## REQUEST FOR COUNCIL ACTION

Date: 9/09/13 Item No.: 12.b

Department Approval

City Manager Approval

Cttyl K. mill

Item Description: Adopt the 2014 Preliminary HRA Tax Levy

#### BACKGROUND

State Statute requires all municipalities that have levy authority over other governmental agencies to adopt a preliminary tax levy for that agency by September 15th for the upcoming fiscal year. The Roseville HRA, while a separate legal entity, does not have direct levy authority. The City Council must adopt a levy using its authority along with a designation that the funds go to the HRA. The Final 2013 HRA levy is scheduled to be adopted in December. Once the preliminary levy is adopted it can be lowered, but not increased.

On August 13, 2013 the HPA

On August 13, 2013 the HRA formally adopted a resolution calling for a 2014 Recommended Tax Levy in the amount of \$703,579, an increase of \$5,108 or 0.7% over 2013. A copy of the resolution is included in *Attachment B*.

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The following table summarizes the estimated tax impact on **residential** homes, based on the HRA's recommended 2014 tax levy, tax base estimates provided by Ramsey County, and assuming a 3.5% increase in property valuation – the expected amount for a median valued home in Roseville.

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## Estimated Tax Impact – Median Valued Home with a 3.5% Valuation Increase

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Value of Home	2012 Actual	2013 Estimated	\$ Increase (decrease)	% Increase (decrease)
\$ 150,075	\$ 26	\$ 27	\$ 1	2.9 %
170,775	30	31	1	2.9 %
194,994	34	35	1	2.9 %
207,890	36	37	1	2.9 %
226,789	39	41	1	2.9 %

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The amounts shown above are independent of the impact that results from the City's tax levy.

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#### 23 **POLICY OBJECTIVE**

- Adopting a final HRA tax levy is required under State Statutes in order to make it effective the
- following year.
- **FINANCIAL IMPACTS**
- See above.

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- 28 STAFF RECOMMENDATION
- Staff Recommends the Council adopt or modify the attached resolution setting the 2014 Preliminary
- 30 HRA Tax Levy.

## REQUESTED COUNCIL ACTION

Motion to adopt or modify the attached resolution establishing the 2014 Preliminary HRA Tax Levy.

Prepared by: Chris Miller, Finance Director

Attachments: A: Resolution to adopt the 2014 Preliminary HRA Tax Levy

B: Resolution adopted by the HRA requesting a 2014 Tax Levy

C: 2014 Proposed Budget Summary

#### EXTRACT OF MINUTES OF MEETING OF THE 35 CITY COUNCIL OF THE CITY OF ROSEVILLE 36 37 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, 38 County of Ramsey, Minnesota, was held on the 9th day of September, 2013, at 6:00 p.m. 39 40 The following members were present 41 42 and the following were absent: 43 44 introduced the following resolution and moved its adoption: 45 46 **RESOLUTION NO \_** 47 A RESOLUTION SUBMITTING THE HOUSING AND REDEVELOPMENT AUTHORITY, IN AND FOR THE CITY OF ROSEVILLE, SPECIAL PROPERTY TAX LEVY ON REAL ESTATE TO THE RAMSEY COUNTY AUDITOR FOR THE FISCAL YEAR OF 2014 50 51 NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Roseville. 52 Minnesota, as follows: 53 54 The request of the Housing and Redevelopment Authority, in and for the City of Roseville, for a 55 special levy per Minnesota Statues Section 469.033, is hereby authorized in the amount of \$703,579 to 56 be collected in 2014 for the purposes of Minnesota Statutes Section 469.001 to 469.047. 57 58 The motion for the adoption of the forgoing resolution was duly seconded by Council Member 59 and upon vote being taken thereon, the following voted in favor: 60 61 62 and the following voted against: 63 64 WHEREUPON said resolution was declared duly passed and adopted. 65 66 State of Minnesota) 67 ) SS 68 County of Ramsey) 69 70 I, undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State 71 of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of 72 minutes of a regular meeting of said City Council held on the 9th of September, 2013 with the original 73 thereof on file in my office. 74 75 WITNESS MY HAND officially as such Manager this 9th day of September, 2013. 76 77 78 79 Patrick Trudgeon 80 Interim City Manager 81

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# EXTRACT OF MINUTES OF MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE

Pursuant to due call and notice thereof, a regular meeting of the Housing and Redevelopment Authority in and for the City of Roseville, County of Ramsey, Minnesota, was duly called and held at the City Hall on Tuesday, the 13<sup>st</sup> day of August, 2013, at 6:00 p.m.

The following members were present: Quam, Willmus, Elkins, Maschka, Lee, Masche

and the following were absent: Majerus

Commissioner Quam introduced the following resolution and moved its adoption

#### Resolution No. 50

## A Resolution Adopting A Tax Levy in 2013 Collectible in 2014

BE IT RESOLVED by the Board of Commissioners (the "Board") of the Housing and Redevelopment Authority in and for the City of Roseville, Minnesota (the "Authority"), as follows:

#### Section 1. Recitals.

- 1.01. The Authority is authorized by Minnesota Statutes Section 469.033 to adopt a levy on all taxable property within its area of operation, which is the City of Roseville, Minnesota (the "City").
- 1.02. The Authority is authorized to use the amounts collected by the levy for the purposes of Minnesota Statutes Section 469.001 to 469.047 (the "General Levy").

#### Section 2. Findings

2.01. The Authority hereby finds that it is necessary and in the best interest of the City and the Authority to adopt the General Levy to provide funds necessary to accomplish the goals of the Authority and in furtherance of its Housing Plan.

## Section 3. Adoption of General Levy.

3.01. The following sums of money are hereby levied for the current year, collectible in 2014, upon the taxable property of the City for the purposes of the General Levy described in Section 1.02 above:

Amount:	\$703,579	

## Section 4. Report to City and Filing of Levies.

- 4.01. The executive director of the Authority is hereby instructed to transmit a certified copy of this Resolution to the City Council for its consent to the levies.
- 4.02. After the City Council has consented by resolution to the levies, the executive director of the Authority is hereby instructed to transmit a certified copy of this Resolution to the county auditor of Ramsey County, Minnesota.

Adopted by the Board of the Authority this 13st day of August, 2013.

#### Certificate

I, the undersigned, being duly appointed and acting Executive Director of the Housing and Redevelopment Authority in and for the City of Roseville, Minnesota, hereby certify that I have carefully compared the attached and foregoing resolution with the original thereof on file in my office and further certify that the same is a full, true, and complete copy of a resolution which was duly adopted by the Board of Commissioners of said Authority at a duly called and regularly held meeting thereof on August 13, 2013.

I further certify that Commissioner Quam introduced said resolution and moved its adoption, which motion was duly seconded by Commissioner Elkins, and that upon roll call vote being taken thereon, the following Commissioners voted in favor thereof:

Quam, Willmus, Elkins, Maschka, Lee, Masche

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Witness my hand as the Executive Director of the Authority this 13<sup>st</sup> day of August, 2013.

Executive Director

Housing and Redevelopment Authority in and for the City of Roseville, Minnesota

ccount	2014 Proposed_Budget	2013	2014
Account Number 223	Description	Adopted Budget	Proposed Budget
	Proposed Sources:	Revenue	Revenu
		\$ 89,895.69	\$ 145,300.0
	Cash - Carry over end of year Investment Income	5,000.00	5,000.0
	HRA Levy - Approved by City Council	698,471.00	703,579.0
	Home & Garden Fees Miscellaneous Income	15,000.00 \$0	16,000.0
	Total Revenue	808,366.69	869,879.
	Total Revenue	,	,
account Tumber 23	Description	2013 Proposed Budget	2014 Proposed Budget
)	Proposed Uses: Home & Garden Fair	Expenses Home & Garden Fair	Expens Home & Garden Fair
30000	Professional Services - Design Service	Home & Garden Fan	Tome & Garden Fan
33000	Advertising	5,000.00	5,000.
34000	Printing	5,000.00	5,000.
38000	Rental	7,700.00	7,700.
18000	Miscellaneous & Supplies (424000)	3,000.00	3,000.
30000	Professional Services - Online Registration	300.00	300.
) 1	Home & Garden Fair Housing Replacement Program	21,000.00	21,000.
30000	Professional Services	-	
34000	Printing	-	-
18000	Miscellaneous	-	-
90000	Contractor Payments		
1	Housing Replacement Program	200,000.00	200,000.
2	Multi Family Program		
30000	Professional Services	-	
34000 48000	Printing Miscellaneous	-	-
.0000	Other Services & Charges	-	
90000	Contractor Payments		
2	Multi Family Program Total	175,000.00	250,000.
3	Ownership Rehab Program		
30000	Professional Services-HRC	13,000.00	13,000.
33000	Advertising	-	-
	Other Services & Charges Fees for Loan Closing		
90000	Greene Award Program Energy Efficiency Program	850.00	850.
3	Ownership Rehab Program Total	12,000.00 25,850.00	12,000. 25,850.
<del>,</del> 1	First Time Buyer Program	23,030.00	23,030.
30000	Professional Services		
33000	Advertising		
48000	Other Services & Charges (448000, 424000)	-	-
90000	Live/work RSV program		
<del>1</del> 3	First Time Buyer Program Total Neighborhood Enhancement Program	-	-
<b>3</b> 0000	Prof Services	22 540 00	20,800
		23,540.00	20,800.
33000	Marketing -Printing and Mailing	4,500.00	4,500.
3	Other Services & Charges  Neighborhood Enhancement Program Total	690.00 28,730.00	700. 26,000.
		20,730.00	20,000.
2	Marketing_Studies		
30000	Prof Services - Update Comprehensive Housing Stud	13,215.00	-
	Prof Services - Charrette for Dale Street	10,000.00	-
3000	Ongoing Marketing-Advertising	2,500.00	12,500.
	City Communication Shared Position	30,000.00	30,000.
34000	Printing Marketing Materials	6,500.00	6,500.
18000	Miscellaneous-Postage	1,500.00	1,500.
2			50,500.
<u>4</u> 5	Marketing_Studies  Economic Development	63,715.00	50,500.
30000	Economic Development Prof Services-BR&E survey/report	30,000.00	10,000.
3000	Marketing -Outreach to existing businesses	10,000.00	10,000.
	Other Services & Charges		
90000	New Programming based upon BR&E survey  Economic Development Program Total	40,000.00	20,000. 40,000.
)	General HRA Expenditures	40,000.00	40,000.
80000	Prof. Svs. (Staff, Secretary)	154,313.00	162,028.
006	Prof. Svs. (HRA Attorney)	15,000.00	15,000.
18001	Fiscal/Overhead Fee	8,727.00	9,721.
11000	Education (Training/Conferences)	1,725.00	2,000.
11000	Training/Conferences for Boardmembers	1,000.00	1,000.
42000	Mbrship/Subscriptions	1,500.00	1,500.0
18000	Other Services & Charges(448000,424000,433000)	2,000.00	2,000.
)	General HRA Expenditures	184,265.00	193,250
	Budget Subtotal	738,560.00	806,600
	Reserves Total Expenses	69,806.69 808,366.69	63,278. 869,879.
	Total Expenses	808,300.09	809,879.
	Over (under)		
	Reserve		
	Required 35% Cashflow shortfall reserve	282,928.34	304,457.
	Current Cashflow reserve for shortfalls	145,309.58	145,309.

Section   Company and efficiency commonwhisting the developing of the property of the proper	Action	Responsible	New or Existing	Timeline	Budget Implications	Sc	urces of Funds	Outcome		Financial	Needs	
Description of Control Contr	1. Foster, promote, and effectively comn	nunicate the advant	<u> </u>	Roseville					2013	2014	2015	201
March   Marc	A. Increase the use of HRA's financial resources,											
Description	residents, property owners, and others.	<b>ПВС</b>	Evicting	Ongoing	Was \$15,000	Lova			12 000	12 000		
Description of the Comment of the			Existing		Loan pool \$554,000	Levy	Revolving loan	Ното	13,000	15,000		
March   Marc	- ·			Upon loan closing		1			10.500	20.500		
Properties of the Content of the C					and operations	Levy		_	10,500	20,500		
Barrier Company   Company Co	providing education and information about	Starr	Existing	Ungoing	Participation in NAHRO,							
Entries of control and a supplement of control and a sup	<u>C.</u> When marketing the City, highlight advantages	Staff/Consultant	Existing	Ongoing		Levy			30,000	30,000		
A Content content for the content of the content	for changing demographics.  D. Produce events such as the Living Smarter	Staff/partners	Existing	Yearly	\$21,000-cost	Levy			21,000	21,000		<u> </u>
The control of the co	Home and Garden Fair, workshops, and create partnership that encourage environmental				\$16,000-income							
\$ case control and any and any any and any	stewardship when creating and/or remodeling housing stock and when developing											
Control of the process of the proc	neighborhoods.	NEC/Staff	Existing	Ongoing	\$12,000 for Energy Audits	Levv		-	12.000	12.850		-
The contraction of the contracti	residents incorporate healthy building techniques.	,				,				,		-
Content can immunish the quality operations of the content form) become genome.	Web-based services.		-		Part of 2							-
The contract of the contract o	foster neighborhood-level places that maximize the	Stail	IVEW	Oligoling	Fait Of Z.							
A contract formation of the property of the pr	·	ıstainahle multi-fan	nily housing ont	ions								
Part - custor   Part - custo			1	•	Part of 2 d.							
Second Continue of the Conti	designs to support both changing demographics											
construction from the control of the	B. Provide financial resources to preserve and	Developer/Staff	Existing	Ongoing	Part of 2 d. and 2 e.	Levy		•	175,000	250,000		
Comment and processes controlled by the processes of the the pro	community groups, private sector development					724 acct	Council, rederal Reserve					
R. Provide Active or examples considerable in designation of the control of the c	C. Create walkability and pedestrian connectivity in	2 1 (0.55						-				
de l'agrippionation locale de la company de	<u>D.</u> Provide leadership in assembling sites and/or	Developer/Staff	New	Ongoing			County Funds					
Outside Single Services of Services Service	providing financial assistance for the development of intergenerational housing.											
Contact school of company of the common of t			New									
A contract of the contract of	Owasso School	Staff		2014-2016	· · · · · · · · · · · · · · · · · · ·	Levy	_					
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The content of the content of services and maintain high-quality, sectionable single-family housing options.  A content and content, content, and content of the content of	affordable housing options in the community.											
3. Center and maintain high-quality, sectionable single-family housing options.  A thrown process the maintain maintain plant of the process	increase partnership so that HRA has a	Staff	New	1 per year	Part of 2 d.							
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in can in establish promote the formation and supporting of the control of the co	and/or undertake infill projects.				\$553,965	1 and	Nevolving Loan Funds		200.000	200.000		
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the protection of the protecti	new home construction.											
4. Meret properties that are understiffund, for the common that the common tha	rehabilitate and upgrade existing housing stock for	HRC	possible pro-	Ongoing			Revolving Loan Funds					
A former present in the ane under all services of controllance												
Secretary of Highland and our evaluable and our evaluable coll before the control of the control						Love			I	I	I	
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Deciminate pegitions in partnership with the City and develop a better and within the City and develop and businesses that lead to employment, juvestment, and commitment to the community.  A. Figure the community in everloping depictives.  B. Support the coverior of reference of partnership and businesses that lead to employment, juvestment, and commitment to the community.  B. Support the coverior of reference of reference of the coverior of referen	nuisance properties from negatively impacting				Account 722 for abatement		Revolving funds					
unites within the City and deletiop a batter interest and enterest responsed ineeded.  Set Francisco	surrounding properties.  D. Continue to explore, in partnership with the	Staff/Consultant	New	Start 2015	Fee based program		Fee based	-				
E, identify a risk neighborhoods and create parter high to strong protection by the strong prote	City, further regulation (such as licensing) of rental units within the City and develop a better	Code Officials, Police		annually	operated by Comm Dev.							
Continuing   Neight-Oncol integration	understanding of the resources needed.  E. Identify at-risk neighborhoods and create	Staff	New	Start 2013	Southeast Roseville	Levv	County and State Funds	-				<u> </u>
A Engage the community in developing dijections in the articulation business develop priorities. B. Support the creation of netwerlayment plans for a staff/Plannersy in the articulation business develop priorities. B. Support the creation of netwerlayment plans for a staff/Plannersy in the articulation and redevelopment of plans for a staff/Plannersy. New 2014 ongoing plans for use and implementation of the Staff/Plannersy in the staff in the starting in the staff/Plannersy in the staff/Plannersy in the staff in the starting in the staff/Plannersy in the staff in the starting in the starting in the staff in the starting in the staff in the starting in	partnerships to strengthen them.			continuing	Neighborhood integration	,	,					
That articulate business develop priorities.  Support the credital conformation of redevelopment plans for areas and corridors that would benefit from review and corridors that would benefit from review ment and revibilitation.  Salf/Developer/Ov New 2014 orgoing Lose parts for use and implementation of the revibilitation of the revibilitation of the revibilitation.  Salf/Developer/Ov New 2014 orgoing Lose parts for use and implementation of the revibilitation of the revibilitati		-	•			•	unity.		20,000	10.000		
Areas and corridors that would benefit from reinvestment and revisible and revisible that of the visibility of the visib	that articulate business develop priorities.	•				Levy			30,000	10,000		
Suff/Developer/Ow new 2014 enging from outrase the free indivision, and redeelopment of retail, office, and employment districts.  Suff/Mayor/ New Ongoing Programs & Outrach Levy Completed once 88.6 report is completed. Staff/Mayor/ Consultant and to maintaine opportunities for business that encourage people to like within the community.  Staff/Rev Mew 2013 ongoing Additional advelopment.  Levy Commercial development on the community.  Staff New Ongoing Audit/resource Levy Commercial development on the community of	areas and corridors that would benefit from		New	Ungoing	plans for use and		-					
retable, Giffice, and employment districts.    Concrait strong relationships with existing and prospective businesses to understand their needs and to maximize opportunities for business retention, growth, and development.	reinvestment and revitalization.  C. Use Public-Private partnerships to encourage		New	2014 ongoing	Loan program outcome	Levy	Clean-up grants			20,000		
prospective businesses to understand their needs and to maximize opportunities for business that encourage people to live within the community. E. Develop programs for businesses that encourage people to live within the community. E. Develop programs for businesses that encourage people to live within the community. E. Develop programs for businesses that encourage people to live within the community. E. Develop programs for businesses that encourage people to live within the community. E. Develop programs for businesses that encourage people to live within the community. E. Develop programs for businesses that encourage people to live within the community. E. Develop program/loan program Levy to discuss objectives. See the within the community economic development. E. Development and the program of the community economic development and provide any manual program of the community economic development. The provides the necessary staff support & resources to work with partners to ensure goals & objectives of strategic plan are accomplished in a timely manner.  A. Review current like staff levels and provide any Manual Poet Assistant Existing Ongoing Increase fie to \$15,000 Levy Increase fie to \$15,0	reinvestment, revitalization, and redevelopment of retail, office, and employment districts.				·			report is				
and to maximize opportunities for business retention, growth, and development.  E. Develop programs for businesses that encourage people to live within the community.  E. Incentiviac environmental stewardship of commercial development.  E. Powerlop programs for businesses that encourage people to live within the community.  E. Incentiviac environmental stewardship of commercial development.  E. Powerlop of the within the community.  E. Incentiviac environmental stewardship of commercial development.  E. Powerlop of the community.  E. Powerlop of the community.  E. Powerlop of the community of the community.  E. Powerlop of the community of the community.  E. Powerlop of the community of the com	<u>D.</u> Create strong relationships with existing and prospective businesses to understand their needs		New	Ongoing	Programs & Outreach	Levy		completed	10,000	10,000		
E. Develop programs for businesses that encourage people to live within the community.  E. Incentivize environmental stewardship of commercial development.  E. Incentivize environmental stewardship of commercial development.  S. Partner w/ City Council to pro-vide financial resources to activate committee the conscious of the council quarterly to discuss objectives.  S. Partner w/ City Council to pro-vide financial resources to activate community exponentic development.  S. Partner w/ City Council to pro-vide financial resources to work with partners to ensure goals & objectives.  S. Partner w/ City Council to pro-vide financial resources to work with partners to ensure goals & objectives of strategic plan are accomplished in a timely manner.  E. A. Review current RRA staff levels and provide any additional support needed to ensure goals & objectives of the strategic plan are accomplished in a timely manner.  E. A. Review current RRA staff levels and provide any Ann. / Debt Assistant Secretary Antonney  A. Review current RRA staff levels and provide any Ann. / Debt Assistant Secretary Antonney  E. Staff New and Congoing Increase in staff S50000- Levy  S. Staff New and Congoing Staff time  S. Staff New and Congoing Staff time  E. Actively promote education, growth, and downers, and community members.  E. Actively promote education, growth, and downering operations.  E. Conduct an annual review with the City Council of the RRA's staffege plan and budget. A new strategic plan will be developed every four years.  E. Seek & nutrue partnership wy police & fire departments, religiboring cities, school districts, non-profits, and consumers to improve overall quality of item in the City. Subtotal  Miscellaneous  Reverse for cash flow	and to maximize opportunities for business retention, growth, and development.											
E. Incentivize environmental stewardship of commercial development.  G. Partner w/ City Council to pro-vide financial resources to work with partners to ensure goals & objectives.  6. Provide the necessary staff support & resources to work with partners to ensure goals & objectives of strategic plan are accomplished in a timely manner.  A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.  B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.  Staff New and Existing Ongoing Staff time Levy Met Council Funds, Excess TIF districts  Staff Existing Ongoing Staff time  Ongoing Staff time  Ongoing Staff time  Ongoing Staff time  Levy Met Council Funds, Excess TIF districts  3,225 4,500  3,225 4,500  3,225 4,500  A,500  Tommunity members.  D. Provide Quarterly Progress Report to the HRA bast levels of the HRA staff levels of the HRA's strategic Plan and revelue with the City Council of the HRA's strategic Plan and revelue with the City Council of the HRA's strategic Plan and revelue with the City Council of the HRA's strategic Plan and revelue with the City Council of the HRA's strategic Plan and revelue with the City Council of the HRA's strategic Plan and budget. A new strategic Plan and revelue with the City Council of the HRA's strategic Plan and budget. A new strategic Plan and provided Quarterly progress Report to the HRA based of all HRA's strategic Plan and budget. A new strategic Plan and provided Quarterly progress Report to the HRA based of all HRA's strategic Plan and provided Quarterly progress Report to the HRA based of HRA's strategic Plan and budget. A new strategic Plan and provided Quarterly progress Report to the HRA based of HRA's strategic Plan and budget. A new strategic Plan and budget. A new strategic Plan and provided Quarterly progress Report to the HRA's strategic Plan and budget. A new strategic Plan and provided Quarterly progress Report to the HRA's strategic Plan a	E. Develop programs for businesses that	Staff/HRC	New	2014		Levy						
G. Partner w/ City Council to pro-vide financial resources to additional support deceleration of the Strategic Plan.  Fixing Plan.  Existing Ongoing Staff time Levy Met Council Funds, Existing Staff Universe to Staff time Staff tim	F. Incentivize environmental stewardship of	Staff/Xcel	New	2013 ongoing				1				
development & redevelopment objectives.  5. Provide the necessary staff support & resources to work with partners to ensure goals & objectives of strategic plan are accomplished in a timely manner.  A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.  B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.  Scretary  Attorney  Staff  New and Existing  Staff time  Existing  Ongoing  Staff time  Levy  Met Council Funds, Excess TIF districts  Excess TIF districts  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic	<u>G.</u> Partner w/ City Council to pro-vide financial	Staff	New	Ongoing	Meet with council quarterly	Levy						
A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.  B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA Stunding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the city Council of the HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the city Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  E. Seek a nurture partnership w/ police & fire departments, periphoring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal  Miscellaneous  Resisting  Ongoing  Staff time.  Other programs that qualify for action  Staff consultant  Staff consultant  Staff Existing  Ongoing  Staff time. Some new programming will require additional staff time.  Quality of life in the City.  Subtotal  Miscellaneous  Revisiting  Ongoing  Staff time.	•		1 **!		,	ale:		l				
implementation of the Strategic Plan.  B. Explore and evaluate financial resources available to support the implementation of the Staff  Staff  New and Existing  Staff time  Levy  Met Council Funds, Excess TIF districts  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan and budget. A new strategic plan and budget and budget and the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  E. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal Misscellaneous  Reserves for cash flow		0	w with narthers	to ensure goals 8			ccomplished in a time	y manner.	154,313	162,029		
B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan mill be developed every four years.  E. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal Misscellaneous Reserved for cash flow	6. Provide the necessary staff support  A. Review current HRA staff levels and provide any	CDD/Program		Ongoing	· ·	_		İ	I			
Existing Existing Existing Existing Excess TIF districts  Excess TIF districts  Strategic Plan.  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  E. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal  Miscellaneous  808471 794,878   10,727 11,722   11,722   11,722   12,722   12,722   12,722   11,722   11,722   12,723   11,722   11,722   12,723   11,722   11,722   12,723   11,722   12,723   11,722   12,723		CDD/Program Man./Debt Assistant Secretary		Ongoing	\$60000							1
C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  E. Seek & nurture partnership wy police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal  Miscellaneous  Reserves for cash flow  Staff  Existing  Ongoing  Staff time  Update in 2016  Levy Other programs that qualify for action  Update in 2016  Levy Other programs that qualify for action  Staff time. Some new programming will require additional staff time.  808471  794,878  11,722  +69807  63,279	<b>6.</b> Provide the necessary staff support <u>A.</u> Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.	CDD/Program Man./Debt Assistant Secretary Attorney	Existing		\$60000 Increase fee to \$15,000	Levy	Met Council Funds,		15,000	15,000		Ħ
Community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  E. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal  Miscellaneous  Reserves for cash flow	<b>6.</b> Provide the necessary staff support <b>A.</b> Review current HRA staff levels and provide any additional support needed to ensure	CDD/Program Man./Debt Assistant Secretary Attorney	Existing  New and		\$60000 Increase fee to \$15,000	Levy			15,000	15,000		
board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  F. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal  Miscellaneous  Reserves for cash flow	Provide the necessary staff support     A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.      Explore and evaluate financial resources available to support the implementation of the Strategic Plan.      Actively promote education, growth, and	CDD/Program Man./Debt Assistant Secretary Attorney Staff	Existing  New and Existing	Ongoing	\$60000 Increase fee to \$15,000	Levy						
E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  E. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal  Miscellaneous  Reserves for cash flow	Provide the necessary staff support     A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.      B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.      C. Actively promote education, growth, and advancement of staff, board members, and community members.	CDD/Program Man./Debt Assistant Secretary Attorney Staff	Existing  New and Existing	Ongoing Ongoing	\$60000 Increase fee to \$15,000 Staff time	Levy						
strategic plan will be developed every four years.  F. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal  Miscellaneous  Reserves for cash flow	Provide the necessary staff support     A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.      B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.      C. Actively promote education, growth, and advancement of staff, board members, and community members.      D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs,	CDD/Program Man./Debt Assistant Secretary Attorney Staff Staff	Existing  New and Existing  Existing	Ongoing Ongoing	\$60000 Increase fee to \$15,000 Staff time	Levy						
departments, neighboring cities, school districts, non-profits, and consumers to improve overall quality of life in the City.  Subtotal Miscellaneous Reserves for cash flow	Provide the necessary staff support     A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.      B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.      C. Actively promote education, growth, and advancement of staff, board members, and community members.      D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.      C. Conduct an annual review with the City Council	CDD/Program Man./Debt Assistant Secretary Attorney Staff Staff Staff	Existing  New and Existing  Existing  Existing	Ongoing Ongoing Ongoing Yearly meetings	\$60000 Increase fee to \$15,000 Staff time Staff time	,	Excess TIF districts  Other programs that					
quality of life in the City.     808471     794,878       Subtotal     10,727     11,722       Reserves for cash flow     63,279     63,279	A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.  B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.	CDD/Program Man./Debt Assistant Secretary Attorney Staff  Staff  Staff  Staff  Staff/consultant	Existing  New and Existing  Existing  Existing  Existing	Ongoing Ongoing Ongoing Yearly meetings with Council	\$60000 Increase fee to \$15,000 Staff time  Staff time  Update in 2016	,	Excess TIF districts  Other programs that					
Miscellaneous       10,727       11,722         Reserves for cash flow       63,279       63,279	6. Provide the necessary staff support  A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.  B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  F. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts,	CDD/Program Man./Debt Assistant Secretary Attorney Staff  Staff  Staff  Staff  Staff/consultant	Existing  New and Existing  Existing  Existing  Existing	Ongoing Ongoing Ongoing Yearly meetings with Council	\$60000 Increase fee to \$15,000 Staff time  Staff time  Update in 2016  Staff time. Some new programming will require	,	Excess TIF districts  Other programs that					
Reserves for cash flow +69807 63,279	A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.  B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  F. Seek & nurture partnership w/ police & fire	CDD/Program Man./Debt Assistant Secretary Attorney Staff  Staff  Staff  Staff  Staff/consultant	Existing  New and Existing  Existing  Existing  Existing	Ongoing Ongoing Ongoing Yearly meetings with Council	\$60000 Increase fee to \$15,000 Staff time  Staff time  Update in 2016  Staff time. Some new programming will require	,	Excess TIF districts  Other programs that					
	6. Provide the necessary staff support  A. Review current HRA staff levels and provide any additional support needed to ensure implementation of the Strategic Plan.  B. Explore and evaluate financial resources available to support the implementation of the Strategic Plan.  C. Actively promote education, growth, and advancement of staff, board members, and community members.  D. Provide Quarterly Progress Report to the HRA board of all HRA's funding sources, grant programs, and overall operations.  E. Conduct an annual review with the City Council of the HRA's strategic plan and budget. A new strategic plan will be developed every four years.  F. Seek & nurture partnership w/ police & fire departments, neighboring cities, school districts, non-profits, and consumers to improve overall	CDD/Program Man./Debt Assistant Secretary Attorney Staff  Staff  Staff  Staff  Staff/consultant	Existing  New and Existing  Existing  Existing  Existing	Ongoing Ongoing Ongoing Yearly meetings with Council	\$60000 Increase fee to \$15,000 Staff time  Staff time  Update in 2016  Staff time. Some new programming will require	,	Excess TIF districts  Other programs that		3,225	4,500 794,878		