



City Council Agenda

Monday, October 14, 2013

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Etten,
McGehee, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
- 6:15 p.m. **5. Recognitions, Donations and Communications**
- 6:20 p.m. **6. Approve Minutes**
 - a. Approve Minutes of September 23, 2013 Meeting
 - b. Approve Minutes of September 27, 2013 Special Meeting
- 6:25 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business & Other Licenses & Permits
 - c. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - d. Approve Final Payment Skillman Ave Drainage Improvements
 - e. Approve Joint Powers Agreement with Ramsey County Elections
 - f. Approve Amendment to the Lease Agreement with Sprint Wireless for Additional Space on the Civic Center Campus South Tower
 - g. Approve Agreement with Ramsey County Bench Program
 - h. Receive 2013 Third Quarter Financial Report
- 6:30 p.m. **8. Consider Items Removed from Consent**
- 9. General Ordinances for Adoption**

10. Presentations

11. Public Hearings

12. Budget Items

13. Business Items (Action Items)

6:35 p.m. a. Receive B2 & Victoria Pathways Presentation and Public Comment

7:35 p.m. b. Approve Contract with Eureka Recycling for Recycling Services

14. Business Items – Presentations/Discussions

7:50 p.m. a. Receive Update on June 21 Storm Recovery Efforts

8:10 p.m. b. Receive Overview of City's Information Technology Function

8:30 p.m. c. Consider Ordinance Amending City Code Chapter 306: Cigarette and Tobacco Products

8:50 p.m. **15. City Manager Future Agenda Review**

8:55 p.m. **16. Councilmember Initiated Items for Future Meetings**

9:00 p.m. **17. Adjourn**

Some Upcoming Public Meetings.....

Tuesday	Oct 15	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Oct 16	6:30 p.m.	Human Rights Commission
Monday	Oct 21	6:00 p.m.	City Council Meeting
Tuesday	Oct 22	6:30 p.m.	Public Works, Environment & Transportation Commission
Monday	Oct 28	6:00 p.m.	City Council Meeting
November			
Thursday	Nov 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	Nov 6	6:30 p.m.	Planning Commission
<i>Monday</i>	<i>Nov 11</i>		<i>City Offices Closed – Veterans Day</i>
Wednesday	Nov 13	6:30 p.m.	Ethics Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: October 14, 2013

Item: 6.a

Approve minutes of September
23, 2013

Date: October 14, 2013

Item: 6.b

Approve Minutes of September
27, 2013

REQUEST FOR COUNCIL ACTION

Date: 10/14/2013
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$1,771,868.31
71500-71707	\$1,329,057.64
Total	\$3,100,925.95

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: Checks for Approval

Accounts Payable

Attachment A

Checks for Approval

User: mary.jenson
Printed: 10/9/2013 - 8:14 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/02/2013	2011 Port Authority Bond	Bond Interest Payment	Depository Trust Agency- Non Ban	Debt Service Payment	101,589.86
Bond Interest Payment Total:						101,589.86
Fund Total:						101,589.86
0	10/02/2013	2012 Port Authority Bond	Bond Interest Payment	Depository Trust Agency- Non Ban	Debt Service Payment	408,918.07
Bond Interest Payment Total:						408,918.07
Fund Total:						408,918.07
71595	09/26/2013	Boulevard Landscaping	Operating Supplies	Anderson Irrigation/Snow Removal	Wire Irrigation Repair	1,100.00
0	09/19/2013	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Ties, Power Equipment Parts	91.34
Operating Supplies Total:						1,191.34
Fund Total:						1,191.34
0	10/02/2013	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	6.74
0	09/18/2013	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	6.63
Federal Income Tax Total:						13.37
0	10/02/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	1.53
0	10/02/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	6.52
0	09/18/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	6.45
0	09/18/2013	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	1.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
FICA Employee Ded. Total:						16.00
0	10/02/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	6.52
0	10/02/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	1.53
0	09/18/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	1.50
0	09/18/2013	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	6.45
FICA Employers Share Total:						16.00
0	10/02/2013	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	0.95
0	09/18/2013	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	0.94
MN State Retirement Total:						1.89
0	10/02/2013	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Empl	5.95
0	09/18/2013	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Empl	5.88
PERA Employee Ded Total:						11.83
0	10/02/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	0.95
0	10/02/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Empl	5.95
0	09/18/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Empl	5.88
0	09/18/2013	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	0.94
PERA Employer Share Total:						13.72
0	10/02/2013	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	4.03
0	09/18/2013	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	3.97
State Income Tax Total:						8.00
Fund Total:						80.81
71538	09/19/2013	Community Development	Building Permits	Krech Exteriors	Building Permit Refunds	159.48
Building Permits Total:						159.48
71553	09/19/2013	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	4,344.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Building Surcharge Total:	4,344.10
0	09/26/2013	Community Development	Conferences	Bryan Lloyd	Conference Expenses Reimbursement	618.78
					Conferences Total:	618.78
0	10/02/2013	Community Development	Credit Card Service Fees	US Bank-Non Bank	August Terminal Charges	1,238.99
					Credit Card Service Fees Total:	1,238.99
71683	10/02/2013	Community Development	Development Escrow	Lexington Properties, LLC	Landscape Escrow Reimbursement fo	12,687.50
					Development Escrow Total:	12,687.50
0	09/19/2013	Community Development	Electrical Inspections	Tokle Inspections, Inc.	August Electrocal Inspections	5,421.60
					Electrical Inspections Total:	5,421.60
0	10/02/2013	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	3,907.48
0	09/18/2013	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	3,691.13
					Federal Income Tax Total:	7,598.61
0	10/02/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	1,877.77
0	10/02/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	439.17
0	09/18/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	1,811.10
0	09/18/2013	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	423.55
					FICA Employee Ded. Total:	4,551.59
0	10/02/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	1,877.77
0	10/02/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	439.17
0	09/18/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	1,811.10
0	09/18/2013	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	423.55
					FICA Employers Share Total:	4,551.59
71677	10/02/2013	Community Development	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	357.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HRA Employer Total:						357.84
71693	10/02/2013	Community Development	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA Empl	94.12
71565	09/19/2013	Community Development	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	96.15
HSA Employee Total:						190.27
71693	10/02/2013	Community Development	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Emplo	671.02
HSA Employer Total:						671.02
0	10/02/2013	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.10.2013 ICMA Defe	409.58
0	09/19/2013	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.09.2013 ICMA Defe	372.50
ICMA Def Comp Total:						782.08
71697	10/02/2013	Community Development	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	226.11
Life Ins. Employee Total:						226.11
71697	10/02/2013	Community Development	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	78.62
Life Ins. Employer Total:						78.62
71697	10/02/2013	Community Development	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	178.47
Long Term Disability Total:						178.47
71689	10/02/2013	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	531.01
Medical Ins Employee Total:						531.01
71689	10/02/2013	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	3,680.84
Medical Ins Employer Total:						3,680.84
71553	09/19/2013	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-86.82
Miscellaneous Revenue Total:						-86.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/02/2013	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	293.40
0	09/18/2013	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	283.69
MN State Retirement Total:						577.09
0	10/02/2013	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	528.28
0	09/18/2013	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	545.00
MNDCP Def Comp Total:						1,073.28
0	10/02/2013	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	1,833.69
0	09/18/2013	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	1,773.11
PERA Employee Ded Total:						3,606.80
0	10/02/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	293.40
0	10/02/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	1,833.69
0	09/18/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	1,773.11
0	09/18/2013	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	283.69
PERA Employer Share Total:						4,183.89
71654	10/02/2013	Community Development	Professional Services	ARC, Co.	Building Permits, Plans Scanning	3,739.69
71540	09/19/2013	Community Development	Professional Services	Land Title, Inc.	Title Search @ 1863 Fernwood Ave	75.00
71561	09/19/2013	Community Development	Professional Services	Opportunity Services	Hours of Service-Aug	349.79
0	10/02/2013	Community Development	Professional Services	Vroman Systems- CC	House & Garden Show, Rental Regist	24.98
Professional Services Total:						4,189.46
0	10/02/2013	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	1,486.83
0	09/18/2013	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	1,409.31
State Income Tax Total:						2,896.14
71587	09/19/2013	Community Development	Telephone	Verizon Wireless	Cell Phones	35.03
Telephone Total:						35.03
71549	09/19/2013	Community Development	Training	MBPTA	Fall Seminar-Schlundt	75.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Training Total:						75.00
0	10/02/2013	Community Development	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	58.52
Use Tax Payable Total:						58.52
Fund Total:						64,476.89
0	10/02/2013	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	528.10
0	09/18/2013	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	496.06
Federal Income Tax Total:						1,024.16
0	10/02/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	206.51
0	10/02/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	48.30
0	09/18/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	198.03
0	09/18/2013	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	46.31
FICA Employee Ded. Total:						499.15
0	10/02/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	48.30
0	10/02/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	206.51
0	09/18/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	198.03
0	09/18/2013	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	46.31
FICA Employers Share Total:						499.15
71693	10/02/2013	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA Empl	18.46
71565	09/19/2013	Contracted Engineering Svcs	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	18.46
HSA Employee Total:						36.92
71693	10/02/2013	Contracted Engineering Svcs	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Emplo	200.00
HSA Employer Total:						200.00
71697	10/02/2013	Contracted Engineering Svcs	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	8.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Life Ins. Employer Total:						8.08
71697	10/02/2013	Contracted Engineering Svcs	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	19.68
Long Term Disability Total:						19.68
71689	10/02/2013	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	359.94
Medical Ins Employer Total:						359.94
0	10/02/2013	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	33.19
0	09/18/2013	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	31.81
MN State Retirement Total:						65.00
0	10/02/2013	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	207.45
0	09/18/2013	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	198.82
PERA Employee Ded Total:						406.27
0	10/02/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	33.19
0	10/02/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	207.45
0	09/18/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	31.81
0	09/18/2013	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	198.82
PERA Employer Share Total:						471.27
0	10/02/2013	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	177.21
0	09/18/2013	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	168.18
State Income Tax Total:						345.39
Fund Total:						3,935.01
71597	09/26/2013	Fire Station 2011	Contractor Payments	Brothers Fire Protection, Inc.	New Fire Station Labor	1,102.40
71607	09/26/2013	Fire Station 2011	Contractor Payments	Floors By Becker, Inc.	Walk Off Mats	480.94
71523	09/19/2013	Fire Station 2011	Contractor Payments	Frattalone Companies	Fire Station Parking Lot	2,100.00
0	09/19/2013	Fire Station 2011	Contractor Payments	Midwest Fence	Iron Fence	624.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contractor Payments Total:						4,307.34
0	09/26/2013	Fire Station 2011	Furniture and Fixtures	Uline	Shelving	1,289.02
Furniture and Fixtures Total:						1,289.02
71506	09/19/2013	Fire Station 2011	Professional Services	Bossardt Corporation	New Fire Station Construction Suppo	10,023.59
71506	09/19/2013	Fire Station 2011	Professional Services	Bossardt Corporation	New Fire Station Construction Suppo	1,507.79
0	09/19/2013	Fire Station 2011	Professional Services	CNH Architects, Inc.	Architectural Design	6,000.00
71533	09/19/2013	Fire Station 2011	Professional Services	Karges-Faulkonbridge, Inc.	Fire Station Commissioning Services	5.65
71699	10/02/2013	Fire Station 2011	Professional Services	Surface Surgeons	Tile & Grout Cleaning	2,925.00
Professional Services Total:						20,462.03
71607	09/26/2013	Fire Station 2011	Use Tax Payable	Floors By Becker, Inc.	Sales/Use Tax	-30.94
0	10/02/2013	Fire Station 2011	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	268.18
Use Tax Payable Total:						237.24
Fund Total:						26,295.63
0	10/02/2013	G.O. Bond Issue # 25 (99 & 09)	Bond Interest Payment	Depository Trust Agency- Non Ban	Debt Service Payment	3,375.00
Bond Interest Payment Total:						3,375.00
Fund Total:						3,375.00
0	10/02/2013	G.O. Housing Revenue (2009)	Bond Interest Payment	Depository Trust Agency- Non Ban	Debt Service Payment	23,618.75
Bond Interest Payment Total:						23,618.75
Fund Total:						23,618.75
0	10/02/2013	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	234.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
209000 - Sales Tax Payable Total:						234.84
0	10/02/2013	General Fund	209001 - Use Tax Payable	A & S Supplies, Inc-CC	Sales/Use Tax	-52.50
0	10/02/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-10.96
0	10/02/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-1.82
0	10/02/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-5.20
0	10/02/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-20.75
0	09/19/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-15.33
0	09/19/2013	General Fund	209001 - Use Tax Payable	Amazon.com- CC	Sales/Use Tax	-3.84
0	09/19/2013	General Fund	209001 - Use Tax Payable	Discount Wheels-CC	Sales/Use Tax	-14.86
71667	10/02/2013	General Fund	209001 - Use Tax Payable	Floors By Becker, Inc.	Sales/Use Tax	-4.13
71680	10/02/2013	General Fund	209001 - Use Tax Payable	Jackson Hirsh, Inc.	Sales/Use Tax	-3.43
0	10/02/2013	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	78.29
0	09/19/2013	General Fund	209001 - Use Tax Payable	National Hospitality-CC	Sales/Use Tax	-9.95
0	10/02/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Sales/Use Tax	-3.51
0	10/02/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Sales/Use Tax	-0.75
0	10/02/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Sales/Use Tax	-8.17
0	10/02/2013	General Fund	209001 - Use Tax Payable	PayPal-CC	Sales/Use Tax	-4.09
0	10/02/2013	General Fund	209001 - Use Tax Payable	Sirchie Finger Print-CC	Sales/Use Tax	-14.15
0	10/02/2013	General Fund	209001 - Use Tax Payable	Standard Printing-CC	Sales/Use Tax	-4.16
0	10/02/2013	General Fund	209001 - Use Tax Payable	Store Supply-CC	Sales/Use Tax	-8.76
0	09/19/2013	General Fund	209001 - Use Tax Payable	Witmer Public Safety-CC	Sales/Use Tax	-11.82
209001 - Use Tax Payable Total:						-119.89
0	10/02/2013	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	250.00
0	09/26/2013	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	264.20
0	10/02/2013	General Fund	211402 - Flex Spending Health		Flexible Benefits Reimbursement	115.98
0	09/26/2013	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	329.76
211402 - Flex Spending Health Total:						959.94
0	09/19/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,220.25
0	10/02/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	384.00
0	10/02/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	792.00
0	10/02/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	385.00
0	10/02/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	408.00
0	10/02/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31
0	09/26/2013	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
211403 - Flex Spend Day Care Total:						3,573.87
0	09/19/2013	General Fund	Attorney Development Escrows	Erickson, Bell, Beckman & Quinn I	General Civil Matters	1,378.25
Attorney Development Escrows Total:						1,378.25
71669	10/02/2013	General Fund	Business Licenses	GWM Services	Massage Therapist License Fee Refur	475.00
Business Licenses Total:						475.00
71655	10/02/2013	General Fund	Clothing	Aspen Mills Inc.	Shirts	33.95
71655	10/02/2013	General Fund	Clothing	Aspen Mills Inc.	Shirts	42.45
71511	09/19/2013	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.68
71535	09/19/2013	General Fund	Clothing	Keepers Inc	Uniform Items	1,055.00
71580	09/19/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,114.49
71580	09/19/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	41.85
71580	09/19/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	39.00
71580	09/19/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,114.49
71580	09/19/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	5.33
71580	09/19/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	110.62
71646	09/26/2013	General Fund	Clothing	Uniforms Unlimited, Inc.	Nametape	5.33
Clothing Total:						3,593.19
0	09/26/2013	General Fund	Conferences	Justin Juergensen	Mileage Reimbursement	160.46
71621	09/26/2013	General Fund	Conferences	MACIA	Crime Analysis Conference-Yunke	100.00
71546	09/19/2013	General Fund	Conferences	MAMA	Metro Area Managers Assoc Lunch	30.00
71564	09/19/2013	General Fund	Conferences	PLEAA	Fall Training-Cuddihy, Ellsworth	100.00
Conferences Total:						390.46
71552	09/19/2013	General Fund	Contract Maint. - City Hall	Minnesota Native Landscapes Inc.	Herbicide Application	340.00
0	10/02/2013	General Fund	Contract Maint. - City Hall	Nitti Sanitation-CC	Regular Service	153.00
0	09/19/2013	General Fund	Contract Maint. - City Hall	Pro-Tec Design, Inc.	Reader Door Repair	134.05
71702	10/02/2013	General Fund	Contract Maint. - City Hall	Twin City Hardware	Conference Room Doors Adjustment	170.00
Contract Maint. - City Hall Total:						797.05
0	10/02/2013	General Fund	Contract Maint. - City Garage	Nitti Sanitation-CC	Regular Service	224.40
71650	09/26/2013	General Fund	Contract Maint. - City Garage	Village Plumbing, Inc.	Plumbing Service	183.20
0	09/26/2013	General Fund	Contract Maint. - City Garage	Yale Mechanical, LLC	Summer Maintenance & Coil Cleanin	1,238.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maint. - City Garage Total:						1,646.00
0	09/26/2013	General Fund	Contract Maintenance	City of St. Paul	Radio Service & Maintenance-Aug 20	357.50
0	09/26/2013	General Fund	Contract Maintenance	City of St. Paul	Radio Service & Maintenance-Aug 20	421.64
71663	10/02/2013	General Fund	Contract Maintenance	Comcast	Cable TV	4.51
0	10/02/2013	General Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	214.20
71562	09/19/2013	General Fund	Contract Maintenance	Paragon Solutions Group, Inc.	Device Channel License	1,584.70
71627	09/26/2013	General Fund	Contract Maintenance	Paragon Solutions Group, Inc.	Firestation Licenses	2,230.27
71631	09/26/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee-Sep	15.60
71631	09/26/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee-Sep	209.04
71631	09/26/2013	General Fund	Contract Maintenance	Ramsey County	Fleet Support Fee-Sep	368.16
Contract Maintenance Total:						5,405.62
0	09/19/2013	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Fire Engine Repair	3,206.75
71528	09/19/2013	General Fund	Contract Maintenance Vehicles	Harmon Auto Glass	2013 Blanket PO for Vehicle Repairs	489.77
0	09/19/2013	General Fund	Contract Maintenance Vehicles	Midway Ford Co	2013 Blanket PO for vehicle repairs	280.02
0	09/19/2013	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	112.20
71572	09/19/2013	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	176.83
71634	09/26/2013	General Fund	Contract Maintenance Vehicles	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	623.42
71577	09/19/2013	General Fund	Contract Maintenance Vehicles	Truck Utilities, Inc.	Wire in Sander Unit To Truck	400.78
Contract Maintenance Vehicles Total:						5,289.77
71666	10/02/2013	General Fund	Contract Maintnenace	Embedded Systems, Inc.	Tornado Siren Repair	100.00
Contract Maintnenace Total:						100.00
71631	09/26/2013	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-Sept	26,637.60
Dispatching Services Total:						26,637.60
71689	10/02/2013	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Oct 2013	870.00
71689	10/02/2013	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Oct 2013	890.00
71689	10/02/2013	General Fund	Employer Insurance	NJPA	Health Insurance Premium-Oct 2013	890.00
71697	10/02/2013	General Fund	Employer Insurance	Standard Insurance Company	Life Insurance Premium-Oct 2013	304.93
Employer Insurance Total:						2,954.93
71675	10/02/2013	General Fund	Employer Pension	ICMA Retirement Trust 401-109950	City Contribution for Malinen-10/1 P	393.24
71614	09/26/2013	General Fund	Employer Pension	ICMA Retirement Trust 401-109950	City Contribution for Malinen-9/17 P	393.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Employer Pension Total:						786.48
0	10/02/2013	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	29,195.62
0	09/18/2013	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	37,097.93
Federal Income Tax Total:						66,293.55
0	10/02/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	6,683.67
0	10/02/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	3,869.97
0	09/18/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	7,957.39
0	09/18/2013	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	4,241.13
FICA Employee Ded. Total:						22,752.16
0	10/02/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	6,683.67
0	10/02/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	3,869.97
0	09/18/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	7,957.39
0	09/18/2013	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	4,241.13
FICA Employers Share Total:						22,752.16
71704	10/02/2013	General Fund	Financial Support	US Dept of Treasury	PR Batch 00001.10.2013 Financial St	315.02
Financial Support Total:						315.02
71677	10/02/2013	General Fund	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	4,214.83
HRA Employer Total:						4,214.83
71693	10/02/2013	General Fund	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA Empl	2,036.03
71565	09/19/2013	General Fund	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	1,586.48
HSA Employee Total:						3,622.51
71693	10/02/2013	General Fund	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Empl	6,209.52
HSA Employer Total:						6,209.52
0	10/02/2013	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.10.2013 ICMA Defe	2,964.20
0	09/19/2013	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.09.2013 ICMA Defe	3,463.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
ICMA Def Comp Total:						6,427.73
71697	10/02/2013	General Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	1,434.90
Life Ins. Employee Total:						1,434.90
71697	10/02/2013	General Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	663.09
Life Ins. Employer Total:						663.09
71697	10/02/2013	General Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	1,344.53
Long Term Disability Total:						1,344.53
71689	10/02/2013	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	7,796.76
71689	10/02/2013	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	6,684.93
Medical Ins Employee Total:						14,481.69
71689	10/02/2013	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	40,829.96
Medical Ins Employer Total:						40,829.96
71678	10/02/2013	General Fund	Memberships & Subscriptions	Intl Assn of Fire Chiefs	IAFC Membership Dues	234.00
71685	10/02/2013	General Fund	Memberships & Subscriptions	MAAPT	Membership Dues	45.00
Memberships & Subscriptions Total:						279.00
0	10/02/2013	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00001.10.2013 Minnesota F	261.41
0	09/19/2013	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.09.2013 Minnesota F	845.81
Minnesota Benefit Ded Total:						1,107.22
0	10/02/2013	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	2,663.27
0	09/18/2013	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	26.72
0	09/18/2013	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	2,935.91
MN State Retirement Total:						5,625.90
0	10/02/2013	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	6,994.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/18/2013	General Fund	MNDP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDP De	7,071.13
MNDP Def Comp Total:						14,066.11
0	10/02/2013	General Fund	Motor Fuel	MN Dept of Revenue-Non Bank	Fuel Tax-Aug 2013	214.32
0	10/02/2013	General Fund	Motor Fuel	Yocum Oil	2013 Blanket PO for fuel; 2013 state	12,191.76
0	10/02/2013	General Fund	Motor Fuel	Yocum Oil	2013 Blanket PO for fuel; 2013 state	12,532.00
Motor Fuel Total:						24,938.08
71512	09/19/2013	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivables	Pawn Transaction Fees-August	1,830.60
Non Business Licenses - Pawn Total:						1,830.60
0	10/02/2013	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	170.36
0	10/02/2013	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	28.31
0	10/02/2013	General Fund	Office Supplies	Amazon.com- CC	Office Supplies	80.83
0	10/02/2013	General Fund	Office Supplies	Best Buy- CC	Office Supplies	24.63
0	10/02/2013	General Fund	Office Supplies	Hirshfields-CC	Paint Supplies	54.14
0	10/02/2013	General Fund	Office Supplies	Home Depot- CC	Cleaning Supplies	11.09
0	09/19/2013	General Fund	Office Supplies	National Hospitality-CC	Wastebaskets	154.72
0	10/02/2013	General Fund	Office Supplies	Office Depot- CC	Office Supplies	26.23
0	10/02/2013	General Fund	Office Supplies	PayPal-CC	Mouse Pad	11.69
0	10/02/2013	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	6.02
0	10/02/2013	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	36.39
0	10/02/2013	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	170.49
0	09/19/2013	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	82.29
0	09/19/2013	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	15.90
0	10/02/2013	General Fund	Office Supplies	Sherwin Williams - CC	Paint Supplies	65.38
0	10/02/2013	General Fund	Office Supplies	Suburban Ace Hardware-CC	Nipple	16.69
0	10/02/2013	General Fund	Office Supplies	Suburban Ace Hardware-CC	Cleaning Supplies	27.48
0	10/02/2013	General Fund	Office Supplies	Suburban Ace Hardware-CC	Office Supplies	20.33
0	10/02/2013	General Fund	Office Supplies	Target- CC	Office, Cleaning Supplies	43.23
0	09/26/2013	General Fund	Office Supplies	Uline	Mail Sorters	330.95
Office Supplies Total:						1,377.15
0	10/02/2013	General Fund	Op Supplies - City Hall	Davis Lock & Safe-CC	Keys	6.41
0	09/26/2013	General Fund	Op Supplies - City Hall	Grainger Inc	Batteries	37.28
0	10/02/2013	General Fund	Op Supplies - City Hall	Park Supply of America, Inc.	Solenoid, Volume Regulator	106.15
0	10/02/2013	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-CC	Supplies	8.88
0	09/19/2013	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-CC	Bulbs	38.52

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71700	10/02/2013	General Fund	Op Supplies - City Hall	Trio Supply Company	Cleaning Supplies	482.01
71576	09/19/2013	General Fund	Op Supplies - City Hall	Trio Supply Company	Cleaning Supplies	511.11
Op Supplies - City Hall Total:						1,190.36
71500	09/19/2013	General Fund	Operating Supplies	3M	Film	645.97
71500	09/19/2013	General Fund	Operating Supplies	3M	Electronic Cuttable Film	2,185.35
0	09/19/2013	General Fund	Operating Supplies	A & L Superior-CC	Station Supplies	148.55
0	10/02/2013	General Fund	Operating Supplies	A & S Supplies, Inc-CC	Station Supplies	816.10
0	10/02/2013	General Fund	Operating Supplies	Amazon.com- CC	Station Supplies	322.62
0	09/19/2013	General Fund	Operating Supplies	Amazon.com- CC	Station Vacuum Cleaner	238.32
0	09/19/2013	General Fund	Operating Supplies	Amazon.com- CC	Cell Phone Holsters	59.76
0	09/19/2013	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	277.58
0	10/02/2013	General Fund	Operating Supplies	Batteries Plus-CC	Batteries	14.11
0	09/19/2013	General Fund	Operating Supplies	Batteries Plus-CC	Batteries	39.24
0	09/19/2013	General Fund	Operating Supplies	B-Dale -CC	Station Supplies	22.92
0	10/02/2013	General Fund	Operating Supplies	Byerly's- CC	Refreshments for Six Hour Call	44.34
0	09/19/2013	General Fund	Operating Supplies	Byerly's- CC	Cake for Swearing In	62.99
0	10/02/2013	General Fund	Operating Supplies	Certified Laboratories-CC	Safety Supplies	268.80
0	10/02/2013	General Fund	Operating Supplies	Dollar Tree-CC	Kitchen Supplies	3.21
71605	09/26/2013	General Fund	Operating Supplies	Earl F. Anderson, Inc.	Bare Aluminum Blank	57.78
71665	10/02/2013	General Fund	Operating Supplies	Ecolab Inc	Laundry Supplies	337.73
0	09/19/2013	General Fund	Operating Supplies	Fastenal Company Inc.	Supplies	120.63
0	09/19/2013	General Fund	Operating Supplies	Fastenal Company Inc.	Toggler	44.45
0	10/02/2013	General Fund	Operating Supplies	Fastsigns-CC	Station Supplies	68.55
0	09/19/2013	General Fund	Operating Supplies	Fastsigns-CC	Station Supplies	942.35
71667	10/02/2013	General Fund	Operating Supplies	Floors By Becker, Inc.	Walk Off Matt	64.13
0	10/02/2013	General Fund	Operating Supplies	Frattallones-CC	Velcro	5.67
0	09/19/2013	General Fund	Operating Supplies	General Industrial Supply-CC	Supplies	97.79
0	09/26/2013	General Fund	Operating Supplies	Grainger Inc	Hammer Drill Kit	161.17
71612	09/26/2013	General Fund	Operating Supplies	Hewlett-Packard Company	Computer Supplies	609.19
0	09/26/2013	General Fund	Operating Supplies	Michael Holtmeier	Parking Fee Reimbursement	5.25
71676	10/02/2013	General Fund	Operating Supplies	Impressive Print	Business Cards	299.25
71615	09/26/2013	General Fund	Operating Supplies	Impressive Print	Business Cards	342.00
0	10/02/2013	General Fund	Operating Supplies	Linder's Garden Ctr-CC	Station Supplies	21.47
71542	09/19/2013	General Fund	Operating Supplies	Linn Building Maintenance	55 Gallon Brute	299.25
71542	09/19/2013	General Fund	Operating Supplies	Linn Building Maintenance	Towel Dispensers	124.46
0	10/02/2013	General Fund	Operating Supplies	Menards-CC	Station Supplies	156.08
0	10/02/2013	General Fund	Operating Supplies	Menards-CC	Grate, Adapter	15.38
0	09/19/2013	General Fund	Operating Supplies	Menards-CC	Station Supplies	59.36
0	10/02/2013	General Fund	Operating Supplies	Metal Supermarkets-CC	Expanded Sheet	35.35
0	10/02/2013	General Fund	Operating Supplies	MIDC Enterprises- CC	Elbow	6.05
0	10/02/2013	General Fund	Operating Supplies	Minnesotaco-CC	Criminal Code Books	333.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/02/2013	General Fund	Operating Supplies	Mullberrys Garmet Care-CC	Station Supplies	56.08
0	09/19/2013	General Fund	Operating Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	50.84
0	10/02/2013	General Fund	Operating Supplies	North Image Apparel, Inc.	Uniform Supplies	91.00
0	09/19/2013	General Fund	Operating Supplies	Now & Later-CC	Refreshments for Call	7.66
71562	09/19/2013	General Fund	Operating Supplies	Paragon Solutions Group, Inc.	Bracket Adapter Plate	191.17
71627	09/26/2013	General Fund	Operating Supplies	Paragon Solutions Group, Inc.	Firestation Cameras	7,644.84
0	10/02/2013	General Fund	Operating Supplies	Party City-CC	Kitchen Supplies	16.04
0	09/19/2013	General Fund	Operating Supplies	Patio Town-CC	Station Supplies	414.29
0	09/19/2013	General Fund	Operating Supplies	Patio Town-CC	Station Supplies	-105.15
0	10/02/2013	General Fund	Operating Supplies	PayPal-CC	Station Supplies	54.58
0	10/02/2013	General Fund	Operating Supplies	PayPal-CC	Station Supplies	127.07
0	10/02/2013	General Fund	Operating Supplies	PayPal-CC	Station Supplies	63.58
71692	10/02/2013	General Fund	Operating Supplies	Precise MRM, LLC	GPRS Pilot Fee	30.00
71629	09/26/2013	General Fund	Operating Supplies	Precise MRM, LLC	GPRS Pilot Fee	30.00
71696	10/02/2013	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	616.28
71569	09/19/2013	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	453.49
71632	09/26/2013	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	619.19
71632	09/26/2013	General Fund	Operating Supplies	RCM Specialties, Inc.	Emulsion	723.84
0	09/19/2013	General Fund	Operating Supplies	Sherwin Williams - CC	Station Supplies	70.86
0	10/02/2013	General Fund	Operating Supplies	Sirchie Finger Print-CC	Stand Magnifier	220.00
0	10/02/2013	General Fund	Operating Supplies	Sprint- CC	Holster	42.83
0	09/19/2013	General Fund	Operating Supplies	Staples-CC	Digital Voice Recorder	224.93
0	10/02/2013	General Fund	Operating Supplies	Store Supply-CC	Male Mannequin	136.19
0	10/02/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	190.93
0	10/02/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	0.74
0	10/02/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	129.59
0	10/02/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Tie Down Ratching	28.91
0	09/19/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	92.18
0	09/19/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Seed, Sprinkler	73.89
0	09/19/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Padlock, Lube, Keys	147.91
0	09/19/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Utility Blades, Masks	18.52
0	09/19/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	5.91
0	09/19/2013	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Station Supplies	16.23
0	10/02/2013	General Fund	Operating Supplies	Target- CC	Lemonade Supplies	9.56
0	10/02/2013	General Fund	Operating Supplies	Target- CC	Station Supplies	21.40
0	10/02/2013	General Fund	Operating Supplies	Target- CC	Station Supplies	26.72
0	10/02/2013	General Fund	Operating Supplies	Target- CC	Station Supplies	42.19
0	09/19/2013	General Fund	Operating Supplies	Target- CC	Lemonade Stand Supplies	19.98
0	09/19/2013	General Fund	Operating Supplies	Target- CC	Station Supplies	29.87
71700	10/02/2013	General Fund	Operating Supplies	Trio Supply Company	Towels	532.83
0	10/02/2013	General Fund	Operating Supplies	Uline-CC	Station Supplies	320.31
0	09/19/2013	General Fund	Operating Supplies	Witmer Public Safety-CC	Radio/Uniform Gear	183.79

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Operating Supplies Total:						23,027.93
0	09/19/2013	General Fund	Operating Supplies City Garage	Davis Lock & Safe-CC	Keys	16.03
0	09/26/2013	General Fund	Operating Supplies City Garage	Grainger Inc	Hazardous Loc MTR	311.13
71680	10/02/2013	General Fund	Operating Supplies City Garage	Jackson Hirsh, Inc.	Adhesive	53.29
71542	09/19/2013	General Fund	Operating Supplies City Garage	Linn Building Maintenance	Floor Soap, Mops	172.55
Operating Supplies City Garage Total:						553.00
0	10/02/2013	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	21,171.77
0	09/18/2013	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 PERA Catcl	187.21
0	09/18/2013	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	20,540.08
PERA Employee Ded Total:						41,899.06
0	10/02/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	851.04
0	10/02/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 PERA Empl	-87.59
0	10/02/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	29,098.07
0	09/18/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	28,173.18
0	09/18/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	832.94
0	09/18/2013	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 PERA Empl	280.81
PERA Employer Share Total:						59,148.45
0	09/19/2013	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.09.2013 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
71646	09/26/2013	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	171.12
Police Reserve Program Total:						171.12
71686	10/02/2013	General Fund	Postage	Mailing Requirements	First Class Presort Permit-Acct: 2437	200.00
0	10/02/2013	General Fund	Postage	Pitney Bowes - Non Bank	September Postage	3,000.00
Postage Total:						3,200.00
71656	10/02/2013	General Fund	Professional Services	BCA-MNJIS	Fingerprinting Services	21.50
71507	09/19/2013	General Fund	Professional Services	Brighton Veterinary Hospital	Animal Control-July & August	1,300.00
0	09/19/2013	General Fund	Professional Services	Erickson, Bell, Beckman & Quinn I	General Civil Matters	14,667.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71687	10/02/2013	General Fund	Professional Services	Metropolitan Courier Corp.	Courier Service	799.43
71555	09/19/2013	General Fund	Professional Services	Multicare Associates	Medical Screening	308.00
71555	09/19/2013	General Fund	Professional Services	Multicare Associates	Medical Screening	354.00
0	09/26/2013	General Fund	Professional Services	Ramy Turf Products	Hydro Seeder Rental	641.25
71643	09/26/2013	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	281.75
71643	09/26/2013	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
71643	09/26/2013	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	103.50
71643	09/26/2013	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
71578	09/19/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
71578	09/19/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
71578	09/19/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
71645	09/26/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
71645	09/26/2013	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
71582	09/19/2013	General Fund	Professional Services	Upper Cut Tree Service	Tree Removal	9,869.91
71647	09/26/2013	General Fund	Professional Services	Upper Cut Tree Service	Tree Removal	17,141.68
Professional Services Total:						45,952.06
71671	10/02/2013	General Fund	Rental	Hennepin Technical College	Trailer Rental	2,000.00
Rental Total:						2,000.00
0	10/02/2013	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	11,961.15
0	09/18/2013	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	13,718.92
State Income Tax Total:						25,680.07
71587	09/19/2013	General Fund	Telephone	Verizon Wireless	Cell Phones	770.43
Telephone Total:						770.43
71527	09/19/2013	General Fund	Training	Kristine Hanson	CPR Instructor Recertification	100.00
0	10/02/2013	General Fund	Training	Hennepin Tech. College- CC	Training Supplies	73.50
71611	09/26/2013	General Fund	Training	Hennepin Technical College	Haz Mat Technician Training-Brosnal	513.03
0	10/02/2013	General Fund	Training	Jimmy John's Sandwiches- CC	Lunch During Training	28.85
0	09/19/2013	General Fund	Training	Jimmy John's Sandwiches- CC	Training Supplies	40.68
0	09/26/2013	General Fund	Training	Crystal Jones	EMS Training Reimbursement	50.00
71537	09/19/2013	General Fund	Training	Krav Maga Worldwide	Enforcement Instructor Certification	700.00
0	10/02/2013	General Fund	Training	MN Fire Svc Cert Board-CC	Firefighter Certifications	310.00
0	10/02/2013	General Fund	Training	MN Fire Svc Cert Board-CC	Firefighter Certification	40.00
0	09/19/2013	General Fund	Training	Tim O'Neill	Training Supplies Reimbursement	60.00
0	10/02/2013	General Fund	Training	PayPal-CC	Outlaw Motorcycle Gang Training-M	325.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/19/2013	General Fund	Training	PayPal-CC	IOMGIA Annual Conference-Riley	325.00
0	09/26/2013	General Fund	Training	Greg Peterson	Training Expenses Reimbursement	110.18
0	09/19/2013	General Fund	Training	Jonathan Riley	Conference Expenses Reimbursement	88.74
0	10/02/2013	General Fund	Training	Standard Printing-CC	Range Target	64.73
0	10/02/2013	General Fund	Training	Superamerica- CC	Training Supplies	23.29
Training Total:						2,853.00
0	10/02/2013	General Fund	Union Dues Deduction	LELS	PR Batch 00001.10.2013 Lels Union	1,662.87
71684	10/02/2013	General Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.10.2013 IOUE Union	196.50
0	10/02/2013	General Fund	Union Dues Deduction	MN Teamsters #320	PR Batch 00001.10.2013 Local 320 U	449.00
Union Dues Deduction Total:						2,308.37
0	10/02/2013	General Fund	Utilities	Xcel Energy	Civil Defense	68.69
0	10/02/2013	General Fund	Utilities	Xcel Energy	Street Lights	3,636.40
0	10/02/2013	General Fund	Utilities	Xcel Energy	Street Lights	14,190.27
0	10/02/2013	General Fund	Utilities	Xcel Energy	Street Lights	61.33
0	10/02/2013	General Fund	Utilities	Xcel Energy	Street Lights	5.62
Utilities Total:						17,962.31
0	10/02/2013	General Fund	Utilities - Old City Hall	Xcel Energy	Historical Society	35.22
0	10/02/2013	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	1,086.07
Utilities - Old City Hall Total:						1,121.29
71657	10/02/2013	General Fund	Vehicle Supplies	Benco Equipment Co.	Potentiometer	431.59
0	09/19/2013	General Fund	Vehicle Supplies	Discount Wheels-CC	Truck Parts	231.01
71606	09/26/2013	General Fund	Vehicle Supplies	EMP	Brass Regulator	629.02
0	10/02/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	-242.48
0	10/02/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	-208.88
0	10/02/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	59.54
0	10/02/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	154.37
0	10/02/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	85.01
0	10/02/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	156.10
0	10/02/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	29.96
0	10/02/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	386.91
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	154.61
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	-276.50
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	144.75
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	144.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	242.48
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	110.84
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	27.82
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	204.96
0	09/19/2013	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2013 Blanket PO for vehicle repairs	10.33
0	10/02/2013	General Fund	Vehicle Supplies	Fastenal Company Inc.	2013 Blanket PO for Vehicle Repairs	163.99
0	10/02/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	Tubing	47.82
0	09/19/2013	General Fund	Vehicle Supplies	FleetPride Truck & Trailer Parts	2013 Blanket PO for vehicle repairs	82.52
71529	09/19/2013	General Fund	Vehicle Supplies	HealthEast Vehicle Services	Gun Lock Replacement	161.31
0	09/26/2013	General Fund	Vehicle Supplies	Jefferson Fire & Safety, Inc.	Fireade Foam	3,655.13
0	09/26/2013	General Fund	Vehicle Supplies	MacQueen Equipment	Dirt Deflectors	875.00
71548	09/19/2013	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	Aceylene	59.45
71623	09/26/2013	General Fund	Vehicle Supplies	Midstates Equipment & Supply, Co	Plumbing Manifold, Flange Adapter	551.46
0	09/19/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	197.72
0	09/26/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	7.82
0	09/26/2013	General Fund	Vehicle Supplies	Midway Ford Co	2013 Blanket PO for Vehicle Repairs	197.31
0	09/26/2013	General Fund	Vehicle Supplies	MTI Distributing, Inc.	2013 Blanket PO for Vehicle Repairs	434.06
0	10/02/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	72.63
0	10/02/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	220.85
0	10/02/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	-220.85
0	10/02/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	227.40
0	10/02/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	111.10
0	09/19/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	220.85
0	09/19/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	6.54
0	09/26/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	119.45
0	09/26/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	20.81
0	09/26/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	103.28
0	09/26/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	19.99
0	09/26/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	199.37
0	09/26/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	272.53
0	09/26/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	272.53
0	09/26/2013	General Fund	Vehicle Supplies	Napa Auto Parts	2013 Blanket PO for Vehicle Repairs	272.53
0	09/19/2013	General Fund	Vehicle Supplies	Northern Tool & Equip- ACH	Vehicle Supplies	15.54
0	09/19/2013	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Supplies	186.68
0	09/19/2013	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2013 Blanket PO for Vehicle Repairs	89.68
0	09/26/2013	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2013 Blanket PO for Vehicle Repairs	557.71
71572	09/19/2013	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2013 Blanket PO for vehicle repairs	137.98
0	10/02/2013	General Fund	Vehicle Supplies	Suburban Ace Hardware-CC	Fasteners	22.23
71698	10/02/2013	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2013 Blanket PO for vehicle repairs	520.47
71698	10/02/2013	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2013 Blanket PO for vehicle repairs	292.84
0	10/02/2013	General Fund	Vehicle Supplies	Zarnoth Brush Works, Inc.	2013 Blanket PO for Vehicle Repairs	483.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Vehicle Supplies Total:						13,135.00
Fund Total:						535,673.27
71563	09/19/2013	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	100.68
71703	10/02/2013	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Supplies	23.98
71581	09/19/2013	General Fund Donations	K-9 Supplies	University of Minnesota-VMC	K9 Supplies	49.54
K-9 Supplies Total:						174.20
Fund Total:						174.20
0	10/02/2013	GO Bonds #27 (2003)	Bond Interest Payment	Depository Trust Agency- Non Ban	Debt Service Payment	92,766.88
Bond Interest Payment Total:						92,766.88
Fund Total:						92,766.88
0	10/02/2013	GO Equipment Certif (2008A)	Bond Interest Payment	Depository Trust Agency- Non Ban	Debt Service Payment	26,245.00
Bond Interest Payment Total:						26,245.00
Fund Total:						26,245.00
0	09/19/2013	Golf Course	Contract Maintenance	Jimmys Johnnys, Inc	Regular Service	45.42
71556	09/19/2013	Golf Course	Contract Maintenance	Nardini Fire Equipment Co, Inc	Restaurant Inspection	128.03
0	10/02/2013	Golf Course	Contract Maintenance	Nitti Sanitation-CC	Regular Service	88.40
Contract Maintenance Total:						261.85
0	10/02/2013	Golf Course	Credit Card Fees	US Bank-Non Bank	August Terminal Charges	670.87
Credit Card Fees Total:						670.87
0	10/02/2013	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	570.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/18/2013	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	532.32
Federal Income Tax Total:						1,102.73
0	10/02/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	114.21
0	10/02/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	488.39
0	09/18/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	439.55
0	09/18/2013	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	102.79
FICA Employee Ded. Total:						1,144.94
0	10/02/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	488.39
0	10/02/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	114.21
0	09/18/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	102.79
0	09/18/2013	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	439.55
FICA Employers Share Total:						1,144.94
71677	10/02/2013	Golf Course	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	70.00
HRA Employer Total:						70.00
71693	10/02/2013	Golf Course	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Emplo	170.00
HSA Employer Total:						170.00
0	10/02/2013	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.10.2013 ICMA Defe	50.00
0	09/19/2013	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.09.2013 ICMA Defe	50.00
ICMA Def Comp Total:						100.00
0	09/19/2013	Golf Course	League Expenses	Target- CC	League Supplies	52.87
League Expenses Total:						52.87
71697	10/02/2013	Golf Course	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	56.64
Life Ins. Employee Total:						56.64
71697	10/02/2013	Golf Course	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	8.08

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	8.08
71697	10/02/2013	Golf Course	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	20.52
					Long Term Disability Total:	20.52
71689	10/02/2013	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	763.60
					Medical Ins Employee Total:	763.60
71689	10/02/2013	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	1,297.00
					Medical Ins Employer Total:	1,297.00
71659	10/02/2013	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	71.60
71508	09/19/2013	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	53.70
71662	10/02/2013	Golf Course	Merchandise For Sale	Coca Cola Refreshments	Beverages for Resale	233.05
0	09/19/2013	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Golf Course Supplies	81.61
0	09/26/2013	Golf Course	Merchandise For Sale	Spartan Promotional Group, Inc.	Shirts for Resale	36.36
0	09/26/2013	Golf Course	Merchandise For Sale	Spartan Promotional Group, Inc.	Jacket For Resale	27.36
0	09/19/2013	Golf Course	Merchandise For Sale	Sysco Mn	Golf Course Supplies	119.62
					Merchandise For Sale Total:	623.30
0	10/02/2013	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	54.61
0	09/18/2013	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	53.60
					MN State Retirement Total:	108.21
0	09/19/2013	Golf Course	Operating Supplies	Crown Trophy-CC	Engraved Plate	25.71
0	09/19/2013	Golf Course	Operating Supplies	D Rock Center- CC	Parts for Greens Motor	9.75
0	10/02/2013	Golf Course	Operating Supplies	Home Depot- CC	Stain	146.20
0	09/19/2013	Golf Course	Operating Supplies	Love From MN-CC	League Gift Certificates	20.59
0	09/19/2013	Golf Course	Operating Supplies	MIDC Enterprises- CC	Operating Supplies	55.42
0	09/19/2013	Golf Course	Operating Supplies	Play It Again Sports-CC	Junior League Supplies	20.29
71566	09/19/2013	Golf Course	Operating Supplies	R & R Products Inc.	Tine	147.93
0	09/19/2013	Golf Course	Operating Supplies	Restaurant Depot- CC	Golf Course Supplies	165.49
0	09/19/2013	Golf Course	Operating Supplies	Restaurant Depot- CC	Golf Course Supplies	117.90
0	09/19/2013	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Parts for Greens Motor	5.35
0	09/19/2013	Golf Course	Operating Supplies	Sysco Mn	Golf Course Supplies	185.79
0	09/19/2013	Golf Course	Operating Supplies	Target- CC	League Supplies	51.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/19/2013	Golf Course	Operating Supplies	Target- CC	League Supplies	65.96
0	09/19/2013	Golf Course	Operating Supplies	Target- CC	League Supplies	307.35
0	09/19/2013	Golf Course	Operating Supplies	Tessman Seed Co - St. Paul	Seed	682.83
0	09/19/2013	Golf Course	Operating Supplies	Tessman Seed Co - St. Paul	Seed	380.48
71584	09/19/2013	Golf Course	Operating Supplies	US Bank	Petty Cash Reimbursement	82.29
0	09/19/2013	Golf Course	Operating Supplies	US Foods-CC	Operating Supplies	41.79
71652	09/26/2013	Golf Course	Operating Supplies	Winfield Solutions, LLC	Cornerstone Plus, Pillar	950.57
Operating Supplies Total:						3,463.40
0	10/02/2013	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	381.05
0	09/18/2013	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	373.31
PERA Employee Ded Total:						754.36
0	10/02/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	60.97
0	10/02/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	381.05
0	09/18/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	373.31
0	09/18/2013	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	59.72
PERA Employer Share Total:						875.05
0	10/02/2013	Golf Course	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
Rental Total:						45.42
0	10/02/2013	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	287.04
0	09/18/2013	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	269.96
State Income Tax Total:						557.00
0	10/02/2013	Golf Course	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	3,113.90
State Sales Tax Payable Total:						3,113.90
71630	09/26/2013	Golf Course	Use Tax Payable	R & R Products Inc.	Sale/Use Tax	-13.97
Use Tax Payable Total:						-13.97
0	10/02/2013	Golf Course	Utilities	Xcel Energy	Golf	738.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						738.36
71600	09/26/2013	Golf Course	Vehicle Supplies	Central Power Distributors Inc	Pulley, Belt	72.73
71600	09/26/2013	Golf Course	Vehicle Supplies	Central Power Distributors Inc	Platinum Blade	46.05
0	10/02/2013	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Joint Balls	248.52
0	09/19/2013	Golf Course	Vehicle Supplies	NAPA Auto Parts-CC	Gas Pump for Cushman	51.16
71630	09/26/2013	Golf Course	Vehicle Supplies	R & R Products Inc.	Motor, Bushing	217.12
0	10/02/2013	Golf Course	Vehicle Supplies	Suburban Ace Hardware-CC	Gas Line	32.01
Vehicle Supplies Total:						667.59
Fund Total:						17,796.66
71681	10/02/2013	Housing & Redevelopment Agency	Attorney Fees	Kennedy & Graven, Chartered	Legal Services	115.50
Attorney Fees Total:						115.50
71502	09/19/2013	Housing & Redevelopment Agency	Payment to Owners	James Ashley	Energy Audit	60.00
71516	09/19/2013	Housing & Redevelopment Agency	Payment to Owners	Louis Dick	Energy Audit	60.00
71521	09/19/2013	Housing & Redevelopment Agency	Payment to Owners	Daniel Fairchild	Energy Audit	60.00
71534	09/19/2013	Housing & Redevelopment Agency	Payment to Owners	Judith Kaufman	Energy Audit	60.00
71547	09/19/2013	Housing & Redevelopment Agency	Payment to Owners	Katherine Marsh-Frie	Energy Audit	60.00
71551	09/19/2013	Housing & Redevelopment Agency	Payment to Owners	Christopher (Frank) Miller	Energy Audit	60.00
71560	09/19/2013	Housing & Redevelopment Agency	Payment to Owners	Brennan Olson	Energy Audit	60.00
Payment to Owners Total:						420.00
0	09/19/2013	Housing & Redevelopment Agency	Printing	Greenhaven Printing	Sept/Oct Newsletter	1,000.00
Printing Total:						1,000.00
71643	09/26/2013	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	HRA Meeting Minutes	69.00
71643	09/26/2013	Housing & Redevelopment Agency	Professional Services	Sheila Stowell	Mileage Reimbursement	4.92
0	10/02/2013	Housing & Redevelopment Agency	Professional Services	Vroman Systems- CC	House & Garden Show, Rental Regist	24.97
Professional Services Total:						98.89
0	09/19/2013	Housing & Redevelopment Agency	Training	Jeanne Kelsey	Conference Fee Reimbursement	38.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Training Total:						38.00
Fund Total:						1,672.39
0	10/02/2013	Info Tech/Contract Cities	North St. Paul Computer Equip	Data Q-CC	NSP Police Department Firewall	2,501.94
North St. Paul Computer Equip Total:						2,501.94
0	10/02/2013	Info Tech/Contract Cities	Use Tax Payable	Data Q-CC	Sales/Use Tax	-160.94
0	10/02/2013	Info Tech/Contract Cities	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	158.04
Use Tax Payable Total:						-2.90
Fund Total:						2,499.04
0	09/19/2013	Information Technology	Computer Equipment	Aercor Wireless, Inc	Sales Tax	292.19
0	09/19/2013	Information Technology	Computer Equipment	Aercor Wireless, Inc	Qty 1: Mobility XE Failover License	4,250.00
71530	09/19/2013	Information Technology	Computer Equipment	Hewlett-Packard Company	Reserve Officer Computer	861.42
71627	09/26/2013	Information Technology	Computer Equipment	Paragon Solutions Group, Inc.	Water Tower Camera	1,316.56
Computer Equipment Total:						6,720.17
0	09/19/2013	Information Technology	Contract Maintenance	Aercor Wireless, Inc	Software Maintenance Contract	1,182.95
0	10/02/2013	Information Technology	Contract Maintenance	Local Link, Inc.-CC	DNS Hosting Fee	107.50
0	10/02/2013	Information Technology	Contract Maintenance	Network Solutions- CC	Domain Name Registration	114.95
Contract Maintenance Total:						1,405.40
0	10/02/2013	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	3,195.71
0	09/18/2013	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	3,039.26
Federal Income Tax Total:						6,234.97
0	10/02/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	1,783.79
0	10/02/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	417.18
0	09/18/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	1,726.10
0	09/18/2013	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	403.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
FICA Employee Ded. Total:						4,330.77
0	10/02/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	1,783.79
0	10/02/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare Ei	417.18
0	09/18/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	1,726.10
0	09/18/2013	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare Ei	403.70
FICA Employers Share Total:						4,330.77
71664	10/02/2013	Information Technology	Financial Support	Diversified Collection Services, Inc	PR Batch 00001.10.2013 Financial St	210.24
71517	09/19/2013	Information Technology	Financial Support	Diversified Collection Services, Inc	PR Batch 00002.09.2013 Financial St	210.24
Financial Support Total:						420.48
71677	10/02/2013	Information Technology	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	820.00
HRA Employer Total:						820.00
71693	10/02/2013	Information Technology	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA Empl	119.23
71565	09/19/2013	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	119.23
HSA Employee Total:						238.46
71693	10/02/2013	Information Technology	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Emplo	543.75
HSA Employer Total:						543.75
0	10/02/2013	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.10.2013 ICMA Defe	325.00
0	09/19/2013	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.09.2013 ICMA Defe	325.00
ICMA Def Comp Total:						650.00
71501	09/19/2013	Information Technology	Internet	Anoka County Treasury Departmen	Broadband	75.00
71513	09/19/2013	Information Technology	Internet	City of North St. Paul	Billing Interconnects	2,024.10
71513	09/19/2013	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	636.25
71515	09/19/2013	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	450.00
71531	09/19/2013	Information Technology	Internet	Hurricane Electric	Transit Service Monthly Fee	500.00
71585	09/19/2013	Information Technology	Internet	US Internet	DNS Hosting	10.00
71589	09/19/2013	Information Technology	Internet	XO Communications Inc.	Internet	1,421.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Internet Total:						5,116.86
71697	10/02/2013	Information Technology	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	48.61
Life Ins. Employee Total:						48.61
71697	10/02/2013	Information Technology	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	103.02
Life Ins. Employer Total:						103.02
71697	10/02/2013	Information Technology	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	169.78
Long Term Disability Total:						169.78
71689	10/02/2013	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	1,402.43
Medical Ins Employee Total:						1,402.43
71689	10/02/2013	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	6,164.12
Medical Ins Employer Total:						6,164.12
0	10/02/2013	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	289.65
0	09/18/2013	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	280.18
MN State Retirement Total:						569.83
0	09/19/2013	Information Technology	Operating Supplies	Amazon.com- CC	Fiber Patch Cable Extentions	77.06
0	10/02/2013	Information Technology	Operating Supplies	Best Buy- CC	USB Hub	8.56
0	10/02/2013	Information Technology	Operating Supplies	Buy Access-CC	Proximity Cards	229.78
71509	09/19/2013	Information Technology	Operating Supplies	CDW Government, Inc.	Imation Ultrium	635.48
0	09/19/2013	Information Technology	Operating Supplies	Crescent Electric Supply Co	Duplex	125.35
0	09/19/2013	Information Technology	Operating Supplies	Crescent Electric Supply Co	CMR Blu Box	88.77
0	09/19/2013	Information Technology	Operating Supplies	Crucial.Com-CC	Memory Upgrades-Notebooks	70.69
0	09/19/2013	Information Technology	Operating Supplies	Data 911-CC	Memory Upgrades for 3 Police Mobil	855.00
0	10/02/2013	Information Technology	Operating Supplies	Now & Later-CC	Batteries	16.48
0	09/26/2013	Information Technology	Operating Supplies	SHI International Corp	Server License-HVAC System	987.53
0	09/19/2013	Information Technology	Operating Supplies	VITABOX LLC-CC	USB Ethernet Charging Adapter for T	120.32

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						3,215.02
0	10/02/2013	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	1,887.77
0	09/18/2013	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	1,804.88
PERA Employee Ded Total:						3,692.65
0	10/02/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	302.03
0	10/02/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	1,887.77
0	09/18/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	1,804.88
0	09/18/2013	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	288.77
PERA Employer Share Total:						4,283.45
0	10/02/2013	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	1,228.85
0	09/18/2013	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	1,179.27
State Income Tax Total:						2,408.12
71587	09/19/2013	Information Technology	Telephone	Verizon Wireless	Cell Phones	105.03
Telephone Total:						105.03
0	09/19/2013	Information Technology	Transportation	Douglas Barber	Mileage Reimbursement	101.57
Transportation Total:						101.57
0	09/19/2013	Information Technology	Use Tax Payable	Amazon.com- CC	Use Tax Payable	-4.96
0	10/02/2013	Information Technology	Use Tax Payable	Buy Access-CC	Sales/Use Tax	-14.78
0	09/19/2013	Information Technology	Use Tax Payable	Data 911-CC	Use Tax Payable	-55.00
0	10/02/2013	Information Technology	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	528.72
0	09/19/2013	Information Technology	Use Tax Payable	VITABOX LLC-CC	Use Tax Payable	-7.74
Use Tax Payable Total:						446.24
Fund Total:						53,521.50
71658	10/02/2013	License Center	Contract Maintenance	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Contract Maintenance Total:						29.00
0	10/02/2013	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	2,892.53
0	09/18/2013	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	2,680.36
Federal Income Tax Total:						5,572.89
0	10/02/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	1,754.60
0	10/02/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	410.36
0	09/18/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	1,682.97
0	09/18/2013	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	393.58
FICA Employee Ded. Total:						4,241.51
0	10/02/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	410.36
0	10/02/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	1,754.60
0	09/18/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	1,682.97
0	09/18/2013	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	393.58
FICA Employers Share Total:						4,241.51
71677	10/02/2013	License Center	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	1,030.00
HRA Employer Total:						1,030.00
71693	10/02/2013	License Center	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA Empl	38.46
71565	09/19/2013	License Center	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	38.46
HSA Employee Total:						76.92
71693	10/02/2013	License Center	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Empl	770.09
HSA Employer Total:						770.09
71697	10/02/2013	License Center	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	55.98
Life Ins. Employee Total:						55.98
71697	10/02/2013	License Center	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	70.92

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employer Total:	70.92
71697	10/02/2013	License Center	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	119.52
					Long Term Disability Total:	119.52
71689	10/02/2013	License Center	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	2,227.18
					Medical Ins Employee Total:	2,227.18
71689	10/02/2013	License Center	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	5,680.53
					Medical Ins Employer Total:	5,680.53
0	10/02/2013	License Center	Memberships & Subscriptions	ECR Software-CC	Catapult License	1,898.31
					Memberships & Subscriptions Total:	1,898.31
0	09/19/2013	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.09.2013 Minnesota B	103.84
					Minnesota Benefit Ded Total:	103.84
71624	09/26/2013	License Center	Minor Equipment	Mono Machines, LLC	Cross Cut Shredder	1,536.44
					Minor Equipment Total:	1,536.44
0	10/02/2013	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	295.35
0	09/18/2013	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	284.17
					MN State Retirement Total:	579.52
0	10/02/2013	License Center	MND CP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MND CP De	48.41
0	09/18/2013	License Center	MND CP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MND CP De	50.00
					MND CP Def Comp Total:	98.41
0	10/02/2013	License Center	Office Supplies	Office Depot- CC	Office Supplies	29.76
0	10/02/2013	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	22.38
0	09/19/2013	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	58.28
0	10/02/2013	License Center	Office Supplies	Target- CC	Office Supplies	35.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/19/2013	License Center	Office Supplies	Walgreens-CC	Office Supplies	9.51
Office Supplies Total:						155.16
0	10/02/2013	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	1,791.16
0	09/18/2013	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	1,721.15
PERA Employee Ded Total:						3,512.31
0	10/02/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	286.57
0	10/02/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	1,791.16
0	09/18/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	275.39
0	09/18/2013	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	1,721.15
PERA Employer Share Total:						4,074.27
0	10/02/2013	License Center	Postage	USPS-CC	Postage	111.10
0	09/19/2013	License Center	Postage	USPS-CC	Postage	131.30
Postage Total:						242.40
0	09/19/2013	License Center	Professional Services	Quicksilver Express Courier	Courier Service	175.71
Professional Services Total:						175.71
0	10/02/2013	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	1,254.64
0	09/18/2013	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	1,168.47
State Income Tax Total:						2,423.11
0	10/02/2013	License Center	Transportation	Jill Theisen	Mileage Reimbursement	255.38
0	10/02/2013	License Center	Transportation	Dorothy Wrzos	Conference Expenses Reimbursement	63.76
Transportation Total:						319.14
0	10/02/2013	License Center	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	4.23
71624	09/26/2013	License Center	Use Tax Payable	Mono Machines, LLC	Sales/Use Tax	-98.84
Use Tax Payable Total:						-94.61

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						39,140.06
71571	09/19/2013	Municipal Community Band	Professional Services	Joe Rondeau	Community Band Driver	50.00
Professional Services Total:						50.00
Fund Total:						50.00
0	09/26/2013	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-Sept	250.00
Professional Services Total:						250.00
Fund Total:						250.00
0	10/02/2013	Non Motorized Pathways	NESCC-Fairview Pathway	T. A. Schifsky & Sons, Inc.	Fairview Pathway Improvement Proje	38,582.94
NESCC-Fairview Pathway Total:						38,582.94
Fund Total:						38,582.94
0	10/02/2013	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation-CC	Regular Service	516.80
Contract Maintenance Total:						516.80
0	10/02/2013	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	2,029.16
0	09/18/2013	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	2,086.53
Federal Income Tax Total:						4,115.69
0	10/02/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	1,256.42
0	10/02/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	293.85
0	09/18/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	1,278.87
0	09/18/2013	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	299.09
FICA Employee Ded. Total:						3,128.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/02/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	293.85
0	10/02/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	1,256.42
0	09/18/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	1,278.87
0	09/18/2013	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	299.09
FICA Employers Share Total:						3,128.23
71677	10/02/2013	P & R Contract Maintenance	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	370.00
HRA Employer Total:						370.00
71693	10/02/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA Empl	196.15
71693	10/02/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA WI En	46.15
71565	09/19/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	196.15
71565	09/19/2013	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA WI En	46.15
HSA Employee Total:						484.60
71693	10/02/2013	P & R Contract Maintenance	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Emplo	790.00
HSA Employer Total:						790.00
71697	10/02/2013	P & R Contract Maintenance	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	152.67
Life Ins. Employee Total:						152.67
71697	10/02/2013	P & R Contract Maintenance	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	58.58
Life Ins. Employer Total:						58.58
71697	10/02/2013	P & R Contract Maintenance	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	102.61
Long Term Disability Total:						102.61
71689	10/02/2013	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	772.84
Medical Ins Employee Total:						772.84
71689	10/02/2013	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	4,357.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Medical Ins Employer Total:						4,357.78
0	10/02/2013	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	175.07
0	09/18/2013	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	176.39
MN State Retirement Total:						351.46
0	10/02/2013	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	280.00
0	09/18/2013	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	280.00
MNDCP Def Comp Total:						560.00
0	10/02/2013	P & R Contract Maintenance	Operating Supplies	All Poolside-CC	Chlorine	18.70
0	09/26/2013	P & R Contract Maintenance	Operating Supplies	Bryan Rock Products, Inc.	Curb Supplies	631.92
0	10/02/2013	P & R Contract Maintenance	Operating Supplies	Certified Laboratories-CC	Shop Towels	107.34
71511	09/19/2013	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.68
0	10/02/2013	P & R Contract Maintenance	Operating Supplies	Cub Foods- CC	Water	18.54
0	09/19/2013	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Trash Bags	74.07
0	09/19/2013	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Wasp Killer	55.30
0	09/19/2013	P & R Contract Maintenance	Operating Supplies	Fastenal Company Inc.	Ear Plugs	74.98
71539	09/19/2013	P & R Contract Maintenance	Operating Supplies	Kromer Co., LLC	Filters	104.47
0	10/02/2013	P & R Contract Maintenance	Operating Supplies	Menards-CC	Deck Supplies	49.13
0	09/19/2013	P & R Contract Maintenance	Operating Supplies	Menards-CC	Paint Tools	50.24
0	10/02/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Hose Barb, Coupling	11.89
0	09/19/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Supplies	77.11
0	09/19/2013	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Trash Bags-Pool	10.17
0	10/02/2013	P & R Contract Maintenance	Operating Supplies	Polar Chevrolet-CC	Supplies	33.69
0	10/02/2013	P & R Contract Maintenance	Operating Supplies	Sherwin Williams - CC	Paint Supplies	319.07
0	09/19/2013	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Power Equipment Parts	80.83
Operating Supplies Total:						1,726.13
0	10/02/2013	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	1,188.93
0	09/18/2013	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	1,193.34
PERA Employee Ded Total:						2,382.27
0	10/02/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	190.23
0	10/02/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	1,188.93
0	09/18/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	190.94
0	09/18/2013	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	1,193.34

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						2,763.44
71505	09/19/2013	P & R Contract Maintenance	Professional Services	Biolawn, Inc.	Lawn Service	169.93
71505	09/19/2013	P & R Contract Maintenance	Professional Services	Biolawn, Inc.	Lawn Service	323.83
71505	09/19/2013	P & R Contract Maintenance	Professional Services	Biolawn, Inc.	Lawn Service	114.36
71505	09/19/2013	P & R Contract Maintenance	Professional Services	Biolawn, Inc.	Lawn Service	88.71
71505	09/19/2013	P & R Contract Maintenance	Professional Services	Biolawn, Inc.	Lawn Service	118.63
71505	09/19/2013	P & R Contract Maintenance	Professional Services	Biolawn, Inc.	Lawn Service	88.71
71505	09/19/2013	P & R Contract Maintenance	Professional Services	Biolawn, Inc.	Lawn Service	154.97
71505	09/19/2013	P & R Contract Maintenance	Professional Services	Biolawn, Inc.	Lawn Service	82.29
Professional Services Total:						1,141.43
0	09/19/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	169.84
0	09/19/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	42.18
0	09/19/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	14.59
0	09/19/2013	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
Rental Total:						272.03
0	10/02/2013	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	124.52
Sales Tax Total:						124.52
0	10/02/2013	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	878.46
0	09/18/2013	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	895.17
State Income Tax Total:						1,773.63
71684	10/02/2013	P & R Contract Maintenance	Union Dues Deduction	Local Union 49	PR Batch 00001.10.2013 IOUE Unioi	229.25
Union Dues Deduction Total:						229.25
71539	09/19/2013	P & R Contract Maintenance	Use Tax Payable	Kromer Co., LLC	Sales/Use Tax	-6.72
Use Tax Payable Total:						-6.72
0	10/02/2013	P & R Contract Maintenance	Utilities	Xcel Energy	P&R	5,670.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						5,670.87
0	09/19/2013	P & R Contract Maintenance	Vehicle Supplies	Bearings & P. T. Components	Repair Hedge Trimmer Head	22.98
0	10/02/2013	P & R Contract Maintenance	Vehicle Supplies	North Hgts Hardware Hank-CC	Two Cycle Oil	104.05
0	10/02/2013	P & R Contract Maintenance	Vehicle Supplies	North Hgts Hardware Hank-CC	Repair Kromer	0.96
Vehicle Supplies Total:						127.99
Fund Total:						35,094.33
71591	09/25/2013	Park Dedication Fund	Miscellaneous Expense	Land Title, Inc.	Earnest Money for Land Purchase @	1,000.00
Miscellaneous Expense Total:						1,000.00
Fund Total:						1,000.00
71642	09/26/2013	Park Renewal 2011	Professional Services	Stantec Consulting Services Inc.	2012-2016 Parks & Rec renewal prog	6,903.00
Professional Services Total:						6,903.00
Fund Total:						6,903.00
0	10/02/2013	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	Midway Ford Co	2013 Ford F-250 4x4 Pickup - Replac	22,313.38
0	10/02/2013	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	Midway Ford Co	2013 Ford F-350 4x4 Pickup - Replac	23,096.38
0	10/02/2013	Parks & Recreation Vehicle Rev	Parks & Recreation Vehicles	Midway Ford Co	2013 Ford F-350 4x4 Pickup - Replac	27,305.38
Parks & Recreation Vehicles Total:						72,715.14
Fund Total:						72,715.14
0	09/26/2013	Pathway Maintenance Fund	Operating Supplies	Bryan Rock Products, Inc.	Curb Supplies	451.91
71522	09/19/2013	Pathway Maintenance Fund	Operating Supplies	Fra-Dor Inc.	Received Loads	440.00
0	10/02/2013	Pathway Maintenance Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Trail Paving Bituminous Mix	10,904.58
0	09/19/2013	Pathway Maintenance Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Bituminous Pathway; Reclaim Howar	11,738.50
0	09/19/2013	Pathway Maintenance Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Bituminous Pathway; Reclaim Howar	18,391.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Operating Supplies Total:						41,926.87
0	10/02/2013	Pathway Maintenance Fund	Use Tax Payable	T. A. Schifsky & Sons, Inc.	Sales/Use Tax	-701.46
Use Tax Payable Total:						-701.46
Fund Total:						41,225.41
71622	09/26/2013	Police - DWI Enforcement	Professional Services	MidAmerica Auctions	Vehicle Storage	1,150.00
71622	09/26/2013	Police - DWI Enforcement	Professional Services	MidAmerica Auctions	Vehicle Storage	1,250.00
71557	09/19/2013	Police - DWI Enforcement	Professional Services	National Camera Exchange	Camera Supplies	2,840.76
71557	09/19/2013	Police - DWI Enforcement	Professional Services	National Camera Exchange	Camera Supplies	128.53
71578	09/19/2013	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
71580	09/19/2013	Police - DWI Enforcement	Professional Services	Uniforms Unlimited, Inc.	Uniform Supplies	587.81
Professional Services Total:						6,047.94
Fund Total:						6,047.94
0	10/02/2013	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	13.86
0	09/18/2013	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	436.93
Federal Income Tax Total:						450.79
0	10/02/2013	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	1.61
0	09/18/2013	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	52.87
FICA Employee Ded. Total:						54.48
0	10/02/2013	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	1.61
0	09/18/2013	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	52.87
FICA Employers Share Total:						54.48
71565	09/19/2013	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	11.63
HSA Employee Total:						11.63

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71693	10/02/2013	Police Grants	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Emplo	13.68
HSA Employer Total:						13.68
71697	10/02/2013	Police Grants	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	4.07
Life Ins. Employee Total:						4.07
71697	10/02/2013	Police Grants	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	0.39
Life Ins. Employer Total:						0.39
71697	10/02/2013	Police Grants	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	0.57
Long Term Disability Total:						0.57
71689	10/02/2013	Police Grants	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	5.81
Medical Ins Employee Total:						5.81
71689	10/02/2013	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	24.61
Medical Ins Employer Total:						24.61
0	10/02/2013	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	1.08
0	09/18/2013	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	37.50
MN State Retirement Total:						38.58
0	10/02/2013	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	-0.21
0	09/18/2013	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	63.00
MNDCP Def Comp Total:						62.79
0	10/02/2013	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	10.42
0	09/18/2013	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	359.99
PERA Employee Ded Total:						370.41
0	10/02/2013	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	15.63
0	09/18/2013	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	539.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PERA Employer Share Total:						555.61
0	10/02/2013	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	4.77
0	09/18/2013	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	172.09
State Income Tax Total:						176.86
0	10/02/2013	Police Grants	Union Dues Deduction	LELS	PR Batch 00001.10.2013 Lels Union	2.13
Union Dues Deduction Total:						2.13
Fund Total:						1,826.89
0	09/19/2013	Police Vehicle Revolving	Capital Outlay	Provantage- CC	Workstation	2,794.80
Capital Outlay Total:						2,794.80
0	10/02/2013	Police Vehicle Revolving	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	13.61
0	09/19/2013	Police Vehicle Revolving	Use Tax Payable	Provantage- CC	Sales/Use Tax	-179.78
Use Tax Payable Total:						-166.17
Fund Total:						2,628.63
71567	09/19/2013	Public Works Vehicle Revolving	Sale of Property	Ramsey County Prop & Rec	Share of Sale of Chip Spreader	5,287.50
Sale of Property Total:						5,287.50
Fund Total:						5,287.50
0	09/19/2013	Recreation Donations	Operating Supplies	Home Depot- CC	Supplies	16.94
Operating Supplies Total:						16.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						16.94
71599	09/26/2013	Recreation Fund	Advertising	Centennial Girls Blue Line Club	Girls Hockey Program Ad	135.00
71550	09/19/2013	Recreation Fund	Advertising	Midwest Art Fairs	Arts @ The Oval Advertising	25.00
71635	09/26/2013	Recreation Fund	Advertising	Roseville HS Boys Hockey Booster	Raider Boys HS Hockey Program Ad	150.00
Advertising Total:						310.00
71559	09/19/2013	Recreation Fund	Collected Insurance Fee	Mai-Tram Nguyen	Ballet Class Refund	2.00
71701	10/02/2013	Recreation Fund	Collected Insurance Fee	Danielle Twardy	Sports Class Refund	2.00
Collected Insurance Fee Total:						4.00
71610	09/26/2013	Recreation Fund	Contract Maintenance	Harty Mechanical, Inc.	Heat Pump Repair	484.92
0	10/02/2013	Recreation Fund	Contract Maintenance	Nitti Sanitation-CC	Regular Service	275.40
0	09/26/2013	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	54.00
Contract Maintenance Total:						814.32
0	10/02/2013	Recreation Fund	Credit Card Fees	US Bank-Non Bank	August Terminal Charges	307.29
Credit Card Fees Total:						307.29
0	10/02/2013	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	3,875.36
0	09/18/2013	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	4,071.39
Federal Income Tax Total:						7,946.75
71593	09/26/2013	Recreation Fund	Fee Program Revenue	American Dental Partners	Key Deposit Refund	25.00
71504	09/19/2013	Recreation Fund	Fee Program Revenue	Tim Becker	Key Deposit Refund	25.00
71519	09/19/2013	Recreation Fund	Fee Program Revenue	Randy Ellingboe	Key Deposit Refund	25.00
71668	10/02/2013	Recreation Fund	Fee Program Revenue	Phyllis Frechette	Cribbage League Refund	19.00
71525	09/19/2013	Recreation Fund	Fee Program Revenue	Laura Gilchrist	Key Deposit Refund	25.00
71526	09/19/2013	Recreation Fund	Fee Program Revenue	Gary Grissom	Key Deposit Refund	25.00
71674	10/02/2013	Recreation Fund	Fee Program Revenue	Florence Huber	Cribbage League Refund	38.00
71536	09/19/2013	Recreation Fund	Fee Program Revenue	Karen Kline	Key Deposit Refund	25.00
71544	09/19/2013	Recreation Fund	Fee Program Revenue	Kathy Macias	Key Deposit Refund	25.00
71559	09/19/2013	Recreation Fund	Fee Program Revenue	Mai-Tram Nguyen	Ballet Class Refund	160.00
71559	09/19/2013	Recreation Fund	Fee Program Revenue	Mai-Tram Nguyen	Ballet Class Refund	15.00
71636	09/26/2013	Recreation Fund	Fee Program Revenue	Ilona Rouda	Key Deposit Refund	25.00
71640	09/26/2013	Recreation Fund	Fee Program Revenue	Brad Skow	Key Deposit Refund	25.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71575	09/19/2013	Recreation Fund	Fee Program Revenue	Troy Tratar	Key Deposit Refund	25.00
71644	09/26/2013	Recreation Fund	Fee Program Revenue	Breann Tschida	Arboretum Rental Refund	150.00
71701	10/02/2013	Recreation Fund	Fee Program Revenue	Danielle Twardy	Sports Class Refund	51.00
71701	10/02/2013	Recreation Fund	Fee Program Revenue	Danielle Twardy	Sports Class Refund	8.00
71701	10/02/2013	Recreation Fund	Fee Program Revenue	Danielle Twardy	Sports Class Refund	8.00
71706	10/02/2013	Recreation Fund	Fee Program Revenue	Kathy Welsch	Cribbage League Refund	19.00
71651	09/26/2013	Recreation Fund	Fee Program Revenue	Kelly Westlund	Damage Deposit Refund	93.75
Fee Program Revenue Total:						811.75
0	10/02/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	2,801.32
0	10/02/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	655.13
0	09/18/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	3,023.37
0	09/18/2013	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	707.09
FICA Employee Ded. Total:						7,186.91
0	10/02/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	2,801.32
0	10/02/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	655.13
0	09/18/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	3,023.37
0	09/18/2013	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	707.09
FICA Employers Share Total:						7,186.91
71677	10/02/2013	Recreation Fund	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	1,129.68
HRA Employer Total:						1,129.68
71693	10/02/2013	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA Empl	177.27
71565	09/19/2013	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	192.70
HSA Employee Total:						369.97
71693	10/02/2013	Recreation Fund	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Empl	670.69
HSA Employer Total:						670.69
0	10/02/2013	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.10.2013 ICMA Defe	629.46
0	09/19/2013	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.09.2013 ICMA Defe	525.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
ICMA Def Comp Total:						1,154.46
71697	10/02/2013	Recreation Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	112.75
Life Ins. Employee Total:						112.75
71697	10/02/2013	Recreation Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	111.17
Life Ins. Employer Total:						111.17
71697	10/02/2013	Recreation Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	187.13
Long Term Disability Total:						187.13
71689	10/02/2013	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	1,151.76
Medical Ins Employee Total:						1,151.76
71689	10/02/2013	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	6,288.76
Medical Ins Employer Total:						6,288.76
0	09/26/2013	Recreation Fund	Memberships & Subscriptions	DMX Music, Inc.	Skating Center Music	151.38
0	09/19/2013	Recreation Fund	Memberships & Subscriptions	Mn Dept of Labor-CC	Annual Elevator Permits	200.00
0	09/19/2013	Recreation Fund	Memberships & Subscriptions	MRPA	USSSA Softbal Sanctioning	1,533.00
Memberships & Subscriptions Total:						1,884.38
0	09/19/2013	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.09.2013 Minnesota F	418.07
Minnesota Benefit Ded Total:						418.07
0	09/19/2013	Recreation Fund	Miscellaneous Expense	Bergans-CC	No Receipt-D. Cash	25.82
0	09/19/2013	Recreation Fund	Miscellaneous Expense	PetSmart-CC	No Receipt-D. Cash	22.05
0	09/19/2013	Recreation Fund	Miscellaneous Expense	Target- CC	No Receipt-D. Cash	143.01
Miscellaneous Expense Total:						190.88
0	10/02/2013	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	385.08
0	09/18/2013	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	378.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MN State Retirement Total:						763.61
0	10/02/2013	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	1,395.91
0	09/18/2013	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	1,270.00
MNDCP Def Comp Total:						2,665.91
0	09/19/2013	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	48.68
Office Supplies Total:						48.68
0	09/26/2013	Recreation Fund	Operating Supplies	Becker Arena Products, Inc.	Ice Rink Supplies	614.53
0	09/26/2013	Recreation Fund	Operating Supplies	Becker Arena Products, Inc.	Ice Rink Supplies	701.10
0	09/19/2013	Recreation Fund	Operating Supplies	Certified Laboratories-CC	Carpet Cleaner	176.16
0	10/02/2013	Recreation Fund	Operating Supplies	Cub Foods- CC	Dance Open House Supplies	27.22
0	10/02/2013	Recreation Fund	Operating Supplies	Cub Foods- CC	Credit	-3.20
0	09/26/2013	Recreation Fund	Operating Supplies	Fikes, Inc.	Restroom Supplies	506.64
0	09/26/2013	Recreation Fund	Operating Supplies	Grainger Inc	Cleaning Supplies, Batteries	67.78
0	10/02/2013	Recreation Fund	Operating Supplies	Harbor Freight Tools-CC	Hammer	11.77
0	10/02/2013	Recreation Fund	Operating Supplies	Home Depot- CC	Levels, String	90.21
0	10/02/2013	Recreation Fund	Operating Supplies	Linder's Garden Ctr-CC	North Entry Plants	715.79
0	10/02/2013	Recreation Fund	Operating Supplies	Linder's Garden Ctr-CC	Credit	-16.34
0	09/19/2013	Recreation Fund	Operating Supplies	Little Caesars-CC	Pizza	46.06
0	10/02/2013	Recreation Fund	Operating Supplies	Michaels-CC	Dance Studio Supplies	26.73
0	09/19/2013	Recreation Fund	Operating Supplies	Mike's Pro Shop-CC	Plaque	8.57
0	09/19/2013	Recreation Fund	Operating Supplies	North Hgts Hardware Hank-CC	Distilled Water	5.56
0	09/19/2013	Recreation Fund	Operating Supplies	Restaurant Depot- CC	Golf Course Supplies	14.40
71637	09/26/2013	Recreation Fund	Operating Supplies	John Rusterholz	CTV Volunteer Supplies	41.83
0	09/19/2013	Recreation Fund	Operating Supplies	Sky Zone-CC	Trampoline Park Field Trip	182.00
0	09/19/2013	Recreation Fund	Operating Supplies	St. Paul Park & Rec-CC	Como Pool Field Trip	171.50
0	09/19/2013	Recreation Fund	Operating Supplies	Stitchin Post	T-Shirts	43.02
0	10/02/2013	Recreation Fund	Operating Supplies	Target- CC	Credit	-2.88
0	10/02/2013	Recreation Fund	Operating Supplies	Target- CC	Back To School Bash & Dance Open	15.48
0	10/02/2013	Recreation Fund	Operating Supplies	Target- CC	Back To School Bash & Dance Open	7.89
0	10/02/2013	Recreation Fund	Operating Supplies	Target- CC	Back To School Bash Supplies	74.19
0	09/19/2013	Recreation Fund	Operating Supplies	Target- CC	Refreshments	18.67
0	09/19/2013	Recreation Fund	Operating Supplies	Target- CC	Cooking Supplies	31.21
0	09/19/2013	Recreation Fund	Operating Supplies	Target- CC	Culinary Creation Supplies	21.34
0	09/19/2013	Recreation Fund	Operating Supplies	Target- CC	Back To School Bash Supplies	12.79
71648	09/26/2013	Recreation Fund	Operating Supplies	Versa-Lok, Corp.	Credit Memo	-291.92
71648	09/26/2013	Recreation Fund	Operating Supplies	Versa-Lok, Corp.	North Entry Supplies	1,151.99
0	09/26/2013	Recreation Fund	Operating Supplies	Voss Lighting	Lighting Supplies	56.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/02/2013	Recreation Fund	Operating Supplies	Zoro Tools-CC	Grinding Wheel	169.93
Operating Supplies Total:						4,697.01
0	10/02/2013	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	2,592.96
0	09/18/2013	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	2,565.08
PERA Employee Ded Total:						5,158.04
0	10/02/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	414.87
0	10/02/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	2,592.96
0	09/18/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	2,565.08
0	09/18/2013	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	410.40
PERA Employer Share Total:						5,983.31
71592	09/26/2013	Recreation Fund	Professional Services	AARP	Driving Class Instructor	298.00
71503	09/19/2013	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	92.00
71518	09/19/2013	Recreation Fund	Professional Services	Sharon Eaton	Preschool Instruction	42.50
0	09/19/2013	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	192.00
71532	09/19/2013	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	46.00
0	09/19/2013	Recreation Fund	Professional Services	Jimmys Johnnys, Inc	Regular Service	45.42
0	09/19/2013	Recreation Fund	Professional Services	Daniel Kuch	Community Band Director-July-Sept	500.00
71541	09/19/2013	Recreation Fund	Professional Services	Lennartson Referee Services	Referee Services	3,245.00
71545	09/19/2013	Recreation Fund	Professional Services	Michael Magistad	Tennis League Coordinator	300.00
71625	09/26/2013	Recreation Fund	Professional Services	Bob Nielsen	Band Loading/Unloading	80.00
71573	09/19/2013	Recreation Fund	Professional Services	Sports Unlimited, Corp.	Cheerleading, Flag Football Camps	2,055.00
0	09/19/2013	Recreation Fund	Professional Services	Swank Motion Pictures-CC	Movie Rental	397.43
71583	09/19/2013	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	92.00
0	09/19/2013	Recreation Fund	Professional Services	Youth Enrichment League, Corp.	Soccer Class	216.00
0	09/19/2013	Recreation Fund	Professional Services	Youth Enrichment League, Corp.	Lego Classes	1,134.00
0	09/19/2013	Recreation Fund	Professional Services	Youth Enrichment League, Corp.	Youth Classes	2,585.00
71590	09/19/2013	Recreation Fund	Professional Services	Tracy Yue	Bluegrass Event Performance	300.00
Professional Services Total:						11,620.35
71641	09/26/2013	Recreation Fund	Professional Svcs	SportSign	Volleyball Skills Class	300.00
Professional Svcs Total:						300.00
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	159.84
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	159.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.92
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.92
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.92
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	90.84
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	79.92
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	90.84
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
0	09/19/2013	Recreation Fund	Rental	Jimmys Johnnys, Inc	Regular Service	45.42
Rental Total:						1,002.72
0	10/02/2013	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	2,176.60
Sales Tax Payable Total:						2,176.60
0	10/02/2013	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	1,656.35
0	09/18/2013	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	1,761.39
State Income Tax Total:						3,417.74
71514	09/19/2013	Recreation Fund	Transportation	City of Shoreview	Summer Field Trip	1,118.50
0	09/19/2013	Recreation Fund	Transportation	Luc Schlosser	Mileage Reimbursement	37.29
Transportation Total:						1,155.79
71684	10/02/2013	Recreation Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.10.2013 IOUE Unioi	98.25
Union Dues Deduction Total:						98.25
0	10/02/2013	Recreation Fund	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	50.45
0	10/02/2013	Recreation Fund	Use Tax Payable	Zoro Tools-CC	Sales/Use Tax	-10.93
Use Tax Payable Total:						39.52
0	10/02/2013	Recreation Fund	Utilities	Xcel Energy	Skating Center	13,504.80
Utilities Total:						13,504.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						90,869.96
0	09/26/2013	Recreation Improvements	Victoria Field #5 Repair	Bryan Rock Products, Inc.	Diamond Aggregate	613.52
Victoria Field #5 Repair Total:						613.52
Fund Total:						613.52
71682	10/02/2013	Risk Management	Street Department Claims	League of MN Cities Ins Trust	LMCIT Claim #: C0024177	100.00
Street Department Claims Total:						100.00
Fund Total:						100.00
71596	09/26/2013	Sanitary Sewer	Accounts Payable	THOR BANK	Refund Check	10.47
71673	10/02/2013	Sanitary Sewer	Accounts Payable	GERALD HOFFMAN	Refund Check	1.44
71628	09/26/2013	Sanitary Sewer	Accounts Payable	LINDA PIZINGER	Refund Check	6.98
71694	10/02/2013	Sanitary Sewer	Accounts Payable	PULTE HOMES LLC	Refund Check	28.44
Accounts Payable Total:						47.33
0	10/02/2013	Sanitary Sewer	Credit Card Service Fees	Bluefin Payment Systems-Non Ban	August UB Payments.com Charges	3,781.75
Credit Card Service Fees Total:						3,781.75
0	10/02/2013	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	1,392.24
0	09/18/2013	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	1,497.34
Federal Income Tax Total:						2,889.58
0	10/02/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	168.01
0	10/02/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	718.43
0	09/18/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	738.03
0	09/18/2013	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	172.62
FICA Employee Ded. Total:						1,797.09
0	10/02/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	718.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	10/02/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	168.01
0	09/18/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	172.62
0	09/18/2013	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	738.03
FICA Employers Share Total:						1,797.09
71677	10/02/2013	Sanitary Sewer	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	384.01
HRA Employer Total:						384.01
0	10/02/2013	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.10.2013 ICMA Defe	35.00
0	09/19/2013	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.09.2013 ICMA Defe	34.99
ICMA Def Comp Total:						69.99
71697	10/02/2013	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	23.42
Life Ins. Employee Total:						23.42
71697	10/02/2013	Sanitary Sewer	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	40.51
Life Ins. Employer Total:						40.51
71697	10/02/2013	Sanitary Sewer	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	69.69
Long Term Disability Total:						69.69
71689	10/02/2013	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	653.97
Medical Ins Employee Total:						653.97
71689	10/02/2013	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	1,665.33
Medical Ins Employer Total:						1,665.33
0	09/26/2013	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Waste Water Services	205,172.44
Metro Waste Control Board Total:						205,172.44
0	09/19/2013	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.09.2013 Minnesota F	15.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Minnesota Benefit Ded Total:						15.13
0	10/02/2013	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	116.07
0	09/18/2013	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	116.77
MN State Retirement Total:						232.84
0	10/02/2013	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	217.83
0	09/18/2013	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	226.88
MNDCP Def Comp Total:						444.71
0	09/19/2013	Sanitary Sewer	Operating Supplies	Batteries Plus-CC	Batteries	73.76
71520	09/19/2013	Sanitary Sewer	Operating Supplies	Erosion Works	Silt Fence Installation	487.55
0	10/02/2013	Sanitary Sewer	Operating Supplies	General Industrial Supply-CC	Ratchet Strap	34.20
0	09/19/2013	Sanitary Sewer	Operating Supplies	Grainger Inc	Blower	113.55
0	09/26/2013	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Qty 1: Bulldog Rotating Jetter Nozze	3,045.00
0	09/26/2013	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Sales Tax	209.34
0	10/02/2013	Sanitary Sewer	Operating Supplies	Menards-CC	Straps, Screws	78.52
0	09/19/2013	Sanitary Sewer	Operating Supplies	North Hgts Hardware Hank-CC	Rope	13.92
0	10/02/2013	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Air Freshener	8.10
0	09/24/2013	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-CC	Purchasing Card Receipt Turned In	29.98
0	09/26/2013	Sanitary Sewer	Operating Supplies	USA BlueBook	Magna-Trak Locator	904.70
Operating Supplies Total:						4,998.62
0	10/02/2013	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	725.34
0	09/18/2013	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	729.95
PERA Employee Ded Total:						1,455.29
0	10/02/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	116.07
0	10/02/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	725.34
0	09/18/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	729.95
0	09/18/2013	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	116.77
PERA Employer Share Total:						1,688.13
71524	09/19/2013	Sanitary Sewer	Professional Services	General Repair Service, Corp	Station Repair	272.35
0	09/26/2013	Sanitary Sewer	Professional Services	Goldstar Electric Inc	Lift Station Repair	1,801.28
0	09/26/2013	Sanitary Sewer	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	345.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/26/2013	Sanitary Sewer	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	305.70
0	09/19/2013	Sanitary Sewer	Professional Services	MacQueen Equipment	Repair	186.98
71558	09/19/2013	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service-Sep	51.90
71690	10/02/2013	Sanitary Sewer	Professional Services	Gunner Pettersen	Sewer Backup Reimbursement	3,800.00
Professional Services Total:						6,764.04
0	10/02/2013	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	63.47
Sales Tax Payable Total:						63.47
0	10/02/2013	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	532.08
0	09/18/2013	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	572.98
State Income Tax Total:						1,105.06
0	10/02/2013	Sanitary Sewer	Telephone	AT&T-CC	Activation	128.52
Telephone Total:						128.52
71684	10/02/2013	Sanitary Sewer	Union Dues Deduction	Local Union 49	PR Batch 00001.10.2013 IOUE Unioi	124.49
Union Dues Deduction Total:						124.49
0	10/02/2013	Sanitary Sewer	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	28.47
Use Tax Payable Total:						28.47
0	10/02/2013	Sanitary Sewer	Utilities	Xcel Energy	Sewer	130.65
Utilities Total:						130.65
Fund Total:						235,571.62
71570	09/19/2013	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
Operating Supplies Total:						15.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						15.00
71694	10/02/2013	Solid Waste Recycle	Accounts Payable	PULTE HOMES LLC	Refund Check	4.90
Accounts Payable Total:						4.90
0	10/02/2013	Solid Waste Recycle	Conferences	PayPal-CC	MNCC Fall Workshop-Pratt	50.00
0	10/02/2013	Solid Waste Recycle	Conferences	Recycling Assoc-CC	Annual Conference-Pratt	330.00
Conferences Total:						380.00
0	10/02/2013	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	84.81
0	09/18/2013	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	75.27
Federal Income Tax Total:						160.08
0	10/02/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	14.80
0	10/02/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	63.28
0	09/18/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	61.09
0	09/18/2013	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	14.28
FICA Employee Ded. Total:						153.45
0	10/02/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	63.28
0	10/02/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	14.80
0	09/18/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	14.28
0	09/18/2013	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	61.09
FICA Employers Share Total:						153.45
71677	10/02/2013	Solid Waste Recycle	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	27.25
HRA Employer Total:						27.25
71697	10/02/2013	Solid Waste Recycle	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	15.76
Life Ins. Employee Total:						15.76
71697	10/02/2013	Solid Waste Recycle	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	2.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Life Ins. Employer Total:						2.65
71697	10/02/2013	Solid Waste Recycle	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	6.22
Long Term Disability Total:						6.22
71689	10/02/2013	Solid Waste Recycle	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	170.31
Medical Ins Employer Total:						170.31
0	10/02/2013	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	10.58
0	09/18/2013	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	10.24
MN State Retirement Total:						20.82
0	10/02/2013	Solid Waste Recycle	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	16.41
0	09/18/2013	Solid Waste Recycle	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	17.50
MNDCP Def Comp Total:						33.91
0	10/02/2013	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	66.13
0	09/18/2013	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	64.06
PERA Employee Ded Total:						130.19
0	10/02/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	10.58
0	10/02/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	66.13
0	09/18/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	64.06
0	09/18/2013	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	10.24
PERA Employer Share Total:						151.01
0	09/19/2013	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	40,659.80
0	10/02/2013	Solid Waste Recycle	Professional Services	Green Disk-CC	Electronics Recycling	13.45
Professional Services Total:						40,673.25
0	10/02/2013	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	39.36
0	09/18/2013	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	34.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						74.21
Fund Total:						42,157.46
71694	10/02/2013	Storm Drainage	Accounts Payable	PULTE HOMES LLC	Refund Check	9.05
Accounts Payable Total:						9.05
71691	10/02/2013	Storm Drainage	Clothing	Postmaster- Cashier Window #5	Leaf Card Postage-Acct: 2437	1,808.49
Clothing Total:						1,808.49
0	10/02/2013	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	804.79
0	09/18/2013	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	768.15
Federal Income Tax Total:						1,572.94
0	10/02/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	129.66
0	10/02/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	554.37
0	09/18/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	538.20
0	09/18/2013	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	125.89
FICA Employee Ded. Total:						1,348.12
0	10/02/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	554.37
0	10/02/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	129.66
0	09/18/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	125.89
0	09/18/2013	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	538.20
FICA Employers Share Total:						1,348.12
71697	10/02/2013	Storm Drainage	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	13.50
Life Ins. Employee Total:						13.50
71697	10/02/2013	Storm Drainage	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	33.67
Life Ins. Employer Total:						33.67

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
71697	10/02/2013	Storm Drainage	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	51.29
Long Term Disability Total:						51.29
0	10/02/2013	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	85.22
0	09/18/2013	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	82.57
MN State Retirement Total:						167.79
0	10/02/2013	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	10.00
0	09/18/2013	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	10.00
MNDCP Def Comp Total:						20.00
0	10/02/2013	Storm Drainage	Operating Supplies	Brock White -CC	Supplies	187.59
71660	10/02/2013	Storm Drainage	Operating Supplies	Cemstone Products Co, Inc.	Storm Sewer Curb Millwork	435.52
0	10/02/2013	Storm Drainage	Operating Supplies	Certified Laboratories-CC	Safety Supplies	268.80
71603	09/26/2013	Storm Drainage	Operating Supplies	Commercial Asphalt Co	Hotmix	167.52
71522	09/19/2013	Storm Drainage	Operating Supplies	Fra-Dor Inc.	Received Loads	440.00
71609	09/26/2013	Storm Drainage	Operating Supplies	Gertens Greenhouses	Rain Garden Supplies	318.49
0	09/19/2013	Storm Drainage	Operating Supplies	Menards-CC	Supplies	53.60
0	09/19/2013	Storm Drainage	Operating Supplies	Menards-CC	Supplies	53.79
71558	09/19/2013	Storm Drainage	Operating Supplies	Networkfleet, Inc.	Monthly Service-Sep	25.91
71558	09/19/2013	Storm Drainage	Operating Supplies	Networkfleet, Inc.	Monthly Service-Sep	145.79
71568	09/19/2013	Storm Drainage	Operating Supplies	Ramsey County Property & Record	Storm Sewer Materials	3,744.75
0	09/19/2013	Storm Drainage	Operating Supplies	Suburban Ace Hardware-CC	Brush Duster	7.17
Operating Supplies Total:						5,848.93
0	10/02/2013	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	532.56
0	09/18/2013	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	516.09
PERA Employee Ded Total:						1,048.65
0	10/02/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	85.22
0	10/02/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	532.56
0	09/18/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	516.09
0	09/18/2013	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	82.57
PERA Employer Share Total:						1,216.44
0	09/26/2013	Storm Drainage	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	345.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	09/26/2013	Storm Drainage	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	305.70
					Professional Services Total:	651.54
0	10/02/2013	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	42.30
					Sales Tax Payable Total:	42.30
0	10/02/2013	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	372.40
0	09/18/2013	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	354.75
					State Income Tax Total:	727.15
0	09/19/2013	Storm Drainage	Training	U of M Blosys/AG Eng-CC	Erosion Control Class-Dix	130.00
					Training Total:	130.00
71684	10/02/2013	Storm Drainage	Union Dues Deduction	Local Union 49	PR Batch 00001.10.2013 IOUE Unioi	131.00
					Union Dues Deduction Total:	131.00
0	10/02/2013	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	19.21
					Utilities Total:	19.21
					Fund Total:	16,188.19
71604	09/26/2013	Street Construction	3040 Hamline Utility Const	Dave Perkins Contracting, Inc.	Hamline Ave Utility Construction Pro	83,576.25
					3040 Hamline Utility Const Total:	83,576.25
71661	10/02/2013	Street Construction	Cty D, Lexington to Victoria	City of Shoreview	County Road D Reconstruction Proje	115,752.00
					Cty D, Lexington to Victoria Total:	115,752.00
71661	10/02/2013	Street Construction	Eng Svcs, Cty D & Lexington	City of Shoreview	County Road D Reconstruction Proje	10,991.97
					Eng Svcs, Cty D & Lexington Total:	10,991.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						210,320.22
0	10/02/2013	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	321.31
0	09/18/2013	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	302.79
Federal Income Tax Total:						624.10
0	10/02/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	291.73
0	10/02/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	68.21
0	09/18/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	271.39
0	09/18/2013	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	63.49
FICA Employee Ded. Total:						694.82
0	10/02/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	68.21
0	10/02/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	291.73
0	09/18/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	271.39
0	09/18/2013	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	63.49
FICA Employers Share Total:						694.82
0	09/19/2013	Telecommunications	Furniture and Fixtures	Best Buy- CC	Computer Supplies	144.60
Furniture and Fixtures Total:						144.60
71677	10/02/2013	Telecommunications	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	204.40
HRA Employer Total:						204.40
71697	10/02/2013	Telecommunications	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	29.24
Life Ins. Employee Total:						29.24
71697	10/02/2013	Telecommunications	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	12.25
Life Ins. Employer Total:						12.25
71697	10/02/2013	Telecommunications	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	28.72

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Long Term Disability Total:						28.72
71689	10/02/2013	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	267.24
Medical Ins Employee Total:						267.24
71689	10/02/2013	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	913.44
Medical Ins Employer Total:						913.44
0	10/02/2013	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	48.37
0	09/18/2013	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	46.86
MN State Retirement Total:						95.23
0	10/02/2013	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	483.93
0	09/18/2013	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	341.24
MNDCP Def Comp Total:						825.17
0	10/02/2013	Telecommunications	Operating Supplies	Home Depot- CC	Light Bulbs	32.24
0	10/02/2013	Telecommunications	Operating Supplies	SuperMediaStore-CC	DVD Case	54.51
Operating Supplies Total:						86.75
0	10/02/2013	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	302.32
0	09/18/2013	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	292.78
PERA Employee Ded Total:						595.10
0	10/02/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	48.37
0	10/02/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	302.32
0	09/18/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	46.86
0	09/18/2013	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	292.78
PERA Employer Share Total:						690.33
0	10/02/2013	Telecommunications	Postage	USPS-CC	Postage	17.27
0	09/19/2013	Telecommunications	Postage	USPS-CC	Shipping Cost	8.91

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Postage Total:						26.18
0	09/19/2013	Telecommunications	Printing	Greenhaven Printing	Sept/Oct Newsletter	5,016.00
Printing Total:						5,016.00
0	10/02/2013	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	152.09
0	09/18/2013	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	143.43
State Income Tax Total:						295.52
71543	09/19/2013	Telecommunications	Temporary Employees	Zach Litzinger	Wild Rice Festival Clean Up	50.00
71554	09/19/2013	Telecommunications	Temporary Employees	Joe Morey	Wild Rice Festival Clean Up	50.00
Temporary Employees Total:						100.00
0	10/02/2013	Telecommunications	Use Tax Payable	SuperMediaStore-CC	Sales/Use Tax	-3.51
Use Tax Payable Total:						-3.51
Fund Total:						11,340.40
71509	09/19/2013	Telephone	CAP - Capital Equip Recovery	CDW Government, Inc.	Telephone Wall Mounts	226.47
CAP - Capital Equip Recovery Total:						226.47
71602	09/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink QCC	Telephone	9.32
71510	09/19/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	95.74
71510	09/19/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	57.33
71510	09/19/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	209.20
71510	09/19/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	325.36
71510	09/19/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	172.11
71510	09/19/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
71601	09/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	40.32
71601	09/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	106.28
71601	09/26/2013	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	85.14
0	09/19/2013	Telephone	PSTN-PRI Access/DID Allocation	FSH Communications-LLC	Payphone Advantage	64.13
71616	09/26/2013	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	348.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
PSTN-PRI Access/DID Allocation Total:						1,599.40
0	10/02/2013	Telephone	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	223.08
Use Tax Payable Total:						223.08
Fund Total:						2,048.95
71586	09/19/2013	Water Fund	2012 Watermain Lining	Veit & Company, Inc.	Watermain Lining	55,999.89
2012 Watermain Lining Total:						55,999.89
71594	09/26/2013	Water Fund	Accounts Payable	RON ANDERSON	Refund Check	162.90
71596	09/26/2013	Water Fund	Accounts Payable	THOR BANK	Refund Check	10.85
71598	09/26/2013	Water Fund	Accounts Payable	LAURA CARRIGAN	Refund Check	83.21
71608	09/26/2013	Water Fund	Accounts Payable	PAUL GEFFRE	Refund Check	7.34
71672	10/02/2013	Water Fund	Accounts Payable	DALE HIVELEY	Refund Check	55.00
71613	09/26/2013	Water Fund	Accounts Payable	STEVE HOULE	Refund Check	14.56
71679	10/02/2013	Water Fund	Accounts Payable	AMANDA IRISH	Refund Check	119.26
71617	09/26/2013	Water Fund	Accounts Payable	PRISCILLA KNOBLAUCH	Refund Check	117.60
71618	09/26/2013	Water Fund	Accounts Payable	WAYNE KRIZAN	Refund Check	57.63
71620	09/26/2013	Water Fund	Accounts Payable	CHRISTOPHER & KATHRYN LA	Refund Check	49.63
71688	10/02/2013	Water Fund	Accounts Payable	WILLIE & PHYLLIS NESBIT	Refund Check	339.56
71626	09/26/2013	Water Fund	Accounts Payable	DAVID & RENEE OLSON	Refund Check	37.00
71628	09/26/2013	Water Fund	Accounts Payable	LINDA PIZINGER	Refund Check	10.96
71695	10/02/2013	Water Fund	Accounts Payable	PULTE HOMES LLC	Refund Check	154.94
71694	10/02/2013	Water Fund	Accounts Payable	PULTE HOMES LLC	Refund Check	212.16
71633	09/26/2013	Water Fund	Accounts Payable	ROBERT ENGERSTROM CAPIT/	Refund Check	83.29
71638	09/26/2013	Water Fund	Accounts Payable	RYAN PROPERTIES	Refund Check	18.28
71639	09/26/2013	Water Fund	Accounts Payable	WENDY SEVERIN	Refund Check	6.18
71705	10/02/2013	Water Fund	Accounts Payable	ERIC VELLUEX	Refund Check	18.74
71649	09/26/2013	Water Fund	Accounts Payable	DAVID VIDMAR	Refund Check	117.96
71707	10/02/2013	Water Fund	Accounts Payable	YOUA YIA YANG	Refund Check	123.59
71653	09/26/2013	Water Fund	Accounts Payable	AMY & HUGUEF ZAFINANDRO	Refund Check	24.97
Accounts Payable Total:						1,825.61
0	10/02/2013	Water Fund	Clothing	North Image Apparel, Inc.	Uniform Supplies	99.75
0	09/19/2013	Water Fund	Clothing	Michael Ross	Uniform Reimbursement	198.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Clothing Total:	297.75
0	09/19/2013	Water Fund	Conferences	PayPal-CC	AWWA Annual Conference Registrati	245.00
					Conferences Total:	245.00
71661	10/02/2013	Water Fund	Cty D, Lexington to Victoria	City of Shoreview	County Road D Reconstruction Projec	95,128.40
					Cty D, Lexington to Victoria Total:	95,128.40
0	10/02/2013	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Federal Incc	1,498.30
0	09/18/2013	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Federal Incc	1,641.81
					Federal Income Tax Total:	3,140.11
0	10/02/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	212.56
0	10/02/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	908.75
0	09/18/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	903.50
0	09/18/2013	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	211.30
					FICA Employee Ded. Total:	2,236.11
0	10/02/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 FICA Empl	908.75
0	10/02/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00001.10.2013 Medicare E	212.56
0	09/18/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 Medicare E	211.30
0	09/18/2013	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.09.2013 FICA Empl	903.50
					FICA Employers Share Total:	2,236.11
71677	10/02/2013	Water Fund	HRA Employer	ING ReliaStar	PR Batch 00001.10.2013 HRA Empl	680.99
					HRA Employer Total:	680.99
71693	10/02/2013	Water Fund	HSA Employee	Premier Bank	PR Batch 00001.10.2013 HSA Empl	28.84
71565	09/19/2013	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.09.2013 HSA Empl	28.84
					HSA Employee Total:	57.68
71693	10/02/2013	Water Fund	HSA Employer	Premier Bank	PR Batch 00001.10.2013 HSA Empl	31.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HSA Employer Total:						31.25
0	10/02/2013	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00001.10.2013 ICMA Defe	65.00
0	09/19/2013	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.09.2013 ICMA Defe	65.01
ICMA Def Comp Total:						130.01
71697	10/02/2013	Water Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premium-Oct 2013	47.60
Life Ins. Employee Total:						47.60
71697	10/02/2013	Water Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premium-Oct 2013	53.42
Life Ins. Employer Total:						53.42
71697	10/02/2013	Water Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premium-Oct 2013	82.67
Long Term Disability Total:						82.67
71689	10/02/2013	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium-Oct 2013	408.06
Medical Ins Employee Total:						408.06
71689	10/02/2013	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium-Oct 2013	2,204.69
Medical Ins Employer Total:						2,204.69
0	09/19/2013	Water Fund	Miscellaneous Expense	MN Rural Water Assoc-CC	No Receipt-Luger	150.00
0	09/19/2013	Water Fund	Miscellaneous Expense	Suburban Ace Hardware-CC	No Receipt-Wendel	29.98
0	09/24/2013	Water Fund	Miscellaneous Expense	Suburban Ace Hardware-CC	Purchasing Card Receipt Turned In	-29.98
Miscellaneous Expense Total:						150.00
0	10/02/2013	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00001.10.2013 Post Emplo	147.35
0	09/18/2013	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.09.2013 Post Emplo	145.22
MN State Retirement Total:						292.57
0	10/02/2013	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00001.10.2013 MNDCP De	211.26
0	09/18/2013	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.09.2013 MNDCP De	211.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
MNDP Def Comp Total:						422.51
0	09/19/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	62.22
0	09/19/2013	Water Fund	Operating Supplies	Ferguson Waterworks #2516	Water Meter Supplies	466.24
0	09/19/2013	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Cable Ties, Couplers	28.82
0	10/02/2013	Water Fund	Operating Supplies	UPS Store- CC	Shipping Charge	47.89
Operating Supplies Total:						605.17
0	09/26/2013	Water Fund	Other Improvements	Ferguson Waterworks #2516	Water Meter Supplies	511.65
Other Improvements Total:						511.65
0	10/02/2013	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	920.94
0	09/18/2013	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	907.45
PERA Employee Ded Total:						1,828.39
0	10/02/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera additio	147.35
0	10/02/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00001.10.2013 Pera Emplo	920.94
0	09/18/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera additio	145.22
0	09/18/2013	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.09.2013 Pera Emplo	907.45
PERA Employer Share Total:						2,120.96
71524	09/19/2013	Water Fund	Professional Services	General Repair Service, Corp	Labor	15.81
0	09/26/2013	Water Fund	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	345.83
0	09/26/2013	Water Fund	Professional Services	Gopher State One Call	Blanket PO for Gopher State locate re	305.70
71579	09/19/2013	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacteria-August	360.00
71588	09/19/2013	Water Fund	Professional Services	Water Conservation Service, Inc.	Leak Location	261.20
Professional Services Total:						1,288.54
71574	09/19/2013	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	639,510.76
St. Paul Water Total:						639,510.76
0	10/02/2013	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00001.10.2013 State Incom	617.00
0	09/18/2013	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.09.2013 State Incom	669.74

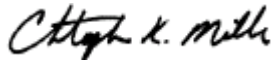
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						1,286.74
0	10/02/2013	Water Fund	State Sales Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	2,839.08
State Sales Tax Payable Total:						2,839.08
71684	10/02/2013	Water Fund	Union Dues Deduction	Local Union 49	PR Batch 00001.10.2013 IOUE Union	170.26
Union Dues Deduction Total:						170.26
0	10/02/2013	Water Fund	Use Tax Payable	MN Dept of Revenue-Non Bank	Sales/Use Tax-Aug 2013	26.70
Use Tax Payable Total:						26.70
0	10/02/2013	Water Fund	Utilities	Xcel Energy	Water Tower	15,503.63
Utilities Total:						15,503.63
0	10/02/2013	Water Fund	Water - Roseville	City of Roseville- Non Bank	July Water	2,223.93
0	10/02/2013	Water Fund	Water - Roseville	City of Roseville- Non Bank	August Water	6,664.10
71670	10/02/2013	Water Fund	Water - Roseville	Amanda Hayford	Water Bill Refund	58.04
71619	09/26/2013	Water Fund	Water - Roseville	Dick Lambert	Water Billing Refund	648.73
Water - Roseville Total:						9,594.80
0	09/19/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	441.80
0	09/26/2013	Water Fund	Water Meters	Ferguson Waterworks #2516	Water Meter Supplies	618.87
Water Meters Total:						1,060.67
Fund Total:						842,017.78
0	10/02/2013	Workers Compensation	Fire Department Claims	SFM-Non Bank	September Work Comp Claims	186.04
Fire Department Claims Total:						186.04
0	10/02/2013	Workers Compensation	Parks & Recreation Claims	SFM-Non Bank	September Work Comp Claims	119.35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Parks & Recreation Claims Total:	119.35
0	10/02/2013	Workers Compensation	Police Patrol Claims	SFM-Non Bank	September Work Comp Claims	34,652.38
					Police Patrol Claims Total:	34,652.38
0	09/19/2013	Workers Compensation	Professional Services	SFM Risk Solutions	Work Comp Administration	126.00
					Professional Services Total:	126.00
					Fund Total:	35,083.77
					Report Total:	3,100,925.95

REQUEST FOR COUNCIL ACTION

Date: 10/14/2013
Item No.: 7 . b

Department Approval



City Manager Approval



Item Description: Approval of 2013 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Tiffany Rassat

Massage Xcape

1767 Lexington Ave N.

Roseville, MN 55113

Theresa Anastasia May

Roseville Acupuncture and Massage

2201 Lexington Ave N, Ste 103

Roseville, MN 55113

Eva Blankenship

Lifetime Fitness/LifeSpa

2480 Fairview Ave

Roseville, MN 55113

Gary Sarppo

Massage Rejuvenation

2218 County Road D

Roseville, MN 55112

Elizabeth Kaul-Bjornson

Kairos Center for Well-Being, LLC

2301 Woodbridge Street, #103

Roseville, MN 55113

Leroy Tschida, Jr.

Colleen & Company

3092 Lexington Ave N

Roseville, MN 55113

36 **POLICY OBJECTIVE**
37 Required by City Code

38 **FINANCIAL IMPACTS**
39 The correct fees were paid to the City at the time the application(s) were made.

40 **STAFF RECOMMENDATION**
41 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff
42 recommends approval of the license(s).

43 **REQUESTED COUNCIL ACTION**
44
45 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30, 2014

1. Legal Name Tiffany Passat
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

Massage Xscape

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30, 2014

1. Legal Name THERESA ANASTASIA MAY

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
ROSEVILLE ACUPUNCTURE & MASSAGE - 2201 LEXINGTON AVE N.

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

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Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30, 2014

1. Legal Name Eva Marie Blankenship

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No ☐ If yes, list each name along with dates and places where used.

Eva Marie Rekucki

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Lifetime Fitness/LifeSpa Roseville 2480 Fairview Avenue North
Roseville, MN 55113

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☒

For License year ending June 30, 2014

1. Legal Name GARY SARPPPO

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

MASSAGE REJUVENATION 2218 COUNTY RD D. ROSEVILLE, MN 55112

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?

Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☐ Renewal ☒

For License year ending June 30, 2014

1. Legal Name Elizabeth (aka Lisa) Kaul-Bjornson
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No ☐ If yes, list each name along with dates and places where used.

Maiden name: Elizabeth (aka Lisa) Kaul

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Self-employed, name of business: Kairos Center for Well-Being LLC

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page.

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

Already on file
at your office

License fee is \$100.00
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License ☒ Renewal ☐

For License year ending June 30, 2014

1. Legal Name LEROY Tschida JR

2. Home Address _____

3. Home Telephone _____

4. Date of Birth _____

5. Drivers License Number _____

6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☐ No ☒ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Colleen & Company 2092 Lexington Ave Roseville MN

9. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☐ No ☒ If yes, explain in detail on a separate page. 55113

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

Finance Department, License Division
2660 Civic Center Drive
Roseville, MN 55113

License fee is \$100.00
Make checks payable to: City of Roseville

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/14/2013

Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
Community Dev.	Midway Ford	Ford F-150 (a)	\$ 15,668.92	CIP
Police	Rosedale Chevrolet	Chevrolet Malibu (b)	16,646.25	CIP
Pathways	TC Lawn Care	Pathway wall repair (c)	9,025.00	Budget

Comments/Description:

- a) This item was included in the 2013 CIP and replaces a similar 11-year old vehicle.
- b) This Police unmarked vehicle was included in the 2013 CIP and replaces a similar 10-year old vehicle. Net cost is shown.
- c) During the June 21, 2013 storm event a pathway wall was damaged at 2323 Terminal Road.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
Community Dev.	2002 Ford F-150: \$4,000 estimated re-sale
Police	2003 Chevy Impala: \$4,200 estimated trade-in

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

25 **STAFF RECOMMENDATION**

26 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
27 applicable, authorize the trade-in/sale of surplus items.

28 **REQUESTED COUNCIL ACTION**

29 Motion to approve the submitted list of general purchases and contracts for services; and where
30 applicable, the trade-in/sale of surplus equipment.

31

32

Prepared by: Chris Miller, Finance Director
Attachments: A: None

33

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/14/13
Item No.: 7.d

Department Approval



City Manager Approval



Item Description: Adopt a Resolution to Accept the Work Completed and Authorize Final Payment on the Skillman Avenue Drainage Improvements Project

BACKGROUND

On August 13, 2012 the City Council awarded the Skillman Avenue Drainage Improvements Project to GF Jedlicki, Inc. of Eden Prairie, Minnesota. Work completed under the contract totaled \$83,408.00. GF Jedlicki, Inc. successfully completed the majority of the work in November 2012.

POLICY OBJECTIVE

City policy requires that the following items be completed to finalize a construction contract:

- Certification from the City Engineer verifying that all of the work has been completed in accordance with plans and specifications.
- A resolution by the City Council accepting the contract and beginning the one-year warranty.

FINANCIAL IMPACTS

The final contract amount, \$83,408.00, is \$1,197.00 more than the awarded amount of \$82,211.00. This represents an increase in the contract of 1.5%. The cost increase is the result of concrete rubble that was discovered during excavation that needed to be disposed of, as well as some contract quantities being slightly higher than estimated.

This project financing is as follows:

Storm Sewer Infrastructure Funds	\$60,908.00
Rice Creek Watershed District Cost Share	\$22,500.00
Total Project cost:	\$83,408.00

STAFF RECOMMENDATION

The work that was completed was in accordance with project plans and specifications, staff recommends the City Council approve a resolution accepting the work completed as the Skillman Avenue Drainage Improvements and authorizing final payment of \$3,070.54.

REQUESTED COUNCIL ACTION

Approve the resolution accepting the work completed as Skillman Avenue Drainage Improvements and authorizing final payment.

Prepared by: Kristine Giga, Interim City Engineer
Attachments: A: Resolution
B: Certification from City Engineer

Attachment A

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 14th day of October, 2013, at 6:00 p.m.

The following members were present: _____ and the following members were absent: _____

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION No.

FINAL CONTRACT ACCEPTANCE
SKILLMAN AVENUE DRAINAGE IMPROVEMENTS

BE IT RESOLVED by the City Council of the City of Roseville, as follows:

WHEREAS, pursuant to a written contract signed with the City on August 13, 2012, GF Jedlicki, Inc. of Eden Prairie, Minnesota has satisfactorily completed the improvements associated with the Skillman Avenue Drainage Improvements contract.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROSEVILLE, MINNESOTA, that the work completed under said contract is hereby accepted and approved; and

BE IT FURTHER RESOLVED: That the City Manager is hereby directed to issue a proper order for the final payment of such contract, taking the contractor's receipt in full; and

BE IT FURTHER RESOLVED: That the one year warranty period as specified in the contract shall commence on October 14, 2013.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against the same: _____.

WHEAREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 14th day of October, 2013, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 14th day of October, 2013.

Patrick Trudgeon, Interim City Manager

(SEAL)



October 14, 2013

TO THE CITY COUNCIL, CITY OF ROSEVILLE, MINNESOTA

RE: Skillman Avenue Drainage Improvements Project
Contract Acceptance and Final Payment

Dear Council Members:

I have observed the work executed as a part of the Skillman Avenue Drainage Improvements Project. I find that this contract has been fully completed in all respects according to the plans, specifications, and the contract. I therefore recommend that final payment be made from the improvement fund to the contractors for the balance on the contract as follows:

Original Project amount (based on estimated quantities)	\$82,211.00
Change Orders	\$750.00
Final Contract Amount	\$82,961.00
Actual amount due (based on actual quantities)	\$83,408.00
 Previous payments	 \$80,337.46
Balance Due	\$3,070.54

Please let me know if you have any questions or concerns and would like more information.

Sincerely,

Kristine Giga, P.E.
Interim City Engineer
651-792-7048
Kristine.giga@ci.roseville.mn.us

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: October 14, 2013
Item No.: 7.e

Department Approval

City Manager Approval



Item Description: Consider Resolution for the Ramsey County Joint Powers Agreement for Replacement Election Equipment

BACKGROUND

Over the years, municipalities in Ramsey County have purchased elections equipment through joint powers agreements. By using JPAs, Ramsey County can negotiate a reasonable cost saving by purchasing a large number of machines.

The current voting machines were purchased in 2002 and have exceeded their useful life. Although the machines continue to accurately count ballots, the county has been having trouble maintaining equipment. Additionally, Ramsey County is unable to get spare parts to repair or replace broken voting machines.

Ramsey County holds election meetings each year in which participants discuss provisions of the joint powers agreement. Additionally, Ramsey County has convened a Voting System Task Force with representatives from four municipalities and from the county to review voting systems that meet the county's voting needs.

POLICY OBJECTIVE

Ensure that election equipment is maintained to protect the integrity of municipal elections, and maximize taxpayer dollars by collaborating with Ramsey County and other municipalities to purchase election equipment.

FINANCIAL IMPACTS

The Council's budgetary policy is to replace capital equipment when its useful life has been met or exceeded. The City budgeted \$60,000 in the capital investment plan for this purchase.

Ramsey County plans to issue a request for proposals for voting equipment once the JPA with local municipalities has been signed. Based on preliminary costs negotiated by neighboring counties, Ramsey County estimates that Roseville's share of the capital costs to purchase voting equipment will be \$89,750. Ramsey County Elections Manager Joe Mansky assures staff the final cost will not exceed this amount, and will likely be lower.

Finance Director Chris Miller confirmed that there are enough funds in the citywide equipment replacement fund(s) to cover the cost difference.

In addition to the purchase of the equipment, the JPA includes payment of the annual operating costs. These costs cover maintaining licenses and agreements, software updates, diagnostic testing, election programming, warranty services, post warranty services, including preventive maintenance, repairs and equipment replacement, and ongoing services.

31 The cities' share of operating costs takes into consideration the percent of absentee voting in each
32 city. In 2010, the Minnesota Legislature mandated the central counting of all absentee ballots
33 under the uniform state laws and procedures. Roseville's annual share is estimated to be \$7,810.
34 Joe Mansky assures staff the final cost will not exceed this amount, and will likely be lower.
35 In 2013, Roseville paid \$4,687 annual operating costs.

36 **STAFF RECOMMENDATION**

37 Consider resolution for the Ramsey County Joint Powers Agreement for the replacement of
38 election equipment.

39 **REQUESTED COUNCIL ACTION**

40 Consider resolution for the Ramsey County Joint Powers Agreement for the replacement of
41 election equipment.

42

Prepared by: Carolyn Curti, Elections Coordinator

Attachments: A: Resolution
B: Joint Powers Agreement
C: Cost estimates

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the fourteenth day of October, 2013, at 6:00 p.m.

The following members were present:

and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

2013 Joint Powers Agreement for Replacement Elections System

WHEREAS, current election equipment was purchased in 2001 and is at the end of its useful life; and

WHEREAS, efficient ballot preparation and timely compilation of election results depend upon the use of a uniform voting system throughout the county, and the use of a uniform voting system for all elections enhances election judge and voter understanding of the voting process and helps to provide equitable treatment for all voters, regardless of the type of election; and

WHEREAS, Congress mandated the use of an assistive ballot marking device in all polling places and in-person absentee voting locations for use by voters with disabilities, through enactment of the Help America Vote Act of 2002 ("HAVA"); and

WHEREAS, the Minnesota Legislature mandated the central counting of all absentee ballots under uniform state laws and procedures in Laws of Minnesota 2010, Chapter 194, effective in 2010; and

WHEREAS, the Parties have reached agreement on 1) the need to replace the existing voting system and to implement a new voting system throughout the County in time for use for the 2014 state elections; and 2) the funding formula for the new voting system; and

WHEREAS, state funds for the acquisition and operation of voting systems originating from grants received by the County under the Help America Vote Act must be expended by the County no later than March 31, 2014, or be returned to the State of Minnesota;

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NOW, THEREFORE, BE IT RESOLVED, that the Joint Powers Agreement for
Replacement Elections system be adopted.

The motion for the adoption of the foregoing resolution was duly seconded by Member
, and upon a vote being taken thereon, the following voted in favor thereof:
and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

[illegible]

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the fourteen day of October 2013 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this day of , 20 .

Patrick Trudgeon, Interim City Manager

**JOINT POWERS AGREEMENT FOR
NEW VOTING SYSTEM ACQUISITION AND OPERATION**

This Agreement is made by and between Ramsey County, through the Ramsey County Elections Office (hereinafter "County"), and the cities of Arden Hills, Falcon Heights, Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, St Anthony, St. Paul, Shoreview, Spring Lake Park, Vadnais Heights, and White Bear Lake and White Bear Township (collectively referred to as the "Municipalities").

WHEREAS, the County and the Municipalities ("Parties") are "governmental units" as defined in Minn. Stat. §471.59; and

WHEREAS, pursuant to Minn. Stat. §471.59, the Parties, through actions of their governing bodies, are authorized to enter into a joint powers agreement for the exercise of commonly held or similar powers; and

WHEREAS, the Parties entered into a Joint Powers Agreement in 2001 for the purchase and operation of a new voting system, with a ten year term and automatic two year extensions; and

WHEREAS, pursuant to the provisions of the 2001 Joint Powers Agreement, the County prepares ballots and compiles election results for all state, federal, county, municipal and school district elections for the Municipalities; and

WHEREAS, efficient ballot preparation and the timely compilation of election results depend upon the use of a uniform voting system throughout the County, and the use of a uniform voting system for all elections enhances election judge and voter understanding of the voting process and helps to provide equitable treatment for all voters, regardless of the type of election; and

WHEREAS, Congress mandated the use of an assistive ballot marking device in all polling places and in-person absentee voting locations for use by voters with disabilities, through enactment of the Help America Vote Act of 2002 ("HAVA"); and

WHEREAS, the Minnesota Legislature mandated the central counting of all absentee ballots under uniform state laws and procedures in Laws of Minnesota 2010, Chapter 194, effective in 2010; and

WHEREAS, the Parties have reached agreement on 1) the need to replace the existing voting system and to implement a new voting system throughout the County in time for use for the 2014 state elections; and 2) the funding formula for the new voting system; and

WHEREAS, state funds for the acquisition and operation of voting systems originating from grants received by the County under the Help America Vote Act must be expended by the County no later than March 31, 2014, or be returned to the State of Minnesota;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the parties agree as follows:

I. PURPOSE

The purpose of this Joint Powers Agreement is to establish and describe the roles and responsibilities of the County and the Municipalities in connection with the acquisition, implementation, and operation of a new voting system for use throughout Ramsey County ("Project"), including equipment that will be owned and operated by the County and equipment that will be owned and operated by the Municipalities.

II. COUNTY ROLES AND RESPONSIBILITIES-SYSTEM IMPLEMENTATION

A. General

The County will provide the services, materials, and equipment necessary to procure and implement a replacement voting system ("System") in Ramsey County, including software, hardware, materials, ballot printing, and other services as further described in this Agreement. Services may be provided directly by County staff or by outside vendors, as determined by the County.

B. System Description

1. The System will have the following functionalities:

- The capability to create ballot styles for each precinct based on the appropriate contests and candidates and to generate ballots by either creating a print file that may be sent to a vendor or by printing ballots in the County offices;
- The capability to program memory devices for each precinct for an election that will, when inserted into a ballot counter or ballot marking device, properly record the votes on ballots cast in that precinct, reject ballots that are not from that precinct or which do not have the proper validation marks, return to the voter ballots which contain an overvote or a crossover vote, and perform all other actions required by the Minnesota election law;
- The capability to count absentee ballots at a central location in the County or at one or more Municipalities, at the option of each of the Municipalities, and to generate reports noting the number of absentee ballots counted for each precinct;
- The capability to accumulate votes on ballot counters located in each precinct on election day, at other locations prior to election day, and from absentee ballot counting centers, to protect voted ballots in a sealed ballot box; to generate paper tapes of election results for review and certification by election judges; and to electronically upload or transmit election results to the County; and
- The capability to compile election results from electronically transmitted files from each precinct through use of the memory device which recorded votes from the precinct and/or from the election results tape; to create an

election results database that may be used for displaying results on the County website; and to generate needed reports for certification of election results.

2. The System must be certified by the Minnesota Secretary of State in accordance with the provisions of Minn. Stat. §206.57, subd. 1 and Minnesota Rules chapter 8220.

C. System Equipment

The County will purchase System hardware and software (collectively referred to as the "System Equipment") as initially needed for use of the System by the County and the Municipalities. The System Equipment to be purchased by the County for implementation of the System under the terms of this Agreement is listed as the System Equipment Costs – Total in the System Equipment List, attached hereto and made a part of this Agreement as **Appendix A**.

D. Implementation Services

1. The County will provide services, including training, related to the implementation of the System by the County and the Municipalities, as described in **Appendix B-Implementation Services**, attached hereto and made a part of this Agreement.
2. The County will provide implementation project management services through a Project Manager. Joe Mansky, or his designee, shall serve as Project Manager for the County.
3. The goal is to have the System implemented and ready for use by the County and the Municipalities in time for the 2014 state primary. At the discretion of the County, the implementation of the System may be delayed for initial use at the 2015 city and school district elections.

III. COUNTY ROLES AND RESPONSIBILITIES-POST IMPLEMENTATION OPERATING SERVICES

A. General

Following System implementation, the County will perform the duties described in Sections III. B. through E. (collectively, "Operating Services") either directly by County staff or by outside vendors, as determined by the County.

B. System Administration

The County will:

1. maintain all licenses and agreements from the vendor(s) necessary to operate the System;

2. obtain and implement all required software updates needed to operate the System in compliance with the requirements of the Minnesota election law;
3. perform diagnostic testing of ballot counters and ballot marking devices to ensure the proper functioning of all equipment;
4. provide election programming needed to generate ballots and program memory devices that allow the ballot counters to correctly record votes; and
5. accumulate and report election results cast on the ballot counters for all elections.

C. Warranty Services

1. Warranty services will be provided by the System vendor(s) in accordance with the warranty provisions contained in the contracts between the County and the System vendor(s).
2. The County shall obtain and enforce all System warranties, including warranties on equipment owned by the Municipalities paid for under the terms of this Agreement. All requests for warranty services shall be made by the Municipalities to the County.
3. The warranties for components of the host computer system shall continue to be substantially those offered by the original equipment manufacturers.

D. Post-Warranty Maintenance Services

Maintenance services will be provided following expiration of the warranty period(s) in accordance with the provisions of the maintenance agreement(s) between the County and the System vendor(s).

1. Prior to expiration of the System manufacturers' warranties, the County, in consultation with the Municipalities, will decide whether System maintenance services will be provided on a fixed price or a time and materials basis. The County's decision shall be binding on all of the Municipalities and shall apply to all System hardware and software, whether housed at the County or the Municipalities, including backups.
2. The County will enter into a contract with the System vendor(s) for System maintenance services to be provided directly to the County and to the Municipalities. The County may, in consultation with the Municipalities, provide some or all maintenance services directly. The County will manage the provision of maintenance services for the Municipalities.
3. Maintenance services shall include, at minimum, the following:
 - a. Preventative Maintenance: inspect and clean all ballot counters and ballot counting devices, including the read heads, printers, motors and other related components.

- b. Repairs: make basic repairs to ballot counters and ballot marking devices as needed; the County will maintain or obtain spare parts for this purpose.
- c. Equipment Replacement: replace ballot counters, ballot marking devices and related hardware and components on an as needed basis in the case of complete or un-repairable equipment failure.

E. Ongoing Services

1. The County will provide the Municipalities with a set of test ballots (also known as the test deck) and pre-audited test results for each precinct in every election.
2. The County will provide ballot layout, printing and memory device programming as follows:
 - a. Ballot layout – no cost to Municipalities for all elections
 - b. Ballot printing
 - 1) State and county elections – no cost to Municipalities
 - 2) Other elections – printing cost attributable to Municipal and/or School District offices and questions paid by Municipalities and/or School Districts using cost formula provided by the Secretary of State
 - c. Memory device programming – no cost to Municipalities for all elections
3. The County will provide each Municipality with the hardware and software necessary to administer absentee voting for all elections. Each Municipality will have the choice of one of the following options:
 - a. make arrangements for the County to accept/reject, process and count all the absentee ballots for the Municipality;
 - b. accept/reject its own absentee ballots and make arrangements for the County to process and count the absentee ballots for the Municipality;
 - c. accept/reject, process and count its own absentee ballots.
4. The County will provide the Municipalities with the County's costs for options 3. a. and b. (above) no later than 24 weeks before the first election for which the System will be used and no later than 16 weeks before the date established in state law to begin absentee voting in subsequent years. Each Municipality shall inform the County in writing of its initial choice no later than 20 weeks before the first election for which the System will be used. Each Municipality shall notify the County in writing of any changes desired for its choice in subsequent years no later than 12 weeks before the date established in state law to begin absentee voting for a primary in a given year. The County will allocate the costs

for providing absentee voting services to the Municipalities as illustrated in the **Appendix C** spreadsheet, attached hereto and made a part of this Agreement.

5. The County will provide inspection and replacement of consumable supplies.
6. Election day technical support for the System will be provided by the voting system vendor (up to three days per election), as required by the County.
 - a. Programming and system administration operations
 - b. Ballot counter operations
 - c. Ballot marking device operations
7. Subject to approval by the County, during the term of this Agreement including any extensions, the County shall lease or purchase ballot counters, ballot marking devices, and other hardware and software in addition to those listed in **Appendix A**, on written request from a Municipality. Payment to the County by the requesting Municipality shall be made within thirty (30) calendar days from the date of the invoice from the County following delivery of the hardware and/or software to the requesting Municipality.
8. During the term of this Agreement including any extensions, the County may lease or purchase any additional hardware and software that is necessary for the System to comply with the provisions of the Minnesota Election Law or that the County deems necessary to meet demand from the voters.

IV. ROLES AND RESPONSIBILITIES OF THE MUNICIPALITIES

A. Implementation

1. The individual who administers elections for the Municipality shall serve as the Municipality's project implementation liaison with the County. Each Municipality shall provide the name and contact information for the liaison within ten (10) calendar days of final execution of this Agreement.
2. Within thirty (30) calendar days of execution of this Agreement, each Municipality shall notify the County in writing of its plans for payment of the acquisition costs of the ballot counters, ballot marking devices and any other administrative equipment ("Equipment Costs"). Each Municipality may choose from one of the following payment options: a) a one-time reimbursement of costs or b) reimbursement of costs over two or more years, not to exceed a maximum of five years. A Municipality may not revoke its decision at any time after notice has been given to the County.

B. Post-Implementation/Ongoing

1. The Municipalities shall verify that ballots and memory devices tested by the County function accurately in the ballot counters and ballot marking devices that will be used in each election. If a Municipality identifies an error, the County

shall correct the error within ten (10) calendar days of notification of the error, if practicable.

2. The Municipalities shall also perform all public accuracy testing provided by law for each election and may request the County's assistance in conducting these tests, at no charge.
3. The Municipalities may not lease or purchase any additional hardware and software during the term of this Agreement or any extensions without the prior approval of the County.
4. Each of the Municipalities shall lease or purchase at least one ballot counter, a ballot marking device, and a ballot box for each precinct in the Municipality.

C. Payment

Each of the Municipalities is responsible for payment in accordance with the provisions of this Agreement.

V. OWNERSHIP/SOFTWARE LICENSE

- A. The County will initially own all System Equipment.
- B. Upon payment in full to the County in accordance with the terms of this Agreement, each of the Municipalities will own the ballot counters, ballot marking devices, and related equipment that were originally purchased by the County under this Agreement; this provision shall not apply to equipment leased by the County. The County will maintain ownership of backup ballot counters and ballot marking devices, the central count ballot counters and any precinct ballot counters that are needed for counting absentee ballots, the memory devices for all ballot counters and ballot marking devices, and the computer hardware and software needed to operate and administer the System.
- C. The County is the sole Licensee of the System software and the Municipalities are users.

VI. WARRANTY

The County makes no representations and extends no warranties with respect to the use of the System and specifically disclaims all other warranties, express or implied, including but not limited to any implied warranty or merchantability or fitness for a particular purpose.

VII. SYSTEM IMPLEMENTATION FUNDING

- A. The County will provide initial financing for the costs of acquisition, installation, and implementation of the System ("Implementation Costs").
- B. As part of the initial financing of the Implementation Costs, the County will apply state grant funds received under the Help America Vote Act and required County matching funds as a setoff against the Implementation Costs.

- C. The Municipalities will provide the funds to reimburse the County for the System Equipment identified as the responsibility of the Municipalities in **Appendix A**.

VIII. COST ALLOCATION/PAYMENT

A. Cost Allocation-Implementation Costs

1. Each of the Municipalities will reimburse the County for the cost of the number of ballot counters, ballot boxes, and ballot marking devices required by that Municipality in accordance with the pricing in **Appendix A**. A list of the estimated number of ballot counters, ballot boxes, and ballot marking devices for each of the Municipalities and the percentage of the total cost for ballot counters and ballot marking devices to be paid by each of the Municipalities is listed in **Appendix C**. The total number and each Municipality's percentage of ballot counters and ballot marking devices may be adjusted throughout the term of this Agreement including any extensions.
2. For those Municipalities that have elected to pay for the ballot counters, ballot boxes, and ballot marking devices over time, the total amount to be paid will include their proportionate share of any financing costs incurred by the County for the purchase, installation and implementation of the System Equipment, which financing costs will be shared among those Municipalities that have elected to pay over a period from two to five years.

B. Cost Allocation-Post-Implementation/Operating Services

1. There will be no charge to the Municipalities for ballot layout for all elections, ballot printing for State and county elections or for memory device programming.
2. The Municipalities will pay the County's costs for Operating Services on an annual basis.
3. The cost of Operating Services will be calculated to include costs for the items listed in Section III.B.-E. of this Agreement and, until repaid in full, the Implementation Costs described in Section VIII.A.2.
4. Except as identified as the responsibility of a Party to this Agreement, annual costs for Operating Services will be allocated as follows:
 - a. using the percentage of the total number of ballot counters requested by the Municipality as a proportion of the total number of ballot counters requested by all Municipalities for 80%, and using the percentage of the total number of absentee ballots accepted by each Municipality during the three most recent state general elections as a proportion of the total number of absentee ballots accepted in the County for 20%.
 - b. The allocation will take into account any changes in the number of ballot counters requested by each of the Municipalities and/or the total number of ballot counters.

C. Payments

1. The County shall invoice a Municipality after the initial delivery of County-tested ballot counters, ballot boxes, and ballot marking devices to the Municipality. If a Municipality will pay over a period of 2-5 years, the County will invoice the Municipality its appropriate annual sum along with the invoice for annual operating costs. Payment shall be made within thirty (30) calendar days of the date of the invoice.
2. On or about June 1 of each calendar year during the term of this Agreement including any extensions, the County will invoice the Municipalities for their share of Operating Costs for the next calendar year. The total amount of the invoices will be calculated based on the actual Operating Costs incurred by the County in the previous calendar year, with adjustments made to account for increases or decreases in anticipated operating costs. The Municipalities shall make payment to the County within thirty (30) calendar days of the date of the invoice.
3. If the County provides maintenance services through the System vendor on a time and materials basis, a Municipality that requires maintenance services will contact the County for the services and the County will contact the vendor. The requesting Municipality will be invoiced directly by the vendor, and will be individually responsible for the cost of the services received, with no right to reimbursement from the County.
4. If requested by a Municipality, the County shall invoice the School District(s) to pay a proportion of the Municipalities' annual cost for Operating Services using either: a) the cost-sharing methodology provided in the Minnesota Election Law; or b) another methodology developed by the County, in consultation with the Municipalities. The County will invoice the School District(s) for their proportion of the costs and payments will be made directly by the School District(s) to the County.
5. Payment of interest and disputes shall be governed by the provisions of Minn. Stat. § 471.425.

D. Proceeds from sale or lease of old equipment

The County shall determine if any existing voting equipment, including but not limited to ballot counters, ballot marking devices and related hardware will be sold or leased in conjunction with the purchase of the System. The County shall apply the proceeds of any sale or lease of existing voting equipment, including but not limited to ballot counters and ballot marking devices, toward the Municipalities' payment of Implementation Costs or Post-Implementation Costs.

IX. PROJECT SCHEDULE

A Preliminary Project Schedule is attached hereto and made a part of this Agreement as **Appendix D**. The County may change the schedule set forth in **Appendix D** as appropriate based on changes in funding sources or the needs of the County.

X. TERM

- A. The term of this Agreement is for a fourteen-year period from the date of final execution by all parties ("Initial Term"), unless earlier terminated pursuant to the provisions of this Agreement.
- B. This Agreement shall be automatically extended for successive two-year terms ("Renewal Terms"), upon the same or better terms, conditions and covenants, unless a majority of the Municipalities or the County gives notice of their/its intent not to extend at least 180 days prior to expiration of the Initial Term or the then-current Renewal Term.

XI. ANNUAL REVIEW PROCESS

At least once a year during the term of this Agreement, including any extensions, the County will convene a meeting of elections officials from the Municipalities to review the elections process and System operations.

XII. INDEMNIFICATION AND INSURANCE

- A. Each party agrees that it will be responsible for its own acts and the acts of its employees, elected officials, and agents as they relate to this Agreement and for any liability resulting therefrom, to the extent authorized by law, and shall not be responsible for the acts of the other parties or their employees, elected officials, and agents, or for any liability resulting therefrom. Each party's liability shall be governed and limited by the Municipal Tort Claims Act, Minn. Stat. Chapter 466 and other applicable law.
- B. Each Party agrees to defend, indemnify and hold harmless the other Parties, their employees, elected officials, and agents from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorneys fees, resulting directly or indirectly from any act or omission of the indemnifying party, its employees, elected officials, or agents, in the performance or failure to perform its obligations under this Agreement. Nothing herein shall be deemed a waiver by any Party of its limitations on liability, defenses or immunities under Minnesota Statutes, Chapter 466, or other state or federal law.
- C. Each Party warrants that it is able to comply with the aforementioned indemnity requirements through commercial insurance or a self-funding program.
- D. Each of the Parties shall insure the full replacement value of all System equipment stored on the Party's site.

- E. All insurance policies or self-insurance certificates shall be open to inspection by the other Parties and copies of the policies or certificates of self-insurance shall be submitted to a Party upon written request.

XIII. RECORDS

Subject to the provisions of Section XIV., each Party agrees that the other Parties, the State Auditor, or any of their duly authorized representatives shall, at any time during normal business hours, and as often as they may reasonably deem necessary, have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of governmental entities and which involve transactions relating to this Agreement.

XIV. DATA PRACTICES

The Parties shall comply with the provisions of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal statutes and regulations on data privacy.

XV. NONASSIGNMENT

No Party shall assign, subcontract, transfer or pledge this Agreement and/or services to be performed herein.

XVI. USE OF VOTING SYSTEM

The County shall only implement and support a single, uniform voting system throughout the County that must be used in every election conducted in the County. Each Municipality must use the ballot counters, ballot boxes and ballot marking devices provided in this Agreement for all elections conducted in the Municipality.

XVII. TERMINATION

- A. This Agreement shall terminate upon unanimous consent of the Parties as evidenced by a written resolution of the governing body of each Party or when necessitated by operation of law or as a result of a decision by a court of competent jurisdiction.
- B. Effect of termination. Termination shall not discharge any liability incurred by any of the Parties during the term of this Agreement including any extensions prior to the effective date of termination. Each Party shall be liable for its own acts to the extent provided by law.

XVIII. PROPERTY DISPOSITION

- A. Upon termination of this Agreement, ownership remains as stated in Article V.

- B. Upon termination, a Municipality will be given the option to make full payment for the ballot counters, ballot boxes, and ballot marking devices for which it has made partial payment. Such payment must be made within thirty (30) calendar days of the date of receipt of the notice of termination from the County.
- C. If the Parties reach consensus on the need to replace the System, the Parties will negotiate a new agreement, which shall include the disposition of the System Equipment, whether owned by the County or the Municipalities.

XIX. NOTICE

- A. All notices, reports or demands given or made by a Party under the terms of this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail.
- B. All notices, reports or demands shall be sent to the representative designated in writing by the Party. If none has been designated, notice to the Party's chief elected official shall be deemed adequate.

XX. ENTIRE AGREEMENT/ALTERATION

- A. It is understood and agreed that the entire agreement between the Parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter hereof.
- B. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the Parties hereto.
- C. The parties may execute separate copies of any amendment to this Agreement and the signature pages will be part of the original.

XXI. VOTING SYSTEMS ADVISORY COMMITTEE

The County shall establish a Voting Systems Advisory Committee ("Committee") to facilitate the administration of the System. Any Party to this Agreement may request to become a member of the Committee. Approximately ten years following final execution of this Agreement, or at such earlier time as the Parties may agree, the Committee shall begin planning for the acquisition of a successor voting system.

XXII. SEPARATE EXECUTIONS/EFFECTIVE DATE

Each of the Municipalities may sign a separate signature page and all of the signature pages taken together will constitute the original contract and will be as effective as if all of the signatures were on the same page. This Agreement shall be effective as to a Party upon execution by an authorized representative of that Party.

Wherefore, the Parties have executed this Agreement as of the last date written below.

COUNTY OF RAMSEY

By: _____
Rafael Ortega, Chair
Board of Commissioners

By: _____
Bonnie Jackelen, Chief Clerk
Board of Commissioners

Date: _____

Approval Recommended:

Mark Oswald, Director
Department of Property Records and Revenue

Approved as to form and insurance:

Assistant County Attorney

NAME OF MUNICIPALITY:

By: _____

Its: _____

By: _____

Its: _____

Date: _____

Appendix A System Equipment List

Note: prices are estimates pending the selection of a specific voting system

1.	Voting and administrative equipment - County			
	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
	18	Backup ballot counters	\$4,043	\$72,774
	18	Ballot counters for absentee voting	\$4,043	\$72,774
	36	Ballot boxes	\$382	\$13,752
	18	Backup accessible ballot marking devices	\$4,550	\$81,900
	828	Memory devices	\$66	\$54,648
	5	Central count ballot counters for absentee voting	\$26,030	\$130,150
	2	Ballot on demand printers	\$8,960	\$17,920
	1	Operating software	\$137,976	\$137,976
	1	Staff training – hardware and software operations	\$140,000	\$140,000
		Freight and delivery (estimate)	\$20,000	\$20,000
	Subtotal for Equipment Costs - County			\$741,849
2.	Voting equipment – Municipalities			
	171	Ballot counters for polling places	\$4,043	\$691,353
	171	Ballot boxes	\$382	\$65,322
	171	Accessible ballot marking devices for polling places	\$4,550	\$778,050
	Subtotal for Equipment Costs – Cities			\$1,534,725
	System Equipment Costs - Total			\$2,276,574

Appendix B

Implementation Services

The County will provide, either directly or through a contracted vendor, as determined by the County, the Implementation Services shown below. The information provided below is tentative, pending the selection of a System vendor(s).

Training and instructional materials

1. Training for Municipal elections officials and staff
 - a. Operation of the ballot counter
 - b. Operation of the ballot marking device
 - c. Processing and counting absentee ballots (where applicable)
2. Training for election judges
 - a. Operation of the ballot counter
 - b. Operation of the ballot marking device
3. Development of training and informational materials - printed
 - a. Ballot counter operations guide and quick start guide
 - b. Ballot marking device operations guide and quick start guide
 - c. Opening and closing the polling place
 - d. Providing instructions to voters
4. Development of training and informational materials for County website
 - a. Election judge training video
 - b. Public information videos

Appendix C
Spreadsheet
(included as a separate attachment)

Appendix D
Preliminary Project Schedule
(Dates are tentative)

2013

Oct 25	Complete city approval of joint powers agreement
Dec 3	County board approval of joint powers agreement
Dec 30	Publication of request for proposals for voting system

2014

Jan 15	Pre-bid conference for vendors submitting proposals
Jan 31	Closing date for proposals from vendors for voting system
Feb 11	Complete scoring proposals submitted by vendors
Feb 14	Task force recommendation to county board
Feb 25	County board approval of new voting system acquisition
Mar 10	Publication of RFP for ballot printing 2014-2015
Mar 17	Place order with vendor for new voting system
Apr 7-11	Software training for county staff
Apr 21-25	Hardware training for county staff
May 2	Complete delivery of new voting system components
May 20	First day to file for office
May 23	Complete check-in and preliminary testing of voting system components
May 28-30	Simulated election with new voting equipment
May 30	Complete training and informational materials for use of voting system
Jun 16-20	Hands-on training for city elections staff
Jun 27	Begin absentee voting
Jul 7-Aug 1	Hands-on training for election judges serving at the state primary
Aug 12	State primary

Oct 6-24	Hands-on training for election judges not serving at the state primary
Nov 4	State general election
Nov 17	Post-election review of voting system

Appendix C spreadsheet - proposed capital and annual operating costs for new voting system

City	Precinct ballot counters & ballot marking devices				Absentee ballot counters			Absentee ballot processing/counting		Cost Summary
	Number of precincts	% of county total	% of county total	% of county total	mean total ABs	% of county total	% county total	Option A	Option B	sum of columns
			x total city share	x 0.80	accepted in last 3		x 0.20			E and H
			of capital costs		state gen elections					
			city share of capital costs	share of annual operating costs	Number of accepted ABs 2008-2012		share of annual operating costs			Total annual operating costs
Arden Hills	3	1.75%	\$ 26,925.00	\$ 1,578.95	1,550	2.33%	\$ 524.22			\$ 2,103.17
Blaine	0	0.00%	\$ -	\$ -	-	0.00%	\$ -			\$ -
Falcon Heights	2	1.17%	\$ 17,950.00	\$ 1,052.63	742	1.12%	\$ 250.95			\$ 1,303.58
Gem Lake	1	0.58%	\$ 8,975.00	\$ 526.32	62	0.09%	\$ 20.97			\$ 547.28
Lauderdale	1	0.58%	\$ 8,975.00	\$ 526.32	212	0.32%	\$ 71.70			\$ 598.02
Little Canada	3	1.75%	\$ 26,925.00	\$ 1,578.95	1,492	2.24%	\$ 504.61			\$ 2,083.55
Maplewood	16	9.36%	\$ 143,600.00	\$ 8,421.05	5,327	8.01%	\$ 1,801.64			\$ 10,222.69
Mounds View	4	2.34%	\$ 35,900.00	\$ 2,105.26	1,414	2.13%	\$ 478.23			\$ 2,583.49
New Brighton	5	2.92%	\$ 44,875.00	\$ 2,631.58	3,521	5.29%	\$ 1,190.83			\$ 3,822.41
North Oaks	2	1.17%	\$ 17,950.00	\$ 1,052.63	1,632	2.45%	\$ 551.96			\$ 1,604.59
North St Paul	4	2.34%	\$ 35,900.00	\$ 2,105.26	1,479	2.22%	\$ 500.21			\$ 2,605.47
Roseville	10	5.85%	\$ 89,750.00	\$ 5,263.16	7,533	11.32%	\$ 2,547.72			\$ 7,810.88
Shoreview	7	4.09%	\$ 62,825.00	\$ 3,684.21	5,322	8.00%	\$ 1,799.95			\$ 5,484.16
Spring Lake Park	1	0.58%	\$ 8,975.00	\$ 526.32	11	0.02%	\$ 3.72			\$ 530.04
St Anthony	1	0.58%	\$ 8,975.00	\$ 526.32	577	0.87%	\$ 195.15			\$ 721.46
St Paul	97	56.73%	\$ 870,575.00	\$ 51,052.63	27,610	41.50%	\$ 9,337.94			\$ 60,390.57
Vadnais Heights	4	2.34%	\$ 35,900.00	\$ 2,105.26	2,013	3.03%	\$ 680.81			\$ 2,786.08
White Bear Lake	6	3.51%	\$ 53,850.00	\$ 3,157.89	4,151	6.24%	\$ 1,403.90			\$ 4,561.80
White Bear Township	4	2.34%	\$ 35,900.00	\$ 2,105.26	1,879	2.82%	\$ 635.49			\$ 2,740.76
Subtotal - cities	171	100.00%	\$ 1,534,725.00	\$ 90,000.00	66,527	100.00%	\$ 22,500.00			\$ 112,500.00
ISD 282 - St Anthony-NB	2	1.17%	\$ -	\$ 350.88		1.10%	\$ 82.50			\$ 433.38
ISD 621 - Mounds View	22	12.87%	\$ -	\$ 3,859.65		17.60%	\$ 1,320.00			\$ 5,179.65
ISD 622 - NSP-Maplewood	17	9.94%	\$ -	\$ 2,982.46		10.20%	\$ 765.00			\$ 3,747.46

ISD 623 - Roseville	18	10.53%	\$	-	\$	3,157.89	15.00%	\$	1,125.00	\$	4,282.89
ISD 624- White Bear Lake	15	8.77%	\$	-	\$	2,631.58	14.60%	\$	1,095.00	\$	3,726.58
ISD 625 - St Paul	97	56.73%	\$	-	\$	17,017.54	41.50%	\$	3,112.50	\$	20,130.04
Subtotal - school districts	171	100.00%	\$	-	\$	30,000.00	100.00%	\$	7,500.00	\$	37,500.00
County total					\$	120,000.00		\$	30,000.00	\$	150,000.00

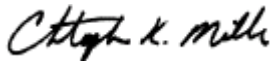
Notes: 1. Assume the cost of one ballot counter, one ballot box and one ballot marking device = \$8,975 per precinct
2. Number of absentees is average of ABs accepted in three previous state general elections
3. Assume annual operating costs = \$150,000; 80% are from precinct equipment, 20% from absentee equipment
4. Annual operating costs are shared by cities (75%) and school districts (25%)
5. The county will provide any equipment needed by Blaine

9/18/2013

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/14/2013
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Approve an Amendment to the Lease Agreement with Sprint Wireless for Additional Space on the Civic Center Campus South Tower

BACKGROUND

On September 15, 2003 the City of Roseville and Sprint Wireless entered into a lease agreement to allow for the installation of wireless communications equipment on the Civic Center Campus South Tower and surrounding ground space.

Sprint would like to amend the agreement to allow for additional space on the tower to accommodate additional equipment. The equipment does not require any additional ground space. Using a formula based on Sprint's current leased space and rent amount, Sprint has agreed to pay an additional \$400 per month to be increased by 3% each year.

The proposed changes do not require any additional zoning or other administrative review. City Staff and the City Attorney have approved the language in the attached lease amendment, and it has been signed by Sprint representatives.

City Staff will be present at the Meeting to address any questions.

POLICY OBJECTIVE

Not applicable.

FINANCIAL IMPACTS

The City would receive an additional \$400 annually (adjusted for inflation) under the lease amendment. These monies will help offset costs associated with the City's Information Technology function.

STAFF RECOMMENDATION

Staff recommends approval of the lease amendment.

REQUESTED COUNCIL ACTION

Motion to approve a lease amendment with Sprint Wireless for additional space on the Civic Center Campus South Tower.

Prepared by: Chris Miller, Finance Director
Attachments: A: Lease Amendment with Sprint Wireless

Site Name: Roseville City Hall

Site ID #: MS59XC756

AMENDMENT NO. 1 TO LEASE AGREEMENT

This Amendment No. 1 to Lease Agreement (this "**Amendment**"), effective as of the date last signed below ("**Effective Date**"), amends a certain Lease Agreement between Sprint Spectrum Realty Company, L.P., ("**Lessee**") successor in interest to Sprint Spectrum L.P., and City of Roseville, a Minnesota municipal corporation ("**Owner**"), dated September 15, 2003, (the "**Agreement**").

BACKGROUND

WHEREAS, Lessee desires to modify its installation on the property leased by Lessee (hereinafter, the "**Site**") by adding or swapping out antennas and other equipment to the Antenna Facilities, as more particularly described in Exhibit B-1 annexed hereto, and Lessee and Owner desire to modify the provisions of the Agreement as provided below.

AGREEMENT

For good and valuable consideration the receipt and sufficiency of which are acknowledged, Owner and Lessee agree as follows:

1. **Modification to the Antenna Facilities.** Exhibit B to the Agreement is hereby amended to include the modifications identified on Exhibit B-1 a copy of which is attached and made a part hereof. Exhibit B-1 supplements Exhibit B to the Agreement, and shall not be deemed to supersede or otherwise modify Exhibit B or any part thereof except to the extent specifically set forth in Exhibit B-1. Upon full execution of this Amendment, Lessee is permitted to do all work necessary to prepare, maintain and alter the Site to install or otherwise modify the Antenna Facilities, all as more fully described and contemplated in Exhibit B-1

2. **Modification to Rent.** As additional consideration for the modification and other rights set forth in this Amendment, starting on the date that is 30 days after the start of construction of the modifications to the Antenna Facilities, the monthly rent will be increased by Four Hundred Dollars (\$400.00) and shall be subject to the annual increase set forth in section 3(b) of the Agreement.

3. **Notice Address.** The notice addresses in Section 17 of the Agreement or referenced therein for the party or parties listed below are hereby deleted in their entirety and replaced with the following:

To Owner: City of Roseville
2660 Civic Center Drive
Roseville, MN 55113
Attn: Finance Department

To Lessee: Sprint Property Services
Sprint Site ID: MS59XC756
Mailstop KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, Kansas 66251-2650

With a mandatory copy to: Sprint Law Department
Sprint Site ID: MS59XC756
Mailstop KSOPHT0101-Z2020
6391 Sprint Parkway
Overland Park, Kansas 66251-2020
Attn.: Real Estate Attorney

4. **General Terms and Conditions.**

a. All capitalized terms used in this Amendment, unless otherwise defined herein, will have the same meaning as the terms contained in the Agreement.

b. In case of any inconsistencies between the terms and conditions contained in the Agreement and the terms and conditions contained in this Amendment, the terms and conditions herein will control. Except as set forth herein, all provisions of the Agreement are ratified and remain unchanged and in full force and effect.

c. This Amendment may be executed in duplicate counterparts, each of which will be deemed an original.

d. Each of the parties represents and warrants that it has the right, power, legal capacity and authority to enter into and perform its respective obligations under this Amendment.

*****SIGNATURES ON FOLLOWING PAGE*****

The parties have executed this Amendment as of the Effective Date.

Owner:

City of Roseville

By: _____

Printed Name: _____

Title: Mayor

Date: _____
(Date must be completed)

Lessee:

Sprint Spectrum Realty Company, L.P.

By: 

Printed Name: Matthew Bell

Title: Manager Real Estate

Date: 9/18/2013
(Date must be completed)

Owner:

City of Roseville

By: _____

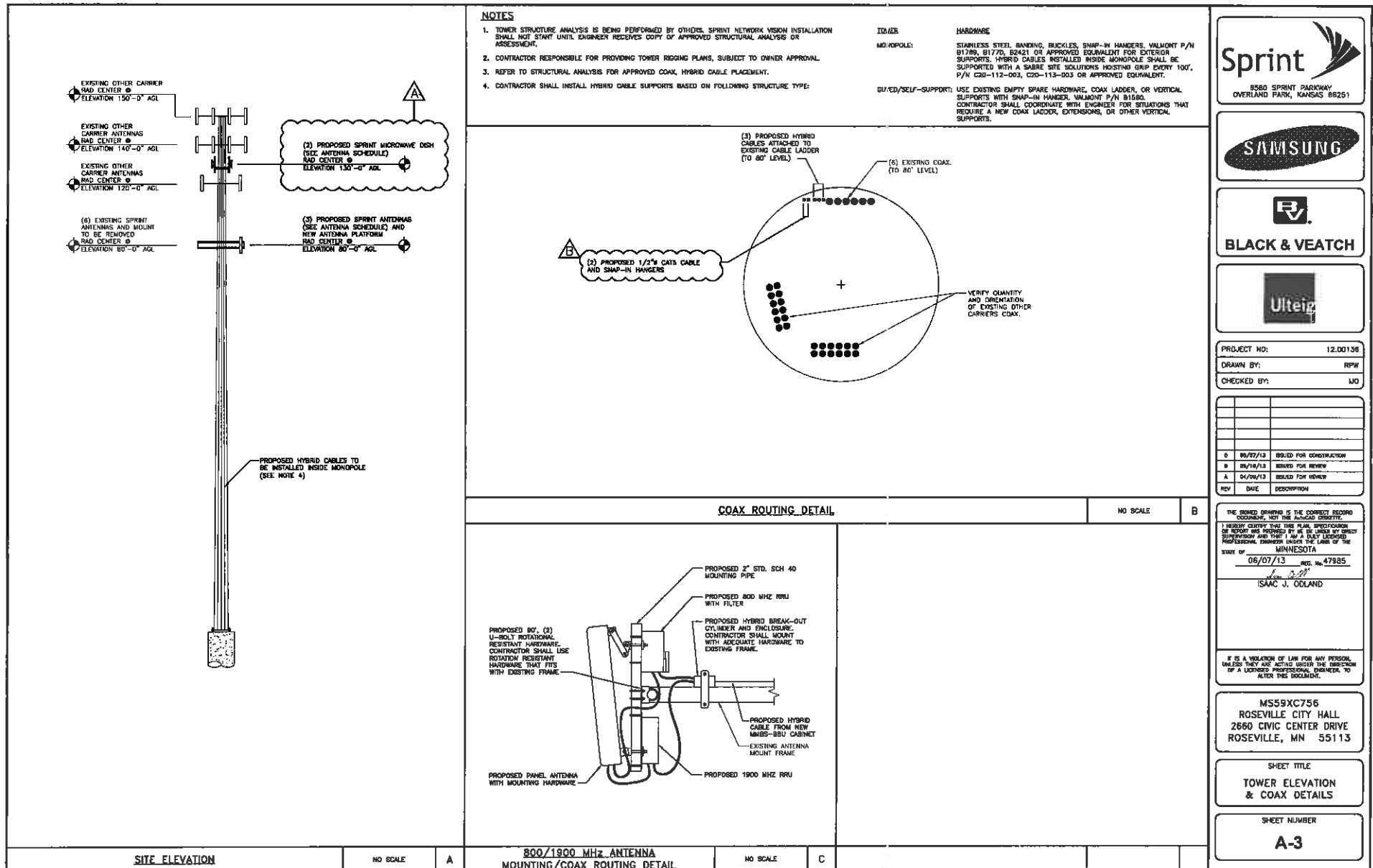
Printed Name: _____

Title: Interim City Manager

Date: _____
(Date must be completed)

Exhibit B-1

[see attached]



PROPOSED ANTENNA SCHEDULE																		
SECTOR	ANTENNA NUMBER	ANTENNA MANUFACTURER	ANTENNA MODEL	NUMBER OF HYBRID CABLES	AZIMUTH	RAD CENTER	ANTENNA GAIN	ELECT D-TILT	MECH TILT	EFF D-TILT	RRU MODEL	RRU FILTER	HYBRID CABLE LENGTH	JUMPER SIZE	JUMPER LENGTH	RET LENGTH	RET CABLE MANUFACTURER	RET CABLE MODEL NUMBER
1A	800/1900 MHz	POWERWAVE	P80-15-XLPP-RR	SAMSUNG HFC 1 (PER SECTOR)	0°	80'	14.5/16.8	7/2	0/0	7/2	RRH-C2A & RRH-P4	(1) 800 MHz FILTER	150'	1/2"	5'	9.8'	COMMSCOPE	ATCB-B01-003
2A	800/1900 MHz	POWERWAVE	P80-15-XLPP-RR	SAMSUNG HFC 1 (PER SECTOR)	120°	80'	14.5/16.8	2/2	0/0	2/2	RRH-C2A & RRH-P4	(1) 800 MHz FILTER	150'	1/2"	5'	9.8'	COMMSCOPE	ATCB-B01-003
3A	800/1900 MHz	POWERWAVE	P80-15-XLPP-RR	SAMSUNG HFC 1 (PER SECTOR)	240°	80'	14.5/16.8	4/2	0/0	4/2	RRH-C2A & RRH-P4	(1) 800 MHz FILTER	150'	1/2"	5'	9.8'	COMMSCOPE	ATCB-B01-003
-	GPS	PCTEL	GPS-TMG-HR-20NCM	1	-	-	-	-	-	-	-	-	-	1/2" (PCTEL LR-400)	10'	-	-	-

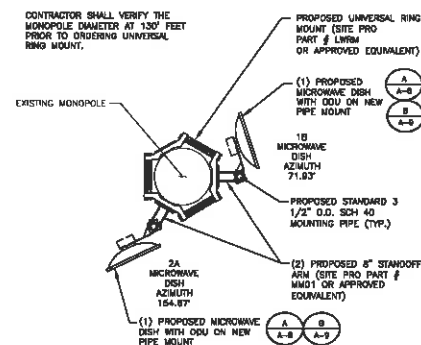
NOTES

- EXISTING ANTENNAS ARE CDMA UNLESS NOTED OTHERWISE.
- DIMENSIONS OF EXISTING ANTENNAS SPACING OR PLATFORMS ARE APPROXIMATE. CONTRACTOR SHALL FIELD VERIFY PRIOR TO START OF CONSTRUCTION (SEE GENERAL NOTES, SHEETS GN-1 AND GN-2).
- PROPOSED SPRINT ANTENNAS INCLUDE RESPECTIVE RRU'S WHICH SHALL BE MOUNTED ON THE PIPE BEHIND THE ANTENNA SIMILAR TO THAT SHOWN ON DETAIL C, SHEET A-3.
- FIELD TO VERIFY EXISTING AZIMUTH BEFORE RELOCATING THE ANTENNA. IF REQUIRED, PRIOR APPROVAL FROM SPRINT TO BE GRANTED BEFORE RELOCATION OF ANTENNAS.
- FOR HYBRID CABLE DIAMETER REFER TO HYBRID CABLE TYPE DETAIL ON SHEET E-2. DETAIL C SIZE WILL VARY BASED ON LENGTH OF RUN.

PROPOSED MICROWAVE DISH SCHEDULE										
SECTOR	DISH NUMBER	PATH NUMBER	MICROWAVE MODEL	(MHz)	QUANTITY	MODEL	AZIMUTH	RAD CENTER	DIAMETER	COAX
1B	MICROWAVE (1)	MS03XC002	VHLP2-11W	11	1	COMPACT +	71.83°	130'	2'-0"	1
2A	MICROWAVE (1)	MS03XC059	VHLP2-11W	11	1	COMPACT +	154.67°	130'	2'-0"	1

NOTE:

CONTRACTOR SHALL VERIFY THE MONOPOLE DIAMETER AT 130' FEET PRIOR TO UNDERGOING UNIVERSAL RING MOUNT.

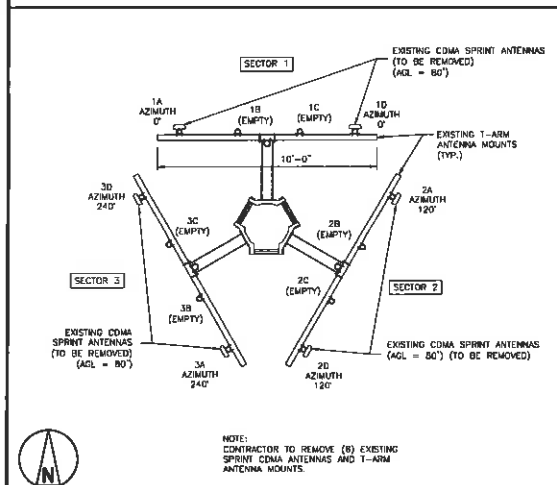


INTERIM/FINAL MICROWAVE LAYOUT @ 130'

NO SCALE

D

ANTENNA/MICROWAVE SCHEDULES

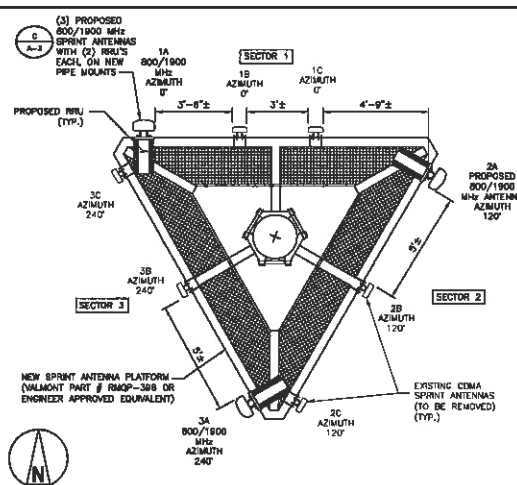


NOTE:
CONTRACTOR TO REMOVE (B) EXISTING SPRINT CDMA ANTENNAS AND T-ARM ANTENNA MOUNTS.

EXISTING ANTENNA LAYOUT

NO SCALE

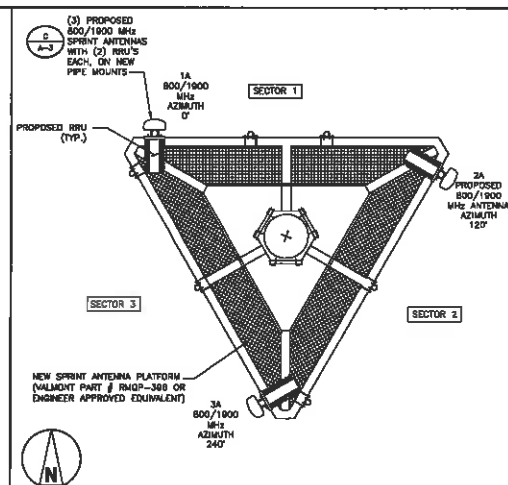
A



INTERIM ANTENNA LAYOUT @ 140'

NO SCALE

B



FINAL ANTENNA LAYOUT @ 140'

NO SCALE

C



PROJECT NO: 12.00136

DRAWN BY: RFW

CHECKED BY: LJO

DATE DESCRIPTION

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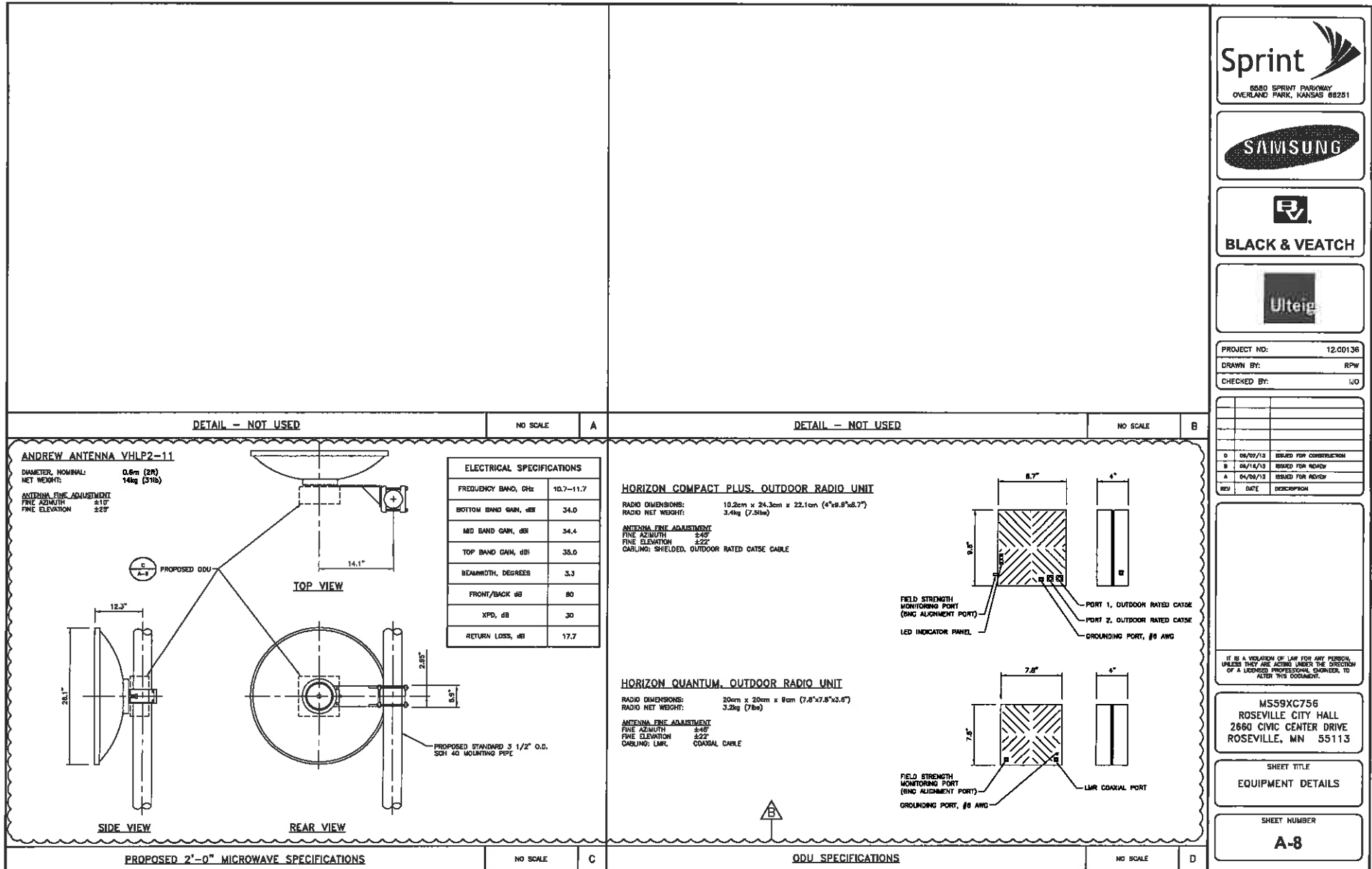
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ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10-14-2013
Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Approve Grant Agreement with Ramsey County to Supply 12 Benches for County Road B2 and for Pathways Connecting Villa Park, Reservoir Woods Park and Lake McCarrons

BACKGROUND

Active Living Ramsey Communities is working together with the Ramsey County Parks and Recreation to provide a series of bench corridors throughout Ramsey County. The corridors will provide a physical environment to encourage walking.

Attached is a grant agreement between Ramsey County and the City of Roseville to add 4 benches along the proposed County Road B2 sidewalk and 8 benches within Villa Park and Reservoir Woods Park. The estimated value of the grant for the benches is \$24,000. In-kind labor and cement costs to Roseville are anticipated to be \$5,000.

The Be Active! Be Green! Recycling Bench Program will provide the benches. Roseville Parks and Recreation maintenance staff will provide the concrete base for the benches and the labor to install. The project is expected to be completed by late fall 2014.

This is the same program that recently provided 12 benches within Langton Lake Park.

POLICY OBJECTIVE

This proposal is consistent with the policy of leveraging non-city resources for projects. In addition, this project is consistent with the Parks and Recreation Renewal Program.

BUDGET IMPLICATIONS

The anticipated in-kind labor and cement costs to install the benches is \$5,000.

Based on the City's experience, there is anticipated to be minimal ongoing upkeep on the benches. Current Parks and Recreation staff will perform the installations.

22 **STAFF RECOMMENDATION**

23 Based on the Parks and Recreation Master Plan, the policy of leveraging additional
24 outside resources and providing a support system for healthy initiatives, staff
25 recommends approval of the agreement with the Ramsey County.

26 **REQUESTED COUNCIL ACTION**

27 Motion authorizing the Mayor and City Manager to sign the attached agreement with
28 Ramsey County for the acquisition of twelve benches as described, subject to final City
29 Attorney approval.

Prepared by: Jill Anfang, Assistant Director of Parks and Recreation

Attachments: A: Grant Agreement

BE ACTIVE! BE GREEN! RECYCLING BENCH PROGRAM PROJECT CONTRACT

This project contract ("Project Contract") is between the County of Ramsey, through the Ramsey County Parks and Recreation Department ("County") and The City of Roseville ("Grantee").

WHEREAS, the County has established and funded the Be Active! Be Green! Recycling Bench Program ("Program") to support and promote the Active Living Ramsey Communities Initiative; and

WHEREAS, the Grantee wishes to participate in the Program;

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN THE PARTIES THAT:

I. COUNTY'S DUTIES

- a. Upon execution of this Project Contract, or at such other time as agreed to by the parties, and subject to the right of the County to seek reimbursement of its costs as set forth in Section IV. herein, the County will purchase and deliver to the Grantee benches and paver(s) in the quantities and types listed in the Grantee's Application, attached hereto and made a part of this Project Contract as **Attachment A**.
- b. The County will provide the benches on the condition that the Grantee install them in accordance with the provisions of this Agreement; and all applicable federal, state and local laws, ordinances, rules and regulations.

II. GRANTEE'S DUTIES

- a. The Grantee shall construct a network of the County-provided benches and pavers on publicly accessible rights of way at the locations indicated in the Bench Details, attached hereto and made a part of this Project Contract as **Attachment B**.
- b. Each bench in the bench network provided by the County already incorporates the acknowledgment and messages of Active Living Ramsey Communities. Acknowledgment of the Grantee and other donors shall be in a format that is consistent with the provisions of **Attachment B**.

- c. The Grantee shall submit documentation acceptable to the County evidencing the installation of the County-provided benches and pavers in accordance with the provisions of this Agreement no later than October 31, 2015.
- d. The Grantee agrees that facilities funded under this Project Contract will be maintained in a safe usable condition for a minimum of 20 years from the date of project completion.
- e. The Grantee agrees that facilities funded under this Project Contract will be available for use by all people regardless of race, gender, economic background or national origin.

III. TERM OF CONTRACT

This Project Contract shall be effective upon execution by both parties and shall remain in effect through October 31, 2015, or until all obligations set forth in this Project Contract have been satisfactorily fulfilled, whichever occurs first.

IV. CANCELLATION

The County may cancel this Project Contract for cause immediately if the County determined that there has been a substantial failure on the part of the Grantee to comply with the provisions of this Project Contract, that reasonable progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. Upon such cancellation and receipt of an invoice from the County, the Grantee shall immediately reimburse the County for the costs incurred by the County in purchasing and providing the benches and pavers to the Grantee. If the Grantee fails to make such payment within 30 days of receipt of an invoice from the County, the County may take such legal action as necessary to obtain payment and the Grantee shall be obligated to also reimburse the County its costs of taking the legal action, including reasonable attorneys' fees.

V. COUNTY'S AUTHORIZED REPRESENTATIVE

- a. The County's authorized representative for purposes of administration of this Project Contract is Connie Bernardy, Active Living Ramsey Communities! Coalition Director. Connie Bernardy, Active Living Ramsey Communities! Coalition Director. Such representative shall have final authority for acceptance of the Grantee's performance under the terms of this Project Contract, and if such performance is not

accepted, for cancellation of this Project Contract under Section VI. herein.

- b. The Grantee's authorized representative for purposes of administration of this Project Contract is Jill Anfang, City Roseville Parks and Recreation. The Grantee's authorized representative shall have full authority to represent the Grantee in its fulfillment of the terms, conditions and requirements of this Project Contract.

VI. ASSIGNMENT

The Grantee shall neither assign nor transfer any rights or obligations under this Project Contract without the prior written consent of the County.

VII. AMENDMENTS

Any amendments to this Project Contract shall be in writing, and shall be executed by the same parties who executed the original Project Contract, or their successors in office.

VIII. INDEMNITY

The Grantee shall defend and indemnify the County, its officers, agents, and employees from all claims and causes of actions relating to or arising from the Grantee's land acquisition, construction, development, or public use of the benches and pavers installed pursuant to this Project Contract. This provision shall survive any termination of this Project Contract.

IX. DATA PRACTICES ACT

All data collected, created, received, maintained or disseminated for any purpose in the course of the Grantee's performance under this Project Contract is governed by the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, or any other applicable state statutes, any state rules adopted to implement the Act and statutes, as well as federal statutes and regulations on data privacy.

X. WASTE REDUCTION

The Grantee shall participate in a recycling program for at least four broad types of recyclable materials and shall favor the purchase of recycled products in its procurement processes. All reports, publications and documents produced as a result of this Project Contract shall be printed on both sides of the paper, where commonly accepted publishing practices allow, on recycled

and recyclable paper using soy-based inks, and shall be bound in a manner that does not use glue.

XI. SETOFF

Notwithstanding any provision of this Project Contract to the contrary, the Grantee shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of this Project Contract by the Grantee.

XII. EQUAL EMPLOYMENT OPPORTUNITY

The Grantee agrees to comply with all federal, state and local laws, resolutions, ordinances, rules, regulations and executive orders pertaining to unlawful discrimination on account of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, sexual preference, disability, or age. When required by law or requested by the County, the Grantee shall furnish a written affirmative action plan.

XIII. ACCESS TO DOCUMENTS

Until the expiration of six years after the cancellation or expiration of this Project Contract, the Grantee, upon written request, shall make available to the County, the state auditor or the County's ultimate funding sources, a copy of this Project Contract and the books, documents, records and accounting procedures and practices of the Grantee relating to this Project Contract.

XIV. WORKPLACE VIOLENCE PREVENTION

The Grantee shall make all reasonable efforts to ensure that the Grantee's employees, officials and subcontractors do not engage in violence while performing under this Project Contract. Violence, as defined by the Ramsey County Workplace Violence Prevention and Respectful Workplace Policy, is defined as words and actions that hurt or attempt to threaten or hurt people, any action involving the use of physical force, harassment, intimidation, disrespect, or misuse of power and authority where the impact is to cause pain, fear or hurt.

XV. INTERPRETATION OF CONTRACT; VENUE

This Project Contract shall be interpreted and construed according to the laws of the State of Minnesota. All litigation regarding this Project Contract shall be venued in the District Court of the County of Ramsey, Second Judicial District, State of Minnesota.

XVI. ENTIRE CONTRACT

This Project Contract shall constitute the entire agreement between the parties and shall supersede all prior oral or written negotiations. To the extent there are any inconsistencies between the provisions of this Agreement and the attachments, the documents shall control in the following order: this Agreement, **Attachment A** and **Attachment B**

WHEREFORE, this Project Contract is duly executed on the last date written below.

RAMSEY COUNTY

CITY OF ROSEVILLE

Julie Kleinschmidt, County Manager

By: _____
Mayor

Date: _____

Date: _____

Approval recommended:

Greg Mack, Director
Ramsey County Parks and Recreation

By: _____
Interim City Manager

Date: _____

Approved as to form and insurance:

Assistant County Attorney

AS TO FORM

By: _____
City Attorney

Date: _____

Be Active! Be Green! Recycling Bench Initiative Grant Application Form

Please complete the form below in application for the *Be Active! Be Green! Recycling Bench Initiative* grant. This form will become part of the agreement between the Grantee and Ramsey County.

Eligibility: Cities, townships, school district, and watershed districts are eligible to apply.

1. Contact Information:

Name of public entity: Roseville Parks & Recreation

Contact person: Jill Anfang Phone: (651)792 - 7102

Email address: jill.anfang@ci.roseville.mn.us Date: August 28, 2013

2. Name and description of bench route: Villa Park, McCarrons Lake, Reservoir Woods Connector

This series of benches would follow existing pathways beginning with the park entrance at County Road B (adjacent to Villa Terrace Condominiums) through lower Villa Park to North McCarrons BLVD, benches will pick up in Reservoir Woods off South McCarrons. Benches will be strategically located through Reservoir Woods Pathways exiting near Victoria Street.

3. Requested number of benches: 8

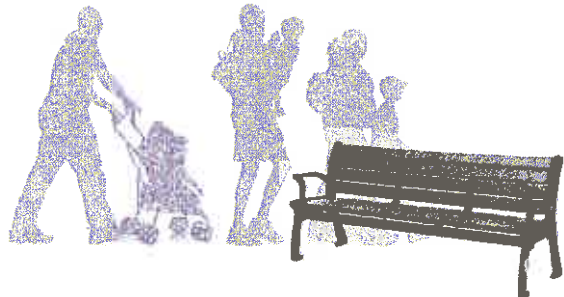
4. Optional paver(s): Roseville *will not* be installing pavers with these benches.

- a) Please contact Active Living Ramsey Communities Coalition Director, Connie Bernardy, if you are interested in including pavers with environmental, nature, and health quotes by the recycled bench. Pavers are paid for by the grantee.

Paver Quotation:

Active Living Ramsey Communities and the Grantee will collaborate on the paver quotation selection.

5. Estimated installation date (mm/yyyy): September 2014



Ramsey County Responsibilities:

- Review applications in order received and notify applicants of acceptance or non-acceptance.
- Prepare contract.
- Initial order and payment of bench(es) from approved vendor.

Grantee Responsibilities:

- Choose location of bench(es).
- Address property issues, permitting, contractor coordination, and concrete pad construction.
- Provide Ramsey County additional information upon grant award.
- Enter into contract with Ramsey County.
- Optional, initial order of paver(s).
- Installation of bench(es) and paver(s).
- Upon final installation of bench route submit pictures to Ramsey County.
- Long-term maintenance, repair, upkeep, and/or replacement of bench(es) and paver(s).

Submit completed application to:

Connie Bernardy

Active Living Ramsey Communities!

Ramsey County Parks and Recreation

2015 N Van Dyke Street

Maplewood, MN 55109-3796

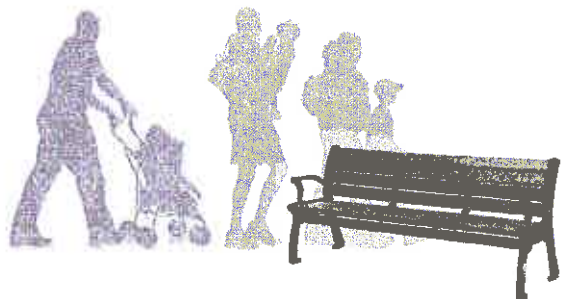
connie.bernardy@co.ramsey.mn.us

Questions:

Connie Bernardy

(651) 748-2500

connie.bernardy@co.ramsey.mn.us



Be Active! Be Green! Recycling Bench Initiative Grant Application Form

Please complete the form below in application for the *Be Active! Be Green! Recycling Bench Initiative* grant. This form will become part of the agreement between the Grantee and Ramsey County.

Eligibility: Cities, townships, school district, and watershed districts are eligible to apply.

1. Contact Information:

Name of public entity: Roseville Parks & Recreation

Contact person: Jill Anfang Phone: (651)792-7102

Email address: jill.anfang@ci.roseville.mn.us Date: August 28, 2013

2. Name and description of bench route: County Road B2 Sidewalk between Lexington Avenue and Rice Street
The Roseville Parks and Recreation Renewal program in cooperation with Roseville Public Works is
constructing sidewalks along County Road B2 providing connections to four area schools as well as nearby
Roseville Central Park.

3. Requested number of benches: 4

4. Optional paver(s): Roseville *will not* be installing pavers with these benches.

- a) Please contact Active Living Ramsey Communities Coalition Director, Connie Bernardy, if you are interested in including pavers with environmental, nature, and health quotes by the recycled bench. Pavers are paid for by the grantee.

Paver Quotation:

Active Living Ramsey Communities and the Grantee will collaborate on the paver quotation selection.

5. Estimated installation date (mm/yyyy): September 2014



Ramsey County Responsibilities:

- Review applications in order received and notify applicants of acceptance or non-acceptance.
- Prepare contract.
- Initial order and payment of bench(es) from approved vendor.

Grantee Responsibilities:

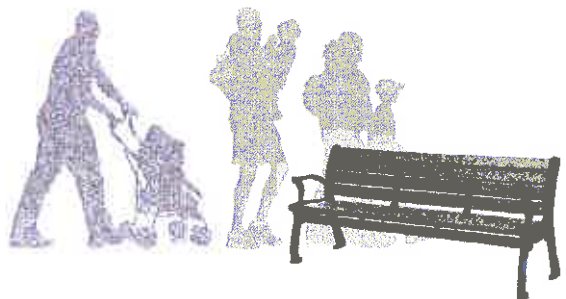
- Choose location of bench(es).
- Address property issues, permitting, contractor coordination, and concrete pad construction.
- Provide Ramsey County additional information upon grant award.
- Enter into contract with Ramsey County.
- Optional, initial order of paver(s).
- Installation of bench(es) and paver(s).
- Upon final installation of bench route submit pictures to Ramsey County.
- Long-term maintenance, repair, upkeep, and/or replacement of bench(es) and paver(s).

Submit completed application to:

Connie Bernardy
Active Living Ramsey Communities!
Ramsey County Parks and Recreation
2015 N Van Dyke Street
Maplewood, MN 55109-3796
connie.bernardy@co.ramsey.mn.us

Questions:

Connie Bernardy
(651) 748-2500
connie.bernardy@co.ramsey.mn.us

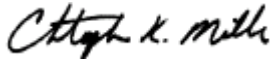


ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/14/13

Item No.: 7.h

Department Approval



City Manager Approval



Item Description: 2013 3rd Quarter Financial Report

BACKGROUND

In an effort to keep the Council informed on the City's fiscal condition, a comparison of the 2013 revenues and expenditures for the period ending September 30, 2013 (unaudited) is shown below. This comparison is presented in accordance with the City's Operating Budget Policy, which reads (in part) as follows:

The Finance Department will prepare regular reports comparing actual expenditures to budgeted amounts as part of the budgetary control system. These reports shall be distributed to the City Council on a periodic basis.

The comparison shown below includes those programs and services that constitute the City's core functions and for which changes in financial trends can have a near-term impact on the ability to maintain current service levels. Programs such as debt service and tax increment financing which are governed by pre-existing obligations and restricted revenues are not shown. In addition, expenditures in the City's vehicle and equipment replacement programs are not shown as these expenditures are specifically tied to pre-established sinking funds. Unlike some of the City's operating budgets, these sinking funds are not susceptible to year-to-year fluctuations. In these instances, annual reviews are considered sufficient.

The information is presented strictly on a cash basis which measures only the actual revenues that have been deposited and the actual expenditures that have been paid. This is in contrast with the City's audited year-end financial report which attempts to measure revenues earned but not collected, as well as costs incurred but not yet paid.

It should be noted that many of the City's revenue streams such as property taxes, are non-recurring or are received intermittently throughout the year. This can result in wide revenue fluctuations from month to month. In addition, some of the City's expenditures such as capital replacements are also non-recurring and subject to wide fluctuations. To accommodate these differences, a comparison is made to historical results to identify whether any new trends exist.

Citywide Financial Summary

The following table depicts the 2013 revenues and expenditures for the fiscal period ending September 30, 2013 for the City's core programs and services (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
General property taxes	\$ 12,333,826	\$ 6,254,352	50.7%	56.6%	-5.9%
Intergovernmental revenue	874,000	334,902	38.3%	38.8%	-0.5%
Licenses & permits	1,300,966	1,033,401	79.4%	64.5%	14.9%
Charges for services	19,515,620	11,182,394	57.3%	59.1%	-1.8%
Fines and forfeits	220,000	172,242	78.3%	75.1%	3.2%
Cable franchise fees	373,698	210,276	56.3%	56.6%	-0.3%
Rentals / Lease	328,879	415,554	126.4%	113.7%	12.7%
Donations	-	41,648	0.0%	0.0%	n/a
Interest earnings	242,339	-	0.0%	0.0%	n/a
Miscellaneous	550,683	390,713	71.0%	120.5%	-49.5%
Total Revenues	\$35,740,011	\$20,035,484	56.1%	58.5%	-2.4%
Expenditures					
General government	\$ 2,086,384	\$ 1,679,252	80.5%	68.1%	12.4%
Public safety	8,207,141	5,687,836	69.3%	69.1%	0.2%
Public works	2,543,412	1,877,731	73.8%	68.3%	5.5%
Information technology	1,562,060	1,122,183	71.8%	70.6%	1.2%
Communications	374,698	325,325	86.8%	76.2%	10.6%
Recreation	4,008,105	2,578,017	64.3%	70.0%	-5.7%
Community development	1,045,990	838,492	80.2%	94.2%	-14.0%
License Center	1,195,295	788,829	66.0%	66.1%	-0.1%
Sanitary Sewer	5,114,175	3,764,616	73.6%	60.4%	13.2%
Water	7,841,440	4,650,551	59.3%	62.0%	-2.7%
Storm Drainage	2,031,915	769,204	37.9%	53.7%	-15.8%
Golf Course	410,800	237,959	57.9%	63.9%	-6.0%
Recycling	531,695	411,064	77.3%	76.7%	0.6%
Total Expenditures	\$36,953,110	\$24,731,057	66.9%	66.6%	0.3%

Table Comments:

- ❖ '% Actual' column depicts the percentage spent compared to the budget
- ❖ '% Norm' column depicts the percentage of expenditures we normally incur during this period as measured over the previous 3 years
- ❖ 'Diff' column depicts the difference between the percentage actually spent and the percentage we typically incur. A percentage difference of 10% or more in this column would be considered significant

Revenue and Expenditure Comments

Overall, revenues and expenditures were near expected levels. Greater detail can be found in the individual Fund summaries below.

General Fund Summary

The following table depicts the 2013 financial activity for the General Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
General property taxes	\$ 10,258,611	\$ 5,222,039	50.9%	57.6%	-6.7%
Intergovernmental revenue	874,000	334,902	38.3%	38.8%	-0.5%
Licenses & permits	311,500	106,032	34.0%	31.9%	2.1%
Charges for services	985,000	787,656	80.0%	85.3%	-5.3%
Fines and forfeits	220,000	172,242	78.3%	74.4%	3.9%
Donations	-	-	0.0%	0.0%	0.0%
Interest earnings	82,826	-	0.0%	0.0%	0.0%
Miscellaneous	105,000	20,428	19.5%	55.8%	-36.3%
Total Revenues	\$ 12,836,937	\$ 6,643,299	51.8%	57.6%	-5.8%
Expenditures					
General government	\$ 2,086,384	\$ 1,679,252	80.5%	68.1%	12.4%
Public safety	8,207,141	5,687,836	69.3%	69.1%	0.2%
Public works	2,543,412	1,877,731	73.8%	68.3%	5.5%
Total Expenditures	\$ 12,836,937	\$ 9,244,819	72.0%	68.8%	3.3%

Comments:

Overall, General Fund revenues and expenditures were near expected levels. Property tax collections were lower than expected due to tax petition refunds to a number of commercial properties. General Government expenditures were higher than normal due to citywide storm damage cleanup costs.

The General Fund is currently in good financial condition with \$6.1 million in available cash reserves or 48% of the annual operating budget. The City's Cash Reserve Policy establishes a target reserve level of 35-45% for this Fund.

It should be noted that \$100,000 of these cash reserves have informally been earmarked for tree removal associated with Emerald Ash Borer infestation. The General Fund is also a potential funding source for the additional costs associated with the new Fire Station that were not included in the original bond amount projection. Finally, the Council is reminded that a large portion of the 2012 General Fund operating surplus is intended to be available for 2013 operations in conjunction with the City's biennial approach.

Using the General Fund for these purposes, could drop the cash reserve level to 40% or less.

Information Technology Fund Summary

The following table depicts the 2013 financial activity for the Information Technology Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 860,018	\$ 748,649	87.1%	68.2%	18.9%
General property taxes	-	-	0.0%	0.0%	0.0%
Rentals / Lease	328,879	382,871	116.4%	100.8%	15.6%
Miscellaneous	373,163	28,080	7.5%	0.0%	7.5%
Total Revenues	\$ 1,562,060	\$ 1,159,599	74.2%	70.6%	3.6%
Expenditures					
Information technology	1,562,060	1,122,183	71.8%	70.6%	1.2%
Total Expenditures	\$ 1,562,060	\$ 1,122,183	71.8%	70.6%	1.2%

Comments:

Overall, Information Technology revenues and expenditures were near expected levels. Charges for services were higher due to the addition of several cities for which Roseville provides IT support. Lease revenues were also higher than expected due to a one-time billing adjustment for a wireless service provider.

The Information Technology Fund is currently in fair financial condition with \$226,000 in available cash reserves for operations or capital replacements. This represents 14% of the total operating budget. The City's Cash Reserve Policy establishes a target reserve level of 10-25% for this Fund excluding any long-term capital replacement needs.

The Information Technology Fund is expected to continue to face challenges in meeting unmet citywide needs. Current funding sources are insufficient to replace city equipment at the end of their useful lives. Additional funding will be required beginning in 2014 to improve the Fund's financial stability.

Communications Fund Summary

The following table depicts the 2013 financial activity for the Communications Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Cable franchise fees	\$ 373,698	\$ 210,276	56.3%	56.6%	-0.3%
Interest earnings	1,000	-	0.0%	0.0%	0.0%
Total Revenues	\$ 374,698	\$ 210,276	56.1%	56.4%	-0.3%
Expenditures					
Communications	\$ 374,698	\$ 325,325	86.8%	76.2%	10.6%
Total Expenditures	\$ 374,698	\$ 325,325	86.8%	76.2%	10.6%

Comments:

Communications Fund revenues are near expected levels, however expenditures are higher than projected due to the timing of capital improvements made to the City Council Chambers.

The Communications Fund is currently in excellent financial condition with \$591,000 in available cash reserves for operations or capital replacements. This represents 158% of the total operating budget however some of these monies are earmarked for capital replacements. The City's Cash Reserve Policy establishes a target reserve level of 10-25% for this Fund excluding any long-term capital replacement needs.

However, the uncertainty of future cable franchise fees related to the upcoming franchise renewal may warrant the development of a contingency plan in the event this revenue stream ceases.

Recreation Fund Summary

The following table depicts the 2013 financial activity for the Recreation Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
General property taxes	\$ 2,075,215	\$ 1,032,313	49.7%	51.0%	-1.3%
Charges for services	1,921,877	1,175,547	61.2%	65.6%	-4.5%
Rentals / Lease	-	32,683	0.0%	0.0%	0.0%
Donations	-	41,648	0.0%	0.0%	0.0%
Interest earnings	4,513	-	0.0%	0.0%	0.0%
Miscellaneous	6,500	31,360	0.0%	0.0%	0.0%
Total Revenues	\$ 4,008,105	\$ 2,313,551	57.7%	60.4%	1.2%
Expenditures					
Recreation	4,008,105	2,578,017	64.3%	70.0%	-5.7%
Total Expenditures	\$ 4,008,105	\$ 2,578,017	64.3%	70.0%	-5.7%

Comments:

Recreation Fund revenues and expenditures are near expected levels.

The Recreation Fund is currently in good financial condition with \$922,000 in available cash reserves or 22% of the annual operating budget. The City's Cash Reserve Policy establishes a target reserve level of 25% for this Fund.

Community Development Fund Summary

The following table depicts the 2013 financial activity for the Community Development Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Licenses & permits	\$ 989,466	\$ 927,369	93.7%	73.6%	20.1%
Charges for services	136,500	137,824	n/a	n/a	n/a
Fines and forfeits	-	-	n/a	n/a	n/a
Interest earnings	-	-	n/a	n/a	n/a
Miscellaneous	26,420	17,952	n/a	n/a	n/a
Total Revenues	\$ 1,152,386	\$ 1,083,145	94.0%	98.3%	-4.4%
Expenditures					
Community Development	1,045,990	838,492	80.2%	94.2%	-14.0%
Total Expenditures	\$ 1,045,990	\$ 838,492	80.2%	94.2%	-14.0%

Comments:

Community Development Fund revenues are near expected levels, while expenditures are below. The lower than expected expenditure depiction results from a comparison to prior years that featured grant-related expenditures. Regular day-to-day expenditures are trending as expected.

The Community Development Fund is currently in good financial condition with \$367,000 in available cash reserves or 35% of the annual operating budget. The City's Cash Reserve Policy establishes a target reserve level of 25-50% for this Fund.

License Center Fund Summary

The following table depicts the 2013 financial activity for the License Center Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 1,185,295	\$ 897,647	75.7%	68.9%	6.9%
Interest Earnings	10,000	-	0.0%	0.0%	0.0%
Total Revenues	\$ 1,195,295	\$ 897,647	75.1%	68.9%	6.2%
Expenditures					
License Center operations	1,195,295	788,829	66.0%	66.1%	-0.1%
Total Expenditures	\$ 1,195,295	\$ 788,829	66.0%	66.1%	-0.1%

Comments:

License Center Fund revenues and expenditures are near expected levels.

The License Center Fund is currently in good financial condition with \$790,000 in available cash reserves or 66% of the annual operating budget. The City's Cash Reserve Policy establishes a target reserve level of 10-25% for this Fund.

The City needs to stay cognizant of increased competition from other area licensing centers, as well as new federal or state mandates that could result in the loss of revenues and/or higher operating costs.

It remains in the City's best interest to locate the License Center in a city-owned facility rather than continuing to lease space. Approximately \$600,000 would be available in the License Center Fund to provide for the acquisition or construction of a new facility. The License Center currently occupies 3,332 square feet. It is estimated that a 3,500 square foot facility would cost approximately \$700,000-\$750,000. This cost would potentially decline if a larger facility is built to accommodate other City functions and/or storage needs.

Sanitary Sewer Fund Summary

The following table depicts the 2013 financial activity for the Sanitary Sewer Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 5,039,175	\$ 2,727,473	54.1%	51.4%	2.7%
Interest earnings	75,000	-	0.0%	0.0%	0.0%
Total Revenues	\$ 5,114,175	\$ 2,727,473	53.3%	50.3%	3.0%
Expenditures					
Sanitary Sewer operations	5,114,175	3,764,616	73.6%	60.4%	13.2%
Total Expenditures	\$ 5,114,175	\$ 3,764,616	73.6%	60.4%	13.2%

Comments:

Sanitary Sewer Fund revenues are near expected levels, while expenditures were higher due to additional capital replacements.

The Sanitary Sewer Fund is currently in excellent financial condition with \$1.7 million in available cash reserves for operations and capital replacements. This reserve level is expected to decline over the next 10 years due to planned capital improvements. Inflationary-type rate increases will be needed in the future to maintain financial sustainability. An internal loan has been made to the Water Fund to cover that fund's prior-period operating losses. It is expected to be repaid over the next 3-5 Years.

Water Fund Summary

The following table depicts the 2013 financial activity for the Water Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 7,839,440	\$ 4,035,814	51.5%	54.0%	-2.5%
Interest earnings	-	-	n/a	n/a	n/a
Miscellaneous	2,000	-	0.0%	256.8%	-256.8%
Total Revenues	\$ 7,841,440	\$ 4,035,814	51.5%	54.1%	1.8%
Expenditures					
Water operations	7,841,440	4,650,551	59.3%	62.0%	-2.7%
Total Expenditures	\$ 7,841,440	\$ 4,650,551	59.3%	62.0%	-2.7%

Comments:

Water Fund revenues and expenditures are near expected levels.

The Water Fund is currently in poor financial condition with no cash reserves; although the Fund's overall financial condition has been improving in recent years. An internal loan has been made from the Sanitary Sewer Fund to the Water Fund to cover prior period operating losses. Future rate increases will be needed to repay the internal loan and to offset projected increases in operational and capital replacement costs.

Storm Sewer Fund Summary

The following table depicts the 2013 financial activity for the Storm Sewer Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 1,931,915	\$ 1,004,982	52.0%	59.1%	-7.0%
Interest earnings	65,000	-	0.0%	0.0%	0.0%
Miscellaneous	35,000	292,894	836.8%	36.1%	800.7%
Total Revenues	\$ 2,031,915	\$ 1,297,876	63.9%	55.2%	8.7%
Expenditures					
Storm drainage operations	2,031,915	769,204	37.9%	53.7%	-15.8%
Total Expenditures	\$ 2,031,915	\$ 769,204	37.9%	53.7%	-15.8%

Comments:

Overall, Storm Sewer Fund revenues are near expected levels. Miscellaneous revenues were higher than expected due to the receipt of the City's share of residual funds leftover from the dissolution of the Grass Lake Watershed District. Expenditures were lower overall due to reduced capital replacements than originally projected.

The Storm Sewer Fund is currently in excellent financial condition with \$3.2 million in available cash reserves for operations and capital replacements. This reserve level is expected to decline over the next 10 years due to planned capital improvements. Inflationary-type rate increases will be needed in the future to maintain financial sustainability.

Golf Course Fund Summary

The following table depicts the 2013 financial activity for the Golf Course Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 325,000	\$ 261,235	80.4%	79.1%	1.3%
Interest earnings	14,000	-	0.0%	0.0%	0.0%
Miscellaneous	2,600	-	0.0%	254.6%	0.0%
Total Revenues	\$ 341,600	\$ 261,235	76.5%	77.4%	-0.9%
Expenditures					
Golf Course operations	410,800	237,959	57.9%	63.9%	-6.0%
Total Expenditures	\$ 410,800	\$ 237,959	57.9%	63.9%	-6.0%

Comments:

Golf Course Fund revenues and expenditures were near expected levels. Revenues and expenditures can fluctuate greatly from year to year depending on the length of the golfing season and overall weather conditions.

The Golf Course Fund is currently in good financial condition with \$315,000 in available cash reserves for operations and capital replacements. However it does not have sufficient funds to replace the clubhouse and maintenance facilities in 2015 as currently scheduled. A comprehensive financial analysis should be conducted to determine the Golf Course can reach financial sustainability under current revenue sources.

Recycling Fund Summary

The following table depicts the 2013 financial activity for the Recycling Fund for the fiscal period ending September 30, 2013 (unaudited).

	2013	2013	%	%	
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>	<u>Expect.</u>	<u>Diff.</u>
Revenues					
Intergovernmental revenue	\$ 65,000	\$ 34,807	53.5%	116.7%	-63.1%
Charges for services	466,695	303,215	65.0%	73.7%	-8.7%
Total Revenues	\$ 531,695	\$ 338,021	63.6%	79.3%	-15.7%
Expenditures					
Recycling operations	531,695	411,064	77.3%	76.7%	0.6%
Total Expenditures	\$ 531,695	\$ 411,064	77.3%	76.7%	0.6%

Comments:

Recycling Fund revenues were lower than expected due to a couple of significant events. Intergovernmental revenues were about half of what was expected because the City received only 50% of its normal Score Grant allotment in the first three fiscal quarters instead of the usual 100% seen in prior years. In addition, revenue sharing only amounted to \$34,000 during the first 9 months instead of the projected \$68,000. Expenditures were at expected levels.

The Recycling Fund is currently in good financial condition with \$264,000 in available cash reserves or 50% of the operating budget.

Final Comments

The City's overall financial condition remains strong; however a number of concerns remain. The City's cash reserve levels in some key operating units are below recommended levels. In addition, strengthening the City's asset replacement funding mechanisms should remain a high priority for future budgets.

POLICY OBJECTIVE

The information presented above satisfies the reporting requirements in the City's Operating Budget Policy.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

No formal Council action is requested. The financial report is presented for informational purposes only.

Prepared by: Chris Miller, Finance Director
Attachments: A: None

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/14/2013
Item No.: 13.a

Department Approval



City Manager Approval



Item Description: Receive public comment and project update on County Road B-2 and Victoria Sidewalk Project, and authorize staff to prepare final plans and specifications and advertise for bids.

BACKGROUND

Since the mid- 1980s, the City of Roseville has considered pathways and sidewalks to be a significant part of its transportation plan. During the Imagine Roseville 2025 strategic planning process, Roseville residents called on the City to continue to develop additional multi-modal systems of transportation with emphasis on the non-motorized pathway system.

As a part of the Parks and Recreation Renewal Program, Roseville residents also identified pathways and sidewalks as a high priority for improvements. After an extensive process, two of the projects that were determined to be high priorities were the County Road B-2 and Victoria Street connections to Central Park. The Natural Resources and Trails Subcommittee (NRATS) and staff have proposed a project that includes the following improvements:

Concrete sidewalk along the north side of County Road B-2, Lexington Avenue to Rice Street

A 6-foot wide concrete sidewalk is proposed along this segment. Where existing conditions allow, the sidewalk will be located 5-feet off the edge of the roadway. This is Ramsey County's standard offset from the roadway for sidewalks with a grass boulevard separation. In areas where existing conditions do not allow for a 5-foot grass boulevard, the sidewalk will be shifted to be adjacent to the roadway, at a width of 8-feet. The sidewalk will be 8-feet wide, because it is difficult to successfully maintain a 2-foot strip of vegetation. A 2-foot offset is needed from the edge of the road to serve as a clear zone area; it also provides an area for signs to be placed without infringing on the usable width of the sidewalk.

The north side is being recommended due to fewer potential impacts. All of the mailboxes for County Road B-2 residents are located on the south side of the road. More fire hydrants would need to be relocated on the south side. Right-of-way acquisition would also be needed near the Lexington intersection, adding project costs. One retaining wall will be needed at the west end of the project, near Lexington.

Concrete sidewalk along the east side of Victoria Street, County Road B to County Road B-2

This segment has an existing asphalt and concrete sidewalk on the east side of Victoria from Sandhurst to Lovell, and a concrete walkway on the east side of the bridge over TH 36. The proposed improvement is to replace the existing, deteriorated sidewalk north and south of the bridge with 8-foot wide concrete, and complete the connection from County Road B to County Road B-2. The proposed sidewalk will be 6-feet wide where a 5-foot boulevard can be

maintained, and 8-wide and adjacent to the roadway in areas where existing conditions do not allow for a boulevard. Retaining walls will be needed in some areas.

Concrete sidewalk on Victoria Street, County Road B-2 to the existing flashing crosswalk-east or west side

Staff considered both sides of the street for this segment of sidewalk.

On the east side, the sidewalk could be 6-feet wide with a 5-foot boulevard from Co Rd B-2 to Sextant. However, to avoid impacts to trees and the Central Park sign, the sidewalk would be an 8-foot wide and attached to the roadway from Sextant to the driveway entrance at Central Park. North of the driveway entrance, a connection would be constructed to the existing trail. Sidewalk users would then follow the existing trail down to the flashing crosswalk.

On the west side, the sidewalk would be an 8-foot wide attached sidewalk from County Road B-2 to Transit Avenue. A retaining wall would be required along this entire segment. North of Transit, the sidewalk could be 6-feet wide with a 5-foot boulevard. A retaining wall would be needed until the walk reaches Central Park, where we could work within the park property to grade and match into existing slopes.

Concrete sidewalk on the west side of Victoria, from the existing flashing crosswalk to the existing sidewalk at Prince of Peace church

The west side is being recommended for this segment so that wetland impacts can be avoided, as well as the fact that there is an existing sidewalk at the Prince of Peace church to connect to. This segment is proposed to be 6-feet wide, with a 5-foot boulevard.

Attachment B shows the preliminary design layout of the proposed sidewalks.

Community Input

The following meetings have been held to provide information on the proposed project, receive comments and answer questions and concerns:

Meeting Date	Meeting
February 28, 2013	Neighborhood meeting #1
June 19, 2013	Neighborhood meeting #2
July 23, 2013	Public Works, Environment and Transportation Commission
August 6, 2013	Parks and Recreation Commission
October 14, 2013	City Council Meeting

The first public information meeting had over 80 people in attendance. The main discussion at this first meeting was the overall need for the project; residents present were both in favor and opposed to the project. The second informational meeting was also well attended, with over 50 people in the audience. Most of the comments received at the second meeting were property specific, either drainage concerns or questions about tree impacts. Comments were also submitted by residents in support of the project.

Over the last 4 months, staff met with individual property owners who requested site visits to discuss drainage concerns, tree impacts, or other questions on the project. Preliminary storm sewer design is completed and will improve drainage throughout the corridor; structures and pipe are proposed to alleviate flooding in problem areas. Some of these areas will also be utilized to construct storm water practices such as infiltration trenches and swales that will be required to meet the permit requirements of the Ramsey Washington Metro Watershed District. Staff will continue to work with property owners during final design to ensure questions are addressed.

Trees will be protected to the fullest extent possible. City staff has reviewed some trees that may be impacted in the project corridor, and has indicated that the trees are in poor health and should be removed. City staff will work with all property owners affected by any tree removal to develop a replacement plan during the final design process.

County Involvement

City staff has met with Ramsey County staff to discuss the proposed project, as both County Road B-2 and Victoria Street are county roads. We have asked Ramsey County to participate financially in the project based on their recently updated cost-participation policy, but to date have not received an affirmative response. We also discussed the possibility of narrowing Victoria Street south of the bridge to County Road B, as this is the only segment of Victoria currently striped as a four-lane roadway. This work could potentially occur in 2015 in conjunction with the City's planned reconstruction of Victoria south of County Road B and a maintenance project on the Ramsey County segment. Signal improvements at the Victoria and County Road B intersection would also likely be completed at this time.

City staff will continue to work with County staff during final design of the proposed sidewalk project to coordinate funding and project phasing as appropriate.

Proposed Project Schedule

The following is the proposed project schedule, if the City Council authorizes staff to move forward:

Complete final plans and specifications	October, 2013 –January, 2014
---	------------------------------

- Work with utility companies on necessary utility relocation.
- Submit and work through Ramsey Washington Metro Watershed District permit requirements.
- Continue to work with individual property owners on final design detail as needed (retaining walls, drainage issues, tree replacement and other landscaping, etc.)

Advertise for bids	January-February, 2014
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Award bids	March, 2014
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Construct project	June-September, 2014
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- Key dates that will affect construction schedules are the last day of school, first day of school, Rosefest, and the State Fair.

POLICY OBJECTIVE

Roseville, with its current pathway system and the proposed additions to that system, strives to address the transportation needs of the pedestrian and cyclist. Through the development of these

proposed sidewalks, we are expanding the pathway network into the larger community, allowing users safer linkages to the regional system.

The County Road B-2 and Victoria sidewalks will provide a safe and convenient link between the local and regional trail networks that will allow users access to numerous area amenities. These include, but are not limited to, regional trails, schools, recreational facilities, parks, business and retail districts. The most significant of these is the direct connections between Central Park Elementary, Concordia Academy, and Roseville Area High School. See Attachment A for a depiction of the proposed sidewalk and linkages within the corridor.

Regional network connections include the Rice Street pathway, Dale Street pathway, County Road B Pathway, County Road C Pathway, and the Lexington Avenue pathway.

FINANCIAL IMPACTS

This project is being funded by the Parks and Recreation Renewal Program. \$2 million of the funding is identified for pathways and sidewalks. Preliminary cost estimates have been developed, and are listed below. Construction costs include storm sewer improvements to improve drainage and meet watershed district permit requirements for volume control and water quality. Hydromethods, LLC, is assisting staff with the drainage design and watershed permitting; the engineering fees are estimated at \$4,000.

<u>Segment</u>	<u>Estimated Construction Cost</u>
B-2, Lexington to Rice	\$874,000
Victoria, B to B-2	\$265,000
Victoria, B-2 to existing crosswalk, east side*	\$103,000
Victoria, B-2 to existing crosswalk, west side*	\$201,500
Victoria, existing crosswalk to existing sidewalk at Prince of Peace	\$ 60,000
Total construction + engineering, east side*	\$1,306,000
Total construction + engineering, west side*	\$1,404,500

*Preliminary estimates were prepared for both sides of Victoria to evaluate potential cost-savings by utilizing the existing pathway on the east side of the road. Only one of these segments is proposed to be constructed.

STAFF RECOMMENDATION

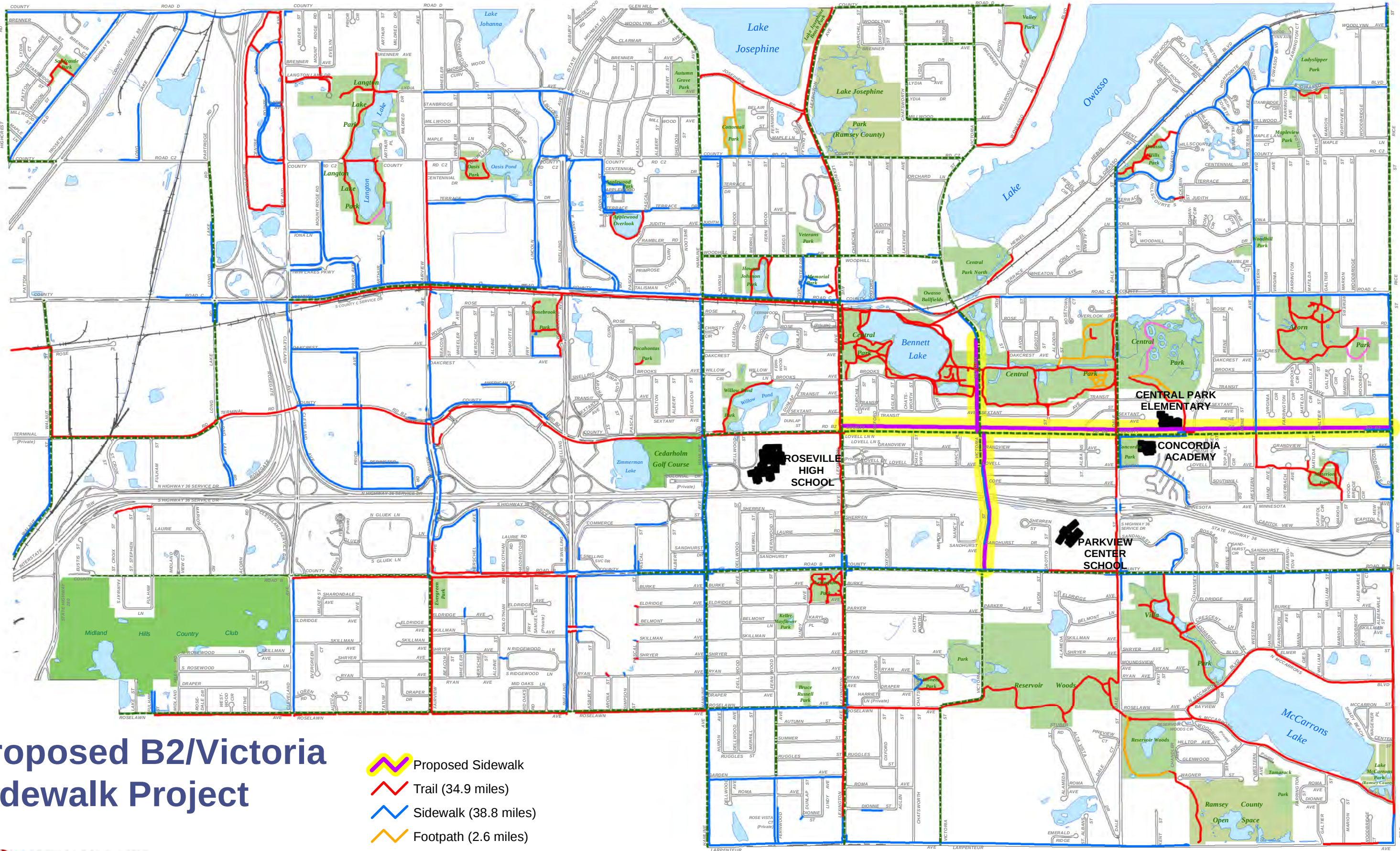
Receive public comment on the proposed County Road B-2 and Victoria sidewalk project, and authorize staff to prepare final plans and specifications and advertise for bids.

REQUESTED COUNCIL ACTION

Receive public comment on the proposed County Road B-2 and Victoria sidewalk project, and authorize staff to prepare final plans and specifications and advertise for bids.

Prepared by: Kristine Giga, Interim City Engineer

Attachments: A: Project Location Map
 B: Preliminary Design Layout



Proposed B2/Victoria Sidewalk Project



Prepared by:
Engineering Department
October 3, 2013

-  Proposed Sidewalk
-  Trail (34.9 miles)
-  Sidewalk (38.8 miles)
-  Footpath (2.6 miles)
-  Striped Shoulder (29.1 miles)
-  Other (Boardwalk- 0.6 miles)

Data Sources and Contacts:
* Ramsey County GIS Base Map (2/04/13)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651.782-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

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COUNTY RD. B-2

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2407

401

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COUNTY RD. B-2

5' BLVD

IRENE ST

COHANSEY ST

466

2390

452

448

442

434

430

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404

2397

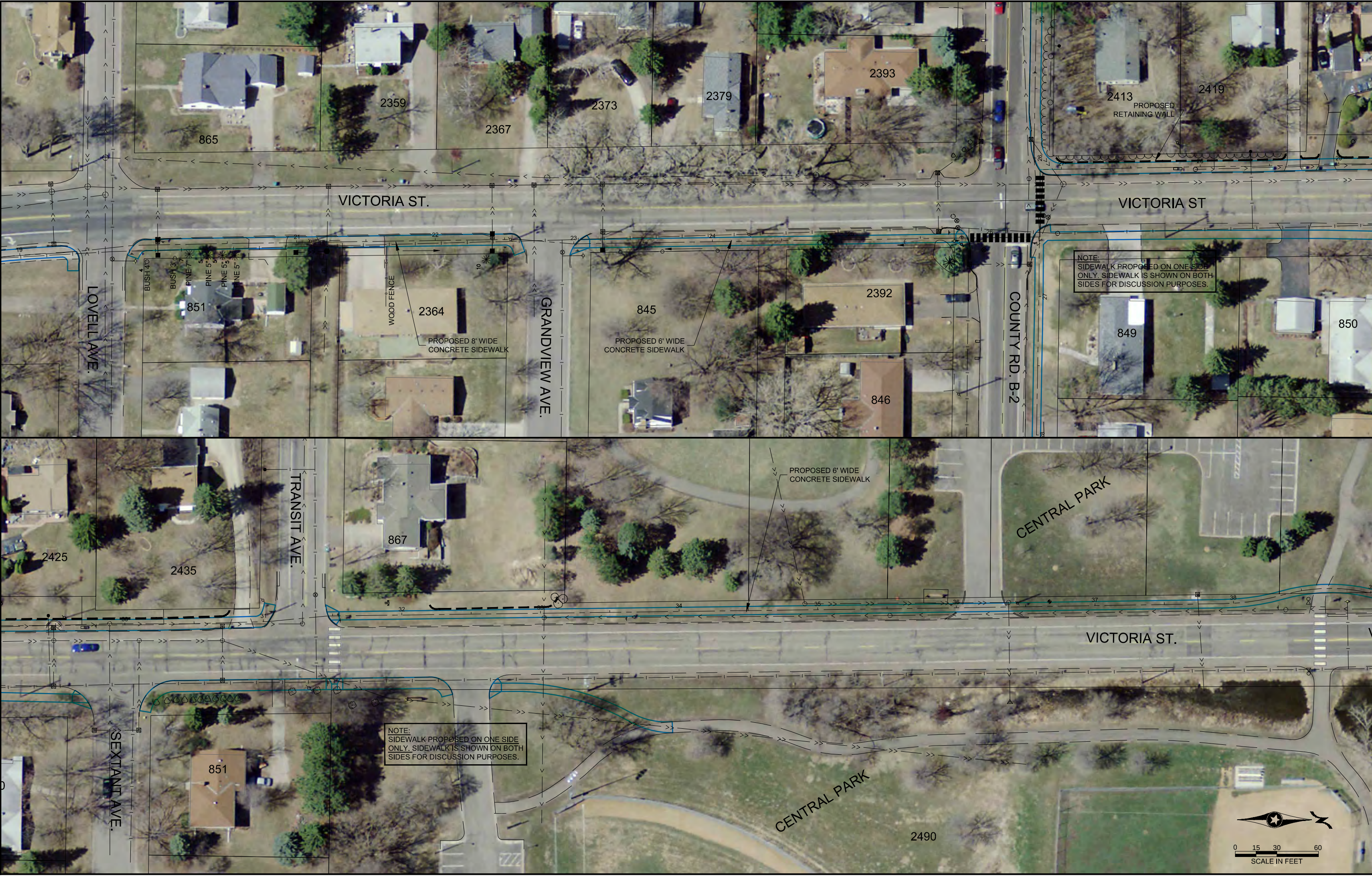
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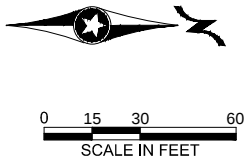




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ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/14/2013

Item No.: 13.b

Department Approval



City Manager Approval



Item Description: Approve Contract with Eureka Recycling for Recycling Services

BACKGROUND

Roseville has contracted for curbside recycling service since 1992 and multi-family recycling service since 2003. The current contract expires at the end of 2013. The Council directed staff to issue a Request For Proposals (RFP) for recycling services in July 2013. Three companies submitted proposals for recycling services: Allied Waste, Eureka Recycling, and Waste Management. At the August 26th council meeting the City Council authorized staff to negotiate a three year contract with Eureka Recycling with vendor owned carts. Staff was notified shortly thereafter of a pending motion to reconsider at the September 9, 2013 council meeting. The motion failed for a lack of a second at that meeting. Staff began negotiating the contract shortly thereafter with Eureka Recycling.

The original schedule called for final approval of a contract at the September 9th meeting to meet a January 1st rollout completion. Eureka requested certain changes to the roll out date in the negotiation discussions and a change to the termination language from the current contract. After considerable communication with Eureka over the rollout date and termination language we are at a point where they have offered three alternatives to the cart roll out schedule, two with additional cost to the city. Staff represented the request for proposal requirement that roll out be completed by December 27th.

Option 1

Delay the rollout to February 17th to allow for a survey of residents to ensure the correct cart size to meet the residents needs is delivered. The proposed pricing would be effective January 1st with the current bin service continuing until February 17th. There would be no additional cost impact from the proposed pricing with this option. The roll out plan submitted with the Eureka proposal identified the need to survey residents first prior to ordering the carts to minimize change out risk.

Option 2

Continue with a roll out of carts by January 1st without a survey of residents. Eureka is requesting the city purchase additional carts for exchange due to anticipated higher exchange of carts due to the lack of the survey. Eureka anticipates many residents to need larger than the 65 gallon cart due to increased set out rates and the 65 gallon cart with a bi weekly program having less capacity than two 18 gallon bins that currently may be filled weekly. They also would bill the city for excessive overflow servicing of carts until the carts can be exchanged for the appropriate size. The additional cost impact for this option is estimated to be \$42,600 plus cart swapping costs.

35 *Option 3*

36 Meet the January 1 roll out requirement without a survey of residents but order all 96 gallon carts
37 due to anticipated higher set out rates. The carts costs will be higher than the RFP specified 65
38 gallon cart costs due to the larger size. The additional costs to the city is proposed at \$34,000.
39 Eureka would incur the additional costs for change out and inventory carts as required in the
40 RFP.

41 All of these options are less cost than the next bidder for these services, Allied Waste. We have
42 not contacted Allied at this time but anticipate they may be unable to meet a January 1 roll out at
43 this time as we would need to negotiate a contract for approval by the City Council and they
44 would need to place a cart order which we understand to be a 2 month turn around until delivery.
45 This may leave the city without a recycling provider unless an agreement could be reached with
46 Eureka Recycling to continue current service until a new provider can be ready to begin service.
47 Considering a contract with the next bidder would also require a significant increase in the
48 current recycling fee.

49 *Contract*

50 Attached is the proposed contract (Attachment A). Eureka requested changes to the termination
51 clause. (Section 9) The additional language would reimburse Eureka for unamortized
52 equipment purchased to service this contract should the city terminate the contract without cause.
53 An amortization table is attached to the contract to detail the cost at various stages of the
54 contract term.

55 We have also included the proposed language for all three roll out options for the Council to
56 consider. The final contract will be edited to reflect the final approved language.

57 The City Attorney has reviewed the proposed contract and termination clause and finds the
58 proposed language reasonable. Staff recommends the Council consider option one as it
59 preserves the pricing as proposed beginning January 1, 2013 and residents continue with the
60 current bin service until the cart roll out in February. This results in the lowest cost option to the
61 city and will enable the greatest reduction in recycling fees to residents. Roseville residents
62 would receive one of the lowest cost recycling fees in Ramsey County.

63 **POLICY OBJECTIVE**

64 Meet the Imagine Roseville 2025 goal that Roseville is an environmentally healthy community
65 by providing recycling service for residents. As a result we competitively bid for these
66 contracted services to ensure an effective program at reasonable pricing.

67 **BUDGET IMPLICATIONS**

68 The Recycling Program is operated as an enterprise fund. Income to the fund comes from three
69 sources: resident fees, revenue share from the sale of material and an annual SCORE grant of
70 approximately \$65,000. Any additional costs associated with the program would need to come
71 from increased resident fees. The rates are typically set by the Council in November.

72 The proposed three year contract is expected to decrease the residential recycling fee to
73 residents approximately 20%. Currently the resident recycling fee is \$6.00 per quarter and the
74 Finance Director estimates the new fee will be less than \$5.00 per quarter based on preliminary
75 fee analysis. He will do a more detailed analysis on the rate later this year prior to the Council
76 setting 2014 fees.

77 A summary of the costs for the various options is as follows:

78

Eureka Recycling	Estimated Quarterly Recycling Fee
Option 1	\$5.00
Option 2	\$5.75
Option 3	\$5.50
Allied Waste	\$7.00
Current Quarterly Fee	\$6.00
3 Year Difference Eureka Option 1 (Versus Allied Waste Proposal)	\$370,000 less
3 Year Difference Eureka Option 2	\$335,000 less
3 Year Difference Eureka Option 3	\$320,000 less

79

80 **STAFF RECOMMENDATION**

81 Staff recommends the Council approve the attached contract with Eureka Recycling with a cart
82 roll out in February 2013 and pricing effective January 1, 2013.

83 **REQUESTED COUNCIL ACTION**

84 Motion to approve a three year contract with Eureka Recycling.

85

Prepared by: Duane Schwartz, Public Works Director
Attachments: A: Contract

Agreement for Comprehensive Recycling Services

This Agreement ("Agreement") is made on the _____ day of _____, 20____, between the City of Roseville, a municipal corporation (hereinafter "City"), and The Neighborhood Recycling Corporation d.b.a. Eureka Recycling, a Minnesota Corporation, with its principal place of business at 2828 Kennedy Street Northeast, Minneapolis, Minnesota 55413 (hereinafter "Contractor").

Preliminary Statement

The City has adopted a policy regarding the selection and hiring of contractors to provide a variety of professional services for City projects. That policy requires that persons, firms or corporations providing such services enter into written agreements with the City. The purpose of this Agreement is to set forth the terms and conditions for the performance of professional services by the Contractor.

The City and Contractor agree as follows:

1. **Scope of Work Proposal.** The Contractor agrees to provide the comprehensive recycling services shown in Section 5 (General Requirements for All Collections), Section 6 (Annual Reporting and Promotional Activities) and Section 7 (Materials Processing and Marketing) of the City's Request for Proposals ("Work") in consideration for the compensation set forth in Provision 3 below. The Work shall be performed using Single-Stream Collection illustrated in the Project Capability Plan, the Community Values Plan and the Value Added Plan of the Contractor's Proposal in the designated zones detail in the Recycling Zones Map. The performance of the Work shall be subject to the provisions contained in Section 8.05 (Liquidated Damages) of the Request for Proposals which provisions are incorporated into and made an integral and binding part of this Agreement. Section 5, 6, 7, 8.05 and the Project Capability Plan, the Community Values Plan and the Value Added Plan of the Contractor's Proposal and the Recycling Zones Map are attached hereto as Exhibit A.

(Option 1)

Contractor shall survey residents as to their preferred cart size. That survey shall include (at a minimum) bin dropped material, a phone hotline, online ordering and a city-wide mailing. Contractor shall deliver carts beginning Monday, February 3, 2014 with collection of recyclables using the carts to commence on Monday, February 17, 2014.

The Contractor shall pay all costs associated with the initial cart order and rollout. The Contractor shall pay all costs for swapping out the carts.

The Contractor will maintain a sufficient new and replacement cart inventory that will be purchased by the Contractor. The Contractor shall, at its own expense, service and repair carts to meet supply and demand needs for the entire term of the contract.

For plastics that residents set out for recycling for which there are no viable markets (specifically post-consumer #3 PVC plastic packaging or #6 Polystyrene plastic, low or high densities) if the Contractor can determine an item is #3 or #6 plastic prior to dumping the cart they will leave it behind with a tag. Some plastics for which there are no viable markets will arrive at the processing facility. The Contractor will do its best to separate these unrecyclable plastics out from the rest of the recyclable plastics at the processing facility.

The City and the Contractor shall develop a work plan annually. The work plan shall include initiatives the Contractor will undertake to improve the City's recycling program.

(Option 2)

Contractor shall deliver 64-gallon carts to single-family homes in December 2013. Residents who wish to use a different size cart shall call the contractor's hotline 651-222-7678 to make their request. The Contractor shall pay all costs associated with the initial cart order and rollout. The Contractor will place an order for replacement carts in April 2014. That order shall be paid by the City. The Contractor shall pay all costs for swapping out the carts.

The Contractor will maintain a sufficient new and replacement cart inventory that will be purchased by the Contractor. The Contractor shall, at its own expense, service and repair carts to meet supply and demand needs for the entire term of the contract.

(Option 3)

Contractor shall deliver 96-gallon carts to single-family homes in December 2013. Residents who wish to use a different size cart shall call the contractor's hotline 651-222-7678 to make their request. The Contractor shall pay for the cost of ordering the carts. The City shall reimburse the Contractor for the cost difference between 64 and 96 gallon carts. Contractor shall pay the all costs associated with the rollout. The Contractor will place an order for replacement carts in April 2014. That order shall be paid by the City. The Contractor shall pay all costs for swapping out the carts.

The Contractor will maintain a sufficient new and replacement cart inventory that will be purchased by the Contractor. The Contractor shall, at its own expense, service and repair carts to meet supply and demand needs for the entire term of the contract.

2. **Term.** The term of this Agreement shall be from January 1, 2014, through December 31, 2016, the date of signature by the parties notwithstanding.

3. **Compensation for Services.** The City agrees to pay the Contractor pursuant to the relevant portions of Attachment E-1 of the Contractor's proposal attached hereto as Exhibit B and as follows:

City agrees to pay Contractor \$2.22 per residential dwelling unit per month in 2014 for weekly curbside collection, processing and marketing of recyclables. For 2014 the City certifies that there are 9,611 residential curbside units that will receive service. The City will notify the Contractor by December 1 of each year what the certified number of curbside units will be for the subsequent year. In 2015 the City will pay Contractor \$2.26 per residential dwelling unit per month; and \$2.31 per residential dwelling unit in 2016.

The City agrees to pay Contractor \$2.22 per certified multi-family dwelling unit per month in 2014. City shall determine the number of units that will receive service during a given month by the last Monday of the previous month. For 2011 the City certifies that there are 6,076 residential multi-family dwelling units. In 2015 the City will pay Contractor \$2.26 per multi-family dwelling unit per month; and \$2.31 per multi-family dwelling unit in 2016.

Compensation will be subject to the following:

- A. Any changes in the Work which may result in an increase to the compensation due the Contractor shall require prior written approval of the City. The City will not pay additional compensation for Work that does not have such prior written approval.
- B. Third party independent contractors and/or subcontractors may be retained by the Contractor when required by the complex or specialized nature of the Work when authorized in writing by the City. The Contractor shall be responsible for and shall pay all costs and expenses payable to such third party contractors unless otherwise agreed to by the parties in writing.

4. **City Assistance.** The City agrees to provide the Contractor with the following assistance concerning the Work to be performed hereunder:

- A. Depending on the nature of the Work, Contractor may from time to time require access to public and private lands or property. To the extent the City is legally and reasonably able, the City shall provide access to and make provisions to enable the Contractor to enter upon public and private land and property as required for the Contractor to perform and complete the Work.
- B. The City shall furnish the Contractor with a copy of any special standards or criteria promulgated by the City relating to the Work that is needed by the Contractor in order to prepare for the performance of the Work.
- C. When dealing with contamination issues at multi-family properties, the City will assist the Contractor to obtain cooperation from the building owner/manager in removal of trash and separation of acceptable materials so that the carts can be serviced.

D. The City's Public Works Director or designee shall act as the City's representative with respect to the Work to be performed under this Agreement. Such representative shall have authority to transmit instructions, receive information, interpret, and define the City's policy and decisions with respect to the Work to be performed under this Agreement, but shall not have the right to enter into contracts or make binding agreements on behalf of the City with respect to the Work or this Agreement.

5. **Method of Payment.** The Contractor shall submit to the City, on a monthly basis, an itemized invoice for Work performed under this Agreement. The Contractor shall verify all statements submitted for payment in compliance with Minnesota Statutes Sections 471.38 and 471.391. Invoices submitted shall be paid in the same manner as other claims made to the City. To receive any payment pursuant to this Agreement, invoices shall contain the following:

A. The current billing and past payments.

B. The following statement dated and signed by the Contractor: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid."

The payment of invoices shall be subject to the following provisions:

A. The City shall have the right to suspend the Work to be performed by the Contractor under this Agreement when it deems necessary to protect the City, residents of the City or others who are affected by the Work. If any Work to be performed by the Contractor is suspended in whole or in part by the City, the Contractor shall be paid for any services performed prior to the delivery upon Contractor of written notice from the City of such suspension.

B. The Contractor shall be reimbursed for services performed by any third party independent contractors and/or subcontractors only if the City has authorized the retention of and has agreed to pay such persons or entities pursuant to Section 3B above.

Contractor shall, each quarter, pay the City one hundred percent of the net revenue from the sale of the recyclables. Net revenue will be calculated by multiplying the tons of individual material collected by the agreed upon market indices (indicated in the RFP) minus the processing fee of \$74 per ton for all recyclables processed. Because the owner of the Yellow Sheet Index discontinued the category Mixed Paper #1, the City and Contractor agree to replace that index with OMB Yellow Sheet, Chicago region for Mixed Paper #2, high side of the range.

For commodities where revenue is based on Market pricing the Contractor shall provide copies of Load Verification Forms detailing the amount of material sold, the vendor, and the price paid. The Load Verification Forms shall be included with the Contractor's monthly report to the City. The following commodities will use Market pricing

confirmed by Load Verification Forms: Aseptic Cartons; Clothes, Linens and Rags; and Other Plastics

6. ***Project Manager and Staffing.*** The Contractor has designated Christopher Goodwin, Director of Customer Relations (“Project Contact”) as the person for the City to contact and communicate with regarding the performance of the Work. The Project Contact shall be assisted by other employees of the Contractor as necessary to facilitate the completion of the Work in accordance with the terms and conditions of this Agreement. Contractor may not remove or replace Project Contact without 30 days written notice to the City. Contractor designates (651) 222-SORT (7678) as the number for residents to call with questions, concerns and complaints.
7. ***Standard of Care.*** All Work performed by the Contractor under this Agreement shall be in accordance with the normal standard of care in Ramsey County, Minnesota, for professional services of like kind.
8. ***Audit Disclosure.*** Any reports, information, data and other written documents given to, or prepared or assembled by the Contractor under this Agreement which the City requests to be kept confidential shall not be made available by the Contractor to any individual or organization without the City’s prior written approval. The books, records, documents and accounting procedures and practices of the Contractor or other parties relevant to this Agreement are subject to examination by the City and either the Legislative Auditor or the State Auditor for a period of six (6) years after the effective date of this Agreement. The Contractor shall at all times abide by Minn. Stat. § 13.01 et seq. and the Minnesota Government Data Practices Act, to the extent the Act is applicable to data, documents, and other information in the possession of the Contractor.
9. ***Termination.*** This Agreement may be terminated at any time by the City, with or without cause, by delivering to the Contractor at the address of the Contractor set forth on page 1, a written notice at least seven (7) days prior to the date of such termination. The date of termination shall be stated in the notice. Upon termination the Contractor shall be paid for services rendered (and reimbursable expenses incurred if required to be paid by the City under this Agreement) by the Contractor through and until the date of termination so long as the Contractor is not in default under this Agreement. *In addition, the Contractor shall be reimbursed for all unamortized costs for any and all equipment purchased to provide the services for the City of Roseville so long as the contractor is not in default under this agreement.* If however, the City terminates the Agreement because the Contractor is in default of its obligations under this Agreement, no further payment shall be payable or due to the Contractor following the delivery of the termination notice, and the City may, in addition to any other rights or remedies it may have, retain another contractor to undertake or complete the Work to be performed hereunder.
10. ***Subcontractor.*** The Contractor shall not enter into subcontracts for services provided under this Agreement without the express written consent of the City. The Contractor shall promptly pay any subcontractor involved in the performance of this Agreement as required by the State Prompt Payment Act.

- 227
- 228 11. **Independent Contractor.** At all times and for all purposes herein, the Contractor is an
- 229 independent contractor and not an employee of the City. No statement herein shall be
- 230 construed so as to find the Contractor an employee of the City.
- 231
- 232 12. **Non-Discrimination.** During the performance of this Agreement, the Contractor shall
- 233 not discriminate against any person, contractor, vendor, employee or applicant for
- 234 employment because of race, color, creed, religion, national origin, sex, marital status,
- 235 status with regard to public assistance, disability, sexual orientation or age. The
- 236 Contractor shall post in places available to employees and applicants for employment,
- 237 notices setting forth the provision of this non-discrimination clause and stating that all
- 238 qualified applicants will receive consideration for employment. The Contractor shall
- 239 incorporate the foregoing requirements of this Provision 12 in all of its subcontracts for
- 240 Work done under this Agreement, and will require all of its subcontractors performing
- 241 such Work to incorporate such requirements in all subcontracts for the performance of
- 242 the Work. The Contractor further agrees to comply with all aspects of the Minnesota
- 243 Human Rights Act, Minnesota Statutes 363.01, et. seq., Title VI of the Civil Rights Act
- 244 of 1964, and the Americans with Disabilities Act of 1990.
- 245
- 246 13. **Assignment.** The Contractor shall not assign this Agreement, nor its rights and/or
- 247 obligations hereunder, without the prior written consent of the City.
- 248
- 249 14. **Services Not Provided For.** No claim for services furnished by the Contractor not
- 250 specifically provided for herein shall be paid by the City.
- 251
- 252 15. **Compliance with Laws and Regulations.** The Contractor shall abide with all federal,
- 253 state and local laws, statutes, ordinances, rules and regulations in the performance of the
- 254 Work. The Contractor and City, together with their respective agents and employees,
- 255 agree to abide by the provisions of the Minnesota Data Practices Act, Minnesota Statutes
- 256 Section 13, as amended, and Minnesota Rules promulgated pursuant to Chapter 13. Any
- 257 violation by the Contractor of statutes, ordinances, rules and regulations pertaining to the
- 258 Work to be performed shall constitute a material breach of this Agreement and entitle the
- 259 City to immediately terminate this Agreement.
- 260
- 261 16. **Waiver.** Any waiver by either party of a breach of any provisions of this Agreement shall
- 262 not affect, in any respect, the validity of the remainder of this Agreement.
- 263
- 264 17. **Indemnification.** The Contractor agrees to defend, indemnify and hold the City, its
- 265 Council, officers, agents and employees harmless from any liability, claims, damages,
- 266 costs, judgments, or expenses, including reasonable attorney's fees, resulting directly or
- 267 indirectly from a negligent act or omission (including without limitation professional
- 268 errors or omissions) of the Contractor, its agents, employees, and/or subcontractors
- 269 pertaining to the performance of the Work provided pursuant to this Agreement and
- 270 against all losses by reason of the failure of said Contractor to fully perform, in any
- 271 respect, all of the Contractor's obligations under this Agreement.
- 272

18. **Insurance.**

A. General Liability. Prior to starting the Work, the Contractor shall procure, maintain and pay for such insurance as will protect against claims for bodily injury or death, and for damage to property, including loss of use, which may arise out of operations by the Contractor or by any subcontractor of the Contractor, or by anyone employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Provision 18 or required by law. Except as otherwise stated below, the policies shall name the City as an additional insured for the Work provided under this Agreement and shall provide that the Contractor's coverage shall be primary and noncontributory in the event of a loss.

B. The Contractor shall procure and maintain the following minimum insurance coverages and limits of liability with respect to the Work:

Worker's Compensation:	Statutory Limits
Employer's Liability	\$500,000 each accident
Commercial General Liability:	\$1,500,000 per occurrence \$2,000,000 general aggregate \$2,000,000 Products – Completed Operations Aggregate \$100,000 fire legal liability each occurrence \$5,000 medical expense
Comprehensive Automobile Liability:	\$1,000,000 combined single limit (shall include coverage for all owned, hired and non-owned vehicles.

C. The Commercial General Liability policy(ies) shall be equivalent in coverage to ISO form CG 0001, and shall include the following:

- a. Personal injury with Employment Exclusion (if any) deleted;
- b. Broad Form Contractual Liability coverage; and
- c. Broad Form Property Damage coverage, including Completed Operations.

D. Contractor shall maintain in effect all insurance coverages required under this Provision 18 at Contractor's sole expense and with insurance companies licensed to do business in the state in Minnesota and having a current A.M. Best rating of no less than A-, unless otherwise agreed to by the City in writing. In addition to the

requirements stated above, the following applies to the insurance policies required under this Provision:

- a. All policies shall be written on an “occurrence” form (“claims made” and “modified occurrence” forms are not acceptable);
- b. All policies, except the Worker’s Compensation Policy, shall contain a waiver of subrogation naming “the City of Roseville”;
- c. All policies, except the Worker’s Compensation Policy, shall name “the City of Roseville” as an additional insured;
- d. All policies, except the Worker’s Compensation Policy, shall insure the defense and indemnify obligations assumed by Contractor under this Agreement; and
- e. All policies shall contain a provision that coverages afforded thereunder shall not be canceled or non-renewed or restrictive modifications added, without thirty (30) days prior written notice to the City.

A copy of the Contractor’s insurance declaration page, Rider and/or Endorsement, as applicable, which evidences the compliance with this Paragraph 18, must be filed with City prior to the start of Contractor’s Work. Such documents evidencing insurance shall be in a form acceptable to City and shall provide satisfactory evidence that Contractor has complied with all insurance requirements. Renewal certificates shall be provided to City prior to the expiration date of any of the required policies. City will not be obligated, however, to review such declaration page, Rider, Endorsement or certificates or other evidence of insurance, or to advise Contractor of any deficiencies in such documents and receipt thereof shall not relieve Contractor from, nor be deemed a waiver of, City’s right to enforce the terms of Contractor’s obligations hereunder. City reserves the right to examine any policy provided for under this Provision 18.

- E. If Contractor fails to provide the insurance coverage specified herein, the Contractor will defend, indemnify and hold harmless the City, the City’s officials, agents and employees from any loss, claim, liability and expense (including reasonable attorney’s fees and expenses of litigation) to the extent necessary to afford the same protection as would have been provided by the specified insurance. Except to the extent prohibited by law, this indemnity applies regardless of any strict liability or negligence attributable to the City (including sole negligence) and regardless of the extent to which the underlying occurrence (i.e., the event giving rise to a claim which would have been covered by the specified insurance) is attributable to the negligent or otherwise wrongful act or omission (including breach of contract) of Contractor, its contractors, subcontractors, agents, employees or delegates. Contractor agrees that this indemnity shall be construed and applied in favor of indemnification. Contractor also agrees that if applicable law limits or precludes any aspect of this indemnity, then the indemnity will be considered limited only to the extent necessary to comply

- with that applicable law. The stated indemnity continues until all applicable statutes of limitation have run.
- Contractor shall execute and deliver to City a Performance and Payment Bond with a corporate surety in the sum of \$25,000.00 or equal ("equal" may include a Letter of Credit from a banking institution approved by City). This Contract will not become effective until such a bond, in a form acceptable to City, has been delivered to City and approved by the City Attorney.
19. **Ownership of Documents.** All plans, diagrams, analysis, reports and information generated in connection with the performance of this Agreement ("Information") shall become the property of the City, but the Contractor may retain copies of such documents as records of the services provided. The City may use the Information for any reasons it deems appropriate without being liable to the Contractor for such use. The Contractor shall not use or disclose the Information for purposes other than performing the Work contemplated by this Agreement without the prior consent of the City.
20. **Dispute Resolution/Mediation.** Each dispute, claim or controversy arising from or related to this Agreement or the relationships which result from this Agreement shall be subject to mediation as a condition precedent to initiating arbitration or legal or equitable actions by either party. Unless the parties agree otherwise, the mediation shall be in accordance with the Commercial Mediation Procedures of the American Arbitration Association then currently in effect. A request for mediation shall be filed in writing with the American Arbitration Association and the other party. No arbitration or legal or equitable action may be instituted for a period of 90 days from the filing of the request for mediation unless a longer period of time is provided by agreement of the parties. Cost of mediation shall be shared equally between the parties. Mediation shall be held in the City of Roseville unless another location is mutually agreed upon by the parties. The parties shall memorialize any agreement resulting from the mediation in a Mediated Settlement Agreement, which Agreement shall be enforceable as a settlement in any court having jurisdiction thereof.
21. **Annual Review.** Prior to each anniversary of the date of this Agreement, the City shall have the right to conduct a review of the performance of the Work performed by the Contractor under this Agreement. The Contractor agrees to cooperate in such review and to provide such information as the City may reasonably request. Following each performance review the parties shall, if requested by the City, meet and discuss the performance of the Contractor relative to the remaining Work to be performed by the Contractor under this Agreement.
22. **Conflicts.** No salaried officer or employee of the City and no member of the Council of the City shall have a financial interest, direct or indirect, in this Agreement. The violation of this provision shall render this Agreement void.
23. **Governing Law.** This Agreement shall be controlled by the laws of the State of Minnesota.

- 411
412 24. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which
413 shall be considered an original.
414
- 415 25. **Severability.** The provisions of this Agreement are severable. If any portion hereof is, for
416 any reason, held by a court of competent jurisdiction to be contrary to law, such decision
417 shall not affect the remaining provisions of this Agreement.
418
- 419 26. **Entire Agreement.** Unless stated otherwise in this Provision 26, the entire agreement of
420 the parties is contained in this Agreement. This Agreement supersedes all prior oral
421 agreements and negotiations between the parties relating to the subject matter hereof as
422 well as any previous agreements presently in effect between the parties relating to the
423 subject matter hereof. Any alterations, amendments, deletions, or waivers of the
424 provisions of this Agreement shall be valid only when expressed in writing and duly
425 signed by the parties, unless otherwise provided herein.
426

427 IN WITNESS WHEREOF, the undersigned parties have entered into this Agreement as
428 of the date set forth above.
429

430 CITY OF ROSEVILLE
431
432

433
434
435 _____
436 Mayor
437

438
439 _____
440 City Manager
441

442 THE NEIGHBORHOOD RECYCLING
443 CORPORATION
444

445
446 By: _____
447

448 Its: _____
449
450
451

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: October 14, 2013

Item No.: 14.a

Department Approval



City Manager Approval



Item Description: Update on June 21 Storm Recovery Efforts

BACKGROUND

On June 21 the City of Roseville experienced a storm with high winds which caused damage throughout the City.

Departments within the City responded to many emergency requests including several thousand downed trees and wide spread power outages.

On June 22 the Roseville City Council declared an emergency declaration allowing for clean-up and extended response to community needs.

This report will serve as a final report to council and the community on response, clean-up, and final costs associated with the emergency declaration.

FINANCIAL IMPACTS

The total financial impacts of this storm is \$460,880.22

STAFF RECOMMENDATION

Staff recommends council accept the storm report as presented.

REQUESTED COUNCIL ACTION

Accept storm report as presented.

Prepared by: Timothy O'Neill, Fire Chief

**City of Roseville - Severe Weather
June 21st, 2013**

After Action Report



Contents

Executive Summary

Section 1: Incident Overview

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Section 4: Costs

Section 5: Recommendations

Executive Summary

On Friday, June 21, 2013 at approximately 7:40PM the City of Roseville and surrounding communities were struck with severe weather, producing straight-line winds and heavy downpours. The result of this storm was wide-spread damage throughout the city leaving approximately 70% of the city without power.

The Fire and Police Departments were the first to deal with the destruction. Both departments responded to hundreds of calls for service to assist citizens over the weekend. They were joined by members of the Public Works Department Friday night and Saturday to help remove trees and open roadways. All of the departments worked well together in an effort to restore the city back to a more functional state.

On the morning of Saturday, June 22, the Mayor and council members met with a number of the department heads and discussed the status of the city and what they felt was a reasonable response to the natural disaster the city had endured. A meeting of the city council was called to order and declarations were made to assist in the recovery efforts that were planned.

Communications were sent from the city to the citizens in a variety of methods and a storm hotline was established. On Monday, the city received a large number of calls from citizens wondering how to receive assistance. City staff handled this well and assisted people however they could.

A full damage assessment was conducted by the Public Works, which revealed that over 2,000 residents had been affected. In the months since that time, the Public Works and Parks Departments were very busy cleaning up the aftermath. The costs of the storms were in excess of \$400,000. Fortunately, this was lower than the originally estimated cost of \$500,000.

In conjunction with Ramsey County Emergency Management, it was discovered that the City of Roseville and Ramsey County as a whole did not meet the thresholds for federal reimbursement. Therefore the city must absorb the cost of the storm damage and cleanup.

All was not lost as the city departments in conjunction with the mayor and city council worked together to assist the citizens of Roseville in their time of need. This resulted in numerous thanks and complements from those we serve. It also enabled all of us to be more prepared when the next event affects the City of Roseville.

Incident Overview

On Friday, June 21, 2013 at approximately 7:40PM the City of Roseville and surrounding communities were struck with severe weather, producing straight-line winds and heavy downpours. A contributing factor was that the ground was already saturated due to previous rainfall from storms that had passed through the area in the two weeks leading up to this storm. The storm produced heavy downpours and winds in excess of 70MPH. The result of this storm was wide-spread damage throughout the city leaving approximately 70% of the city without power.

Incident Response

Fire Department

The fire department was one of the first agencies to respond to the storm. Chief O'Neill had been monitoring the weather and requested an All-Call, which would bring firefighters into the station to standby for response. He requested this in a timely fashion hoping to have everyone that was available in the station approximately 15 minutes prior to the expected storm arrival. This would allow them to travel in safer conditions, hoping to avoid possible power line and trees down in the roadways.

The call for additional personnel resulted in 29 additional firefighters to the five that were already on staff. Those 34 firefighters were about to experience something that had not been seen in recent history within the City of Roseville. They staffed eight pieces of apparatus that responded to 54 calls within the first four and half hours after the storm struck. Most of the calls were for power lines down, trees blocking the roadways or on homes and garages. Firefighters secured the areas with tape, cones and barricades when available.

There was a report of a house fire on Friday night; however this was not the case when units arrived. The fire department also assisted Allina Health Paramedics in transferring patients that were at home and vent dependent. This was due to the power being out and the batteries running low in the backup power source for their ventilator. Firefighters also assisted stranded motorists that found themselves stuck in the rapidly rising flood waters.

Based on what was seen while responding to calls, Chief O'Neill made contact with interim city manager Pat Trudgeon and advised him of the situation. He also made contact with public works director Duane Schwartz to help coordinate crews and resources needed to clear city streets of debris to open the roadways.

When daylight broke on Saturday, there was a second surge in calls for response. This was most likely due to residents discovering what they had not seen due to the darkness of the

night. Additional staffing was again requested due to the high run volume. Crews continued to respond to similar calls as the night before. Additionally, there was a house fire due to a bad electrical feed coming in from the power lines. Excel Energy was immediately requested to the scene; however there was a significant delay due to them being overwhelmed with requests for service. Firefighters were able to keep the fire contained to the basement until the power was disconnected.

The Saturday day crew responded to 25 calls for service. This, accompanied with the overnight calls from Friday, pushed the call volume to over 80 calls for service in the first 24 hours. In total, there were an excess of 115 calls for service over the weekend. This was approximately a 450% increase in call volume over what the department usually responds to.

Police Department

The police department also faced a surge of calls due to the storm damage. These calls were handled by the officers already on duty, with the assistance of reserve captain Houck and one additional reserve officer. The crew handled a total of 114 calls in the 12 hour shift. Eighty-nine of the calls came in before midnight on Friday.

The officers faced many of the same dangers that the firefighters faced that night. They communicated well within themselves and the other city departments. This included identifying areas that were completely impassible. This included 1910 County Road B, 1700 Count Road B2, the intersections of Hamline & Millwood, County Road C & 35W, Fairview & Oakcrest, Fairview & Hwy 36, Larpenteur & Fernwood, County Road C & Dale, and County Road C & Rice. Officers assisted in blocking off roads with barricades and cones. Officers also communicated with the Streets Department to determine which areas could be cleared first, and warned them of those areas which they needed to wait for the Xcel to first clear power lines.

Public Works

Public Works had 10 people respond to the storm Friday evening. They assisted with clearing roads from tree damage with the use of chainsaws and a frontend loader. They also had seven lift stations and a booster station without power immediately after the storm. They were able to restore power to most of the stations in a timely fashion; however there were three lift stations without power that needed generator support throughout the weekend.

On Saturday, there were 17 employees working to continue to clear roads and return to areas that had been previously unsafe due to power lines down. There was a staff of five on Sunday until power was restored to all the lift stations.

Public works conducted a damage assessment over the weekend that revealed more than 2,000 properties with debris at the curb including city properties.

Park & Recreation

There was significant damage to the city parks and golf course. They were called in to assess and clean up the damage on Saturday and Sunday. This included 5 full-time employees and four part-time employees.

There was an estimated 75-100 trees down on trails and significant areas in parks. The golf course had 10 trees down. Miraculously, there was no damage to any buildings. Adopt a park groups were utilized to assist in the pickup and hauling of small debris to the curb line.

Administration

Interim city manager Pat Trudgeon helped to coordinate administrative staff to assist the other city departments. He also coordinated a meeting with the mayor, city council members and city staff.

Communications were sent from the city to the citizens in a variety of methods. This included postings on the city website as well as the Next Door email system. Press releases and email notifications were sent out on Saturday and throughout the next several weeks. News releases included information about the emergency declaration, what the city was going to do to help residents, disposal options, cleanup schedules and other information. The announcements also included information on consumer fraud, recycling options, how to contact insurers and tips for protecting trees.

Additionally, a storm hotline was established for citizens to call for assistance. On Monday, the city received a large number of calls from citizens wondering how to receive assistance. City staff handled this well and assisted people however they could.

Mayor and Council

On Saturday, June 22, the Mayor and council members met with a number of department heads and Battalion Chief and Emergency Manager Greg Peterson to discuss the status of the city and what they felt was a reasonable response to the natural disaster that had taken place.

A situation report was given by each department representative. This included a synopsis of what emergency workers had responded to, and were continuing to respond to, as well as what

recovery efforts were already underway. The initial damage assessment was discussed as well as the prediction of the possible additional severe weather that could affect the city and its residents.

The discussion revealed the fact that the city had suffered a significant blow and there were significant expenditures that would be incurred in order to help clean up the city after the storm. The estimation was that there could be in excess of \$500,000 in costs to the city. At 1109, a meeting of the city council was called to order and declarations were made to assist in the recovery efforts that were planned.

Emergency Management

Battalion Chief and Emergency Manager Greg Peterson made contact with Ramsey County Emergency Manager Judd Freed to let him know what the City of Roseville had endured and that a state of emergency had been declared so that additional funds could be used for recovery from the damage. Mr. Freed stated that he had not yet heard from any other cities within Ramsey County; however he would have his staff check with the other cities to better gauge the magnitude of the damage to county.

Incident Recovery

The Public Works and Parks departments bore the bulk of the recovery efforts. Most of the work that was done was a result of the extensive number of trees that were down and the damage that they caused. Roads were cleared in a timely fashion so that emergency vehicles, home owners and contractors could make their way throughout the city to recover and restore what they could.

Public Works worked with other local officials to plan and prepare for a debris site. This was set up at the Ramsey County site off of Kent St. and Larpenteur. The storm debris was hauled to, and then processed by, contractors at this site. It was later hauled away to its final destination.

The Run and Roll for the Roses was scheduled for Saturday, the day after the storm hit. It had to be cancelled due to the dangerous conditions that existed in the parks. There were simply too many trees and power lines down to ensure the participants' safety.

Due to the widespread destruction, the parks department spent months cleaning up the storm damage. This included the removal of trees, branches and stumps that posed a hazard to the visitors of the parks. They coordinated with the Public Works department to haul the debris to the dump site. This process worked well and made for efficient overall operations.

Excel Energy was overwhelmed by the amount of damage that had taken place to their infrastructure. They refused to give estimated time of restoration of services, even to emergency workers. This caused frustration on many levels and caused for hazardous conditions throughout the city for many days. Things improved when workers from outstate were brought in to assist in the restoration of services.

Costs

There were extensive costs that were incurred due to the storm. The Fire Department's total was \$4,155.74. This was the cost for labor only. The Police Department did not incur additional costs due to the storm. The Public Works and Parks departments however were not as fortunate. The Public Works Department bore the brunt of costs due to the extensive cleanup that was needed. Their labor costs were \$133,431.82. The Parks Department's labor costs were \$47,587.55. The combined total costs for the Public Works and Parks Departments were \$456,724.48. This includes labor and all other operational costs of the cleanup.

The overall cost of the storm was \$460,880.22. The departments worked together to minimize the overall financial impact to the city whenever possible. Despite this, there was a significant financial burden that the city suffered due to the storm.

In order to meet FEMA and state thresholds of reimbursement, we must meet certain criteria. The Stafford Act sets both state and county thresholds. These thresholds are based on a pre-determined legal formula that disaster damages must exceed. The formula uses population of the jurisdiction as determined in the last official U.S. Census which is then entered to multiply population by \$3.45 per capita for counties and \$1.37 per capita for the state. The 2010 Census for Ramsey County was $508,640 \times 3.45 = \$1,754,808$. The 2010 State of Minnesota Census = $5,303,925 \times \$1.37 = \$7,266,377$. While it was estimated that the state total damages from the June storms was over 7.5 million, Ramsey County did not exceed the required threshold. Thus we are not able to recover losses from the federal government.

Recommendations

There were a few recommendations that came from the events of the storm and the cleanup afterward. One of them was that there are a number of 'storm chasers' that often enter cities to perform tree removal and roofing repair work. When putting out information for residents, we could include that the Housing Resource Center will send a representative out to residents homes to review these types of work bids and prices, and let residents know if the work descriptions appear correct and if the prices are in line. This is a free service provided Roseville residents through the Housing and Redevelopment Authority.

Another suggestion was to have a plan on how to notify members of staff and council when the power goes out and/or cell phones no longer work. It is important that the numbers are available and up to date in both electronic and written format. They must also be readily available when in time of need.

The last recommendation that was received was to have legal analysis of whether we need to extend the emergency declaration until the end of our clean-up efforts in order to be able to continue to spend funds without the normal restrictions, and an analysis of whether we need to continue to have the normal restrictions waived as we go forward.

Conclusion

The destruction from the storm that struck on June 21, 2013 has not been seen since the 1981 tornado. A significant contributing factor was the saturation of the ground prior to the storm passing through. The result of the storm was widespread damage throughout the city. This resulted in hundreds of calls for assistance from Roseville citizens.

The Fire and Police departments were the first on scene and did an admirable job of working in dangerous conditions. They were joined later in the evening by personnel from the Public Works department to clear streets and begin opening up the roadways. In the coming weeks, the Public Works and Parks department remained busy cleaning up the storm's aftermath.

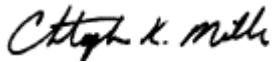
While no emergency goes perfectly, the response and recovery efforts to this storm went well. The city departments, as well as the mayor and council, were caring and responsive to the citizens needs. After the emergency phase subsided, efforts were in place to assure the continuity of government and services. This was despite the fact that many of those who responded and assisted were personally affected by the storm.

We are fortunate it was not even worse. It would have been if the severe weather had struck again as it was forecasted. It gave us all an opportunity to work together for a common cause and refine our skills on how to handle such an event. Learning has taken place on many levels. Because of this, we are now better prepared to handle the next event that affects the City of Roseville.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/14/13
Item No.: 14.b

Department Approval



City Manager Approval



Item Description: Overview of the City's Information Technology Function

BACKGROUND

The City's information technology (IT) function began in earnest with the centralization of technology-based solutions and support systems in the mid-to-late 1990's. Up until that time, hardware and software solutions were implemented based on individual department's needs, with a heavy reliance on outside consultants to support individual networks.

The centralization of IT resources initially began in the Finance Department using existing Staff. By 2000, the City had segregated the function into a separate operating division within the Department and had hired its first 2 IT employees. These employees were dedicated solely for the purposes of meeting the City's enterprise-wide IT needs.

With the hiring of these 2 IT employees, the City soon realized that it was now positioned to take advantage of regional collaborative efforts which had the potential to save costs and enhance functionality. This award-winning collaboration has since blossomed to include 29 other regional governments, and has been recognized both locally and nationally. It is widely known as the Metropolitan Institutional Network or Metro I-Net.

The attachment included with this Staff Report provides a brief overview of Roseville's IT function, but is primarily focused on highlighting the Metro I-Net collaborative effort and how it benefits Roseville.

POLICY OBJECTIVE

Joint cooperative ventures are consistent with past practices as well as the goals and strategies outlined in Imagine Roseville 2025.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Not applicable.

29 **REQUESTED COUNCIL ACTION**

30 For information purposes only. No formal Council action is required.

31

Prepared by: Chris Miller, Finance Director

Attachments: A: PowerPoint presentation on the City's Information Technology function/Metro I-Net

32

City of Roseville

Overview of the IT Function & Metro-INET Group

Discussion Topics:

- ❖ Overview of Roseville's Information Technology (IT) Function
- ❖ History of Metro-INET
- ❖ Benefits of Metro-INET to Participating Organizations
- ❖ Metro-INET Business Model
- ❖ Roseville vs. Roseville + Metro-INET
- ❖ General Financial Overview
- ❖ Roseville IT Staffing Plan; Current and Future

Overview of Roseville's IT Function

- ❖ First computing technology was limited to a financial application using mainframe data processing services through LOGIS
- ❖ First microcomputers and file servers deployed in 1984
- ❖ City network consisted of six (6) separate systems for Public Works, Police, Golf Course, Ice Arena, Finance/Administration/Community Development and Recreation. Three applications; FundBalance (Finance), word processing, and spreadsheet
- ❖ Computer support involved using existing Finance Department Staff and contractors until 2000 when a separate IT operating division was created
- ❖ 1996 – First city website

Overview of Roseville's IT Function

- ❖ City network began in earnest in 1997 with centralized decision-making on enterprise-wide applications
- ❖ December 30, 1997 – Email application provided to all full-time city employees (excluding patrol officers)
- ❖ JPA signed with Mounds View in 1999 to share use of Exchange Email server. Ramsey County Municipal Network (RCMNET) is created
- ❖ Services extended to Lauderdale, Arden Hills and White Bear Township in 2000

Overview of Roseville's IT Function

- ❖ In 2000 Roseville's IT Division is created, transferring 2 employees from Finance and License Center to support computers, applications and network for 5 organizations.
- ❖ IP Telephony deployed in 2003 for City and Cable Access Corporation. Systems engineer hired to install and support network.
- ❖ 2003-2005: Oakdale, Little Canada, Falcon Heights, Saint Anthony and North St. Paul are added – Network name changed to Metro-INET to reflect multi-county membership.
- ❖ Roseville's IT Staff now includes 12.5 FTE's, supporting 1,260 networked computers and over 1,300 users in addition to servers, printers, switches and routers and over 100 business applications.

History of Metro-INET

- ❖ Metropolitan Institutional Network . . . a consortium of metro area governmental agencies led by the City of Roseville
- ❖ Governmental agencies have partnered to share IT applications, network resources and the support of these systems
- ❖ Began in 1999 with the provision of part-time IT support to the City of Mounds View (RCMNET)
- ❖ Today, Metro-INET is comprised of 29 member organizations

Overview of the IT Function & Metro-INET Group

Benefits of Metro-INET

❖ Regional Collaboration Emphasis

- 1) Research and development is consolidated – the wheel is invented only once
- 2) More rapid innovation – ability to emulate success of other agencies
- 3) Higher functionality than a stand-alone approach

❖ Economies of Scale

- 1) Sharing assets and fixed costs over a larger service area
- 2) Taxpayer savings

❖ Standardized Platforms

- 1) All participating agencies agree to use similar network equipment, network applications, computers, etc.
- 2) Creates fluency and efficiency in the IT support function

Overview of the IT Function & Metro-INET Group

Benefits of Metro-INET

- ❖ Example #1: Roseville's Laserfiche document management system
 - 1) A single Laserfiche application can support 1 user or thousands
 - 2) \$60,000 for the application + \$15,000 for annual software support
 - 3) Over 5 years; Roseville's cost for a stand-alone system is \$135,000
 - 4) Over 5 years; Roseville's cost for a shared system (20 entities) is \$26,000
 - 5) Collective savings for all entities = \$2.5 million over 5 years
- ❖ Example #2: Roseville's Cisco IP Telephony system
 - 1) Like Laserfiche, a single telephony system can support 1 user or thousands
 - 2) \$120,000 for the system + \$3,000 for annual support
 - 3) Over 5 years; Roseville's cost for a stand-alone system is \$135,000
 - 4) Over 5 years; Roseville's cost for a shared system (22 entities) is \$32,000
 - 5) Collective savings for all entities = \$2.9 million over 5 years
- ❖ Over \$1 million in annual savings to the region – just from these 2 applications!!

Overview of the IT Function & Metro-INET Group

Metro-INET Business Model

- ❖ Inspired by the concept of regional collaboration where everyone benefits
- ❖ Financial participation is based on cost-sharing . . . not profit
- ❖ Direct recovery of overhead costs (billing rate multiplier) typically isn't justified because:
 - 1) Many IT support services are performed at the agency's location
 - 2) Agencies provide workspace, equipment, power, etc.
 - 3) We don't bill by the hour because we're not project-based
 - 4) We bill based on service provided and 'stand-by' capacity over an extended period of time . . . similar to a retainer
- ❖ Need to consider whether indirect recovery of overhead and other intangibles are realized

Roseville vs. Roseville + Metro-INET

Roseville: Stand Alone

- ❖ Access to 2.0 FTE's
- ❖ Moderate technical capabilities
- ❖ Significant reliance on IT Consultants
- ❖ M-F, 8:00-4:30pm support coverage
- ❖ \$952,000 annual operating costs

Roseville + Metro-INET

- ❖ Access to 12.5 FTE's
- ❖ Broad & extensive technical capabilities
- ❖ Minimal reliance on IT Consultants
- ❖ 24x7x365 support coverage
- ❖ \$663,350 annual operating costs

Overview of the IT Function & Metro-INET Group

Metro-INET Financial Overview

		City of <u>Roseville</u>	Other <u>Agencies</u>	<u>Total</u>
Funding Sources				
	Tax Levy	\$ 200,000	\$ -	\$ 200,000
	JPA's with Partner Cities	-	1,030,810	1,030,810
	Tower Rentals	391,000	-	391,000
	Transfer from Water Fund	25,000	-	25,000
	Surplus from License Center	50,000	-	50,000
	Interest Earnings	1,000	-	1,000
		\$ 667,000	\$ 1,030,810	\$ 1,697,810
Funding Uses				
	Personnel	\$ 196,350	\$ 956,650	\$ 1,153,000
	Supplies & Materials	55,500	-	55,500
	Other Services & Charges	211,500	74,160	285,660
	Capital Outlay (amortized)	200,000	-	200,000
		\$ 663,350	\$ 1,030,810	\$ 1,694,160
Net from Operations		\$ 3,650	\$ -	\$ 3,650

Overview of the IT Function & Metro-INET Group

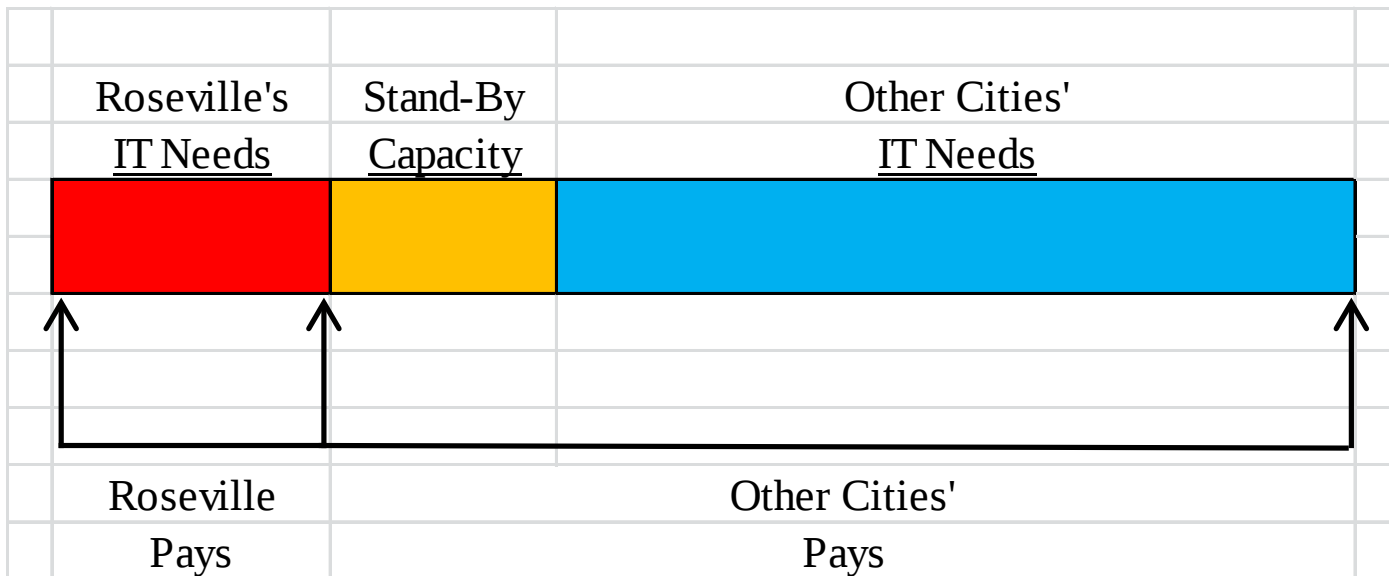
Metro-INET Financial Overview

Roseville Stand-Alone Model

		Current	Essential
	Personnel Costs	<u>Funding</u>	<u>Needs</u>
	IT Manager	\$ 120,000	\$ 120,000
	Network Engineer	-	110,000
	Systems/Server Analyst	-	95,000
	Desktop Support Specialist	-	80,000
	Desktop Support Specialist	80,000	80,000
		\$ 200,000	\$ 485,000
	Available Funding	\$ 196,350	\$ 196,350
	Deficit	\$ (3,650)	\$ (288,650)

Overview of the IT Function & Metro-INET Group

Metro-INET Financial Overview



** In exchange for administering Metro-INET, any unused capacity is retained by Roseville

Roseville's IT Staffing

2001

- ❖ 98 end users
- ❖ 122 computers
- ❖ 10 software applications
- ❖ 2.0 FTE's funded locally
- ❖ Staffing ratio: 1 per 49

2013

- ❖ 283 end users
- ❖ 200 computers
- ❖ 20+ software applications
- ❖ 2.0 FTE's funded locally
- ❖ Staffing ratio: 1 per 141

- ❖ Support needs have more than doubled, but staffing has not
- ❖ Exempt staff routinely work 60+ hours per week; including holidays and vacations

Roseville Staffing Plan (per Strategic Plan)

Proposal to Meet IT Function Needs

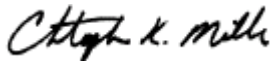
- ❖ Add 2 locally-funded, System Engineers to reduce exempt staff workload to 45 hours per week + emergencies
- ❖ Add 2 non locally-funded positions to reduce service ticket backlog and service response times

Questions?

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/14/13
Item No.: 14.c

Department Approval



City Manager Approval



Item Description: Consider an Ordinance Amending City Code Chapter 306: Cigarette and Tobacco Products

BACKGROUND

At the February 13, 2012 City Council meeting, the Council adopted a revised Tobacco Ordinance to address new forms of tobacco products and devices that had recently become available to consumers. One of those new tobacco products included electronic cigarettes or ‘e-cigarettes’; a smokeless device designed to deliver nicotine by inhaling a water vapor mist. This delivery process is known as ‘vaping’ as opposed to smoking.

The revised Ordinance prohibited smoking indoors under all circumstances and covers products that are derived from tobacco and are ingested by inhaling.

City Staff and the City Attorney have concluded that the current ordinance sufficiently covers e-cigarettes that feature a nicotine delivery system, because nicotine is derived from and historically linked to tobacco. However, in the past 18 months e-cigarettes have evolved further and in some cases no longer contain nicotine but rather feature other substances and flavorings. Because they lack nicotine, we have concluded that they would NOT be subject to the existing ordinance.

From a regulatory standpoint, this is problematic because a casual observer would be unable to detect which e-cigarettes contain nicotine and which do not. This is especially problematic given that some tobacco retail establishments have begun to actively market their establishment as ‘vaping lounges’ where customers can freely use their e-cigarettes.

Currently, e-cigarettes are NOT regulated under the State’s Minnesota Clean Indoor Act of 1975 or the Freedom to Breathe Act of 2007 – both of which, along with other statutory provisions, provide explicit authority for local governments to impose their own regulations on tobacco-related products. Nor are they regulated by the U.S. Food and Drug Administration like tobacco is, although the FDA itself is suggesting that it is moving in that direction.

City Staff does not have the expertise to highlight the long-term health or societal implications of e-cigarettes. While manufacturers might conclude that they are safer than regular cigarettes, others suggest that “not all of the science is in”. The question before the Council is whether the City should regulate all e-cigarettes or similar devices the same. A secondary question is whether the City Council has the authority to impose restrictions on e-cigarettes that do not feature any tobacco-related products.

34 In the event that the City Council desires to regulate all e-cigarettes and similar devices, Staff has
35 developed proposed language that would modify City Code Chapter 306. It is included in the draft
36 ordinance shown below in *Attachment A*.

37 **POLICY OBJECTIVE**

38 The Council is asked to consider the attached ordinance that includes a revised definition of tobacco
39 products to include ALL e-cigarettes and similar devices.

40 **FINANCIAL IMPACTS**

41 Not applicable.

42 **STAFF RECOMMENDATION**

43 Not applicable.

44 **REQUESTED COUNCIL ACTION**

45 Consider an ordinance amending City Code Chapter 306 to expand the definition of tobacco products to
46 include ALL e-cigarettes and similar devices.

47

48

Prepared by: Chris Miller, Finance Director
Attachments: A: Proposed Ordinance to amend City Code Chapter 306
B: Current City Code Chapter 306

49

City of Roseville
ORDINANCE No. _____

**AN ORDINANCE AMENDING TITLE 3, SECTION 306.01; RELATING TO
TOBACCO PRODUCTS**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title 3, Section 306.01 of the Roseville City Code is amended to read as follows:

TOBACCO RELATED PRODUCT: Cigarettes, cigars, cheroots, stogies, perique, granulated, plug cut, crimp cut, ready, rubbed and other smoking tobacco, snuff, snuff flower, Cavendish, plug and twist tobacco, fine cut and other chewing tobaccos, shorts, refuse scraps, clippings, cuttings and sweepings of tobacco prepared in such manner as to be suitable for chewing, sniffing or smoking in a pipe, rolling paper or other tobacco related devices. Also, any products containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product. And, shall include electronic cigarettes or other devices that can be used to deliver nicotine or any other substance or flavorings to the person inhaling from the device.

SECTION 2: Effective date. This ordinance shall take effect upon its passage and publication.

Passed by the City Council of the City of Roseville this 14th day of October, 2013.

(SEAL)

CITY OF ROSEVILLE

BY: _____
Daniel J. Roe, Mayor

ATTEST:

Patrick Trudgeon, Interim City Manager

CHAPTER 306

CIGARETTE AND TOBACCO PRODUCTS

SECTION:

- 306.01: Definitions
- 306.02: License Required
- 306.03: Application
- 306.04: Prohibited Sales
- 306.05: Indoor Smoking Prohibited
- 306.06: Identification
- 306.07: Violations
- 306.08: Appeal

306.01: DEFINITIONS:

As used in this Chapter, the following words and terms shall have the meanings ascribed to them in this Section:

INDIVIDUALLY PACKAGED: Any package containing only one individually wrapped item. Included are single packs of cigarettes or single cans or containers of tobacco related products. Not included are cartons containing two or more individually packaged packs of cigarettes or similar packages containing multiple cans or containers of tobacco related products.

SELF SERVICE MERCHANDISING: An open display of tobacco products which the public has access to without the intervention of an employee.

TOBACCO RELATED PRODUCT: Cigarettes, cigars, cheroots, stogies, perique, granulated, plug cut, crimp cut, ready, rubbed and other smoking tobacco, snuff, snuff flower, Cavendish, plug and twist tobacco, fine cut and other chewing tobaccos, shorts, refuse scrips, clippings, cuttings and sweepings of tobacco prepared in such manner as to be suitable for chewing, sniffing or smoking in a pipe, rolling paper or other tobacco related devices. Also, and products containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product. (Ord. 1424 02-13-12)

306.02: LICENSE REQUIRED:

No person shall keep for retail sale or sell at retail any tobacco product as defined in this Chapter without a license. (Ord. 1133, 1-24-94)

306.03: APPLICATION:

The application shall state the full name and address of the applicant, the location of the building and the part to be used by the applicant under the license, the kind of business conducted at such location and such other information as shall be required by the application form. (Ord. 1133, 1-

24-94)

306.04: PROHIBITED SALES:

No person shall sell or give away any tobacco related product to any person under the age of 18 years, no person shall sell or dispense any tobacco product through the use of a vending machine, and it shall be unlawful for any person to offer for sale any individually packaged tobacco related product by means of self-service merchandizing. All sales must be made in such a manner that requires the vendee to specifically ask for the tobacco product and all other sales are unlawful. (Ord. 1133, 1-24-94)

306.05: INDOOR SMOKING PROHIBITED:

It shall be unlawful to light, inhale, exhale, or any combination thereof, of tobacco, tobacco products, or tobacco related devices by any person in any retail establishment. (Ord. 1424, 02-13-12)

306.06: IDENTIFICATION:

Any person who sells a tobacco product must require identification if such person has any reason to believe that the purchaser is less than 18 years of age. (Ord. 1133, 1-24-94)

306.07: VIOLATIONS:

- A. Misdemeanors: Any person who violates this Chapter shall be guilty of a misdemeanor.
- B. Penalty for Noncompliance: In addition to any criminal penalties which may be imposed by a court of law, the City Manager may suspend or revoke a license on a finding that the license holder or its employee has failed to comply with this Chapter.
- C. Minimum Penalty: In no event shall a penalty be less than:
 - 1. For a first violation, the mandatory minimum penalty shall be the administrative penalty imposed pursuant to City Code Section 102.01C.
 - 2. For a second violation in 12 months the mandatory minimum penalty shall be suspension for two days.
 - 3. For a third violation in 12 months the mandatory minimum penalty shall be suspension for five days.
- D. Hearing and Notice: Revocation or suspension of a license shall be preceded by a hearing before the City Manager. A hearing notice shall be given at least ten days prior to the hearing, including notice of the time and place of the hearing and shall state the nature of the charges against the licensee. (Ord. 1133, 1-24-94)

306.08: APPEAL:

The aggrieved party may appeal the decision of the City Manager within ten days of receiving notice of the City's action. The filing of an appeal stays the action of the City Manager in suspending or revoking a license until the City Council makes a final decision. The City Council may modify the suspension or revocation. (Ord. 1133, 1-24-94)