



City Council Agenda

Monday, September 23, 2013

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **Closed Session**
Consider Property Acquisition of:
2680-2690 Prior Ave.
1984 County Road C2
2959 Hamline Ave
2560 Fry Street
2168 St. Croix St. and 2169 St. Stephens St.
- 7:00 p.m. **1. Roll Call**
Voting & Seating Order: McGehee, Willmus, Laliberte,
Etten, Roe
- 7:02 p.m. **2. Approve Agenda**
- 7:05 p.m. **3. Public Comment**
- 7:10 p.m. **4. Council Communications, Reports and Announcements**
- 7:15 p.m. **5. Recognitions, Donations and Communications**
- 7:20 p.m. **6. Approve Minutes**
a. Approve Minutes of September 16, 2013 Meeting
- 7:25 p.m. **7. Approve Consent Agenda**
a. Approve Payments
b. Approve Business & Other Licenses & Permits
c. Approve General Purchases and Sale of Surplus items in
excess of \$5000
d. Adopt Interim City Manager Goals
e. Authorize Renewal of Multi-Agency Law Enforcement
Agreement--Minnesota Internet Crimes Against Children
Task Force
f. Authorize Assistant to the City Manager/City Clerk
Position
- 7:35 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

7:40 p.m. a. Receive Update from Ramsey County Sheriff

11. Public Hearings

12. Budget Items

13. Business Items (Action Items)

8:00 p.m. a. Determine Whether to Accept Purchase Agreement to Purchase from Roseville Twin Lakes, LLC Real Property Located in Roseville, Minnesota

8:20 p.m. b. Perform an Abatement for Unresolved Violations of City Code at 1863 Fernwood Street

14. Business Items – Presentations/Discussions

8:30 p.m. a. Receive Lexington Park Update

8:45 p.m. **15. City Manager Future Agenda Review**

8:50 p.m. **16. Councilmember Initiated Items for Future Meetings**

9:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Sep 24	6:30 p.m.	Public Works, Environment & Transportation Commission
October			
Tuesday	Oct 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	Oct 2	6:30 p.m.	Planning Commission
Monday	Oct 8	6:00 p.m.	City Council Meeting
Monday	Oct 14	6:00 p.m.	City Council Meeting
Tuesday	Oct 15	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Oct 16	6:30 p.m.	Human Rights Commission
Monday	Oct 21	6:00 p.m.	City Council Meeting
Tuesday	Oct 22	6:30 p.m.	Public Works, Environment & Transportation Commission

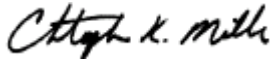
All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: September 23, 2013
Item: 6.a
Approve Council Minutes of
September 16, 2013

REQUEST FOR COUNCIL ACTION

Date: 09/23/2013
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$69,877.08
71392-71499	\$566,567.81
Total	\$636,444.89

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Attachment A

Checks for Approval

User: mary.jenson
Printed: 9/17/2013 - 10:15 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71424	09/12/2013	Boulevard Landscaping	Operating Supplies	Brickman Group LTD, LLC	For mowing and weeding streetscape	1,841.01
71428	09/12/2013	Boulevard Landscaping	Operating Supplies	Cemstone Products Co, Inc.	Gravel	392.87
71443	09/12/2013	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses	Nursery Supplies	1,695.04
Operating Supplies Total:						3,928.92
Fund Total:						3,928.92
71450	09/12/2013	Central Svcs Equip Revolving	Rental - Copier Machines	Konica Minolta	Copy & Lease Charges	5,179.55
Rental - Copier Machines Total:						5,179.55
Fund Total:						5,179.55
0	09/12/2013	Community Development	Furniture & Fixtures	Alternative Business Furniture, Inc.	Workstation Reconfiguring	2,434.22
0	09/12/2013	Community Development	Furniture & Fixtures	Alternative Business Furniture, Inc.	Workstation Reconfiguring	2,445.64
0	09/12/2013	Community Development	Furniture & Fixtures	Alternative Business Furniture, Inc.	Shelving, Flipper Door	334.88
0	09/12/2013	Community Development	Furniture & Fixtures	Collins Electrical Construction Co.	Repair Furniture Power in Cubes	52.00
0	09/12/2013	Community Development	Furniture & Fixtures	Collins Electrical Construction Co.	Repair Furniture Power in Cubes	52.00
Furniture & Fixtures Total:						5,318.74
71483	09/12/2013	Community Development	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	226.12
Life Ins. Employee Total:						226.12
71483	09/12/2013	Community Development	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	80.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	80.80
71483	09/12/2013	Community Development	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	183.58
					Long Term Disability Total:	183.58
71467	09/12/2013	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	532.32
					Medical Ins Employee Total:	532.32
71467	09/12/2013	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	3,745.84
					Medical Ins Employer Total:	3,745.84
0	09/12/2013	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	631.19
					Office Supplies Total:	631.19
71457	09/12/2013	Community Development	Professional Services	Lillie Suburban Newspaper Inc	Notices, Ordinances-Acct: 262	29.43
71484	09/12/2013	Community Development	Professional Services	Sheila Stowell	Variance Board Meeting Minutes	69.00
71484	09/12/2013	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
					Professional Services Total:	103.35
					Fund Total:	10,821.94
71437	09/12/2013	Contracted Engineering Svcs	Deposits	Fieldstone Family Homes	Escrow Return-2854 Oxford St	3,000.00
					Deposits Total:	3,000.00
71483	09/12/2013	Contracted Engineering Svcs	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	8.08
					Life Ins. Employer Total:	8.08
71483	09/12/2013	Contracted Engineering Svcs	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	19.68
					Long Term Disability Total:	19.68

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71467	09/12/2013	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	359.94
Medical Ins Employer Total:						359.94
Fund Total:						3,387.70
71426	09/12/2013	Fire Station 2011	Contractor Payments	Brothers Fire Protection, Inc.	New Fire Station Additional Door Bu	400.00
71392	09/12/2013	Fire Station 2011	Contractor Payments	Brothers Fire Protection, Inc.	Fire Protection	3,032.40
71393	09/12/2013	Fire Station 2011	Contractor Payments	Crossroad Construction, Inc	Carpentry/Accessories	35,075.36
71394	09/12/2013	Fire Station 2011	Contractor Payments	D & M Iron Works, Inc.	Structural Steel Supply	14,725.95
71395	09/12/2013	Fire Station 2011	Contractor Payments	Floors By Becker, Inc.	Resilient Flooring/Carpet	9,972.15
71396	09/12/2013	Fire Station 2011	Contractor Payments	Friedges Drywall, Inc.	Drywall	4,750.00
71397	09/12/2013	Fire Station 2011	Contractor Payments	Gardeneer Inc.	Landscaping	71,214.85
71398	09/12/2013	Fire Station 2011	Contractor Payments	Gorham Oien Mechanical	Plumbing/Heating/Piping	5,697.15
71399	09/12/2013	Fire Station 2011	Contractor Payments	Kelleher Construction Co.	Cast In Place Concrete Slab	4,225.60
71461	09/12/2013	Fire Station 2011	Contractor Payments	Midwest Asphalt Corporation	Paver, Roller, Dumptruck with Opera	6,456.45
71400	09/12/2013	Fire Station 2011	Contractor Payments	Midwest Asphalt Corporation	Site Paving	88,923.32
71401	09/12/2013	Fire Station 2011	Contractor Payments	NAC Mechanical & Electrical Serv	Electrical/Communications	14,477.05
71402	09/12/2013	Fire Station 2011	Contractor Payments	Northern Glass & Glazing, Inc	Aluminum Entrances	13,874.75
71403	09/12/2013	Fire Station 2011	Contractor Payments	Overhead Door Co of the Northlanc	Coiling Doors/Grills	6,622.45
71404	09/12/2013	Fire Station 2011	Contractor Payments	Superior Tile & Terrazzo, Inc.	Tile	6,053.40
71405	09/12/2013	Fire Station 2011	Contractor Payments	Thelen Heating & Roofing, Inc.	Roofing/Sheet Metal	5,950.80
71405	09/12/2013	Fire Station 2011	Contractor Payments	Thelen Heating & Roofing, Inc.	HVAC/Air Distribution	3,942.50
71406	09/12/2013	Fire Station 2011	Contractor Payments	Thyssenkrupp Elevator Corp.	Elevator	7,600.00
71407	09/12/2013	Fire Station 2011	Contractor Payments	UHL Company	Temperature Controls	1,520.00
Contractor Payments Total:						304,514.18
71410	09/12/2013	Fire Station 2011	Furniture and Fixtures	Appliance Specialties, Inc	Duct Cover Installation	517.88
71441	09/12/2013	Fire Station 2011	Furniture and Fixtures	Frost Cabinets Inc.	Display Cabinet & Installation	9,543.94
71466	09/12/2013	Fire Station 2011	Furniture and Fixtures	Modern Office	Furniture	1,150.52
Furniture and Fixtures Total:						11,212.34
71423	09/12/2013	Fire Station 2011	Professional Services	Bossardt Corporation	Construction Management Services	12,300.00
0	09/12/2013	Fire Station 2011	Professional Services	Jimmys Johnnys, Inc	Regular Service	175.18
71456	09/12/2013	Fire Station 2011	Professional Services	Lightning Disposal, Inc.	Rolloffs	1,737.00
0	09/12/2013	Fire Station 2011	Professional Services	Xcel Energy	New Fire Station Service	2,393.62
Professional Services Total:						16,605.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71441	09/12/2013	Fire Station 2011	Use Tax Payable	Frost Cabinets Inc.	Sales/Use Tax	-613.94
Use Tax Payable Total:						-613.94
Fund Total:						331,718.38
0	09/12/2013	General Fund	209001 - Use Tax Payable	City of St. Paul	Sales/Use Tax	-52.66
209001 - Use Tax Payable Total:						-52.66
0	09/12/2013	General Fund	211402 - Flex Spending Health		Flex Spending Reimbursement	2,500.00
211402 - Flex Spending Health Total:						2,500.00
0	09/12/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	408.00
0	09/12/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
211403 - Flex Spend Day Care Total:						600.31
71457	09/12/2013	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices, Ordinances-Acct: 262	168.53
Advertising Total:						168.53
71412	09/12/2013	General Fund	Clothing	Aspen Mills Inc.	Clothing	204.85
71412	09/12/2013	General Fund	Clothing	Aspen Mills Inc.	Clothing	266.70
71412	09/12/2013	General Fund	Clothing	Aspen Mills Inc.	Clothing	333.23
0	09/12/2013	General Fund	Clothing	MES, Inc.	Structural Gloves	910.55
71494	09/12/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Badge Shields-Remaining Balance Of	574.99
71494	09/12/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,690.57
71494	09/12/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,797.24
71494	09/12/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies-Credit	-153.37
71494	09/12/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	114.36
71494	09/12/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	114.36
Clothing Total:						5,853.48
71465	09/12/2013	General Fund	Conferences	MN/SCIA	Fall Conference-Baker	195.00
71465	09/12/2013	General Fund	Conferences	MN/SCIA	Fall Conference-Pitzl	195.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Conferences Total:						390.00
71424	09/12/2013	General Fund	Contract Maint. - City Hall	Brickman Group LTD, LLC	City Campus Areas	1,112.99
0	09/12/2013	General Fund	Contract Maint. - City Hall	Collins Electrical Construction Co.	Police Station Lighting Repair	617.25
0	09/12/2013	General Fund	Contract Maint. - City Hall	Life Safety Systems	Emergency Service Call	288.09
71468	09/12/2013	General Fund	Contract Maint. - City Hall	Overhead Door Co of the Northland	Garage Door Service	1,652.10
71482	09/12/2013	General Fund	Contract Maint. - City Hall	Schindler Elevator Corporation	Quarterly Billing	1,254.81
Contract Maint. - City Hall Total:						4,925.24
71442	09/12/2013	General Fund	Contract Maint. - City Garage	Gardeneer Inc.	Irrigation Rotors	450.00
71458	09/12/2013	General Fund	Contract Maint. - City Garage	Linn Building Maintenance	General Cleaning-Aug	942.64
Contract Maint. - City Garage Total:						1,392.64
71432	09/12/2013	General Fund	Contract Maintenance	Comcast	Cable TV	4.51
Contract Maintenance Total:						4.51
71478	09/12/2013	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	89.95
71478	09/12/2013	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	98.42
Contract Maintenance Vehicles Total:						188.37
71467	09/12/2013	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Sept 2013	870.00
71467	09/12/2013	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Sept 2013	890.00
71467	09/12/2013	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Sept 2013	890.00
71483	09/12/2013	General Fund	Employer Insurance	Standard Insurance Company	Life Insurance Premium-Sept 2013	304.93
Employer Insurance Total:						2,954.93
71483	09/12/2013	General Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	1,459.65
Life Ins. Employee Total:						1,459.65
71483	09/12/2013	General Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	682.54
Life Ins. Employer Total:						682.54
71483	09/12/2013	General Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	1,360.47

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Long Term Disability Total:						1,360.47
71467	09/12/2013	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	6,620.23
71467	09/12/2013	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	6,324.99
Medical Ins Employee Total:						12,945.22
71467	09/12/2013	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	42,354.65
Medical Ins Employer Total:						42,354.65
71451	09/12/2013	General Fund	Miscellaneous	Konica Minolta Business Solutions	Move Copier To New Fire Station	321.38
Miscellaneous Total:						321.38
0	09/12/2013	General Fund	Motor Fuel	Yocum Oil	2013 Blanket PO for fuel; 2013 state :	12,236.80
Motor Fuel Total:						12,236.80
0	09/12/2013	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	215.39
0	09/12/2013	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	26.10
0	09/12/2013	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	53.38
Office Supplies Total:						294.87
0	09/12/2013	General Fund	Op Supplies - City Hall	McMaster-Carr Supply Co	Lever Actuated Counter	61.65
71499	09/12/2013	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	Electrical Supplies	55.40
Op Supplies - City Hall Total:						117.05
0	09/12/2013	General Fund	Operating Supplies	Sam Baker	Supplies Reimbursement	51.25
71416	09/12/2013	General Fund	Operating Supplies	Batteries Plus	Batteries	184.68
71429	09/12/2013	General Fund	Operating Supplies	CES Imaging	Service Plan, Paper, Toner	544.74
71429	09/12/2013	General Fund	Operating Supplies	CES Imaging	Ink	9.65
0	09/12/2013	General Fund	Operating Supplies	City of St. Paul	Paper	818.66
71436	09/12/2013	General Fund	Operating Supplies	EMP	Medical Supplies	234.09
71436	09/12/2013	General Fund	Operating Supplies	EMP	Medical Supplies	124.87
0	09/12/2013	General Fund	Operating Supplies	Innovative Office Solutions	Office Supplies	48.74
71469	09/12/2013	General Fund	Operating Supplies	Philips Healthcare	Heartsmart Pads	210.98
71474	09/12/2013	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	744.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71479	09/12/2013	General Fund	Operating Supplies	Sam's Club	Station Supplies	1,277.95
Operating Supplies Total:						4,249.80
71463	09/12/2013	General Fund	Operating Supplies City Garage	MN Dept of Public Safety	Hazardous Materials Inventory, Incide	25.00
71489	09/12/2013	General Fund	Operating Supplies City Garage	Trio Supply Company	Restroom Supplies	500.20
Operating Supplies City Garage Total:						525.20
0	09/12/2013	General Fund	Police Reserve Program	Nick Olson	Supplies Reimbursement	27.75
Police Reserve Program Total:						27.75
0	09/12/2013	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	Prosecution Services	12,250.00
71454	09/12/2013	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Searches	50.95
71458	09/12/2013	General Fund	Professional Services	Linn Building Maintenance	General Cleaning-Aug	3,337.71
71475	09/12/2013	General Fund	Professional Services	Restoration Professionals	Secured Opening	21.95
71484	09/12/2013	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	281.75
71484	09/12/2013	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursment	4.92
71488	09/12/2013	General Fund	Professional Services	Trans Union LLC	Credit, Employment Reports	16.65
71492	09/12/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	122.91
71495	09/12/2013	General Fund	Professional Services	Upper Cut Tree Service	Brush Removal	3,391.14
71495	09/12/2013	General Fund	Professional Services	Upper Cut Tree Service	Clear Storm Damaged Trees From Lit	2,606.15
Professional Services Total:						22,084.13
71473	09/12/2013	General Fund	Rental	RCM Equipment Company, LLC	Monthly Rental Charge	4,595.63
Rental Total:						4,595.63
71417	09/12/2013	General Fund	Training	BCA/Criminal Justice Training & E	Officer Down Course-Lowther	95.00
71417	09/12/2013	General Fund	Training	BCA/Criminal Justice Training & E	Officer Down Course-Jennings	95.00
0	09/12/2013	General Fund	Training	Thomas Gray	Training Expenses Reimbursement	82.38
71444	09/12/2013	General Fund	Training	Hennepin Technical College	MSTEP Conference-Arneson	195.00
71464	09/12/2013	General Fund	Training	Mn Fall Expo	Fall Expo	125.00
0	09/12/2013	General Fund	Training	Mike Urmann	Training Supplies Reimbursement	25.22
Training Total:						617.60
0	09/12/2013	General Fund	Transportation	Debra Bloom-Heiser	Mileage Reimbursement	189.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Transportation Total:						189.28
0	09/12/2013	General Fund	Utilities	Xcel Energy	Street Lights	58.11
0	09/12/2013	General Fund	Utilities	Xcel Energy	Street Lights	5.62
Utilities Total:						63.73
0	09/12/2013	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	2,728.53
Utilities - City Garage Total:						2,728.53
0	09/12/2013	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	8,402.51
Utilities - City Hall Total:						8,402.51
0	09/12/2013	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	35.59
Utilities - Old City Hall Total:						35.59
71413	09/12/2013	General Fund	Vehicle Supplies	Astleford International Trucks	2013 Blanket PO for Vehicle Repairs	53.14
71421	09/12/2013	General Fund	Vehicle Supplies	Borgen Radiator	2013 Blanket PO for Vehicle Repairs	1,282.50
0	09/12/2013	General Fund	Vehicle Supplies	Boyer Trucks Inc	2013 Blanket PO for Vehicle Repairs	101.36
0	09/12/2013	General Fund	Vehicle Supplies	Boyer Trucks Inc	2013 Blanket PO for Vehicle Repairs	147.83
0	09/12/2013	General Fund	Vehicle Supplies	Brake & Equipment Warehouse	Friction Ready Caliper	59.36
0	09/12/2013	General Fund	Vehicle Supplies	Brake & Equipment Warehouse	Semi Loaded Caliper	10.43
0	09/12/2013	General Fund	Vehicle Supplies	Brock White Co	2013 Blanket PO for Vehicle Repairs	23.32
0	09/12/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	205.35
0	09/12/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs	52.80
0	09/12/2013	General Fund	Vehicle Supplies	Larson Companies	2013 Blanket PO for vehicle repairs	7.40
71455	09/12/2013	General Fund	Vehicle Supplies	Liberty Tire Recycling, LLC	2013 Blanket PO for Vehicle Repairs	146.40
0	09/12/2013	General Fund	Vehicle Supplies	MacQueen Equipment	Vehicle Supplies	932.13
0	09/12/2013	General Fund	Vehicle Supplies	MacQueen Equipment	Vehicle Supplies	875.00
0	09/12/2013	General Fund	Vehicle Supplies	MacQueen Equipment	Vehicle Supplies-Credit	-932.13
0	09/12/2013	General Fund	Vehicle Supplies	McMaster-Carr Supply Co	2013 Blanket PO for Vehicle Repairs	20.81
71460	09/12/2013	General Fund	Vehicle Supplies	Midstates Equipment & Supply, Co	Sealing Hose, Valve, Gaskets	257.80
0	09/12/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	117.16
0	09/12/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	32.04
0	09/12/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	91.88
0	09/12/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	505.00
0	09/12/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	40.31
0	09/12/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	435.07

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/12/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	-505.00
0	09/12/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	-96.19
0	09/12/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	441.69
0	09/12/2013	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2013 Blanket PO for Vehicle Repairs	77.96
71477	09/12/2013	General Fund	Vehicle Supplies	Rosedale Chevrolet	2013 Blanket PO for Vehicle Repairs	20.36
71477	09/12/2013	General Fund	Vehicle Supplies	Rosedale Chevrolet	2013 Blanket PO for Vehicle Repairs	52.55
71478	09/12/2013	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	63.59
71478	09/12/2013	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	69.59
71485	09/12/2013	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2013 Blanket PO for vehicle repairs	853.57
71485	09/12/2013	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2013 Blanket PO for vehicle repairs	86.55
71485	09/12/2013	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2013 Blanket PO for vehicle repairs	130.00
71485	09/12/2013	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2013 Blanket PO for vehicle repairs	90.00
71487	09/12/2013	General Fund	Vehicle Supplies	Titan Machinery	2013 Blanket PO for Vehicle Repairs	984.96
0	09/12/2013	General Fund	Vehicle Supplies	Zarnoth Brush Works, Inc.	2013 Blanket PO for Vehicle Repairs	1,153.07
Vehicle Supplies Total:						7,887.66
Fund Total:						142,105.39
71497	09/12/2013	Golf Course	League Expenses	US Bank	League Prize Money	250.00
League Expenses Total:						250.00
71483	09/12/2013	Golf Course	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	56.64
Life Ins. Employee Total:						56.64
71483	09/12/2013	Golf Course	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	8.08
Life Ins. Employer Total:						8.08
71483	09/12/2013	Golf Course	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	20.52
Long Term Disability Total:						20.52
71467	09/12/2013	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	763.60
Medical Ins Employee Total:						763.60
71467	09/12/2013	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	1,297.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						1,297.00
71431	09/12/2013	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages For Resale	186.48
71447	09/12/2013	Golf Course	Merchandise For Sale	HJ Glove	Golf Supplies for Resale	246.76
0	09/12/2013	Golf Course	Merchandise For Sale	Hornungs Pro Golf Sales, Inc.	Golf Supplies for Resale	55.22
71480	09/12/2013	Golf Course	Merchandise For Sale	Sam's Club	League Gift Cards	200.00
Merchandise For Sale Total:						688.46
71453	09/12/2013	Golf Course	Operating Supplies	Leitner Co	Sand	729.88
Operating Supplies Total:						729.88
Fund Total:						3,814.18
71449	09/12/2013	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	General Legal Services	547.40
Attorney Fees Total:						547.40
0	09/12/2013	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Training Expenses Reimbursement	48.00
0	09/12/2013	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Program Expenses Reimbursement	60.00
Training Total:						108.00
Fund Total:						655.40
71483	09/12/2013	Information Technology	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	48.61
Life Ins. Employee Total:						48.61
71483	09/12/2013	Information Technology	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	94.95
Life Ins. Employer Total:						94.95
71483	09/12/2013	Information Technology	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	169.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Long Term Disability Total:	169.78
71467	09/12/2013	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	1,612.99
					Medical Ins Employee Total:	1,612.99
71467	09/12/2013	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	7,054.13
					Medical Ins Employer Total:	7,054.13
					Fund Total:	8,980.46
71425	09/12/2013	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	Window Cleaning	29.00
					Contract Maintenance Total:	29.00
71483	09/12/2013	License Center	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	55.98
					Life Ins. Employee Total:	55.98
71483	09/12/2013	License Center	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	72.72
					Life Ins. Employer Total:	72.72
71483	09/12/2013	License Center	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	122.42
					Long Term Disability Total:	122.42
71467	09/12/2013	License Center	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	2,230.08
					Medical Ins Employee Total:	2,230.08
71467	09/12/2013	License Center	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	5,757.84
					Medical Ins Employer Total:	5,757.84
71458	09/12/2013	License Center	Professional Services	Linn Building Maintenance	General Cleaning-Aug	625.22

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Professional Services Total:	625.22
0	09/12/2013	License Center	Rental	Gaughan Properties	License Center Rent-Oct 2013	4,864.82
					Rental Total:	4,864.82
0	09/12/2013	License Center	Utilities	Xcel Energy	Motor Vehicle	619.22
					Utilities Total:	619.22
					Fund Total:	14,377.30
71408	09/12/2013	Multi-Family&Housing Program	Payments to Contractors	Alex's Lawn & Turf	Trim and Cut Grass	299.25
					Payments to Contractors Total:	299.25
					Fund Total:	299.25
71483	09/12/2013	P & R Contract Maintenance	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	152.67
					Life Ins. Employee Total:	152.67
71483	09/12/2013	P & R Contract Maintenance	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	58.57
					Life Ins. Employer Total:	58.57
71483	09/12/2013	P & R Contract Maintenance	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	102.61
					Long Term Disability Total:	102.61
71467	09/12/2013	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	772.84
					Medical Ins Employee Total:	772.84
71467	09/12/2013	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	4,357.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						4,357.78
71490	09/12/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Lawn Weed Control	145.35
71490	09/12/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Lawn Weed Control	276.81
71490	09/12/2013	P & R Contract Maintenance	Professional Services	Trugreen L.P.	Lawn Weed Control	138.94
Professional Services Total:						561.10
0	09/12/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	169.84
0	09/12/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
Rental Total:						215.26
71490	09/12/2013	P & R Contract Maintenance	Vehicle Supplies	Trugreen L.P.	Customized Lawn Plan	1,322.99
Vehicle Supplies Total:						1,322.99
Fund Total:						7,543.82
71495	09/12/2013	Park Renewal 2011	Professional Services	Upper Cut Tree Service	Buckthorn Clearing	14,962.50
Professional Services Total:						14,962.50
Fund Total:						14,962.50
71433	09/12/2013	Pathway Maintenance Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	926.88
71472	09/12/2013	Pathway Maintenance Fund	Operating Supplies	Q3 Contracting, Inc.	Signs, Barricade Rental	266.12
Operating Supplies Total:						1,193.00
Fund Total:						1,193.00
71418	09/12/2013	Police - DWI Enforcement	Professional Services		Alcohol Compliance Checker	50.00
71434	09/12/2013	Police - DWI Enforcement	Professional Services		Alcohol Compliance Checker	50.00
0	09/12/2013	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	717.50
71492	09/12/2013	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	246.34
71492	09/12/2013	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	229.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71493	09/12/2013	Police - DWI Enforcement	Professional Services		Tobacco Compliance Checker	55.00
					Professional Services Total:	1,348.62
					Fund Total:	1,348.62
71483	09/12/2013	Police Grants	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	5.13
					Life Ins. Employer Total:	5.13
71483	09/12/2013	Police Grants	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	8.60
					Long Term Disability Total:	8.60
71467	09/12/2013	Police Grants	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	3.00
					Medical Ins Employee Total:	3.00
71467	09/12/2013	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	253.78
					Medical Ins Employer Total:	253.78
					Fund Total:	270.51
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Qty 1 Toshiba - 50L4300U TV 50" S	849.99
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Qty 1 Toshiba - 50L1350U TV 50" 12	649.99
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Qty 2 Sanus VMPL50 Mounts 32-63"	259.98
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Qty 1 Sanus AFAB AV AV Stand 4 Lc	149.99
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Prewire - 1 - Voice/Data	25.00
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Niles OS 5.5 Speakers - Indoor/Outdc	329.99
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Install Labor	750.00
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Pre-Wire - 1 HD Mini Plus	100.00
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	CE Labc AV400COMP SYSTEM	111.53
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Miscellaneous Parts and Supplies	83.65
71414	09/12/2013	Police Forfeiture Fund	Other Improvements	Audio Design Innovations, Inc.	Sales Tax	236.61
71438	09/12/2013	Police Forfeiture Fund	Other Improvements	Fitness Distributing, Inc.	Qty 1 Used Cybex Cable Cross	1,000.00
71438	09/12/2013	Police Forfeiture Fund	Other Improvements	Fitness Distributing, Inc.	Qty 1 Set of Hex Dumbbells (1360 lb	1,224.00
71438	09/12/2013	Police Forfeiture Fund	Other Improvements	Fitness Distributing, Inc.	Qty 1 Used Precor Icarian Commerci	900.00
71438	09/12/2013	Police Forfeiture Fund	Other Improvements	Fitness Distributing, Inc.	Qty 2 Commercial Dumbbell Racks	250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71438	09/12/2013	Police Forfeiture Fund	Other Improvements	Fitness Distributing, Inc.	Qty 1 Used Commercial Life Fitness	2,000.00
71438	09/12/2013	Police Forfeiture Fund	Other Improvements	Fitness Distributing, Inc.	Qty 1 Trade-In Hoist Functional Train	-1,000.00
71438	09/12/2013	Police Forfeiture Fund	Other Improvements	Fitness Distributing, Inc.	Qty 1 Delivery and Install of Existing	200.00
71438	09/12/2013	Police Forfeiture Fund	Other Improvements	Fitness Distributing, Inc.	Sales Tax	314.47
71439	09/12/2013	Police Forfeiture Fund	Other Improvements	Floors By Becker, Inc.	Qty 1 Rubber Roll Flooring Everlast 1	3,071.00
71439	09/12/2013	Police Forfeiture Fund	Other Improvements	Floors By Becker, Inc.	Installation	1,298.43
71439	09/12/2013	Police Forfeiture Fund	Other Improvements	Floors By Becker, Inc.	Floor Prep	308.00
71439	09/12/2013	Police Forfeiture Fund	Other Improvements	Floors By Becker, Inc.	Sales Tax	321.57
Other Improvements Total:						13,434.20
Fund Total:						13,434.20
71487	09/12/2013	Public Works Vehicle Revolving	Public Works Vehicles	Titan Machinery	Wacker RD12 Articulating Steel Drur	11,041.26
Public Works Vehicles Total:						11,041.26
Fund Total:						11,041.26
71458	09/12/2013	Recreation Fund	Contract Maintenance	Linn Building Maintenance	Carpet Cleaning	171.00
71458	09/12/2013	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-Aug	1,048.44
71471	09/12/2013	Recreation Fund	Contract Maintenance	Prairieland Controls, LLC	Telephone Service	420.00
Contract Maintenance Total:						1,639.44
71458	09/12/2013	Recreation Fund	Contract Maintenance	Linn Building Maintenance	General Cleaning-Aug	836.83
Contract Maintenance Total:						836.83
71409	09/12/2013	Recreation Fund	Fee Program Revenue	Howard Anderson	Key Deposit Refund	25.00
71481	09/12/2013	Recreation Fund	Fee Program Revenue	Gerardo Sandiero	Key Deposit Refund	25.00
Fee Program Revenue Total:						50.00
71483	09/12/2013	Recreation Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	97.35
Life Ins. Employee Total:						97.35
71483	09/12/2013	Recreation Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	120.44

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	120.44
71483	09/12/2013	Recreation Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	193.03
					Long Term Disability Total:	193.03
71467	09/12/2013	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	1,162.02
					Medical Ins Employee Total:	1,162.02
71467	09/12/2013	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	6,433.46
					Medical Ins Employer Total:	6,433.46
0	09/12/2013	Recreation Fund	Operating Supplies	Grainger Inc	Ballasts, Sockets	58.70
0	09/12/2013	Recreation Fund	Operating Supplies	Grainger Inc	Ballast	23.19
0	09/12/2013	Recreation Fund	Operating Supplies	Grainger Inc	Batteries	40.34
0	09/12/2013	Recreation Fund	Operating Supplies	Grainger Inc	Edge Trimmer, Cleaning Supplies	93.65
71448	09/12/2013	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	55.04
0	09/12/2013	Recreation Fund	Operating Supplies	Rink Systems Inc	Tempered Glass	570.71
0	09/12/2013	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	300.00
0	09/12/2013	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	1,350.70
0	09/12/2013	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	700.00
					Operating Supplies Total:	3,192.33
71411	09/12/2013	Recreation Fund	Professional Services	Art Spark	Learn To Draw, Duct Tape Camp	886.00
71427	09/12/2013	Recreation Fund	Professional Services	Caponi Art Park	Field Trip-Sculpture Making	100.00
71435	09/12/2013	Recreation Fund	Professional Services	Eloise Butler Wildflower Garden &	Field Trip	45.00
71462	09/12/2013	Recreation Fund	Professional Services	Mill City Museum	Summer Field Trip	70.00
71462	09/12/2013	Recreation Fund	Professional Services	Mill City Museum	Summer Field Trip	90.00
					Professional Services Total:	1,191.00
71448	09/12/2013	Recreation Fund	Use Tax Payable	Ice Skating Institute	Sales/Use Tax	-3.54
					Use Tax Payable Total:	-3.54
0	09/12/2013	Recreation Fund	Utilities	Xcel Energy	Nature Center	363.29

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						363.29
Fund Total:						15,275.65
0	09/12/2013	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium for August	4,543.94
Employer Insurance Total:						4,543.94
71459	09/12/2013	Risk Management	Insurance	Maguire Agency	Crime Bond	3,000.00
Insurance Total:						3,000.00
Fund Total:						7,543.94
71452	09/12/2013	Sanitary Sewer	Accounts Payable	RICHARD LEIER	Refund Check	1.05
Accounts Payable Total:						1.05
71483	09/12/2013	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	18.91
Life Ins. Employee Total:						18.91
71483	09/12/2013	Sanitary Sewer	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	41.94
Life Ins. Employer Total:						41.94
71483	09/12/2013	Sanitary Sewer	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	72.76
Long Term Disability Total:						72.76
71467	09/12/2013	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	653.97
Medical Ins Employee Total:						653.97
71467	09/12/2013	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	1,665.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						1,665.32
0	09/12/2013	Sanitary Sewer	Office Supplies	Innovative Office Solutions	Office Supplies	53.39
Office Supplies Total:						53.39
71420	09/12/2013	Sanitary Sewer	Professional Services	Bolton & Menk, Inc.	Inflow-Infiltration Evaluation	720.00
0	09/12/2013	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Utility Billing Data Processing, Mail-	175.48
Professional Services Total:						895.48
71470	09/12/2013	Sanitary Sewer	Telephone	Postmaster- Cashier Window #5	Utility Billing Section 003-Acct: 243	1,000.00
Telephone Total:						1,000.00
Fund Total:						4,402.82
71483	09/12/2013	Solid Waste Recycle	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	15.75
Life Ins. Employee Total:						15.75
71483	09/12/2013	Solid Waste Recycle	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	2.82
Life Ins. Employer Total:						2.82
71483	09/12/2013	Solid Waste Recycle	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	6.64
Long Term Disability Total:						6.64
71467	09/12/2013	Solid Waste Recycle	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	181.58
Medical Ins Employer Total:						181.58
0	09/12/2013	Solid Waste Recycle	Operating Supplies	Litin	Lid Clear Bio, Corn Starch	101.84
Operating Supplies Total:						101.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						308.63
71483	09/12/2013	Storm Drainage	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	13.50
Life Ins. Employee Total:						13.50
71483	09/12/2013	Storm Drainage	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	33.66
Life Ins. Employer Total:						33.66
71483	09/12/2013	Storm Drainage	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	51.28
Long Term Disability Total:						51.28
71470	09/12/2013	Storm Drainage	Postage	Postmaster- Cashier Window #5	Utility Billing Section 003-Acct: 243	1,000.00
Postage Total:						1,000.00
0	09/12/2013	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Utility Billing Data Processing, Mail-	175.48
Professional Services Total:						175.48
Fund Total:						1,273.92
71483	09/12/2013	Telecommunications	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	29.25
Life Ins. Employee Total:						29.25
71483	09/12/2013	Telecommunications	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	12.94
Life Ins. Employer Total:						12.94
71483	09/12/2013	Telecommunications	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	30.34
Long Term Disability Total:						30.34
71467	09/12/2013	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	273.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	273.76
71467	09/12/2013	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	964.22
					Medical Ins Employer Total:	964.22
					Fund Total:	1,310.51
71498	09/12/2013	TIF District #17-Twin Lakes	P-SS-ST-W-10-17 Contractor Pay	Veit & Company, Inc.	Twin Lakes AUAR Infrastructure Pro	24,675.86
					P-SS-ST-W-10-17 Contractor Pay Total:	24,675.86
					Fund Total:	24,675.86
71415	09/12/2013	Water Fund	Accounts Payable	BALD EAGLE BUILDERS INC	Refund Check	105.28
71419	09/12/2013	Water Fund	Accounts Payable	Bharat Jelen	Refund Check	175.00
71422	09/12/2013	Water Fund	Accounts Payable	RAYMOND BORGSTROM	Refund Check	47.44
71430	09/12/2013	Water Fund	Accounts Payable	CHRISTOPHER WOZNIAK	Refund Check	175.00
71440	09/12/2013	Water Fund	Accounts Payable	SHAWN FRAVER	Refund Check	12.86
71445	09/12/2013	Water Fund	Accounts Payable	JAKE & HEIDI HENRY	Refund Check	15.99
71446	09/12/2013	Water Fund	Accounts Payable	WALLACE HIGHUM	Refund Check	111.05
71452	09/12/2013	Water Fund	Accounts Payable	RICHARD LEIER	Refund Check	356.16
71476	09/12/2013	Water Fund	Accounts Payable	BONNIE REVERING	Refund Check	48.85
71486	09/12/2013	Water Fund	Accounts Payable	JAMES TESKE	Refund Check	31.75
71491	09/12/2013	Water Fund	Accounts Payable	MIKE TUME	Refund Check	14.84
71496	09/12/2013	Water Fund	Accounts Payable	JEROME & HELENA URMANN	Refund Check	68.81
					Accounts Payable Total:	1,163.03
0	09/12/2013	Water Fund	Clothing	Robert Luger	Boots Reimbursement	74.99
					Clothing Total:	74.99
71483	09/12/2013	Water Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Sept 2013	47.62
					Life Ins. Employee Total:	47.62
71483	09/12/2013	Water Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Sept 2013	53.46

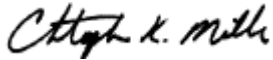
Attachment A

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	53.46
71483	09/12/2013	Water Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Sept 2013	82.70
					Long Term Disability Total:	82.70
71467	09/12/2013	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Sept 2013	408.05
					Medical Ins Employee Total:	408.05
71467	09/12/2013	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Sept 2013	2,204.69
					Medical Ins Employer Total:	2,204.69
71433	09/12/2013	Water Fund	Operating Supplies	Commercial Asphalt Co	Dura Drive	1,381.16
					Operating Supplies Total:	1,381.16
71470	09/12/2013	Water Fund	Postage	Postmaster- Cashier Window #5	Utility Billing Section 003-Acct: 243	1,000.00
					Postage Total:	1,000.00
0	09/12/2013	Water Fund	Professional Services	Ecoenvelopes, LLC	Utility Billing Data Processing, Mail-	175.48
					Professional Services Total:	175.48
					Fund Total:	6,591.18
					Report Total:	636,444.89

REQUEST FOR COUNCIL ACTION

Date: 09/23/2013
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approval of 2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Jennifer Stack
Optimal Wellness Solutions
2233 N Hamline Avenue
Roseville, MN 55113

Brittany Johnson
Rocco Altobelli
10 Rosedale Center, Suite 945
Roseville, MN 55113

Virginia Brand
Massage Xcape
1767 Lexington Ave N
Roseville, MN 55113

Temporary On-Sale Liquor License

Lithuanian American Community of Minnesota
2315 Larch Lane N
Plymouth, MN 55441

The Lithuanian American Community of Minnesota wishes to be permitted to sell liquor at their event on October 19th, 2013, to be held at the Prince of Peace Lutheran Church, located at 2561 Victoria Street N, Roseville, MN 55113.

POLICY OBJECTIVE

Required by City Code

33 **FINANCIAL IMPACTS**

34 The correct fees were paid to the City at the time the application(s) were made.

35 **STAFF RECOMMENDATION**

36 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff
37 recommends approval of the license(s).

38 **REQUESTED COUNCIL ACTION**

39

40 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director

Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30, 2014

1. Legal Name JENNIFER STACK

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
OPTIMAL WELLNESS SOLUTIONS

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville

15100



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30, 2014

1. Legal Name Brittany Johnson
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Numbr. _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Rocco Attorelli, 10 Rosedale Ctr, Suite 946 Roseville MN 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2014

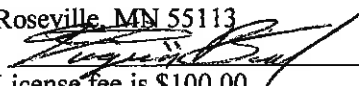
1. Legal Name Virginia Brand
2. Home Address _____
3. Home Telephone _____
4. Date of Birth 1/1/1980
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Massage Xscape - 1767 Lexington Ave N

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113


License fee is \$100.00

Make checks payable to: City of Roseville



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
444 Cedar Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization <i>LITHUANIAN AMERICAN COMMUNITY OF MINNESOTA</i>		Date organized <i>1991</i>	Tax exempt number <i>36-3625439</i>
Address <i>2315 LARCH LANE N</i>	City <i>PLYMOUTH</i>	State <i>Minnesota</i>	Zip Code <i>55441</i>
Name of person making application <i>THOMAS F. BALTUTES, VICE PRESIDENT</i>		Business phone	Home phone
Date(s) of event <i>OCTOBER 19, 2013</i>		Type of organization ☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit	
Organization officer's name <i>X THOMAS BALTUTES, VICE PRESIDENT</i>		City <i>PLYMOUTH</i>	State <i>Minnesota</i>
		Zip <i>55441</i>	
☒ Add New Officer			

Location where permit will be used. If an outdoor area, describe.

PRINCE OF PEACE LUTHERAN CHURCH, 2561 VICTORIA ST. N, ROSEVILLE MN 55113

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

NA

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

NA

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City/County	Date Approved
City Fee Amount	Permit Date
Date Fee Paid	

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

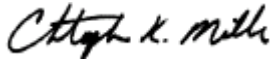
NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the permit for the event.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9/23/2013

Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
a) Park & Rec	Kaiser Manufacturing	Re-cover OVAL fence pads (a)	\$ 10,687.50	CIP
b) Public Works - Streets	Boyer Trucks	2014 Western Star Tandem Axle cab and chassis (Trade in 2000 Sterling Single Axle)	\$58,992.30	CIP
c) Public Works- Streets	Towmaster	1 Truck, Box, Hydraulics, Plow, Wing, Sander/pre-wet system	\$115,648	CIP
d) Public Works- Streets	St. Paul Staffing	Seasonal Labor for 2013 Leaf Pickup Program	\$10,000	Budget
e) Public Works- Streets	North American Salt	Road Salt	\$44,000	Budget

Comments/Description:

- a) This item was included in the 2013 CIP.
- b) This item was included in the 2013 CIP. Existing 2000 model year is in need of rehab work and does not have a differential lock that is critical for plowing in the type of snow and ice events we typically have today. The trade vehicle is at the optimal age and condition to maximize trade-in value at its lowest life cycle cost. Per MN State Contract T-647(5)
- c) This item was included in the 2013 CIP
- d) Seasonal Labor for 2013 Leaf Pickup Program
- e) Road Salt per MN State Bid Contract S-803(5)

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
Public Works – Streets	2000 Sterling Single Axle (\$37,500) , Trade-In Described Above

24 **POLICY OBJECTIVE**

25 Required under City Code 103.05.

26 **FINANCIAL IMPACTS**

27 Funding for all items is provided for in the current operating or capital budget.

28 **STAFF RECOMMENDATION**

29 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
30 applicable, authorize the trade-in/sale of surplus items.

31 **REQUESTED COUNCIL ACTION**

32 Motion to approve the submitted list of general purchases and contracts for services; and where
33 applicable, the trade-in/sale of surplus equipment.

34

35

Prepared by: Chris Miller, Finance Director

Attachments: A: None

36

REQUEST FOR COUNCIL ACTION

Date: 9/23/2013
Item No.: 7.d

Department Approval

City Manager Approval



Item Description: Approve Interim City Manager Goals for 2013

BACKGROUND

At the August 19th City Council meeting, Councilmembers discussed creating goals for the Interim City Manager to work on the remaining portion of the year. The City Council discussed and brought forward items to be considered for goals. Since that time, Councilmembers Willmus and Etten and the Interim City Manager have worked on creating specific goals based on the previous input.

At the September 16th meeting, the City Council reviewed the draft goals and provided suggestions for some changes to the goals and directed the subcommittee and the Interim City Manager to bring back revised goals based on the discussion.

The revised goals are listed on Attachment A.

REQUESTED COUNCIL ACTION

Motion to Approve the Interim City Manager Goals

Prepared by: Patrick Trudgeon, Interim City Manager (651) 792-7021

Attachments: A: 2013 Interim City Manager Goals

Interim City Manager Goals for 2013

A. Improve the Quality and Delivery of City Programs

The City Council has identified a goal of improving the quality and delivery of City programs by the end of the year by realigning resources, exploring efficiencies, and seeking information about community expectations.

The Interim City Manager will accomplish this goal by:

- Implementing the organizational changes in the Administration Department by November 1.
- Working together with the Communications Manager, to establish a process and/or an RFP for a new City website together with additional suggestions for new ways to communicate with the public by January 1, 2014.
- Providing options for the City Council to consider regarding the creation of a volunteer management position as part of the 2014 budget process.
- Beginning a citizen survey by January 2014.
- Continuously exploring joint services with surrounding municipalities

B. Improve the Delivery of Information to the Public

The City Council has identified a goal of improving the delivery of information to the public by the end of the year realigning resources, changing methods of information sharing, seeking information about community expectations through personal interaction and scientific methods.

The Interim City Manager will accomplish this goal by:

- Implementing the organizational changes in the Administration Department by November 1.
- Working together with the Communications Manager, to establish a process and/or an RFP for a new City website together with additional suggestions for new ways to communicate with the public by January 1, 2014.
- Beginning a citizen survey by January 2014.
- Changing Council RCAs immediately to provide alternate motions to approve and deny.
- Exploring new ways to communicate with the public by January 2014.
- Having a visible presence in at public events and participation with civic groups.

C. Create Operational Efficiencies

The City Council has identified a goal of creating operational efficiencies for City programs and services by the end of the year by reviewing, implementing, and continuing efficient methods of delivering City services and programs.

The Interim City Manager will accomplish this goal by:

- Implementing the organizational changes in the Administration Department by November 1.
- Exploring and provide a report regarding Unified Purchasing for City Departments by end of October.
- Providing status update of the implementation of the HRIS system by the end of October.
- Providing status update of the implementation of the Asset Management Program by the end of October.
- Providing options for the City Council to consider regarding the creation of a volunteer management position as part of the 2014 budget process.
- Continuously exploring joint services with surrounding municipalities.
- Promoting interdepartmental cooperation and provide update on those activities in December.

D. Strengthen Organizational Health

The City Council identified a goal of strengthening the organizational health of the City by realigning resources, identifying and planning for future needs and changes, promoting collaboration both inside and outside the organization.

The Interim City Manager will accomplish this goal by:

- Implementing the organizational changes in the Administration Department by November 1.
- Providing options for the City Council to consider regarding the creation of a volunteer management position as part of the 2014 budget process.
- Creating staffing and succession plan by January 2014.
- Prioritizing on-time employee reviews and reporting on progress by the end of the year.
- Promoting more communication between Department Heads, the City Manager, and City Council.
- Having a visible presence at public events and participation with civic groups.
- Promote interdepartmental cooperation and provide update on those activities in December.
- Continuously exploring joint services with surrounding municipalities.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 23, 2013
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: **Multi-Agency Law Enforcement Agreement--Minnesota Internet Crimes Against Children Task Force (MICAC)**

BACKGROUND

The State of Minnesota Department of Public Safety, specifically the Bureau of Criminal Apprehension (BCA), is the recipient of a federal grant to assist law enforcement in investigating and combating the exploitation of children which occurs through the use of computers by the BCA providing funding for equipment, training and expenses (including travel and overtime funding) incurred by law enforcement as a result of such investigations.

The State of Minnesota has prepared a Multi-Agency Law Enforcement Joint Powers Agreement for the purpose of implementing a three-pronged approach to combat Internet Crimes Against Children (ICAC): prevention, education, and enforcement.

Internet crimes against children are a growing concern. Monthly, in our state, there is an average of 1800 computer users electronically sharing child pornography. Studies indicate that about 50-75% of adult suspects who possess or share internet child pornography are hands on offenders—meaning that these offenders have live victims.

The Minnesota ICAC (MICAC) identifies possible internet pornography cases by IP address and then determines which city the IP address is located and forwards this information to that jurisdiction for investigation. With the Multi-Agency Law Enforcement Joint Powers Agreement in place, jurisdictions have access to training, equipment and resources which can be used to properly investigate internet crimes funded by the Agreement.

By renewing this Multi-Agency Law Enforcement Joint Powers Agreement (reviewed and approved by the city attorney), the City of Roseville would be responsible for:

- Working cases that have occurred in our jurisdiction
- Using MICAC standards for investigation and data sharing
- Conducting local educational training sessions (with assistance from MICAC) as needed or requested.

The JPA lists Exhibits A and B are incorporated into the agreement. Both exhibits are labeled, “Law Enforcement Sensitive”, so they are not enclosed with this information.

The previous agreement was signed in October, 2012.

POLICY OBJECTIVE

The City of Roseville’s affiliation with the MICAC Task Force will enhance protection of this community against predators and will allow the City to work in conjunction with the National Center for Missing and

35 Exploited Children, the Minnesota Predatory Offender Registry and other integral programs.

36 **FINANCIAL IMPACTS**

37 None. There is no city match requirement for this funding.

38 **STAFF RECOMMENDATION**

39 The police department is recommending it be allowed to renew the Multi-Agency Law Enforcement Joint
40 Powers Agreement to effectively assist in the protection of the community against predators by allowing the City
41 to work with the National Center for Missing and Exploited Children, the Minnesota Predatory Offender Registry
42 and other integral programs by City Council adoption of the Resolution entitled, *City of Roseville*
43 *Participation in the Minnesota Internet Crimes Against Children Task Force Program (MICAC)*.

44 **REQUESTED COUNCIL ACTION**

45 Adopt the *City of Roseville Participation in the Minnesota Internet Crimes Against Children Task Force*
46 *Program (MICAC) Resolution* authorizing the City of Roseville Police Department to renew the Multi-Agency
47 Law Enforcement Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension thereby
48 allowing participation in the Minnesota Internet Crimes Against Children Task Force (MICAC).
49
50
51

Prepared by: Chief Rick Mathwig

Attachments: A: Resolution, City of Roseville Participation in the Minnesota Internet Crimes Against Children Task Force Program (MICAC)
B: 2013-2016 Multi-Agency Law Enforcement Joint Powers Agreement

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

4
5 * * * * *

6
7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
8 of Roseville, County of Ramsey, Minnesota was duly held on the 23rd day of September,
9 2013, at 6:00 p.m.

10
11 The following members were present:

12
13 and the following were absent: .

14
15 Member introduced the following resolution and moved its adoption:

16
17 **RESOLUTION No.**

18
19 **City of Roseville Participation in the Minnesota Internet Crimes Against Children**
20 **Task Force Program (MICAC)**

21
22
23 WHEREAS, the City of Roseville Police Department desires to join over 80 law
24 enforcement agencies throughout the State of Minnesota who have made a
25 formal commitment to protect our children from exploitation by on-line
26 sexual predators by participating in the Minnesota Internet Crimes Against
27 Children Task Force (MICAC); and

28
29 WHEREAS, Minnesota Statutes §471.59 authorizes municipalities and state agencies to
30 enter into joint powers agreements; and

31
32 WHEREAS, through participation in MICAC, the City of Roseville will benefit with
33 investigative and forensic support and investigation training; and

34
35 WHEREAS, the City of Roseville will receive reimbursement for overtime hours and
36 actual expenses incurred relating to performing MICAC Task Force
37 assignments and training.

38
39 NOW, THEREFORE, BE IT RESOLVED, that by the City Council for the City of
40 Roseville that the Joint Powers Agreement for Minnesota Internet Crimes
41 Against Children be and hereby is approved and the City Manager is
42 authorized to execute the Agreement;

43
44 This Resolution shall become effective upon its passage and without
45 further publication.

The motion for the adoption of the foregoing resolution was duly seconded by Member

and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

Resolution –MICAC Agreement

[illegible]

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 15th day of October 2012 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 23rd day of September, 2013.

Patrick J. Trudgeon
Interim City Manager

State of Minnesota- County of Ramsey
Signed or Attested before me on this

_____ day of _____ 2013

by: Patrick J. Trudgeon

Notary Public

Minnesota Internet Crimes Against Children Task Force

Multi-Agency Law Enforcement Joint Powers Agreement

This Multi-Agency Law Enforcement Joint Powers Agreement, and amendments and supplements thereto, ("Agreement") is between the State of Minnesota, acting through its Commissioner of Public Safety, Bureau of Criminal Apprehension ("Grantee"), empowered to enter into this Agreement pursuant to Minn. Stat. § 471.59, Subd. 10 & 12, and City of Roseville, acting through its Roseville Police Department, located at 2660 Civic Center Drive, Roseville, 55113, ("Undersigned Law Enforcement Agency"), empowered to enter into this Agreement pursuant to Minn. Stat. § 471.59, subd. 10,

Whereas, the above subscribed parties have joined together in a multi-agency task force intended to investigate and prosecute crimes committed against children and the criminal exploitation of children that is committed and/or facilitated by or through the use of computers, and to disrupt and dismantle organizations engaging in such activity; and

Whereas, the undersigned agencies agree to utilize applicable state and federal laws to prosecute criminal, civil, and forfeiture actions against identified violators, as appropriate; and

Whereas, the Grantee is the recipient of a federal grant (attached to this Agreement as Exhibit A) disbursed by the Office of Juvenile Justice and Delinquency Prevention ("OJJDP") in Washington, D.C. to assist law enforcement in investigating and combating the exploitation of children which occurs through the use of computers by providing funding for equipment, training, and expenses, including travel and overtime funding, which are incurred by law enforcement as a result of such investigations; and

Whereas, the OJJDP Internet Crimes Against Children ("ICAC") has established a Working Group of Directors representing each of the existing ICAC Task Forces to oversee the operation of the grant and sub-grant recipients; and the State of Minnesota, acting through its Commissioner of Public Safety, Bureau of Criminal Apprehension has designated Donald Cheung as the Commander of the Minnesota ICAC Task Force.

Now Therefore, the parties agree as follows:

1. The Undersigned Law Enforcement Agency approves, authorizes, and enters into this Agreement with the purpose of implementing a three-pronged approach to combat Internet Crimes Against Children: **prevention, education and enforcement**; and
2. The Undersigned Law Enforcement Agency shall adhere to the Minnesota ICAC Task Force Program Standards contained in Exhibit B attached to this Agreement, in addition to complying with applicable Minnesota state and federal laws in the performance of this

Agreement, including conducting undercover operations relative to ICAC, ; a list of Regional ICAC Task Force, Minnesota State Affiliate Agency and Training & Technical Assistance Program contact information is available at

<http://www.ojjdp.gov/programs/progsummary.asp?pi=3#Resources> ; and

3. Exhibits A and B are incorporated into this Agreement and made a part thereof. In the event of a conflict between this Agreement and the Exhibits, the terms of the Exhibits prevail; and
4. The Undersigned Law Enforcement Agency and the Grantee agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The Grantee's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736, and other applicable law. The Undersigned Law Enforcement Agency's liability shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Section 466.01 - 466.15, and other applicable law; and
5. All members of the Undersigned Law Enforcement Agency shall continue to be employed and directly supervised by the same Law Enforcement Agency employer which currently employs the member performing Minnesota ICAC Task Force assignments; and all services, duties, acts or omissions performed by the member will be within the course and duty of that employment, and therefore, are covered by the Workers Compensation programs of that employer; will be paid by that employer and entitled to that employer's fringe benefits; and
6. The Undersigned Law Enforcement Agency must first submit a written request for funds and receive approval for the funds from the Grantee to receive any funds from the Grantee; and
7. The Undersigned Law Enforcement Agency must supply original receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly by the Grantee to the Undersigned Law Enforcement Agency within 30 days of the date of invoice, with payment made out to the City of Roseville and mailed to the Roseville Police Department, 2660 Civic Center Drive, Roseville, MN, 55113.
8. The Undersigned Law Enforcement Agency shall maintain accurate records pertaining to prevention, education, and enforcement activities, to be collected and forwarded monthly to the Minnesota ICAC Task Force Commander or his designee for statistical reporting purposes; and
9. The Undersigned Law Enforcement Agency shall participate fully in any audits required by the OJJDP. In addition, under Minn. Stat. § 16C.05, subd. 5, the Undersigned law Enforcement Agency's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the Grantee and/or the Minnesota State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end date of this Agreement; and
10. The Undersigned Law Enforcement Agency shall make a reasonable good faith attempt to be represented at any scheduled regional meetings in order to share information and resources

amongst the multiple entities; and

11. The Undersigned Law Enforcement Agency shall be solely responsible for forwarding information relative to investigative targets to the Child Pornography Pointer System (CPPS) pursuant to the OJJDP guidelines; and
12. The Undersigned Law Enforcement Agency shall provide the Minnesota ICAC Task Force Commander in a timely manner all investigative equipment that was acquired through OJJDP grant funding; in the event that future federal funding is no longer available, the Undersigned Law Enforcement Agency decides to dissolve its binding relationship with the Minnesota ICAC Task Force and the State of Minnesota Department of Public Safety, or the Undersigned Law Enforcement Agency breaches the Agreement.
13. That the Grantee may reimburse, the Undersigned Law Enforcement Agency for the following duties:
 - A. Investigations by the Undersigned Law Enforcement Agency under this agreement should be conducted in accordance with the OJJDP ICAC Task Force Program Standards contained in Exhibit B, and concluded in a timely manner. The Undersigned Law Enforcement Agency will only be reimbursed by the Grantee for overtime hours inclusive of fringe benefits of actual hours and/or actual expenses incurred related to performing Minnesota ICAC Task Force assignments and/or training approved by the Minnesota ICAC Task Force Commander through the term of this agreement or until all Federal funds under the OJJDP grant have been expended, whichever comes first.
 - B. The Grantee has a **TOTAL** Expense Budget of \$347,101.00 that was approved under the OJJDP Internet Crimes Against Children ("ICAC") Grant for investigative hours and expense reimbursement. The Undersigned Law Enforcement Agency participating in the Minnesota ICAC Task Force investigations will be reimbursed by the Grantee for actual costs as defined in Clause 13, Section A., to the extent such actual costs have been reviewed and approved by the Minnesota ICAC Task Force Commander.
14. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
15. The Undersigned Law Enforcement Agency and the Grantee may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party.
16. **Terms of this agreement:**

This Agreement shall be effective on the date the Undersigned Law Enforcement Agency obtains all required signatures under Minn. Stat. § 16C.05, Subd. 2, and shall remain in effective through May 31, 2016 unless terminated or canceled. Upon the effective date of this Agreement, the Undersigned Law Enforcement Agency will be entitled to reimbursements approved by the Grantee dating back to July 1, 2013 for overtime

salary including fringe benefits, equipment, training and expenses to the extent Grantee has available funds to pay such and they have been approved consistent with Clause13, Section B. Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by an employee as a member of the Undersigned Law Enforcement Agency.

1. Undersigned Law Enforcement Agency

Undersigned Law Enforcement Agency certifies that the appropriate person(s) have executed the Agreement on behalf of the Undersigned Law Enforcement Agency and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

By and Title

Date

Undersigned Law Enforcement Agency

Title:

Date

City of Roseville

Title:

Date

City of Roseville

Mayor or Board Chair

Date

City of Roseville

2. Department or Public Safety,
Bureau of Criminal Apprehension

Name: _____

Signed: _____

Title: _____

(With delegated authority)

Date

3. Commissioner of Administration

By and Title

MN Department of Administration

(With delegated authority)

Date

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: September 23, 2013
Item No.: 7.f

Department Approval

City Manager Approval



Item Description: Approve Creation of Assistant to the City Manager/City Clerk Position

BACKGROUND

Staff has previously discussed with the City Council reorganization of the Administration Department to fit the current needs and strategic vision for the city. As part of the reorganization, it is planned for the Executive Assistant position to be elevated to an Assistant to the City Manager position as well as having the person serve as the City Clerk. The final job description is being finalized and a job evaluation have been conducted for placement within the City's pay system structure.

The new position job summary, pay grade and salary range is as follows:

The Assistant to the City Manager/City Clerk, under the direction of the City Manager, provides daily analytical, tactical, and confidential support for the organization, the City Manager, and elected officials. This position provides supervisory direction for Administration Department office staff and provides staff support and budget responsibility for the Human Rights Commission. This position also performs professional and managerial principles with City Clerk functions such as managing the overall operation of the City's records management and retention system, elections administration and data practices compliance.

Pay Grade – Exempt 11 Range: \$29.31 – 35.32 / \$60,965 - \$73,466

POLICY OBJECTIVE

To align staff roles, at appropriate levels, with qualified employees in order to carry out the strategic vision and goals of the city.

BUDGET IMPLICATIONS

The position will continue to be primarily funded by general levy dollars. The additional dollars that will be allocated to this position based on the changes in the scope of responsibility, will come from the Communications Fund. It is anticipated that about \$3,100 from the Communications Fund will be utilized to supplement the levy dollars used for this position.

STAFF RECOMMENDATION

Authorize the creation of the Assistant to the City Manager/City Clerk in the Administration Department at the proposed pay grade within the city's compensation plan.

33 **REQUESTED COUNCIL ACTION**

34 Motion to Authorize the creation of the Assistant to the City Manager/City Clerk in the
35 Administration Department at the proposed pay grade within the city's compensation plan.

36

37 Prepared by: Patrick Trudgeon, Interim City Manager 651-792-7021

Date: September 23, 2013
Item: 10.a
Receive Update from Ramsey
County Sheriff

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9-23-13

Item No.: 13.a

Department Approval



City Manager Approval



Item Description: Determine Whether to Accept Purchase Agreement to Purchase from Roseville Twin Lakes, LLC Real Property Located at 1984 County Road C2

BACKGROUND

A .73 acre parcel of property at 1984 County Road C2 adjacent to Langton Lake Park is currently owned by Roseville Twin Lakes, LLC. They are interested in selling the property and approached the City in February, 2013 to see if there was any interest in purchasing.

At your April 15, 2013 closed meeting, the City Council considered developing an offer to purchase the property.

On June 5, 2013 the City Council met again in closed meeting to further develop an offer to purchase the property.

On August 7, 2013 the Planning Commission determined that the proposed acquisition is in compliance with the 2030 Comprehensive Plan.

An offer by the owner to sell the property has been submitted to the City.

POLICY

It is the policy of City to protect, improve and expand community natural amenities and environmental quality, to preserve significant natural resources including lakes, ponds, wetlands, open spaces, wooded areas and wildlife habitat as integral aspects of the parks system and to make best use of the City Park Dedication Fund.

FINANCIAL IMPLICATIONS

The cost to acquire this parcel is proposed to be taken from the Park Dedication Fund.

STAFF RECOMMENDATION

Staff recommends that the property at 1984 County Road C2 be acquired.

REQUEST FOR COUNCIL ACTION

Approve a motion to accept the offer of Roseville Twin Lakes, LLC to sell the property located at 1984 County Road C2 to the City; to authorize the Mayor and City Manager to execute a Purchase Agreement setting forth the terms and conditions of the sale; and to authorize and direct the City Manager to take such actions and execute such documents as are necessary to close on the purchase of the property pursuant to the Purchase Agreement.

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachments: a. Aerial Location Map
b. Parcel Location Map



361.7
0 180.85 361.7 Feet
NAD_1983_HARN_Alt_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

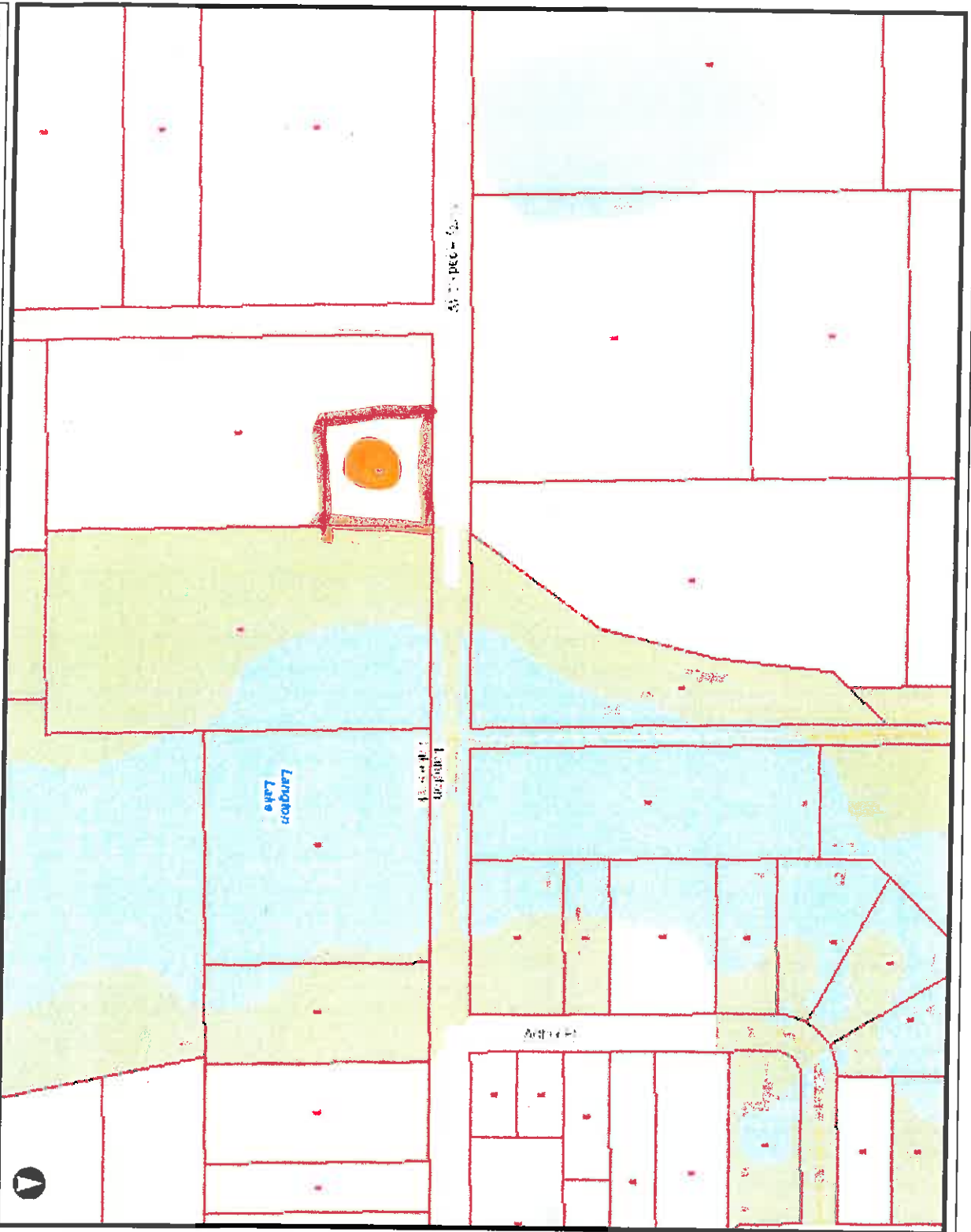
Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Notes

Enter Map Description



473.1
0 236.57 473.1 Feet
NAD_1983_HARN_Ad_MN_Ramsey_Feet
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THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend

- County Offices
- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcels

Notes

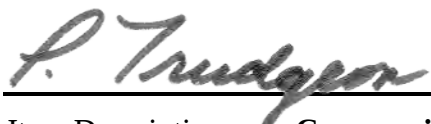
Enter Map Description

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 9-23-13
Item No.: 13 . b

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1863 Fernwood Street**

BACKGROUND

- The subject property is a vacant single-family detached home.
- The current owner is Federal National Mortgage Association, 14221 Dallas Parkway, Suite #1000, Dallas, TX 75265.
- Current violation includes:
 - Junk, debris, and garbage in yard (a violation of City Code Section 407.03.H).
 - Dangers attractive to children (a violation of City Code Section 407.03.J).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal of junk, debris, and garbage:

Total: Approximately - \$1,000.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

30 **STAFF RECOMMENDATION**

31 Staff recommends that the Council direct Community Development staff to abate the above referenced
32 public nuisance violations at 1863 Fernwood Street

33 **REQUESTED COUNCIL ACTION**

34 Direct Community Development staff to abate the public nuisance violations at 1863 Fernwood Street
35 by hiring general contractors to remove junk, debris and garbage.

36 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
37 is to recover costs as specified in Section 407.07B.

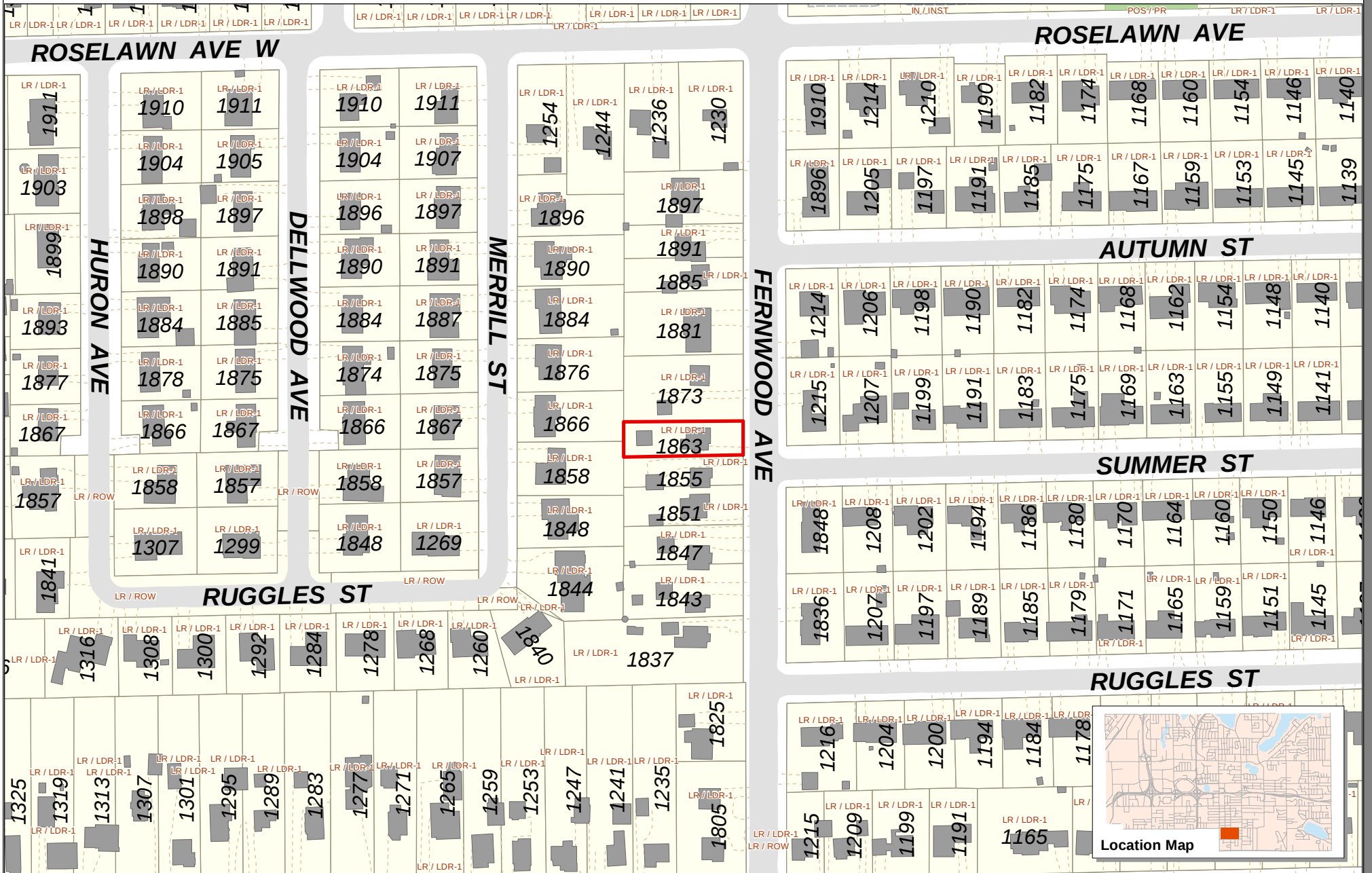
38

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1863 Ferenwood
B: Photo
C: Photo

ATTACHMENT A

1863 Fernwood Ave N



Prepared by:
Community Development Department
Printed: January 31, 2011

Site Location

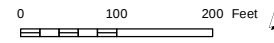
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (1/3/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

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mapdoc: planning_commission_location.mxd

Attachment B



Attachment C



REQUEST FOR COUNCIL ACTION

Date: 09/23/13

Item No.: 14.a

Department Approval



City Manager Approval



Item Description: Lexington Park Building Update

BACKGROUND

On Monday, September 16, 2013 the City Council approved the Lexington Park Final Design and authorized staff to complete final detailed plans and specifications and issue a Request for Proposals (RFP) for construction.

The City Council requested that staff return to the City Council on Monday, September 23, 2013 to provide a status update on the RFP and design related items.

Staff will be prepared to provide the latest information to you at the meeting.