Check Total:	43.68
					2012 Blanket PO for Vehicle Repairs	169.40
65862	03/28/2012	Police - DWI Enforcement	Professional Services	Baycom, Inc	Check Total:	169.40
					Video Processing Kit	4,475.93
65862	03/28/2012	Police - DWI Enforcement	Use Tax Payable	Baycom, Inc	Sales/Use Tax	-287.93
65863	03/28/2012	Water Fund	Accounts Payable	JOHN BEDNORZ	Check Total:	4,188.00
					Refund Check	92.44
65864	03/28/2012	Community Development	Deposits	Benson Orth Associates Inc	Check Total:	92.44
					Construction Deposit Refund	3,848.00
65865	03/28/2012	Storm Drainage	Vehicles / Equipment	Boyer Trucks of Rogers	Check Total:	3,848.00
					2012 International 7400 26,000 lbs G	31,136.53
65866	03/28/2012	Fire Station 2011	Professional Services	Briggs and Morgan, P.A.	Check Total:	31,136.53
					Legal Services	36,160.88
65866	03/28/2012	Park Renewal 2011	Professional Services	Briggs and Morgan, P.A.	Legal Services	36,160.88
65867	03/28/2012	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Check Total:	72,321.76
					Beverages for Resale	88.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Check Total:	88.50
65868	03/28/2012	Information Technology	Contract Maintenance	CDW Government, Inc.	Cisco SmartNet Maintenance Agreem	3,905.47
					Check Total:	3,905.47
65869	03/28/2012	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	84.15
					Check Total:	84.15
65870	03/28/2012	Contracted Engineering Svcs	Capital Equipment	CES Cadd/Engineering Supply	Qty 1 - Canon iPF755-MFP 36" color	7,369.03
					Check Total:	7,369.03
65871	03/28/2012	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	702.87
					Check Total:	702.87
65872	03/28/2012	General Fund	Training	Custom Compliance Solutions, Inc.	Confined Space Rescue Class	3,375.00
					Check Total:	3,375.00
65873	03/28/2012	Police Vehicle Revolving	Vehicles & Equipment	Dodge of Burnsville, Inc.	MN State Contract 444320 2012 Dod	22,654.00
65873	03/28/2012	Police Vehicle Revolving	Vehicles & Equipment	Dodge of Burnsville, Inc.	MN State Contract 444320 2012 Dod	22,654.00
65873	03/28/2012	Police Vehicle Revolving	Vehicles & Equipment	Dodge of Burnsville, Inc.	MN State Contract 444320 2012 Dod	22,654.00
65873	03/28/2012	Police Vehicle Revolving	Vehicles & Equipment	Dodge of Burnsville, Inc.	MN State Contract 444320 2012 Dod	22,654.00
					Check Total:	90,616.00
65874	03/28/2012	Sanitary Sewer	Josephine Lift Station	Foth Infrastructure & Environmental, LLC	Josephine Lift Station Design	4,445.60
					Check Total:	4,445.60
65875	03/28/2012	Information Technology	Operating Supplies	Graybar, Inc.	BRDG Clip	213.75
					Check Total:	213.75
65876	03/28/2012	Singles Program	Operating Supplies	Jean Hoffman	Singles Supplies Reimbursement	57.08
					Check Total:	57.08
65877	03/28/2012	Recreation Fund	Printing	House of Print	Spring - Summer 2012 Brochure Prin	6,617.35
					Check Total:	6,617.35
65878	03/28/2012	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	313.06
					Check Total:	313.06
65879	03/28/2012	General Fund	Clothing	Keepers Inc	Ballistic Vest	1,463.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65880	03/28/2012	General Fund	Operating Supplies City Garage	Linn Building Maintenance	Check Total:	1,463.99
					Pack Vacuum & Attachments	485.73
65881	03/28/2012	General Fund	Conferences	MAMA	Check Total:	485.73
					Managers Meeting	15.00
65882	03/28/2012	Recreation Fund	Fee Program Revenue	Angelique Markovich	Check Total:	15.00
					Lacrosse League Refund	143.00
65882	03/28/2012	Recreation Fund	Collected Insurance Fee	Angelique Markovich	Lacrosse League Refund	2.00
65883	03/28/2012	Community Development	Deposits	McGough Construction	Check Total:	145.00
					Construction Deposit Refund-2180 H.	3,848.00
65884	03/28/2012	Recreation Fund	Professional Services	Jack Moran	Check Total:	3,848.00
					Run for the Roses	10.00
65885	03/28/2012	License Center	Memberships & Subscriptions	NADA Used Car Guide	Check Total:	10.00
					Used Car Guide	98.00
65886	03/28/2012	Recreation Fund	Professional Services	Bob Nielsen	Check Total:	98.00
					Big Band Loading/Unloading	40.00
65887	03/28/2012	General Fund	Community Grants	North Suburban Senior Council	Check Total:	40.00
					2012 Contribution	6,000.00
65888	03/28/2012	Community Development	Building Surcharge	Northern Air Corporation	Check Total:	6,000.00
					Plumbing Permit Refund-2470 Highc	5.00
65888	03/28/2012	Community Development	Plumbing Permits	Northern Air Corporation	Plumbing Permit Refund-2470 Highc	57.00
65889	03/28/2012	Water Fund	Accounts Payable	JANET OLSON	Check Total:	62.00
					Refund Check	61.90
65889	03/28/2012	Sanitary Sewer	Accounts Payable	JANET OLSON	Refund Check	21.19
65890	03/28/2012	Community Development	Professional Services	Onsite Medical Service, Inc.	Check Total:	83.09
					Audiometric Examinations	60.00
65890	03/28/2012	General Fund	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	60.00
65890	03/28/2012	General Fund	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	140.00
65890	03/28/2012	General Fund	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	40.00
65890	03/28/2012	P & R Contract Maintenance	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	140.00
65890	03/28/2012	Sanitary Sewer	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65890	03/28/2012	Water Fund	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	40.00
65890	03/28/2012	Golf Course	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	20.00
65890	03/28/2012	Recreation Fund	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	40.00
65890	03/28/2012	Storm Drainage	Professional Services	Onsite Medical Service, Inc.	Audiometric Examinations	60.00
Check Total:						700.00
65891	03/28/2012	Grass Lake Water Mgmt. Org.	Professional Services	Tom Petersen	GLWMO Administrative & Technical	3,105.00
Check Total:						3,105.00
65892	03/28/2012	Housing & Redevelopment Agency	Postage	Postmaster	NEP Flyers Mailers	1,100.00
Check Total:						1,100.00
65893	03/28/2012	Recreation Fund	Operating Supplies	Michael Radovich	Lacrosse Coaching Certification & St	174.59
Check Total:						174.59
65894	03/28/2012	General Fund	Contract Maintenance	Ramsey County	Fleet Support-March 2012	215.28
65894	03/28/2012	Street Construction	EVP Install 10-21	Ramsey County	EVP Installations	20,433.17
65894	03/28/2012	Storm Drainage	Professional Services	Ramsey County	Bridge Inspection	380.00
Check Total:						21,028.45
65895	03/28/2012	P & R Contract Maintenance	Training	Ramsey County Pool Seminar	Certification Class-Schlosser	85.00
Check Total:						85.00
65896	03/28/2012	General Fund	Contract Maintenance	Rosedale Chevrolet	Vehicle Repair	644.96
Check Total:						644.96
65897	03/28/2012	General Fund	Contract Maintenance Vehicles	Rosenbauer Minnesota, LLC	Pumper Labor	588.99
Check Total:						588.99
65898	03/28/2012	Sanitary Sewer	Accounts Payable	FELIX SCHLOEGEL	Refund Check	6.10
Check Total:						6.10
65899	03/28/2012	Housing & Redevelopment Agency	Training	Sensible Land Use Coalition	Conference-Kelsey	48.00
Check Total:						48.00
65900	03/28/2012	Street Construction	2011 PMP	SGC Horizon, LLC	Pavement Project Bid Advertisement	173.25
Check Total:						173.25
65901	03/28/2012	Risk Management	Professional Services	Stericycle, Inc.	OSHA Compliance	1,914.96
Check Total:						1,914.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65902	03/28/2012	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	GLWMO Meeting Minutes	115.00
65902	03/28/2012	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
65902	03/28/2012	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	155.25
65902	03/28/2012	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
Check Total:						279.91
65903	03/28/2012	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2012 Blanket PO For Vehicle Repairs	1,967.70
Check Total:						1,967.70
65904	03/28/2012	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
Check Total:						90.84
65905	03/28/2012	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	246.86
Check Total:						246.86
65906	03/28/2012	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Electrical Supplies	9.19
Check Total:						9.19
65907	03/28/2012	Water Fund	Accounts Payable	TOM WATANA	Refund Check	45.03
Check Total:						45.03
65908	03/28/2012	Water Fund	Accounts Payable	JACK WATSON, SR.	Refund Check	36.81
Check Total:						36.81
65909	03/28/2012	Community Development	Deposits	Watson-Forsberg	Construction Deposit Refund-2225 Sr	3,848.00
Check Total:						3,848.00
65910	03/28/2012	Water Fund	Accounts Payable	STANELY & SUZANNE WIATRO	Refund Check	7.72
65910	03/28/2012	Sanitary Sewer	Accounts Payable	STANELY & SUZANNE WIATRO	Refund Check	5.90
65910	03/28/2012	Storm Drainage	Accounts Payable	STANELY & SUZANNE WIATRO	Refund Check	1.70
65910	03/28/2012	Solid Waste Recycle	Accounts Payable	STANELY & SUZANNE WIATRO	Refund Check	1.52
Check Total:						16.84
65911	04/05/2012	Recreation Fund	Professional Services	AARP	Drivers Safety Class 3/23/12.	164.00
Check Total:						164.00
65912	04/05/2012	General Fund	Clothing	Aspen Mills Inc.	Customer: Chandler	30.99
Check Total:						30.99
65913	04/05/2012	Fire Station 2011	Professional Services	Bossardt Corporation	Construction Management for month	12,300.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						12,300.00
65914	04/05/2012	Contracted Engineering Svcs	Memberships & Subscriptions	City Engineer Assoc of MN CEAM-c/o Le	Membership for Deb and Kristine	120.00
Check Total:						120.00
65915	04/05/2012	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Supplies	260.37
Check Total:						260.37
65916	04/05/2012	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Clothing	8.60
65916	04/05/2012	General Fund	Clothing	Cintas Corporation #470	Clothing	30.60
65916	04/05/2012	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Clothing	8.60
65916	04/05/2012	General Fund	Clothing	Cintas Corporation #470	Clothing	30.60
65916	04/05/2012	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Clothing	8.60
65916	04/05/2012	General Fund	Clothing	Cintas Corporation #470	Clothing	30.60
Check Total:						117.60
65917	04/05/2012	Golf Course	Advertising	Concept Marketing Groups	Ad space with Roseville VFW, 6 mon	240.00
Check Total:						240.00
65918	04/05/2012	Recreation Fund	Advertising	Dex Media East LLC	Advertising	41.05
65918	04/05/2012	Golf Course	Advertising	Dex Media East LLC	Advertising	41.05
Check Total:						82.10
65919	04/05/2012	Information Technology	Financial Support	Diversified Collection Services, Inc.		210.24
Check Total:						210.24
65920	04/05/2012	Water Fund	Accounts Payable	EAGLE BUILDERS	Refund Check	63.15
Check Total:						63.15
65921	04/05/2012	Water Fund	Accounts Payable	EDINA REALTY RELOCATION	Refund Check	61.97
Check Total:						61.97
65922	04/05/2012	General Fund	Operating Supplies	FedEx	Legal Documents-Care Institute Bond	17.46
Check Total:						17.46
65923	04/05/2012	Pathway Maintenance Fund	Operating Supplies	Highway Technologies, Inc.	Supplies	1,169.00
Check Total:						1,169.00
65924	04/05/2012	Singles Program	Operating Supplies	Jean Hoffman	Singles Supplies	10.00
Check Total:						10.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65925	04/05/2012	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-109956	Payroll deduction for 4/3/12 payroll	542.54
Check Total:						542.54
65926	04/05/2012	General Fund	HRA Employer	ING ReliaStar	HRA Employer	4,795.53
65926	04/05/2012	Information Technology	HRA Employer	ING ReliaStar	HRA Employer	783.76
65926	04/05/2012	Telecommunications	HRA Employer	ING ReliaStar	HRA Employer	215.45
65926	04/05/2012	P & R Contract Maintenance	HRA Employer	ING ReliaStar	HRA Employer	540.00
65926	04/05/2012	Community Development	HRA Employer	ING ReliaStar	HRA Employer	170.00
65926	04/05/2012	License Center	HRA Employer	ING ReliaStar	HRA Employer	860.00
65926	04/05/2012	Police Grants	HRA Employer	ING ReliaStar	HRA Employer	37.97
65926	04/05/2012	Sanitary Sewer	HRA Employer	ING ReliaStar	HRA Employer	295.00
65926	04/05/2012	Water Fund	HRA Employer	ING ReliaStar	HRA Employer	801.24
65926	04/05/2012	Golf Course	HRA Employer	ING ReliaStar	HRA Employer	70.00
65926	04/05/2012	Solid Waste Recycle	HRA Employer	ING ReliaStar	HRA Employer	29.05
65926	04/05/2012	Recreation Fund	HRA Employer	ING ReliaStar	HRA Employer	903.00
Check Total:						9,501.00
65927	04/05/2012	General Fund	Professional Services	KDV	Interim billing, period ending Dec 31,	10,000.00
Check Total:						10,000.00
65928	04/05/2012	General Fund	Operating Supplies	LEMA	Wreath Laying for Howare Johnson &	50.00
Check Total:						50.00
65929	04/05/2012	Community Development	Advertising	Lillie Suburban Newspaper Inc	Community Development advertising	7.50
65929	04/05/2012	General Fund	Advertising	Lillie Suburban Newspaper Inc	Admin/Other advertising	154.00
Check Total:						161.50
65930	04/05/2012	General Fund	210600 - Union Dues Deduction	Local Union 49	Union dues for April 2012	896.00
Check Total:						896.00
65931	04/05/2012	Golf Course	Memberships & Subscriptions	MGA, INC	2012 Membmer Club Dues, 9 Holes	90.00
Check Total:						90.00
65932	04/05/2012	Police - DWI Enforcement	Professional Services	Mid America Auction, Inc.	March Storage of 18 Vehicles	1,350.00
Check Total:						1,350.00
65933	04/05/2012	Recreation Fund	Operating Supplies	MIDC Enterprises	Couple Key and Hose Swivel	97.43
Check Total:						97.43
65934	04/05/2012	Golf Course	Advertising	Minnesota Women's Press, Inc.	Golf ad	456.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						456.00
65935	04/05/2012	Water Fund	State surcharge - Water	MN Dep Pub Health-Water Supply	Water Supply Service Connection Fee	16,155.99
Check Total:						16,155.99
65936	04/05/2012	General Fund	Training	Mn Fire Service Certification Board	13 officer certification exams	1,105.00
65936	04/05/2012	General Fund	Training	Mn Fire Service Certification Board	Recertification for expiring certificati	400.00
Check Total:						1,505.00
65937	04/05/2012	Water Fund	Accounts Payable	DOLORES MURPHY	Refund Check	95.98
65937	04/05/2012	Sanitary Sewer	Accounts Payable	DOLORES MURPHY	Refund Check	7.35
Check Total:						103.33
65938	04/05/2012	Recreation Fund	Operating Supplies	Bob Nielsen	Reimbursement for Big Band Expens	78.35
Check Total:						78.35
65939	04/05/2012	General Fund	Employer Insurance	NJPA	Palermo	829.04
65939	04/05/2012	General Fund	211501 -Dental Ins Employer	NJPA	Employer Portion	65,486.35
65939	04/05/2012	General Fund	211400 - Medical Ins Employee	NJPA	Cobra	8,092.96
65939	04/05/2012	General Fund	211400 - Medical Ins Employee	NJPA	Employee Portion	17,681.65
Check Total:						92,090.00
65940	04/05/2012	Recreation Fund	Advertising	North Suburban Evening Lions Club	Waffle Breakfast Ad	50.00
Check Total:						50.00
65941	04/05/2012	Street Construction	Dale St btw Cty C & S Owasso	North Valley, Inc.	Dale St P 11-02	43,552.34
65941	04/05/2012	Water Fund	Dale St btw Cty C & S Owasso	North Valley, Inc.	Dale Watermain P11-02	11,482.18
65941	04/05/2012	Street Construction	2011 PMP	North Valley, Inc.	MSA Mill & Overlays p 11-04	2,168.85
65941	04/05/2012	Street Construction	2011 PMP	North Valley, Inc.	City Mill & Overlays P11-04	5,824.62
65941	04/05/2012	Storm Drainage	Alladin Street BMP	North Valley, Inc.	Aladdin Storm, St 11-10	3,917.64
Check Total:						66,945.63
65942	04/05/2012	Housing & Redevelopment Agency	Postage	Postmaster	Bulk Mailing for NEP Program	130.00
Check Total:						130.00
65943	04/05/2012	General Fund	HSA Employee	Premier Bank	HSA Employee	1,357.27
65943	04/05/2012	Contracted Engineering Svcs	HSA Employee	Premier Bank	HSA Employee	20.00
65943	04/05/2012	Recreation Fund	HSA Employee	Premier Bank	HSA Employee	404.22
65943	04/05/2012	P & R Contract Maintenance	HSA Employee	Premier Bank	HSA Employee	230.76
65943	04/05/2012	Community Development	HSA Employee	Premier Bank	HSA Employee	79.61
65943	04/05/2012	License Center	HSA Employee	Premier Bank	HSA Employee	38.46

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
65943	04/05/2012	Police Grants	HSA Employee	Premier Bank	HSA Employee	50.38
65943	04/05/2012	General Fund	HSA Employer	Premier Bank	HSA Employer	5,091.38
65943	04/05/2012	Contracted Engineering Svcs	HSA Employer	Premier Bank	HSA Employer	200.00
65943	04/05/2012	Information Technology	HSA Employer	Premier Bank	HSA Employer	325.00
65943	04/05/2012	Recreation Fund	HSA Employer	Premier Bank	HSA Employer	745.00
65943	04/05/2012	P & R Contract Maintenance	HSA Employer	Premier Bank	HSA Employer	620.00
65943	04/05/2012	Community Development	HSA Employer	Premier Bank	HSA Employer	680.00
65943	04/05/2012	License Center	HSA Employer	Premier Bank	HSA Employer	420.00
65943	04/05/2012	Police Grants	HSA Employer	Premier Bank	HSA Employer	148.62
65943	04/05/2012	Storm Drainage	HSA Employer	Premier Bank	HSA Employer	200.00
Check Total:						10,610.70
65944	04/05/2012	General Fund	Contract Maintenance	Ramsey County	Ramsey Fleet Support for March 2012	355.68
65944	04/05/2012	General Fund	Dispatching Services	Ramsey County	911 Dispatch services for March 2012	23,264.10
Check Total:						23,619.78
65945	04/05/2012	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies	20.00
Check Total:						20.00
65946	04/05/2012	Recreation Fund	Operating Supplies	Rosetown American Legion Post 542	Cribbage Luncheon	73.84
Check Total:						73.84
65947	04/05/2012	Recreation Fund	Operating Supplies	Rosetown Playhouse	Camp Stipend for Partnership	1,036.00
Check Total:						1,036.00
65948	04/05/2012	Sanitary Sewer	Accounts Payable	LEO ROSIER	Refund Check	12.58
Check Total:						12.58
65949	04/05/2012	Housing & Redevelopment Agency	Advertising	Service Printers of Duluth, Inc.	Printing, Stuffing and lael NEP	2,737.49
Check Total:						2,737.49
65950	04/05/2012	Municipal Community Band	Miscellaneous Expense	Eva Slattery	Community Band Scholarship 2012	500.00
Check Total:						500.00
65951	04/05/2012	General Fund	Training	South Central Tech College	Law Enforcement SLOT Purchase Mi	200.00
Check Total:						200.00
65952	04/05/2012	General Fund	210900 - Long Term Disability	Standard Insurance Company	Long Term Disability	2,501.87
65952	04/05/2012	General Fund	210502 - Life Ins. Employer	Standard Insurance Company	Life Insurance	1,234.64
65952	04/05/2012	General Fund	210500 - Life Ins. Employee	Standard Insurance Company	Life Insurance-employee	2,332.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						6,068.73
65953	04/05/2012	License Center	Professional Services	Stephens Peck, Inc.	Peck's Title Book Revsion Service, or	70.00
Check Total:						70.00
65954	04/05/2012	P & R Contract Maintenance	Financial Support	Steward, Zlimen & Jungers, LTD		68.90
Check Total:						68.90
65955	04/05/2012	General Fund	Professional Services	Sheila Stowell	March 26, 2012 City Council Mtg	137.08
Check Total:						137.08
65956	04/05/2012	Police Vehicle Revolving	Vehicles & Equipment	Sun Control of Minnesota, Inc	Atc 35 4 Door Car	229.00
Check Total:						229.00
65957	04/05/2012	General Fund	Operating Supplies	Jonathan Thomalla	Reimbursement for Boat Motor Reair	147.84
Check Total:						147.84
65958	04/05/2012	Water Fund	Accounts Payable	AUGUST TRANTANELLA	Refund Check	19.20
65958	04/05/2012	Sanitary Sewer	Accounts Payable	AUGUST TRANTANELLA	Refund Check	8.48
Check Total:						27.68
65959	04/05/2012	Building Improvements	Skating Center MN Bonding Proj	True Ride	40% payment for Skate Park Equipme	10,605.04
Check Total:						10,605.04
65960	04/05/2012	General Fund	Contract Maintenance	Verizon Wireless	Cell Phone	130.10
Check Total:						130.10
65961	04/05/2012	Water Fund	Accounts Payable	TOM WATANA	Refund Check	13.61
65961	04/05/2012	Sanitary Sewer	Accounts Payable	TOM WATANA	Refund Check	10.79
65961	04/05/2012	Storm Drainage	Accounts Payable	TOM WATANA	Refund Check	3.24
65961	04/05/2012	Solid Waste Recycle	Accounts Payable	TOM WATANA	Refund Check	1.77
65961	04/05/2012	Water Fund	Accounts Payable	TOM WATANA	Refund Check	0.56
Check Total:						29.97
Report Total:						3,133,412.26

REQUEST FOR COUNCIL ACTION

Date: 04/16/12
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Set Public Hearing to Consider Approving the change from a 3.2 On Sale, and Wine license, to an On Sale & Sunday Liquor License for Byerly's

BACKGROUND

Under City Code, a public hearing is required to consider approving liquor licenses for the following calendar year. The City has received an application to change Licenses for 2012 as follows:

- ❖ Byerly's – Change from 3.2 On Sale, and Wine License, to a full On Sale & Sunday Liquor License

Neither State Statute nor City Code limits the number of licenses that can be issued for On Sale & Sunday licenses.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

REQUESTED COUNCIL ACTION

Set public hearing for May 14, 2012 to consider approving/denying the change of the requested liquor license for calendar year 2012.

Prepared by: Chris Miller, Finance Director

Date: April 16, 2012

Item: 7.c

There are no Purchases and
Sale of Surplus Items in
Excess of \$5000 Needing
Approval



REQUEST FOR CITY COUNCIL ACTION

DATE: 4/16/2012

ITEM NO. 7.D

Department Approval:

City Manager Approval:

Item Description: Annual Variance Board Appointments

1.0 BACKGROUND:

Pursuant to Chapter 1014.04 (Board of Zoning Adjustments and Appeals) of the Roseville City Code, the City Council annually nominates three members of the Planning Commission to serve as the Roseville Variance Board. While “nominates” typically means “selects,” experience has shown that the more practical course is for Planning Commissioners to volunteer if they are willing and available to serve on the Variance Board, and for the City Council to ratify the self-selected Commissioners.

On April 4, 2012, Planning Commissioners John Gisselquist, Michael Boguszewski, Peter Stohmeier, and Jeff Lester each volunteered to serve as members of the Variance Board.

2.0 STAFF RECOMMENDATION

Planning Commission recommends that the Roseville City Council ratify John Gisselquist, Michael Boguszewski, Peter Stohmeier, and Jeff Lester (alternate) as the Variance Board serving from May 2, 2012 to April 3, 2013.

3.0 SUGGESTED CITY COUNCIL ACTION

By motion, ratify the selection of Roseville Planning Commissioners John Gisselquist, Michael Boguszewski, Peter Stohmeier, and Jeff Lester (alternate) as the Planning Commission members appointed to serve as the Variance Board from May 3, 2012 to April 3, 2013.

Prepared by: City Planner Thomas Paschke

REQUEST FOR COUNCIL ACTION

Date: 4/16/2012

Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Approve Agreement between Minnesota Commercial Railway and the City of Roseville for Work at Long Lake Railroad Crossing

BACKGROUND

As a part of the Long Lake Road construction project, it is necessary to make improvements at the Minnesota Commercial Railway crossing. The improvements include, the installation of a new concrete and rubber crossing surface.

The replacement of the crossing surface is necessary because the existing surface is badly deteriorated. The new surface will be smoother and quieter.

This railroad is operated by Minnesota Commercial Railway. Their crews perform all work on the crossings and equipment on this railroad.

POLICY OBJECTIVE

Minnesota Commercial Railway has prepared the attached Crossing Surface Installation Agreement to outline construction cost participation and future maintenance responsibilities. The cost participation proposed in this agreement is the same as other railroad work. A copy of the agreement is attached. This has been reviewed by the City Attorney.

FINANCIAL IMPACTS

The cost to perform this work is the responsibility of the City of Roseville. However, upon completion of the work Minnesota Commercial Railway shall maintain and keep in repair the improvements.

The work is estimated to cost a total of \$51,248.93 and would be paid for using the City's Municipal State Aid funds.

STAFF RECOMMENDATION

Staff recommends that the City Council approve the attached agreement.

REQUESTED COUNCIL ACTION

Approve Agreement between Minnesota Commercial Railway and the City of Roseville for Work at Long Lake Road Railroad Crossing

Prepared by: Debra Bloom
Attachments: A: Agreement

CROSSING SURFACE INSTALLATION AGREEMENT

**Minnesota Commercial Railway RIGHT-OF-WAY
Long Lake Road
DOT NO 061340D**

This Crossing Surface Installation Agreement (hereinafter called, this "Agreement") is entered into effective as of April 15, 2012, by and between City of Roseville (hereinafter called, "Agency") and Minnesota Commercial Railway (hereinafter called, the "Company").

WHEREAS, Company operates a freight transportation system by rail with operations throughout the state of Minnesota; and

WHEREAS, Agency and Company desire to replace the existing crossing surface at Long Lake Road with a new concrete surface;

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained herein, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Company Work.** The Company will install a new concrete and rubber crossing surface for a width of 64 feet from the edge of the pavement on the west side of the street to the edge of the Sidewalk on the east side of the street. The new crossing surface will adequately cover all vehicular driving lanes at Long Lake Road. The Company will perform all necessary track upgrades to accommodate the new crossing surface.

2. **Payment; Invoicing.** Upon execution of this Agreement by both parties hereto, Company will send Agency an invoice detailing the total amount owed by Agency for the new crossing surface. Company shall send to Agency a final invoice upon completion and Agency shall pay the final invoice within 30 days of receipt.

Agency agrees to pay Company Fifty One thousand two hundred forty eight dollars and 93/100 Dollars for the new crossing surface. Agency's **ESTIMATED** total cost for the new crossing surface is \$51,248.93.

3. **Maintenance of the Crossing Surface.** After installation of the new crossing surface is completed, the City will maintain, at its own cost and expense, the crossing surface, against normal wear and tear, in a satisfactory manner for the expected life of the crossing surface. Notwithstanding the preceding sentence, the Company shall be entitled to receive any contribution toward the cost of such maintenance made available by reason of any existing or future laws, ordinances, regulations, orders, grants, or other means or sources directly applicable to the crossing surface.

4. **Vehicular Traffic during Installation.** The Agency shall provide, at its own cost and expense, all necessary barricades, lights or traffic control devices for detouring vehicular traffic at the Long Lake Road crossing during installation of the new crossing surface.

5. **Drainage.** The Agency agrees to allow the Company to drain water from the Long Lake Road crossing area into existing Agency storm sewers, if such storm sewers are available. Drain pipes and filter fabric necessary for such drainage will be furnished and installed by the Company.

6. **N/A**

Roadway Surfacing Work. The Agency agrees to provide, at its sole cost and expense, enough asphalt to cover the distance between the existing roadway surface at Long Lake Road and the new crossing surface on both sides of the track as well as the area between the tracks.

7. **Term.** This Agreement begins on the effective date set forth above and remains in effect until completion of all work contemplated in this Agreement and Agency's payment of the amounts set forth in Section 2 above.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed and attested by its duly qualified and authorized officials as of the day and year first written above.

COMPANY:

Minnesota Commercial Railway:

By: _____
Printed Name: John S Walsh

Title: Chief Mechanical Officer Cars/Signals__

AGENCY:

City of Roseville

By: _____
Printed Name: _____ William J. Malinen
Title: _____ City Manager

By: _____
Printed Name: _____ Daniel J. Roe
Title: _____ Mayor



REQUEST FOR COUNCIL ACTION

Date: April 16, 2012
Item No.: 7.f

Department Approval

A handwritten signature in cursive script that reads "Timothy O'Neill".

City Manager Approval

A handwritten signature in cursive script that reads "W. J. Mahinen".

Item Description: Request Approval For Bids For Fire Station Project Bid Package #2

BACKGROUND

The Fire Department is in the process of completing its construction document phase of the new fire station project and is requesting to proceed with the next step in the planning/building process. The next step of the process will be requesting contractor bids for construction of the new building, which is "Bid Package 2". Bid Package #2 consists of the following items:

- All interior and exterior work not previously included Bid Package #1 (owner furniture and fixture budget and the technology budget are not included).

This bid package along with Bid Package #1 represents the majority of the project. We will have smaller purchases throughout the project which will come back to Council for approval through the five thousand and over approval process.

FINANCIAL IMPACTS

The fire department will be utilizing funding from the sale of bonds for all payments related to work performed in Bid Package #2. The fire department will not seek Council approval to award bids received by this request until the current litigation issues are resolved.

STAFF RECOMMENDATION

Staff recommends Council authorize the fire department to seek bids related to work performed as described in "Bid Package #2".

REQUESTED COUNCIL ACTION

Motion to authorize the fire department to seek bids related to work performed as described in "Bid Package #2".

Prepared by: Timothy O'Neill, Fire Chief

Date: April 16, 2012

Item: 10.a

Receive State of the
District Presentation

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 4/16/2012
Item No.: 10.b

Department Approval



City Manager Approval



Item Description: Metro Transit Presentation on Proposed Bus Rapid Transit for Snelling Avenue

BACKGROUND

Metro Transit recently completed a study of arterial corridors to understand the effectiveness of bus rapid transit to improve service and ridership. This study included stakeholder participation from city staff as well as Mayor Roe and Councilmember Pust. Snelling Avenue has emerged as the focus of a "first corridor" to implement for bus rapid transit. Though they don't yet have the funding yet for implementation, they want to start initial planning and engineering tasks in coordination with MnDOT and local stakeholders. Before seeking formal support from Roseville City Council, they offered to provide an informational presentation to help clarify the project and the scope of the new "rapid bus" mode.

Charles Carlson, the Metro Transit Project Manager for this study will attend the council meeting to present the findings of the study and next steps.

POLICY OBJECTIVE

FINANCIAL IMPLICATIONS

STAFF RECOMMENDATION

REQUESTED COUNCIL ACTION

Prepared by: Duane Schwartz, Public Works Director

REQUEST FOR COUNCIL ACTION

Date: April 16, 2012
Item No.: 13 . a

Department Approval

Timothy O'Neill

City Manager Approval

W. J. Mahonen

Item Description: Discuss Bids And Timing For Fire Station Project Bid Package #1

BACKGROUND

On March 26, 2012 the City Council gave approval for the Fire Department to seek contractor bids for construction of the new building. Council approved the Fire Department to proceed with the first phase "Bid Package #1" which consists of the following items:

- Site/earth work
- Utilities
- Building foundation
- Paving

The purpose of this discussion is to review the contractor bids from "Bid Package #1", and update Council on the timing of the project as it relates to the issue of the pending litigation.

FINANCIAL IMPACTS

None.

STAFF RECOMMENDATION

Discuss fire station "Bid Package #1", and project timing.

REQUESTED COUNCIL ACTION

Discuss fire station "Bid Package #1", and project timing.

Prepared by: Timothy O'Neill, Fire Chief

REQUEST FOR COUNCIL ACTION

Date: 4/16/2012
Item No.: 13.b

Department Approval



City Manager Approval



Item Description: Discuss Cleanup Assistance Policy Regarding Sanitary Sewer Backups

BACKGROUND

On March 19, 2012, staff discussed various education efforts we are implementing on how to prevent sewer backups and what to do if a backup occurs. We also discussed what some other cities do in the event of sanitary sewer backups to assist property owners with immediate cleanup. They include self insurance for clean up assistance and cost share assistance to upgrade the private sewer lateral. The Council requested staff return with additional information and draft policy for further discussion.

Staff has drafted a sanitary sewer backup cleanup assistance policy for discussion and feedback. (Attachment A) This policy would effectively provide immediate cleanup/removal of wet carpet and hard surfaces along with disinfection. Any damage claims would still be submitted to the city's insurance carrier. The policy is written to apply only to low density residential properties but could apply to all properties citywide. Assistance would only be provided if the backup was verified due to blockage in the city mainline. The city would contract with local vendors to perform the cleanup and administer the program. The Council would need to establish an effective date if the policy is adopted.

POLICY OBJECTIVE

The City has a sanitary sewer maintenance program and a capital improvement program to ensure the sanitary sewer system is operating with minimum risk of damage to private property. The city sanitary sewer system is operated to protect the health and safety of residents and visitors.

FINANCIAL IMPACTS

Staff estimates an assistance policy implementation to cost \$35,000 annually. The city currently averages 6-8 sanitary sewer backup claims per year. This would assume the per property cleanup cost averages \$3,500 and \$5,000 to \$10,000 in administrative costs annually. This would include bidding cleanup services, monitoring and contract administration, and other documentation and communication with property owners.

STAFF RECOMMENDATION

Staff is seeking Council feedback and direction on the draft policy.

REQUESTED COUNCIL ACTION

Discuss draft policy and provide direction to staff on changes and interest in implementation of an assistance policy for private property owners after a sanitary sewer backup.

Prepared by: Duane Schwartz, Public Works Director
Attachments: A: Draft Sanitary Sewer Cleanup Assistance Policy

CITY OF ROSEVILLE, MINNESOTA POLICY

SUBJECT: SANITARY SEWER BACKUP CLEANUP ASSISTANCE

POLICY NO.:

EFFECTIVE DATE:

BACKGROUND:

The majority of the city sanitary sewer system is a gravity flow system meaning water discharge from properties flows downhill in a series of underground pipes without pumping. Infrequently blockages do occur for various reasons causing a backup of sewage in either the public system or private service laterals and into private structures. It is recommended that cleanup of water of this nature be done as soon as possible for health and safety reasons.

Historically property owners who have experienced sewer backups in the public system have been provided information that cleanup should occur as soon as practical by the property owner and if damages occurred as a result of the water they should file a claim with the city and its insurer.

PURPOSE:

To establish a policy for cleanup assistance for sanitary sewer backups without admission of liability or fault. Damage claims shall continue to be submitted to the city's insurance carrier for adjustment and determination of liability. This policy is intended to provide timely cleanup in the event of a sewer backup from the city's mainline to protect the health and safety of the residents.

POLICY:

It shall be the policy of the City of Roseville to:

- A. Without admitting any liability, provide sanitary sewer backup cleanup assistance to low density residential properties by providing wet extraction, removal and disposal of carpeting and carpet padding, and sanitizing and deodorizing of floors and walls as needed after experiencing a sanitary sewer backup which has been verified to have occurred due to backup in the city system. The property owner shall be responsible for replacement of any damaged or removed carpet or carpet padding. The City will contract for the work through local vendors. The city will not reimburse property owners for their time and materials if they choose to perform the cleanup activity themselves.
- B. The City of Roseville will pay for this limited service up to \$5,000 per occurrence per housing unit. Any additional work requested by the property owner beyond what is

stated above will be the responsibility of the property owner and contracted separately by the property owner at their expense.

- C. The City's action does not constitute and shall not be interpreted as an admission of liability or fault and that there are no covenants, promises, undertakings or understandings, either expressed or implied, other than those stated.
- D. Any claims for damage shall be submitted to the city for submittal to the city's insurance carrier.
- E. The city will not pay more than \$50,000 for cleanup from any occurrence of sewer backup for any single event affecting the city such as, but not limited to major weather events. If the cleanup costs for all affected properties, from any single occurrence, exceeds \$50,000, the city will pay a percentage of each cleanup billing, equal to the percentage calculated by dividing \$50,000 by the sum of all cleanup costs for the single event. The per property cost remaining will be billed to the property owner.
- F. The property owner is required to sign a cleanup agreement prior to the city's cleanup contractor commencing work. This agreement outlines the scope of the work to be performed and an authorization to proceed. The agreement also states the property owner understands the city is not admitting any fault or liability for the backup by offering cleanup assistance. The property owner also agrees to payment for the underfunded costs of cleanup if the city's \$50,000 per event limit is reached. Any billing for underfunded costs not received within 90 days will be certified to property taxes.

FUNDING

Sanitary sewer backup cleanup assistance will be funded utilizing sanitary sewer utility enterprise funds. The city will budget funds annually to be collected as a part of the sanitary sewer utility rate.

REQUEST FOR COUNCIL ACTION

Date: 4/16/2012

Item No.: 13.c

Department Approval



City Manager Approval



Item Description: Discuss Neighborhood Traffic Management Program

BACKGROUND

One part of the Public Works workplan is to develop a Neighborhood Traffic Management Program (TMP) to address traffic concerns raised by residents. In the City of Roseville, traffic management concerns have historically been handled by the following processes.

- Traffic Safety Committee- An administrative committee established to address routine traffic concerns brought forward by residents and businesses.
- Construction Design Process- When a street is identified for reconstruction, staff conducts a review of existing conditions. This review can include public information meetings that solicit feedback regarding traffic concerns. As a part of this process, staff will study existing concerns and suggest strategies to address these concerns.

The Neighborhood Traffic Management Program is not intended to replace these existing processes. It is intended to add another tool for staff to address concerns that require additional community feedback or financial support to implement.

In 2011, Staff worked with the Public Works Commission to develop a Neighborhood Traffic Management Program that would assist the city in implementing future traffic management requests.

Two neighborhood traffic management requests were discussed with the City Council in 2011. These were the Wheeler Avenue closure and the Dale Street speed humps. These projects are proposed to be pilot projects for this new TMP.

Wheeler Avenue: In 2011 the City Council received a petition from the residents on Wheeler Avenue and Shorewood Lane to close off Wheeler Avenue at County Road D. This was requested to address the neighborhood's cut through traffic concerns. The temporary closure was installed last summer.

Dale Street: As part of the public information process for the Dale Street reconstruction project, residents were concerned about traffic. The traffic volume, while high for typical residential streets, is low for a collector road. Traffic speed is the primary source of their concern. The road is signed 30 mph. As indicated by the traffic counts, the 85th percentile speed is 38 mph. To address this issue, staff proposed installing Traffic Management on the street. As a part of the approval process, staff recommended that this project include the installation of two speed tables in the corridor one to the north of Iona Lane, the second to the south of Iona Lane.

At the Worksession staff will discuss the proposed TMP and use these two pilots as examples of how the program would be implemented.

POLICY OBJECTIVE

This document was developed to guide city staff and inform citizens about the processes and procedures

33 for implementing traffic management strategies on local streets to address documented existing traffic
34 concerns such as excessive vehicle speeds, high volumes of non-local through traffic, vehicle crashes in
35 neighborhoods, and alleviate conflicts between motorized and non-motorized users. The document
36 includes a summary of the City of Roseville's Policies for the Traffic Management Program, background
37 on the history of traffic management, the City of Roseville's process for implementing strategies, and a
38 toolbox of common traffic management strategies.

39 **STAFF RECOMMENDATION**

40 Discuss attached Draft Neighborhood Traffic Management Program.

41 **REQUESTED COUNCIL ACTION**

42 None at this time.

Prepared by: Debra Bloom, City Engineer
Attachments: A: Draft Neighborhood Traffic Management Program

Neighborhood Traffic Management Program

City Council Review Draft

April 6, 2012

Public Works

2660 Civic Center Drive, Roseville, MN 55113-1899
phone (651) 792-7003 fax (651) 792-7040

1.0 Introduction

Concerns about traffic volumes and higher speeds have become important issues throughout the metro area and are having an increasing impact on local streets in the City of Roseville. The City of Roseville is continually striving to strengthen and protect its neighborhoods by improving the quality of life. A goal of the Roseville Comprehensive Plan is for the transportation system to address community issues and concerns while maintaining and enhancing neighborhoods, providing connectivity, and the sense of community cohesion.

An established traffic management process:

- Allows the city to better respond to residents and businesses,
- Provides the opportunity for better understanding of the issues, and
- Allows consistent application across the community.

Therefore, for citizens to obtain consideration for the installation of a traffic management strategy on either a street or within a larger neighborhood area they are required to follow a process. The program will ensure that neighborhoods with documented existing, traffic issues and community support for traffic management have access to the neighborhood traffic process. The projects included in the Neighborhood Traffic Management Program depend upon citizen involvement and may vary from year to year based upon citizen participation and available funding. Various terms are used throughout this document, see Appendix A for Definitions.

Purpose

In the City of Roseville, traffic management concerns have historically been handled by the following processes.

- Traffic Safety Committee- An administrative committee established to address routine traffic concerns brought forward by residents and businesses.
- Construction Design Process- When a street is identified for reconstruction, staff conducts a review of existing conditions. This review can include public information meetings that solicit feedback regarding traffic concerns. As a part of this process, staff will study existing concerns and suggest strategies to address these concerns.

The Neighborhood Traffic Management Program is not intended to replace these existing processes. It is intended to add another tool for staff to address concerns that require additional community feedback or financial support to implement.

This document was developed to guide city staff and inform citizens about the processes and procedures for implementing traffic management strategies on local streets to address documented existing traffic concerns such as excessive vehicle speeds, high volumes of non-local through traffic, vehicle crashes in neighborhoods, and alleviate conflicts between motorized and non-motorized users. The document includes a summary of the City of Roseville's Policies for the Traffic Management Program, background on the history of traffic management, the City of Roseville's process for implementing strategies, and a toolbox of common traffic management strategies.

2.0 Policies

The Neighborhood Traffic Management Program will be governed by the following policies:

- Identified projects will be evaluated for compatibility with transportation goals in the Roseville Comprehensive Plan, Chapter 5, Transportation.
- Implementation is limited to local streets. A local street is a street under the jurisdiction of the City of Roseville.
- Strategies will be funded by a combination of city funds and neighborhood participation.
- A system-wide approach for neighborhood traffic problems will be used. For each project, city staff will determine a logical project boundary. This is necessary for the approval process and will help ensure that the issue of displacement/ diversion to other local streets is addressed.
- Projects will be limited to those local streets where the 85% speed exceeds 5 mph above the posted speed limit or where there are other existing factors affecting the livability of the neighborhood. Table 1 describes other factors that can be taken into consideration.
- Implementation of traffic management strategies will be in accordance with the procedures set forth in this document, and in keeping with sound engineering practices, as well as be within the city's available financial and staff resources.
- A project on a Municipal State Aid (MSA) road will meet MSA design standards.
- Trucks are allowed on all local streets unless otherwise posted (by State law trucks must be allowed on all Municipal State Aid Roads.)
- Implementation of any device will be consistent with the guidelines in the Minnesota Manual on Uniform Traffic Control Devices.
- Implementation of strategies shall be consistent with recommended strategies included in the Mn/DOT Safety Handbook.
- Initial deployments are considered temporary for study purposes and subject to an interim review by City staff prior to permanent installation.

3.0 Traffic Management Background

The United States has used street closures and traffic diverters dating back to the late 1940s and early 1950s, but it was not until the 1970s that Seattle, Washington completed area-wide demonstrations of traffic management strategies. Since then, traffic management has been continually studied and implemented throughout the United States. Strategies include street closures, traffic diverters, speed humps/bumps, signing, increased enforcement and many others, but they all are implemented to accomplish one of the following:

- Modify driver behavior (reduce speed)
- Modify traffic characteristics (reduce volume)
- Improve safety for pedestrian and bicyclists

Traffic management can be simplified as a three step process: (1) identify the nature and extent of existing traffic-related problems on a given street or area (2) select and implement the proper strategy for reducing the identified problem and (3) evaluate effectiveness, accept, modify or

1 revert. The traffic management strategies discussed in this document are solutions to a
2 narrowly defined set of problems and are not universally applicable or effective at solving all
3 problems. A traffic management strategy used in the wrong application will not improve
4 conditions - it will only increase City costs and may even make conditions worse.

5 Since not all strategies are appropriate for every problem the City has developed a process to
6 identify the appropriate solutions. The process includes identifying the problem, evaluating
7 potential strategies, and implementing appropriate strategies while including public participation
8 and governmental approval. This process is summarized in Section 4.

9 The process and strategies included in this document are intended to be used on local streets to
10 reduce speeds and volumes. The goal is promote safety for all public right of way users.

11 **4.0 Procedure Summary**

12 A flow chart, Exhibit 1, provides a summary of the procedures for implementing a traffic
13 management strategy on a local street. What follows is a summary of the procedure. For a full
14 description of these steps see Section 5.0 Procedure Details.

15 **Step 1 - Study Request (Application)**

16 First citizens must identify candidate streets for traffic management improvement and submit a
17 written request to the City Engineering Department. Any requests for project proposals require
18 a written application with 51% of the project neighborhood signing the application. Appendix B
19 provides a sample petition.

20 **Step 2 - Preliminary Review and Evaluation**

21 The City Engineering Department will review requests and determine whether they can be
22 handled as part of the administrative traffic engineering procedures, construction design
23 process, or police enforcement function of the City or if they qualify for consideration under the
24 Neighborhood Traffic Management Program.

25 **Step 3 - Data Collection and Traffic Study**

26 If it is determined that the request falls under the Neighborhood Traffic Management Program
27 the City will undertake an engineering study of the street(s) or neighborhood including gathering
28 relevant data of the affected streets.

29 **Step 4 - Develop/ Evaluate Traffic Management Strategies**

30 Based on the traffic study and input from other departments, the City Engineering Department
31 will make a preliminary determination of the need for traffic management strategies and make
32 recommendations as to which strategy would be appropriate.

33 **Step 5 – Receive Neighborhood Feedback**

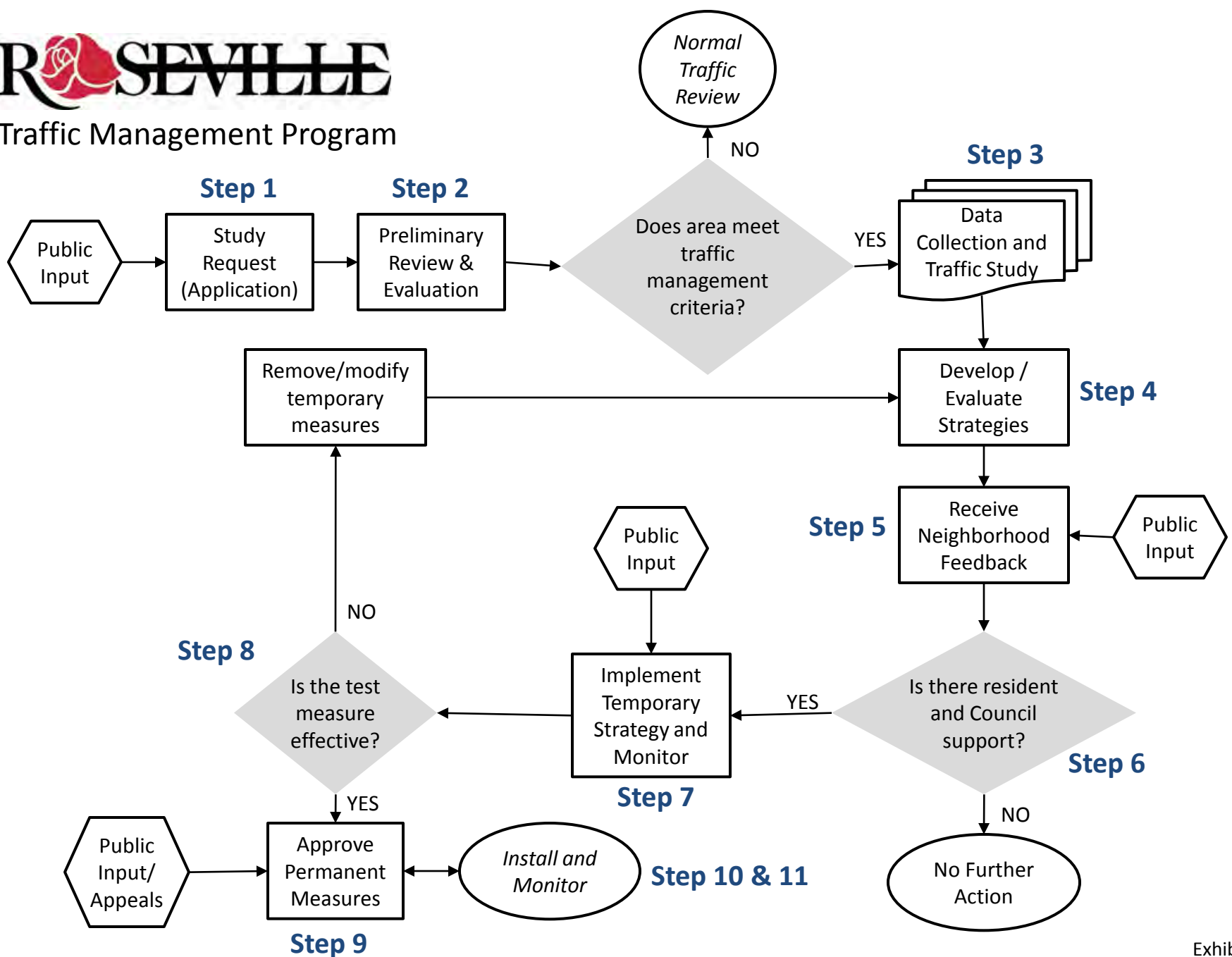
34 A neighborhood meeting will be held, or a summary letter will be sent, to present the
35 conclusions of the traffic study and discuss appropriate next steps in the process. At this time a
36 survey will be sent out to determine neighborhood support for the recommended traffic
37 management strategy and to receive input from affected citizens.

38 **Step 6 - Traffic Management Strategy Recommendation and Approval**

39 The recommended strategy will not be implemented without the support of 65% of the benefited
40 area and 51% of the affected neighborhood. In addition to neighborhood approval, the City
41 Council must also approve the implementation of the traffic management strategy.



Traffic Management Program



Step 7 - Implement Temporary Strategy and Monitor

If a strategy is approved it may be possible to implement first a temporary strategy. If a temporary measure is used, it will be monitored for a minimum of 3 months to determine its effectiveness.

Step 8 - Strategy Evaluation

Results from the monitoring of the temporary measure will be used to determine if the strategy will be recommended for final approval from the City Council. If the temporary measure is not effective the Engineering Department will revisit the analysis and development of strategies (Steps 3 and 4) or choose to not continue the process.

Step 9 - City Council Action

Based on the strategy evaluation, City staff members will provide a recommendation to the City Council regarding the proposed traffic management strategy.

Step 10 - Design, Final Assessment Roll and Construction

If the project is approved, City staff prepares and recommends the final project as required under authority granted by Minnesota Statute Chapter 429.

Step 11 - Monitoring

Once a traffic management strategy has been implemented the City will continue to conduct periodic monitoring of the site to collect data for future implementation of strategies and to document the effectiveness of the installed strategy. This program and the associated Toolbox may be amended at any time by the City Council.

5.0 Procedure Details

Step 1 - Study Request (Application)

Citizens may identify candidate streets or areas for traffic improvements. Some request may be handled by phone or verbally from citizens to City Staff, which could result in increased police enforcement or placement of the City's speed display equipment. Any requests for permanent traffic management strategies require a written application with 51% of the project neighborhood signing the application. Appendix B provides a sample petition.

Application of these strategies on arterial streets is excluded from this process.

Step 2 - Preliminary Review and Evaluation

The City Engineer will review requests to determine whether or not they should be handled as part of the administrative traffic engineering procedures, construction design process, or police enforcement of the City. Some requests may be able to be handled within the current Capital Improvement Program such as planned infrastructure improvements or reconstructions. In addition, common requests for increased traffic enforcement, and placement of the temporary variable speed display equipment are commonly handled by the City Traffic Safety Committee.

Review of requests will consist of comparing the identified street characteristics with the following initial criteria:

- The street in question must be classified as a local street in the City of Roseville (see Appendix C for roadway jurisdiction map).

- The requests must be related to speeding, excessive traffic volumes, crashes, cut-through traffic, truck traffic, non-motorized transportation safety or other related impacts on a local street.

If it is determined that the request falls under the function of the TMP, then Step 3 will be initiated. If not, the request shall be followed up as appropriate by the City Engineer as part of the Departments normal function, including coordination with the Police, Fire, or Public Works Departments as needed.

Step 3 - Data Collection and Traffic Study

If it is determined that the request falls under the guidelines of the TMP, the City Engineer will conduct an engineering study of the street(s) or neighborhood. The study will include the following actions:

Define Benefited Area/ Impacted Area

The definition of the benefited area and impacted areas sets up the project boundaries and will be used to determine neighborhood support during the petition process and for the assessment process if a strategy is implemented.

Data Collection

Traffic data collection will include (as appropriate based on identified problem) one or more of the following:

- Traffic volume counts (24 hour counts in 15 minute increments, truck volume counts)
- Non motorized transportation counts
- Speed surveys
- Cut-through traffic estimates
- Crash information (three years minimum- 5 years recommended)
- Roadway Geometry (sight distance, lane configuration, etc.)
- Land Use Mix (density of residential and presence of sidewalks, pedestrian generators such as schools, parks, bus routes, unique features)

Evaluation of Traffic Data

From the data collected the traffic problems associated with the neighborhood street can be documented. The documentation will be valuable in the development of possible traffic management strategies.

From the data collected the City will also be able to rank the potential projects for further study. Table 1 provides the ranking criteria. This ranking will be beneficial if the number of request submitted is beyond the fiscal and staffing ability of the city. By ranking requests based on the criteria set forth in Table 1, the city can prioritize projects to focus funding accordingly.

TABLE 1: Traffic Management Request Ranking Criteria	
Pathway adjacent to Benefited Area (0 to 100 points)	None +100 All of 1 side +50 All of 2 sides +0
Public school yard, parks, playground development adjacent to benefited area (0 to 200 points)	None +0 All of 1 side +100 All of 2 sides +200
Residential development adjacent to benefited area (0 to 100 points)	None +0 All of 1 side +50 All of 2 sides +100
Number of reported correctable crashes based on up to 5 years of available data (0 to 200 points)	20 per crash; maximum of 200 points
Average residential density adjacent to Benefited Area (0 to 50 points)	0 dwelling units per 100 lin. ft. = 0 points 5+ dwellings units per adjacent 100 lin. ft. = 50 points
85 th Percentile speeds 5 mph over posted speed limit (0 to 200 points)	Yes - +200 No - +0
Average Daily Traffic Volumes - ADT (0 to 200 points):	ADT divided by 10; maximum 200 points For intersection, street segments or multiple streets, use higher volume street
Percent of potential assessment properties supporting project by petition (180 to 300 points)	3 points per percent; maximum 300 points

Step 4 - Develop/Evaluate Traffic Management Strategies

Using the data collected during the development of the traffic study and applying recognized traffic engineering standards, the City Engineering Department will recommend the use of one or more neighborhood traffic management strategies. A "toolbox" of strategies is included in Section 6.0 of this plan. While it is not inclusive of all strategies, it provides a summary of the most applied and successful strategies as documented in the research summarized in Appendix C. The toolbox includes a brief description of the strategy, its effects on volume, speed, noise, and safety, a discussion of its advantages and disadvantages and design considerations. The following strategies are included in the toolbox:

Traffic Control Devices

- One-Way Streets
- Stop Sign Implementation
- All-Way Stop Sign Implementation
- Parking Restrictions
- Pavement Markings/ Crosswalk Striping
- Speed limits

Roadway Adjustments

- Narrowing Lanes
- Intersection Chokers
- Mid-Block Narrowing
- Chicane

- Sidewalks

Vertical Elements

- Speed Tables
- Raised Crosswalk
- Median Barrier
- Traffic Circle
- Street Closure
- Full/ Diagonal Diverter
- Partial Diverter

Enforcement

- Increased Enforcement
- Variable Speed Display Board

Management Strategy Effectiveness

As stated earlier, traffic management strategies are not universally applicable or effective at solving all problems. The Institute of Transportation Engineers has collected data on the effectiveness of traffic management strategies implemented throughout the United States. Table 2 provides a summary of this data and can be useful in the selection of appropriate traffic management strategy to implement. Along with the information provided in Table 2 on effectiveness, the following are some other effectiveness considerations:

- Traffic control devices, by themselves, are almost never effective at reducing traffic volumes or vehicle speeds.
- Enforcement can be effective if applied regularly and over an extended period of time.
- In most cases, enforcement will result in local citizens being ticketed.
- Roadway adjustments (narrowing) have proven to be moderately effective but at high implementation costs.
- Vertical elements (primarily speed humps/bumps) have proven to be moderately effective but neighborhood acceptance has been mixed.
- The combination of enforcement plus other strategies has proven to be the most effective approach.

The following terms are used in Table 2:

- Poss- it is possible that this strategy will affect the problem.
- Yes- it is expected that this strategy will affect the problem.
- No- this strategy will have no effect on this problem.

TABLE 2 Management Strategy Effectiveness	Volume Reduction	Speed Reduction	Safety Improvement	Increase in Air / Noise Pollution	Emergency Access Issues	Access Restriction	Increased Maintenance Efforts	Cost
Traffic Control Devices								
One-Way Streets	Poss	No	Poss	No	Poss	No	Poss	Low
Stop Sign Implementation	No	No	No	Yes	Yes	No	No	Low
All-Way Stop Implementation	No	No	Poss	Yes	No	No	No	Low
Parking Restrictions	No	No	Poss	No	No	No	No	Low
Pavement Markings/ Crosswalk Striping	No	No	No	No	No	No	No	Low
Speed limits	No	No	No	No	No	No	No	Low
Roadway Adjustments								
Narrowing lanes	No	Poss	Poss	No	No	No	No	Mid
Intersection Chokers	No	Poss	Yes	No	Poss	No	No	High
Mid-Block Narrowing	No	Poss	Poss	No	No	No	No	Mid
Chicane	Poss	Poss	No	No	No	No	Yes	High
Sidewalks	No	No	Poss	No	No	No	Poss	Mid
Vertical Elements								
Speed Humps/ Tables	Poss	Yes	Poss	Poss	Poss	No	Poss	Mid
Raised Crosswalk	Poss	Yes	Poss	Poss	Poss	No	Poss	Mid
Median Barrier	Yes	Poss	Poss	No	Yes	Yes	Poss	High
Traffic Circle	No	Poss	Poss	No	Poss	No	Yes	High
Street Closure	Yes	Poss	Poss	No	Yes	Yes	Poss	High
Full/ Diagonal Diverter	Poss	Poss	Poss	No	Yes	Yes	Poss	High
Partial Diverter	Poss	Poss	Poss	No	No	Yes	Poss	High
Enforcement								
Increased Enforcement	No	Yes	Poss	No	No	No	No	Mid
Variable Speed Display Board	No	Yes	Poss	No	No	No	No	Low

Cost Estimate and Funding

For the purpose of discussions with affected citizens, a cost estimate will be developed for the recommended strategy. The following cost sharing will occur with an approved traffic management strategy:

- City of Roseville will pay the cost of administrative work, traffic study and data collection.
- If the traffic study requires expertise that is not available in house, the City may need to hire a consultant to complete the traffic study. If this occurs, the cost for the study will be incorporated into the 25/75 cost share described below.
- City of Roseville pays 25% of the construction and installation costs of major strategies while the neighborhood affected will pay 75% of the cost (minor items such as installation of a limited number of signs or painting of crosswalks and other pavement markings would be assumed completely by the City) Construction cost includes direct engineering, legal and project administration.

Costs associated with implementing traffic management strategies vary significantly from just over \$250 for installing a speed limit sign to \$10,000 or more for a landscaped median construction. Table 3 provides a summary of typical implementation costs for traffic management strategies.

TABLE 3
Typical Costs

Type of Implementation	Unit	Unit Cost	Maintenance cost
Warning Signs	Per sign	\$250	Replace every 10 yrs average
Pavement Markings - Roadway Striping - Crosswalk Striping	Per linear foot Per crosswalk	\$1 \$150	Same Cost every 3 years to refresh paint
Street Lighting	Per fixture	\$7,500	\$150/ year
Raised Crosswalk	Per crosswalk	\$4,000	\$500/ year
Speed Humps/ Table	Per table	\$5,000	\$500/ year
Mid-Block Choker	Per choker	\$5,000	\$500/ year
Intersection Choker	Per approach	\$5,000	\$500/ year
Mid-Block Speed Table	Per table	\$7,500	\$500/ year
Intersection Speed Table	Per intersection	\$25,000	\$500/ year
Traffic Circle	Per intersection	\$15,000	\$1,000/ year
Center Island	Per approach	\$15,000	\$1,000/ year
Half Closures	Per intersection	\$40k to \$60k	\$500/ year
Full Closures	Per intersection	\$120,000	\$1,000/ year
Sidewalk (6 ft concrete)	Per Foot	\$81	\$1.10
Trail (8 ft Bituminous)	Per Foot	\$70	\$1.14

Source: City of Minneapolis & ITE, Traffic Calming - State of the Practice

While the city will cost share only the implementation costs, the consideration of future maintenance costs are also a factor for determining the most appropriate strategy. While the implementation of a traffic sign may appear to be the least expensive option at only \$250, the additional per year cost of annual maintenance needs to be considered. A comparison of the annual costs for the most common strategies for speed reduction, increased enforcement and speed humps, is included in Table 3.

Step 5 - Receive Neighborhood Feedback

After the completion of the traffic study and the development and evaluation of potential strategies, the city will either hold a Neighborhood Meeting or distribute a letter to inform the community on the process and results of the traffic study and provide information on the recommended strategies. Based on the engineering study and input from citizens, the city will make a preliminary determination and recommendation for the need of traffic management strategies.

Step 6 - Traffic Management Strategy Recommendation and Approval

Once the traffic study results, management strategies, and cost estimates have been provided to affected neighborhood citizens, a survey/petition will be circulated to ascertain whether or not the neighborhood approves of the recommended strategy and are willing to cover the potential costs of implementation. The recommended strategy will not be implemented without the support of 65% of the benefited area and 51% of any affected neighborhood.

Once approval is obtained from the neighborhood the strategy will be presented to the City Council for approval.

Step 7 - Implement Temporary Strategy and Monitor

In most cases, the strategy will be implemented with temporary materials and remain in place for approximately three to six months depending on the type of improvement. The strategy will be evaluated to determine if it addresses the identified problems and is consistent with the Neighborhood Traffic Management Program goals. During the test period citizens may provide comments to the City Engineering Department regarding the improvement. At any time during this test phase appeals of the decision for installing the strategy can be submitted and forwarded to the City Engineer.

If it is determined that it is not practical to install a temporary strategy, this step can be eliminated.

Step 8 - Strategy Evaluation

If it is determined that the temporary strategy does not achieve the intended goals of reducing speeds, cut through traffic or other identified problems, the City Engineering Department will review other potential strategies and recommend the elimination of all strategies or test the installation of a different strategy.

Effective temporary strategies will be brought to the city council for approval for the installation of a permanent form of the approved traffic management strategy.

Step 9 – City Council Action

Based on the strategy evaluation and survey, City staff members prepare a feasibility report and recommendations for the City Council. The report outlines the process followed, includes the project findings, states the reasons for the recommendations and includes a preliminary assessment roll. The feasibility report and preliminary assessment roll will be presented for a

recommendation by the Public Works Environment and Transportation Commission (PWETC) before final action by the City Council. If the feasibility report is adopted and the preliminary assessment roll is approved by the City Council, the project is ordered. If the feasibility report and preliminary assessment roll are not adopted by the Council, the plans and specifications will not be ordered and the project will be terminated. The project will thereafter be removed from the list and the Benefited Area is not allowed to reapply for a same or similar study for five years.

Step 10 – Design, Final Assessment Roll and Construction

Final design and construction supervision are administered by the City and are generally completed within 12 months after final approval and assessment by the City Council. City staff prepares and recommends the final assessment roll as required under authority granted by Minnesota Statute Chapter 429.

Step 11 - Monitoring and Future Actions

The City will conduct periodic monitoring of the fully installed traffic management strategy to determine if the project continues to provide effective improvement to the neighborhood. The monitoring will be conducted at the discretion of the City based on available funding, staffing levels, and resident comments.

If monitoring shows that the implemented strategy fails to achieve the intended goals it may be removed.

Legal Considerations

From the local government perspective, the legal issues surrounding traffic management strategies fall into three categories: statutory authority, constitutionality, and tort liability. First, the local government must have legal authority to implement traffic management strategies on a given roadway (statutory authority). Second, the local government must respect the constitutional rights of affected landowners and travelers on the roadways (constitutionality). And finally, the local government must take steps to minimize the risk to travelers from the installation of traffic management strategies (tort liability). Through documentation of the entire process, including the collection and evaluation of traffic data, the decision process, and interaction with the public, the Roseville Traffic Management Program can minimize potential legal difficulties.

Appeals

Decisions of staff can be appealed to the City Council. The appeals process will follow established City procedures.

Removal

The Traffic Management Program is intended to avoid the costly installation and later costly removal of traffic management strategies. On occasion, however, it may be determined to be desirable to remove a traffic management strategy installed under the Program.

If the removal is City initiated due to safety/ crash/ complaint issues, the removal will be at City expense. If the removal request is at the request of the Benefited Area, the removal will be charged to the property owners in the defined Benefited Area. The request will be processed generally using the same procedures as outlined in this program requiring written request and appropriate neighborhood approval.

6.0 Traffic Management Strategy Toolbox

The following Toolbox provides information on a variety of traffic management strategies. Each strategy includes information on its purpose, its effectiveness for solving different types of traffic problems, and a summary of advantages and disadvantages for implementation. The toolbox has been organized into types of strategy as follows:

Traffic Control Devices - the use of common traffic control devices, such as signing and pavement markings, to solve neighborhood traffic problems. Included in this category are:

- One-Way streets
- Stop Sign Implementation
- All-Way Stop Sign Implementation
- Parking Restrictions
- Pavement Markings/ Crosswalk striping
- Speed Limits

Roadway Adjustments - there are multiple strategies for traffic management that change the appearance of the roadway including:

- Narrowing lanes
- Intersection Chokers
- Mid-Block Narrowing
- Chicane
- Sidewalks

Vertical Elements - introducing vertical elements to the roadway, either as obstacles for vehicles to drive over or around, are common traffic management strategies. These include:

- Speed Humps/ Tables
- Raised Crosswalks
- Median Barrier
- Traffic Circles
- Street Closure
- Full/ Diagonal Diverter
- Partial Diverter

Enforcement - there are two options for using enforcement as a traffic management strategy: increase police enforcement and the use of Variable Speed Display Boards.

Purpose

Conversion of two-way streets to one-way operation for purposes of residential street traffic control take three forms:

CASE #1 - Divergent and convergent one-way residential streets to reduce direct through routes impacting the neighborhood.

CASE #2 - Alternating one-way streets throughout a portion of a grid system to gain safety advantages of one-way operations.

CASE #3 - Creating a one-way couplet by paring a residential street with a nearby thru street to create a corridor for thru traffic



R6-1



R6-2

Source: FHWA Manual on Uniform Traffic Control Devices

Effects

Volumes Case #1 – reduces traffic volumes where thru traffic is a problem
Case #2 – no significant effect on traffic volumes
Case #3 – increases volumes on one street and reduces volumes on adjacent streets

Speed May increase speeds due to improved motorist comfort levels.

Traffic Noise and Air Minimal effect except in Case #1 which creates longer, circuitous routes for local traffic.

Traffic Safety One-way streets result in fewer potential conflicting movements, improving safety.

Advantages

- Possible increased parking
- Inexpensive to implement
- May reduce traffic volumes
- May increase roadway capacity

Disadvantages

- May be considered inconvenient for residents
- Possible increase in speeds
- May increase volumes on other streets

Problems Targeted

- High traffic volumes
- High crashes due to conflicting movements

Design

- One way streets can be used in combinations that force turns every few blocks to minimize speeding or cut-through problems

Purpose

Regulatory sign that is used to assign right-of way at an intersection. Only recommended for installation if specific guidelines are met in accordance with the Minnesota Manual on Uniform Traffic Control Devices (MnMUTCD). Stop signs should not be used for speed control or volume reduction and should not be installed on the major street unless justified by an engineering report.



R1-1

Source: FHWA Manual on Uniform Traffic Control Devices

Effects	
<i>Volumes</i>	Little or no effect.
<i>Speed</i>	Little or no reduction in speed, speed possibly increases due to drivers speeding up to make up for time lost at the stop sign.
<i>Traffic Noise and Air</i>	Noise is increased near the intersection due to the increase activity of acceleration. Air quality worsens due to deceleration, idling and acceleration.
<i>Traffic Safety</i>	Possible increase in crashes, possibly due to the stop signs being unexpected or deemed unnecessary, therefore encouraging rolling stops or by instilling a false sense of security in crossing motorists and pedestrians.
Advantages	• Inexpensive installation costs (do require continual maintenance costs). • Defines driver's right-of-way. • Increase opportunity for pedestrians to cross the roadway. • May discourage cut-through traffic.
Disadvantages	• Can cause negative traffic safety impacts if sign is not warranted. • May result in mid-block speeding • Increasing levels of intersection control are associated with increased frequency of crashes. • Difficult to enforce full stop control compliance. • Could result in increase in speeds between the signs as drivers try to make up for lost time.
Problems Targeted	• At intersections where right-of-way is confusing.
Design	• Guidelines need to be met as established in the Minnesota Manual on Uniform Traffic Control Devices. • In most cases the street carrying the lowest volumes should be stopped to minimize the number of vehicles stopping.

Purpose

The All-Way STOP condition is primarily intended to address either a higher than expected intersection crash frequency or to be an interim measure at locations that have demonstrated a need for a traffic signal installation, but where the signal cannot be installed in a reasonable period of time. It is a common belief that installing STOP signs on all approaches of an intersection will result in fewer crashes. Research indicates that average crash frequency at All-Way STOP controlled intersection is 50% higher than thru/STOP intersections. Also, there is no evidence to suggest that STOP signs decrease travel speeds.



R1-1

Source: FHWA Manual on Uniform Traffic Control Devices

Effects	
<i>Volumes</i>	Little or no effect.
<i>Speed</i>	Little or no reduction in speed, mid-block speed possibly increase.
<i>Traffic Noise and Air</i>	Little or no effect.
<i>Traffic Safety</i>	In most cases, the installation of an All-Way STOP will increase the frequency of crashes. Only in those rare cases where the number of crashes with the thru/ STOP control is unusually high, is the forecast of safety improvement probable.
Advantages	• Inexpensive installation costs (do require continual maintenance costs). • Defines driver's right-of-way. • Increase opportunity for pedestrians to cross the roadway. • May discourage cut-through traffic.
Disadvantages	• Can cause negative traffic safety impacts if sign is not warranted. • May result in mid-block speeding. • Increasing levels of intersection control are associated with increased frequency of crashes. • Difficult to enforce full stop control compliance. • Could result in increase in speeds between the signs as drivers try to make up for lost time.
Problems Targeted	• Unusual conditions at intersection including crash frequency, turning patterns, delay and pedestrian conflicts.
Design	• Traffic volumes and crash frequency thresholds need to be met as established in the Minnesota Manual on Uniform Traffic Control Devices. • The most effective deployment of the All-Way STOP condition is at intersections where the volume of traffic on the major and minor roads is approximately equal.

Parking Restrictions

Purpose

Parking restrictions can assist in improving residential street safety in two ways:

- 1) Clearance No Parking Zones to improve sight lines at intersections and crosswalks
- 2) Extended No Parking Zones to improve visibility of and for pedestrians along the length of the block.



Source: FHWA Manual on Uniform Traffic Control Devices

Effects	
<i>Volumes</i>	Little or no effect.
<i>Speed</i>	Minimal changes unless there are extended No Parking Zones that can create the potential for increased speeds.
<i>Traffic Noise and Air</i>	Little or no effect.
<i>Traffic Safety</i>	Increasing sight line distances reduce right angle conflict between vehicles at intersections, alleys and driveways.
Advantages	• Can reduce some types of accidents (late evening hit and run parked vehicle accidents and crashes related to parking maneuvers).
Disadvantages	• In area where on-street parking is at capacity and there is no alternative off street parking additional restriction to parking can be controversial to residents.
Problems Targeted	• Non-Residential parking intrusion.
Design	• Should review the impacts of parking on surrounding streets.

Purpose

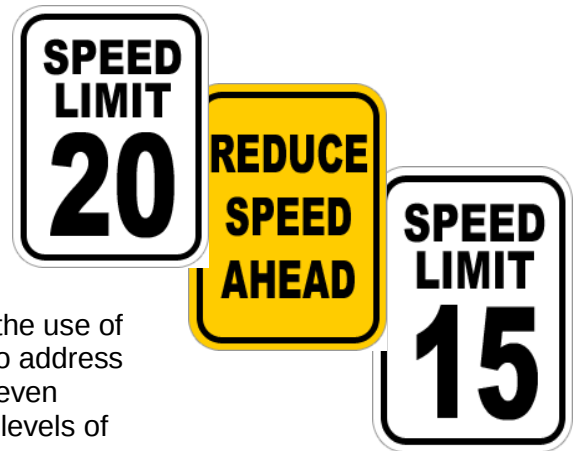
Provide a designated, marked location for pedestrians to cross residential street and make drivers more aware of potential pedestrian conflicts.



Effects	
<i>Volumes</i>	No effect
<i>Speed</i>	No effect
<i>Traffic Noise and Air</i>	No effect
<i>Traffic Safety</i>	Research has shown that marked crosswalks at uncontrolled intersection are unrelated to pedestrian safety.
Advantages	• Reasonably effective at identifying locations with potential pedestrian conflicts. • Helps to concentrate pedestrian activities at specific intersection and on specific legs of intersections.
Disadvantages	• At uncontrolled intersections, appears to create a false sense of security in pedestrians – the 8" white line will stop the oncoming 4,000 pound vehicle. • Costly to maintain. • Not required to establish legal cross-walk locations.
Problems Targeted	• Concentrating pedestrian crossing activities, particularly when combined with other strategies such as advanced warning signs, systems of sidewalks, enforcement, etc.
Design	• Marking cross walks is not necessary to establish legal crossing locations and is unrelated to pedestrian safety. • Marked crosswalks may be part of a program to designate walking routes and concentrate pedestrian crossings when combined with other strategies.

Purpose

Speed limits are determined by the Minnesota Department of Transportation (consistent with State Statutes) based on an analysis of the actual speed profile of the road. The basic premise of Minnesota's law is that the majority of motorists will pick a safe and reasonable speed given the horizontal and vertical design of the street, locations of driveways, sidewalks, obstructions, and the use of the street by pedestrians. Lowering the speed limit to address speeding in a neighborhood has never proven to be even moderately effective without also including very high levels of enforcement.

**Effects**

Volumes Little or no effect.

Speed Drivers generally ignore posted speed limits and travel at speeds which the drivers consider reasonable.

Traffic Noise and Air Little or no effect.

Traffic Safety Effects of speed limit changes on traffic safety on local residential streets have not been reported. Research suggests that crash frequencies on urban roadways are unrelated to vehicle speeds.

Advantages

- Research indicates that when speed limits are set at or near the 85th percentile speed, roadway crash frequencies are at a minimum.

Disadvantages

- Speed limits on urban roadways are either set by Statute or by MnDOT.
- Research indicates that crash frequencies on urban roadways are unrelated to vehicle speeds.

Problems Targeted

- High speeds through residential neighborhood

Design

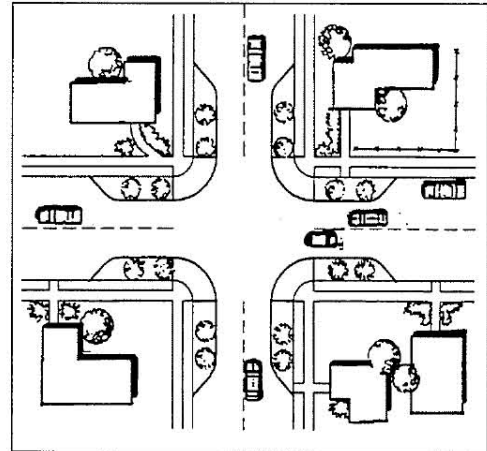
Purpose

The reduction of the typical pavement width along a roadway. The narrowing can be achieved physically by removing part of the pavement surface or by simply using pavement markings to indicate narrow travel lanes.

Effects	
<i>Volumes</i>	Little or no effect.
<i>Speed</i>	Possible reduction in speed.
<i>Traffic Noise and Air</i>	Little or no effect.
<i>Traffic Safety</i>	Potential for improved pedestrian safety due to shorter street crossing times, but at the same time bicycle safety may be compromised by physically removing part of the pavement surface.
Advantages	• Use of pavement markings to narrow street is relatively inexpensive (\$0.20 per lineal foot). • Narrowing of street may provide opportunity for street beautification programs.
Disadvantages	• May require the prohibition of on-street parking causing hardship or inconvenience for residents. • May result in shifting volumes to adjacent streets if number of lanes is reduced
Problems Targeted	• Wide residential streets where speed reduction is desired. • Excess street volume on multilane streets.
Design	• Must not create significant impact due to loss of parking.

Purpose

Narrowing of the street at an intersection to constrain the width of the traveled way. They provide shorter pedestrian crossing distances and provide protection to the beginning of a parking lane. The driver also senses the roadway narrowing when approaching one of these measures, which can result in speed reduction and a reminder that the driver is entering a residential area.

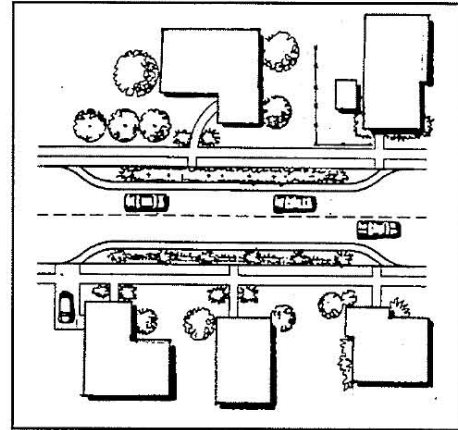


Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	<i>Volumes</i> Little or no effect. <i>Speed</i> Minimal changes. <i>Traffic Noise and Air</i> Little or no effect. <i>Traffic Safety</i> Potential for improved pedestrian safety due to shorter street crossing times, but at the same time bicycle safety may be compromised by physically removing part of the pavement surface.
Advantages	• Good for pedestrians due to shorter crossing distance • Provides space for landscaping and neighborhood “gateway”. • Should not affect emergency response time. • Minimal inconvenience to drivers.
Disadvantages	• May require the prohibition of on-street parking causing hardship or inconvenience for residents. • May cause bicyclists to travel in same traffic lane as vehicles. • May require redesign of drainage system.
Problems Targeted	• Mid- block locations with speeding and/or cut-through traffic
Design	• There must be adequate turning radius for emergency vehicle access especially on narrow streets. • Drainage structures must be relocated to fit into new curb line.

Purpose

Segment(s) of roadway narrowing where curbs are extended toward the center of the roadway on one or both sides of the street to constrain the width of the traveled way. They provide shorter pedestrian crossing distances and provide protection to the beginning of a parking lane. The driver also senses the roadway narrowing when approaching one of these measures, which can result in speed reduction.



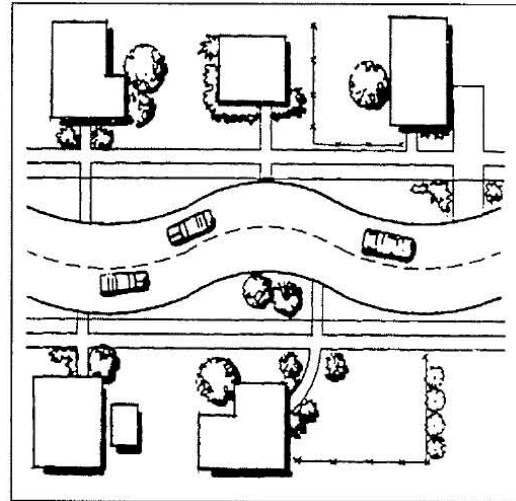
Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	
<i>Volumes</i>	Little or no effect.
<i>Speed</i>	Minimal changes.
<i>Traffic Noise and Air</i>	Little or no effect.
<i>Traffic Safety</i>	Potential for improved pedestrian safety due to shorter street crossing times, but at the same time bicycle safety may be compromised by physically removing part of the pavement surface.
Advantages	• Good for pedestrians due to shorter crossing distance. • Provides space for landscaping. • Does not affect emergency response time. • Minimal inconvenience to drivers.
Disadvantages	• May require the prohibition of on-street parking causing hardship or inconvenience for residents. • May create drainage issues where curb and gutter exist. • May create diversion for bicyclists.
Problems Targeted	• Mid- block locations with speeding and/or cut-through traffic.
Design	• Must not significantly impede emergency vehicle access. • Drainage structures must be relocated to fit into new curb line.

Purpose

Curvilinear reconstruction involving the introduction of curvatures on previously straight alignment. Curvilinear reconstruction can be accomplished in two different ways:

1. Reconstruct the street with a curved centerline alignment and a uniform roadway width.
2. Introduce chokers or other types of barriers on alternate sides of the street to create a serpentine travel path.

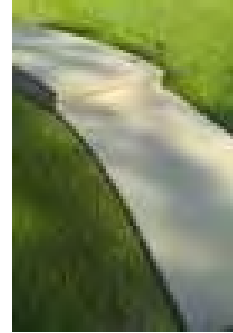


Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	
<i>Volumes</i>	Possible reduction in volumes.
<i>Speed</i>	Possible reduction in speeds.
<i>Traffic Noise and Air</i>	Little to no effect.
<i>Traffic Safety</i>	Little or no effect.
Advantages	• Possible reduction in volumes and speed. • No restriction in access to residents. • Can be landscaped enhanced. • Less disruptive for emergency vehicles than speed humps.
Disadvantages	• Curbside parking must be prohibited in some locations. • Winter maintenance problems. • Possible impacts to drainage. • High cost of reconstruction.
Problems Targeted	• Excessive speeds.
Design	• Not appropriate for narrow streets (24 feet is appropriate width). • Drainage structures must be relocated to fit into new curb line.

Purpose

Sidewalks are intended to provide pedestrians with a safe walking location when traffic volumes or vehicle speeds make walking on the street potentially dangerous.

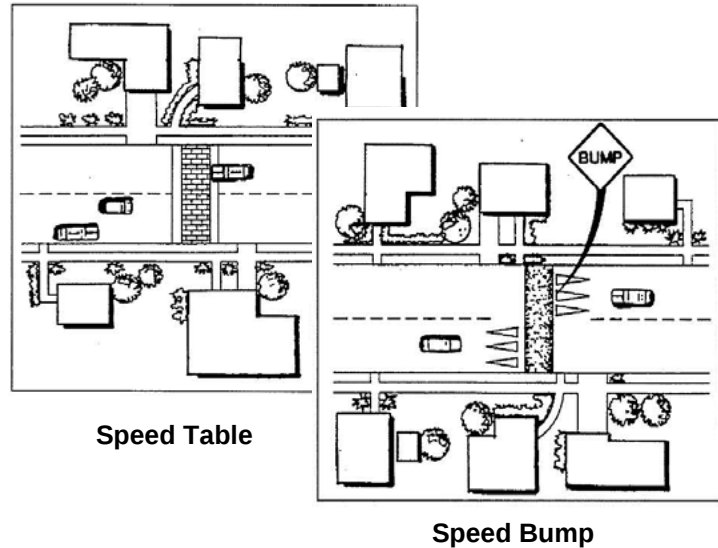


Effects	
<i>Volumes</i>	No Effect.
<i>Speed</i>	No Effect.
<i>Traffic Noise and Air</i>	No Effect.
<i>Traffic Safety</i>	Possible decrease in pedestrian crashes.
Advantages	• Separates pedestrians and vehicles. • Very effective at reducing pedestrian/vehicle conflicts.
Disadvantages	• Moderately costly to implement. • Requires systematic deployment to achieve high levels of effectiveness. • Increased maintenance efforts. • Mixed neighborhood acceptance.
Problems Targeted	• High levels of pedestrian activity, especially at/near pedestrian generators (schools, parks, retail areas, etc).
Design	• Should be installed along all arterials and collectors (because of the traffic volumes and speed) and along residential streets based on providing connections to areas with high levels of pedestrian activity.

Speed Humps/Tables

Purpose

A physical feature (usually made of asphalt or rubber mounds) that are designed to rise above the roadway surface and extend across the roadway perpendicular to the traffic flow. Typically used to reduce vehicle speeds.

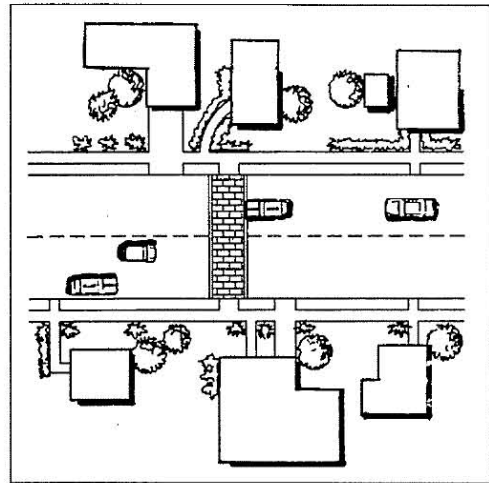


Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	
<i>Volumes</i>	May reduce traffic volumes.
<i>Speed</i>	Effective in slowing vehicles traveling at typical residential speeds to approximately 5 to 15 mph depending on type installed at the device – may reduce overall speeds by 5 to 7 mph.
<i>Traffic Noise and Air</i>	May have an increase of noise at the bumps/humps.
<i>Traffic Safety</i>	Traffic safety has not been found to be compromised with these devices. Traffic safety benefits can be gained if speeding is involved.
Advantages	• Reduces speeds. • Usually reduces traffic volumes. • Does not require parking removal or interfere with bicycle/pedestrian traffic.
Disadvantages	• Can potentially increase noise. • Can cause traffic to shift to parallel residential or collector streets. • May decrease emergency vehicles response times.
Problems Targeted	• Excessive speed. • High volumes.
Design	• Speed humps are only effective for 250 feet on either side of the hump. Thus, a neighborhood considering speed hump installation would require two to three installations.

Purpose

A raised crosswalk is a speed table designed as a pedestrian crossing, usually at mid-block to provide additional warning of a pedestrian crossing

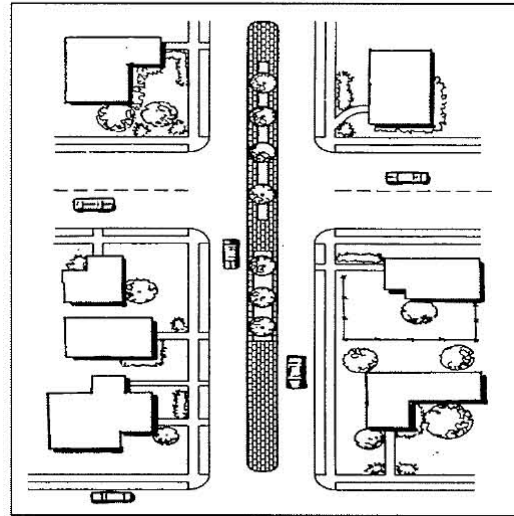


Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	<i>Volumes</i> Possible reduction in traffic volumes. <i>Speed</i> Decrease in speed at crosswalk. <i>Traffic Noise and Air</i> Possible increase in traffic noise. <i>Traffic Safety</i> May increase awareness of pedestrians.
Advantages	• Speed control at pedestrian crossing. • Increases pedestrian visibility and awareness to driver. • May reduce traffic volumes.
Disadvantages	• Possible increase in noise. • Possible diversion of traffic to other streets. • May impact drainage.
Problems Targeted	• High mid-block pedestrian crossing and excessive vehicle speeds.
Design	• Should be placed in mid-block. • Not appropriate for grades greater than 5 percent. • Most common height is between 3 and 4 inches and typically have ramps 6 feet long.

Purpose

A physical means for preventing left turning traffic on a major street from accessing a local street and through traffic from continuing on that local street. Alternate routes for diverted traffic should be analyzed with regard to traffic carrying capacity and desirability.

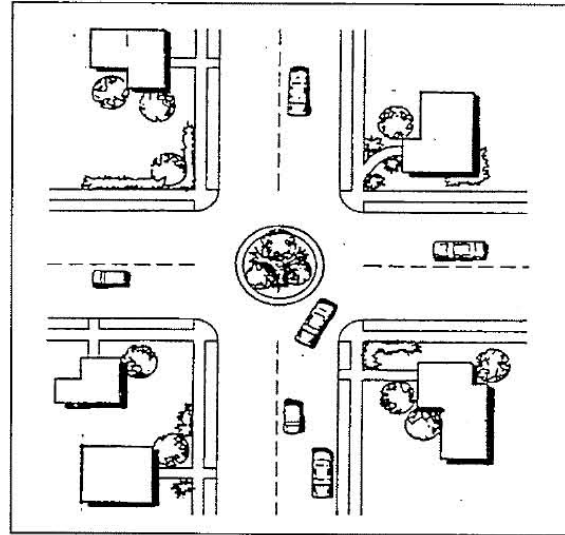


Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	<i>Volumes</i> Vary depending on proportion of traffic that is prohibited by the median barrier. <i>Speed</i> Small reduction possible. <i>Traffic Noise and Air</i> Little or no effect. <i>Traffic Safety</i> May provide some safety benefits for pedestrians as a safety island for crossing the major street.
Advantages	• Assists in pedestrian crossing. • Prevents vehicles from passing vehicles that are turning right. • May improve safety through access limitations. • Visually enhances the street.
Disadvantages	• Diversion of traffic to other locations possible. • Disrupts continuity of local street system. • Landscaped islands require additional maintenance. • Reduction in access for residents.
Problems Targeted	• Cut through traffic. • Vehicle conflicts.
Design	• Must meet drainage requirements. • Must not significantly impede emergency vehicle access.

Purpose

A traffic circle is a raised geometric control island, frequently circular, in the center of an intersection of local streets. Typically, traffic circles would be about 20 feet in diameter. Traffic traveling through the intersection must avoid the island affecting the path and speed of the traffic.

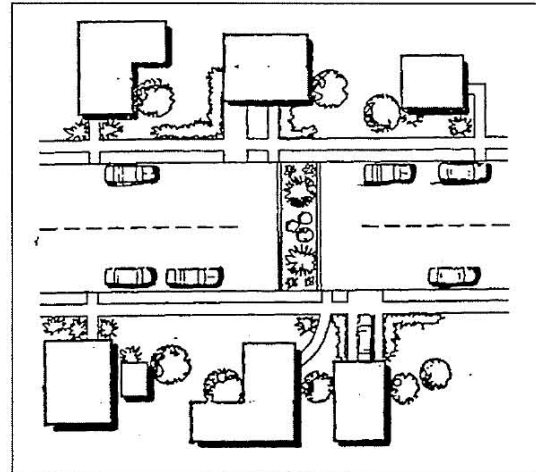


Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	
<i>Volumes</i>	Little or no effect.
<i>Speed</i>	May reduce speed at intersection.
<i>Traffic Noise and Air</i>	Little or no effect.
<i>Traffic Safety</i>	May decreases vehicle conflicts at intersection.
Advantages	• Reduces speed at intersection approach. • Reduces vehicle conflicts at intersection. • Provides equal access to intersection for all drivers. • Does not restrict access to residents. • Can be landscaped.
Disadvantages	• Some parking restrictions required. • Local experience has found these devices to be ineffective. • Can restrict access for trucks, buses and may increase emergency vehicle response time. • Winter Maintenance.
Problems Targeted	• Excessive speeds. • Crash history at intersection.
Design	• A minimum of 30 feet of curbside parking must be prohibited at each corner of the intersection. • Unsuitable on MSA roads.

Purpose

A street closure, for the purpose of this tool box, is defined as closing a street either at one end or the other, or at a mid block location to eliminate unwanted through traffic.



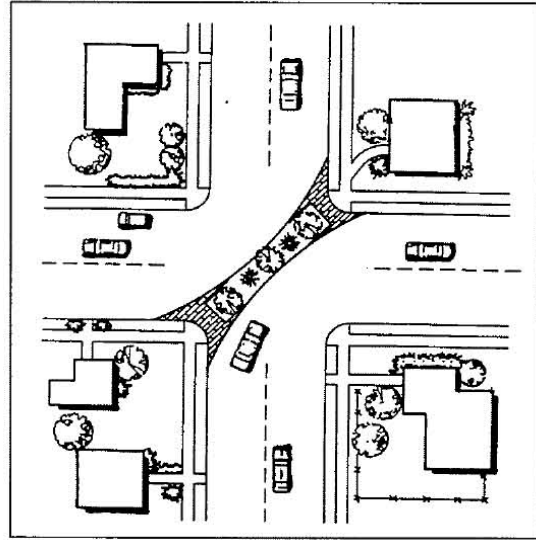
Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	
<i>Volumes</i>	Reduces through traffic volumes.
<i>Speed</i>	May reduce speed.
<i>Traffic Noise and Air</i>	Little to no effect.
<i>Traffic Safety</i>	May improve safety of street.
Advantages	• Eliminates through traffic. • Possibly reduces speed of remaining vehicles. • Can maintain pedestrian and bike access.
Disadvantages	• Increases emergency vehicle response times. • May cause inconvenience for some residents. • May divert traffic to other streets. • May require additional right-of-way acquisition. • Winter maintenance.
Problems Targeted	• Cut through traffic volumes.
Design	• There needs to be a minimum of 120 foot right-of-way to accommodate the minimum turning radius of 40 feet.

Full / Diagonal Diverter

Purpose

A full diverter, sometimes called a diagonal diverter, is a raised barrier placed diagonally across an intersection that physically divides the intersection and forces all traffic to make a sharp turn.

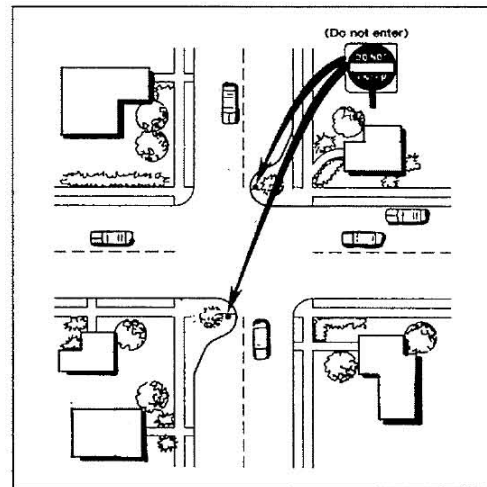


Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	
<i>Volumes</i>	May decrease traffic volumes.
<i>Speed</i>	May reduce speed.
<i>Traffic Noise and Air</i>	Little or no effect.
<i>Traffic Safety</i>	Possible improvement.
Advantages	• Reduces traffic volumes. • Restricts vehicle access while maintaining bicycle and pedestrian access.
Disadvantages	• Prohibits or limits access and movement. • Restricts access for emergency vehicles. • May impact drainage. • May impact parking.
Problems Targeted	• Cut through traffic. • Speed – forces driver to slow to make the turn.
Design	• The curvature of the diverter is dependent on the intersection roadway widths. • Special care needs to be taken with drainage design. • The intent is to divert traffic to arterial and collector streets. • Needs to be good visibility approaching the diverter for drivers to react and navigate the turn safely.

Purpose

A partial-diverter is the narrowing of a two way street in order to eliminate one direction of travel. The concept can only be used at an intersection and attempts to reroute traffic attempting to use the protected street onto other roadways.



Source: Institute of Transportation Engineers
Traffic Calming: State of Practice

Effects	
<i>Volumes</i>	Reduces traffic volumes in the eliminated direction.
<i>Speed</i>	Possible speed reduction.
<i>Traffic Noise and Air</i>	Little or no effect.
<i>Traffic Safety</i>	Improved pedestrian crossing.
Advantages	• Allows for movement of emergency vehicles. • Reduces traffic volumes. • Allows two-way traffic on the remainder of the street. • Shorter pedestrian crossing at intersection.
Disadvantages	• Parking may be impacted and reduced. • Interrupts street network connectivity. • Emergency vehicles do have to drive around partial closure with care.
Problems Targeted	• Excessive volumes on residential street.
Design	• Care has to be given in the design to not hinder unnecessarily emergency vehicles due to poor design.

Purpose

The effective use of public safety/police personnel to encourage reduced speeds in residential areas. Enforcement usually involves the use of radar to identify speeders and ticket violators.

Speed Watches rely on neighborhood participation to create awareness and, in turn, help control speeds in neighborhoods.



Effects	
<i>Volumes</i>	Little or no effect.
<i>Speed</i>	Speed reduction as long as enforcement is maintained (the “halo” effect of infrequent enforcement is as little as 1 mile or 4 hours).
<i>Traffic Noise and Air</i>	Little or no effect.
<i>Traffic Safety</i>	May reduce overall crashes if speeds are actually reduced.
Advantages	• Easy to implement. • Effective with repetitive enforcement on a non-routine basis. • Speed Watch programs have been perceived positively by neighborhood, even in areas where significant speed reductions were not measured. These types of programs may make neighborhoods find that they do not actually have a speeding problem.
Disadvantages	• Not self-enforcing; temporary measure, dependent on resources. • Expensive and not always desirable to use police for traffic enforcement due to budget and manpower constraints.
Problems Targeted	• Speeding. • Moving vehicle violations. • Running stop signs.
Design	• The locations of implementation should be clearly identified to minimize the time spent enforcing and maximize the resultant speed reduction. • Actual speed surveys should be used to narrow problem to specific time (day of the week, time of day) and location.

Variable Speed Display Board

Purpose

A portable speed display board wired to a radar provides passing motorists their travel speed along with the speed limit. The display can help raise driver awareness, encourage compliance, and direct driver's attention to the posted speed limit. The purpose is to remind drivers that they are speeding to help encourage compliance.



Effects	
<i>Volumes</i>	Little or no effect
<i>Speed</i>	Lower observed speeds when device is present
<i>Traffic Noise and Air</i>	Little or no effect
<i>Traffic Safety</i>	There is the potential for sudden braking by some motorists.
Advantages	• Portable Display board can be used in various locations enabling residents to borrow and place on their street. • Low cost (\$2,000 to \$11,500 per unit). • Can be used to target timing and location of police enforcement (if data shows excessive speeds at a certain time).
Disadvantages	• Possible concerns with causing conflict between citizens involved (vigilantism). • May only provide short term effectiveness. • Possible vandalism or could encourage aggressive drivers to see how fast they can go. • Needs power to function. • Requires personnel to move and place unit.
Problems Targeted	• Any location where speeding is a problem or where drivers need to be educated about traffic issues in the area.
Design	• Variety of types of variable speed display boards available – some include traffic counting abilities.

Appendix A: Definitions

Affected Neighborhood - Area for a project that is defined as those residences and businesses along local streets that are positively or negatively impacted by excessive through traffic volumes and speeding, or that may be positively or negatively impacted by proposed traffic management strategy.

Benefited Area- The properties expected to receive the majority of the positive impacts from the proposed traffic management strategy and which are subject to assessment for the cost of installation or removal of a NTMP improvement. (Assessed Area) The typical Benefited Area extends from intersection to intersection, but may be adjusted on a project- by- project basis.

Capital Improvement Plan- or CIP is a five years plan, which identifies capital projects and provides a planning schedule.

Chicane – Mainline deviations to deter the path of travel so that the street is not a straight line (by the installation of offset curb extensions). (Also called: Deviations, serpentes, reversing curves, twists, etc.)

Choker – Physical street narrowing to expand sidewalks and landscaped areas; possibly adding medians, on street parking, etc. (Also called: Pinch points, lane narrowing, midblock narrowing, midblock yield points, constrictions.)

Construction Design Process- When a street is identified for reconstruction, staff conducts a review of existing conditions. This review can include public information meetings that solicit feedback regarding traffic concerns. As a part of this process, staff will study existing concerns and suggest strategies to address these concerns.

Cut-through Traffic – Traffic that intrudes into a residential subdivision to avoid congestion or other problem from an arterial, local collector, or other high level street.

Diagonal Road Closures – A barrier placed diagonally across a four-legged intersection, interrupting traffic flow across the intersection. This type of barrier may be used to create a maze-like effect in a neighborhood. (Also called: Diagonal diverter)

Excessive traffic volumes – Daily traffic on a road that is not attributable to expected volumes of traffic generated by property owners that live on that road. Does not apply to arterials, local collectors or other high level street classifications.

Feasibility Report – A report analyzing the recommended type of construction, the estimated construction cost, estimated engineering cost and the estimated assessment.

Infrastructure – Fixed facilities, such as roadways or railroad tracks; permanent structures.

Local Street – A roadway under the jurisdiction of the City of Roseville.

Median Barriers – Raised island or barrier in the center of the street that serves to segregate traffic.

Municipal State Aid (MSA) Route – A designated City roadway that receives state funds as allocated from the State gas tax for maintenance and construction.

Approximately 20 percent of the City roadways are designated as MSA routes. State of Minnesota rules and standards, in addition to local jurisdiction guidelines, apply to these roadways. MSA streets carry higher volumes of traffic and serve as local collector roads.

Non-Local Traffic – Traffic that does not originate from or is not destined to a location within a neighborhood or area.

Non-motorized Transportation – Bicycling, walking, small wheeled transport (skates, skateboards, push scooters and hand carts) and wheelchair travel.

Partial Street Closure – Physical blockage of one direction of traffic on a two-way street. The open lane of traffic is signed “One way”, and traffic from the blocked lane is not allowed to go around the barrier through the open lane. (Half closure.)

Project Neighborhood – Property owners living on local streets that request traffic management improvements. Any request for project proposals require a written application with 51% of the project neighborhood signing the application. For purposes of application, this includes all property owners abutting the street being requested for study between major intersections. (i.e.: An application for study of Woodhill Drive, between Lexington and Hamline; This segment of road has 18 different property owners. The application must be signed by 10 property owners.)

Radar Speed Display Units – Driver feedback signs that use radar to provide motorists with an instant message, displayed on a reader board, telling them how fast they are driving.

Raised Crosswalk – A speed table designed as a pedestrian crossing, generally used at mid-block locations.

Regulatory Signs – A sign that gives notice to road users of traffic laws or regulations.

Roadway striping – Highlighting various areas of the road to increase the driver’s awareness of certain conditions (e.g., edge of road striping to create a narrowing/slowing effect while defining space for cyclists).

Roundabout – Raised circular areas (similar to medians) placed at intersections. Drivers travel in a counterclockwise direction around the circle. Modern roundabouts are “yield upon entry”; meaning that cars in the circle have the right of way and cars entering the circle must wait to do so until the path is clear. When a roundabout is placed in an intersection, vehicles may not travel in a straight line.

Speed– Speed is defined based on the following classifications:

- a) **Advisory Speed** – A recommended speed for all vehicles operating on a section of highway and based on the highway design, operating characteristics, and conditions.
- b) **Design Speed** – A selected speed used to determine the various geometric design features of a roadway.
- c) **85th-Percentile Speed** – The speed at or below which 85 percent of the motorized vehicles travel.
- d) **Posted Speed** – The speed limit determined by law and shown on Speed Limit signs.

- e) **Statutory Speed** – A speed limit established by legislative action that typically is applicable for highways with specified design, functional, jurisdictional and/or location characteristic and is not necessarily shown on Speed Limit signs.

Speeding – 85th Percentile speed is at least 5 mph over the posted speed.

Speed Hump – Wave-shaped paved humps in the street. The height of the speed hump determines how fast it may be navigated without causing discomfort to the driver or damage to the vehicle. Discomfort increases as speed over the hump increases. Typically speed humps are placed in a series rather than singularly.

Speed Limit – The maximum (or minimum) speed applicable to a section of highway or roadway as established by law.

Speed Table – Trapezoidal shaped speed humps in the street, similar to speed humps.

Street Closure – Street closed to motor vehicles using planters, bollards, or barriers, etc.

Targeted Police Enforcement – Specific monitoring of speeding and other violations by police due to observed, frequent law disobedience.

Traffic Circle – Circular, raised island placed within the middle of intersections, requiring vehicles to divert around them, potentially forcing drivers to slow down as they traverse around the circle. (Similar to roundabouts- not allowed on MSA streets)

Traffic Management – A combination of mainly physical measures that reduce the negative effects of motor vehicle use, alter driver behavior and improve conditions for nonmotorized street users. Traffic management involves changes in street alignment, installation of barriers, and other physical measures to reduce traffic speeds and cut-through volumes in the interest of street safety, livability and other public purposes. Traffic management strategies are intended to be self-enforcing. Traffic calming measures rely on the laws of physics rather than human psychology to slow down traffic.

Traffic Safety Committee – (City Code Section 601.05) Administrative committee consisting of the City Manager, Director of Public Works, and Chief of Police. The Traffic Safety Committee has the following authority:

- a) To investigate and study all matters relating to vehicular traffic conditions including but not limited to parking, speed, traffic control, and traffic safety hazards.
- b) To implement and provide for the installation of whatever traffic control devices are necessary to improve and promote traffic safety and properly manage the use of City roads.
- c) To study and recommend to other road authorities maintaining roadways within the City corrective measures that may be deemed necessary to address traffic issues that may exist as to those authorities' roads within the City.

Appendix B- Sample Petition

DRAFT



Traffic Management Strategy Application

The undersigned resident of properties bordering on: _____

Between the intersections of: _____ and _____

Brief Description of Traffic Related Problem:

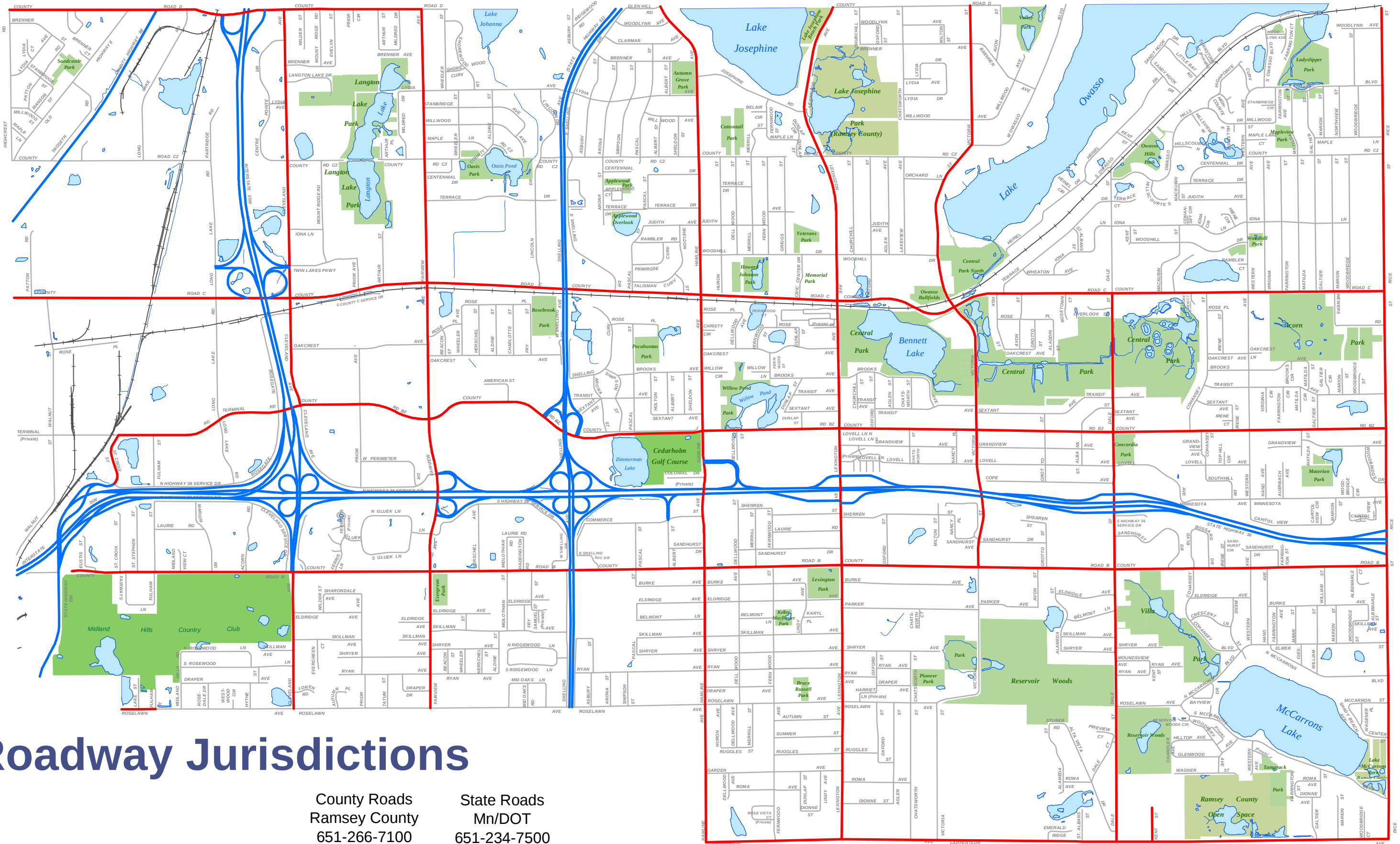
Hereby request assistance with traffic related problems.

Signatories should understand that the City of Roseville has determined that benefitted residents shall bear 75% of the cost of installing traffic management strategies.

[illegible]

Appendix C- Roadway Jurisdiction Map

DRAFT



Roadway Jurisdictions

County Roads
Ramsey County
651-266-7100

State Roads
Mn/DOT
651-234-7500



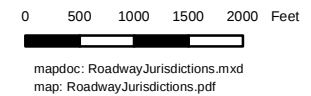
Prepared by:
Engineering Department
January 9, 2012



County Road
State Road

Data Sources and Contacts:
* Ramsey County GIS Base Map (1/03/12)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purposes requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: RoadwayJurisdictions.mxd
map: RoadwayJurisdictions.pdf

REQUEST FOR COUNCIL ACTION

Date: April 16, 2012
Item No.: 13.d

Department Approval

City Manager Approval

W. Mahoney

Item Description: Consider a Uniform Code for Commissions

BACKGROUND

Roseville currently has six standing commissions. Each of the commissions was established at different times in response to different needs of the community. As a result, commissions have been established in a piecemeal fashion, and are not consistent.

Staff looked to other cities to see how commissions are organized. Staff found that many cities have a uniform policy on establishing commissions followed by ordinances addressing specific needs of the specific commission.

Staff reviewed language establishing commissions and found many common themes and structures. Using the common language, staff developed a uniform code to establish boards and commissions. This includes Establishment; Purpose; Membership; Terms; Compensation; Organization; Meetings and Reports; Rules; and Bylaws.

POLICY OBJECTIVE

Create a consistent policy to establish boards and commissions

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Review the proposed ordinance and discuss benefits of establishing a uniform code for all commissions.

REQUESTED COUNCIL ACTION

Review the proposed ordinance and discuss benefits of establishing a uniform code for all commissions.

Prepared by: [Name, Title]

Attachments: A: Draft Uniform Commission Code

City of Roseville
ORDINANCE NO.

AN ORDINANCE AMENDING

TITLE _____, SECTION _____
TITLE/SECTION NAME _____

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title _____, Section _____ of the Roseville City Code is amended
to read as follows:

Chapter 2XX
Establishment of Boards and Commissions

SECTION:

xxx Establishment
xxx Purpose
xxx Membership
xxx Terms
xxx Compensation
xxx Organization
xxx Meetings and Reports
xxx Rules
xxx Bylaws

Establishment

The Council has created and may create additional commissions and boards to assist and advise the Council with respect to the administration of any city function or activity or to investigate any subject of interest to the city, as defined by the Council. The creation of any commission or board not established by this code shall be by resolution of the Council and the resolution shall set forth the purpose and duties of the commission or board.

Purpose

Commissions or boards are established to provide a method for citizen input on topics of interest. A commission or board is advisory to the full Council. No commission or board shall have decision-making power.

Membership

Unless otherwise established by specific language in the code related to a specific commission or board, or by state statute, the terms of this section shall apply.

A commission shall not consist of more than seven members, unless specific language in the code related to a specific commission. In addition to the regular commission members, the Council may appoint additional residents of the city, under the age of 21, to serve one year terms as ex officio members of a commission.

All members of the commission shall be residents of the city.

Members are appointed by the Council.

Terms

Members shall serve terms of three years, except that of the first members appointed following the creation of the commission. One third of commissioners shall be appointed for three-year terms, one third for two-year terms and one third for a one-year term. A member's term shall expire on March 31 of the year of expiration of the term, or until a successor is appointed.

Members are eligible, to serve two consecutive terms. Upon completion of term(s) on one commission, members are eligible for consideration to another commission. Former commissioners are eligible for appointment to a commission after sitting out one year.

Members may be removed by the Council, without cause.

Vacancies during a term may be filled by the Council for the unexpired portion of a term. A vacancy occurs if any of the following occur: resignation, residence outside the city or death.

An unexcused absence is defined as a commissioner not notifying staff of their absence prior to the meeting.

If a commissioner has an unexcused absence from more than three consecutive commission meetings or is absent from more than half of the meetings in one twelve month period, staff shall notify the City Council, and the commissioner may be removed.

Every appointed member, before beginning his or her duties, shall take an oath of office that he or she will faithfully discharge the duties of the commission to which he or she was appointed.

Compensation

Members of all commissions shall serve without compensation.

Members shall complete an annual disclosure of financial statement. Failure to complete the annual form by February 28 may result in removal from a commission or board.

Organization

90 Each commission shall elect a chair and vice-chair from among its appointed members for a term
91 of one year. The commission may create and fill other offices if the Council empowers by
92 resolution the commission to do so.

93
94 **Meetings and reports**

95
96 Commissions shall adhere to an established meeting schedule. Commissions may cancel
97 meetings or call special meetings, as needed. Commissions shall meet at least quarterly, with the
98 exception of the Police Civil Service which shall meet annually in February, and as needed.

99
100 At least once a year, the commission shall meet with the council to review the previous year's
101 work and to receive direction for the upcoming year.

102
103 All meetings of a quorum of the commission shall be open to the public and conducted in a
104 public facility. Commissions shall adopt rules for the transaction of business and shall keep a
105 record of its resolutions, transactions, and findings, which shall be a public record. Minutes of
106 the commission shall be filed and retained by the City.

107 **Rules and Bylaws**

108 The commission shall adopt Rosenberg's Rules of Order.

109
110 The commission may adopt additional rules or bylaws as it deems necessary for the conduct of
111 its work, compatible with the provisions of this chapter and subject to Council approval.
112

113

114

115

CHAPTER 201 PLANNING COMMISSION

116 SECTION:

117 201.01: Establishment

118 ~~201.02: Composition~~

119 ~~201.03: Members of Commission~~

120 ~~201.04: Organization~~

121 ~~201.05: Meetings; Reports~~

122 201.06: Preparation of Comprehensive Plan

123 201.07: Procedure for Adoption of City Comprehensive Plan

124 201.08: Adoption of City Comprehensive Plan by City Council

125 201.09: Means of Executing Plan

126 201.10: Zoning Code and City Comprehensive Plan

127 **201.01: ESTABLISHMENT:**

128 A City Planning Commission for the City is hereby established. The Planning Commission shall
129 be the City planning agency and shall have the powers and duties given such agencies generally
130 by Minnesota Statutes, sections 462.351 through 462.364, as amended, and as conferred upon it
131 by this Chapter. (Ord. 194, 4-19-1955; 1995 Code)

132 ~~**201.02: COMPOSITION:**~~

133 ~~The Planning Commission shall consist of seven members appointed by the City Council, and~~
134 ~~may be removed by a 4/5 vote of the City Council. One of the seven members appointed by the~~
135 ~~City Council may be a member of the City Council. (Ord. 194, 4-19-1955; 1995 Code)~~

136 ~~**201.03: MEMBERS OF COMMISSION:**~~

137 ~~A. Members: Members shall be residents of the City.~~

138 ~~B. Term of Appointment: of the members of the Commission first appointed, two shall be~~
139 ~~appointed for the term of one year, two for the term of two years, two for the term of three~~
140 ~~years, and one for the term of four years. Their successors shall be appointed for terms of~~
141 ~~three years. Both original and successive appointees shall hold their offices until their~~
142 ~~successors are appointed and qualified. (Ord. 1313, 12-6-2004)~~

143 ~~C. Vacancies: Vacancies during the term shall be filled by the City Council for the unexpired~~
144 ~~portion of the term.~~

145 ~~D. Oath: Every appointed member shall, before entering upon the discharge of his/her duties,~~
146 ~~take an oath that he/she will faithfully discharge the duties of his/her office.~~

147 ~~E. Compensation: All members shall serve without compensation. (Ord. 194, 4-19-1955; 1995~~

Code)

201.04: ORGANIZATION:

- ~~A. Officers: The Planning Commission shall elect one of the members to act as chairperson. The Community Development Director or designee shall act as the Planning Commission's secretary.~~
- ~~B. Term: The term of the chairperson shall be for one year. The chairperson shall be elected by the Planning Commission at the last regular Planning Commission meeting of March, effective April 1, during each calendar year.~~
- ~~C. Additional Officers and Committees: The Planning Commission may elect such other officers as may be necessary and may give the chairperson authority to appoint committees if such appointments should become necessary. (Ord. 194, 4-19-1955; 1995 Code) (Ord. 1316, 3-28-2005)~~

201.05: MEETINGS; REPORTS:

~~The Commission shall hold at least one regular meeting each month. It shall adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, and findings, which record shall be a public record. (Ord. 194, 4-19-1955; 1995 Code)~~

201.06: PREPARATION OF COMPREHENSIVE PLAN:

It shall be the function and duty of the Planning Commission to prepare and recommend a Comprehensive City Plan for the development of the City, including proposed public buildings, street arrangements, public utility services, parks, playgrounds and other similar developments, the use of property, the density of population and other matters relating to the development of the City. Such Plan may be prepared in sections, each of which shall relate to a major subject of the plan, as outlined in the Commission's program of work. (Ord. 194, 4-19-1955; 1995 Code)

201.07: PROCEDURE FOR ADOPTION OF CITY COMPREHENSIVE PLAN:

The Planning Commission may, at any time, recommend to the City Council, the adoption of the City Comprehensive Plan, any section of it or any substantial amendment thereof. Before making such recommendation to the City Council, the Planning Commission shall hold at least one public hearing, as provided for in Chapter 108 of this Code. ~~The recommendation by the Planning Commission to the City Council shall be by a resolution of the Commission, approved by the affirmative votes of not less than 5/7ths of its total membership.~~ The Commission may from time to time recommend minor amendments to the City Comprehensive Plan or any section thereof without the public hearing mentioned herein providing that a majority of its members are of the opinion that such hearing is not necessary or in the public interest. (Ord. 1175A, 11-25-1996)

If an amendment to the Comprehensive Plan Future Land Use Map is requested by a property owner, the applicant shall hold an open house meeting with residents and property owners in the vicinity of the affected property prior to submitting an application for the amendment. Requirements for such an open house are as follows:

- 188 A. Purpose: To provide a convenient forum for engaging community members in the
189 development process, to describe the proposal in detail, and to answer questions and solicit
190 feedback.
- 191 B. Timing: The open house shall be held not more than 30 days prior to the submission of an
192 application for Comprehensive Plan Future Land Use Map Amendment approval and shall
193 be held on a weekday evening beginning between 6:00 p.m. and 7:00 p.m. and ending by
194 10:00 p.m.
- 195 C. Location: The open house shall be held at a location in or near the neighborhood affected by
196 the proposed amendment, and (in the case of a site near Roseville's boundaries) preferably
197 in Roseville. In the event that such a meeting space is not available the applicant shall
198 arrange for the meeting to be held at the City Hall Campus.
- 199 D. Invitations: The applicant shall prepare a printed invitation indentifying the date, time,
200 place, and purpose of the open house and shall mail the invitation to the recipients in a list
201 prepared and provided in electronic format by Community Development Department staff.
202 The recipients will include property owners within 500 feet of the project property,
203 members of the Planning Commission and City Council, and other community members
204 that have registered to receive the invitations.
- 205 E. Summary: A written summary of the open house shall be submitted as a necessary
206 component of an application for Comprehensive Plan Future Land Use Map Amendment
207 approval. (Ord. 1362, 3-24-2008)

208 **201.08: ADOPTION OF CITY COMPREHENSIVE PLAN BY CITY**
209 **COUNCIL:**

210 Upon receiving a recommendation from the Planning Commission for the establishment or
211 amendment of a plan, the City Council shall follow procedure as set forth in Chapter 108 of this
212 Code. The City Council may adopt such plan or amendments by a majority vote of its members
213 or by a larger majority if required by statute. (Ord. 1175A, 11-25-1996)

214 **201.09: MEANS OF EXECUTING PLAN:**

215 Upon the adoption of the City Plan or any section thereof, it shall be the duty of the Planning
216 Commission to recommend to the City Council reasonable and practicable means for putting into
217 effect such Plan or section thereof in order that the same will serve as a pattern and guide for the
218 orderly physical development of the City. Such means shall consist of a zoning plan, the control
219 of subdivision plats, a plan for future street locations, etc. (Ord. 194, 4-19-1955)

220 **201.10: ZONING CODE AND CITY COMPREHENSIVE PLAN:**

221 The Planning Commission may, upon its own motion or upon instruction by the City Council,
222 prepare revisions to the Zoning Code and/or Plan for the City. Before recommending such Code
223 and/or Plan to the City Council, the Planning Commission shall hold at least one public hearing
224 as provided for in Chapter 108 of this Code. The same procedure shall apply for the preparation
225 of any overall street plan or acquisition of lands for public purposes. (Ord. 1175A, 11-25-1996)
226

227

228

229

CHAPTER 202

POLICE CIVIL SERVICE COMMISSION

230 SECTION:

231 202.01: Establishment

232 202.02: Duties and Functions, Statute Adopted

233 **202.01: ESTABLISHMENT:**

234 There is established a Police Civil Service Commission which shall consist of three members
235 appointed by the City Council. ~~the duties of which shall be those provided in Minnesota~~
236 ~~Statutes, Chapter 419. (Ord. 221, 10-22-56)~~

237 **202.02: DUTIES AND FUNCTIONS, STATUTE ADOPTED:**

238 Subject to restrictions defined by this chapter, the ~~The~~ City accepts and adopts all of the
239 provisions of Minnesota Statutes, Chapter 419. (Ord. 221, 10-22-56)

240

241

242

243

CHAPTER 203

PARKS AND RECREATION COMMISSION

244 SECTION:

245 203.01: Establishment and Membership

246 203.02: ~~_____~~ Vacancies

247 203.03: ~~_____~~ Organization

248 203.04: Duties and Functions

249 203.05: ~~_____~~ Compensation

250 203.06: ~~_____~~ Joint Meeting with City Council

251 203.07: ~~_____~~ Rules

252 **203.01: ESTABLISHMENT AND MEMBERSHIP:**

253 There is hereby established a parks and recreation commission of the city, which shall consist of
254 nine members appointed by the City Council. ~~Members shall be appointed for three year terms.~~
255 ~~In addition to the members appointed above, the City Council may for one year terms appoint~~
256 ~~additional residents of the city under 21 years of age to serve as (ex-officio) members of the~~
257 ~~parks and recreation commission. (Ord. 1253, 6-26-2001)~~

258 **~~203.02: VACANCIES:~~**

259 ~~In case of vacancy during the term of office of any member of the commission, the City Council~~
260 ~~shall appoint a new member to serve the remainder of the term. A vacancy shall exist if any of~~
261 ~~the following occur: death, failure to serve as shown by failure to attend a specified number of~~
262 ~~regular meetings as established by the commission, residence outside the city, or resignation.~~
263 ~~(Ord. 1038, 6-27-1988; amd. 1995 Code)~~

264 **~~203.03: ORGANIZATION:~~**

265 ~~The commission shall annually elect one member to serve as chairperson and one member to~~
266 ~~serve as vice chairperson. Minutes of the commission shall be filed and retained by the parks and~~
267 ~~recreation commission, as well as other recommendations and studies performed by the~~
268 ~~commission. (Ord. 1038, 6-27-1988)~~

269 **203.04: DUTIES AND FUNCTIONS:**

270 The duties and functions of the commission shall be as follows:

- 271 A. Serve in an advisory capacity to the City Council, City Manager and Director of Parks and
272 Recreation on parks and recreation matters.
- 273 B. Maintain an interest in and an understanding of the functions and operations of the parks and
274 recreation department.

- 275 C. Maintain an interest in and an understanding of the city school system and promote the
276 greatest possible utilization of school and municipal recreation programs.
- 277 D. Endeavor to secure a full and complete understanding of the city's needs and desires for
278 parks and recreational facilities and be sensitive to the acceptance within the community of
279 the current program.
- 280 E. Convey to the City Council their understanding of the community's sentiment regarding
281 recreation and parks and to submit recommendations to the City Council on parks and
282 recreation programs and policy.
- 283 F. Review conditions and adequacy of city park property.
- 284 G. Provide hearings to groups or individuals, upon request, regarding parks and recreation
285 matters.
- 286 H. Keep informed and consider all financial aspects pertaining to parks and recreation.
- 287 I. Consider proper names for city park property.
- 288 J. Propose regulations for control of city park property to the City Council.
- 289 K. Advise and assist architectural engineers on preparation of specific plans prior to the
290 presentation to the City Council for formal approval.
- 291 L. Represent the city at community functions where appropriate and approved by the City
292 Council.
- 293 M. Represent the city at meetings with other community, county or state boards of similar
294 nature where appropriate and approved by the City Council.
- 295 N. Perform other duties and functions or conduct studies and investigations as specifically
296 directed or delegated by the City Council. (Ord. 1038, 6-27-1988)
- 297 O. Shall act in all matters relating to the Urban Forest Management Ordinance contained in
298 Chapter 706 of this code, and shall act as the Tree Board as set forth in section 706.03 of this
299 code.
300 (Ord. 1410, 6-13-2011)

301 **~~203.05: COMPENSATION:~~**

302 ~~No compensation shall be paid to members of the commission; however, commission members~~
303 ~~may have expenses paid to attend conferences on parks and recreation that are offered in the state~~
304 ~~when approved by the city manager. (Ord. 1038, 6-27-1988; amd. 1995 Code)~~

305 **~~203.06: JOINT MEETING WITH CITY COUNCIL:~~**

306 ~~The commission shall request a joint meeting with the City Council when deemed necessary and~~
307 ~~at least a minimum of once a year. (Ord. 1038, 6-27-1988)~~

308 **~~203.07: RULES:~~**

309 ~~The commission may adopt such rules as it deems necessary for the conduct of its work,~~
310 ~~compatible with the provisions of this chapter. (Ord. 1038, 6-27-1988)~~
311

312

313

314

CHAPTER 204

HUMAN RIGHTS COMMISSION

315 SECTION:

316 ~~204.01: Policy~~

317 204.02: Establishment of Commission

318 ~~204.03: Purpose~~

319 ~~204.04: Membership; Terms and Removal~~

320 204.05: Duties and Functions

321 **~~204.01: POLICY:~~**

322 It is hereby declared that it is the public policy of the city to fulfill its responsibility as a partner
323 of the state department of human rights in securing for all citizens equal opportunity in housing,
324 employment, public accommodations, public services and education, and to work consistently to
325 improve the human relations climate of the city. (Ord. 566, 2-19-1968)

326 **~~204.02: ESTABLISHMENT OF COMMISSION:~~**

327 There is hereby established within the city a human rights commission. (Ord. 566, 2-19-1968)

328 **~~204.03: PURPOSE:~~**

329 The purpose of the commission is to secure for all citizens equal opportunity in employment,
330 housing, public accommodations, public services and education and full participation in the
331 affairs of this community by assisting the state department of human rights in implementing the
332 Minnesota Human Rights Act and by advising the City Council on long range programs to
333 improve community relations in the city. Additionally the commission will work to increase the
334 sense of community by reaching out to all members of the community and ensuring that our city
335 government and its activities, programs and services are accessible understandable and
336 responsive to all. (Ord. 566, 2-19-1968; amd. 1995 Code, Ord. 1324, 08-08-2005) (Ord. 1381,
337 04-27-2009)

338 **~~204.04: MEMBERSHIP; TERMS AND REMOVAL:~~**

339 A. ~~Membership: The commission shall consist of seven members, to be appointed by the City~~
340 ~~Council. Members of the commission shall be appointed with due regard to their fitness for~~
341 ~~the efficient dispatch of the functions, powers and duties vested in and imposed upon the~~
342 ~~commission. In addition to the members appointed above, the City Council may for one year~~
343 ~~terms appoint additional residents of the city under 21 years of age to serve as (ex officio)~~
344 ~~members of the human rights commission. (Ord. 1253, 6-26-2001) (Ord. 1313, 12-6-2004)~~
345 B. ~~Terms: The first commission shall consist of four members appointed for a term of three~~
346 ~~years, three members for a term of two years, and three members for a term of one year.~~

~~Members of the commission shall be appointed for terms of three years, except that any person appointed to fill a vacancy occurring prior to the expiration of the term for which such member's predecessor was appointed, shall be appointed only for the remainder of such term. Upon the expiration of such member's term of office, a member shall continue to serve until such member's successor is appointed and shall have qualified.~~

~~C. Compensation; Removal: The members of the commission shall serve without compensation, and may be removed from office by a 4/5 vote of the City Council. (Ord. 566, 2-19-1968)~~

204.05: DUTIES AND FUNCTIONS:

In fulfillment of its purpose, the commission's duties and responsibilities shall be to:

A: Work to increase the sense of community by reaching out to all members of the community and ensuring that our city government and its activities, programs and services are accessible, understandable and responsive to all.

~~A: Adopt bylaws and rules for the conduct of its affairs including the election, assumption of duties and definition of responsibilities of officers and committees.~~

B. Enlist the cooperation of agencies, organizations and individuals in the community in an active program directed to create equal opportunity and eliminate discrimination and inequalities.

C. Formulate a human relations program for the city to give increased effectiveness and direction to the work of all individuals and agencies addressing themselves to planning, policy making and educational programming in the area of civil and human rights.

D. Advise the mayor, the City Council and other agencies of the government of human relations and civil rights problems. Act in an advisory capacity with respect to planning or operation of any city department on issues of civil and human rights and recommend the adoption of such specific policies or actions as are needed to provide for full equal opportunity in the community.

E. Develop such programs of formal and informal education as will assist in the implementation of the Minnesota state act against discrimination, and provide for the commission's assumption of leadership in recognizing and resolving potential problem areas in the community. (Ord. 566, 2-19-1968; amd. 1995 Code)

F. Monitor statistical and other data trends in our city and identify and recommend to the city council ways to encourage mutual understanding among our citizens about the community's diversity through, but not limited to:

1. connecting and partnering with neighborhood, community, educational, business and social services groups and organizations;
2. co-sponsoring citywide neighborhood or facilitating community events which would include opportunities for heritage and cultural events; and
3. programs for engaging citizens and community leaders in a holistic approach including dialogues, education and training about diversity issues.

(Ord. 1381, 4-27-2009)

CHAPTER 205
PUBLIC WORKS, ENVIRONMENT, AND TRANSPORTATION
COMMISSION

SECTION:

205.01: Establishment and Membership

~~205.02: Organization~~

~~205.03: Meetings and Reports~~

205.04: Duties and Functions

205.01: ESTABLISHMENT AND MEMBERSHIP:

There is hereby established a public works, environment, and transportation commission of the city which shall consist of five members, ~~appointed by the City Council. Members shall be residents of the city and appointed for three year staggered terms. Terms of the initial members will be established by the council at the time of their appointment. No member shall serve more than two full consecutive terms. (Ord. 1260, 4-15-2002) (Ord. 1313, 12-6-2004)~~

~~205.02: ORGANIZATION:~~

~~The commission shall annually elect one member to serve as chairperson and one member to serve as vice chairperson. (Ord. 1260, 4-15-2002)~~

~~205.03: MEETINGS AND REPORTS:~~

~~The commission shall annually adopt a regular meeting schedule and may hold other meetings, as it deems necessary. The commission may adopt rules for the transaction of business and shall keep a record of its meetings and actions. (Ord. 1260, 4-15-2002)~~

205.04: DUTIES AND FUNCTIONS:

The duties and functions of the commission shall be as follows:

- A. Serve in an advisory capacity to the City Council, City Manager and Director of Public Works on public works, environmental, and transportation matters. (Ord. 1313, 12-6-2004)
- B. Maintain an interest in and an understanding of the functions and operations of the Public Works Department.
- C. Maintain an interest in and an understanding of federal, state, county, regional and other public works, environmental, and transportation services that impact City services. (Ord. 1313, 12-6-2004)
- D. Perform other duties and functions or conduct studies and investigations as specifically directed or delegated by the city. (Ord. 1260, 4-15-2002)

426 **CHAPTER 206**
427 **ETHICS COMMISSION**

428 **SECTION:**

429 206.01: Establishment and Membership

430 ~~206.02: Organization~~

431 ~~206.03: Meetings and Reports~~

432 206.04: Duties and Functions

433 **206.01: ESTABLISHMENT AND MEMBERSHIP:**

434 There is ~~hereby~~ established an ethics commission of the City ~~which shall consist of five members~~
435 ~~appointed by the City Council. Members shall be residents of the City and appointed for three~~
436 ~~year staggered terms. Terms of the initial members will be established by the council at the time~~
437 ~~of their appointment. No member shall serve more than two full consecutive terms.~~

438 ~~**206.02: ORGANIZATION:**~~

439 ~~The Commission shall annually elect one member to serve as chairperson and one member to~~
440 ~~serve as vice chairperson.~~

441 ~~**206.03: MEETINGS AND REPORTS:**~~

442 ~~The Commission shall annually adopt a regular meeting schedule and may hold other meetings,~~
443 ~~as it deems necessary. The Commission may adopt rules for the transaction of business and shall~~
444 ~~keep a record of its meetings and actions.~~

445 **206.04: DUTIES AND FUNCTIONS:**

446 The duties and functions of the Commission shall be as follows:

- 447 A. Serve in an advisory capacity to the City Council on matters involving any ethics code
448 adopted by the City Council.
449 B. Administer any ethics code adopted by the City Council.
450 C. Perform other duties and functions or conduct studies as specifically directed or delegated
451 by the City Council. (Ord. 1338, 6-12-2006)
452

453 SECTION 2: Effective date. This ordinance shall take effect upon its passage and
454 publication.

455 Passed by the City Council of the City of Roseville this ____ day of _____ 200__.

457
458
459
460
461
462
463
464
465
466
467
468
469
470

Ordinance – Title of Ordinance _____ -

(SEAL)

CITY OF ROSEVILLE

BY: _____

Daniel J. Roe, Mayor

ATTEST:

William J. Malinen, City Manager