



City Council Agenda

Monday, July 7, 2014

6:00 p.m.

City Council Chambers

(Times are Approximate – please note that items may be earlier or later than listed on the agenda)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order: Willmus, Laliberte, Etten, McGehee, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports and Announcements**
- 6:15 p.m. **5. Recognitions, Donations and Communications**
- 6:20 p.m. **6. Approve Minutes**
 - a. Approve June 23 City Council Meeting
- 6:30 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve Business and Other Licenses and Permits
 - c. Approve General Purchases and Sale of Surplus Items in Excess of \$5000
 - d. Appoint Youth Commissioner to the Human Rights Commission
 - e. Authorize Right of Entry Agreement with the Greater Metropolitan Housing Corporation
 - f. Direct Staff to Advertise Vacancy on Housing Redevelopment Authority
 - g. Set Public Hearing to Consider the Transfer of On-Sale and Sunday Intoxicating Liquor License to Red Lobster Hospitality, LLC
- 8. Consider Items Removed from Consent**
- 9. General Ordinances for Adoption**

10. Presentations

6:35 p.m. a. Joint Meeting with Housing & Redevelopment Authority

11. Public Hearings

7:15 p.m. a. Public Hearing to Consider the Transfer of an Off Sale Liquor License to Yangsons, Inc (Hamline Liquors)

12. Budget Items

13. Business Items (Action Items)

7:25 p.m. a. Approve/Deny the Transfer of an Off Sale Liquor License to Yangsons, Inc (Hamline Liquors)

7:35 p.m. b. Authorize Fire Department to Use the HGACBuy Purchasing Agreement for Buying New Fire Engine

7:50 p.m. c. Community Development Department Request to Perform an Abatement for an Unresolved Violation of City Code at 1175-1177 County Road B

8:00 p.m. d. Community Development Department Request to Perform an Abatement for an Unresolved Violation of City Code at 170 County Road B

8:10 p.m. e. Adopt City Manager Goals

14. Business Items – Presentations/Discussions

8:40 p.m. a. Request For Approval of a Zoning Test Amendment to Section 1004.05A One- and Two-Family Design Standards of the Roseville Zoning Ordinance

9:00 p.m. b. Discuss Section 1011.04 Tree Preservation and Restoration in all Districts

9:30 p.m. c. Planned Unit Development (PUD) Discussion

15. City Manager Future Agenda Review

16. Councilmember Initiated Items for Future Meetings

17. Adjourn

Some Upcoming Public Meetings.....

Monday	Jul 7	6:00 p.m.	City Council Meeting
Monday	Jul 14	6:00 p.m.	City Council Meeting
Tuesday	Jul 15	6:00 p.m.	Housing & Redevelopment Authority
Monday	Jul 21	6:00 p.m.	City Council Meeting
Tuesday	Jul 22	6:30 p.m.	Public Works, Environment & Transportation Commission
August			
Tuesday	Aug 5	6:30 p.m.	Parks & Recreation Commission
Wednesday	Aug 6	6:30 p.m.	Planning Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: July 7, 2014

Item: 6.a

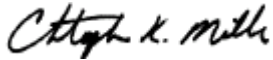
Approve June 23, 2014

City Council Meeting

REQUEST FOR COUNCIL ACTION

Date: 7/7/2014
Item No.: 7.a

Department Approval



City Manager Approval



Item Description: Approve Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$392,123.68
74131-74285	\$410,749.06
Total	\$802,872.74

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: Checks for Approval

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 7/2/2014 - 8:15 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/19/2014	Boulevard Landscaping	Operating Supplies	General Industrial Supply-CC	Supplies	11.58
74166	06/19/2014	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	PVC Pipe	59.21
74166	06/19/2014	Boulevard Landscaping	Operating Supplies	MIDC Enterprises	Insert Coupling, Techline CV	39.90
74190	06/19/2014	Boulevard Landscaping	Operating Supplies	Rum River Tree Farm	Trees	650.00
0	06/19/2014	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Electrical Supplies	16.97
0	06/19/2014	Boulevard Landscaping	Operating Supplies	Suburban Ace Hardware-CC	Mulch Shovels	53.54
Operating Supplies Total:						831.20
Fund Total:						831.20
74151	06/19/2014	Building Improvements	Other Improvements	Homzik Remodeling	Remodel the old Fire Administration :	16,996.25
74151	06/19/2014	Building Improvements	Other Improvements	Homzik Remodeling	Additional Change Items-Old Fire Ad	848.30
Other Improvements Total:						17,844.55
Fund Total:						17,844.55
0	06/24/2014	Charitable Gambling	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	6.89
Federal Income Tax Total:						6.89
0	06/24/2014	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	1.56
0	06/24/2014	Charitable Gambling	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	6.67
FICA Employee Ded. Total:						8.23
0	06/24/2014	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	6.67
0	06/24/2014	Charitable Gambling	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	1.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	8.23
0	06/24/2014	Charitable Gambling	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	0.99
					MN State Retirement Total:	0.99
0	06/24/2014	Charitable Gambling	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	6.19
					PERA Employee Ded Total:	6.19
0	06/24/2014	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	0.99
0	06/24/2014	Charitable Gambling	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	6.19
					PERA Employer Share Total:	7.18
0	06/24/2014	Charitable Gambling	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	4.11
					State Income Tax Total:	4.11
					Fund Total:	41.82
74169	06/19/2014	Community Development	Building Surcharge	Mn Dept of Labor & Industry	Building Permit Surcharges	5,923.02
					Building Surcharge Total:	5,923.02
74233	06/26/2014	Community Development	Deposits	Bald Eagle Builders	Construction Deposit Refund-2116 Cl	800.00
					Deposits Total:	800.00
74171	06/19/2014	Community Development	Electrical Permits	Darren Moseley	Building Permit Refund	44.00
					Electrical Permits Total:	44.00
0	06/24/2014	Community Development	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	3,853.69
					Federal Income Tax Total:	3,853.69
0	06/24/2014	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	1,977.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/24/2014	Community Development	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	462.57
FICA Employee Ded. Total:						2,440.51
0	06/24/2014	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	1,977.94
0	06/24/2014	Community Development	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	462.57
FICA Employers Share Total:						2,440.51
74268	06/26/2014	Community Development	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	50.00
HSA Employee Total:						50.00
0	06/26/2014	Community Development	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.06.2014 ICMA Defe	435.01
ICMA Def Comp Total:						435.01
74276	06/26/2014	Community Development	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	227.68
Life Ins. Employee Total:						227.68
74276	06/26/2014	Community Development	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	88.88
Life Ins. Employer Total:						88.88
74276	06/26/2014	Community Development	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	169.34
Long Term Disability Total:						169.34
74263	06/26/2014	Community Development	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	451.56
Medical Ins Employee Total:						451.56
74263	06/26/2014	Community Development	Medical Ins Employer	NJPA	Health Insurance Premium for June 20	3,891.09
Medical Ins Employer Total:						3,891.09
0	06/19/2014	Community Development	Memberships & Subscriptions	APA-CC	Membership Dues-Paschke	335.00
Memberships & Subscriptions Total:						335.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74169	06/19/2014	Community Development	Miscellaneous Revenue	Mn Dept of Labor & Industry	Building Permit Surcharges-Retentior	-118.38
					Miscellaneous Revenue Total:	-118.38
0	06/24/2014	Community Development	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	291.60
					MN State Retirement Total:	291.60
0	06/24/2014	Community Development	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	670.00
					MNDCP Def Comp Total:	670.00
0	06/19/2014	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	306.48
					Office Supplies Total:	306.48
0	06/24/2014	Community Development	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	1,952.06
					PERA Employee Ded Total:	1,952.06
0	06/24/2014	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	312.31
0	06/24/2014	Community Development	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	1,952.06
					PERA Employer Share Total:	2,264.37
0	06/26/2014	Community Development	Professional Services	Alternative Business Furniture, Inc.	Work Area Changes	1,311.54
74126	06/19/2014	Community Development	Professional Services	ARC, Co.	Microfiche Scanning	13,921.25
0	06/26/2014	Community Development	Professional Services	BKBM Engineers, Corp.	Structural Plan Review Services	877.50
74237	06/26/2014	Community Development	Professional Services	Mike Bunnell	Plan Review-Lexington Park Building	787.50
74237	06/26/2014	Community Development	Professional Services	Mike Bunnell	Plan Review-Villa Park Building Proj	472.50
74131	06/19/2014	Community Development	Professional Services	Business Data Record Services	Scanning, Imaging	1,266.01
0	06/19/2014	Community Development	Professional Services	Bryan Lloyd	Variance Board Supplies Reimbursem	64.21
74194	06/19/2014	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	437.50
74194	06/19/2014	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
0	06/19/2014	Community Development	Professional Services	Vroman Systems- CC	FormSite.com	24.98
					Professional Services Total:	19,167.86
0	06/24/2014	Community Development	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	1,500.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
State Income Tax Total:						1,500.43
Fund Total:						47,184.71
74185	06/19/2014	Contracted Engineering Svcs	Deposits	RJ Ryan	Escrow Return-1975-1995 County Rc	6,000.00
74206	06/19/2014	Contracted Engineering Svcs	Deposits	Weis Builders Inc.	Escrow Return-1960 Twin Lake Pkwy	41,951.69
Deposits Total:						47,951.69
0	06/24/2014	Contracted Engineering Svcs	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	518.43
Federal Income Tax Total:						518.43
0	06/24/2014	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	204.96
0	06/24/2014	Contracted Engineering Svcs	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	47.93
FICA Employee Ded. Total:						252.89
0	06/24/2014	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	47.93
0	06/24/2014	Contracted Engineering Svcs	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	204.96
FICA Employers Share Total:						252.89
74276	06/26/2014	Contracted Engineering Svcs	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	8.08
Life Ins. Employer Total:						8.08
74276	06/26/2014	Contracted Engineering Svcs	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	19.68
Long Term Disability Total:						19.68
74263	06/26/2014	Contracted Engineering Svcs	Medical Ins Employer	NJPA	Health Insurance Premium for June 20	365.19
Medical Ins Employer Total:						365.19
0	06/19/2014	Contracted Engineering Svcs	Memberships & Subscriptions	Board of Aelslagid-CC	Certification Renewal	269.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Memberships & Subscriptions Total:						269.00
0	06/24/2014	Contracted Engineering Svcs	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	32.68
MN State Retirement Total:						32.68
0	06/24/2014	Contracted Engineering Svcs	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	204.25
PERA Employee Ded Total:						204.25
0	06/24/2014	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	32.68
0	06/24/2014	Contracted Engineering Svcs	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	204.25
PERA Employer Share Total:						236.93
0	06/24/2014	Contracted Engineering Svcs	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	175.00
State Income Tax Total:						175.00
Fund Total:						50,286.71
74161	06/19/2014	General Fund	209001 - Use Tax Payable	Linn Building Maintenance	Sales/Use Tax	-0.18
74266	06/26/2014	General Fund	209001 - Use Tax Payable	Overhead Door Co of the Northlanc	Sales/Use Tax	-0.42
74266	06/26/2014	General Fund	209001 - Use Tax Payable	Overhead Door Co of the Northlanc	Sales/Use Tax	-0.10
74282	06/26/2014	General Fund	209001 - Use Tax Payable	Trio Supply Company	Sales/Use Tax	-0.18
74282	06/26/2014	General Fund	209001 - Use Tax Payable	Trio Supply Company	Sales/Use Tax	-0.08
209001 - Use Tax Payable Total:						-0.96
0	06/26/2014	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	231.40
211402 - Flex Spending Health Total:						231.40
0	06/26/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	469.00
0	06/26/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	384.62
0	06/19/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,000.00
0	06/26/2014	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	192.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
211403 - Flex Spend Day Care Total:						2,045.93
74127	06/19/2014	General Fund	Clothing	Aspen Mills Inc.	Uniform Supplies	31.00
74136	06/19/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	29.99
74136	06/19/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.00
74136	06/19/2014	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	30.00
74200	06/19/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	4.99
74200	06/19/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	12.00
74200	06/19/2014	General Fund	Clothing	Uniforms Unlimited, Inc.	Uniform Supplies	1,166.00
Clothing Total:						1,303.98
74187	06/19/2014	General Fund	Community Grants	Roseville Area Schools Senior Prog	2014 Contribution	10,000.00
Community Grants Total:						10,000.00
0	06/19/2014	General Fund	Conferences	Breezy Point Resort-CC	Conference Dinner	59.25
0	06/19/2014	General Fund	Conferences	Hilton Hotels-CC	Conference Lodging	511.83
0	06/19/2014	General Fund	Conferences	K & J Catering-CC	IPMA Conference Catering-Reimburs	855.93
0	06/19/2014	General Fund	Conferences	Last Turn Saloon-CC	Conference Meal	43.78
74256	06/26/2014	General Fund	Conferences	League of MN Cities	Annual Conference-Etten	375.00
0	06/19/2014	General Fund	Conferences	Parking Ramp-CC	Conference Parking	56.00
Conferences Total:						1,901.79
0	06/26/2014	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	106.00
0	06/26/2014	General Fund	Contract Maint. - City Hall	Life Safety Systems	Fire System Repairs	500.00
74168	06/19/2014	General Fund	Contract Maint. - City Hall	Minnesota Native Landscapes Inc.	Herbicide Application	550.00
0	06/26/2014	General Fund	Contract Maint. - City Hall	S.O.S. Drain & Sewer Cleaning	High Pressure Water Jetting	343.75
74285	06/26/2014	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Plumbing Service	169.45
0	06/26/2014	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Air Conditioner Service	1,010.99
Contract Maint. - City Hall Total:						2,680.19
0	06/19/2014	General Fund	Contract Maint. - City Garage	Commercial Steam Team Inc	Carpet Cleaning	150.00
74266	06/26/2014	General Fund	Contract Maint. - City Garage	Overhead Door Co of the Northlanc	Door Repair	3,034.26
74266	06/26/2014	General Fund	Contract Maint. - City Garage	Overhead Door Co of the Northlanc	Door Repair	736.38
Contract Maint. - City Garage Total:						3,920.64
0	06/26/2014	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Spring Contract Maintenance	1,129.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/26/2014	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Spring Contract Maintenance	1,043.38
Contract Maint. H.V.A.C. Total:						2,172.58
0	06/19/2014	General Fund	Contract Maintenance	Adam's Pest Control Inc	Quarterly Service	100.00
74231	06/26/2014	General Fund	Contract Maintenance	All State Communications, Inc.	Sprinker System Test Modules Remo	230.00
0	06/19/2014	General Fund	Contract Maintenance	City of St. Paul	Radio Maintenance & Services	382.94
74241	06/26/2014	General Fund	Contract Maintenance	City of St. Paul-Police Dept	Portable Radio Programming	677.00
74242	06/26/2014	General Fund	Contract Maintenance	Comcast	Cable TV	209.90
0	06/26/2014	General Fund	Contract Maintenance	Mister Car Wash	Vehicle Washes	5.24
74283	06/26/2014	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for Tree Removal	96.00
74283	06/26/2014	General Fund	Contract Maintenance	Upper Cut Tree Service	Blanket PO for Tree Removal	1,047.00
Contract Maintenance Total:						2,748.08
74145	06/19/2014	General Fund	Contract Maintenance Vehicles	Harmon Auto Glass	2014 Blanket PO For Vehicle Repairs	125.00
74149	06/19/2014	General Fund	Contract Maintenance Vehicles	HealthEast Vehicle Services	Vehicle Updating/Repairing	461.70
74149	06/19/2014	General Fund	Contract Maintenance Vehicles	HealthEast Vehicle Services	Vehicle Updating/Repairing	55.24
74149	06/19/2014	General Fund	Contract Maintenance Vehicles	HealthEast Vehicle Services	Vehicle Updating/Repairing	224.14
0	06/26/2014	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Vehicle Washes	66.74
0	06/19/2014	General Fund	Contract Maintenance Vehicles	North Metro Auto Glass-CC	Windshield Replacement	281.28
74272	06/26/2014	General Fund	Contract Maintenance Vehicles	Rosenbauer Minnesota, LLC	Switch Valve, Labor	426.20
Contract Maintenance Vehicles Total:						1,640.30
74184	06/19/2014	General Fund	Contractual Maintenance	Ramsey County	Voting System	4,687.50
Contractual Maintenance Total:						4,687.50
74263	06/26/2014	General Fund	Employer Insurance	NJPA	Health Insurance Premium for June 20	885.57
74263	06/26/2014	General Fund	Employer Insurance	NJPA	Health Insurance Premium for June 20	905.57
Employer Insurance Total:						1,791.14
0	06/24/2014	General Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	33,094.35
Federal Income Tax Total:						33,094.35
0	06/24/2014	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	7,443.39
0	06/24/2014	General Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	4,191.71

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
FICA Employee Ded. Total:						11,635.10
0	06/24/2014	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	7,443.39
0	06/24/2014	General Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	4,191.71
FICA Employers Share Total:						11,635.10
74268	06/26/2014	General Fund	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	2,292.03
HSA Employee Total:						2,292.03
0	06/26/2014	General Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.06.2014 ICMA Defe	2,941.87
ICMA Def Comp Total:						2,941.87
74276	06/26/2014	General Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	1,676.03
Life Ins. Employee Total:						1,676.03
74276	06/26/2014	General Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	674.91
Life Ins. Employer Total:						674.91
74276	06/26/2014	General Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	1,362.81
Long Term Disability Total:						1,362.81
74263	06/26/2014	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	5,684.43
74263	06/26/2014	General Fund	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	6,709.78
Medical Ins Employee Total:						12,394.21
74263	06/26/2014	General Fund	Medical Ins Employer	NJPA	Health Insurance Premium for June 20	40,129.17
Medical Ins Employer Total:						40,129.17
0	06/19/2014	General Fund	Memberships & Subscriptions	D J WSJ Online-CC	Wall St Journal Subscription Renewal	275.88
Memberships & Subscriptions Total:						275.88

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/26/2014	General Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.06.2014 Minnesota I	785.61
Minnesota Benefit Ded Total:						785.61
0	06/19/2014	General Fund	Miscellaneous	Caribou Coffee- CC	Missing Receipt-M. Schultz	27.79
0	06/19/2014	General Fund	Miscellaneous	Granite City-CC	Lunch w/Mayor Roe-Trudgeon	14.01
Miscellaneous Total:						41.80
0	06/24/2014	General Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	2,871.33
MN State Retirement Total:						2,871.33
0	06/24/2014	General Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	7,073.81
MNDCP Def Comp Total:						7,073.81
0	06/19/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	92.37
0	06/19/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	365.90
0	06/19/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	11.76
0	06/19/2014	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	30.18
0	06/19/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	25.51
0	06/19/2014	General Fund	Office Supplies	S & T Office Products-CC	Office Supplies	19.73
Office Supplies Total:						545.45
74161	06/19/2014	General Fund	Op Supplies - City Hall	Linn Building Maintenance	Vacuum Bags, Cleaning Supplies	187.14
74282	06/26/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Cleaning Supplies	184.81
74282	06/26/2014	General Fund	Op Supplies - City Hall	Trio Supply Company	Wastebaskets	77.52
Op Supplies - City Hall Total:						449.47
74121	06/19/2014	General Fund	Operating Supplies	3M	Overlay	652.63
0	06/19/2014	General Fund	Operating Supplies	Amazon.com- CC	Law Enforcement Books	47.88
0	06/26/2014	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	469.96
0	06/26/2014	General Fund	Operating Supplies	ARAMARK Services	Coffee Supplies	2.99
0	06/19/2014	General Fund	Operating Supplies	CCP Industries Inc	Gloves	267.88
74135	06/19/2014	General Fund	Operating Supplies	CES Imaging	Supplies & Service Plan	138.45
0	06/19/2014	General Fund	Operating Supplies	Fastenal-CC	Tools	45.53
0	06/19/2014	General Fund	Operating Supplies	Fed Ex Kinko's-CC	Citizen Academy Supplies	28.38
74139	06/19/2014	General Fund	Operating Supplies	Forest Lake Floral	Flowers-Acct: 105638	88.00
0	06/19/2014	General Fund	Operating Supplies	Home Depot- CC	Mailbox Supplies	206.80

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/19/2014	General Fund	Operating Supplies	Home Depot- CC	Batteries	123.49
74155	06/19/2014	General Fund	Operating Supplies	Konrad Material Sales, LLC.	Router Cutters & Pins	546.00
74257	06/26/2014	General Fund	Operating Supplies	Martin Marietta Materials Inc	1/4 W Chip	592.41
0	06/19/2014	General Fund	Operating Supplies	Menards-CC	Post	64.24
74261	06/26/2014	General Fund	Operating Supplies	Newman Traffic Signs, Inc.	2014 Blanket PO for Street Sign Matc	2,052.90
74261	06/26/2014	General Fund	Operating Supplies	Newman Traffic Signs, Inc.	2014 Blanket PO for Street Sign Matc	165.60
0	06/19/2014	General Fund	Operating Supplies	Panera Bread-CC	Lunch For CSO Interviewers	43.88
0	06/19/2014	General Fund	Operating Supplies	Papa John's-CC	Citizens Academy Supplies	146.70
74180	06/19/2014	General Fund	Operating Supplies	Precision Forms	Blood Pressure Record Cards	185.00
0	06/19/2014	General Fund	Operating Supplies	PTS Tool Supply-CC	Tools	37.00
74193	06/19/2014	General Fund	Operating Supplies	Staples Business Advantage, Inc.	Toner	155.97
0	06/19/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Trash Bags	21.40
0	06/19/2014	General Fund	Operating Supplies	Suburban Ace Hardware-CC	Seal	3.08
0	06/26/2014	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Modified Asphalt	751.83
0	06/19/2014	General Fund	Operating Supplies	Target- CC	Citizens Academy Supplies	28.48
0	06/19/2014	General Fund	Operating Supplies	Target- CC	Organization Supplies	10.91
Operating Supplies Total:						6,877.39
0	06/24/2014	General Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	23,217.18
PERA Employee Ded Total:						23,217.18
0	06/24/2014	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	975.72
0	06/24/2014	General Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	31,742.57
PERA Employer Share Total:						32,718.29
0	06/26/2014	General Fund	PERA Life Ins. Ded.	NCPERS Life Ins#7258500	PR Batch 00002.06.2014 PERA Life	32.00
PERA Life Ins. Ded. Total:						32.00
74170	06/19/2014	General Fund	Police Explorer Program	MN Law Enforcement Explorers As	Remainder of Conference Fees	353.00
0	06/19/2014	General Fund	Police Explorer Program	Mn Law Enforcement-CC	Explorers Competition	1,000.00
Police Explorer Program Total:						1,353.00
74200	06/19/2014	General Fund	Police Reserve Program	Uniforms Unlimited, Inc.	Uniform Supplies	69.95
Police Reserve Program Total:						69.95
74252	06/26/2014	General Fund	Printing	Impressive Print	Envelopes	1,065.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74252	06/26/2014	General Fund	Printing	Impressive Print	Envelopes	45.00
Printing Total:						1,110.00
0	06/19/2014	General Fund	Professional Services	City of St. Paul	Radio Maintenance & Services	101.10
74250	06/26/2014	General Fund	Professional Services	Hildi, Inc	Actuarial Valuation Under GASB 45	2,900.00
0	06/19/2014	General Fund	Professional Services	Intoximeters- CC	Breathalyzers Repair	167.75
74158	06/19/2014	General Fund	Professional Services	Language Line Services	Interpreter Service	16.60
74159	06/19/2014	General Fund	Professional Services	LexisNexis Risk Data Mgmt, Inc.	Minimum Commitment Balance	50.00
74172	06/19/2014	General Fund	Professional Services	Multicare Associates	Medical Testing-Acct: 64904	435.00
74175	06/19/2014	General Fund	Professional Services	Ohio Calibration Laboratories	Display Board Testing	137.00
74175	06/19/2014	General Fund	Professional Services	Ohio Calibration Laboratories	Display Board Testing	125.00
74175	06/19/2014	General Fund	Professional Services	Ohio Calibration Laboratories	Display Replacement	45.00
74279	06/26/2014	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	350.00
74279	06/26/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
74279	06/26/2014	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	368.75
74279	06/26/2014	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.87
74281	06/26/2014	General Fund	Professional Services	Trans Union LLC	Employment Credit Reports	11.20
74281	06/26/2014	General Fund	Professional Services	Trans Union LLC	Employment Credit Reports	5.45
74199	06/19/2014	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
74199	06/19/2014	General Fund	Professional Services	Twin Cities Transport & Recove	Towing Service	85.00
Professional Services Total:						4,892.59
0	06/19/2014	General Fund	Rental	City of St. Paul	Training Center Rental	858.00
Rental Total:						858.00
0	06/24/2014	General Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	13,336.65
State Income Tax Total:						13,336.65
74122	06/19/2014	General Fund	Training	A & S Training LLC	Handgun Instructor Course	550.00
0	06/19/2014	General Fund	Training	Carbones Pizza-CC	Training Supplies	23.56
0	06/19/2014	General Fund	Training	City of St. Paul	Background Investigations Training	199.00
0	06/19/2014	General Fund	Training	City of St. Paul	Human Trafficking Training	299.00
0	06/19/2014	General Fund	Training	Prof Law Enforc Trng-CC	Cell Phone Investigation Techniques	350.00
74184	06/19/2014	General Fund	Training	Ramsey County	Range Use	1,680.00
0	06/19/2014	General Fund	Training	Stouts-CC	Use of Force Training Meal	76.74
0	06/19/2014	General Fund	Training	Suburban Ace Hardware-CC	Use of Force Supplies	24.94
0	06/19/2014	General Fund	Training	Ryan Weber	Training Expenses Reimbursement	14.70

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Training Total:						3,217.94
0	06/26/2014	General Fund	Utilities	Xcel Energy	Civil Defense	44.78
0	06/26/2014	General Fund	Utilities	Xcel Energy	Traffic Signal & Street Lights	4,279.06
0	06/26/2014	General Fund	Utilities	Xcel Energy	Street Light	12,148.54
Utilities Total:						16,472.38
0	06/26/2014	General Fund	Utilities - Old City Hall	Xcel Energy	Fire Stations	463.31
Utilities - Old City Hall Total:						463.31
74128	06/19/2014	General Fund	Vehicle Supplies	Auto Plus	HD Air Construct	30.76
0	06/19/2014	General Fund	Vehicle Supplies	Brock White Co	2014 Blanket PO For Vehicle Repairs	330.60
0	06/19/2014	General Fund	Vehicle Supplies	Brock White Co	2014 Blanket PO For Vehicle Repairs	1,785.00
0	06/19/2014	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2014 Blanket PO for Vehicle Repairs	4.99
0	06/26/2014	General Fund	Vehicle Supplies	Jefferson Fire & Safety, Inc.	Radio Holders	180.46
74156	06/19/2014	General Fund	Vehicle Supplies	Lacal Equipment Inc	Roller Bearing	306.84
0	06/19/2014	General Fund	Vehicle Supplies	Larson Companies	Oil Filter, Lube	18.10
74163	06/19/2014	General Fund	Vehicle Supplies	Matheson Tri-Gas, Inc	2014 Blanket PO For Vehicle Repairs	66.66
74167	06/19/2014	General Fund	Vehicle Supplies	Midstates Equipment & Supply, Co	Heated Hose Kit	2,975.00
0	06/19/2014	General Fund	Vehicle Supplies	Midway Ford Co	2014 Blanket PO For Vehicle Repairs	235.69
0	06/19/2014	General Fund	Vehicle Supplies	Napa Auto Parts	2014 Blanket PO For Vehicle Repairs	20.38
0	06/19/2014	General Fund	Vehicle Supplies	Northern Tool & Equip- CC	tools	26.77
0	06/19/2014	General Fund	Vehicle Supplies	PetSmart-CC	Animal Carrier	53.55
0	06/19/2014	General Fund	Vehicle Supplies	PTS Tool Supply-CC	Vehicle Parts	291.00
74186	06/19/2014	General Fund	Vehicle Supplies	Rosedale Chevrolet	2014 Blanket PO For Vehicle Repairs	242.08
74188	06/19/2014	General Fund	Vehicle Supplies	Roseville Chrysler Jeep Dodge	2014 Blanket PO for Vehicle Repairs	106.80
0	06/19/2014	General Fund	Vehicle Supplies	Shoplet.com-CC	CSO Truck Supplies	52.40
74195	06/19/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2014 Blanket PO for Vehicle Repairs	160.00
74195	06/19/2014	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2014 Blanket PO for Vehicle Repairs	2,178.62
74198	06/19/2014	General Fund	Vehicle Supplies	Tri State Bobcat, Inc	2014 Blanket PO For Vehicle Repairs	493.11
0	06/19/2014	General Fund	Vehicle Supplies	Ziegler Inc	2014 Blanket PO For Vehicle Repairs	140.15
Vehicle Supplies Total:						9,698.96
Fund Total:						279,319.14
74179	06/19/2014	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	119.97
74179	06/19/2014	General Fund Donations	K-9 Supplies	Petco Animal Supplies, Inc.	K9 Supplies	21.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
K-9 Supplies Total:						141.95
0	06/19/2014	General Fund Donations	Supplies - Target Corp Grant	Mn Law Enforcement-CC	Explorers Competition	2,000.00
Supplies - Target Corp Grant Total:						2,000.00
Fund Total:						2,141.95
0	06/19/2014	Golf Course	Contract Maintenance	Jimmys Johnnys, Inc	Toilet Rental	55.62
0	06/19/2014	Golf Course	Contract Maintenance	MTI Distributing, Inc.	Irrigation Field Service	198.00
Contract Maintenance Total:						253.62
0	06/24/2014	Golf Course	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	656.45
Federal Income Tax Total:						656.45
0	06/24/2014	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	516.39
0	06/24/2014	Golf Course	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare Ei	120.77
FICA Employee Ded. Total:						637.16
0	06/24/2014	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	516.39
0	06/24/2014	Golf Course	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare Ei	120.77
FICA Employers Share Total:						637.16
74268	06/26/2014	Golf Course	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	76.92
HSA Employee Total:						76.92
0	06/26/2014	Golf Course	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.06.2014 ICMA Defe	50.00
ICMA Def Comp Total:						50.00
74276	06/26/2014	Golf Course	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	73.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	73.48
74276	06/26/2014	Golf Course	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	8.08
					Life Ins. Employer Total:	8.08
74276	06/26/2014	Golf Course	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	20.52
					Long Term Disability Total:	20.52
74263	06/26/2014	Golf Course	Medical Ins Employee	NJPA	Health Insurance Premium for June 2014	717.40
					Medical Ins Employee Total:	717.40
74263	06/26/2014	Golf Course	Medical Ins Employer	NJPA	Health Insurance Premium for June 2014	1,374.00
					Medical Ins Employer Total:	1,374.00
0	06/19/2014	Golf Course	Merchandise For Sale	Restaurant Depot- CC	Golf Concession Items	64.53
0	06/19/2014	Golf Course	Merchandise For Sale	Target- CC	Golf Items for Resale	13.63
					Merchandise For Sale Total:	78.16
0	06/24/2014	Golf Course	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	56.45
					MN State Retirement Total:	56.45
0	06/26/2014	Golf Course	Operating Supplies	MTI Distributing, Inc.	Sprinklers	1,324.85
0	06/19/2014	Golf Course	Operating Supplies	Office Depot- CC	Office Supplies	19.81
0	06/19/2014	Golf Course	Operating Supplies	Office Depot- CC	Office Supplies-Credit	-46.05
74265	06/26/2014	Golf Course	Operating Supplies	Outback Steakhouse	Golf Tournament Food	500.00
74176	06/19/2014	Golf Course	Operating Supplies	Paper Roll Products	Case of Thermal Paper	53.55
0	06/19/2014	Golf Course	Operating Supplies	Suburban Ace Hardware-CC	Paint Supplies	20.86
0	06/19/2014	Golf Course	Operating Supplies	Target- CC	Cleaning Supplies	17.32
					Operating Supplies Total:	1,890.34
0	06/24/2014	Golf Course	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	410.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employee Ded Total:	410.01
0	06/24/2014	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	410.01
0	06/24/2014	Golf Course	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	65.60
					PERA Employer Share Total:	475.61
0	06/24/2014	Golf Course	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	324.44
					State Income Tax Total:	324.44
0	06/26/2014	Golf Course	Use Tax Payable	Xcel Energy	Sales/Use Tax	-33.77
					Use Tax Payable Total:	-33.77
0	06/26/2014	Golf Course	Utilities	Xcel Energy	Golf Course	525.04
					Utilities Total:	525.04
0	06/19/2014	Golf Course	Vehicle Supplies	MTI Distributing, Inc.	Adapter, Bushing	27.55
					Vehicle Supplies Total:	27.55
					Fund Total:	8,258.62
0	06/19/2014	Housing & Redevelopment Agency	Conferences	IEDC-CC	Economic Development Training	235.00
					Conferences Total:	235.00
0	06/19/2014	Housing & Redevelopment Agency	Professional Services	Vroman Systems- CC	FormSite.com	24.97
					Professional Services Total:	24.97
0	06/19/2014	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileage Reimbursement	47.04
0	06/19/2014	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Parking Reimbursement	22.00
					Transportation Total:	69.04

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Fund Total:						329.01
74280	06/26/2014	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-2795 Farrington	70.00
74280	06/26/2014	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-2757 Lakeview	70.00
74280	06/26/2014	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-1175/77 Cty Road B	80.00
74280	06/26/2014	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-2591 Charlotte	70.00
Payments to Contractors Total:						290.00
Fund Total:						290.00
74249	06/26/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	DPM Server	3,622.68
74249	06/26/2014	Information Technology	Computer Equipment	Hewlett-Packard Company	Computer Supplies	662.87
0	06/19/2014	Information Technology	Computer Equipment	SHI International Corp	Server Licenses-Rio Upgrade	4,860.00
0	06/26/2014	Information Technology	Computer Equipment	SHI International Corp	Office License	332.00
Computer Equipment Total:						9,477.55
74243	06/26/2014	Information Technology	Contract Maintenance	DC Group, Inc	Equipment Maintenance	2,598.96
0	06/26/2014	Information Technology	Contract Maintenance	Electro Watchman, Inc.	Security Alarm System	300.00
0	06/19/2014	Information Technology	Contract Maintenance	McAfee, Inc-CC	Threat Management/Spam Filtering S	880.00
Contract Maintenance Total:						3,778.96
0	06/24/2014	Information Technology	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	3,610.78
Federal Income Tax Total:						3,610.78
0	06/24/2014	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	1,947.79
0	06/24/2014	Information Technology	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	455.53
FICA Employee Ded. Total:						2,403.32
0	06/24/2014	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	455.53
0	06/24/2014	Information Technology	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	1,947.79
FICA Employers Share Total:						2,403.32
74268	06/26/2014	Information Technology	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	181.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
HSA Employee Total:						181.54
0	06/26/2014	Information Technology	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.06.2014 ICMA Defe	325.00
ICMA Def Comp Total:						325.00
74232	06/26/2014	Information Technology	Internet	Anoka County Treasury	Broadband-July 2014	75.00
74240	06/26/2014	Information Technology	Internet	City of North St. Paul	Data Center Interconnects	600.00
74240	06/26/2014	Information Technology	Internet	City of North St. Paul	Billing Interconnects	1,900.00
0	06/19/2014	Information Technology	Internet	Cologix, Inc	Fiber Cross Connect	450.00
74284	06/26/2014	Information Technology	Internet	US Internet	DNS Updates	21.60
74209	06/19/2014	Information Technology	Internet	XO Communications Inc.	Internet	1,046.94
Internet Total:						4,093.54
74276	06/26/2014	Information Technology	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	51.61
Life Ins. Employee Total:						51.61
74276	06/26/2014	Information Technology	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	94.94
Life Ins. Employer Total:						94.94
74276	06/26/2014	Information Technology	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	198.03
Long Term Disability Total:						198.03
74263	06/26/2014	Information Technology	Medical Ins Employee	NJPA	Health Insurance Premium for June 2014-I	1,110.07
Medical Ins Employee Total:						1,110.07
74263	06/26/2014	Information Technology	Medical Ins Employer	NJPA	Health Insurance Premium for June 2014-I	7,112.92
Medical Ins Employer Total:						7,112.92
0	06/24/2014	Information Technology	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	319.75
MN State Retirement Total:						319.75
0	06/19/2014	Information Technology	Operating Supplies	Amazon.com- CC	Progress Indicator for Wireless Heads	21.99

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/19/2014	Information Technology	Operating Supplies	Amazon.com- CC	Protective Flip Case	23.17
0	06/19/2014	Information Technology	Operating Supplies	PayPal-CC	Router	33.99
0	06/26/2014	Information Technology	Operating Supplies	SHI International Corp	Backup Tapes	590.00
74277	06/26/2014	Information Technology	Operating Supplies	Staples Business Advantage, Inc.	Office Supplies	104.08
0	06/19/2014	Information Technology	Operating Supplies	UPS Store- CC	Shipping Charges	16.76
Operating Supplies Total:						789.99
0	06/24/2014	Information Technology	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	1,998.52
PERA Employee Ded Total:						1,998.52
0	06/24/2014	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	1,998.52
0	06/24/2014	Information Technology	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	319.75
PERA Employer Share Total:						2,318.27
0	06/24/2014	Information Technology	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	1,416.11
State Income Tax Total:						1,416.11
74203	06/19/2014	Information Technology	Telephone	Verizon Wireless	Cell Phones	50.02
Telephone Total:						50.02
Fund Total:						41,734.24
0	06/24/2014	License Center	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	2,906.34
Federal Income Tax Total:						2,906.34
0	06/24/2014	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	1,793.85
0	06/24/2014	License Center	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	419.52
FICA Employee Ded. Total:						2,213.37
0	06/24/2014	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	1,793.85
0	06/24/2014	License Center	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	419.52

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					FICA Employers Share Total:	2,213.37
74268	06/26/2014	License Center	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	38.46
					HSA Employee Total:	38.46
74276	06/26/2014	License Center	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	82.98
					Life Ins. Employee Total:	82.98
74276	06/26/2014	License Center	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	72.72
					Life Ins. Employer Total:	72.72
74276	06/26/2014	License Center	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	122.42
					Long Term Disability Total:	122.42
74263	06/26/2014	License Center	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	2,340.44
					Medical Ins Employee Total:	2,340.44
74263	06/26/2014	License Center	Medical Ins Employer	NJPA	Health Insurance Premium for June 20	6,241.00
					Medical Ins Employer Total:	6,241.00
0	06/26/2014	License Center	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.06.2014 Minnesota F	103.84
					Minnesota Benefit Ded Total:	103.84
0	06/24/2014	License Center	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	302.12
					MN State Retirement Total:	302.12
0	06/24/2014	License Center	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	50.00
					MNDCP Def Comp Total:	50.00
0	06/19/2014	License Center	Office Supplies	S & T Office Products-CC	Office Supplies	64.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Office Supplies Total:						64.75
0	06/24/2014	License Center	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	1,830.42
PERA Employee Ded Total:						1,830.42
0	06/24/2014	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	292.87
0	06/24/2014	License Center	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	1,830.42
PERA Employer Share Total:						2,123.29
0	06/19/2014	License Center	Postage	USPS-CC	Postage	136.35
Postage Total:						136.35
74123	06/19/2014	License Center	Professional Services	A-Plus Carpet Cleaners, Inc.	License Center Carpet Cleaning	621.00
0	06/26/2014	License Center	Professional Services	Quicksilver Express Courier	Courier Service	216.47
Professional Services Total:						837.47
0	06/24/2014	License Center	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	1,256.38
State Income Tax Total:						1,256.38
Fund Total:						22,935.72
74124	06/19/2014	Multi-Family&Housing Program	1840 Hamline Attorney Fees	Alex's Lawn & Turf	Trim & Cut Grass-1840 Hamline Ave	74.99
74124	06/19/2014	Multi-Family&Housing Program	1840 Hamline Attorney Fees	Alex's Lawn & Turf	Weekly Mowing Services-Lots & Fir	135.00
1840 Hamline Attorney Fees Total:						209.99
0	06/19/2014	Multi-Family&Housing Program	2335 Dale St Attorney Fees	SRF Consulting Group, Inc.	Dale Street Neighborhood Traffic Stu	3,864.74
2335 Dale St Attorney Fees Total:						3,864.74
Fund Total:						4,074.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74173	06/19/2014	Municipal Community Band	Operating Supplies	Barb Nelson	Band Concert Supplies Reimburseme	101.98
74202	06/19/2014	Municipal Community Band	Operating Supplies	US Bank	Community Band Trip Advance For J	2,300.00
Operating Supplies Total:						2,401.98
Fund Total:						2,401.98
0	06/26/2014	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-June 2014	250.00
Professional Services Total:						250.00
Fund Total:						250.00
0	06/26/2014	Non Motorized Pathways	NESCC-Fairview Pathway	T. A. Schifsky & Sons, Inc.	Fairview Pathway Improvement Proje	15,209.13
NESCC-Fairview Pathway Total:						15,209.13
Fund Total:						15,209.13
0	06/19/2014	P & R Contract Maintenance	Contract Maintenance	Prowire, Inc.	Security System Service	104.00
Contract Maintenance Total:						104.00
0	06/24/2014	P & R Contract Maintenance	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	2,763.28
Federal Income Tax Total:						2,763.28
0	06/24/2014	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	1,681.78
0	06/24/2014	P & R Contract Maintenance	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	393.33
FICA Employee Ded. Total:						2,075.11
0	06/24/2014	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	1,681.78
0	06/24/2014	P & R Contract Maintenance	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	393.33
FICA Employers Share Total:						2,075.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74268	06/26/2014	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA WI En	34.62
74268	06/26/2014	P & R Contract Maintenance	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	213.84
HSA Employee Total:						248.46
74276	06/26/2014	P & R Contract Maintenance	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	52.41
Life Ins. Employee Total:						52.41
74276	06/26/2014	P & R Contract Maintenance	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	66.66
Life Ins. Employer Total:						66.66
74276	06/26/2014	P & R Contract Maintenance	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	115.60
Long Term Disability Total:						115.60
74263	06/26/2014	P & R Contract Maintenance	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	675.02
Medical Ins Employee Total:						675.02
74263	06/26/2014	P & R Contract Maintenance	Medical Ins Employer	NJPA	Health Insurance Premium for June 20	4,282.66
Medical Ins Employer Total:						4,282.66
74162	06/19/2014	P & R Contract Maintenance	Minor Equipment	LTG Power Equipment	Trimmer	323.61
74198	06/19/2014	P & R Contract Maintenance	Minor Equipment	Tri State Bobcat, Inc	2014 Blanket PO For Vehicle Repairs	425.00
Minor Equipment Total:						748.61
0	06/24/2014	P & R Contract Maintenance	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	198.92
MN State Retirement Total:						198.92
0	06/24/2014	P & R Contract Maintenance	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	130.00
MNDCP Def Comp Total:						130.00
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	BFG Supply Co-CC	Arboretum Supplies	138.76
74133	06/19/2014	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Cycle Oil	59.24
74133	06/19/2014	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Filters	35.51

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74133	06/19/2014	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Two Cycle Oil	109.91
74136	06/19/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.49
74136	06/19/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.48
74136	06/19/2014	P & R Contract Maintenance	Operating Supplies	Cintas Corporation #470	Uniform Cleaning	8.48
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	Dalco Enterprises-CC	Antibacterial Supplies	222.66
74143	06/19/2014	P & R Contract Maintenance	Operating Supplies	Gertens Greenhouses	Arboretum Supplies	356.74
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	Menards-CC	Shop Tools	142.83
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	Menards-CC	Wooden Stakes	38.47
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-CC	Cleaning Supplies, Bolts	30.93
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	St. Croix Recreation Funplayground	Pick Up Bags	114.00
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Plumbing Supplies	14.98
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-CC	Tire Tubes	19.98
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	Tessman Seed Co - St. Paul	Athletic Seed	229.58
0	06/19/2014	P & R Contract Maintenance	Operating Supplies	Twin City Saw-CC	Chain Saw Guide Bar	50.99
74204	06/19/2014	P & R Contract Maintenance	Operating Supplies	Wagner Greenhouses, Inc.	Plants	203.18
74204	06/19/2014	P & R Contract Maintenance	Operating Supplies	Wagner Greenhouses, Inc.	Mulch	33.95
Operating Supplies Total:						1,827.16
0	06/24/2014	P & R Contract Maintenance	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	1,354.64
PERA Employee Ded Total:						1,354.64
0	06/24/2014	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	1,354.64
0	06/24/2014	P & R Contract Maintenance	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	216.75
PERA Employer Share Total:						1,571.39
0	06/19/2014	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	169.50
0	06/26/2014	P & R Contract Maintenance	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
Rental Total:						224.00
0	06/24/2014	P & R Contract Maintenance	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	1,243.40
State Income Tax Total:						1,243.40
0	06/26/2014	P & R Contract Maintenance	Use Tax Payable	Xcel Energy	Sales/Use Tax	-3.68
Use Tax Payable Total:						-3.68
0	06/26/2014	P & R Contract Maintenance	Utilities	Xcel Energy	Park Shelters	3,783.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Utilities Total:						3,783.56
0	06/19/2014	P & R Contract Maintenance	Vehicle Supplies	FleetPride Truck & Trailer-CC	Adapter, Hose	41.58
0	06/19/2014	P & R Contract Maintenance	Vehicle Supplies	North Hgts Hardware Hank-CC	Cleaning Supplies	33.13
Vehicle Supplies Total:						74.71
Fund Total:						23,611.02
74157	06/19/2014	Park Renewal 2011	Professional Services	Land Title, Inc.	Document Retrieval - 2959 Hamline /	25.00
Professional Services Total:						25.00
Fund Total:						25.00
74235	06/26/2014	Pathway Maintenance Fund	Contract Maintenance	BNSF Railway Company	Annual Rent	16,000.00
74235	06/26/2014	Pathway Maintenance Fund	Contract Maintenance	BNSF Railway Company	New Lease Fee	600.00
Contract Maintenance Total:						16,600.00
0	06/26/2014	Pathway Maintenance Fund	Operating Supplies	Aggregate Industries-MWR, Inc.	Street Supplies	668.76
0	06/26/2014	Pathway Maintenance Fund	Operating Supplies	ESS Brothers & Sons, Inc.	Truncated Domes	385.00
74166	06/19/2014	Pathway Maintenance Fund	Operating Supplies	MIDC Enterprises	Pipe Reroute	165.55
Operating Supplies Total:						1,219.31
Fund Total:						17,819.31
0	06/19/2014	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quinn I	Vehicle Forfeiture	542.50
74199	06/19/2014	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	30.00
Professional Services Total:						572.50
Fund Total:						572.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/24/2014	Police Grants	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	355.98
					Federal Income Tax Total:	355.98
0	06/24/2014	Police Grants	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	35.84
					FICA Employee Ded. Total:	35.84
0	06/24/2014	Police Grants	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	35.84
					FICA Employers Share Total:	35.84
74268	06/26/2014	Police Grants	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	22.02
					HSA Employee Total:	22.02
74276	06/26/2014	Police Grants	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	1.86
					Life Ins. Employee Total:	1.86
74276	06/26/2014	Police Grants	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	5.76
					Life Ins. Employer Total:	5.76
74276	06/26/2014	Police Grants	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	10.38
					Long Term Disability Total:	10.38
74263	06/26/2014	Police Grants	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	9.67
					Medical Ins Employee Total:	9.67
74263	06/26/2014	Police Grants	Medical Ins Employer	NJPA	Health Insurance Premium for June 20	328.07
					Medical Ins Employer Total:	328.07
0	06/24/2014	Police Grants	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	25.54
					MN State Retirement Total:	25.54
0	06/24/2014	Police Grants	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP Dc	18.90

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					MNDCP Def Comp Total:	18.90
0	06/24/2014	Police Grants	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	260.48
					PERA Employee Ded Total:	260.48
0	06/24/2014	Police Grants	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	390.75
					PERA Employer Share Total:	390.75
0	06/24/2014	Police Grants	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	123.42
					State Income Tax Total:	123.42
					Fund Total:	1,624.51
0	06/24/2014	Police Forfeiture Fund	Deferred Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	32.46
					Deferred Comp Total:	32.46
0	06/24/2014	Police Forfeiture Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	121.57
					Federal Income Tax Total:	121.57
0	06/24/2014	Police Forfeiture Fund	FICA Employee Ded	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	10.23
					FICA Employee Ded Total:	10.23
0	06/24/2014	Police Forfeiture Fund	FICA Employer	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	10.23
					FICA Employer Total:	10.23
74268	06/26/2014	Police Forfeiture Fund	Hospitalization Ded	Premier Bank	PR Batch 00002.06.2014 HSA Empl	5.62
					Hospitalization Ded Total:	5.62
74276	06/26/2014	Police Forfeiture Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	5.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Life Ins. Employee Total:	5.96
74276	06/26/2014	Police Forfeiture Fund	Life Insurance	Standard Insurance Company	Life Insurance Premiums June 2014-I	0.41
					Life Insurance Total:	0.41
74276	06/26/2014	Police Forfeiture Fund	Long term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	0.88
					Long term Disability Total:	0.88
74263	06/26/2014	Police Forfeiture Fund	Medical Employer	NJPA	Health Insurance Premium for June 2014	18.35
					Medical Employer Total:	18.35
0	06/24/2014	Police Forfeiture Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	7.18
					MN State Retirement Total:	7.18
0	06/24/2014	Police Forfeiture Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	73.22
					PERA Employee Ded Total:	73.22
0	06/24/2014	Police Forfeiture Fund	PERA Employer	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	109.83
					PERA Employer Total:	109.83
0	06/24/2014	Police Forfeiture Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	39.36
					State Income Tax Total:	39.36
					Fund Total:	435.30
0	06/19/2014	Police Vehicle Revolving	Capital Outlay	Keepsr-CC	Glock Night Sights	52.00
0	06/19/2014	Police Vehicle Revolving	Capital Outlay	Streicher's	SWAT Supplies	834.97
0	06/19/2014	Police Vehicle Revolving	Capital Outlay	Streicher's	SWAT Supplies	3,269.96
0	06/19/2014	Police Vehicle Revolving	Capital Outlay	Streicher's	SWAT Supplies	1,078.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Capital Outlay Total:						5,234.93
74149	06/19/2014	Police Vehicle Revolving	Vehicles & Equipment	HealthEast Vehicle Services	Vehicle Updating/Repairing	9,168.78
0	06/19/2014	Police Vehicle Revolving	Vehicles & Equipment	Streicher's	SWAT Supplies	1,692.95
0	06/19/2014	Police Vehicle Revolving	Vehicles & Equipment	Streicher's	SWAT Supplies	160.00
Vehicles & Equipment Total:						11,021.73
Fund Total:						16,256.66
74196	06/19/2014	Public Works Vehicle Revolving	Public Works Vehicles	Towmaster	State Bid Contract 61353: A Frame fi	2,268.00
74196	06/19/2014	Public Works Vehicle Revolving	Public Works Vehicles	Towmaster	VariTech Ind. LDS A11 750-DAS Ant	7,473.00
74196	06/19/2014	Public Works Vehicle Revolving	Public Works Vehicles	Towmaster	VariTech Ind. Slosner Ball Baffle Sys	1,438.00
74196	06/19/2014	Public Works Vehicle Revolving	Public Works Vehicles	Towmaster	VariTech Ind. Direct Module & Switc	760.00
74196	06/19/2014	Public Works Vehicle Revolving	Public Works Vehicles	Towmaster	VariTech Ind. 3 Lane Plumbing Packa	141.00
74196	06/19/2014	Public Works Vehicle Revolving	Public Works Vehicles	Towmaster	VariTech Ind. 3 Lane Spray Bar Packa	511.00
74196	06/19/2014	Public Works Vehicle Revolving	Public Works Vehicles	Towmaster	VariTech Ind. Galvanized Free-Standi	803.00
74196	06/19/2014	Public Works Vehicle Revolving	Public Works Vehicles	Towmaster	A-Frame Hook Lift Type	1,140.00
Public Works Vehicles Total:						14,534.00
Fund Total:						14,534.00
0	06/26/2014	Recreation Fund	Clothing	John Brown	Boots Reimbursement Per Union Con	101.00
Clothing Total:						101.00
0	06/24/2014	Recreation Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	4,114.96
Federal Income Tax Total:						4,114.96
74125	06/19/2014	Recreation Fund	Fee Program Revenue	Stephen Anderson	Key Deposit Refund	25.00
74130	06/19/2014	Recreation Fund	Fee Program Revenue	Jimmy Beldon	Key Deposit Refund	25.00
74236	06/26/2014	Recreation Fund	Fee Program Revenue	Robert Bowen	Key Deposit Refund	25.00
74247	06/26/2014	Recreation Fund	Fee Program Revenue	Julie Frantz	Damage Deposit Refund	106.25
74141	06/19/2014	Recreation Fund	Fee Program Revenue	Shirley Friberg	Key Deposit Refund	25.00
74248	06/26/2014	Recreation Fund	Fee Program Revenue	Sarah Glynn	Damage Deposit Refund	150.00
74251	06/26/2014	Recreation Fund	Fee Program Revenue	Hubert Humphrey Job Corps Center	Key Deposit Refund	25.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74254	06/26/2014	Recreation Fund	Fee Program Revenue	Janet Jensen	Key Deposit Refund	25.00
74164	06/19/2014	Recreation Fund	Fee Program Revenue	Jolene Metcalf	Key Deposit Refund	25.00
74260	06/26/2014	Recreation Fund	Fee Program Revenue	Sheri Mustapha	Key Deposit Refund	25.00
74264	06/26/2014	Recreation Fund	Fee Program Revenue	Becky Ouimet-Lewis	Key Deposit Refund	25.00
74270	06/26/2014	Recreation Fund	Fee Program Revenue	Linda Riches	Key Deposit Refund	25.00
74189	06/19/2014	Recreation Fund	Fee Program Revenue	Don Ross	Key Deposit Refund	25.00
74207	06/19/2014	Recreation Fund	Fee Program Revenue	Margaret Westlund	Key Deposit Refund	25.00
Fee Program Revenue Total:						556.25
0	06/24/2014	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	2,960.80
0	06/24/2014	Recreation Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	692.45
FICA Employee Ded. Total:						3,653.25
0	06/24/2014	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	2,960.80
0	06/24/2014	Recreation Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	692.45
FICA Employers Share Total:						3,653.25
74268	06/26/2014	Recreation Fund	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	330.19
HSA Employee Total:						330.19
0	06/26/2014	Recreation Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022	PR Batch 00002.06.2014 ICMA Defe	525.00
ICMA Def Comp Total:						525.00
74276	06/26/2014	Recreation Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	138.65
Life Ins. Employee Total:						138.65
74276	06/26/2014	Recreation Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	96.96
Life Ins. Employer Total:						96.96
74276	06/26/2014	Recreation Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	208.07
Long Term Disability Total:						208.07
74263	06/26/2014	Recreation Fund	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	908.98

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	908.98
74263	06/26/2014	Recreation Fund	Medical Ins Employer	NJPA	Health Insurance Premium for June 2014	7,801.46
					Medical Ins Employer Total:	7,801.46
0	06/26/2014	Recreation Fund	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.06.2014 Minnesota I	335.84
					Minnesota Benefit Ded Total:	335.84
0	06/24/2014	Recreation Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	398.03
					MN State Retirement Total:	398.03
0	06/24/2014	Recreation Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	1,270.00
					MNDCP Def Comp Total:	1,270.00
0	06/19/2014	Recreation Fund	Office Supplies	Anchor Paper-CC	Community Band Paper	17.98
0	06/19/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	271.76
0	06/19/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	85.69
0	06/19/2014	Recreation Fund	Office Supplies	Office Depot- CC	Office Supplies	78.17
					Office Supplies Total:	453.60
0	06/19/2014	Recreation Fund	Operating Supplies	Bachman's-CC	Ice Show Flowers	135.87
0	06/19/2014	Recreation Fund	Operating Supplies	Cub Foods- CC	Bowling Luncheon Supplies	35.09
74245	06/26/2014	Recreation Fund	Operating Supplies	EMP	Ice Packs, Nitrile Gloves	125.84
0	06/19/2014	Recreation Fund	Operating Supplies	Flowerama-CC	Ice Show Flowers	21.51
0	06/19/2014	Recreation Fund	Operating Supplies	Frattallones-CC	Leg Tips	18.16
0	06/19/2014	Recreation Fund	Operating Supplies	Fun Express-CC	Tool Tattoos, Safety Signs Foam Shap	51.37
0	06/19/2014	Recreation Fund	Operating Supplies	Home Depot- CC	Concrete Repair Supplies	32.71
0	06/19/2014	Recreation Fund	Operating Supplies	Home Depot- CC	Batteries	3.15
0	06/19/2014	Recreation Fund	Operating Supplies	Lakeshore Learning- CC	HANC General Program Supplies	87.64
74160	06/19/2014	Recreation Fund	Operating Supplies	Lillie Suburban Newspaper Inc	Citywide Garage Sale Advertising	60.00
0	06/19/2014	Recreation Fund	Operating Supplies	Little Caesars-CC	Staff Training Supplies	16.07
0	06/19/2014	Recreation Fund	Operating Supplies	Menards-CC	Carpet Tape	38.44
0	06/19/2014	Recreation Fund	Operating Supplies	Michaels-CC	Community Band Certificate Frame	8.99
0	06/19/2014	Recreation Fund	Operating Supplies	Roseville Bakery-CC	Rolls	13.50
74273	06/26/2014	Recreation Fund	Operating Supplies	John Rusterholz	CTV Volunteer Expenses Reimbursen	39.17
0	06/19/2014	Recreation Fund	Operating Supplies	Suburban Ace Hardware-CC	Fasteners	15.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/19/2014	Recreation Fund	Operating Supplies	Subway-CC	Bowling Luncheon Supplies	105.00
0	06/19/2014	Recreation Fund	Operating Supplies	Sysco Mn	Concession Supplies	65.88
0	06/19/2014	Recreation Fund	Operating Supplies	Sysco Mn	Concession Supplies	18.30
0	06/19/2014	Recreation Fund	Operating Supplies	Target- CC	Dance Staff Training Supplies	5.18
0	06/19/2014	Recreation Fund	Operating Supplies	Tiger Direct -CC	LED TV	199.70
74202	06/19/2014	Recreation Fund	Operating Supplies	US Bank	Run for the Roses Change	150.00
Operating Supplies Total:						1,246.93
0	06/24/2014	Recreation Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	2,691.54
PERA Employee Ded Total:						2,691.54
0	06/24/2014	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	2,691.54
0	06/24/2014	Recreation Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	430.65
PERA Employer Share Total:						3,122.19
0	06/19/2014	Recreation Fund	Printing	Roseville Area Schools	Kicker Slugger School Flyer	334.02
0	06/19/2014	Recreation Fund	Printing	Roseville Area Schools	School Flyer-Various Programs	150.38
0	06/19/2014	Recreation Fund	Printing	Roseville Area Schools	School Flyer-Various Programs	150.39
0	06/19/2014	Recreation Fund	Printing	Roseville Area Schools	Coaches Camp Flyer	300.77
Printing Total:						935.56
74211	06/25/2014	Recreation Fund	Professional Services	728 Cadets	Rose Parade Band Travel Expenses	225.00
74212	06/25/2014	Recreation Fund	Professional Services	Alexandria Marching Band	Rose Parade Band Travel Expenses	325.00
74129	06/19/2014	Recreation Fund	Professional Services	Louise Beaman	Volleyball Officiating	144.00
74234	06/26/2014	Recreation Fund	Professional Services	Angela Benes	Tap Instruction	400.00
74213	06/25/2014	Recreation Fund	Professional Services	Blaine High School Band	Rose Parade Band Travel Expenses	200.00
74214	06/25/2014	Recreation Fund	Professional Services	Buffalo High School Marching Ban	Rose Parade Band Travel Expenses	325.00
74215	06/25/2014	Recreation Fund	Professional Services	Champlin Park HS Marching Band	Rose Parade Band Travel Expenses	200.00
74239	06/26/2014	Recreation Fund	Professional Services	Chanhassen Dinner Theatre Corp	Dinner Theater Trip Deposit	250.00
74216	06/25/2014	Recreation Fund	Professional Services	Dixieland Pick-Up Band	Rose Parade Unit	700.00
0	06/19/2014	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	300.00
74246	06/26/2014	Recreation Fund	Professional Services	Tim Fett	Tennis Instruction	88.81
74146	06/19/2014	Recreation Fund	Professional Services	Mike Harvey	Volleyball Officiating	96.00
74217	06/25/2014	Recreation Fund	Professional Services	Hastings HS Marching Band	Rose Parade Band Travel Expenses	200.00
74147	06/19/2014	Recreation Fund	Professional Services	Lola Haugen	Rosefest Parade Band Tabulator	150.00
74148	06/19/2014	Recreation Fund	Professional Services	Tom Haugen	Rosefest Parade Head Band Judge	360.00
74218	06/25/2014	Recreation Fund	Professional Services	Henry Sibley Marching Band	Rose Parade Band Travel Expenses	200.00
74152	06/19/2014	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	48.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74153	06/19/2014	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	144.00
74219	06/25/2014	Recreation Fund	Professional Services	Johmar Farms	Rose Parade Unit	450.00
74154	06/19/2014	Recreation Fund	Professional Services	Anastacia Klingenberg	Spring Youth Tennis Instructor	106.25
74255	06/26/2014	Recreation Fund	Professional Services	Lidia Klingenberg	Tennis Instruction	87.00
74220	06/25/2014	Recreation Fund	Professional Services	Litchfield H. S. Marching Band	Rose Parade Band Travel Expenses	325.00
74221	06/25/2014	Recreation Fund	Professional Services	Ken Martinson	Band Judge for 2014 Rosefest Parade	230.00
0	06/19/2014	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,380.00
0	06/26/2014	Recreation Fund	Professional Services	Willie McCray	Umpire Service	3,380.00
74258	06/26/2014	Recreation Fund	Professional Services	Mikes Pro Shop	Trophies, Plaques	325.00
74222	06/25/2014	Recreation Fund	Professional Services	MN State Fire Svc. Mem. Pipe Ban	Rose Parade Unit	600.00
74262	06/26/2014	Recreation Fund	Professional Services	Bob Nielsen	Band Van Loading/Unloading	80.00
74223	06/25/2014	Recreation Fund	Professional Services	Powder Puff Clown Club	Rose Parade Unit	285.00
74181	06/19/2014	Recreation Fund	Professional Services	Michelle Pulvermacher	Volleyball Officiating	46.00
74224	06/25/2014	Recreation Fund	Professional Services	Pyrotechnic Display Inc.	July 4th Fireworks Display	13,000.00
74183	06/19/2014	Recreation Fund	Professional Services	Nicole Rajkowski	Volleyball Officiating	48.00
74225	06/25/2014	Recreation Fund	Professional Services	Richfield H.S. Marching Band	Rose Parade Band Travel Expenses	200.00
74226	06/25/2014	Recreation Fund	Professional Services	River City Rhythm	Rose Parade Unit	1,000.00
74191	06/19/2014	Recreation Fund	Professional Services	Andy Schmidt	Rosefest Parade Judge	230.00
74192	06/19/2014	Recreation Fund	Professional Services	St. Anthony-New Brighton Comm.	Old Log Theater Adult Trip	533.00
74227	06/25/2014	Recreation Fund	Professional Services	St. Michael-Albertville Marching B	Rose Parade Band Travel Expenses	200.00
74228	06/25/2014	Recreation Fund	Professional Services	St. Paul Clown Club	Rose Parade Unit	200.00
74278	06/26/2014	Recreation Fund	Professional Services	Sheila Statz	Tennis Instruction	48.00
0	06/19/2014	Recreation Fund	Professional Services	Survey Monkey.com-CC	P&R Survey	204.00
74197	06/19/2014	Recreation Fund	Professional Services	Tri State Band Judges	Judge Membership Fee, Tapes for Dir	350.00
74201	06/19/2014	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	242.00
74229	06/25/2014	Recreation Fund	Professional Services	Waconia H.S. Marching Band	Rose Parade Band Travel Expenses	325.00
Professional Services Total:						30,230.06
74142	06/19/2014	Recreation Fund	Rental	Fun Jumps Entertainment, Inc.	July 4th Rock Climbing Rental-Final	815.00
0	06/19/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	06/19/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	06/26/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	99.00
0	06/26/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	99.00
0	06/26/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	113.15
0	06/26/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	99.00
0	06/26/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	179.50
0	06/26/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	06/26/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	54.50
0	06/26/2014	Recreation Fund	Rental	Jimmys Johnnys, Inc	Toilet Rental	109.00
Rental Total:						1,731.65

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/24/2014	Recreation Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	1,763.73
					State Income Tax Total:	1,763.73
0	06/19/2014	Recreation Fund	Training	Groupon-CC	Excel Certification Courses	29.00
					Training Total:	29.00
74192	06/19/2014	Recreation Fund	Transportation	St. Anthony-New Brighton Comm.	Old Log Theater Adult Trip	273.65
					Transportation Total:	273.65
0	06/26/2014	Recreation Fund	Use Tax Payable	Xcel Energy	Sales/Use Tax	-0.43
0	06/26/2014	Recreation Fund	Use Tax Payable	Xcel Energy	Sales/Use Tax	-65.33
					Use Tax Payable Total:	-65.76
0	06/26/2014	Recreation Fund	Utilities	Xcel Energy	Nature Center	325.84
0	06/26/2014	Recreation Fund	Utilities	Xcel Energy	Skating Center-Oval	1,152.56
0	06/26/2014	Recreation Fund	Utilities	Xcel Energy	Skating Center-Ice Arena	11,127.39
					Utilities Total:	12,605.79
					Fund Total:	79,109.83
0	06/19/2014	Risk Management	Professional Services	Samba Holdings Inc	Driver Record Monitoring	660.75
					Professional Services Total:	660.75
0	06/19/2014	Risk Management	Training	Kaplan Professional Schools-CC	Ehics Training	59.00
					Training Total:	59.00
					Fund Total:	719.75
74267	06/26/2014	Sanitary Sewer	2014 Sanitary Sewer Lining	Penn Contracting, Inc.	Sanitary Lining Project-Spot Repairs	22,800.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
2014 Sanitary Sewer Lining Total:						22,800.00
74138	06/19/2014	Sanitary Sewer	Accounts Payable	LYDIA DOUGHERTY	Refund Check	16.18
74178	06/19/2014	Sanitary Sewer	Accounts Payable	JERRY & BARBARA PERTZSCH	Refund Check	15.82
Accounts Payable Total:						32.00
0	06/24/2014	Sanitary Sewer	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	1,226.60
Federal Income Tax Total:						1,226.60
0	06/24/2014	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	184.85
0	06/24/2014	Sanitary Sewer	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	790.34
FICA Employee Ded. Total:						975.19
0	06/24/2014	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	790.34
0	06/24/2014	Sanitary Sewer	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	184.85
FICA Employers Share Total:						975.19
0	06/26/2014	Sanitary Sewer	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.06.2014 ICMA Defe	34.99
ICMA Def Comp Total:						34.99
74276	06/26/2014	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	23.19
74276	06/26/2014	Sanitary Sewer	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	6.47
Life Ins. Employee Total:						29.66
74276	06/26/2014	Sanitary Sewer	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	48.93
Life Ins. Employer Total:						48.93
74276	06/26/2014	Sanitary Sewer	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	51.10
Long Term Disability Total:						51.10
74263	06/26/2014	Sanitary Sewer	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	1,120.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	1,120.01
74263	06/26/2014	Sanitary Sewer	Medical Ins Employer	NJPA	Health Insurance Premium for June 2014	2,614.96
					Medical Ins Employer Total:	2,614.96
0	06/26/2014	Sanitary Sewer	Minnesota Benefit Ded	MN Benefit Association	PR Batch 00002.06.2014 Minnesota I	3.59
					Minnesota Benefit Ded Total:	3.59
0	06/24/2014	Sanitary Sewer	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	115.44
					MN State Retirement Total:	115.44
0	06/24/2014	Sanitary Sewer	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	91.31
					MNDCP Def Comp Total:	91.31
0	06/19/2014	Sanitary Sewer	Office Supplies	Innovative Office Solutions	Office Supplies	30.18
					Office Supplies Total:	30.18
0	06/19/2014	Sanitary Sewer	Operating Supplies	General Industrial Supply-CC	Safety Latches	13.40
					Operating Supplies Total:	13.40
0	06/24/2014	Sanitary Sewer	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	721.33
					PERA Employee Ded Total:	721.33
0	06/24/2014	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	721.33
0	06/24/2014	Sanitary Sewer	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	115.44
					PERA Employer Share Total:	836.77
74165	06/19/2014	Sanitary Sewer	Sewer SAC Charges	Metropolitan Council/ Environment	SAC Charges-May 2014	56,583.45
					Sewer SAC Charges Total:	56,583.45
0	06/24/2014	Sanitary Sewer	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	534.31

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					State Income Tax Total:	534.31
0	06/19/2014	Sanitary Sewer	Telephone	AT&T-CC	On Call Telephone	42.84
					Telephone Total:	42.84
0	06/26/2014	Sanitary Sewer	Utilities	Xcel Energy	Sewer	149.20
					Utilities Total:	149.20
					Fund Total:	89,030.45
74244	06/26/2014	Singles Program	Operating Supplies	Shirley Detmer	Singles Supplies Reimbursement	10.00
74271	06/26/2014	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	15.00
					Operating Supplies Total:	25.00
					Fund Total:	25.00
0	06/24/2014	Solid Waste Recycle	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	88.52
					Federal Income Tax Total:	88.52
0	06/24/2014	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	50.05
0	06/24/2014	Solid Waste Recycle	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	11.70
					FICA Employee Ded. Total:	61.75
0	06/24/2014	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	50.05
0	06/24/2014	Solid Waste Recycle	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	11.70
					FICA Employers Share Total:	61.75
74276	06/26/2014	Solid Waste Recycle	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	2.42
					Life Ins. Employer Total:	2.42

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74276	06/26/2014	Solid Waste Recycle	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	5.29
					Long Term Disability Total:	5.29
74263	06/26/2014	Solid Waste Recycle	Medical Ins Employer	NJPA	Health Insurance Premium for June 2014	109.56
					Medical Ins Employer Total:	109.56
0	06/24/2014	Solid Waste Recycle	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	7.93
					MN State Retirement Total:	7.93
0	06/24/2014	Solid Waste Recycle	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	49.62
					PERA Employee Ded Total:	49.62
0	06/24/2014	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	7.93
0	06/24/2014	Solid Waste Recycle	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	49.62
					PERA Employer Share Total:	57.55
74131	06/19/2014	Solid Waste Recycle	Professional Services	Business Data Record Services	Scanning, Imaging	112.00
0	06/19/2014	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	34,321.20
0	06/19/2014	Solid Waste Recycle	Professional Services	Green Disk-CC	Technotrash Can	42.95
					Professional Services Total:	34,476.15
0	06/24/2014	Solid Waste Recycle	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	41.11
					State Income Tax Total:	41.11
					Fund Total:	34,961.65
74144	06/19/2014	Storm Drainage	Contract Maintenance	Goodmanson Construction, Inc.	Curbing At 450 Bayview Dr	1,320.00
					Contract Maintenance Total:	1,320.00
0	06/24/2014	Storm Drainage	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	1,117.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Federal Income Tax Total:						1,117.23
0	06/24/2014	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	730.98
0	06/24/2014	Storm Drainage	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	170.97
FICA Employee Ded. Total:						901.95
0	06/24/2014	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	730.98
0	06/24/2014	Storm Drainage	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	170.97
FICA Employers Share Total:						901.95
74276	06/26/2014	Storm Drainage	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	13.50
Life Ins. Employee Total:						13.50
74276	06/26/2014	Storm Drainage	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	39.33
Life Ins. Employer Total:						39.33
74276	06/26/2014	Storm Drainage	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	63.62
Long Term Disability Total:						63.62
74263	06/26/2014	Storm Drainage	Medical Ins Employer	NJPA	Health Insurance Premium for June 20	255.63
Medical Ins Employer Total:						255.63
0	06/24/2014	Storm Drainage	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	104.90
MN State Retirement Total:						104.90
0	06/24/2014	Storm Drainage	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	10.00
MNDCP Def Comp Total:						10.00
0	06/19/2014	Storm Drainage	Office Supplies	Innovative Office Solutions	Office Supplies	30.17
Office Supplies Total:						30.17

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/26/2014	Storm Drainage	Operating Supplies	Fastenal Company Inc.	Supplies	45.58
74269	06/26/2014	Storm Drainage	Operating Supplies	Q3 Contracting, Inc.	Barricades, Signs	102.15
0	06/19/2014	Storm Drainage	Operating Supplies	Suburban Ace Hardware-CC	Leaf Boxes	18.27
0	06/19/2014	Storm Drainage	Operating Supplies	Target- CC	Flash Light	40.70
Operating Supplies Total:						206.70
0	06/24/2014	Storm Drainage	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	655.56
PERA Employee Ded Total:						655.56
0	06/24/2014	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	655.56
0	06/24/2014	Storm Drainage	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	104.90
PERA Employer Share Total:						760.46
0	06/24/2014	Storm Drainage	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	512.63
State Income Tax Total:						512.63
0	06/26/2014	Storm Drainage	Utilities	Xcel Energy	Arona Lift Station	101.06
Utilities Total:						101.06
Fund Total:						6,994.69
0	06/24/2014	Telecommunications	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	485.64
Federal Income Tax Total:						485.64
0	06/24/2014	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	407.69
0	06/24/2014	Telecommunications	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	95.34
FICA Employee Ded. Total:						503.03
0	06/24/2014	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	95.34
0	06/24/2014	Telecommunications	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	407.69
FICA Employers Share Total:						503.03

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74268	06/26/2014	Telecommunications	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	8.17
					HSA Employee Total:	8.17
74276	06/26/2014	Telecommunications	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	32.32
					Life Ins. Employee Total:	32.32
74276	06/26/2014	Telecommunications	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	17.85
					Life Ins. Employer Total:	17.85
74276	06/26/2014	Telecommunications	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	42.59
					Long Term Disability Total:	42.59
74263	06/26/2014	Telecommunications	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	260.16
					Medical Ins Employee Total:	260.16
74263	06/26/2014	Telecommunications	Medical Ins Employer	NJPA	Health Insurance Premium for June 20	743.00
					Medical Ins Employer Total:	743.00
0	06/24/2014	Telecommunications	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Emplo	66.36
					MN State Retirement Total:	66.36
0	06/24/2014	Telecommunications	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP De	334.99
					MNDCP Def Comp Total:	334.99
74205	06/19/2014	Telecommunications	Operating Supplies	Walton's Hollow	Petting Zoo	262.00
					Operating Supplies Total:	262.00
0	06/24/2014	Telecommunications	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	414.67
					PERA Employee Ded Total:	414.67
0	06/24/2014	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera additio	66.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	06/24/2014	Telecommunications	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Emplo	414.67
PERA Employer Share Total:						481.03
0	06/24/2014	Telecommunications	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	224.25
State Income Tax Total:						224.25
Fund Total:						4,379.09
74134	06/19/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	161.04
74134	06/19/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	86.06
74134	06/19/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	308.40
74238	06/26/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	89.80
74238	06/26/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	54.90
74238	06/26/2014	Telephone	PSTN-PRI Access/DID Allocation	CenturyLink	Telephone	209.44
74253	06/26/2014	Telephone	PSTN-PRI Access/DID Allocation	Integra Telecom	Telephone	339.11
74208	06/19/2014	Telephone	PSTN-PRI Access/DID Allocation	Wimactel Inc.	Payphone Advantage Service	64.13
PSTN-PRI Access/DID Allocation Total:						1,312.88
0	06/19/2014	Telephone	UC-CER e911	Data Q-CC	Telephone Handsets	1,923.00
UC-CER e911 Total:						1,923.00
Fund Total:						3,235.88
0	06/26/2014	TIF District #17-Twin Lakes	Twin Lakes I-35W Ramp	SRF Consulting Group, Inc.	Twin Lakes Improvement Feasibility	1,061.85
Twin Lakes I-35W Ramp Total:						1,061.85
Fund Total:						1,061.85
74137	06/19/2014	Water Fund	Accounts Payable	ANDREW DAHL	Refund Check	61.35
74138	06/19/2014	Water Fund	Accounts Payable	LYDIA DOUGHERTY	Refund Check	17.57
74150	06/19/2014	Water Fund	Accounts Payable	JAMES HEUER	Refund Check	36.35
74177	06/19/2014	Water Fund	Accounts Payable	JESSE PAULSON	Refund Check	103.47
74178	06/19/2014	Water Fund	Accounts Payable	JERRY & BARBARA PERTZSCH	Refund Check	12.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
74182	06/19/2014	Water Fund	Accounts Payable	RYAN QUARNE	Refund Check	48.78
Accounts Payable Total:						279.95
0	06/24/2014	Water Fund	Federal Income Tax	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Federal Incc	1,476.51
Federal Income Tax Total:						1,476.51
0	06/24/2014	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	215.08
0	06/24/2014	Water Fund	FICA Employee Ded.	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	919.74
FICA Employee Ded. Total:						1,134.82
0	06/24/2014	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 FICA Empl	919.74
0	06/24/2014	Water Fund	FICA Employers Share	IRS EFTPS- Non Bank	PR Batch 00002.06.2014 Medicare E	215.08
FICA Employers Share Total:						1,134.82
74268	06/26/2014	Water Fund	HSA Employee	Premier Bank	PR Batch 00002.06.2014 HSA Empl	48.56
HSA Employee Total:						48.56
0	06/26/2014	Water Fund	ICMA Def Comp	ICMA Retirement Trust 457-30022'	PR Batch 00002.06.2014 ICMA Defe	65.01
ICMA Def Comp Total:						65.01
74276	06/26/2014	Water Fund	Life Ins. Employee	Standard Insurance Company	Life Insurance Premiums June 2014-I	55.60
Life Ins. Employee Total:						55.60
74276	06/26/2014	Water Fund	Life Ins. Employer	Standard Insurance Company	Life Insurance Premiums June 2014-I	53.45
Life Ins. Employer Total:						53.45
74276	06/26/2014	Water Fund	Long Term Disability	Standard Insurance Company	Life Insurance Premiums June 2014-I	82.68
Long Term Disability Total:						82.68
74263	06/26/2014	Water Fund	Medical Ins Employee	NJPA	Health Insurance Premium for June 20	370.84

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					Medical Ins Employee Total:	370.84
74263	06/26/2014	Water Fund	Medical Ins Employer	NJPA	Health Insurance Premium for June 2014	2,274.81
					Medical Ins Employer Total:	2,274.81
74259	06/26/2014	Water Fund	Memberships & Subscriptions	MN Dept of Health	Water Supply System Operator License	23.00
					Memberships & Subscriptions Total:	23.00
74174	06/19/2014	Water Fund	Miscellaneous Expense	Andrew Nissen	Thaw Frozen Pipes Expense Reimbursement	350.00
74274	06/26/2014	Water Fund	Miscellaneous Expense	Ann Seefeldt	Frozen Pipes Repair Reimbursement	350.00
74275	06/26/2014	Water Fund	Miscellaneous Expense	Charlie Speer	Frozen Pipes Repair Reimbursement	381.25
					Miscellaneous Expense Total:	1,081.25
0	06/24/2014	Water Fund	MN State Retirement	MSRS-Non Bank	PR Batch 00002.06.2014 Post Employment	139.41
					MN State Retirement Total:	139.41
0	06/24/2014	Water Fund	MNDCP Def Comp	Great West- Non Bank	PR Batch 00002.06.2014 MNDCP Def Comp	162.53
					MNDCP Def Comp Total:	162.53
74132	06/19/2014	Water Fund	Operating Supplies	Cemstone Products Co, Inc.	Gravel	617.00
74140	06/19/2014	Water Fund	Operating Supplies	Fra-Dor Inc.	Dig Out For Patching	544.00
0	06/19/2014	Water Fund	Operating Supplies	Home Depot- CC	Boot Covers	10.68
0	06/19/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Couplers	7.88
0	06/19/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Markers	10.58
0	06/19/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Meter Supplies	34.64
0	06/19/2014	Water Fund	Operating Supplies	Suburban Ace Hardware-CC	Staples	5.35
					Operating Supplies Total:	1,230.13
0	06/24/2014	Water Fund	PERA Employee Ded	PERA-Non Bank	PR Batch 00002.06.2014 Pera Employee Ded	871.41
					PERA Employee Ded Total:	871.41
0	06/24/2014	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera Employer Share	871.41
0	06/24/2014	Water Fund	PERA Employer Share	PERA-Non Bank	PR Batch 00002.06.2014 Pera addition	139.41

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
					PERA Employer Share Total:	1,010.82
74172	06/19/2014	Water Fund	Professional Services	Multicare Associates	Medical Testing-Acct: 64904	20.00
					Professional Services Total:	20.00
0	06/24/2014	Water Fund	State Income Tax	MN Dept of Revenue-Non Bank	PR Batch 00002.06.2014 State Incom	610.21
					State Income Tax Total:	610.21
0	06/19/2014	Water Fund	Telephone	Vesta-CC	Utility On Call Telephone	54.41
					Telephone Total:	54.41
0	06/26/2014	Water Fund	Utilities	Xcel Energy	Water Tower	3,162.52
					Utilities Total:	3,162.52
					Fund Total:	15,342.74
					Report Total:	802,872.74

REQUEST FOR COUNCIL ACTION

Date: 07/07/2014

Item No.: 7.b

Department Approval

Christopher L. Miller

City Manager Approval

Sam J. Trueman

Item Description: Approve 2014 Business and Other Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business and other licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration:

Massage Therapist License

Theresa May
Roseville Acupuncture & Massage
2201 Lexington Ave N, Suite 103
Roseville, MN 55113

JoAnne Lorenz
Stephen's Hair Salon
2174 Snelling Ave N #3
Roseville, MN 55113

Yu Ying Chen
Hao Massage
1961 Rice Street N
Roseville, MN 55113

Erica Pointer Kobett
Heartspark! Bodywork for the Mind and Spirit
2201 Lexington Ave N, Suite 101
Roseville, MN 55113

Marlys Brovold
MarrBarr Inc. dba Perfect Little Spa
1315 Larpenteur Ave W, Suite J
Roseville, MN 55113

Jamie Blowers
Rapha Therapy
2499 Rice Street
Roseville, MN 55113

36

37 **Massage Therapy Establishment License**

38 Hao Massage

39 1961 Rice Street N

40 Roseville, MN 55113

41

42 Heartspark! Bodywork for the Mind and Spirit

43 2201 Lexington Ave N, Suite 101

44 Roseville, MN 55113

45

46 MarrBarr Inc.

47 dba Perfect Little Spa

48 1315 Larpenteur Ave W, Suite J

49 Roseville, MN 55113

50

51 Massage Xcape, LLC

52 1767 N Lexington Ave

53 Roseville, MN 55113

54

55 Rapha Therapy

56 2499 Rice Street

57 Roseville, MN 55113

58

59 **Cigarette/Tobacco Products License**

60 Tower Glen Liquor

61 2216-R West County Road D

62 Roseville, MN 55112

63

64 Sublime Corporation

65 dba Discount 7 Store

66 1110 W Roselawn Ave

67 Roseville, MN 55113

68

69 Youngsons, Inc

70 dba Hamline Liquors

71 2825 Hamline Avenue N

72 Roseville, MN 55113

73

74 RBF, LLC of Wisconsin

75 dba Rainbow Foods #8802

76 1201 Larpenteur Ave W

77 Roseville, MN 55113

78

79 **Game Room License**

80 Dandy Amusements International Inc.

81 At AMC 14 Roseville

82 850 Rosedale Center

83 Roseville, MN 55113

84

85 **Amusement Device License**

86 Dandy Amusements International Inc.

87 At AMC 14 Roseville
88 850 Rosedale Center
89 Roseville, MN 55113

90

91 **Gambling Exempt Permit**

92 BATC Foundation
93 2960 Centre Pointe Drive
94 Roseville, MN 55113

95

96 The BATC Foundation wishes to conduct a raffle on September 29, 2014.

97

98

99 **POLICY OBJECTIVE**

100 Required by City Code

101 **FINANCIAL IMPACTS**

102 The correct fees were paid to the City at the time the application(s) were made.

103 **STAFF RECOMMENDATION**

104 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff
105 recommends approval of the license(s).

106 **REQUESTED COUNCIL ACTION**

107

108 Motion to approve the business and other license application(s) pending successful background checks.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

- ☐ New License ☒ Renewal For the License Year Ending June 30, 2015
1. Full Legal Name (Please Print) MAY THERESA ANASTASIA
(Last) (First) (Middle)
2. Home Address _____
(Street) (City) (State) (Zip)
3. Telephone _____ ☒ Cell ☐ Home ☐ Work
4. Date of Birth (mm/dd/yyyy) _____
5. Email Address _____
6. Driver's License Number _____ State of Issuance MN
7. Ethnicity: _____
8. Sex: _____
9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
ROSEVILLE ACUPUNCTURE & MASSAGE 2201 LEXINGTON AVE. N. SUITE 103
11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes STATE OF ARIZONA ☐ No
CITY OF PLYMOUTH, MN
12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.
☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note: Background checks may take up to 30 days to complete.**)

Signature _____

Date 6/12/14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

(Please Print Clearly)

☐ New License ☒ Renewal

For License Year Ending June 30, 2015

1. Full Legal Name (Please Print) LORENZ JO ANNE MARIE
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip) /

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance MN

6. Ethnicity:

7. Sex:

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
JO ANNE MARIE ERICKSON - BEFORE 2/29/92 WHEN I
GET MARRIED

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
STEPHAN'S SALON 2174 SNELLING AVE NO ROSEVILLE, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes ROSEVILLE ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?
☐ Yes ☒ No ☐ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature _____

Date 6/23/14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, 2015

1. Full Legal Name (Please Print) CHEN YU YING
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Driver's License Number _____ State of Issuance ILLINOIS

6. Ethnicity:

7. Sex:

8. Email Address _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:

HAO MASSAGE 1901 Rice St. N Roseville, MN 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed?

☐ Yes ☐ No ☐ N/A
If yes, explain in detail on a separate page.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks.

Signature YU YING CHEN Date 06/25/2014

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00

Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☐ New License ☒ Renewal

For the License Year Ending June 30, 2015

1. Full Legal Name (Please Print) KOBETT ERICA POINTER
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____ State of Issuance MINNESOTA

7. Ethnicity:

8. Sex:

9. Have you ever used or been known by any name other than the legal name given in number 1 above?

☐ Yes ☐ No If Yes, List each full name along with dates and places where used.

ERICA CARLENE POINTER (MAIDEN NAME)

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
HEARTSPARK! BODYWORK FOR THE MIND AND SPIRIT 2201 LYNGTON AVE N. #101

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?

☐ Yes ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.

☐ Yes ☐ No ☒ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature

Date June 18, 2014

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 14

1. Full Legal Name (Please Print) Brouard Mauley E
(Last) (First) (Middle)

2. Home Address _____
(Street) (City) (State) (Zip)

3. Telephone _____ ☐ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) _____

5. Email Address _____

6. Driver's License Number _____ State of Issuance Mn

7. Ethnicity: _____

8. Sex: _____

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☒ Yes ☐ No If Yes, List each full name along with dates and places where used.
Perfect Little Spa St Paul 2007-2013

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
Perfect Little Spa 1315 Laurentien Ave W
Rosl 55113

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes Rosl + St Paul ☐ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.
☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note:** Background checks may take up to 30 days to complete.)

Signature Mauley Brouard Date 6-30-14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

☐ New License ☒ Renewal For the License Year Ending June 30, 2015

1. Full Legal Name (Please Print) Blauers Jarvie Earlene
(Last) (First) (Middle)

2. Home Address 1342 Arden view Dr arden Hills Mn 55112
(Street) (City) (State) (Zip)

3. Telephone (612) 978-5644 ☒ Cell ☐ Home ☐ Work

4. Date of Birth (mm/dd/yyyy) 10-25-1976

5. Email Address Rapna@MassageTherapy.com

6. Driver's License Number _____ State of Issuance Mn

7. Ethnicity: ☐ White ☒ Black ☐ Asian ☐ Hispanic ☐ Native American ☐ Other _____

8. Sex: ☐ Male ☒ Female

9. Have you ever used or been known by any name other than the legal name given in number 1 above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

10. Name and address of the licensed Massage Therapy Establishment at which you expect to be employed:
2499 Rice St Roseville Mn 55113 Suite 75

11. Have you held any previous massage therapist licenses? If yes, in which city were you licensed?
☒ Yes Shorview ☒ No

12. If you answered Yes to number 11 above, were any previous massage therapist licenses revoked, suspended or not renewed? If yes, explain in detail on the back of this page.
☐ Yes ☒ No ☐ N/A

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature _____

Date 5-15-14

Please print this form and mail or hand-deliver along with a certified copy of a diploma or certificate of graduation from a school of massage therapy including proof of a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, Massage Therapy Establishments.

License Fee is \$100.00 (prorated quarterly)
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

(Please Print Clearly)

☒ New License ☐ Renewal

For License Year Ending June 30, 2015

Business Name HAD MASSAGE

Business Address 1961 RICE ST N, ROSEVILLE, MN 55113

Business Phone 929 2313291

Email Address 9642911@yahoo.com

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) CHEN YU YING

(Last) (First) (Middle)

Home Address _____

(Street) (City) (State) (Zip)

Telephone _____ ☒ Cell ☐ Home ☐ Work

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance ILLINOIS

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☐ Yes ☒ No

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below, the applicant certifies that the above information is correct and authorizes the City of Roseville Police Department to run his/her information for the required background checks.

Signature YU YING CHEN

Date 06/25/2014

License Fee is \$300.00
Additional \$150 background check fee for all first-time applicants
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal

For License Year Ending June 30, 2015

Business Name HEARTSPARK! BODY WORK FOR THE MIND AND SPIRIT

Business Address 2201 LEXINGTON AVE N. suite 101 ROSEVILLE MN

Business Phone 651-402-9365

Email Address ericasheartspark@gmail.com

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) ROBETT ERICA POINTER
(Last) (First) (Middle)

Home Address _____
(Street) (City) (State) (Zip)

Telephone (_____) ☒ Cell ☐ Home ☐ Work

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance MN

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?

☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

ERICA CARLENE POINTER (MAIDEN NAME TILL 1992)

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☐ Yes _____ ☒ No

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (**Note:** Background checks may take up to 30 days to complete.)

Signature

Date June 18, 2014

License Fee is \$300.00
Additional \$150 background check fee for all first-time applicants
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal (Please Print Clearly)

For License Year Ending June 30, 2014

Business Name MarrBarr Inc

Business Address 1315 Laurentine Ave W Ste J Rsvl

Business Phone 651 295 4716

Email Address mbrovold@centurylink.net

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) MBrovold (Last) Maulep (First) E (Middle)

Home Address _____ (Street) U (City) _____ (State) _____ (Zip)

Telephone _____ ☒ Cell ☐ Home ☐ Work

Date of Birth (mm/dd/yyyy) 11/11/1971

Driver's License Number _____ State of Issuance Mn

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☐ No If Yes, List each full name along with dates and places where used.

Perfect Little Spa

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☒ Yes St Paul Rsvl ☐ No

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below, the applicant certifies that the above information is correct and authorizes the City of Roseville Police Department to run his/her information for the required background checks.

Signature Maulep Brovold Date 6-30-14

License Fee is \$300.00
Additional \$150 background check fee for all first-time applicants
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

(Please Print Clearly)

☐ New License ☒ Renewal

For License Year Ending June 30, 2015

Business Name Massage Xcape LLC

Business Address 1767 N Lexington Ave.

Business Phone (651) 964-1112

Email Address massagexcap@gmail.com

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Beard Samuel R.
(Last) (First) (Middle)

Home Address _____
(Street) (City) (State) (Zip)

Telephone _____ ☒ Cell ☐ Home ☐ Work

Date of Birth (mm/dd/yyyy) _____

Driver's License Number _____ State of Issuance MN

Ethnicity:

Sex:

Have you ever used or been known by any name other than the legal name given above?
☐ Yes ☒ No If Yes, List each full name along with dates and places where used.

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☒ Yes Savage, MN (Current) ☐ No

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below, the applicant certifies that the above information is correct and authorizes the City of Roseville Police Department to run his/her information for the required background checks.

Signature [Signature] Date 7-1-14

License Fee is \$300.00
Additional \$150 background check fee for all first-time applicants
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

☐ New License ☒ Renewal

For License Year Ending June 30, 2015

Business Name Rapha therapy

Business Address 2499 Rice St Roseville mn. 55113

Business Phone 612 978 5644

Email Address Rapha@massagetherapy.com

Person to Contact in Regard to Business License:

Full Legal Name (Please Print) Blawers Saimio Earlene
(Last) (First) (Middle)

Home Address 1342 Ardson view Dr Arden Hills mn 55112
(Street) (City) (State) (Zip)

Telephone (612) 978-5644 ☒ Cell ☐ Home ☐ Work

Date of Birth (mm/dd/yyyy) 10-25-1974

Driver's License Number Q5971481780241 State of Issuance Mn

Ethnicity: ☐ White ☒ Black ☐ Asian ☐ Hispanic ☐ Native American ☐ Other: _____

Sex: ☐ Male ☒ Female

Have you ever used or been known by any name other than the legal name given above?

☒ Yes ☐ No If Yes, List each full name along with dates and places where used.

Saimio Brown

Has the business held any previous massage therapy establishment licenses? If yes, in which city was it licensed?

☐ Yes ☒ No

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data, with the exception of driver's license numbers, will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

By signing below you certify that the above information is correct and authorize the City of Roseville Police Department to run your information for the required background checks. (Note: Background checks may take up to 30 days to complete.)

Signature

Date 5-15-14

License Fee is \$300.00
Additional \$150 background check fee for all first-time applicants
Make checks payable to: City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name TOWER GLEN LIQUOR
Business Address 2216-R WEST COUNTY RD A, ROSEVILLE, MN 55112
Business Phone 651-639-0122
Email Address _____

Person to Contact in Regard to Business License:

Name MIKE PATEL
Address - as above -
Phone 651-639-0122

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2014, and ending June 30, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Mayank Patel
Date 6-26-14

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Sublim Corporation (DISCOUNT STORE)
Business Address 1901 Lexington Ave. N ST Paul MN 55113
Business Phone (651) 251-8705
Email Address RHUSSAIN@GMAIL.COM *Mailing Address*

Person to Contact in Regard to Business License:

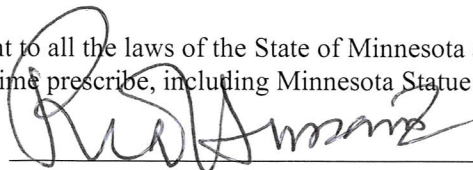
Name CATHERINE E. HUSSAIN
Address 1110 W ROSELAWN AVE. ROSEVILLE MN 55113
Phone (651) 251-8705

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2014, and ending June 30, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature 
Date 6/27/2014

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name Youngsons, Inc DBA Hamline Liquors
Business Address 2325 Hamline Ave N. Roseville, MN 55113
Business Phone 651-343-3968
Email Address dadayang90@yahoo.com

Person to Contact in Regard to Business License:

Name Sia Saeyana
Address _____
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2014, and ending June 30, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182.

Signature [Signature]
Date 6-26-14

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Note: All applicants are subject to a background check as a part of the license approval process. Background check procedures may take up to 30 days to complete.

Business Name RBF, LLC of Wisconsin dba Rainbow Foods #8807
Business Address 1201 Larpenteur Ave W
Business Phone 651-488-1825
Email Address _____

Person to Contact in Regard to Business License:

Name Jessica Ditscheit, Paralegal
Address PO Box 473, MS-2650, Milwaukee, WI 53201
Phone 414-231-5904

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2014, and ending June 30, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to perform the background check procedures required prior to license issuance. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Edward J. [Signature] -VP
Date 6/19/14

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Game Room License Application

Business Name Dandy Amusements International Inc
Business Address 4109 Guardian St. Simi Valley, CA 93063
Business Phone 800-860-7469 ext. 231
Email Address renee@dandyamusement.com

Person to Contact in Regard to Business License:

Name John Lemieux
Address 4109 Guardian St. Simi Valley, CA 93063
Phone 800-860-7469

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2014, and ending June 30, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Game Room

Fee

\$175.00

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Renee M. Ca

Date 5-28-14

A fire inspection is required before issuance on a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Amusement Device License Application

Business Name Dandy Amusements International Inc.
Business Address 4109 Guardian St. Simi Valley, CA 93063
Business Phone 800-860-7469 ext. 231
Email Address rice@dandyamusement.com

Person to Contact in Regard to Business License:

Name John Lemieux
Address 4109 Guardian St Simi Valley, CA 93063
Phone 800-860-7469

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2014, and ending June 30, 2015, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>	<u>Quantity</u>	<u>Total</u>
Amusement Device	\$15.00 (per machine)	<u>9</u>	<u>135 -</u>

The information that you are asked to provide on the application is classified by State law as either public, private or confidential. All data will constitute public record if and when the license is granted. Our intended use of the information is to annually update our records. If you refuse to supply the information, the license application may not be processed.

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182.

Signature Jesse M. Carr
Date 5/28/14

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total prize value for the year will be \$1,500 or less, contact the licensing specialist assigned to your county.

Application fee (non refundable)

If application is postmarked or received 30 days or more before the event **\$50**; otherwise **\$100**.

ORGANIZATION INFORMATION

Organization name
BATC Foundation

Previous gambling permit number

Minnesota tax ID number, if any
2293022

Federal employer ID number (FEIN), if any
41-1802616

Type of nonprofit organization. Check one.

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other nonprofit organization

Mailing address
2960 Centre Pointe Dr.

City
Roseville

State
MN

Zip code
55113

County
Ramsey

Name of chief executive officer [CEO]
Perri Graham-Raff

Daytime phone number
651-697-7563

E-mail address
Perri@batc.org

NONPROFIT STATUS

Attach a copy of ONE of the following for proof of nonprofit status.

☐ **Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**

Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 60 Empire Drive, Suite 100, St. Paul, MN 55103
Phone: 651-296-2803

☒ **IRS income tax exemption [501(c)] letter in your organization's name.**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization [charter]**

If your organization falls under a parent organization, attach copies of **both** of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
BATC Foundation, 2960 Centre Pointe Dr.

Address [do not use PO box]
2960 Centre Pointe Dr.,

City or township
Roseville

Zip code
55113

County
Ramsey

Date[s] of activity. For raffles, indicate the date of the drawing.
September 29, 2014

Check each type of gambling activity that your organization will conduct.

☐ Bingo* ☒ Raffle [total value of raffle prizes awarded for year \$ ^{7,500.00} ☐ Paddlewheels* ☐ Pull-tabs* ☐ Tipboards*

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on **Distributors** under the **WHO'S WHO? LIST OF LICENSEES**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

CITY APPROVAL for a gambling premises located within city limits

- ___ The application is acknowledged with no waiting period.
- ___ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days [60 days for a 1st class city].
- ___ The application is denied.

Print city name _____

Signature of city personnel _____

Title _____ Date _____

Local unit of government must sign

COUNTY APPROVAL for a gambling premises located in a township

- ___ The application is acknowledged with no waiting period.
- ___ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- ___ The application is denied.

Print county name _____

Signature of county personnel _____

Title _____ Date _____

TOWNSHIP. If required by the county.

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits.

[A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.166.]

Print township name _____

Signature of township officer _____

Title _____ Date _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief executive officer's signature Perri Graham-Raff Date 6-19-14

Print name Perri Graham-Raff

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
 - all gambling conducted on one day.
- Only one application is required if one or more raffle drawings are conducted on the same day

Send application with:

- ___ a copy of your proof of nonprofit status, and
- ___ application fee (non refundable). Make check payable to "State of Minnesota."

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board.

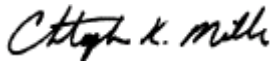
All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney

General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/07/2014
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Approve General Purchases or Sale of Surplus Items Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount	Budget / CIP
IT	Approved Networks	Optical transceivers and modules (a)	\$12,575.00	Budget
IT	Datalink	Network switches (a)	40,545.16	Budget
Bldg. Maint.	Linn Building Maintenance	City Hall interior painting (b)	12,000.00	CIP

Comments/Description:

- a) Includes the replacement of switches and routers that provide for internet connectivity over leased fiber. Approximately \$19,000 will be paid by other cities in the Metro I-Net consortium.
- b) Interior painting in City Hall and Police areas. Previous interior painting was in 2004.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
N/A	N/A

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

26 **REQUESTED COUNCIL ACTION**

27 Motion to approve the attached list of general purchases and contracts for services and where
28 applicable; the trade-in/sale of surplus equipment.

29

30

Prepared by: Chris Miller, Finance Director

Attachments: A: 2014 CIP Summary

31

City of Roseville

2014 Capital Improvement Plan Summary

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Vehicles	Police	Marked squad replacement (5)	\$ 147,440	1/13/2014	\$ 149,216	\$ (1,776)
Vehicles	Police	Unmarked vehicles (2)	46,680		-	-
Vehicles	Police	CSO Vehicle	33,950	1/13/2014	-	-
Vehicles	Fire	Command Unit	45,000	1/13/2014	-	-
Vehicles	Fire	Rescue Boat	18,000	3/24/2014	24,820	(6,820)
Vehicles	Streets	Vehicle #123 Patch Hook Body	100,000		-	-
Vehicles	Streets	Vehicle #124 Oil distribution body/chassis	120,000	4/14/2014	52,850	67,150
Vehicles	Park Maintenance	Replace Vehicle #501 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #508, 3/4 ton with plow	45,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #533, 3/4 ton with plow	35,000		-	-
Vehicles	Park Maintenance	Replace Vehicle #532, 1/2 ton	25,000		-	-
Vehicles	Skating Center	Replace Zamboni	-	2013 CIP	106,093	(106,093)
Vehicles	Sanitary Sewer	Vehicle #203 1-ton truck	28,000	3/24/2014	-	-
Vehicles	Sanitary Sewer	Vehicle #225 Backhoe	50,000		-	-
Total Vehicles			\$ 729,070		\$ 332,979	\$ (47,539)
Equipment	Central Services	Postage Machine Rental	\$ 3,340		\$ -	\$ -
Equipment	Central Services	Copier/scanner rentals	78,000	n/a	27,795	50,205
Equipment	Police	Computer equipment	7,210		-	-
Equipment	Police	Office furniture	2,060		422	1,638
Equipment	Police	Evidence room equipment replacements	2,575		-	-
Equipment	Police	Laptop replacement for squads	5,645		-	-
Equipment	Police	Squad conversion	15,450		9,169	6,281
Equipment	Police	Non-lethal weapons	1,545		-	-
Equipment	Police	Long-gun parts	3,090		-	-
Equipment	Police	Sidearm parts	2,060		1,853	207
Equipment	Police	Tactical gear	5,150		5,186	(36)
Equipment	Police	SWAT vests	6,180		-	-
Equipment	Police	Defibrillators	1,545		-	-
Equipment	Police	Radar units	4,120		-	-
Equipment	Police	Stop sticks	1,030		-	-
Equipment	Police	Rear transport seats	2,705		-	-
Equipment	Police	Control boxes	2,575		-	-
Equipment	Police	Radio equipment	15,450		146	15,304
Equipment	Fire	Firefighter turnout gear	52,800		-	-
Equipment	Fire	Lifepacks - 12	30,000		-	-
Equipment	Fire	Ventilation equipment	6,000	3/24/2014	6,622	(622)
Equipment	Fire	equipment tools	8,000		-	-
Equipment	Fire	Head protection	9,000		-	-
Equipment	Fire	Vehicle laptops	11,000		-	-
Equipment	Fire	Rescue Equipment	-	n/a	4,628	(4,628)
Equipment	Engineering	Office furniture	20,000		-	-
Equipment	Streets	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	5,093	908
Equipment	Streets	Vehicle #153 Trailer Felling	8,000		-	-
Equipment	Streets	Street signs	50,000		-	-
Equipment	Streets	Mower/ Snow blower combo	30,000	1/6/2014	23,943	6,057
Equipment	Streets	Anti-icing Hook setup	20,000	1/13/2014	14,534	5,466
Equipment	Streets	Spray Injection Patch Trailer	-	n/a	52,850	(52,850)
Equipment	Maintenance Garage	Replace office furniture	8,000		-	-
Equipment	Park Maintenance	MainTrac software	25,000		-	-
Equipment	Park Maintenance	Park security systems	150,000		-	-
Equipment	Park Maintenance	Unit #520 trailer	5,000		-	-
Equipment	Park Maintenance	Unit #538 portable generator	3,000		-	-
Equipment	Park Maintenance	Snowblower	1,000		-	-
Equipment	Skating Center	Ice show curtain - arena	8,000		-	-
Equipment	Skating Center	OVAL bandy boards	8,000		-	-
Equipment	Communications	Web conferencing equipment: Aspen Room	10,000		-	-
Equipment	Communications	Control room equipment replacements	10,000		-	-
Equipment	Information Technology	Computers, monitors printers	52,200	Multiple	40,542	11,658
Equipment	Information Technology	Network: servers, routers, etc.	62,000	Multiple	4,037	57,963

City of Roseville

2014 Capital Improvement Plan Summary

Updated 06/30/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Equipment	Information Technology	Telephones, UPS, other	14,200	Multiple	-	-
Equipment	Community Dev.	Office furniture	5,500		-	-
Equipment	Community Dev.	Large format printer	5,000		1,983	3,017
Equipment	Community Dev.	Computer software	1,500		1,713	(213)
Equipment	Water	Water meters, AMR system	530,000	Prior Year	494,709	35,291
Equipment	Water	Replace/upgrade SCADA	20,000		-	-
Equipment	Water	Field computer replacement	5,000		-	-
Equipment	Water	Compactor for backhoe	5,000	1/27/2014	4,337	663
Equipment	Sewer	Replace/upgrade SCADA	20,000		-	-
Equipment	Sewer	Field computer replacement	5,000		-	-
Equipment	Sewer	Compactor for backhoe	-	1/27/2014	4,337	(4,337)
Equipment	Storm Drainage	Replace Unit #115 flair mower	25,000		-	-
Equipment	Storm Drainage	Mower/ Snow blower combo	30,000	1/6/2014	24,542	5,458
Equipment	Storm Drainage	Vehicle #225 Backhoe	50,000		-	-
Equipment	Storm Drainage	Replace/upgrade SCADA	20,000		995	19,005
Equipment	Storm Drainage	Backhoe compactor	5,000	1/27/2014	4,337	663
Equipment	Storm Drainage	Vehicle #122 Wheel loader bucket scale	6,000	2/24/2014	5,093	908
Equipment	Golf Course	Gas pump and tank replacement	10,000		-	-
Equipment	Golf Course	Greens mowers	27,000		-	-
Equipment	Golf Course	Course netting/deck/shelter	8,000		-	-
Equipment	Golf Course	Cushman	15,000		-	-
Total Equipment			\$ 1,559,930		\$ 738,863	\$ 158,007

City of Roseville

2014 Capital Improvement Plan Summary

Updated 06/30/2014

<u>Asset Type</u>	<u>Department / Function</u>	<u>Item / Description</u>	<u>Planned Amount</u>	<u>Council Approval Date</u>	<u>YTD Actual Amount</u>	<u>Difference</u>
Bldgs & Infrastructure	General Facilities	Door card reader	\$ 6,000		\$ -	\$ -
Bldgs & Infrastructure	General Facilities	Replace MUA	30,000		-	-
Bldgs & Infrastructure	General Facilities	Replace Kewanee Boiler @ City Hall	40,000		-	-
Bldgs & Infrastructure	General Facilities	Fire Station #2 repurposing	25,000		-	-
Bldgs & Infrastructure	General Facilities	Overhead door replacement @ PW	15,000		-	-
Bldgs & Infrastructure	General Facilities	Remodel Fire Admin area @ City Hall	35,000	4/14/2014	17,845	17,155
Bldgs & Infrastructure	General Facilities	Emergency generator	40,000		-	-
Bldgs & Infrastructure	General Facilities	Replace tables and chairs	25,000		-	-
Bldgs & Infrastructure	General Facilities	Central Park gymnasium improvements	5,000		-	-
Bldgs & Infrastructure	General Facilities	Video surveillance camera replacement	-	n/a	4,487	(4,487)
Bldgs & Infrastructure	General Facilities	City Hall, PW Roofing Project	-	6/9/2014	1,000	(1,000)
Bldgs & Infrastructure	Street Lighting	Larpenteur Avenue streetlights	25,000		-	-
Bldgs & Infrastructure	Street Lighting	General replacement - streetlight fixtures	25,000	5/12/2014	-	-
Bldgs & Infrastructure	Central Garage	Replace fuel management system	50,000		-	-
Bldgs & Infrastructure	Central Garage	Drill press	2,000		-	-
Bldgs & Infrastructure	Skating Center	Water heater - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Water storage tank - commons	8,000		-	-
Bldgs & Infrastructure	Skating Center	Refrigeration system - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Lobby Roof - OVAL	85,000		-	-
Bldgs & Infrastructure	Skating Center	Mechanical Room improvements - OVAL	60,000		-	-
Bldgs & Infrastructure	Skating Center	Bathroom partitions - OVAL	5,000		-	-
Bldgs & Infrastructure	Pathways	Pathway Maintenance	180,000	6/9/2014	-	-
Bldgs & Infrastructure	Pavement Management	Mill & Overlay	1,000,000		-	-
Bldgs & Infrastructure	Pavement Management	MSA Street Construction / Overlay	1,000,000		-	-
Bldgs & Infrastructure	Park Improvements	Park Renewal Program	5,467,000	Prior Year	255,535	5,211,465
Bldgs & Infrastructure	Water	Water system improvements	700,000		-	-
Bldgs & Infrastructure	Water	Elevated storage tank repairs/painting	800,000		-	-
Bldgs & Infrastructure	Water	Booster station improvements	200,000		-	-
Bldgs & Infrastructure	Sanitary Sewer	Sanitary Sewer improvements	900,000		260,885	639,115
Bldgs & Infrastructure	Sanitary Sewer	I & I reduction, Lift station repairs	300,000		-	-
Bldgs & Infrastructure	Storm Drainage	Pond Improvements, sewer replacement	650,000	3/24/2014	7,773	642,227
Bldgs & Infrastructure	Golf Course	Course improvements	5,000		-	-
Bldgs & Infrastructure	Golf Course	Parking lot improvements	7,500		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse kitchen equipment	5,000		-	-
Bldgs & Infrastructure	Golf Course	Clubhouse roof replacement	30,000		-	-
Total Buildings & Infrastructure			\$ 11,793,500		\$ 547,525	\$ 6,504,475
Total - All 2014 CIP Items			\$ 14,082,500		\$ 1,619,367	\$ 6,614,943

REQUEST FOR COUNCIL ACTION

Date: July 7, 2014
Item No.: 7.d

Department Approval

City Manager Approval



Item Description: Appoint Youth to Human Rights Commission

BACKGROUND

At their June 18 meeting, the Human Rights Commission (HRC) interviewed and unanimously approved a motion to recommend that the City Council appoint Gabriel Cederberg to a youth commissioner position for a term on the HRC.

Current youth commissioners Sarah Thomas and Sungmoon Lim are both graduating from high school and attending college out of the City in the Fall. Gabriel Cederberg will assume one of these terms leaving an additional vacancy.

Youth commissioners have taken an increasingly active role on the HRC and it is in the commission's best interest to appoint prior to the start of the school year in the Fall.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Appoint Gabriel Cederberg to serve as Youth Commissioner on the HRC for a term that expires July 31, 2015.

REQUESTED COUNCIL ACTION

Appoint Gabriel Cederberg to serve as Youth Commissioner on the HRC for a term that expires July 31, 2015.

Prepared by: Kari Collins, Assistant to the City Manager/City Clerk

Attachments: A: Gabriel Cederberg's Application

The following form was submitted via your website: Commission Application

Please check commission applying for: Human Rights Commission
If Other, please list name:

How did you learn about this Commission position?: Contacted by Council or Commission member

If Other, please describe:
This application is for:: Student Term

If this is a student application, please list your grade: 10

Name:: Gabriel Cederberg
Address::
City, State, Zip: Roseville, MN 55113
Preferred Phone Number:: (

Email address::

How many years have you lived in Roseville?:

15

Work Experience (especially as it relates to the Commission/Board for which you are applying):

I have worked as a youth soccer referee for the Roseville Park and Rec Soccer Program with Matthew Johnson(2 years).

I have mowed my neighbor's lawn for 2 years.

Education:

Sophomore at Roseville Area High School, honor student.
K-8 at Parkview Center School.
"Pa Gang" teen Swedish language and culture classes at the American Swedish Institute(2013-2014)

Civic and Volunteer Activities (Past and Present):

Roseville Junior Firefighter (2013-present).
Metropolitan Boy's Choir, Minneapolis, MN director Bea Hasselman (5 years).
YMCA Camp Heritage Junior Volunteer Counselor, Lino Lakes(Summer 2013).
American Swedish Institute Santa Lucia Choir, Minneapolis Minnesota (13 years) and Head Starboy Honor 2012.
I-Shine program at Parkview Center School helping peers with disabilities (8th Grade).
Roseville Boys Swim Team (4 years) and Tennis Team (1 year).

Please state your reasons for wanting to serve on the Commission/Board:: I really got interested in the Roseville Human Rights Commission when I won the essay contest in 8th Grade. Since then I have been waiting until I was old enough to finally make a difference in my community. Throughout my day to day life I encounter people who are discriminated against whether it be a minority at school or my friend's same-sex parents. I have always been known since I was a toddler as the "little lawyer" for standing up

for what I deem is right and fair. When I see injustices in my life, I want to stand up for what I believe is right and by joining this commission I hope I can help rectify those injustices and learn more about human rights.

What is your view of the role of this Commission/ Board?: The role of this Commission is to welcome the new immigrants to our community and to help those whose families have lived here for generations to embrace them. I was excited to see that the committee recently had hosted a Naturalization ceremony for new U.S. citizens in Roseville. My father got his U.S. citizenship in a large, unorganized, anonymous ceremony several years ago. It was a disappointment. The Roseville Commission's hosted ceremony was probably more welcoming and personal.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: 2011-12 Minnesota State Human Rights Essay Contest Winner awarded at the Wellstone Center, St. Paul, MN.

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §13.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Preferred Email Address

Home Phone :

Work Phone :

Cell Phone: Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Additional Information:

Form submitted on: 4/24/2014 8:47:24 PM

REQUEST FOR COUNCIL ACTION

Date: July 7, 2014
Item No.: 7.e

Department Approval



City Manager Approval



Item Description: Authorization of Right of Entry Agreement with Greater Metropolitan Housing Corporation

BACKGROUND

The City and the Housing & Redevelopment Authority (RHRA) own property on Dale Street and Cope Avenue. The City and the RHRA have been working with Greater Metropolitan Housing Corporation (GMHC) on the redevelopment of the site. GMHC was selected as the preferred developer and will be coming forward to the RHRA and Council with a development agreement later this month.

POLICY OBJECTIVE

GHMC is requesting permission to start marketing the homes to be built on the site prior to taking ownership of the property. The RHRA attorney has drafted the attached agreement and the City Attorney has reviewed it.

BUDGET IMPLICATIONS

All costs to install the signage on the property will be paid by GHMC.

STAFF RECOMMENDATION

Authorize the City to enter into a Right of Entry Agreement with GMHC.

REQUESTED COUNCIL ACTION

Authorize the City to enter into a Right of Entry Agreement with GMHC.

Prepared by: Jeanne Kelsey, HRA Executive Director
Attachments: A: Right of Entry Agreement

RIGHT OF ENTRY AGREEMENT

THIS AGREEMENT ("Agreement") is made and entered into as of this 7th day of July, 2014 (the "Effective Date") between the **HOUSING AND REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF ROSEVILLE**, a public body corporate and politic under the laws of Minnesota ("Authority"), the **CITY OF ROSEVILLE**, a Minnesota municipal corporation ("City"), and **GREATER METROPOLITAN HOUSING CORPORATION**, a Minnesota nonprofit corporation ("Redeveloper").

A. Authority, City, and Redeveloper have negotiated the purchase and redevelopment by the Redeveloper of certain real property owned by the City and Authority, legally described in Exhibit A attached hereto (the "Property"). Pursuant to such negotiations, the Redeveloper intends to acquire the Property subject to certain terms and conditions acceptable to the parties.

B. The Redeveloper desires to enter onto the Property for the purpose of installing certain signage on the Property (the "Permitted Activities").

C. The City and Authority have agreed to allow Redeveloper to enter onto the Property for the purposes described herein in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises, covenants, undertakings, and other consideration set forth in this Agreement, the Authority and Redeveloper hereby agree as follows:

1. **Right of Entry.** The City and Authority hereby consent and agree that Redeveloper, its employees, agents and contractors (collectively, the "Redeveloper Authorized Parties") may enter upon the Property to conduct and perform the Permitted Activities. Redeveloper shall have access to the Property seven (7) days a week between the hours of 7:00 a.m. and 7:00 p.m. Redeveloper hereby agrees to be responsible for any and all costs related to the Permitted Activities conducted on the Property. The City and Authority agree that the Redeveloper Authorized Parties may enter upon the Property to perform the Permitted Activities upon execution of this Agreement and may have access to the Property for such purposes through the earlier of the date of acquisition of the Property by the Redeveloper or August 1, 2014.

2. **Indemnity.** Redeveloper agrees to indemnify, save harmless, and defend the City, the Authority, and their officers and employees, from and against any and all claims, actions, damages, liability and expense in connection with personal injury and/or damage to the Property arising from or out of any occurrence in, upon or at the Property caused by the act or omission of the Redeveloper Authorized Parties in conducting the Permitted Activities on the Property, except (a) to the extent caused by the negligence, gross negligence, willful misrepresentation or any willful or wanton misconduct by the City or Authority, their officers, employees, agents or contractors; and (b) to the extent caused by a "Pre-Existing Condition" as defined in this paragraph 2. "Pre-Existing

Condition” shall mean any condition caused by the existence of hazardous substances or materials in, on, or under the Property, including without limitation hazardous substances released or discharged into the drainage systems, soils, groundwater, waters or atmosphere, which condition existed as of the date of this Agreement and became known or was otherwise disclosed or discovered by reason of the Redeveloper Authorized Parties’ entry onto the Property.

3. **Liens.** Redeveloper shall not permit any mechanics’, materialmens’ or other liens to stand against the Property or any part thereof for work or materials furnished to Redeveloper in connection with the right of entry granted pursuant to this Agreement and Redeveloper agrees to indemnify, defend and hold harmless the City and Authority from and against the same.

4. **Insurance.** Redeveloper will provide and maintain or cause to be maintained at all times and, from time to time at the request of the City or Authority, furnish the City and Authority with proof of payment of premiums on insurance of amounts and coverages normally held by Redeveloper and reasonably acceptable to the City and Authority.

5. **Governing Law.** The parties agree that the interpretation and construction of this Agreement shall be governed by the laws of the State of Minnesota.

6. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

AUTHORITY

**HOUSING AND REDEVELOPMENT
AUTHORITY IN AND FOR THE CITY OF
ROSEVILLE**

By: _____
Its: President

By: _____
Its: Executive Director

CITY

CITY OF ROSEVILLE

By: _____
Its: Mayor

By: _____
Its: City Administrator

REDEVELOPER

**GREATER METROPOLITAN HOUSING
CORPORATION**

By: _____
Its _____

EXHIBIT A

PROPERTY

Lots 18, 19, 20, 21, and 22, Block 1, O'Neil's Addition, according to the recorded plat thereof, County of Ramsey, State of Minnesota.

And

Copes Subdivision of LOT 1 of Cope's Subdivision of the SE $\frac{1}{4}$ of Section 11, Township Subject to Road; Then 134 FT of E 247 FT & N 131 FT of W 78 FT of E 325 FT of LOT 12

REQUEST FOR COUNCIL ACTION

Date: July 7, 2014
Item No.: 7.f

Department Approval

City Manager Approval



Item Description: Direct Staff to Advertise Vacancy on Housing & Redevelopment Authority

BACKGROUND

Housing and Redevelopment Authority Board Member Kelly Quam will not be seeking reappointment resulting in a vacancy beginning September 23, 2014. Board members are appointed to a five-year term. Under Resolution 10783, the City Council establishes a deadline for receiving applications and interviewing candidates to fill the position.

REQUESTED COUNCIL ACTION

Direct staff to advertise for applications to serve on the Roseville Housing and Redevelopment Authority, with applications due to the City by August 7 and interviews to be conducted at the August 18 Council meeting. The Mayor will make a recommendation for appointment and the Council will approve the appointment at the August 25 meeting.

Prepared by: Kari Collins, Assistant to the City Manager/City Clerk
Attachment A: Resolution 10783

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 8th day of February, 2010 at 6:00 p.m.

The following members were present: Johnson, Ihlan, Roe and Klausing
and the following were absent: Pust.

Member Ihlan introduced the following resolution and moved its adoption:

**Resolution No. 10783
(Supersedes Resolution No. 10541)
To Define the Appointment and Reappointment Process,
for the Members of the Board of the
Housing & Redevelopment Authority In and For the City of Roseville**

WHEREAS, the Housing & Redevelopment Authority In and For the City of Roseville (HRA) was established by the City Council in 2002 to provide housing programs and promote safe, decent, and affordable housing options for the community; and

WHEREAS, the Roseville HRA Board is composed of seven resident members and is a separate entity with legal authority established under MN Statutes 469.001 to 469.047; and

WHEREAS, the governing state statutes establish that appointments to the Roseville HRA Board are made by the Mayor, subject to the approval of the City Council; and

WHEREAS, the Mayor and City Council desire to define an open and collaborative process by which appointments and reappointments to the Roseville HRA Board will be made; and

WHEREAS, the appointment and reappointment process for the Roseville HRA Board has not been specifically defined to this point;

NOW, THEREFORE, BE IT RESOLVED, by the Roseville City Council as follows:

POLICY STATEMENT:

It is the intent of this policy to establish a fair and open notification and selection process that encourages Roseville residents to apply for appointment to the Roseville HRA Board.

PROCEDURE STATEMENT:

I.

When a vacancy occurs on the HRA Board the following procedure will be used.

- A. The Mayor and City Council, at a regular meeting, will establish a deadline for receiving applications, and the date(s) of the Council Meeting(s) to interview the applicants. The time between the application deadline and the interviews will be no more than 30 days.
- B. HRA Board vacancies will be advertised in the City's legal newspaper and, if different, the Roseville Review at least two (2) times before the application deadline. Vacancies will also be advertised on the City of Roseville's Cable Television Channel and posted on the City Hall Bulletin Board.
- C. Applications received after the established deadline but before the established date of applicant interviews may be considered, at the discretion of the Mayor.
- D. The names and applications of applicants will be provided to the Mayor and City Council, and to the public, after the application deadline.
- E. Applicants will be interviewed at the established meeting(s) by the Mayor and the City Council. The Chair or designee of the HRA Board will be invited to attend and participate in the interviews. The interviews will be open to the public. The Mayor may elect to eliminate any applicants from consideration, with reasonable notice to such applicants and the City Council, prior to the established date of applicant interviews.
- F. The Mayor will make appointments to the HRA Board from among the qualified applicants at a subsequent City Council meeting following the meeting at which the interviews are conducted.
- G. The City Council will vote on approval of the Mayor's appointments at the same meeting at which the appointments are made.
- H. If not enough Mayoral appointments from among the qualified applicants are approved by the City Council to fill all of the associated vacancies, the remaining vacancies will be re-advertised as described in A-E above.
- I. HRA Board applications will be kept on file for one year. If during that time a vacancy occurs on the HRA Board or any standing City Advisory Commission, all applicants for the HRA Board, and all applicants for any standing City Advisory Commissions, whose applications are on file at the time of the vacancy, will be advised of the vacancy in writing.

II.

When a current HRA Board member's term is expiring, the following procedure will be used.

- A. No later than 60 days prior to the expiration of a term, at a regular City Council meeting, the Mayor will either reappoint HRA Board members whose terms are expiring, or declare the appropriate vacancies to exist.
- B. The City Council will vote on approval of the Mayor's reappointments at the same meeting at which the reappointments are made.
- C. If the City Council does not approve of a reappointment, that shall create a vacancy on the HRA Board.
- D. The procedure for filling vacancies declared or created by this procedure shall be as described in Section I above.

The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Johnson, Ihlan, Roe and Klausing

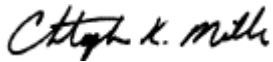
and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

REQUEST FOR COUNCIL ACTION

Date: 07/07/2014
Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Set Public Hearing to Consider the Transfer of On-Sale and Sunday Intoxicating Liquor Licenses to Red Lobster Hospitality, LLC (Red Lobster #0154)

BACKGROUND

RL Acquisitions, LLC and its subsidiary Red Lobster Hospitality, LLC are in the process of purchasing the Red Lobster® chain of restaurants from Darden Restaurants, Inc. They plan to close on the purchase of the Red Lobster® restaurant located at 2330 Prior Avenue on July 28, 2014.

Under State Statute 340A.412 and City Code Chapter 302.07B, the acquisition of a licensed location is effectively categorized as a transfer of the existing license; for which City Council consent is required. The City Code reads as follows:

Person and Premises Licensed; Transfer: Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)

Specific to City Code, Red Lobster Hospitality, LLC's application materials are considered complete and in full compliance with City documentation requirements.

Neither State Statute nor City Code limits the number of licenses that can be issued for On-Sale and Sunday Intoxicating Liquor licenses.

POLICY OBJECTIVE

The regulation of establishments that sell alcoholic beverages has been a long-standing practice by the State and the City.

FINANCIAL IMPACTS

The revenue that is generated from the license fees is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

STAFF RECOMMENDATION

City Staff recommends that the City Council set a public hearing for July 21, 2014 to consider transferring the on-sale and Sunday liquor licenses from GMRI, Inc. to Red Lobster Hospitality, LLC,

32 effective upon the close of the sale on July 28, 2014, subject to completion of a criminal background
33 check on the owners/officers.

34 **REQUESTED COUNCIL ACTION**

35 To set a public hearing on July 21, 2014 to consider transferring the on-sale and Sunday liquor licenses
36 to Red Lobster Hospitality, LLC for the remainder of the 2014 calendar year, subject to completion of a
37 criminal background check on the owners/officers.

38

Prepared by: Chris Miller, Finance Director

Attachments: A: Application from Red Lobster Hospitality, LLC (Red Lobster #0154)



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:

- 1) City issued on sale intoxicating and Sunday liquor licenses
- 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License Roseville License Period From: Issuance To: 12/31/2014

Circle One: New License License Transfer GMRI, INC Suspension Revocation Cancel _____
 (former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ _____ Sunday License fee: \$ _____ 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: Red Lobster Hospitality, LLC DOB _____ Social Security # _____
 (corporation, partnership, LLC, or Individual)

Business Trade Name Red Lobster #0154 Business Address 2330 Prior Ave. City Roseville

Zip Code 55113 County Ramsey Business Phone 615-636-9800 Home Phone _____

Home Address _____ City _____ Licensee's MN Tax ID # 3476959

Licensee's Federal Tax ID # 46-5125297 (To Apply call 651-296-6181)
 (To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership or LLC, complete the following for each partner/officer:

President/Assistant Secretary	_____	_____	_____
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
Horace Greeley Dawson, III	_____	_____	_____
Vice President/Secretary	_____	_____	_____
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
Colleen Marie Hunter, Assistant Secretary	_____	_____	_____
Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
Joseph George Kern, Assistant Secretary	_____	_____	_____

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: Liberty Mutual Ins. Co. Policy # WA5-C4D-004161-104

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.
 City Clerk or County Auditor Signature _____ Date _____

(title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.

City of Roseville, Minnesota

Application for On Sale and Sunday Intoxicating Liquor License

1. Name of Applicant (Name of individual, partnership, corporation or association):

Red Lobster Hospitality, LLC

2. Name and address under which applicant will be doing business:

Full Legal Name Red Lobster Hospitality, LLC

DBA Name Red Lobster #0154

Business Address 2330 Prior Avenue, Roseville, MN 55113

Business Telephone (800) 248-4918 (x5877)

3. Type of Applicant:

Individual Partnership ☒ Corporation

4. Type of license applicant seeks: ☒ On Sale ☒ Sunday

5. State the legal description of the premises to be licensed:

See attached.

6. How is the property classified under the Roseville Zoning Ordinance?

Regional Business -1 (RB-1) District

7. Where the building is owned by other than applicant give legal name, business address and phone number of owner(s):

1. Legal Name N/A - see attached Deed (which will act as place holder until closing)

Business Address _____

Business Telephone _____

2. Legal Name _____

Business Address _____

Business Telephone _____

8. State the amount of investment the applicant has in the business premise, fixtures, furniture, stocks in trade, etc. and attach supporting proof of the source of such money.

See attached

9. Provide full name, address, telephone number and the nature of interest of all persons, other than applicant, who have any financial interest in the business, buildings, fixtures, furniture, or stock in trade. (This shall include, but not limited to, any lessees, mortgages, lenders, lien holders or any persons who have loaned, pledged or extended security for any indebtedness of the applicant).

See attached

10. Attach lease agreement. (if applicable) N/A

11. Submit a plat plan of the area showing dimensions, location of building, street access, parking facilities and the locations of and distances to the nearest state institutions including, but not limited to, educational buildings, fair grounds, and correctional buildings. The plan must also show number of persons intended to be served in the dining rooms, and indicate and identify all other rooms and areas where intoxicating liquor is to be sold and consumed.

See attached - facility is existing restaurant.

12. List all additional permits that have been applied for either on the Federal or State level for this premise:
State liquor and health (both county and state).
-

If applicant is an individual skip to Personal Information Page

If applicant is a partnership:

1. Attach a true copy of the partnership agreement and a copy of the certificate of trade name under provisions of Chapter 333, Minnesota Statutes, certified by the Clerk of District Court.

2. List Legal name and percent of interest for each partner

Full Legal name _____ Interest _____ %

Full Legal name _____ Interest _____ %

Full Legal name _____ Interest _____ %

Full Legal name _____ Interest _____ %

3. Skip to Personal Information Page.

If applicant is a corporation or association:

1. State the Legal name of the corporation or association, corporate office address and telephone number, branch address and telephone number.

Name Red Lobster Hospitality, LLC

State of Incorporation or Association Florida

Corporate Address 1000 Darden Center Drive, Orlando, FL 32837

Corporate Phone Number 800/248-4918 ext. 5378

Branch Address 2330 Prior Avenue, Roseville, MN 55113

Branch phone number 651/636-9800

2. Attach a true copy of the Articles of Incorporation or Association Agreement.

Attached.

3. List the legal names, position and percent of interest of all officers of said corporation or association.

Full Legal Name Carl Bradford Richmond

Position President/Assistant Secretary Interest 0 %

Full Legal Name Horace Greeley Dawson, III

Position Vice President/Secretary Interest 0 %

Full Legal Name Joseph George Kern

Position Assistant Secretary Interest 0 %

Full Legal Name Colleen Marie Hunter

Position Assistant Secretary Interest 0 %

Red Lobster Hospitality, LLC 100%

4. Fill out Personal Information Page

See attached

Summary of Final Red Lobster Structure – Key Operating Entities

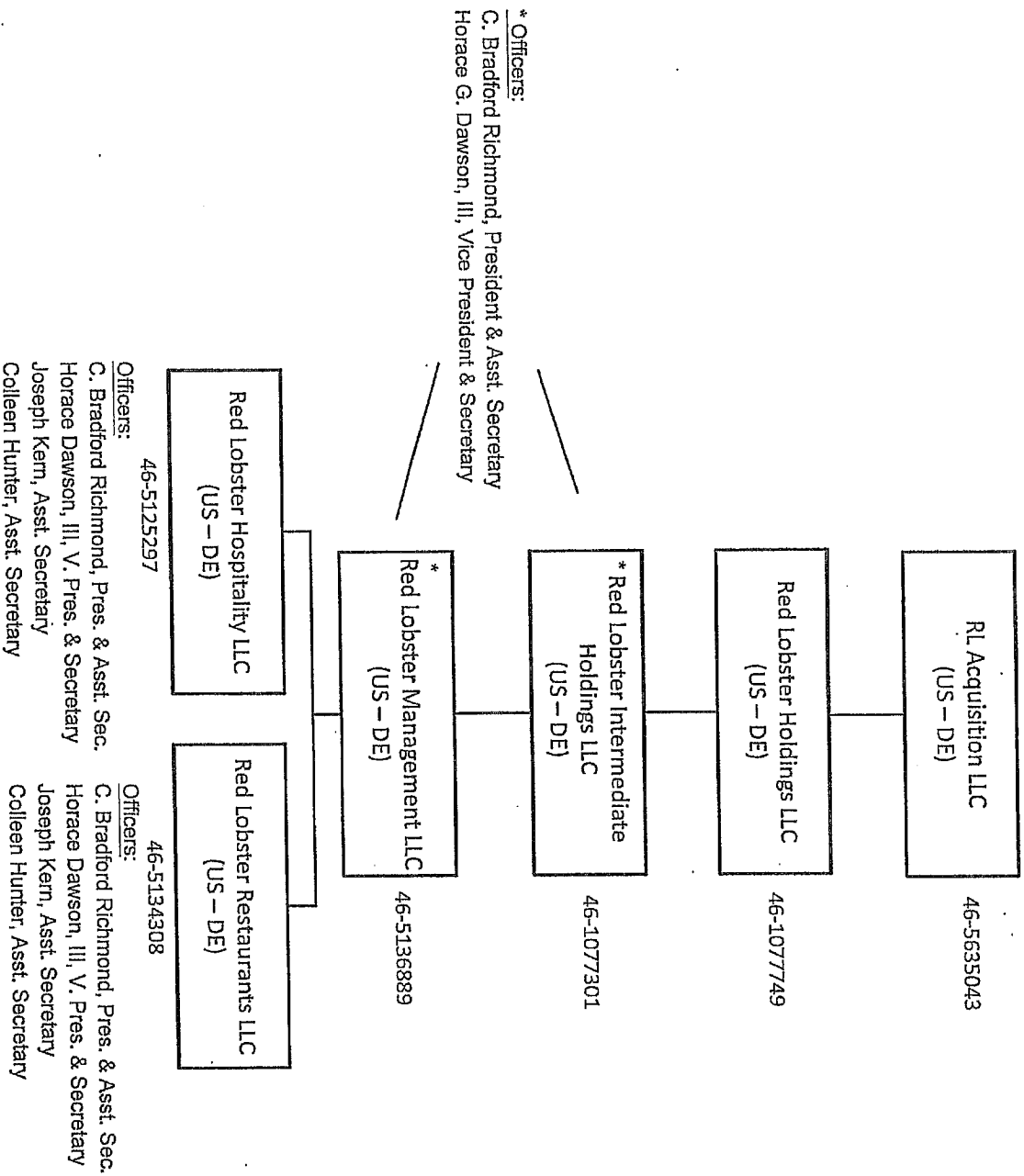


EXHIBIT 'A'

All the tract or parcel of land lying and being in the Count of Ramsey and State of Minnesota, described as follows, to-wit:

The West 273.8 feet of Lot 1, Block 3
Rosedale Center Second Addition according
to the recorded plat thereof.

Red Lobster #0154
Roseville, MN

PLACE HOLDER WARRANTY DEED

[ACTUAL WARRANTY DEED TO BE EXECUTED ON JULY 28, 2014]

**RECORDING REQUESTED BY AND
WHEN RECORDED RETURN TO: Red Lobster Hospitality, LLC**

LIMITED/SPECIAL WARRANTY DEED

Red Lobster Inns of America, Inc., a Florida corporation, (hereinafter, together with its successors and assigns, referred to collectively as the “Grantor”), for consideration paid, hereby grants, bargains, sells and conveys to Red Lobster Hospitality, LLC, a limited liability corporation, with an address at c/o Darden, 1000 Darden Center Drive, Orlando, FL 32837, (hereinafter, together with its successors and assigns, referred to collectively as the “Grantee”), the following:

A certain tract or parcel of land, together with any improvements thereon and all rights, easements and privileges appurtenant or belonging thereto, situated in Golden Valley, Hennepin County, State of Minnesota and being more particularly described [as follows:]

[on Exhibit A attached hereto and made a part hereof].

TO HAVE AND TO HOLD the same in fee simple forever, subject to any matters of record as of the date hereof (“Permitted Exceptions”).

AND, subject to the Permitted Exceptions, Grantor hereby warrants and agrees to forever defend the right and title to the above described property unto the said Grantee against the lawful claims of all persons claiming by, through or under the Grantor, but not otherwise.

MEMORANDUM

TO: State Alcohol Beverage Regulatory Agency Administrators

FROM: Deanna K. Griffith, Gray Robinson (attorneys for Red Lobster)

DATE: June 25, 2014

SUBJECT: Change of Ownership and Source of Funds for Acquisition of *Red Lobster*® Restaurants and Related Liquor License Applications

The purpose of this memorandum is to alert you to the change in ownership of a restaurant chain that operates locations across the United States, including one or more restaurants that are licensed to sell alcohol beverages in your jurisdiction. We are providing you with this overview of the transaction to facilitate our applications to transfer the existing (or, as applicable, obtain new) restaurant liquor licenses.

Darden Restaurants, Inc. ("Darden")¹ is a public company traded on the New York Stock Exchange. Darden, either directly or through various subsidiaries, currently owns, operates, and/or franchises to third parties numerous themed restaurant chains, including the *Red Lobster*® chain of restaurants. As announced in its press release of May 16, 2014 (a copy of which is attached for your convenience), Darden has entered into a definitive Asset and Stock Purchase Agreement (the "Agreement") to sell its *Red Lobster*® chain of restaurants to RL Acquisition, LLC, an entity affiliated with Golden Gate Capital ("GGC").² Under the terms of the Agreement, at the closing of the acquisition, RL Acquisition, LLC will acquire 100% of the outstanding equity interests of Red Lobster Holdings, LLC. At the closing of the acquisition:

- (1) Red Lobster Holdings, LLC will own 100% of the outstanding equity interests of Red Lobster Intermediate Holdings, LLC;
- (2) Red Lobster Intermediate Holdings, LLC will own 100% of the outstanding equity interests of Red Lobster Management, LLC; and
- (3) Red Lobster Management, LLC will own 100% of the outstanding equity interests of each of Red Lobster Hospitality, LLC and Red Lobster Restaurants, LLC.

Red Lobster Hospitality, LLC (or in the cases of Kansas, Maryland, and Texas, a local special-purpose affiliate of this entity³) will be the entity that conducts the operations of the *Red Lobster*® restaurant(s)

¹ Darden Restaurants, Inc. is the world's largest full service restaurant company and owns and operates more than 2,100 restaurants, employing more than 200,000 people. Darden or one of its affiliates already is a licensee in your jurisdiction. Further information regarding Darden is available on its website at www.darden.com.

² Golden Gate Capital is a private equity investment firm with over \$12 billion of capital under its management. Further information regarding GGC is available on its web site at www.goldengatecap.com/

³ In the cases of Kansas, Maryland, and Texas, a local special-purpose affiliate of the aforementioned entity will hold the license(s) in compliance with local requirements.

located in your state. These **Red Lobster®** restaurants are currently licensed for the on-premise sale of alcoholic beverages in conjunction with their operations. Accordingly, as the entity conducting the restaurant operations in your state, Red Lobster Hospitality, LLC (or in the cases of Kansas, Maryland, and Texas, a local special-purpose affiliate of this entity⁴) will be the applicant seeking liquor licensure for the purchased **Red Lobster®** restaurants in your state. For your convenience, we have enclosed a chart which details the above-described ownership structure as of the closing of the acquisition transaction.

As mentioned, the parties have executed a definitive Agreement to effectuate the purchase of the **Red Lobster®** restaurants from Darden. **The closing of this transaction is currently scheduled to take place on or around July 28, 2014.**

As detailed in the Agreement, the purchase price to be paid by RL Acquisition, LLC for the **Red Lobster®** restaurant chain is \$2,113,400,000. The sources of RL Acquisition, LLC's financing of the purchase of the **Red Lobster®** restaurants can be summarized as follows:

- RL Acquisition, LLC has entered into a definitive agreement with affiliates of American Realty Capital Properties, Inc. (collectively, the "SLB Purchaser") for a more than \$1.5 billion sale lease-back of over 500 **Red Lobster®** restaurants. At the direction of RL Acquisition, LLC, at the closing of the transaction, Darden will directly convey title to these **Red Lobster®** restaurants to the SLB Purchaser. The SLB Purchaser is a sale/leaseback specialist that focuses on the acquisition of corporate real estate. The SLB Purchaser will lease these properties back to Red Lobster Hospitality, LLC and Red Lobster Restaurants, LLC. The SLB Purchaser is not related to GGC, RL Acquisition, LLC or Darden.
- In addition, RL Acquisition, LLC is currently in the process of arranging third party debt financing for a portion of the purchase price. It is contemplated that such third party debt financing will be arranged prior to the closing of the acquisition transaction. A portion of the purchase price will also be financed by an equity contribution to RL Acquisition, LLC from GGC.
- The aforementioned funds will be used by RL Acquisition, LLC to pay the purchase price under the Agreement for the **Red Lobster®** restaurants and to pay the transaction-related fees and expenses for which RL Acquisition, LLC is responsible under the terms of the Agreement.

As noted above, the closing date for the transaction is **July 28, 2014**. We have already filed license applications in several jurisdictions and expect to file all remaining license applications soon. We would be happy to answer any questions you have regarding the foregoing so as to ensure a smooth and successful process with your agency. Thank you in advance for your cooperation.

⁴ In the cases of Kansas, Maryland, and Texas, a local special-purpose affiliate of the aforementioned entity will hold the license(s) in compliance with local requirements.

REQUEST FOR COUNCIL ACTION

Date: July 7, 2014
Item No.: 10.a

Department Approval



City Manager Approval



Item Description: Housing and Redevelopment Authority (HRA) Meeting with the City Council

BACKGROUND

Each quarter, the HRA Board meets with the City Council to review activities and accomplishments and to discuss the work plan and issues that may be considered.

Activities and accomplishments:

- HRA board members will review work plan with Council at the meeting and provide verbal updates.

Possible Work Plan items for consideration:

- HRA Land involvement/acquisition for Multifamily
 - Owasso School Site
 - Lexington & Woodhill Site
 - Good Samaritan Home Site on County Road B
- Discussion of disinvestment in SE Roseville and thoughts on studying it further
- Hotel decline
- Single-family home conversion to rentals.

Question or Concerns for the City Council:

- Provide thoughts to the HRA regarding discussed topics.

Prepared by: Jeanne Kelsey HRA Executive Director

Attachments: A: Updated work plan
 B: Map of multifamily sites
 C: Data on Southeast Roseville
 D: Police data on Hotels
 E: Map of single family home conversion to rentals

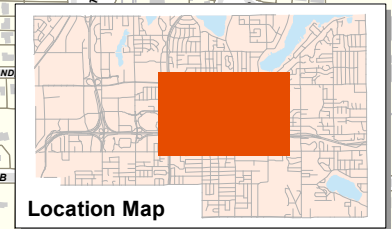
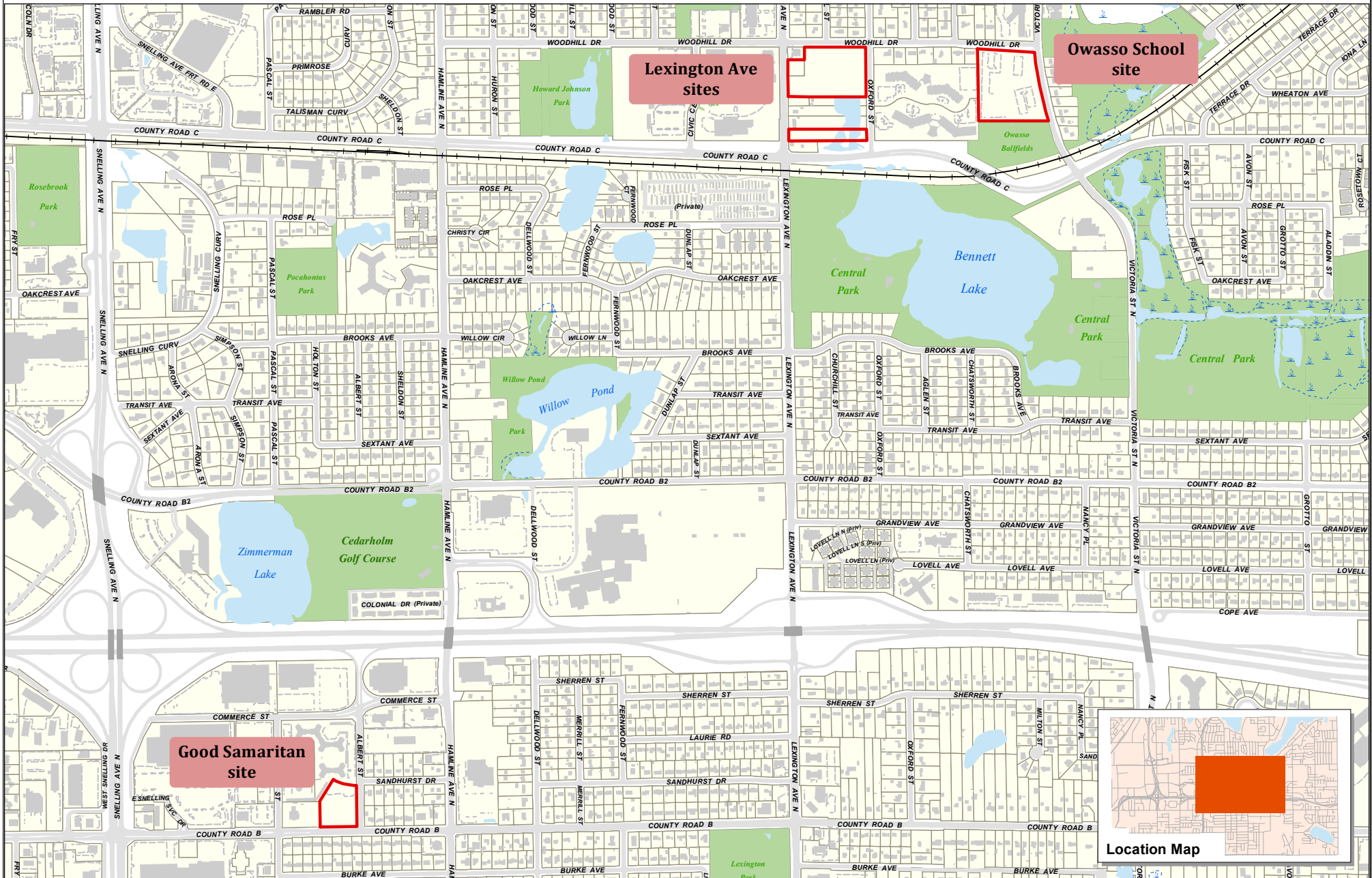
Roseville Housing & Redevelopment Authority • 2014 Work Plan Goals

Goal • Ongoing Work • Work to be Completed

I Foster, promote, and effectively communicate the advantages of living in Roseville.	III Create and maintain high-quality, sustainable single-family housing options.
• Support the City’s Communications Manager position (2014) • Hold Living Smarter Home and Garden Fair Feb. 15. (Q 1) • Work with the Communications Dept. on Housing and Business news (Ongoing) • Promote all “RHRA Programs” (Ongoing) ➢ Green Building/Remodeling Award ➢ 200 Free Energy Audits ➢ Loan Program and Construction Services ➢ NEP – Residential and Commercial ➢ Living Smarter ➢ Business, Retention, and Expansion program outcomes • Continue/improve marketing efforts regarding RHRA services and programs including: (Ongoing) ➢ Targeted mailings/Welcome Packet ➢ Targeted workshops (3-4 annually) ➢ Work with Comm. Dept. for use of multiple mediums • Keep information relevant and working links on RHRA/Living Smarter website (Ongoing) • HRA’s Quarterly Newsletter (Ongoing) • Quarterly Updates/Joint Meetings with City Council (Ongoing) • Expand communication efforts to local businesses (Q3) • Update Living Smarter and HRA website for City new operating service (Q 3, 4) • Update welcome packet and program materials to be consistent with website (Q 3)	• Continue to find properties that meet the guidelines for Housing Replacement Program (Ongoing) • Ensure availability of appropriate resources to rehabilitate/upgrade existing housing stock for changing demographics (Ongoing) • Continue to recognize home owners that implement green/sustainable practices (Q 4) IV Prevent and eliminate blight on individual properties, neighborhoods, and the entire community. • Quarterly financial reporting tool to the RHRA Board (Ongoing) • Continue assistance to City’s code enforcement efforts through funding of abatements and Neighborhood Enhancement Program (Ongoing) • Partner with the Roseville Police Department to address problem properties by vigorously enforcing City code and law (Ongoing) • Start Communication/Outreach to Multi-Family Rental Properties as required in Rental Licensing Program (Q4)
II Create and maintain high quality, sustainable multi-family housing options.	V Retain and attract desirable housing and businesses that lead to employment, investment, and commitment to the community.
• Continue support and encourage the housing priorities that are recommended in the Comprehensive Market Study (Ongoing) • Understand challenges and opportunities available to RHRA and City to address Multi-family housing issues. (Ongoing) • Explore federal, state, or county funding resources for Housing & Economic Development (Ongoing) • Create walkability and pedestrian connectivity in all redevelopment plans the HRA participates in (Ongoing) • Provide leadership in assembling sites and/or provide financial assistance for the development of intergenerational housing (Ongoing) • Identify preferred redevelopment sites and increase partnership so HRA has a “development in the works” at all times (Ongoing) • Dale Street Redevelopment construction start (Q3)	• Start a Roseville Business Networking Meeting (Q2) • Be an advocate for transit options that can support a variety of housing development and housing options (Ongoing) • Support the creation of redevelopment plans for areas and corridors that would benefit from reinvestment and revitalization (Ongoing) • Partner with the City Council to provide financial resources to facilitate community economic development & redevelopment objectives (Ongoing) • Implement Business Retention and Expansion recommended projects (Q3,4)

Multi-Family Opportunity Sites

Attachment B



Location Map



Prepared by:
Community Development Department
Printed: July 1, 2014



Site Location

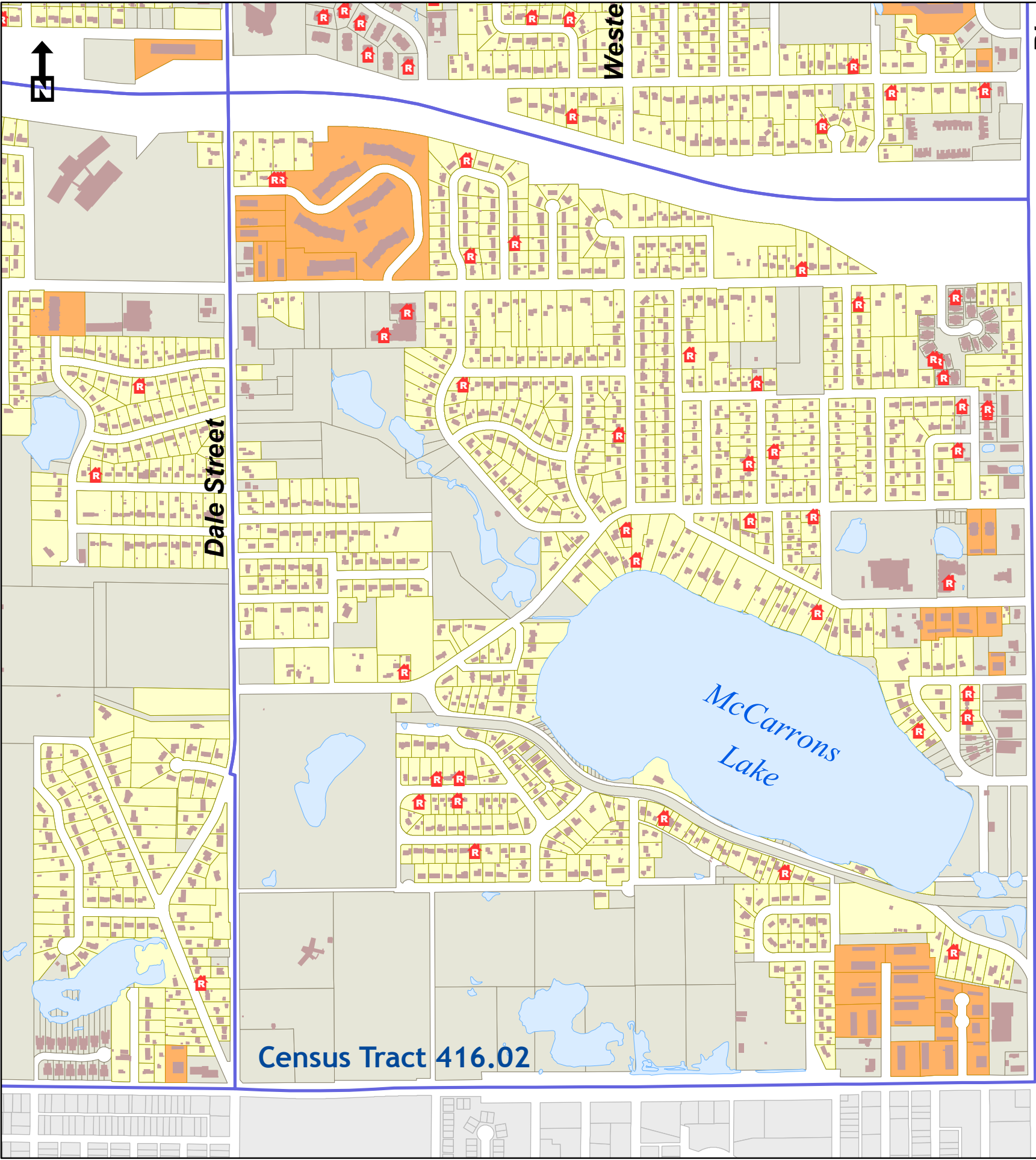
Data Sources
* Ramsey County GIS Base Map (6/30/2014)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 1,000 Feet



mapdoc: planning_commission_location.mxd



Southeast Roseville

Housing Units

	Rest of Roseville	Southeast Roseville
Single Family Homes	7,855	675
Registered Rentals	258	27
Percentage Rentals	3.3%	4.0%

Multi-Family Rental Units	3,211	873
Percentage of City Total	78.6%	21.4%

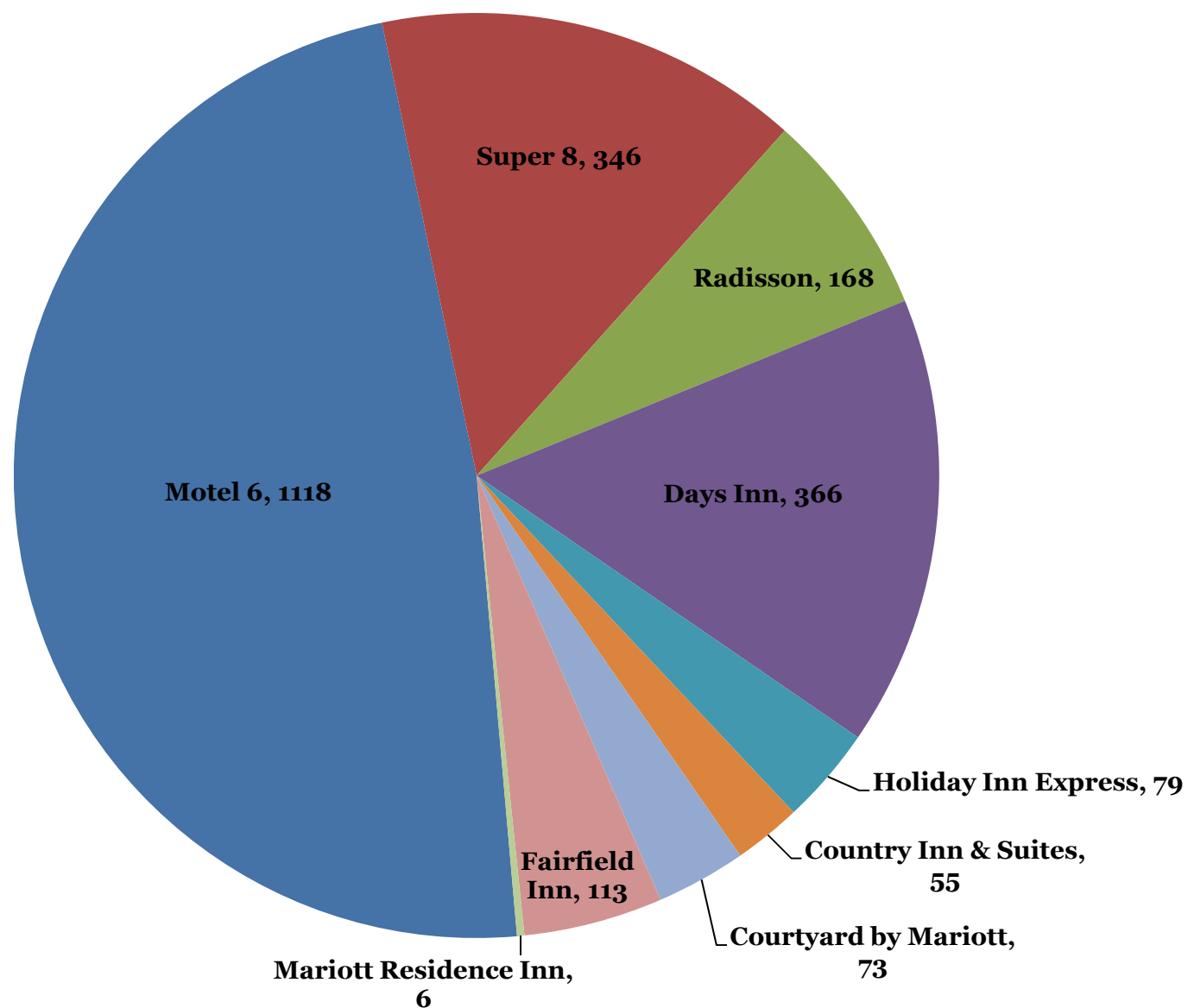
Building Permit Activity 2009-13

	Rest of Roseville	Southeast Roseville
Single Family Building Permits	4,668	313
Average Valuation	\$14,583	\$11,966
Permits Per Home	0.59	0.46
Single Family Mechanical Permits	2,475	173
Average Valuation	\$3,044	\$1,534
Permits Per Home	0.32	0.26
Single Family Electrical Permits	3,485	248
Permits Per Home	0.44	0.37

Economic Characteristics

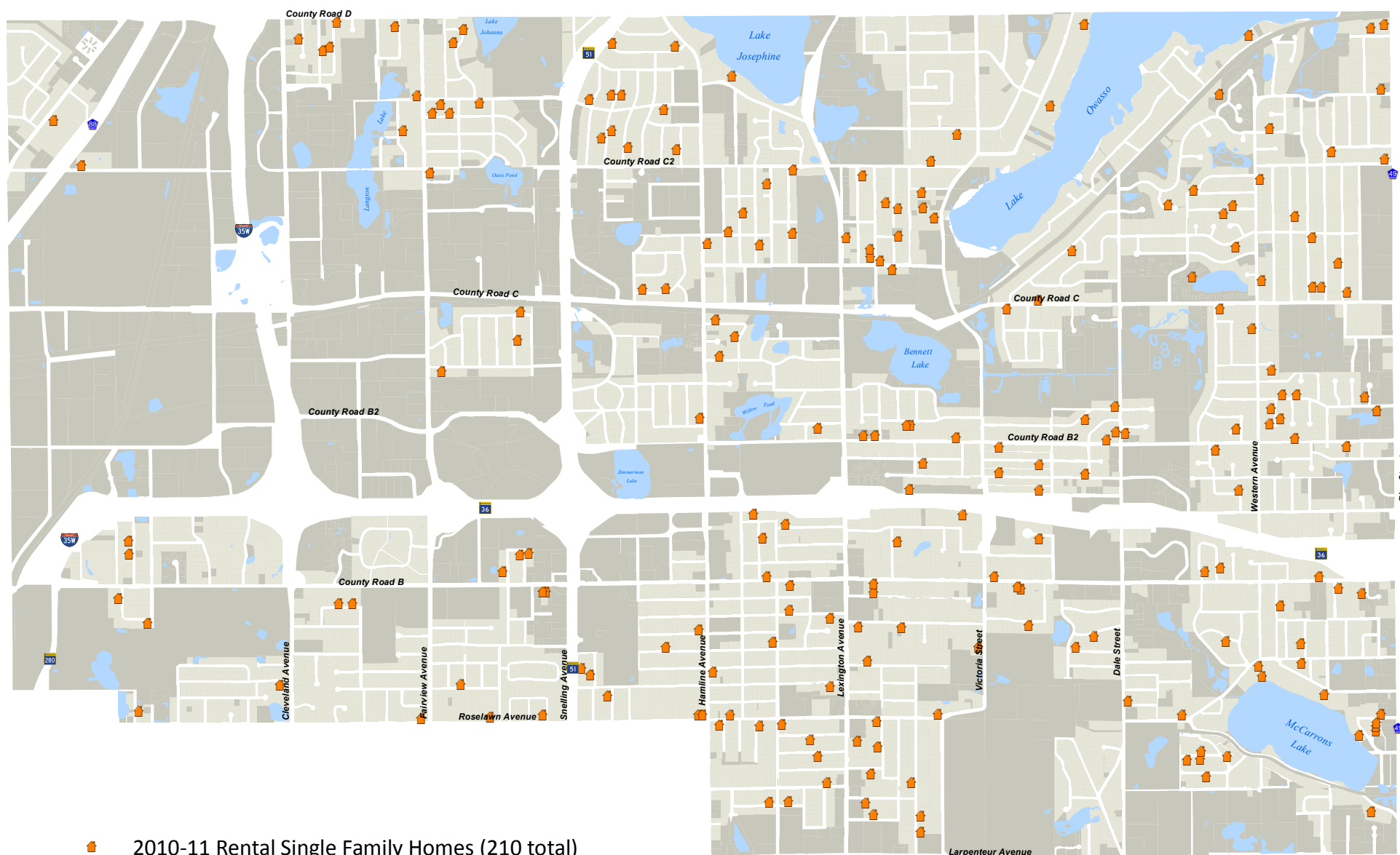
	Rest of Roseville	Southeast Roseville
Median Household Income	\$62,617	\$42,929
Percent Below Poverty Line	7.4%	29.7%
Median Single Family Home Value	\$197,300	\$183,700
		\$180,000 *

** (excluding lake homes)*

Distribution of Hotel/Motel Incidents* 01/01/2011 through 05/08/2014

*This graph reflects ALL incidents attributed to the respective Hotels/Motels to include Proactive Police Visits (2,324 Total Incidents).

Rental Single Family Homes in 2010-11



🏠 2010-11 Rental Single Family Homes (210 total)

🌿 Single-Family Detached Homes

🏢 Other or Non-Residential

ROSEVILLE

Prepared by:
Community Development Department
Printed: June 30, 2014

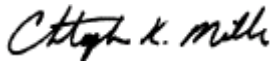


Other or Non-Residential

REQUEST FOR COUNCIL ACTION

Date: 7/07/2014
Item No.: 11.a

Department Approval



City Manager Approval



Item Description: Public Hearing to Consider the Transfer of an Off Sale Liquor License to Yangsons, Inc (Hamline Liquors)

BACKGROUND

Yangsons, Inc. is in the process of purchasing the Hamline Liquors store located at 2825 Hamline Avenue N. Yangsons, Inc. intends to begin operating under the existing trade name, Hamline Liquors, upon the transfer of the license.

Recognizing that the City permits a maximum of ten off-sale liquor licenses, all of which are currently in use, Thanh V. Hoang has agreed to forfeit the rights to his off-sale liquor license upon City Council's approval of the transfer. The license will then be transferred to Yangsons, Inc. for the remainder of 2014.

Under State Statute 340A.412 and City Code Chapter 302.07B, the acquisition of an existing off-sale retail location is effectively categorized as a transfer of an existing license; for which City Council consent is required. The City Code reads as follows:

***Person and Premises Licensed; Transfer:** Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of the controlling interest of a licensee is deemed a transfer of the license. Transfer of a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985) (Ord. 1390, 3-29-2010)*

Specific to City Code, Yangsons, Inc.'s application materials are considered complete and in full compliance with City documentation requirements.

POLICY OBJECTIVE

State Statute and City Code permit the transfer of a liquor license with City Council consent.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

City Staff recommends that the City Council approve the transfer of the off-sale liquor license from

31 Thanh V. Hoang to Yangsons, Inc.

32 **REQUESTED COUNCIL ACTION**

33 Motion to approve the transfer of the off-sale liquor license to Yangsons, Inc. for the remainder of the
34 2014 calendar year.

35

Prepared by: Chris Miller, Finance Director

Attachments: A: Application from Yangsons, Inc. (Hamline Liquors)



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar St., Suite 222, St. Paul, MN 55101-5133
 (651) 201-7507 FAX (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE

No license will be approved or released until the \$20 Retailer ID Card fee is received

Workers compensation insurance company, Name Corporate 4 Insurance Agency Policy # 1207882
 Licensee's MN Sales and Use Tax ID # 342-7421 To apply for a MN sales and use tax ID #, call (651) 296-6181
 Licensee's Federal Tax ID # 46-5062492

If a corporation, an officer shall execute this application If a partnership, a partner shall execute this application.

Licensee Name (Individual, Corporation, Partnership, LLC) <u>Yangsons, Inc</u>		Social Security #	Trade Name or DBA <u>Hamline Liquors, Inc</u>		
License Location (Street Address & Block No.) <u>2825 Hamline Ave. N.</u>		License Period From To		Applicant's Home Phone #	
City <u>Roseville</u>		County <u>Ramsey</u>	State <u>MN</u>	Zip Code <u>55113</u>	
Name of Store Manager <u>Sia Saeyang</u>		Business Phone Number <u>651-639-1369</u>		DOB (Individual Applicant)	

If a corporation or LLC state name, date of birth, Social Security # address, title, and shares held by each officer. If a partnership, state names, address and date of birth of each partner.

Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
<u>Sia Saeyang</u>			<u>President</u>	<u>10</u>	
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code

- If a corporation, date of incorporation 2-11-14, state incorporated in MN, amount paid in capital _____. If a subsidiary of any other corporation, so state _____ and give purpose of corporation _____. If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota? ☐ Yes ☐ No
- Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state.
First floor
- Is establishment located near any state university, state hospital, training school, reformatory or prison? ☐ Yes ☒ No If yes state approximate distance. _____
- Name and address of building owner: Mid-America Real Estate-Minnesota, LLC
5353 Wayzata Blvd, Ste 650, Minneapolis, MN 55416
Has owner of building any connection, directly or indirectly, with applicant? ☐ Yes ☒ No
- Is applicant or any of the associates in this application, a member of the governing body of the municipality in which this license is to be issued? ☐ Yes ☒ No If yes, in what capacity? _____
- State whether any person other than applicants has any right, title or interest in the furniture, fixtures or equipment for which license is applied and if so, give name and details. _____
- Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?
☐ Yes ☒ No If yes, give name and address of establishment. _____

8. Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment? ☒ Yes ☐ No
9. State whether applicant has or will be granted, an On sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises. ☐ Yes ☒ No ☐ Will be granted
10. State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License. ☐ Yes ☒ No ☐ Will be granted
11. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality. _____
12. State Number of Employees 2
13. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)? _____
14. If this license is being issued by a County Board, is it located in an organized township? **If so, attach township approval.**

1. State whether applicant or any of the associates in this application, have ever had an application for a liquor license rejected by any municipality or state authority; if so, give dates and details. NO
2. Has the applicant or any of the associates in this application, during the five years immediately preceding this application ever had a license under the Minnesota Liquor Control Act revoked for any violation of such laws or local ordinances; if so, give dates and details. NO
3. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere, including State Liquor Control penalties? ☐ Yes ☒ No If yes, give dates, charges and final outcome.
4. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802. ☐ Yes ☒ No If yes, attach a copy of the summons.

This licensee must have one of the following:

(ATTACH CERTIFICATE OF INSURANCE TO THIS FORM.)

Check one

- ☒ A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.
- or ☐ B. A surety bond from a surety company with minimum coverage as specified in A.
- or ☐ C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

I certify that I have read the above questions and that the answers are true and correct of my own knowledge.

Print name of applicant & title

Signature of Applicant

Date

Sia Saeyang / President

Sia Saeyang

6-12-14

REPORT BY POLICE/SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota or municipal ordinances relating to intoxicating liquor except as follows:

Police/Sheriff's Department

Title

Signature

County Attorney's Signature

PS 9136-(2009)

IMPORTANT NOTICE

All retail liquor licensees must register with the Alcohol, Tobacco Tax and Trade Bureau.
For information call (513) 684-2979 or 1-800-937-8864

June 11, 2014

City of Roseville
2660 Civic Center Dr.
Roseville, MN 55113

To whom it may concern,

I, Thanh Hoang, hereby state that I will be selling Hamline Liquor to Sia Saeyang pending the City's approval of the transfer of the existing off-sale liquor license and the final closing of the business. I relinquish any and all rights to the license upon the approval of the transfer.

Sincerely,

 6/11/14

Thanh Hoang

Date: July 7, 2014

Item: 13.a

Approve/Deny the Transfer
of an Off Sale Liquor License
to Yangsons, Inc.

REQUEST FOR COUNCIL ACTION

Date: July 7, 2014
Item No.: 13.b

Department Approval

Timothy O'Neill

City Manager Approval

Sam J. Truog

Item Description: Consider Authorizing Use of HGACBuy Program For Purchase Of New Fire Engine

BACKGROUND

Houston-Galveston Area Council (HGAC) is a unit of local government and a political subdivision of the State of Texas. The HGACBuy Program is over 30 years old and specializes in high ticket, capital intensive products and services that require technical, detailed specifications and extensive professional skills to evaluate bid responses.

On July 22, 2013 Roseville City Council approved membership in the Interlocal Contract to join HGACBuy Program.

The City of Roseville currently has an active Interlocal contract for cooperative purchasing in which the Fire Department is interested in using for the selection and purchase of its new fire engine scheduled for replacement in 2015.

The Fire Department has a replacement budget and funding within the Capital Improvement Plan (CIP) for the scheduled replacement of the new engine. The current budget for replacement of the engine is \$550,000.

Replacing a fire engine requires months of product research, months of department input, and finding a product which will meet the specialized use of the vehicle based on the way the Fire Department staffs and responds to emergencies.

Therefore, we believe we will be better positioned using the HGACBuy Program to assure we are able to purchase the best replacement engine for the Department rather than utilizing the lowest bid process for purchase.

The Fire Department will seek Council approval for the final purchase amount and purchase contract prior to placing the order.

29 **FINANCIAL IMPACTS**

30 There are no financial impacts associated with use of this purchasing program.

31 **STAFF RECOMMENDATION**

32 Staff recommends Council approve the Fire Department's use of the HGACBuy Program for
33 purchase of the replacement fire engine.

34 **REQUESTED COUNCIL ACTION**

35 Authorize the Fire Department to use the HGACBuy Program for purchase of the replacement
36 fire engine.

37

38

39

Prepared by: Timothy O'Neill, Fire Chief



HGACBuy Program

Roseville Fire Department



Background

- HGACBuy is a unit of local government and a political subdivision of the State of Texas.
- The HGACBuy Program is over 20 years old and specializes in high ticket, capital intensive products and services that require technical, detailed specifications and extensive professional skills to evaluate bid responses.
- All products offered through the HGACBuy have been awarded by virtue of a public competitive process.
- There are no annual membership dues required to purchase through HGACBuy.
- HGACBuy is a self-funded “Enterprise Fund” government agency, self-supported through an administrative fee assessed to the contractor.
- Council approved contract on July 22nd, 2013



Other Cities who use HGACBuy

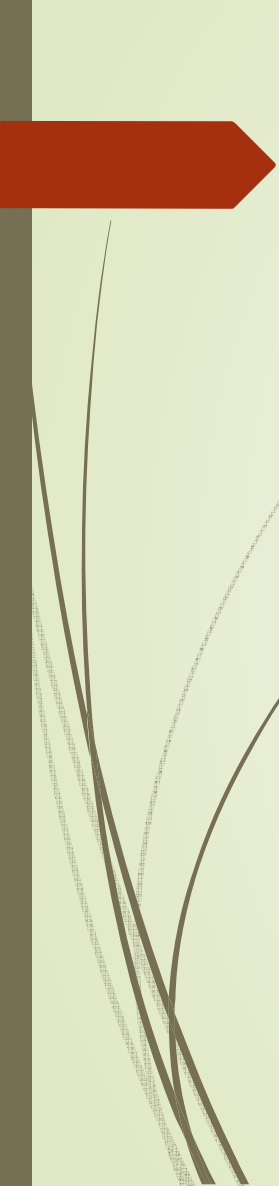
90% of the fire trucks being sold in MN over the last 2 years have been bought using the HGACBuy Program

- Edina
- Rosemount
- Minneapolis
- Stillwater
- Victoria
- St. Louis Park
- Maple Grove
- Eagles Next
- Pelican Rapids
- Winona
- Savage
- Fairmont
- Hibbing
- East Bethel
- Hoyt Lakes
- Oak Grove
- Willmar
- Ramsey
- Hastings
- Fridley
- Bayport
- Plymouth
- Coon Rapids
- Shakopee
- North St. Paul



Process

1. Gauge Council comfort using HGACBuy Program
2. Complete vehicle specifications
3. Seek Council approval for final purchase price
4. Delivery – September 2015



Questions

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7-7-14
Item No.: 13.c

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for an Unresolved Violation of City Code at 1175-1177 County Road B.**

BACKGROUND

- The subject property is a duplex which is also a rental property.
- The current owners are Mr. and Mrs. William and Pauline Head.
- Current violation includes:
 - Outside storage of junk and debris (a violation of City Code Section 407.03.H).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

A City Abatement would include the following:

- Removal and disposal of the junk and debris - \$1,500.00
- Total: Approximately - \$1,500.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

26 **STAFF RECOMMENDATION**

27 Staff recommends that the Council direct Community Development staff to abate the above referenced
28 public nuisance violation at 1175-1177 County Road B.

29 **REQUESTED COUNCIL ACTION**

30 Direct Community Development staff to abate the public nuisance violation at 1175-1177 County Road
31 B by hiring general contractors to remove and dispose of junk and debris.

32 The property owner is then to be billed for actual and administrative costs. If charges are not paid, staff
33 is to recover costs as specified in Section 407.07B.

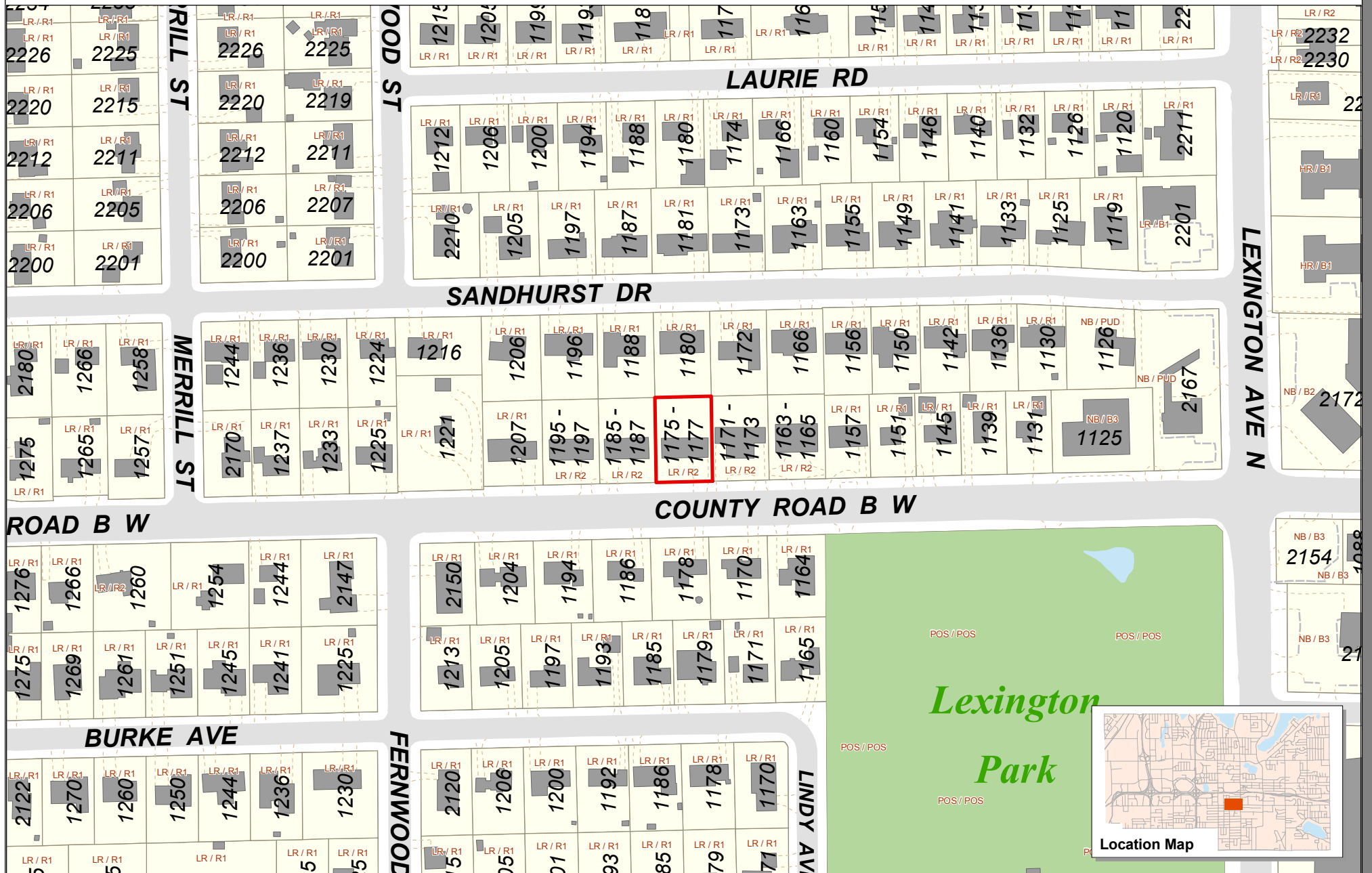
34

35

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1175-1177 County Road B
B: Photo
C: Photo

1175-1177 County Road B



Prepared by:
Community Development Department
Printed: January 19, 2010

Site Location

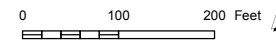
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (1/4/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

ATTACHMENT B



ATTACHMENT C



ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7-7-14
Item No.: 13.d

Department Approval



City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 170 County Road B.**

BACKGROUND

- The subject property is a single family home.
- The current owner is Patrick Arel.
- Current violation includes:
 - Two unlicensed and inoperable vehicles parked on driveway (a violation of City Code Section 407.02.O).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

A City Abatement would include the following:

- Remove and impound two vehicles - \$0.00
- Total: Approximately - \$0.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

27 **STAFF RECOMMENDATION**

28 Staff recommends that the Council direct Community Development staff to abate the above referenced
29 public nuisance violation at 170 County Road B.

30 **REQUESTED COUNCIL ACTION**

31 Direct Community Development staff to abate the public nuisance violation at 170 County Road B by
32 hiring general contractors to remove and impound two vehicles.

33 The property owner is then to be billed for actual and administrative costs. If charges are not paid, staff
34 is to recover costs as specified in Section 407.07B.

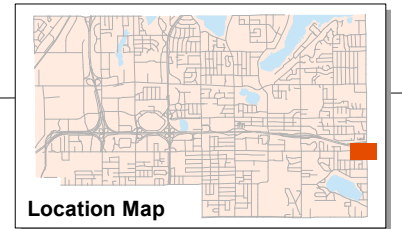
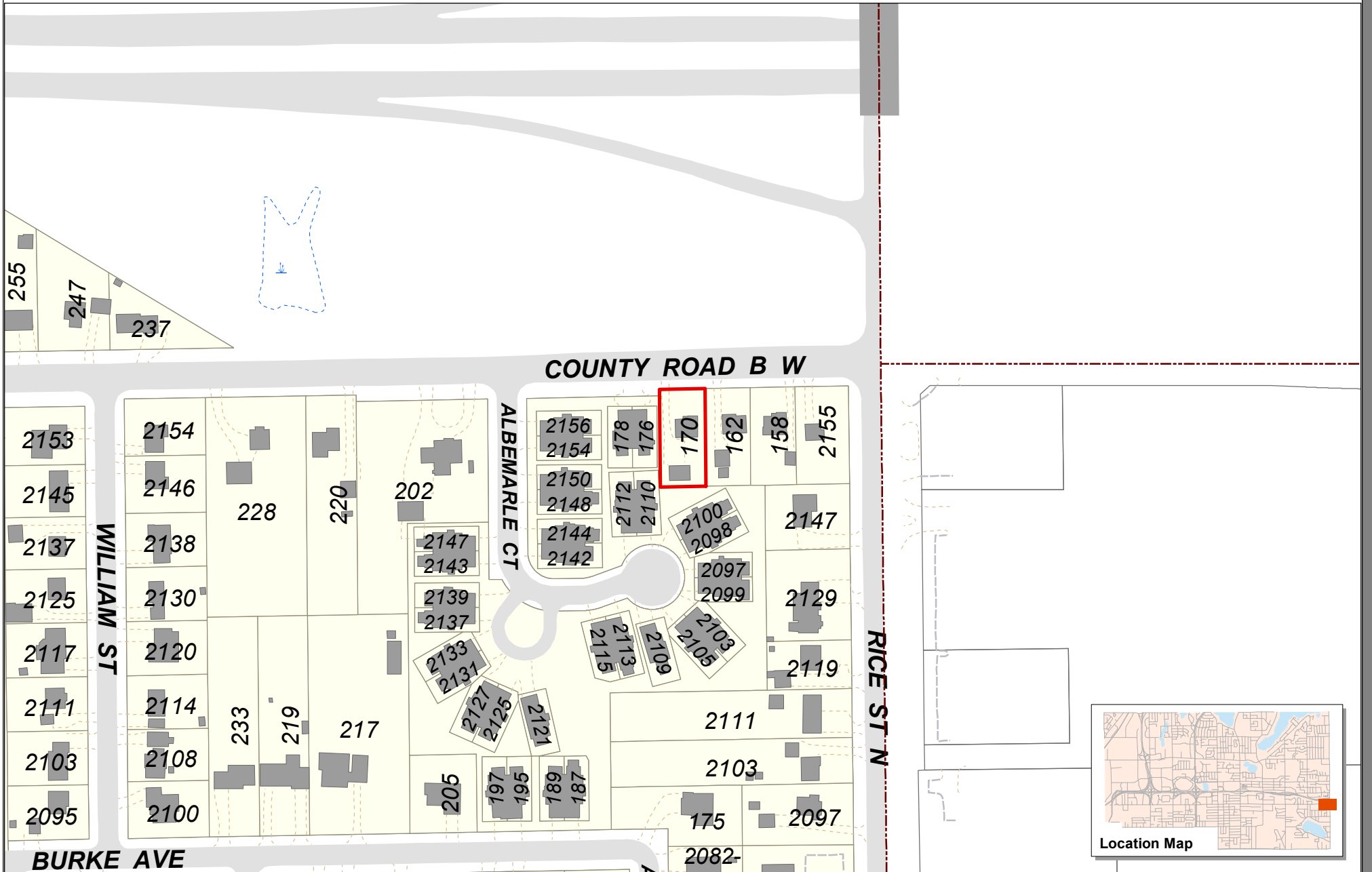
35

36

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 170 County Road B
B: Photo

170 County Road B



ATTACHMENT B



REQUEST FOR COUNCIL ACTION

Date: 7/7/2014
Item No.: 13.e

Department Approval

City Manager Approval



Item Description: Approve City Manager Goals for 2014

BACKGROUND

Councilmembers Willmus and Etten and the City Manager have worked on creating specific works goals for the City Manager to focus on in 2014.

The City Council should review the draft goals and provide input for any changes to the goals.

The revised goals are listed on Attachment A.

REQUESTED COUNCIL ACTION

Motion to Approve the 2014 City Manager Goals

Prepared by: Patrick Trudgeon, City Manager (651) 792-7021

Attachments: A: 2014 City Manager Goals

City Manager Goals for 2014

Improve the Delivery of Information to the Public

- Working in tandem with the Community Engagement Commission, explore and implement ways to better communicate with the general public, neighborhoods, and individuals, including providing for better and easier ways for persons to communicate directly to the City.
- Complete update of city website.
- Provide easily understandable budget information to the public.
- Continue having a visible presence at public events and participation with civic groups.

Improve the Quality and Delivery of City Programs

- Assure implementation of the Park Renewal Program.
- Implement the Business Retention and Expansion program.
- Assist and implement the work plans of all City Commissions, with special focus on the Community Engagement Commission and Finance Commission.
- Work with Volunteer Coordinator to utilize volunteers in city departments and into more programs.
- Make contact information for Commission members more accessible to the public.

Create Operational Efficiencies

- Continue centralizing the communication efforts of the City within the Administration Department and provide a report to the City Council detailing these results.
- Conduct budget process that ensures that outcomes meet the needs of city operations at the lowest possible cost.
- Utilize the Finance Commission as part of the budget review and formulation process.
- Continue to explore joint services/ventures with surrounding municipalities, businesses, school districts, watershed districts and other governmental entities.
- Fully Implement Asset Management Program to Park and Recreation Department.
- Explore the use of Full-Time Firefighters for the Fire Department as part of the budget process.

Strengthen Organizational Health

- Conduct Diversity Training for Leadership Team.
- Conduct Leadership Training for Leadership Team.
- Work with Departments to create succession plans for leadership.
- Conduct Citywide training on fostering positive relations and good customer service with citizens and the general public.

Promote Environmental Stewardship and Sustainability

- Explore the possibility of utilizing alternative energy solutions, including the use of solar on City property and throughout the community.
- Review policies and ordinances, including the stormwater infrastructure in problem areas and the tree preservation ordinance, to ensure that they promote environmental stewardship.

Strengthen City Council/City Manager Relationship

- Continue Weekly Updates to City Council
- Continue regular meetings and flow of information between City Manager and City Council.
- Improve the quality of presentations and material provided at City Council meetings so that they are concise, clear, and informative.
- Ensure that presenters at City Council meetings are prepared and able to answer questions pertaining to the topic at hand.
- Continue to pursue professional development opportunities relevant to the City Manager position and Public Administration.

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

DATE: **07/07/2014**
ITEM NO: 14.a

Department Approval

V. Paul Butcher

City Manager Approval

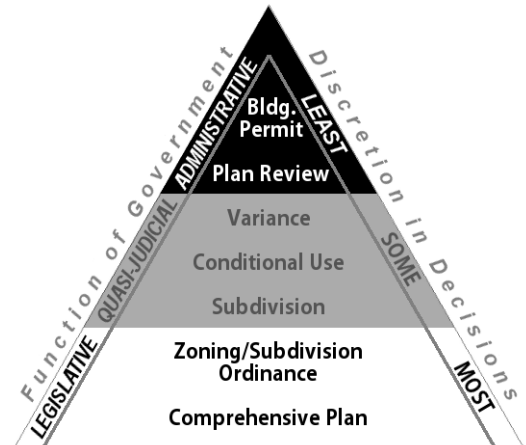
James J. Truog

Item Description: Request by for approval of a **ZONING TEXT AMENDMENT** to section 1004.05A One- and Two-Family Design Standards of the Roseville Zoning Ordinance

Application Review Details

- RCA prepared: June 30, 2014
- Public hearing: June 5 & November 6, 2013
- City Council action: July 7, 2014
- Statutory action deadline: not applicable

Action taken on a zoning ordinance (text) request is **legislative** in nature which has the most discretion; the City's role is to determine, through testimony and information provided by staff, whether such a change is appropriate.



1.0 REQUESTED ACTION

The Roseville Planning Commission seeks approval of a text amendment to the Zoning Ordinance regarding one-and two-family homes.

2.0 SUMMARY OF RECOMMENDATION

The Roseville Planning Commission recommends the approval of the proposed ZONING TEXT AMENDMENT; see Section 8 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt an Ordinance approving a Zoning Text Amendment to Section 1004.05A, One-and Two-Family Design Standards; see Section 8 of this report for the detailed recommendation.

12 **4.0 BACKGROUND**

13 In 2013, the City Council directed the Community Development Department to work with
14 the Planning Commission to review and consider possible modifications to Section
15 1004.05A, One- and Two-Family Design Standards (garage door setback requirements).

16 In June, July, and November 2013, the Planning Commission held public hearings
17 regarding text amendments to section 1004.05A of the Zoning Ordinance.

18 Following is the history regarding the creation of the requirements found in Section
19 1004.05A as well as the recommendation of the Planning Commission.

20 **5.0 HISTORY**

21 The current City Code requirement has its origins in form-based codes which were created
22 to address perceived shortcomings of Euclidian zoning¹. Form-based codes and hybrid
23 Euclidian/form-based codes are increasing in popularity throughout the Metro and country
24 because they are viewed as a more clearly stated language for the public and private sectors
25 to agree on the desired shape and function of the development in the community. The City
26 of Roseville has a hybrid ordinance with both Euclidian and form-based elements. The
27 City’s ordinance attempts to implement the policies outlined in the Comprehensive Plan
28 and Imagine Roseville.

29 Form-based standards are designed to minimize the negative impacts of design the
30 community views to be undesirable by preventing it from occurring. Euclidian zoning
31 regulation allows the undesirable design to occur but attempts to minimize the negative
32 impacts by increasing the setback to minimize the negative impacts on adjacent properties.

33 Form-based codes are often utilized in communities attempting to maintain or upgrade
34 housing stock in ways that are compatible with existing development patterns and in
35 communities attempting to increase the pedestrian-friendliness of residential
36 neighborhoods.

37 Cities utilizing form-based and hybrid ordinances range from small cities, such as Gem
38 Lake up to large cities, like Miami and Denver. Numerous cities in the metropolitan area
39 use form-based and hybrid ordinances including St. Louis Park, Burnsville, Woodbury,
40 Richfield, Eden Prairie, Apple Valley, and Chaska. Arden Hills has recently hired a
41 consultant to assist with preparing a form-based or hybrid ordinance for TCAAP.

42 Although there was some initial resistance when form-based codes were originally
43 developed in the 1980s, national builders have largely adapted to them. The frequency of
44 form-based standards and the desirability of form-based communities in the marketplace
45 has encouraged national builders to develop models that are compatible with these
46 concepts. Form-based communities tend to appeal to higher income customers, although
47 they have also been used effectively across the income spectrum. Smaller builders used to
48 working in Euclidian communities will often resist form-based standards because it may
49 necessitate creation of new model designs which can be expensive for low volume builders.

50 However, even smaller builders are generally adapting to form-based zoning codes as they
51 become more widely available in the metropolitan area.

¹ Euclidian zoning typically addresses dimensional standards, such as minimum lot sizes, setbacks, etc. while form-based zoning addresses more specifically the types of building forms that are desired.

As with many other elements of land use regulation, community attitudes towards garage placement changes over time. For example, Roseville's first zoning ordinance was adopted in 1959, and required garages to be in the rear yard. This standard disappeared when houses started taking direct access off of streets rather than alleys. Since the 1980s, cities have generally been increasing restrictions on garage sizes and placement.

6.0 CURRENT REGULATIONS

The challenge with any zoning regulation is to determine what the community considers to be desirable and undesirable design and then develop the least intrusive regulatory environment that accomplishes the community's goals without providing undue burden on private property owners.

Roseville's current garage standards have three main regulatory elements:

1. A limitation on garage width as a percentage of the building façade
2. A setback of 5 feet from the predominant building
3. An administrative waiver procedure to allow garages that do not comply with the standards in hardship situations, without the need for a variance (contained in §1004.05B).

City Code §1004.05A reads as follows:

One-and Two-Family Design Standards: *The standards in this section are applicable to all one- and two-family buildings, with the exception of accessory dwelling units. The intent of these standards is to create streets that are pleasant and inviting, and to promote building faces which emphasize living area as the primary function of the building or function of the residential use.*

- 1. Garage doors shall not occupy more than 40% of the building facade (total building front); and***
- 2. Garage doors shall be set back at least 5 feet from the predominant portion of the principal use.***

City Code §1004.05B reads as follows:

Requirements Apply to All New Construction: *On lots with physical constraints, such as lakefront lots, where the Community Development Department determines that compliance with these requirements is impactful, the Community Development Department may waive the requirements and instead require design enhancements to the garage doors to ensure that the purpose of the requirements is achieved. Design enhancements required for garage doors where the preceding requirements cannot be met may include such things as paint, raised panels, decorative windows, and other similar treatments to complement the residential portion of the facade.*

Form-based codes pay particular attention to garage placement because one of the typical goals is to build neighborhoods that promote a broader sense of community through activating the street. As within many of Roseville's neighborhoods, a sense of community is developed as people walk past homes and interact with each other in front yards, etc. Form-based codes attempt to facilitate this interaction by minimizing the garage as a physical barrier and bringing the living area portions closer to the street.

Form-based advocates note that when the entire garage is located in front of the main house, the home's windows and main structure are pushed back considerably from the street and this can reduce community interaction at the street. They note that garage forward designs may also form a barrier for peripheral vision from inside the home creating "blind spots" on the roadway, which reduces the "eyes on the street" phenomenon. For images of various garage placement treatments, please see Attachment F).

PUBLIC HEARING

On June 5, 2013, the Planning Division introduced the topic and provided the Commissioners with information regarding the purpose of the regulation, the number of single-family permits issued (44), and number of contractors, builders and/or home owners who sought relief (3, 2 administrative and 1 variance denied) or had issues/concerns over the requirement. The City Planner also indicated that some of the design issues stem from homes being designed prior to a greater awareness or understanding of the requirements in the Zoning Ordinance, which has been the case with a couple of homes and the recent variance denial on Lovell Street.

Planning Commissioners asked questions of staff, discussed possible options, and indicated their desire for additional information. Initially motions were made to recommend approval of the proposed amendments, however, after consideration and staff indication that the proposed changes were not time sensitive, the Commission moved to table the Section 1004.05A text amendments and to consider them at a future meeting (PC Minutes - Attachment A).

The Planning Commission had further discussions regarding the proposed amendments and discussed requirements for the garage door setback if the home/garage was set back more than 30 feet. The Planning Commission determined the appropriate distance to be 40 feet whereby the required 5-foot garage door setback would not apply. The Commission voted (6-0) to recommend support of the proposal with the revision (PC Minutes - Attachment B).

On November 6, 2013, the City Planner appeared before the Planning Commission to further discuss the proposed amendments to Section 1004.05A of the Zoning Ordinance. Specifically, the City Planner indicated that since the July meeting he had completed additional review of the existing requirements as well as those that were proposed to the Planning Commission and concluded that two of the three proposed changes were redundant to existing allowances.

Chair Gisselquist asked whether the existing requirements allowed for administrative flexibility or the option of a variance for a garage forward design and the City Planner indicated to the affirmative.

After a brief discussion amongst Commissioners, the consensus was that current language provided enough flexibility at this time and should builders and/or contractors encounter issues in the future regarding the strictness of the Code, such situations could be brought forward to the Commission in the future.

The Planning Commission confirmed that the City Planner should bring forward only the setback modification recommended back in July (as provided below) for the City Council to consider/approve (PC Minutes – Attachment C).

Homes with attached garage that are set back 40 feet or more from the front property line are exempt from meeting the 5-foot garage door setback from the predominant portion of the principal use but must meet all other requirements of Section 1004.05A.

7.0 PLANNING COMMISSION RECOMMENDATION

The Planning Commission recommends that the zoning ordinance be revised to allow homes that are set back 40 feet or more from the front property line be exempt from meeting the 5-foot garage door setback.

The Planning Commission's recommendation is a Euclidian zoning solution where the impacts of garage forward design are not prevented, but rather the attempt is to mitigate them through the use of greater setbacks. This change would allow full garages to be developed in any lot in the City that can support the increased setback requirement. Garage forward designs are currently allowed on any lots that can demonstrate a need for a garage forward design due to lot size, shape, or other hardship through administrative action without having to seek a variance.

Form-based zoning advocates would likely oppose this approach because it not only allows full garage forward design in areas where there is no hardship, but the increased setback pulls the living portions of the home further from the street, creating greater isolation.

8.0 SUGGESTED CITY COUNCIL ACTION

Adopt an Ordinance amending the text within §1004.05A, **One- and Two-Family Design Standards** (see Attachment B, draft ordinance);

9.0 POSSIBLE ALTERNATIVE ACTIONS

- 1. Modify the proposed Ordinance text and adopt the Ordinance as amended.**
- 2. Pass a motion to direct staff to prepare revised text for future consideration that will modify the 5-foot garage setback from the principal use to a setback of 0-feet.**
- 3. Pass a motion to direct staff to prepare revised text for future consideration that will modify the 5-foot garage setback from the principal use to allow the garage to be 5-feet (or some other distance) in front of the principal use (but still in compliance with front yard setbacks).**
- 4. Pass a motion to table the item for future action.** Tabling should be to a specific date and detail changes and/or corrections desired.
- 5. Pass a motion to deny the Planning Commission's recommendation and retain current standards.** Since this is a City initiated request and the City Council has wide discretion to make zoning text changes, there is no need to support the decision with findings of fact unless desired.

Prepared by: City Planner Thomas Paschke 651-792-7074 | thomas.paschke@ci.roseville.mn.us
CD Director Paul Bilotta 651-792-7071 | paul.bilotta@ci.roseville.mn.us

Attachments: A: Draft June PC minutes
C: Draft November PC minutes
E: Garage Example Photos
B: Draft July PC minutes
D: Draft ordinance

EXTRACT OF THE JUNE 5, 2013, ROSEVILLE PLANNING COMMISSION DRAFT MINUTES

h. **PROJECT FILE 13-0017**

Request by Roseville Planning Division for consideration of ZONING TEXT CHANGES to Section 1004.05 One- and Two-Family Design Standards regarding regulation of forward-facing garage doors

Chair Gisselquist opened the Public Hearing for Project File 13-0017 at about 8:26 p.m.

City Planner Paschke reviewed this requested ZONING TEXT AMENDMENT related to design standards for one- and two-family homes in Roseville, specifically the location of garages, as detailed in the staff report dated June 5, 2013.

Mr. Paschke advised that review of the design standards had been prompted by comments and/or concerns from various individuals on the Planning Commission, City Council, and from one developer interested in constructing homes on vacant lots off Lovell. Mr. Paschke advised that the concerns were specific to the design standards attempting to suppress or eliminate garage-forward designs or “snout” house design to avoid the garage being the most dominant feature of a home versus that of the main living area. Mr. Paschke advised that the design standards had been implemented in the recent Zoning Code update, in response to the direction and guidance of the 2030 Comprehensive Plan Update and *Imagine Roseville 2025* community visioning process, with the intended purpose to change that dynamic to create the perception or reality of a more pedestrian-friendly feel to neighborhoods.

Mr. Paschke advised that the majority of homes in Roseville already have the garages set back versus forward, and even homes built in the late 1970’s and 1980’s and since, even the popular split level design, have provided a flush or setback garage face, ultimately achieving current design standards even before they were most recently adopted in December of 2010. Mr. Paschke opined that the intent of the design standards was to bring an entirely different presence for a home without the garage and vehicles right up to the front of a property or home; which got to the heart of the vision outlined in the updated Comprehensive Plan and visioning process.

Mr. Paschke advised that in staff’s review of the forty-four (44) home permits issued since adoption of the design standards on December 29, 2010, only two (2) homes had been allowed to vary from those design standard requirements, with that administrative variance issues based on pre-existing situations or lot divisions that had grading pre-conditions for lot divisions making them unable to meet those requirements. Since the Community Development Department and Planning staff determined, during their administrative review, that the draft conceptual plans and grading pre-dated current code updates and they were not able to meet the design requirement, the administrative variances were granted for those two (2) homes. Mr. Paschke opined that the ability for forty-two (42) of forty-four (44) homes to meet design standards; and only one developer to-date expressing concern that they couldn’t met those standards, should speak to their standing the test and achieving the community’s desired results.

Regarding the property on Lovell, Mr. Paschke advised that the previous owner had sold the lots, and staff was currently working with the current owner who had been able to provide a design and happy to comply with design requirements.

If the Commission was interested in providing more flexibility for the design standards, Mr. Paschke referenced the three (3) recommendations in Section 5.0 of the staff report (lines 89-92) to provide an exemption clause if developers were unable to meet design standard code requirements.

Mr. Paschke advised that Planning staff felt unable to advocate for garage doors to be forward of living space, as it negated the hard work put in by the citizen advisory groups and their extensive work on the updated Comprehensive Plan and *Imagine Roseville 2025* vision. While some may opine that staff was expanding on nuances or ideas, Mr. Paschke opined that staff was following the heart of those goals. In reviewing other communities with a more residential feel, Mr. Paschke noted they included front porches and people gathering in front yards, and a lot of pedestrian and family activities, each goals expressed by residents. Mr. Paschke questioned if that same sense of place could be found with garages pushed forward on the façade, opining that it gave a different or closed-in feeling; as well as safety concerns or discomfort with vehicles moving too close to those walking and biking.

Chair Gisselquist expressed appreciation for staff providing the statistics on permits; and admitted that initially the design standards didn't appeal to him, even though he agreed that the "snout houses" were definitely less appealing. However, if the standards were working, and the track record certainly indicated they were, Chair Gisselquist questioned why they should be changed, unless it was to consider the recommendations allowing for more flexibility as put forward by staff in Section 5.0.

Member Boguszewski stated that a history provided many examples of hard work and community involvement going into creating bad legislation until the culture became more enlightened; and suggested that the level of work having gone into a visioning process should not necessarily be a factor or whether or not that legislation should or should not be reconsidered.

Member Daire noted his observation of a number of Roseville homes that have a garage and concrete walk with the main roof of the house leading to the front door, and appear to face flush with the lead edge of the garage, but also provide a service door and 4' walkway behind the home's roof overhang. Member Daire questioned if the updated design standards would prohibit that sort of design now, even if the main roof line continued out over the walkway.

Mr. Paschke responded that it probably would, if the garage itself sat forward of the living area of the home and if the home was setback from the garage. Mr. Paschke noted that, if the garage door was on the side, there would be no problem, as the structure could be aesthetically pleasing if the garage was side-loaded, using some of the recent Pulte homes in the Josephine Woods development as an example of that option.

Member Cunningham opined that, in her observations in other communities (e.g. Medina) it seemed that the majority of homes had front-loading garages; and questioned if other communities had similar ordinances to this one, further opining that she had never heard of similar design standards.

Mr. Paschke advised that some do, and some are even more specific, especially newer and often larger communities designed around park settings and homes set further

forward on a lot, with garages tucked back. Mr. Paschke referenced a recent large Disney housing development that had been designed around that concept, and others littered throughout the United States, including many in MN. While not sure if the term “trend” was applicable, Mr. Paschke advised that the intent was to provide some regulation where there had not previously been any and to meet the community desires to have certain designs for whatever reason. To the extent legislation was created, Mr. Paschke note that the ability was available to have a City and/or its residential community appear a certain way. Mr. Paschke reiterated that the majority of Roseville residences already achieve the requirements implemented since 2010; and while concurring with Member Boguszewski on some points, he could not say whether or not one design was better than another, simply that these standards got to the core of what was trying to be achieved. Mr. Paschke again noted the data from building permits that provided a good track record.

Member Boguszewski noted the recent variance request before the Variance Board for the proposed home as referenced by Mr. Paschke, stating that he had voted with the majority to deny that variance, based on being unconvinced that the proposed design was the only feasible one for that site, with the builder presenting it as the only design option that would allow pricing to sell a home. While not thinking that jury nullification of an existing law was necessarily always wrong, Member Boguszewski suggested caution in dictating design standards for residences.

Member Boguszewski opined that his fundamental disagreement was with the concept that placement of the front face of a garage is a major contributor to street aesthetics or that the City should be addressing it at all. While recognizing that only one (1) appeal had been received since the new standards were adopted in 2010, Member Boguszewski noted that his perception may not stand, since everyone else had apparently read the ordinance. In reviewing current housing stock, and based on his own split level home with flush front garage, Member Boguszewski opined that his neighborhood had a residential look. However, Member Boguszewski opined that it was more due to the aesthetics or architectural components of those homes and landscaping versus the location of the garage. Member Boguszewski opined that locating the garage forward and front-facing was not a determining factor in the feel of a block, especially when the majority of homes in a neighborhood were of that design.

If the City chose to address the design standards, Member Boguszewski suggested that the only standard should be related to location of the garage and home to front setbacks and sidewalks; or at a maximum that more flexibility be allowed if not eliminated completely, which would be his first preference. Member Boguszewski noted that this preference is not because he didn’t believe aesthetics should be addressed; however, he just didn’t think these particular design standards contributed or detracted from a home’s aesthetics.

Member Stellmach expressed his personal support of the design standards, whether or not a “snout house” was someone’s preferred design or not. Member Stellmach stated that he did not personally like a home’s focus or emphasis on the garage. If the Commission was to consider staff’s recommendations in Section 5.0 of the report, Member Stellmach expressed concern with the third bullet point, specifically how expansive that exception

could be, or if there was any concern that garages could then cover 100% of the front of a home.

Mr. Paschke responded that it would not limit your design preference, with a minimum setback of 30', and this would be 20' beyond that, otherwise you would lose the sense of place or what the code was trying to achieve with garage setbacks if the entire structure was setback. Mr. Paschke noted that there were minimal deep lots that could achieve this requirement; but could provide a way to not restrict or limit completely all lots in Roseville in having a home forward/garage back; and if the ability was there to set the structure back, it seemed like a way to appease certain concerns and issues expressed with current design standards.

Based on the number of split level homes in his neighborhood, as well as other vicinities, having a garage in front and house face/living quarters above, Member Olsen questioned if line 37 of the staff report meant that, in that type of application, a garage had to be set back 5' from the front of any part of the house; questioning if that made those existing homes illegal.

Mr. Paschke advised that some would be and some not; and others may not be flush if they had a covered entry or porch, a typical addition to some existing homes once they were constructed to allow protection from the weather at those entries, with many seeking such a deviation. No matter how an ordinance was ultimately designed, Mr. Paschke noted that some existing designs would become incompatible, however, he noted that they would be classified as a pre-existing, non-conforming use, no different than any other zoning district.

Member Boguszewski stated that the staff recommendation for additional standards would not relieve what he considered to be inappropriate design standards already in place. However, Member Boguszewski advised that this didn't necessarily mean he would vote in opposition of the proposed additional standards, even though it still left unaddressed his core issues. Member Boguszewski advised that he could support the two (2) of the three (3) staff recommendations, but didn't mean his discomfort had ended with the underlying ordinance.

Mr. Paschke noted that everything was currently up for discussion, and staff had only recommended those items as listed.

While supporting the first two (2) staff recommendations, while not striking the 5' setback clause from current language or at least relax it, Member Boguszewski reiterated that it did not alleviate his initial concerns, but that they could be if language struck the original 5' setback, and adding a provision that language in place to ensure nothing was done that was not aesthetically pleasing.

At the request of Member Daire, Mr. Paschke confirmed that this applied to new construction only.

In listening to the debate, Member Daire opined that it occurred to him that there must have been something in previous code that addressed averaging setbacks; and suggested something that could appeal to him that would average the appearance or garage-forward aspect for infill construction to achieve neighborhood or abutting home consistency, allowing new construction to fit into the neighborhood, even if it meant having the garage

door forward. In reviewing the subdivision that had recently come before the Commission with six (6) new homes side-by-side and facing, Member Daire advised that he had no problem applying these particular standards, with them all front facing in a residential environment where a significant portion of existing residences had garage-forward designs. Member Daire stated that he would not have the same concerns as Member Boguszewski, but on the other hand, there was something to be said for reinforcing the character of the majority of the buildings on a street. While agreeing this in one instance, Member Daire suggested it appeared elsewhere to be micro-managing infill development, and questioned if it was necessary that every new residence be constructed to meet these design standards. Member Daire opined that the City was bigger than that to attempt reinforcing existing design, and concurred that there could be more flexibility with those design standards, and he felt ambivalent with having them as a blanket rule. Member Daire opined that he would be more comfortable with some exception for instances when a certain percentage of existing structures have a garage-forward front, and the design would not be denied; however, he wasn't sure of how to accomplish that particular language. While not reaching a level of comfort with the current language, Member Daire opined that he was not sure how to revise it to accomplish his preference.

Member Boguszewski agreed that consistency contributed to the aesthetics of a street by not creating jarring designs.

In recognizing that a lot of people talked about neighborhood consistency, Mr. Paschke questioned what those defined boundaries were for Roseville; and further questioned how many houses on either side of yours should be required to share the same consistency or character.

Member Daire clarified that he was suggesting a block face and not necessarily a technical neighborhood.

Mr. Paschke questioned what a block face represented, since it was different everywhere; whether it referred to a full length of a street or avenue, or a certain length of it, or only infill on a block or cul-de-sac.

Member Daire again clarified that he was not talking about an entire street, but something more fine-grained in urban design terms, with one street along an existing block face as his suggesting as a fine enough grain for micro-managing. When getting into a subdivision with six (6) homes mostly facing each other, on a cul-de-sac and at the end of a 200' street, Member Daire advised that he had no problem with the application of this to that particular setting with individual lot setbacks for that. In other infill situations, Member Daire opined that it struck him that the City was attempting to micro-manage a situation not needing that micro-management; as long as consideration was given to whether or not the proposed design was reasonable consistent with homes on either side and/or across the street, not necessarily the entire neighborhood, but if driving along the street, you would feel you fit in. Member Daire didn't disagree with the attempt to meet the goals of the updated Comprehensive Plan and the community vision document, and striving to emphasis a pedestrian- versus automobile-dominated environment. However, if it was getting too definitive, Member Daire suggested that the issue may need to be tabled until more flexibility could be found.

Chair Gisselquist closed the Public Hearing at 9:07 p.m.; no one spoke for or against.

Chair Gisselquist thanked Members for a good discussion and good strategy points raised on several options. From his personal standpoint, Chair Gisselquist advised that he wasn't sure he was ready to strike the entire section for garage setback of 5'; however, Member Daire's suggestion to table the discussion for further review and consideration may be prudent, especially since the Commission had not even yet delved into Standard #1 on lines 35 – 36 of the staff report.

Member Boguszewski agreed that the desire was for residential versus garage faces; however, he reiterated his opinion that that goal was not affected by the placement of garages on the front.

Chair Gisselquist suggested that the intent was to reduce any perception of the predominance of garages in neighborhoods, allowing more interaction of residents; with the design standards in place to force design that would increase community, and spoke in support of it as a good goal. However, in dictating the actual percentage of garage and building façade configuration, Chair Gisselquist opined that it seemed to have opened up a Pandora's Box again; and maybe the issue should be tabled for now. At this point, Chair Gisselquist stated that he was more supportive of leaving current language as is.

Member Olsen opined that he preferred moving to leave language as it stands, even after tonight's discussion, versus tabling the issue yet again. Member Olsen stated that he also had a problem with a part of the discussion, thinking he was becoming a Libertarian, in attempting to dictate home design consistent with neighboring homes. Member Olsen spoke in support of individuality in design, many proving classy and fun allowing people to design things differently than their neighbors. Member Olsen opined that he was in support of staff's three (3) recommendation as outlined in Section 5.

MOTION

Member Olsen moved, seconded by Member Gisselquist to recommend to the City Council APPROVAL of the proposed ZONING TEXT AMENDMENTS to Section to 1004.05 One- and Two-Family Design Standards regarding regulation of forward-facing garage doors, as presented in the staff report, Section 5.0, dated June 5, 2013.

Member Boguszewski questioned if the makers of the motion would consider an amendment to their motion excluding the third bullet point (lines 91-92), recommending approval of only the first two (lines 90-90).

With the request for clarification by Member Stellmach, Mr. Paschke confirmed that the third bullet point could feasibly allow a home, if further back than 50' be exempted from design standards, and potentially have a garage door taking up to 100% of the façade. Member Stellmach opined that he personally did not find that aesthetically pleasing.

Member Olsen and Chair Gisselquist stated that they would entertain an amendment to the motion, striking the third bullet point in its entirety.

MOTION

Member Boguszewski moved, seconded by Member Cunningham, to strike the staff

recommendation (third bullet point – lines 91-92) to the staff report dated June 5, 2013, in its entirety.

Ayes: 6

Nays: 0

Motion carried.

AMENDED MOTION

Member Olsen moved, seconded by Member Gisselquist to recommend to the City Council APPROVAL of the proposed ZONING TEXT AMENDMENTS #1 and 2 (*adding architectural details to improve the appearance of rear and side walls; and using raised panels and other architectural detailing on garage doors*) to Section to 1004.05 One- and Two-Family Design Standards regarding regulation of forward-facing garage doors, as presented in the staff report, Section 5.0, dated June 5, 2013; and excluding language proposing that homes with an attached garage that are set back 50' or more from the front property line are not required to meet the requirements of Section 1004.05A.

Member Boguszewski spoke in support of the motion; however, as a citizen, he encouraged someone to return with proposed exception text, as suggested by Member Daire that would provide an exception in cases where a certain percentage of homes facing a block have “snout houses,” or some similar wording.

Chair Gisselquist spoke in support of further review and language revisions, opining that the garage issue had yet to be settled; however, also speaking in support of the two recommendations of staff that made the existing ordinance better and allowed for more flexibility in those design standards.

Member Boguszewski concurred; opining that these two (2) provisions remain in place even if the 5' garage setback language was eventually struck.

Mr. Paschke advised that staff was in no rush to get something moving forward; and had only provided this proposed update when asked by the Commission and City Council to look at options, not necessarily to eliminate any design standards. Mr. Paschke opined that Member Daire had thrown out a proposal worth looking into that may serve to bridge concerns and issues. Mr. Paschke stated that this was intended to initiate discussions, and that staff would be happy to consider any and all options the Commission chose to throw out. Mr. Paschke clarified that staff felt strongly about having something in there, but whether or not staff was supported in that or not, the final language needed majority support of the Commission and City Council. Mr. Paschke noted that it was staff's role to enforce existing code; and with the obvious strong positions on either side, he suggested that the Commission not take action at this time and allow staff a greater opportunity to review those options, speaking in support of tabling action if that was the desire of the Commission.

MOTION

Member Stellmach moved, seconded by Member Cunningham, to TABLE this item to a date not specific for staff to provide a revised proposal for consideration in the near future.

Mr. Paschke noted that this had come to the Commission as a recommendation; however, the purpose was to move it forward with majority support, and commended the Commission for choosing to take this step allowing further consideration.

Member Stellmach opined that he could understand having greater flexibility for properties 50' back or more, but the staff recommendation as written was too broad.

Member Boguszewski opined that staff's first recommendation (line 89(should still apply, but he was not sure if it also applied to the entire Section 1004.05A.

Ayes: 5

Nays: 1 (Olsen)

Motion carried.

Member Cunningham requested, when this item returned, that the 2030 Comprehensive Plan and *Imagine Roseville 2025* documents, apparently guiding this standard, be provided to the Commission for their review and as a context for that consideration, and whether this is the best choice for Roseville. Member Cunningham also requested that staff provide photos of home designs currently not in compliance with this language, representing those that were and those not aesthetically pleasing. Member Cunningham opined that, if offering some exceptions in the future, it would be nice to have examples available, if the goal was to make the front façade more aesthetically pleasing.

Member Olsen spoke in support of Member Cunningham's request; opining that it was difficult to make judgment calls on the integrity of one design over another; suggesting that such an attempt went beyond the role of the Planning Commission, most of whom were not qualified as architects.

Member Stellmach expressed his desire to talk to his neighbors to get their input before the next discussion.

Mr. Paschke advised that the attempt was not necessarily to address the architectural features of a home, only the garage itself; and opined that staff didn't find those standards inappropriate, and through working with a variety of sources, these design standards were intended to be broad and general for residential home design. Mr. Paschke strongly disagreed that the attempt was to try to eliminate "ugly," but in trying to craft legislation for the benefit of overall community goals, he clarified that it was a task of the Commission to nitpick or be tedious with the details for things that became policies in the community in which they lived. Even in recognizing that in creating those rules and regulations within that legislative process there may be some missteps or stumbling, Mr. Paschke opined that the majority, not personal individual feelings, still ruled. Mr. Paschke advised that staff would do their best based on tonight's discussion, and would attempt some photos to indicate those things being attempted in the comprehensive plan and community vision documents that needed changing.

**Extract of the Meeting Minutes of the Roseville Planning Commission,
July 10, 2013**

a. PROJECT FILE 13-0017

**Request by Roseville Planning Division for consideration of ZONING TEXT
AMENDMENTS to Section 1004.05, One- and Two-Family Design Standards
regarding regulation of forward-facing garage doors**

Chair Gisselquist opened the Public Hearing for Project File 13-0017 at approximately 7:18 p.m.

City Planner Paschke referenced the staff report containing more detailed information and goals and policies supporting house-prominent design predicated by vision statements from the Imagine Roseville 2025 and Roseville 2030 Comprehensive Plan Update, as requested at the June 2013 meeting of the Commission. Mr. Paschke noted that the City's Planning Staff and Consultants had developed design standards to slightly modify design for one- and two-family homes to avoid attached garages being the most prominent feature of a home's façade in the effort to create a perception of a more walkable, pedestrian-friendly neighborhood.

While acknowledging those past discussions, Mr. Paschke, and specifically Member Daire's proposal from the previous meeting, he advised that staff had investigated it further, but concluded that that in practical application the proposal would be difficult to implement; and advised that staff could therefore not support it at this point. Mr. Paschke concluded by advising that staff continued to support and recommend their original three (3) amendments for City Code specific to this issue, with a minor modification to the third point to clarify concerns of the commission for homes with attached garages setback significantly from the front property line. Mr. Paschke opined that inserting the "Daire proposal" and eliminating the minimum 5' setback from the front of the home as a design feature would essentially serve to defeat the entire intent of that section of code, at least from his perspective.

Member Boguszewski commended staff on their thorough review of Member Daire's proposal, even though that was not their recommendation. Member Boguszewski opined that the staff report did a good job of capturing a many-layered discussion and fairly captured Member Daire's comments on homes being constructed similar to others already existing in the neighborhood.

Since he had not been present during the Imagine Roseville 2025 or Comprehensive Plan meetings and their subsequent adoption, Member Daire questioned if there had been any discussion or comments about what was included specific to this design standard, as while they may be helpful goals, he found nothing during his personal review of the documents that included any statements recommending a 5' setback for a garage from the main residential structure. Member Daire recognized that there may have been some discussion, but asked staff if there were any specifics regarding the 5' setback; and questioned if staff had attended those community meetings. Mr. Daire asked Mr. Paschke specifically if he recalled any meetings where actual garage placement was indicated to enhance neighborhood image, walkability or to provide community gathering places.

Mr. Paschke advised that City staff was involved to some degree in some, but not all of the meetings, but both in-house staff and planning consultants had been involved in the brainstorming and strategy discussions, resulting in the current zoning code based on that community visioning and comprehensive plan guidance. Mr. Paschke further advised that without referencing and researching those meeting minutes further, he would be unable to respond to the specifics discussed. However, Mr. Paschke noted that the discussions, as well as both documents, were very broad and intentionally generic

enough to allow for more flexibility in design standards, while meeting the vision for a future Roseville to encourage pedestrian versus vehicle transportation; improve neighborhood images from the 1959 to-date single-family home design of “snout houses;” and seek to facilitate community gathering place. Mr. Paschke advised that, as a typical nomenclature of the planning field, specifics could or should not always be addressed that could stifle individuality, while maintaining a future vision for which the community could strive. Mr. Paschke noted that City Code, Section 1004.05A for those one- and two-family design standards attempted to allow for that new vision. Mr. Paschke admitted that he could not say that the 5’ setback for attached garages specifically got to the heart of that attempt to avoid “snout houses,” which were represented by a vast majority of existing homes in Roseville that was the intent of those design standards.

Based on his planning career for the City of Minneapolis, Member Daire advised that he was well aware of the planning realm, and opined that this then was apparently staff’s extrapolation based on their sense of those meetings.

Mr. Paschke responded that it may not even be a sense of those discussions; however, it was the interpretation of staff and planning consultants through their review of a number of different documents and future community aspirations that went into creating a zoning ordinance that captured the essence of those broader visioning documents and guides. Mr. Paschke admitted that other options may be available, but in this case, this was the code that had been subsequently adopted by the City Council, incorporating those design guidelines for what a future Roseville could look like. Mr. Paschke noted that there appeared to be only a few voicing opposition to those design standards through the many open houses (estimated at 10-15) and/or Public Hearings related to residential standards. Mr. Paschke further noted that any concerns were apparently not sufficient in a great enough magnitude for the City Council not to adopt the provisions, even though there may be some concerns being raised now with the current Planning Commissioners or City Council members. Mr. Paschke advised that staff was not finding a concern in the development community either, since they seemed more than willing to adapt their designs to meet the requirements.

Chair Gisselquist noted that a lot of the discussions during the Imagine Roseville 2025 community visioning process was general in nature, and would be hard to put into play in creating a zoning code. Chair Gisselquist noted that the discussions focused on livable communities, more walkable neighborhoods, less emphasis on vehicular traffic and more on pedestrians. Chair Gisselquist noted that staff and hired planning consultants had then been tasked with taking those general aspirations and crafting them into a realistic code; with the thought process among the planning community that with the residential portion of a home versus the garage more predominant on the structure, it would encourage those aspirations, whether or not someone specifically addressed a 5’ attached garage setback at one of the meetings. Chair Gisselquist opined that it was not water over the dam, and the current design standards incorporated the essence of those discussions.

Member Cunningham opined that, while the document references evidence to support that homes designed with garages dominating the front façade didn’t create that perception, there was also not a lot of compelling evidence to support that those residences didn’t support a healthier, walkable neighborhood. Member Cunningham questioned if it really made a neighborhood less walkable if a garage was on the front of a home. However, in her personal research of design standards for one- and two-family homes, Member Cunningham advised that the State of Oregon had done extensive research on that, and after her review of expert testimony, they had seemed to legitimately prove that “snout houses” actually discouraged pedestrian traffic. Based on her further research, Member Cunningham advised that she was now more comfortable in retaining the 5’ setback, even though she had found the information provided by staff from the Imagine Roseville 2025 and 2030 Comprehensive Plan update helpful, it was somewhat vague.

Member Boguszewski reiterated his theory from previous meetings and his preference to allow property owners to do what they wished to do on their private property as long as it didn't "harm" the neighborhood or community. Member Boguszewski opined that too large of a building mass or a disproportionately sized building could harm the character of a neighborhood; however, he also recognized that those interpretations could be either subjective or objective. Member Boguszewski suggested that there were three (3) options for the Commission to consider related to these design standards:

- 1) Eliminate the 5' setback provision entirely (strike item 2- lines 81 and 82 of the staff report - under City Code Section 1004.05A for One- and Two-Family Design Standards); OR
- 2) Retain the 5' setback, but add in the three (3) sub-bullet points recommended by staff (lines 117-121 of the staff report); or
- 3) Add the "Daire amendment" (lines 91-93 of the staff report) for any new construction for one- and two-family homes to be setback at an average in keeping with the homes on either side of the new home.

Member Boguszewski advised that, in an effort to be fair, he considered the extremes that might occur with any of those options, as well as re-reviewing the neighborhoods he'd previously travelled. Member Boguszewski advised that after further reviewing the options and intent of the current design standards, he found himself more comfortable with supporting the three recommendations of staff (lines 117-121) that would keep a residential feel and allow room for landscaping in front of a home as well. Member Boguszewski advised that he had not initially realized that to eliminate the existing 5' setback would open up the code for abuse. Member Boguszewski stated that he would support the proposal as recommended by staff, including the 50' waiver without getting into additional logistical problems of adopting the "Daire proposal," which essentially achieved the same goal.

Member Daire opined that it appeared that this particular item and the philosophy behind it had been discussed a lot; however, he referenced the June 5, 2013 meeting minutes where Mr. Paschke had supported the role of the Planning Commission to "nitpick" things being considered as a policy of the community. Therefore, at the risk of being nitpicky, Member Daire pointed out a number of inconsistencies in staff's proposal that needed to be addressed; and outlined them as follows.

- 1) The statement (lines 106-107) about regulating garage doors versus garages themselves. Member Daire referenced line 108 related to garages forward of a home needing to be in conformance with code (line 108); noting that most references in zoning code modifications related to garages, not garage doors. Member Daire noted that if a garage was side-loaded, it would affect it technically, but to some extent, either the comment on lines 106-108 should be amended as it affected the garage itself; or any wording of garages versus garage doors needed revised for consistency.
- 2) Member Daire advised that he had tracked most of the homes provided by staff through aerial photographs attached to the staff report; and noted that the first plat was extremely interested, but questioned if staff had intended it as a good or bad example of how code would affect it. Member Daire noted that the setback was 4', not 5' and it was a corner lot. When viewed from the home numbered "2231" if viewed from Lexington Avenue, Member Daire noted that it provided a side view of the garage, while if viewed from Laurie Road, the whole façade was basically garage and garage door; making it unclear to him how that particular house would be treated on a corner lot.
- 3) While noting that staff had made an assertion of which he was skeptical, that most Roseville homes have a garage setback from the line of the main structure, Member

Daire advised that in his review of only plates 1 and 2, he found that was indeed true and needed to adjust that skepticism. However, Member Daire did note that most homes with a slight setback of the garage from the residential portion were more in the nature of 3'-4' versus 5' creating nonconforming issues and placing owners in the position of being responsible to address it as it related to the current zoning code.

With respect to garage doors, Mr. Paschke responded that the particular section of code related to garage doors, not garages; and the only proposal related to the structure should be the first one addressing architectural details. Mr. Paschke advised that the code was all predicated on the door, not the garage itself; and if side-loaded, it didn't need to meet that particular requirement.

Regarding Plate #1, Mr. Paschke advised that if the home was addressed off Lexington Avenue, it would be the front of the home, so the side yard was where the garage was facing. If looking at the front of the home, Mr. Paschke noted that all you see is house on the side of the garage, so it was in compliance. However, if the address is off Laurie Road to the south, Mr. Paschke noted that then all you would see is garage and the home would not be compliant.

With respect to nonconformities, Mr. Paschke clarified that in December of 2010 when the Roseville City Council adopted its new Zoning Code and Map, it made almost every single existing property in Roseville nonconforming. Mr. Paschke noted that, while regulations frequently or infrequently change, only new construction or major modifications over a certain percentage would trigger an existing property needing to be brought into conformity; but would not be applicable to minor modifications. Mr. Paschke also noted that the City did not have any sunset clause in its zoning code to require that a property become compliance without one of those triggers; and he was not personally aware of any municipality that had such a requirement. Mr. Paschke opined that, whether minor amendments or broad changes to a city code, it would always trigger someone to be out of compliance, since the updates were reflecting updated requirements or desires of a city to change something, whatever that may be. Mr. Paschke noted that the result was that many homes encroach into that area today, but were not impacted if there was no trigger as noted above, with the property continuing as a legal, nonconforming use in perpetuity.

In response to Member Boguszewski, whose own home is nonconforming, Mr. Paschke reviewed the type of major improvements that could trigger requiring it to be brought into compliance; such as if the home was raised, the new construction would need to meet current code. Mr. Paschke advised that the key was that City Code was predicated by State law, but if you didn't replace the existing home on the exact footprint of the former home, you would need to meet all the requirements of the new zoning code; however, if a similar design was built on the same footprint, it may not meet all the requirements of the current code, depending on the provisions of the State's nonconforming laws.

With confirmation of his comments by Mr. Paschke, Member Boguszewski opined that the intent of this code was to spur the aesthetic improvement of a neighborhood incrementally more in line with the community's visioning documents. If that is the intent, Member Boguszewski spoke in opposition to Member Daire's proposed amendment to eliminate the existing 5' setback requirement from design standards; since it would leave everything in the same style it is now and not move the community in the direction interpreted from those community visioning documents.

With staff's revision of the third bullet point (lines 117-121), Member Stellmach advised that this addressed his previous concerns. However, Member Stellmach noted his continued lack of clarity with the other two bullet points for staff recommendations (lines 117-118) and whether that meant that any garage using raised panels didn't have to meet the setback requirement or that garages setback 50' didn't need to meet the 5' setback or had to meet design standards.

Mr. Paschke responded that the latter was the intent, that homes with attached garages setback 50' or more from the front property line did not need to have the garage setback of 5', but must meet all other requirements of Section 1004.05A.

Further discussion included whether line 119 should remain at 50' and whether it should specify from the property line or the street, noting that curb lines could fluctuate depending on what part of the city you were in or width of the street; with some having a 10-12' boulevard from the street to the property line, while others may be as low as 8'. Members noted that the intent was to improve walkability; questioned how that could impact properties located on curves;

Associate Planner Lloyd noted that typically setbacks are measured from property lines, but in cases like this when the pedestrian realm was the main concern and how architectural detail adjacent to that affected that realm, it may make sense to apply distance with respect to the street, even though there are not sidewalks throughout the entire City yet. Mr. Lloyd opined that reference that distance of where the garage door is doesn't matter anymore from the street from a pedestrian perspective, and in some places where a boulevard may be 20' or more, enforcing further setbacks from the property line got even further from the pedestrian realm. Mr. Lloyd opined that it made sense to consider the setback from the curb; however, opined that if that was to be the starting point it should remain 50'. Mr. Lloyd suggested that if language was to be revised, that it says "street edge," in cases where there may be no curb line.

Member Boguszewski noted that if typical boulevards are 10-15', the setback could be defined at 60-65' from the street. Member Boguszewski concurred with the concept of the pedestrian realm and making sure the structure was far enough from where that began.

Member Murphy questioned if there was any advantage to saying "street" or "property line" in situations where a street may get widened; opining that he'd rather decrease the footage and retain the reference to "property line."

Chair Gisselquist closed the Public Hearing at 7:53 p.m.; no one spoke for or against.

MOTION

Member Boguszewski moved, seconded by Member Gisselquist to recommend to the City Council retention of current design standards for single- and two-family homes (Section 1004.05A) with APPROVAL of ZONING TEXT AMENDMENTS as detailed in Section 5 of the staff dated July 10, 2013 (lines 117-121) providing options to provide additional flexibility for those design standards; *with one amendment as follows:*

- ***Revise the attached garage setback from fifty feet (50') to forty feet (40') in line 119 of the staff report.***

Ayes: 6

Nays: 0

Motion carried.

Council action related to this action is anticipated at an August of 2013 meeting.

**EXTRACT OF THE ROSEVILLE PLANNING COMMISSION MEETING MINUTES,
NOVEMBER 6, 2013**

6.a Other Business

Request by the Roseville City Planner for direction regarding previously approved ZONING TEXT AMENDMENTS TO Chapter 1004.05A (One- and Two-Family Design Standards) of the Roseville Zoning Ordinance

Chair Gisselquist introduced this item at approximately 6:57 pm

City Planner Thomas Paschke briefly summarized the staff report dated November 6, 2013; based on previous discussions of the Commission, and further review and analysis by staff concluding that those Commission recommendations (the first two bullet points – page 2, lines 11 – 12) were no different than those allowances currently in place in Section 1004.05B of City Code. Mr. Paschke noted that staff already reviewed extenuating circumstances to support individuals seeking to modify their home design as applicable to this section of code.

Mr. Paschke noted his attempt at humorously applying various application scenarios as a starting point for further Commission discussion; and more defined recommendation that language remain as is, or direct staff to come back with additional language for a Public Hearing at the Planning Commission accordingly. Mr. Paschke noted that, essentially, previous Commission action provided no solution; and the main question was whether the code, as currently stated, should continue to have the flexibility for staff to analyze each proposal related to garage locations, and how it met design/construction standards.

At the request of Member Cunningham, Mr. Paschke opined that the Commission needed to determine their intent for “flexibility,” whether it involved design amenities, a porch or other option. Mr. Paschke predicted that any change will create a set of different concerns and discuss implemented; and final determination would be determined by the City Council as to whether or not they concurred with the Commission’s recommendation.

At the request of Chair Gisselquist, Mr. Paschke confirmed that current language allowed administrative flexibility at the staff level for each application; or the option for a Variance process for residential designs if the garage was a forward component.

Mr. Paschke advised that most developers and contractors that staff dealt with performed their due diligence and research, and came to staff to review them before finalizing their designs. Mr. Paschke noted that it was infrequent that a problem occurred unless someone prepared their design and was ready to proceed with the permit process without realizing the design standards adopted by the City. Mr. Paschke noted that staff had already supported several design features with unique situations that met code and still accomplished the design goals of the applicant.

Member Boguszewski stated that his contention remained that the residential character of a street was more dependent on landscaping and overall massing relative to the road than the relative distance of the face of a garage compared to the home itself. Member Boguszewski further stated that he agreed that the City didn’t want new homes up against a road to retain the residential feel. Given the variables in architectural detail possible, Member Boguszewski opined that he wasn’t sure that should be included in code. However, Member Boguszewski advised that while he was not concerned with the first two bullet points (lines 11 – 12); he preferred language added to Section 2 (lines 31-32) similar to the following:

“If no part of the structure is closer than 50’ from the front property line, this setback requirement could be waived...”

Member Cunningham expressed her interest in addressing flexibility for lots having physical constraints (e.g. lake lots, etc.), or if on a smaller lot, there was limited ability to make sure the garage is in an exact location; and provided several possible scenarios. Member Cunningham stated that she was not opposed to adding flexibility to City Code to allow the Planning Department to have more discretion in those types of decisions if there were extenuating

circumstances, and staff encouraging owners to do more architectural detailing, without actually defining those components. Member Cunningham stated that she trusted staff's discretion, and noted other areas in City Code that allowed them that same discretion.

Mr. Lloyd referenced Section B "Requirements Apply to All New Construction" (page 2, lines 33 – 41) consisting of existing language already utilized in several circumstances allowing staff interpretation and administrative deviation ability. Mr. Lloyd provided several examples of those situations used where lots had physical restraints.

Member Keynan questioned how problematic this requirement is right now, or how many issues staff was finding; whether the Commission was trying to fix something that really was not a problem.

Mr. Lloyd opined that, depending on who you spoke to, there was room for debate as to whether or not there was a problem with garage placement. Mr. Lloyd advised that current code language had been based on Comprehensive Plan guidance; and usually when a problem came forward, it was due to the applicant designing their home without being aware of City requirements. However, Mr. Lloyd noted that this infrequent issue certainly had no effect on the safety or neighborhood degradation typically part of an analysis.

Mr. Paschke advised that of the 45-50 single-family home permits issued since the new code was put in place, he was aware of only 1 instance where the applicant sought a variance, that was subsequently not approved by the Variance Board, nor on appeal by the City Council. Mr. Paschke noted that this one applicant strongly expressed his lack of support of those design standards.

Under those circumstances, Member Keynan stated that he was fine with staff having additional flexibility on a case by case basis.

Member Boguszewski concurred, noting that the applicant/developer had indicated that such a design standard would require a variance process and cause homes to be priced higher; and in his case, having to redesign the configuration, it would hurt his ability to sell the home or market it cost-effectively based on that current code language. Member Boguszewski questioned whether or not the Variance Board or the City Council on appeal had ultimately supported that assertion, but that it was irrelevant at this point; but questioned if the City had observed any other problems in the housing market that would support that assertion.

Chair Gisselquist opined that, from his perspective, current language allowing administrative discretion or requiring waivers, was sufficient. However, Chair Gisselquist stated that he would like to make sure the third bullet point (page 2, lines 13-15) with the 50' requirement was added.

Mr. Paschke advised that the Commission's recommendation could be forwarded to the City Council accordingly, based on their previous action and tonight's subsequent discussion and clarification. Mr. Paschke reviewed the process for staff moving the third bullet point as previously referenced, forward to the City Council as a Text Amendment; with no additional Public Hearing required, and probably incorporated with other Text Amendments.

Member Murphy opined that the third bullet point to him appeared to sufficiently serve as a specific triggering mechanism.

After an ensuing brief discussion, it was Commission consensus that current language provided enough flexibility at this time, and if further concerns were received from contractors or developers that they had trouble developing in Roseville due to the strictness of its code, such a situation would become evident and come before the Commission in the future.

With no one from the public speaking to this item, Chair Gisselquist ended discussions at approximately 7:30p.m.

Chair Gisselquist confirmed that staff would bring the third bullet point language revision (page 2, lines 13-15) before the City Council in the future as a recommended text amendment.

City of Roseville

ORDINANCE NO. ____

AN ORDINANCE AMENDING SELECTED TEXT OF TITLE 10 ZONING ORDINANCE
OF THE ROSEVILLE CITY CODE

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1. Purpose: The Roseville City Code is hereby amended to include additional flexibility for attached garage placement within the Low Density Residential-1 and Low Density Residential-2 districts, by creating a new setback allowance.

SECTION 2. §1004.05, One- and Two-Family Design Standards is hereby amended as follows:

A. One- and Two-Family Design Standards: The standards in this section are applicable to all one- and two-family buildings, with the exception of accessory dwelling units. The intent of these standards is to create streets that are pleasant and inviting, and to promote building faces which emphasize living area as the primary function of the building or function of the residential use.

1. Garage doors shall not occupy more than 40% of the building facade (total building front); and

2. Garage doors shall be set back at least 5 feet from the predominant portion of the principal use.

3. Homes with attached garage that are set back 40 feet or more from the front property line are exempt from meeting the 5-foot garage door setback from the predominant portion of the principal use but must meet all other requirements of Section 1004.05A.

SECTION 5. Effective Date. This ordinance amendment to the Roseville City Code shall take effect upon passage and publication.

Passed this 7th day of July, 2014

Image



Compliance

1. Home is in compliance with current setback standards
2. Home is in compliance with current setback standards (side entry garage)
3. Home is in compliance with current setback standards

Attachment E



4. Home is not in compliance with current setback standards (0 garage setback)



5. Home is not in compliance with current setback standards (garage slightly forward)



6. Home is not in compliance with current setback standards (garage slightly forward)



7. Home is not in compliance with setback standards (garage fully forward)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: **07/07/2014**

ITEM NO: 14.b

Department Approval



City Manager Approval



Item Description: Discussion and Direction Regarding Section 1011.04 Tree Preservation and Restoration in All Districts

INTRODUCTION

In December of 2010, the City adopted a new Zoning Ordinance that included new tree preservation requirements. In preparing Roseville's new tree preservation regulations, the City Planner researched a number of Metro communities as well as the American Planning Association and other cities through the nation. The goal was to develop an ordinance that was not overly restrictive and/or burdensome to understand and implement, while still providing effective preservation.

Roseville's existing regulations are similar to many other cities' tree preservation requirements and have the following key elements:

1. Requirement of tree inventory and replacement plan.
 - a. Survey indicating all trees 6 dbh-inches or greater (diameter at breast height).
 - b. Identification of specific species; excludes cottonwood, boxelder, and chinese elm.
 - c. Categorizes trees into two categories; significant and heritage (deciduous tree greater than 27 inches in diameter and coniferous greater than 24 inches in diameter).
 - d. Affords removal of all trees within proposed public right-of-ways and easements and 35% of all significant trees and 15% of heritage trees for driveways and building pads without replacement.
 - e. Replacement required when inches exceed removal allowances.
 - f. Trees replaced at .5 caliper inch per significant dbh-inch removed and 2.0 caliper inch per heritage dbh-inch removed (for example 27 inches of significant removal would equal 14 trees and 27 inches of heritage removal would equal 52 trees).
 - g. Minimum tree replacement sizes; 3-inch deciduous and 6-foot minimum height coniferous.
 - h. Credit given for preserving trees.
2. Protection of trees during the construction process and warranties.
 - a. Requires protective fencing 4 feet in height and signs at drip line.
 - b. City determines whether replacement of a tree due to construction is required.

- c. Limits site design and preservation to minimum drainage pattern changes to eliminate drastic changes – increased run-off and ponding in areas with trees that are not water tolerant.
- d. Protection from chemicals used in construction.
- e. Protection for oaks and elms from activities outside of safe pruning dates.

The City's tree preservation regulations do not include the following elements:

- a. Inventory of every type of tree on a given site (only 6 dbh-inches or greater are inventoried).
- b. Provide ability to stop tree removal (regulations provide for replacement).
- c. Protection for cottonwood, boxelder, and chinese elm, and other trees determined to be problem species.
- d. If a property is not being developed, allows for tree removal on private property and does not require replacement of trees that are taken down.

RECOMMENDED COUNCIL ACTION

This item is for City Council discussion purposes.

Prepared by: City Planner Thomas 651-792-7073 | thomas.paschke@ci.roseville.mn.us

Attachment A: Tree preservation Requirements

1011.04 Tree Preservation and Restoration in All Districts

A. Intent and Purpose: It is the intent of the City of Roseville to protect, preserve, and enhance the natural environment of the community, and to encourage a resourceful and prudent approach to the development and alteration of wooded areas. This Section has the following specific purposes:

1. To recognize and protect the natural environment consistent with the City's mission statement and goals of the Comprehensive Plan through preservation and protection of significant trees.
2. To promote protection of trees for the benefits provided, including beautification, protection against wind and water erosion, enhancement of property values and air quality, reduction of noise and energy consumption, buffering, and protection of privacy and natural habitats.
3. To establish requirements related to cutting, removal, or destruction of existing trees, especially significant trees.
4. To establish reasonable requirements for replacement of significant trees.
5. To allow the development of wooded areas in a manner that minimizes and mitigates the removal and destruction of trees, and preserves the aesthetics, property values, and character of the surrounding area
6. To provide for the fair and effective enforcement of the regulations contained herein.

B. Applicability: This Section applies to all new development.

C. Tree Preservation Plan Approval Required: It is unlawful for any person to engage directly or indirectly in land alteration, as defined in Section 1001.11, unless such person has first applied for and obtained approval of a tree preservation plan by the Community Development Department or other authorized City official. No preliminary plat, building permit, grading permit, or other City-required permit approval shall be granted unless approval of a tree preservation plan has first been obtained. Application for approval of a tree preservation plan shall be made in writing to the Community Development Department.

1. This application may be made separately or may be included as part of a development application.

Information to be included in the application includes at least the following:

- a. Survey location of all significant trees;
- b. A significant tree summary sheet identifying the species of all significant trees located on the map;
- c. Identification of critical root zones extending from trees located on adjacent tracts, including the location and species of the trees;
- d. A table of area sizes for the following:
 - i. Existing site area, floodplain area, and forest area;
 - ii. Proposed areas of tree retention;
 - iii. Proposed areas of tree removal; and

iv. Proposed areas of reforestation and afforestation.

e. A graphic delineation of the following areas:

i. Proposed significant tree retention areas;

ii. Proposed afforestation and reforestation areas;

iii. Proposed limits of disturbance;

iv. Steep slopes of 25% or more;

v. Wetlands, including any required setbacks; and

vi. Topographic contours and intervals.

f. Such other information that the Community Development Department determines is necessary to implement this Section.

2. A simplified Tree Preservation Plan may be submitted where trees do not currently exist on the site or where existing trees will not be cut, cleared, or graded for the proposed development, and where adequate tree protection devices and long-term agreements are established for the protection of existing significant trees. This simplified plan may be included on an “Existing Conditions Survey.”

3. Exception: The forgoing does not apply to LDR-zoned properties where new construction or subdivision is not proposed.

D. Tree Preservation Species: Significant specimens of the following types and species of trees shall be identified on a Tree Preservation Plan.

1. Coniferous Trees: Coniferous trees are considered to be significant at a height of 12 feet or more. Species of coniferous trees required to be surveyed for tree preservation plan approval are identified in Table 1011-1.

Table 1011-1	
Arborvitae, White Cedar	Pine, Ponderosa
Fir, Douglas	Pine, Red (Norway)
Fir, White	Pine, scotch
Hemlock, Canada Eastern	Red Cedar, Eastern
Junipers	Redwood, Dawn
Larch, Eastern Tamarack	Spruce, Black Hills
Larch, European	Spruce, Colorado Blue
Pine, Austrian	Spruce, Norway
Pine, Eastern White	Spruce, White
Pine, Mugo	Spruce, Japanese

2. Deciduous Trees: Deciduous trees are considered to be significant at a diameter at breast height (DBH) of 6 inches or more. Species of deciduous trees required to be surveyed for tree preservation plan approval are identified in Table 1011-2.

Table 1011-2			
Ash, Green	Crabapple, ornamental	Linden, all varieties	Oak, Red
Ash, White	Dogwood, alternate-leafed	Maple, all varieties	Oak, Scarlet
Basswood	Elm, Accolade	Mountain Ash, European	Oak, Swamp White
Beech, Blue	Ginkgo Male trees	Mountain Ash, Snow	Oak, White
Birch, River	Hackberry	Mulberry, Red	Plum, American
Canada Red Cherry, Shubert	Hawthorns	Nannyberry	Plum, Canadian
Catalpa, Northern	Hickory, Bittersweet	Oak, Burr	Redbud, Eastern
Chokecherry, Amur	Honey Locust, Imperial	Oak, Chestnut	Serviceberry
Chokecherry, Shubert's	Honey Locust, Skyline	Oak, Northern Pin	Walnut, Black
Coffee-tree, Kentucky	Ironwood	Oak, Northern Red	
Corktree, Amur	Lilac, Japanese tree	Oak, Pin	

3. Heritage Trees: A heritage tree is any tree on Table 1011-1 or Table 1011-2 in fair or better condition which equals or exceeds the following diameter size:

Table 1011-3	
Tree Type	Minimum DBH in inches
Deciduous	27
Coniferous	24

- a. A tree in fair or better condition must have:
 - i. A life expectancy of greater than 10 years;
 - ii. A relatively sound and solid trunk with no extensive decay or hollow; and
 - iii. No major insect or pathological problem.
 - b. A smaller tree can be considered a heritage tree if:
 - i. Certified forester determines it is a rare or unusual species or of exceptional quality.
 - ii. A smaller tree can be considered a heritage tree if it is specifically used by a developer as a focal point in the project.
4. Other Trees: A tree not included on Table 1011-1 or Table 1011-2 may be included for credit as part of the Tree Inventory subject to City approval if it has:

- a. A life expectancy of greater than 10 years;
- b. A relatively sound and solid trunk with no extensive decay or hollow; and
- c. No major insect or pathological problem; and if
- d. A certified forester determines it is a rare or unusual species or of exceptional quality; or
- e. It is specifically used by a developer as a focal point in the project.

E. Tree Protection: All trees which are to be retained on any site shall be marked and physically protected from harm or destruction caused by soil compaction, equipment and material storage within the drip line, bark abrasions, changes in soil chemistry, out-of-season pruning, and root damage during construction.

1. Before any construction or grading of any development project occurs, a “safety fence” at least 4 feet in height, and staked with posts no less than every 5 feet shall be placed around the drip line borders of woodlots and/or the drip lines of significant trees to be preserved. Signs shall be placed along this fence line identifying the area as a tree protection area, and prohibiting grading beyond the fence line. This fence must remain in place until all grading and construction activity is terminated.

2. No equipment, construction materials, or soil may be stored within the drip lines of any significant trees to be preserved.

3. Care must be taken to prevent the change in soil chemistry due to concrete washout and leakage or spillage of toxic materials such as fuels or paints.

4. Drainage patterns on the site shall not change considerably causing drastic environmental changes in the soil moisture content where trees are intended to be preserved.

5. Pruning of oak and elm tree branches and roots must not take place from May 1 through July 31. If wounding of oak or elm trees occurs, a nontoxic tree wound dressing must be applied immediately. Excavators must have a nontoxic tree wound dressing with them on the development site.

6. Any tree determined by the Community Development Department to be destroyed or damaged shall be replaced in accordance with the Tree Replacement Formula in Section 1011.04G.

F. Allowable Tree Removal:

1. Pursuant to an approved tree preservation plan, significant trees may be destroyed without any required replacement within the width of required easements for public streets, utilities, and storm water ponding areas.

2. Development of Vacant Lots: On individual lots, up to 35% of the total DBH-inches of all significant trees and up to 15% of the total DBH-inches of all heritage trees may be removed for the installation of utilities, driveways, and the building pad without tree replacement or restitution.

3. Redevelopment of Lots: On lots which have been previously platted and developed, where the structures have been removed or destroyed to more than 50% of the current market value, up to 35% of the total DBH inches of all significant trees and up to 15% of the total DBH-

inches of all heritage trees may be removed for the installation of utilities, driveways, and building pads without tree replacement or resolution.

4. Significant trees in excess of the limitations of this Section may be removed, provided all trees removed in excess of said limitations shall be replaced in accordance with the Tree Replacement Formula.

G. Tree Replacement Formula: Replacement of removed or disturbed trees in excess of that which is allowed under a tree preservation plan shall be according to the following guidelines:

1. Significant Trees: Significant trees shall be replaced at the ratio of 0.5 caliper inch per 1 DBH-inch removed.

2. Heritage Trees:

a. Due to their inherently greater value, heritage trees shall be replaced at a ratio of 2 caliper inches per DBH-inch.

b. For each heritage tree saved, the developer may receive credit towards the required replacement trees. This credit will be at a rate of 2 caliper inches for each DBH-inch saved. To receive this credit, the applicant must demonstrate that extraordinary measures have been taken to preserve the heritage trees that otherwise would not be saved.

3. Required replacement trees shall be planted on the site being developed. The applicant may also request approval to plant replacement trees on boulevards, at the discretion of the City.

4. Minimum sizes for replacement trees shall be:

a. Deciduous Trees: 3-inch caliper

b. Coniferous Trees: 6 feet in height

5. Replacement trees shall be from balled and burlapped, certified nursery stock as defined and controlled by MN Stat. 18.44 through 18.61, the Plant Pest Act, as may be amended from time to time. Replacement trees may also be from bare root stock, provided the trees are planted no later than May 15th in any year, and the planting is inspected by the City.

6. Replacement trees shall be covered by a minimum 2-year guarantee.

7. Replacement trees shall be of a species similar to other trees found on the site where removal has taken place. Selection of replacement tree types for use on public sites shall be at the sole discretion of the City.

8. Where heritage trees have been removed, replacement trees shall consist of the same species as the removed heritage tree, or a tree that has the same potential value as the removed heritage tree. This value shall be certified by a certified forester or arborist. For the purposes of this paragraph, value is defined as a species which has the same growth and life potential as the removed tree.

9. Replacement trees may be utilized to meet landscaping and screening requirements if placement, species, and location are consistent with those requirements.

H. Certification of Compliance with Approved Landscape Plan: Upon completion of the required landscape installation, the Developer shall notify the City and request an inspection of the work. Following the inspection, the City shall notify the Developer that all work has been

satisfactorily completed, or what work is still required. The required warranty period, shall begin on the date of the letter of satisfactory completion issued by the City.

I. Warranty Requirement:

1. New Development Sites: The Developer shall provide a financial guarantee, in a form satisfactory to the City, prior to the approval or issuance of any permit for land alteration.

a. The amount of the guarantee shall be 125% of the estimated cost to furnish and plant replacement trees. The estimated cost shall be provided by the Developer subject to approval by the City. The estimated cost shall be at least as much as the reasonable amount charged by nurseries for the furnishing and planting of replacement trees. The City reserves the right in its sole discretion to determine the estimated cost in the event the Developer's estimated cost is not approved.

b. The security shall be maintained for at least 2 years after the date that the last replacement tree has been planted. Upon a showing by the Developer and such inspection as may be made by the City, that portion of the security may be released by the City equal to 125% of the estimated cost of the replacement trees which are alive and healthy at the end of such year. Any portion of the security not entitled to be released at the end of the year shall be maintained and shall secure the Developer's obligation to remove and replant replacement trees which are not alive or are unhealthy at the end of such year and to replant missing trees. Upon completion of the replanting of such trees the entire security may be released.

2. Development or Redevelopment of Existing Lots: The developer shall provide a cash escrow in the amount of \$500.00 to guarantee compliance with the requirements of this Ordinance. Said security shall be released upon certification of compliance by the developer to the satisfaction of the City. Notwithstanding the foregoing, no portion of the security shall be released while there are unsatisfied Developer's obligations to indemnify the City for any expenses in enforcing this requirement.

3. The City may retain from the security required above as reimbursement an amount expended by the City to enforce the provisions of this Section.

J. Entry on Private Property and Interference with Inspection: The Community Development Department may enter upon private premises at any reasonable time for the purposes of enforcing the regulations set forth in this Section. No person shall unreasonably hinder, prevent, delay, or interfere with the Community Development Department while engaged in the enforcement of this Section.

REQUEST FOR COUNCIL ACTION

Date: **07/07/14**

Item No.: 14.c

Department Approval

City Manager Approval



Item Description: Planned Unit Development (PUD) Discussion

BACKGROUND

In the early 2000s, Roseville used PUDs to address unique development proposals that sought deviations from various code requirements including height, lot coverage, and setback requirements. PUDs were created frequently and were often complex in their creation and implementation.

In 2010, it was determined that the PUD Ordinance was unnecessary after adopting a new Zoning Ordinance. The new Zoning Ordinance included many of the nuances that developers frequently sought from PUDs and supported the goals and objectives outlined in the Comprehensive Plan. In addition, PUDs were considered undesirable because they were time consuming with no guarantees of approval.

ANALYSIS

Recently, there has been some discussion regarding whether there may be instances when PUDs could be beneficial and whether they should be reintroduced to the City Code in some manner.

In order to facilitate this discussion, the Planning Division has conducted some background research on how nearby communities have been using planned unit developments (PUDs) to further their development goals.

The division's intern conducted in person and telephone interviews with planners and community development directors from Arden Hills, Falcon Heights, Maplewood, and Oakdale. She also spoke with planners from WSB Engineering who have experience planning for Clearwater, Mahtomedi, Minnetrista, Saint Anthony Village, and other cities. These communities were selected because they are experiencing similar development patterns to Roseville, or because their staff have unique experiences with infill and greyfield development projects.

PUDs are frequently used throughout the country in order to give city staff and developers more flexibility to create developments that are superior to what would otherwise be possible with strict compliance with the Zoning Ordinance. PUDs are often used for projects that are unique in ways that weren't anticipated when the zoning ordinance was created or for developments on sites that may have unique features. For example, a PUD might be used in an environmentally sensitive location to allow for the same number of housing units to be developed, but with the flexibility to cluster them in the part of the lot that is not environmentally sensitive while allowing a large common, open space area to be used for the development's recreation/open space needs while also providing greater protection for the sensitive resource area.

However, since they are negotiated agreements, PUDs can also be misused or have complications including the following:

- If the underlying concepts of the PUD evolve over time, substantial changes to the PUD can only occur through a negotiated process which includes similar approval processes and legal documentation as the original approval
- When property is sold to other owners in the PUD, making modifications for one user in the future may necessitate the acceptance by other property owners within the original PUD boundaries (depending on the wording of the original PUD agreement).
- Cities may allow developers to bypass zoning requirements without any mitigating project features.
- Cities may use the PUD process to extract concessions from developers that are viewed to be unfair.
- Communities using PUDs as a regulatory “patch” in order to cover up weaknesses in the underlying zoning code that should be amended instead.

When properly designed and implemented, PUDs are negotiated in a logical and balanced manner, with increased flexibility provided to developers in exchange for increased mitigation to accomplish the same or superior outcomes.

PUD PROCESS

Sketch Plan Review Process

All of the cities studied allow for a sketch plan review before a formal PUD application is submitted. This helps developers clarify exactly what is required of them before expending significant resources on a project.

The sketch plan review process is fairly similar in each city. Developers submit a plan that shows a scale drawing of the site; surrounding land uses; the rough location of proposed structures, amenities, and parking areas; a description of land uses and proposed densities; a description of topography and proposed land alterations; and other relevant information. City staff review the proposed project for compliance with city ordinances and the Comprehensive Plan.

After reviewing the sketch plan, city staff explain to the developer whether or not they would support the proposed project and what changes the developer can make to improve the project. A negative sketch plan review does not prevent the developer from submitting a formal application, but when developers work with city staff to make necessary changes, the approval process goes more smoothly.

Overlay Districts and New Zoning Districts

The majority of PUDs are treated either as overlay districts or new zoning districts. Some cities allow for both depending on the needs of the project.

PUDs as an Overlay District

When a PUD is treated as an overlay district, the underlying zoning still applies. When writing the PUD, city staff only consider the issues directly related to new development such as setbacks, density, or height. This can be a more streamlined process than creating a new zoning district. There are numerous issues covered in each zoning district that do not directly impact every proposed PUD. These issues can include sign regulations and

77 regulations of accessory structures. Planners find that it is more straightforward to defer
78 to the underlying zoning than to consider every possible issue in as much detail as they
79 would for a new zoning district.

80 Writing a PUD as an Overlay District can lead to some unexpected consequences. One
81 planner gave the example of a sign regulation that was part of the original zoning
82 affecting a PUD. None of the parties involved had considered the sign regulations during
83 the negotiation process. City staff were unsure whether or not it would be appropriate to
84 grant a variance or amend the PUD to change the sign regulations. If PUDs are treated
85 as an overlay district, it is important to have a clear procedure in place for when conflicts
86 with the underlying zoning occur.

87 *PUDs as a new Zoning District*

88 When PUDs are treated as a new zoning district, the underlying zoning does not apply
89 after a PUD is passed. Treating a PUD as a separate zoning district requires more effort
90 from city planners and developers because it forces them to sit down and consider every
91 possible land use issue and write a more comprehensive ordinance. This can lead to a
92 PUD ordinance that is more appropriate for the type of development that is taking place,
93 but also requires a significant increase in the amount of resources expended in the
94 process. Generally, treating PUDs as a separate zoning district is more appropriate if a
95 city anticipates larger and more unique developments.

96 Treating a PUD as a separate zoning district can also have unexpected consequences. If
97 a development is rezoned as a PUD and is never built, landowners cannot revert back to
98 the original zoning without going through the process of getting the PUD repealed. The
99 city should think twice about creating separate zoning districts for PUDs if there is any
100 degree of uncertainty that the project will be completed.

101 **SITE PLAN REVIEW**

102 PUDs provide Planning Commissions and City Councils with additional opportunities for
103 design oversight in circumstances where an applicant is seeking regulatory flexibility.
104 However, in instances where there is not a request for regulatory flexibility (the applicant
105 is following all of the standards), a different approval process would need to be employed
106 to provide opportunities for design oversight by the Planning Commission and City
107 Council. Staff is bringing the site plan review process into this PUD discussion in order
108 to inform the City Council what that process is (since it is not in the Roseville ordinance)
109 and how it compares to a PUD form of approval since they are often used for similar
110 design oversight purposes.

111 In site plan review, the applicant is not asking for any zoning code flexibility and
112 therefore overall project denial is not in doubt. The applicant's submittal would have to
113 comply with all setbacks and other requirements. However, a site plan review process
114 allows the reviewing body to shape the nature of the development. Common outcomes of
115 site plan review include items such as requiring the relocation of buildings or access drive
116 locations; adjustments to landscaping or determination of appropriate berming options.

Process

Like with planned unit developments, it is common to allow for an optional sketch plan review process prior to the submission of a formal application. During the sketch plan review, the city communicates its concerns about the project and information for how the developer can improve the project. This allows the developer to gain an understanding of what the city needs to approve a plan before expending significant resources.

After the sketch plan review, the developer submits a formal application. The information required for a formal application is more comprehensive than the information required for a sketch plan review. This information can include the exact location of proposed structures, amenities, and parking areas; a lighting plan; a grading/stormwater drainage plan; a landscape plan; a tree preservation plan.

Some cities require all site plan reviews to go through an approval body (City Council and/or Planning Commission) while others distinguish between minor and major projects to allow simpler projects to proceed with a staff level approval.

Minor projects

The definition of minor projects can vary based on the city's development goals. Minor projects are generally smaller scale projects that are likely to be non-controversial. Minor projects may be administratively approved in lieu of Planning Commission review and City Council approval. The staff person (or staff committee) who reviews the project is expected to use the same criteria that would be applied to major projects. This process is significantly more streamlined and is appropriate for less complicated projects.

Major projects

Any project that does not meet the criteria for a minor project is considered a major project. The same information is required for major projects, but major projects must be reviewed by the Planning Commission and approved by the City Council.

STAFF RECOMMENDATION

The preceding information is for facilitation of discussion. No staff recommendation is being made at this time.

REQUESTED CITY COUNCIL ACTION

Review the information above and provide feedback to staff.

Prepared by: Cadence Peterson, Planning and Zoning Intern
Attachments: A: St. Louis Park PUD ordinance
B: Woodbury PUD ordinance
C Minnetrista PUD ordinance

- c. Submission requirements. The following information shall be submitted prior to the installation of an awning or canopy.
 - 1. Application form and fee. A separate fee shall be required for the building permit and encroachment agreement.
 - 2. Dimensioned and scaled site plan and building elevations.
 - 3. Four sets of drawings for each awning or canopy proposed.
- d. Projections to be safe. All such projections over public property shall be structurally safe, shall be kept in a safe condition and state of repair consistent with the design thereof and repaired when necessary in the opinion of the city engineer or building official by and at the expense of the person having ownership or control of the building from which they project.
- e. Removal upon order. The owner of an awning or canopy, any part of which projects into, upon, over or under any public property shall upon being ordered to do so by the city engineer remove at once any part or all of such encroachment and shall restore the right-of-way to a safe condition. Such removal and restoration of the right-of-way will be at the sole expense of the property owner. The city may, upon failure of the property owner to remove the encroachment as ordered, remove the encroachment, and the reasonable costs of removing such encroachment incurred by the city shall be billed and levied against the property as a special assessment.

(c) Appeal. In any instance where the zoning administrator denies a permit or a request for preliminary approval of building materials or building design, the applicant may submit an appeal to the interpretation, based upon the plans and other papers on file in the office of the zoning administrator, to the city council without payment of additional filing fees of any kind.

(Code 1976, §§ 14:6-6.0--14:6-6.2; Ord. No. 2188-01, 2-5-2001; Ord. No. 2201-01, § 2, 7-2-2001; Ord. No. 2234-02, § 2, 12-2-2002; Ord. No. 2262-03, § 2, 12-15-2003; Ord. No. 2320-06, 12-1-2006; Ord. No. 2358-08, 8-14-2008)

Sec. 36-367. Planned unit development (PUD) process.

(a) Findings and purpose. The city council finds that a PUD process will benefit the city and its residents because the process permits greater flexibility in the development of a parcel by tailoring the development to the site and neighborhood. Such benefits include, but are not limited to:

- (1) Greater utilization of new technologies in building design, construction, and land development.
- (2) Higher standards of site and building design.
- (3) More efficient and effective use of streets, utilities, and public facilities to support high-quality development at a lesser cost.
- (4) Provision of recreational, public, and open spaces which may be made more usable and be more suitably located than would otherwise be provided under conventional development procedures.
- (5) A flexible approach to development is permitted by allowing certain limited modifications to the strict application of regulations of the use districts that are in harmony with the goals, purpose and intent of the city's comprehensive plan and this chapter.

PLANNED UNIT DEVELOPMENT (PUD) PROCESS

§ 36-367

- (6) A more creative and efficient use of land is encouraged.
- (7) The preservation and enhancement of desirable site characteristics, including flora and fauna, scenic views, screening and access is fostered.
- (8) Allowing the development to operate in concert with a redevelopment plan in certain areas of the city and to ensure the redevelopment goals and objectives will be achieved.
- (9) Flexibility in the design and construction is allowed for development in cases where large tracts of land are under single ownership or control and have the potential to significantly affect adjacent or nearby properties.

(b) Application of section provisions. The provisions of this section shall be administered as follows:

- (1) No PUD shall be approved on property located in the R-1 district or R-2 district.
- (2) Approval of a PUD shall not alter the underlying use district classification or the application of district regulations unless they are modified under the terms of subsection (d) of this section.
- (3) Permitted land uses in a PUD shall be limited to those land uses permitted in the underlying use district.
- (4) Projects available for PUD treatment shall have a site which consists of a parcel or contiguous parcels of land two acres or more in size. Tracts of less than two acres may be approved only if the applicant can demonstrate that a project of superior design can be achieved or that greater compliance with comprehensive plan goals and policies can be attained through use of the PUD process.
- (5) Modifications of use district regulations may be approved as part of the overall approval of the PUD, if the following conditions are satisfied:
 - a. The modifications bear a demonstrable relationship to, and are consistent with, the goals and policies of the comprehensive plan.
 - b. The adverse impact and effect of such modifications will be eliminated by screening landscaping, superior site and building design and other features related to planning, design and construction.
 - c. The modification is necessary to achieve the purposes of this subsection.
 - d. The modifications are limited to those allowed in table 36-367A and fall within allowable limits authorized by subsection (d)(3) of this section.
- (6) Planned unit development projects shall be subject to the imposition of additional requirements as part of the PUD approval when, in the opinion of the city council, such additional requirements are necessary to protect the general welfare, public safety, neighborhood character and/or to achieve the objectives contained in section 36-1.

(c) Building and site design. The city council shall find that the quality of building and site design proposed by the PUD plan will substantially enhance aesthetics of the site and implement relevant goals and policies of the comprehensive plan before a PUD plan may be approved. In addition, the following criteria shall be satisfied:

- (1) The design shall consider the whole of the project and shall create a unified environment within project boundaries by ensuring architectural compatibility of all structures, efficient vehicular and pedestrian circulation, aesthetically pleasing landscape and site features, and design and efficient use of utilities.
- (2) The design of a PUD shall achieve the maximum compatibility of the project with surrounding land uses, both existing and proposed, and shall minimize the potential adverse impacts of the PUD on surrounding land uses and the potential adverse effects of the surrounding land uses on the PUD.
- (3) The design shall take into account any modifications of chapter requirements permitted by subsection (d) of this section and provide appropriate solutions to eliminate the adverse impacts of any modification required for approval of the PUD.
- (4) If a project for which PUD treatment has been requested involves construction over a period of time or in two or more phases, the PUD applicant shall demonstrate that each phase is capable of addressing and meeting these criteria independent of the other phases.
- (5) More than one building may be placed on one lot in a PUD.
- (6) Unless modified by the following or other provisions of this chapter, a PUD in an R-3, R-4 or R-B district shall conform to the requirements of the district within which it is located:
 - a. The tract of land for which a project is proposed shall have not less than 200 feet of frontage on a public right-of-way.
 - b. No building shall be nearer than its building height to any property line when the property abutting the subject property is in an R-1 or R-2 district.
 - c. No building within the project shall be nearer to another building than half the sum of the building heights of the two buildings, except for parking ramps which may be directly connected to another building.
 - d. Private roadways within the project site may not be used in calculating required off-street parking space.
- (7) A PUD in a nonresidential district shall conform to the requirements of the district in which it is located except as modified by the following or other provisions of this chapter:
 - a. All off-street loading facilities, including loading debris, shall be completely contained within a building.
 - b. If property which is either residentially used or zoned abuts a site proposed for development as a PUD, the required yard in the PUD along the property line adjacent to the residential property shall be equal to one foot for every one foot of building height for each structure.

(d) Modifications.

- (1) Modifications of chapter requirements granted as part of a PUD shall not be subject to the provisions of section 36-33. Such modifications shall be approved as part of the overall approval of a PUD but any modification granted shall be written into the resolution approving the PUD.

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- (2) Any modification of chapter requirements approved as part of a PUD shall be approved only upon a showing that the modification does not adversely affect surrounding properties because the PUD plan has provided screening, fencing, walls, or other site improvements which have eliminated the adverse effects of the modification.
- (3) Any modification approved as part of a PUD shall not exceed the maximum modification allowed as shown on table 36-367A, except as specifically approved for shopping centers over 200,000 square feet according to the conditions in section 36-194 or as specifically approved for mixed use developments according to the conditions in the M-X district:

TABLE 36-367A**ALLOWABLE MODIFICATIONS IN PUDS**

<i>Chapter Requirement</i>	<i>Maximum Modification Allowed</i>
Distance from property lines, except when abutting residentially zoned or used property	No required yards
Distance from other buildings	As building code allows
Building height	No maximum if consistent with the comprehensive plan
Density	10% increase or as consistent with the comprehensive plan
Ground floor area	5% increase
Floor area ratio	Limited by height, density and ground floor area restrictions
Designed Outdoor Recreation Area	33% decrease consistent with provisions below. If land is dedicated for park, then the decrease may be increased to 50% according to provisions below.
Parking	15% decrease in addition to other allowable chapter reductions

- (4) An applicant for a PUD seeking modifications as permitted in table 36-367A shall demonstrate how the proposal will enhance, support, and further the following objectives:
 - a. Provide for integrated pedestrian facilities to and within the project;
 - b. Enhance linkages to mass transit facilities;
 - c. Increase the supply of low-income and moderate-income housing;
 - d. Incorporate implementation of travel demand management strategies as part of the PUD plan;
 - e. Provide public plazas and designed outdoor recreation area which exceeds minimum chapter requirements; and
 - f. Provide a high degree of aesthetics through overall design and display of public art.
- (5) If the applicant is seeking modifications to the use district requirements for designed outdoor recreation area, those modifications are allowed at the sole discretion of the City Council based upon the following provisions.

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- a. Reductions of up to 50% of the designed outdoor recreational area shall be approved by PUD at the sole discretion of the City Council only if the site meets of the following requirement:

Land or cash in lieu of land is dedicated for parks, trails, and open space on a one for one basis up to a maximum of 50% of the requirement.

- b. If the full park dedication reduction is not taken, the City Council may consider reductions if the site meets one or more of the following requirements, but in no case may the reduction for these items exceed 33% or the cumulative reduction exceed 50% of the requirement:

1. Permanent accessible open space or regional trail is located on land within 600 feet of all buildings within the development and meets all of the following:
 - i. Such open space or regional trail is deeded as public and designated in the Comprehensive Plan as Park or is protected by covenants which ensure its perpetuation for public use.
 - ii. The land area of such open space is at least twice the size of the recreational area credit requested for the development site.
 - iii. The development includes logical pedestrian/bicycle connections to the open space or regional trail.
 - iv. The location of building service areas is away from the open space or in heavily screened areas.
 - v. Design and location of buildings complement the scale and character of the open space, and
 - vi. Use of substantial landscaping is provided to create transitions between the development and open space.

Projects meeting all of the open space/trail requirements may reduce designed outdoor recreational area requirements by up to 20%

2. Public Art. Recreation space credits for public art are granted at the sole discretion of the city council and may reduce designed outdoor recreational area requirements by up to 20%.
3. Other public amenities. Recreational area credits for public amenities are granted at the sole discretion of the city council and may reduce the designed recreational area requirements by a maximum of 20%.
4. A redevelopment plan has been adopted into the Comprehensive Plan that approves reductions to designed outdoor recreational area by a maximum of 33%.
5. Indoor parks. Recreation space credits for significant indoor recreational space, such as a park or courtyard, may be granted at the sole discretion of the city council and may reduce designed outdoor recreational area requirements on a one for one basis by up to a maximum of 20%

(Ord. No. 2267-04, 4-12-04)

(e) Submission requirements and procedure.

- (1) *Planned unit development.* Planned unit developments shall be proposed and considered according to the requirements of this subsection.
- (2) *Preliminary discussion.* Before filing an application for approval of a PUD, an applicant is encouraged to submit a concept plan for review and comment by the city staff. The applicant may request a review of the concept plan by the planning commission to obtain the commission's nonbinding comments on its merits.
- (3) *Preliminary PUD plan.* An application for a preliminary PUD plan shall include all of the following information:
 - a. All information required for consideration and approval of a preliminary plat, if a plat is necessary.
 - b. A general development plan including the following:
 1. Site conditions and existing development on the subject property and immediately adjacent properties.
 2. The proposed use of all areas of the site.
 3. The proposed density, type, size and location of all dwelling units, if dwelling units are proposed.
 4. The general size, location and use of any proposed nonresidential buildings on the site.
 5. All public streets, entrance and exit drives, and walkway locations.
 6. Parking areas.
 7. Landscaped areas.
 8. Parks and open space, public plazas and common areas.
 9. Site dimensions.
 10. Generalized drainage and utility plans.
 11. Any other information which the city may request.
 - c. Summary sheets which include the following:
 1. Proposed densities.
 2. Acreage or square footage of individual land uses on the site.
 3. All proposed modifications of district regulations being requested.
 - d. Generalized staging plan for the project, including the geographical sequence of construction and the number of dwelling units or square footage of nonresidential property to be constructed in each stage.
 - e. Traffic study containing, at a minimum, the total and peak hour trip generation from the site at full development, the effect of such traffic on the level of service of nearby and adjacent streets, intersections, and total parking requirements.
 - f. A statement showing how the PUD will meet the stated purposes and objectives of this section.
 - g. Environmental data which the city may deem necessary. At a minimum, this shall include a preliminary analysis of the probability of site contamination.

- (4) *Final PUD plan.* The final development plan for a PUD shall contain all of the following information:
- a. A final plat which meets the requirements of the Code provisions which create condominium ownership, if required.
 - b. A final site plan drawn to scale showing the location of all structures including their placement, size and type as well as streets, parking areas and stall arrangement, walkways and other pedestrian facilities, parking calculations, and designed outdoor recreation area including public plazas and commons.
(Ord. No. 2267-04, 4-12-04)
 - c. A landscape plan showing the location, size, and species of all plant materials, a landscaping irrigation system plan, and all other nonvegetative landscaped features.
 - d. A utility plan showing the location and size of all on-site utilities and easements as well as stormwater runoff calculations for both the predevelopment and postdevelopment condition of the site.
 - e. Building plans at a level of detail necessary to allow parking calculations to be made and building elevation drawings showing architectural details and proposed building materials.
 - f. Any deed restrictions, covenants, agreements, and articles of incorporation and bylaws of any proposed homeowners' association or other documents or contracts which control the use or maintenance of property covered by the PUD.
 - g. A final staging plan, if staging is proposed, indicating the geographical sequence and timing of development of the plan or portions thereof, including the estimated date of beginning and completion of each state.
 - h. Any other information which the city in its sole discretion may require to fully present the intention and character of the PUD.
- (5) *Procedure.* Planned unit developments shall be proposed and processed according to the requirements of this section. No application for a final PUD shall be processed until the application for a preliminary PUD has been approved by the city council.
- a. An application for approval of a preliminary PUD shall be on a form provided by the city which shall include all of the following information:
 1. The name, address and telephone number of the applicant.
 2. The name, address and telephone number of the property owner.
 3. The districts in which the PUD is proposed to be located.
 4. All data and plans comprising a preliminary PUD plan. No action on a preliminary PUD will be taken until all of the required information is received by the city.
 - b. The application shall be reviewed by city staff and a report concerning the application shall be submitted to the planning commission for its consideration within 45 days of receipt of all material required by this section for review of the application.

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- c. The planning commission shall hold a public hearing in accordance with section 36-34(c)(3). The planning commission may continue the public hearing if necessary and shall make a recommendation to the city council within 60 days of the date of the initial public hearing. If the planning commission fails to deliver a recommendation to the city council within the 60-day period, the city council may then consider the preliminary PUD without the planning commission's recommendation.
- d. The city council may approve the preliminary PUD plan in whole or in part, may approve subject to conditions, may deny, or may continue consideration of the preliminary PUD plan for further investigation and hearing at a later date.
- e. The city council shall render a decision regarding the preliminary PUD plan request within 90 days of the council's initial consideration of the preliminary PUD plan.
- f. When a preliminary PUD plan has been denied by the city council, the owner or applicant may not reapply for the same or similar development on the same property for the six-month period following the date of the denial.
- g. The final development plan for a PUD shall be submitted for approval within 90 days after city council approval of the preliminary PUD plan unless a written request for a time extension is submitted by the applicant and approved by the city council. The final PUD plan shall be considered according to the following procedure:
 - 1. The city staff shall review the final PUD plan and make a report of its findings and recommendations to the planning commission for its consideration within 60 days following receipt of the final PUD plan.
 - 2. The planning commission shall consider the staff report, other applicable data, and testimony and shall submit its recommendation to the city council. If the planning commission recommends approval of the final PUD plan, it shall find that the final PUD plan is in substantial compliance with the preliminary PUD plan and the comprehensive plan.
 - 3. The planning commission shall refer the final PUD plan to the city council within 60 days of its initial consideration of the final PUD plan.
 - 4. The city council shall consider the final PUD plan. If the city council deems it necessary, it may set a public hearing for consideration of the final PUD plan. The city council may deny the final PUD plan or may approve the final PUD plan in whole or in part. The Council shall make its decision within 60 days of its first consideration of the final PUD plan or within 60 days following any public hearing, whichever date is later.
- h. In instances where a PUD application does not require variances outside of code modifications allowed by this section, the community development director may elect to process the preliminary and final PUD simultaneously under the following conditions:
 - 1. Approval of the preliminary and final PUD will each be considered by separate motion.

2. The application for the final PUD will not be considered complete until the city council approves the preliminary PUD.

(6) *Development agreement.*

- a. The city may, at its sole discretion, require the owner and developer of a proposed PUD to execute a development agreement which may include, but not be limited to, all requirements of the final PUD plan as a condition to approval of a final PUD.
- b. The development agreement may require the developers to provide an irrevocable letter of credit in favor of the city. The letter of credit shall be provided by a financial institution licensed in the state and acceptable to the city. The city may require that certain provisions and conditions of the development agreement be stated in the letter of credit. The letter of credit shall be in an amount sufficient to ensure the provision or development of improvement called for by the development agreement.

(7) *Operating and maintenance requirements for common areas.* If certain land areas or structures within the PUD are designated for recreational use, public plazas, open areas or service facilities, the owner of such land and buildings shall file a suitable agreement with the city that ensures the continued operation and maintenance of such areas or facilities in a manner suitable to the city. These common areas may be placed under the ownership and control of one of the following:

- a. The landlord.
- b. Homeowners' association, if all of the following conditions are met:
 1. The homeowners' association must be established prior to the sale of any property in the PUD.
 2. Membership must be mandatory for each owner and successive buyer.
 3. The open space restrictions must be permanent.
 4. The association must be responsible for liability insurance, taxes and maintenance.
 5. The landowner must pay its pro rata share of an assessment levied by the association and that share, if unpaid, must become a lien on the property owned by the landowner.
 6. The association must be able to adjust the assessment to meet changed needs.

(8) *Fees and reimbursement for city costs.* The fee for a PUD shall be the same as the fee charged for a zoning change and plat approval. Section 36-35 shall also be applied to PUD applications.

(9) *Modifications.* Modifications granted as a part of a PUD shall have the same force and effect as a variance granted under section 36-34. These modifications, if permitted as a part of the approval of a PUD, shall be cited in the development agreement.

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- (10) *Zoning map.* All approved final development plans shall be drawn on the city's zoning map as it is revised from time to time. The map shall include a reference to the approved final development plan on file with the city.
- (11) *Approval and amendments.* The approval of a preliminary PUD plan and a final PUD plan and major amendments to the approved final plan shall require an affirmative vote of two-thirds of all the members of the city council. The approval of minor amendments to the approved final plan shall require an affirmative vote of a majority of all the members of the city council.
- a. Except as provided in subsection (e)(11)b.2. of this section, no building permit shall be issued or development shall occur on land for which a PUD has been approved which does not conform to the approved final plan.
 - b. Development of land for which a PUD has been approved which does not conform to the approved final plan shall only be allowed after one of the following occurs:
 1. A major amendment to the approved final plan of the PUD has been approved by the city council in the same manner as required for approval of a preliminary PUD. Major amendments shall include:
 - i. Changes in approved use classifications;
 - ii. Changes to the approved final plat;
 - iii. Increases in residential density, leasable floor area, building height, and/or required parking;
 - iv. Reductions in usable open space;
 - v. Modifications to section requirements; and
 - vi. Any changes that are anticipated to result in off-site impacts as determined by the zoning administrator.

Application fees for major amendments to PUDs shall be the same as fees for major amendments to conditional use permits.

2. A minor amendment to the approved final plan of the PUD has been approved by the city council in the same manner as required for minor amendments to conditional use permits after all owners of property within the PUD have been notified. Minor amendments shall include:
 - i. Changes that increase conformity with section requirements;
 - ii. Decreases in residential density, leasable floor area, building height, impervious surface and/or required parking provided such decreases have minimal impact on the overall character of the approved final plan as determined by the zoning administrator;
 - iii. Minor building additions and floor plan modifications that do not increase parking requirements or reduce usable open space; and
 - iv. Changes that are specified as minor amendments in the approved development agreement.

Application fees for minor amendments to PUDs shall be the same as fees for minor amendments to conditional use permits.

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3. Administrative approval has been obtained for modifications specified in the development agreement as requiring only administrative approval. Administrative approval shall require approval of both the zoning administrator and the director of community development unless otherwise stated in the approved development agreement. Such administrative approval shall only be granted after the following has occurred:
 - i. The applicant has provided written notification to all owners of property within the PUD that such approval is being sought. The notification shall inform the property owners that approval of the proposed modification may be granted after ten business days have elapsed from the mailing date of the notice unless the property owner files an appeal with the director of inspections within that time. If any such appeal is filed, the proposed modification shall be considered in the same manner as a minor amendment to the approved final plan.
 - ii. All fees associated with the administrative approval have been paid. Fees for administrative approval shall be determined in accordance with section 36-35.
4. There is a vacation of the approved PUD by the city council after notice of public hearing has been published and a public hearing has been conducted in the same manner as required for approval of a preliminary PUD. The council may impose conditions on the vacation of a PUD to protect the public health, safety and welfare.

(12) *Automatic termination.*

- a. Upon expiration of the time period approved by the city council for total development of a PUD, the subject area shall be permanently governed by the conditions, provisions and restrictions of the final development plan. That plan, as it may be amended from time to time, shall govern the use of the land.
- b. If a PUD is not completed within the required time period, the PUD classification shall automatically terminate for that portion of the PUD which has not been developed. The requirements and provisions of the primary use district shall apply to the remaining undeveloped area.

(f) Conversion of former PUD districts.

- (1) *Conversion permitted.* Properties located in areas which were PUD districts under the previous zoning ordinance may seek to convert the previously approved PUD final general plan or special permit approved pursuant to PUD district regulations to a preliminary PUD plan or final PUD plan as may be appropriate under subsections (a) through (e) of this section.
- (2) *Equivalence of former districts.* For purposes of converting a former PUD district, a final general PUD plan approved under the previous zoning ordinance shall be equivalent to a preliminary PUD plan as described in subsection (e)(3) of this section. A special permit approved under the previous zoning ordinance shall be equivalent to a final PUD plan as described in subsection (e)(4) of this section.
- (3) *Nonconformities.* Nonconformities in properties approved for conversion other than nonconforming land uses shall be deemed to be in compliance with subsection (d) of this section and shall not be subject to the provisions of section 36-401.

- (4) *Subsequent construction.* All provisions of this chapter shall apply to any development approved for construction subsequent to conversion unless modifications are approved under subsection (d) of this section.
- (5) *Time limit.* A property owner has one year from the effective date of the ordinance from which this section is derived to apply for conversion under this section. The provisions of the former PUD district shall remain in full force and effect until the property is converted or until one year has elapsed. If an application for conversion has not been filed within one year, the provisions of the former PUD district shall lapse and the property shall be fully subject to all provisions of this section.
- (6) *Application process.* An application for conversion shall be processed following the procedures in section 36-34(b). In addition to any information required by section 36-34(b) or administrative procedures pertaining thereto, the applicant shall include a statement describing in detail the degree to which the final PUD plan or special permit previously adopted is in compliance with and differs from the provisions of this section.
- (7) *Fees.* The fee for an application to convert a previously approved PUD final general plan or special permit shall be as determined by resolution of the city council.

Sec. 36-368. Communication towers and antennas.

(a) Purpose.

- (1) To accommodate the reasonable communication needs of residents and business in the community while protecting the public health, safety, and general welfare of the community;
- (2) To establish appropriate maximum heights of communication towers and antennas, considering their potential adverse impacts on the community at large and the ability to mitigate such impacts;
- (3) To minimize adverse impacts on properties in close proximity to communication towers and antennas;
- (4) To minimize adverse visual effects of communication towers and antennas through careful design and siting standards;
- (5) To avoid potential damage to adjacent properties from communication tower and antenna failure through structural standards and setback requirements; and,
- (6) To maximize the use of existing communication towers, antennas and buildings to accommodate new antennas in order to reduce the number of communication towers needed to serve the community.

(b) Zoning compliance. Communication towers and antennas are allowed as provided in each zoning district and must be in compliance with the provisions of this Ordinance.

(c) Co-Location Requirements.

- (1) A proposal for a new communication tower or antenna shall not be approved unless the applicant shows that the antenna cannot be reasonably accommodated on an existing communication tower or building.
- (2) The owner of any communication tower exceeding 50 feet in height constructed after the effective date of this Ordinance shall permit the reasonable joint use of the structure for other antennas.

(d) Communication Tower Setbacks.

- (1) Monopoles shall be setback at least 10 feet from all lot lines. Communication towers of all other construction types shall be setback a distance equal to 1.5 times their engineered collapse radius or a distance equal to their height, whichever is less.
- (2) All communication towers shall be located a minimum distance of twice their height from any parcel zoned or used for residential purposes, or zoned mixed-use.
- (3) Communication towers shall not be located between a principal structure and a public street, with the following exceptions:
 - a. In industrial zoning districts, communication towers may be placed between the building and the side lot line abutting a street.
 - b. On sites adjacent to public streets on all sides, communication towers may be placed between the building and either the side lot line abutting a street or the rear lot line.

(e) Location specific regulations for communication towers and antennas.

- (1) Residential Zoning Districts.
 - a. No more than one communication tower is allowed per parcel. Communication towers located on parcels occupied by residential dwellings are only allowed in the rear yard.
 - b. Communication towers and antennas located on property used for residential purposes shall be limited to communication towers and antennas used for the private enjoyment of those on the premises.
- (2) Antennas in the Public Right-of-Way. Antennas may co-locate on existing poles or communication towers in the City, County, or State right-of-way within any zoning district. A City Public Works permit for uses in the public right-of-way and written permission from applicable jurisdictions are required.
- (3) A communication tower that complies with all other requirements of this chapter is allowed as a conditional use in a wetland, public waters wetland, Wetland Conservation Act (WCA) wetland, flood fringe district or general floodplain district. The standards for the issuance of a conditional use permit shall be the general criteria contained in this chapter applicable to all conditional use permits and the specific requirements for conditional uses in the flood fringe and general floodplain districts. The tower shall also comply with all other applicable laws and regulations.

(f) Communication Tower and Antenna Design Requirements. Proposed or modified communication towers and antennas shall meet the following design requirements.

- (1) Communication towers up to 120 feet in height shall be of a monopole type.
- (2) Antenna designs and mounts shall be designed to minimize visual impact.
- (3) Communication Tower Lighting. Communication towers shall not be illuminated by artificial means and shall not display strobe lights unless such lighting is specifically required by the Federal Aviation Administration or other federal or state law or regulation that preempts local regulations.

- (4) Signs, Advertising and Display. The use of any portion of a communication tower for displaying flags, signs other than warning or equipment information signs is prohibited.
- (5) Associated Equipment. Ground equipment associated with a communication tower or antenna shall be housed in a building. The building shall meet the architectural design standards of the Zoning Ordinance, and shall meet the minimum communication tower setback requirements of the underlying zoning district.

(g) Communication Tower Construction and Maintenance Requirements.

- (1) Construction Requirements. All antennae and communication towers erected, constructed, or located within the City shall obtain a building permit. Every communication tower or free-standing antenna shall be protected to discourage climbing of the tower or antenna by unauthorized persons.
- (2) Maintenance. Communication tower and antenna finish and paint shall be maintained in good condition, free from rust, graffiti, peeling paint, or other blemish.

(h) Building-Mounted Antennas.

- (1) Antennas attached to a building shall be no higher than 30 feet above the highest point of the building.
- (2) All building-mounted equipment shall be consistent with the architectural features of the building and be painted to match the color of the building exterior, roof or sky, whichever is most effective, as determined by the Zoning Administrator.

(i) Free-Standing Antennas. Any antenna that is a separate structure and not attached to a building shall comply with all height and other requirements of this Chapter relating to Towers.

(j) Additional Submittal Requirements. In addition to the information required elsewhere in this Code, applications for communication towers or antennas that are permitted with conditions or require a conditional use permit shall include the following supplemental information unless it is determined by the Zoning Administrator that certain information is not required based upon the nature of the proposed antenna or communication tower:

- (1) A report from a qualified and licensed professional engineer that:
 - a. Describes the communication tower height, width including antennas, and design including a cross section and elevation; a site plan which demonstrates all building dimensions and horizontal setbacks of associated equipment, HVAC and decibels, paving, landscaping, security lighting , and fencing.
 - b. Documents the height above grade for all potential mounting positions for co-located antennas and the minimum separation distances between antennas;
 - b. Describes the communication tower's capacity, including the number and type of antennas that it can accommodate;
 - d. Documents what steps the applicant will take to avoid interference with established public safety telecommunications;
 - e. Includes an engineer's stamp and registration number;
 - f. Includes other information necessary to evaluate the request;

- g. Includes the dimensions and expected quality of the existing and proposed transmission service area;
 - h. Includes the location, depth of utilities and other land lines connected to the communication tower and associated equipment;
 - i. Reviews potential interference with public safety telecommunications equipment, and renders an opinion as to what the interference issues may be resulting from the proposed antenna, and recommendations as to how the interference can be mitigated. The report must also state whether or not the proposed antenna complies with all non-interference requirements of the FCC, a copy of the FCC approval of the antennae in regards to non-interference must be attached.
- (2) For all communication towers which are not used solely for private use antenna, a letter of intent committing the communication tower owner and his or her successors to allow the shared use of the communication tower if an additional user agrees in writing to meet reasonable terms and conditions for shared use.
 - (3) Before the issuance of a conditional use permit and/or building permit, proof that the proposed communication tower complies with regulations administered by the Federal Aviation Administration and Federal Communications Commission shall be submitted.

(k) Discontinued or Unused Communication Towers or Antennas. All discontinued or unused communication or antennas or portions of communication towers and antennas, together with associated facilities shall be removed within 12 months of the cessation of operations at the site. In the event that a communication tower is not removed within 12 months of the cessation of operations at a site, the communication tower and associated facilities may be removed by the City and the costs of removal assessed against the property.

(l) Amateur Radio Towers.

- (1) Communication towers supporting amateur radio antennas shall be exempt from subsections (d)(1) and (d)(2) above. They shall be setback at least 15 feet from any property line.
- (2) Amateur radio towers must be installed in accordance with the instructions furnished by the manufacturer of that tower model. Because of the experimental nature of amateur radio service, antennas mounted on such a tower may be modified or changed at any time so long as the published allowable load on the tower is not exceeded and the structure of the tower remains in accordance with the manufacturer's specifications.
- (3) As part of any administrative or Conditional Use Permit approval, any requirements of this Chapter may be modified to the extent necessary to provide reasonable accommodations to an amateur radio antenna to the extent required by federal law.

(m) Legal Non-Conforming Towers. New or replacement antennas may be installed on a legal non-conforming tower so long as the new or replacement antenna does not increase the overall height of the tower and is designed to minimize visual impact.

(Ord. No. 2367-09, 1-23-09)

(Code 1976, §§ 14:6-7.0--14:6-7.6; Ord. No. 2164-00, 4-17-2000; Ord. No. 2325-07, 5-7-2007; Ord. No. 2367-09, 1-23-2009)

Sec. 36-369. Wind Energy Conversion Systems (WECS).

(a) Purpose. The purpose of this section is to establish minimum requirements for the size, placement and maintenance of wind energy systems by adoption of regulations governing all wind energy systems in the city.

(b) Findings. The City finds that:

- (1) While there is limited opportunity for wind power generation in St. Louis Park, the City may have some sites that have the right characteristics of topography, land cover, and lack of turbulence for the land owner to consider wind energy as an option for sustainability. These sites tend to be large open areas typical of commercial, industrial or park properties.
- (2) Wind energy systems have the potential for nuisance and safety considerations including structural reliability, visual impacts, bird and bat kills, noise, shadow flicker, and ice throw. Therefore, careful consideration must be given when siting a wind energy conversion system.
- (3) Review of regulations may be appropriate as the WECS technology improves and changes resulting in alternative energy systems that are viable for St. Louis Park and greatly diminish the potential for being a nuisance to adjacent properties or the community.

(c) Standards by Zoning District. Table 36-369A lists in which zoning districts WECS are allowed. The table also identifies, by zoning district, the maximum allowed height, the maximum number of WECS allowed per lot and the minimum required lot size.

Table 36-369A				
WIND ENERGY CONVERSION SYSTEM STANDARDS				
District	Height Limit (feet)*		Max. # of WECS per lot*	Minimum Lot Size (acres)
	Permitted, up to	Conditional Use, up to		
C-2	110	170	2	1.5
O	110	170	2	1.5
I-P	110	199	4	1.5
I-G	110	199	4	1.5
* The height and number of systems per lot is dependent on meeting the setback requirements.				

(d) Setbacks. WECS shall meet the following setback requirements:

- (1) At least 110% of the WECS height from all property lines.
- (2) At least 100% of the WECS height from other WECS.
- (3) At least 20 feet from principal buildings.
- (4) The furthest reach of the blade must be at least 30 feet from the ground and any other obstruction.

(e) Design requirements. All WECS shall meet the following design requirement:

- (1) Monopole tower. All towers shall be of a free standing monopole type that does not utilize guyed wires or any other means to support the tower.
- (2) Roof mounting. Roof mounted WECS are prohibited.
- (3) Minimize visual impact. WECS design and location shall minimize visual impact.
- (4) Color and finish. All WECS shall be white, grey or another non-obtrusive color. Blades may be black in order to facilitate deicing. Finishes shall be matt or non-reflective.
- (5) Tower lighting. WECS shall not be artificially lighted, except to the extent required by the FAA or other federal or state law or regulation that preempts local regulations.
- (6) Signs and displays. The use of any portion of a WECS for displaying flags and signs, other than warning or equipment information signs, is prohibited.
- (7) Associated equipment. Ground equipment associated with a WECS shall be housed in a structure. Structures housing equipment shall meet the architectural design standards of the Zoning Ordinance. Control wiring and power-lines shall be wireless or underground.
- (8) Braking system required. All WECS shall have an automatic braking, governing or feathering system to prevent uncontrolled rotation, overspeeding and excessive pressure on the tower structure, rotor blades and turbine components.
- (9) Design height. The applicant shall provide evidence that the proposed height of the WECS does not exceed the height recommended by the manufacturer or distributor of the system.
- (10) Interconnection agreement. The applicant shall provide a copy of the utility notification requirements for interconnection, unless the applicant intends, and so states on the application, that the system will not be connected to the electricity grid.
- (11) Technology standards. WECS must meet the minimum standards of a WECS certification program recognized by the American Wind Energy Association, such as AWEA's Small Wind Turbine Performance and Safety Standard, the Emerging Technologies program of the California Energy Commission, or other 3rd party standards acceptable to the City.

(f) Permits required. In addition to the information and permits required elsewhere in this Code, applications for a WECS shall include the following information unless it is determined by the Zoning Administrator that certain information is not required based upon the nature of the proposed WECS:

- (1) A dimensioned drawing that illustrates the total WECS height, including the footings and tower width.
- (2) A site plan illustrating that the proposed WECS complies with all setbacks and other requirements affecting where a WECS can be located.
- (3) A report that describes decibels at varying wind speeds for a set distance from the turbine, up to the cut-out wind speed.

- (4) Additional information requested by the Zoning Administrator necessary to evaluate the request.

(g) Noise. Audible sound due to wind energy system operations shall comply with the standards governing noise contained in the City of St. Louis Park Code of Ordinances.

(h) Abandonment and decommissioning. If the WECS remains nonfunctional or inoperative for a continuous period of one year, the system shall be deemed abandoned and shall constitute a public nuisance. The owner shall remove the abandoned system at their expense after a demolition permit has been obtained. Removal includes the entire structure including foundations to below natural grade and transmission equipment.

(Ord. No. 2383-10; 5-28-2010)

Secs. 36-370--36-400. Reserved.

ARTICLE IV. PLANNED UNIT DEVELOPMENTS ^[3]

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Sec. 24-201. Scope and general provisions.

This article applies to planned unit development conditional use permits. A planned unit development (PUD) is a tract of land developed as a unit under single or unified ownership or control and which generally includes two or more principal buildings or uses but may consist of one building containing a combination of principal and supportive uses. A PUD is intended to allow flexibility in the zoning process to encourage innovative land use and development. This article may allow modification to zoning and subdivision requirements such as lot size and dimensions, rights-of-way and street widths, housing types and building setbacks as well as allow private streets and driveways or zero lot line development.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-202. Purpose.

The purposes of this article are:

- (a) To encourage a more creative and efficient development of land and its improvements through the preservation of natural features and/or desirable site characteristics than possible under strict application of zoning and subdivision requirements.
- (b) To meet the goals and policies of the comprehensive plan and adopted master plans of the city while preserving the health, safety, and welfare of its residents.
- (c) To allow for the potential mixture of compatible uses in an integrated and well-planned area.
- (d) To increase public open space or greenways and/or to ensure concentration of open space into more usable areas and preservation or restoration of natural resources.

- (e) To facilitate the economical and efficient provision of streets and public utilities and to prevent development that would burden the existing tax base or in areas without adequate public improvements.
- (f) To facilitate developments that provide a benefit to the city as a whole, through, but not limited to, higher standards of architectural and site design, enhanced or innovative public infrastructure, sustainable design, provision of life-cycle and/or affordable housing, redevelopment or expanded transportation options.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-203. Effect on existing zoning; interpretation.

The granting of a PUD conditional use permit does not alter in any manner the existing zoning district classification except that building permits shall not be issued which are not in conformity pursuant to an approved PUD conditional use permit unless it is amended, cancelled or modified. Whenever a question arises concerning the interpretation of this article, it shall be the duty of the planning and zoning commission to ascertain all facts concerning the question and forward all data and a recommendation to the city council for a determination.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-204. Permitted uses.

Uses not otherwise allowed in the zoning district are prohibited within a PUD unless specific provisions are made and listed in the PUD conditional use permit or conditions of approval. A PUD may include varied and compatible land uses within one defined development. Uses may include:

- (a) Dwelling units in detached, clustered, semi-detached or attached multi-storied structures or combinations thereof.
- (b) Commercial, office and industrial uses.
- (c) Supporting community facilities and institutional uses.
- (d) Parks, recreational facilities and open space.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-205. Density.

In any PUD the maximum number of dwelling units allowed shall not exceed the base density identified in the land use districts in the comprehensive plan, except that:

- (a) Density bonuses consistent with the comprehensive plan and any adopted city policies may be granted if the proposed project meets certain objectives of the city as identified in the comprehensive plan. These objectives include but are not limited to affordable housing or other identified housing needs, sustainability, increased open space or greenway development.
- (b) Density transfers within the PUD may be allowed provided the project area is at least 40 acres; however, this area requirement may be reduced when the project provides for the dedication of needed public infrastructure.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-206. Pre-application meeting.

Prior to the submission of any plan to the planning and zoning commission, the applicant shall meet with the zoning administrator to discuss the contemplated project relative to community development objectives for the area in question and to learn the procedural steps and exhibits required. This includes the procedural steps for a conditional use permit and a preliminary plat. The applicant may submit a simple sketch plan at this stage for informal review and discussion. The applicant is urged to avail himself or herself of the advice and assistance of the city staff to facilitate the review.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-207. Concept plan.

The concept PUD plan is optional and provides an opportunity for the applicant to submit a plan to the city generally illustrating the proposed development without incurring substantial cost. The process is also intended to allow the city and general public to identify potential issues and concerns at an early stage of project development.

- (a) The property owner or his agent may meet with the zoning administrator to describe the situation, to be advised of the procedures and to obtain an application form.
- (b) The following exhibits shall be required for a concept PUD application:
 - (1) Complete application form signed by all property owners.
 - (2) All required fees and escrows along with an executed escrow deposit agreement.
 - (3) Statement of all property owners of all land included within the proposal and a list of property owners' names and addresses within 500 feet of the outer boundaries of the property and two sets of mailing labels obtained from Washington County or a title or abstract company.
 - (4) Location map showing the site in relation to the surrounding area and important elements, including major roadways, public facilities and parks.
 - (5) Concept plan(s) or sketch(es) for the proposed project area.
 - (6) Written narrative addressing proposed uses, housing types, density, public or private amenities, parks and open space, phasing, timing as well as the experience and financial capacity of the proposed developers. The narrative should address how the city's values, as identified in the comprehensive plan, are incorporated into the design of the overall development.
- (c) The zoning administrator shall forward the application and required exhibits to the planning and zoning commission for review and consideration. A notice of the planning and zoning commission meeting for consideration of the application shall be sent to all property owners within 500 feet of the outer boundaries of the property in question.
- (d) The planning and zoning commission shall review the proposal and report to the city council its comments and suggestions with regard to the concept PUD plan.
- (e) The zoning administrator shall schedule the public hearing and shall cause notice of the time, place and purpose of said hearing to be published at least ten days prior to the date of the hearing in the official newspaper of the city. The notice shall be mailed to the owners of the property within 500 feet of the outer boundaries of the property in question not less than ten days prior to the date of the hearing.
- (f) The city council shall, after receipt and placing on file the report of the planning and zoning commission and zoning administrator, hold a public hearing on the application. The city council shall also review the concept PUD plan and provide feedback to the applicant. The council will not take any formal action to approve or deny the application. No comments, suggestions,

remarks or observations made by city staff, the planning and zoning commission or the city council shall be binding on the city for future stages.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-208. PUD conditional use permit.

- (a) *Application procedure.* An applicant shall make an application for a PUD conditional use permit following the procedural steps as set forth in article II, division 4, conditional use permits, of this chapter.
- (b) *Required exhibits.* In addition to the requirements in section 24-41, the following exhibits and written narratives shall be submitted to the zoning administrator by the proposed developer as a part of the application for a PUD conditional use permit:
 - (1) Explanation of the character of the planned development and the manner in which it has been planned to take advantage of the PUD regulations, including a list of all deviations from the standard zoning regulations and an explanation as to why these deviations provide a public benefit.
 - (2) Explanation of how comments on the concept PUD plan have been incorporated into the design of the general development plan, if applicable.
 - (3) General indication of the expected schedule of development including progressive phasing and time schedule.
 - (4) Any additional information requested by the city staff, the planning and zoning commission and city council that may be required for clarification of the proposed project.
- (c) *Preliminary plat.* Unless waived by the zoning administrator, the applicant shall also submit a preliminary plat and all the necessary documentation as required under chapter 21 of all or that portion of the project to be platted. For purposes of administrative simplification, the public hearings required for the PUD conditional use permit and preliminary plat and any potential rezoning of property may be combined into one hearing or may be held concurrently.
- (d) *Additional findings.* In addition to the criteria and standards set forth in article II, division 4 of this chapter for the granting of conditional use permits, the following additional findings shall be made before the approval of the PUD conditional use permit:
 - (1) The proposed PUD is in conformance with any adopted master plan for the project area.
 - (2) The PUD is designed to form a desirable and unified environment within its own boundaries.
 - (3) The development plan provides for the creation, preservation or restoration of natural resources such as native vegetation, valuable habitat, lakes, streams, wetlands, shorelands, flood plains, woodlands, steep slopes and similar areas.
 - (4) The PUD is consistent with the planned and efficient provision of public improvements and would not burden the existing tax base by increasing development or in areas without adequate infrastructure or public facilities.
 - (5) The PUD can be planned and developed to harmonize with any existing or proposed development in the areas surrounding the project site. The uses proposed will not have an undue and adverse impact on the reasonable enjoyment of neighboring property and will not be detrimental to potential surrounding uses.
 - (6) The tract under consideration is under single ownership or control.
 - (7) Single-family detached units or clustering of housing units may be allowed as a PUD in areas providing urban services, or in the R-2 estate district, providing parks and open space are an integral part of the plan.

- (8) Each phase of the development, as it is proposed to be completed, is of sufficient size, composition, and arrangement that its construction, marketing, and operation are feasible as a complete unit, and that provision and construction of dwelling units and common open space are balanced and coordinated.
- (9) Common elements proposed as part of the PUD are appropriate for the scale, location, shape, size, density and topography of the development and must be suitably improved for the intended use(s) except that significant natural features may be preserved or restored.
- (10) The project area is at least ten acres in size unless the applicant can show that a PUD of less acreage meets the standards and purposes of the comprehensive plan and preserves the health, safety and welfare of the citizens of the city and that all of the following conditions exist:
 - a. The proposal better adapts itself to the physical and aesthetic setting of the site and with the surrounding land uses than could be developed using strict standards and land uses allowed within the underlying zoning district.
 - b. The proposal would benefit the area surrounding the project to greater degree than development allowed within the underlying zoning district(s).
 - c. The proposal would provide mixed land use and/or site design flexibilities while enhancing site or building aesthetics to achieve an overall, workable higher quality of development than would otherwise occur in the underlying zoning district.
 - d. If applicable, the proposal would increase open or green space or ensure the concentration of open space into more workable or usable areas and would preserve the natural resources of the site than would otherwise occur in the underlying zoning district.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-209. Approval and implementation.

- (a) The city council shall review the PUD conditional use permit application. If the PUD is approved by the city council, the zoning administrator shall issue a conditional use permit to the applicant including conditions of approval and record it in the office of the county recorder.
- (b) The applicant shall also submit a final plat for all or that portion to be platted. Such plats may be submitted in smaller increments as may be economical to finance or construct at one time.
- (c) Any final plat shall conform to the approved PUD conditional use permit and approved preliminary plat. This plan shall include any recommended changes by the planning and zoning commission or city council to the original PUD application and original preliminary plat.
- (d) Outlots to be dedicated for park, ponding or other purposes shall be deeded to the city, via warranty deed or other deed as approved by the zoning administrator, before the final plat is released for recording.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-210. Coordination with subdivision regulations.

- (a) It is the intent of this article that subdivision review under chapter 21 be carried out simultaneously with the review of a planned development under this article.
- (b) The plans required under this article must be submitted in a form, which will satisfy the requirements of chapter 21 for the preliminary and final plats.
- (c) Flexibility of design standards and criteria of chapter 21 may be allowed as part of a planned unit development.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-211. Enforcement of development schedule.

The construction and provisions of all of the common open spaces and public and recreational facilities which are shown on the approved PUD must proceed at the same phase of the construction of dwelling units. From time to time the zoning administrator may review all of the building permits issued for the PUD and examine the construction which has taken place on the site. If he or she shall find that the rate of construction of dwelling units is greater than the rate at which common open spaces and public and recreational facilities have been constructed and provided, he or she shall forward this information to the city council, which may modify or revoke the PUD permit.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-212. Conveyance and maintenance of common elements.

- (a) All land shown on the approved PUD as common open space must be conveyed to a homeowners association or similar organization provided in an indenture establishing an association or similar organization for the maintenance of the planned development. The common open space must be conveyed to the homeowners association or similar organization subject to covenants which restrict the common open space to the uses specified on the PUD conditional use permit, and which provide for the maintenance of the common open space in a manner which assures its continuing use for its intended purpose.
- (b) If a homeowners association is created, the city may require the applicant to submit any required homeowner association documents at the time of the first final plat of development to the city attorney and city staff which explain:
 - (1) Ownership and membership requirements.
 - (2) Articles of incorporation and bylaws.
 - (3) Time at which the developer turns the association over to the homeowners.
 - (4) Approximate monthly or yearly association fees for homeowners.
 - (5) Specific listing of items owned in common including such items as roads, recreation facilities, parking, common open space grounds, and utilities.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Sec. 24-213. Review and amendments.

- (a) From time to time the zoning administrator may review PUDs within the city and may make a report to the city council on the status of non-compliance for a particular PUD. If the zoning administrator finds that the development has not commenced within one year after the original approval of the conditional use for the PUD, the zoning administrator may recommend that the city council extend the time or revoke the conditional use permit as set forth in article II, division 4 of this chapter. Prior to cancellation or revocation of this permit, the city council shall hold a public hearing at which time all interested parties will be given an opportunity to be heard.
- (b) For additional phases of the PUD, if within five years the project has not progressed, the zoning administrator may recommend that the city council determine what action will be taken with the remainder of the project. Prior to determining the outcome of the PUD, the city council shall hold a public hearing at which time all interested parties will be given an opportunity to be heard.
- (c) Minor changes in the location, placement, and heights of the buildings or structures may be authorized by the zoning administrator if required by engineering or other circumstances not foreseen at the time the PUD was approved.

- (d) Approval of the planning and zoning commission and city council shall be required for other substantial changes such as change in use; rearrangement of lots, blocks and building tracts; significant increase in lot coverage; major change in traffic circulation; or reduction in green space, open space, parking or stormwater management. These changes shall be consistent with the purpose and intent of the approved PUD conditional use permit.
- (e) Any amendment to the PUD shall require the same procedures as for the application for a conditional use permit as set forth in article II, division 4 of this chapter.

(Ord. No. 1860, § 1860.01, 10-10-2012)

Secs. 24-214—24-230. Reserved.

FOOTNOTE(S):

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Editor's note— Ord. No. 1860, § 1860.01, adopted October 10, 2012, amended article IV in its entirety to read as herein set out. Former article IV, §§ 24-201—24-215, pertained to similar subject matter, and derived from Ord. Mins. of 6-27-2001; Ord. No. 1754, § 1754.03, 9-22-2004; No. 1803, § 1803.01, 5-14-2008; Ord. No. 1825, § 1825.14, 10-14-2009. [\(Back\)](#)

505.45 PUD Planned Unit Development Zoning District

Subdivision 1. Purpose

The purpose of the Planned Unit Development (PUD) zoning district is to provide greater flexibility in the development of neighborhoods and non-residential areas in order to maximize public values and achieve more creative development outcomes while remaining economically viable and marketable. This is achieved by undertaking a collaborative process that results in a development outcome exceeding that which is typically achievable through the conventional zoning district. If a development proposal does not demonstrate significant public value benefits above and beyond those achievable under a conventional zoning district, the City reserves the right to deny the PUD rezoning and direct the developer to re-apply under the standard applicable zoning district.

Subd. 2. Definitions

Conventional development is defined as a development proposal that meets the minimum requirement of the City's ordinances regulating development.

Open space means land or common areas reserved for parks, walking paths or other natural uses.

Open space, useable means open space which will be publicly or privately owned and maintained by a homeowners association, excluding wetlands designated by federal or state agencies, areas below the 100-year ordinary high water elevations (OHW) and streets and roadways.

Life-cycle housing refers to the range of housing options that meet people's preferences and circumstances at all of life's stages. Such options include both rental and for-purchase homes that are affordable for low and median-income buyers and for the move-up market.

Public values collaborative development is a process that results in a development plan in which clearly defined public values are achieved in exchange for greater flexibility on conventional development requirements.

Subd. 3. Reflection on the official zoning map

PUD provisions provide an optional method of regulating land use which permits flexibility in the uses allowed and other regulating provisions. In some circumstances, however, rules and regulations governing the underlying zoning district may apply within the PUD. As such, approval of a PUD and execution of a PUD agreement shall require the property in question be rezoned to PUD, but the denotation on the official zoning map shall also illustrate the underlying zoning district. Once a PUD has been granted and is in effect for a parcel, no building permit shall be issued for that parcel which is not in conformance with the approved PUD plan, the building code, and with all other applicable city code provisions.

All PUD rezonings approved prior to the effective date of this section shall retain their zoning classifications of PUD, and shall continue to be governed by the ordinance and resolutions which created these areas.

Subd. 4. Appropriate Use of the PUD rezoning

A rezoning to PUD may be requested for any residential or commercially zoned area. PUDs are prohibited in the industrial districts.

- (a) Rezonings to PUD will not be considered for areas less than 8 acres of land in single ownership or control, except in the following circumstances:
 - (1) Natural features of the land are such that development under standard zoning regulations would not be appropriate in order to conserve such features;
 - (2) The land is intended to be developed in accordance with a prior PUD adjacent to or across the street from the subject property; or
 - (3) The PUD process is desirable to ensure compatibility and careful consideration of the effect of a development on surrounding land uses.

(b) Application for a PUD may be made only by the owner of the land involved in the PUD application, or an option/contract holder provided the application is accompanied by fully executed agreements or documents from the owner in a form acceptable to the city.

Subd. 5. Permitted uses.

Uses within a PUD shall be governed by the ordinance establishing the PUD and by the conditions, if any, imposed by the city in the approval process. If a specific use is not established or addressed by a PUD ordinance, said use shall be governed by the underlying zoning district regulations designated by the comprehensive plan.

Subd 6. Expectations of a development seeking a rezoning to PUD

The provisions of this section are intended to achieve the following public values within a PUD zoning district and associated subdivision:

- (a) Maintain the sense of open space character of the community. Open space shall be of a size, shape, location, and usability for its proposed purpose. Whenever possible, common open space shall be linked to the open space areas of surrounding developments;
- (b) Preserve natural open spaces for their aesthetic and ecological values and provide buffering between developments and adjacent roadways;
- (c) Maximize the use of ecologically-based approaches to stormwater management, restore or enhance on-site ecological systems, and protect off-site ecological systems including the application of Low Impact Development (LID) practices;
- (d) Provide high-quality park, open space, and trail opportunities that meet or exceed the provisions of the Parks, Trails, and Open Space Plan;

(e) Minimize the extent of the development footprint and impervious surfaces to the extent possible to reduce initial infrastructure costs and long-term maintenance and operational costs;

(f) Ensure long-term stewardship of natural resources for all lands set aside as parks, open spaces, and other forms of conservation lands;

(g) Provide a convenient and efficient multi-modal transportation system to service the daily needs of residents at peak and non-peak use levels, where possible;

(h) Foster economic and cultural diversity by providing a complementary mix of lifecycle housing;

(i) Encourage conservation of energy and other resources to enhance the prospects for creating a sustainable community;

(j) Promote aesthetically-pleasing design and high quality construction consistent with the community's desired sense of place and quality of life expectations and harmonious with the natural setting. A PUD shall strive to creatively integrate multiple structure types and land uses in a harmonious plan that preserves, enhances, and protects natural features. The integrated design shall include elements such as building orientation and materials, utilities, parking areas, traffic and pedestrian circulation, and open spaces. A PUD which only involves one building or housing type, such as all detached or all attached units, shall not necessarily be considered as inconsistent with the stated purposes and objectives of this section and shall not be the sole basis for denial or approval. Architectural style of buildings shall not be the sole basis for denial or approval of a plan. However, the overall appearance and compatibility of individual buildings to other site elements or to surrounding development will be primary considerations in the review stages of the planning commission and city council;

Subd. 7. Areas of Flexibility

(a) The City shall consider an increase in the number of overall units and associated reductions in lot width and size, if the PUD provides substantially more site amenities and public values, as outlined in subdivision 6, than could be achieved in a conventional residential development for the applicable zoning district;

(b) The City shall consider a decrease in the amount of road width required or right-of-way requirements if the PUD provides substantially more site amenities, as outlined in subdivision 6, than are found in a conventional residential development for the applicable zoning district. Specifications and standards for streets, utilities, and other public facilities shall be at the discretion of city council and must protect the health, safety, comfort, aesthetics, economic viability, and general welfare of the city.

(c) The City shall consider flexibility with regard to lot size, width, and depth when reviewing a PUD rezoning request. Specifications and standards for lots shall be at the discretion of city council, and shall encourage a desirable living environment which assists in achieving the goals set out for PUDs.

(d) The City shall consider flexibility in the phasing of a PUD development. Changes to the proposed staging or timing of a PUD may be approved by the city council when necessary, or on the showing of good cause by the developer.

Subd. 8. PUD Procedure

All requests for rezoning to Planned Unit Development shall follow the steps outlined below.

(a) Collaborative process and project goal setting

1) The applicant shall meet with the city staff for a pre-application conference prior to submittal of a concept to the city. The primary purpose of the conference is to allow the applicant and staff an opportunity to review the comprehensive plan and to make a preliminary determination if the proposal is conducive to a PUD rezoning.

2) City staff and the applicant shall work together to schedule a concurrent worksession with policymakers of the city (planning commission, parks commission, and city council) to discuss the public values on the site, using the established public values in subdivision 6 of this section as a guideline. The result of this meeting will be a public values statement.

3) At an appropriate point during the process, the applicant shall hold a neighborhood meeting. The city and all owners or property within 1,000 feet of the PUD (or a larger area as determined by the city) shall be given notice of the meeting. The purpose of the meeting is to inform the neighborhood of the proposed PUD, discuss the concepts and basis for the plan being developed and to obtain information and suggestions from the neighborhood.

4) The applicant shall be responsible for the costs incurred by the city for attorney, engineering, or other consultant fees during these pre-application activities.

(b) PUD Concept Plan Review

1) Prior to formal application to the city, the applicant shall prepare an informal concept plan and present it to the planning and parks commission and city council at a concurrent worksession, as scheduled by staff. The purpose of this meeting is to determine if all parties are on a common track and if the development reflects the stated public values;

2) Formal application shall be made to the city, and a thorough review and staff report with a recommendation shall be forwarded to the Planning and Parks Commission;

3) The parks commission shall review the PUD rezoning request, and make a recommendation with regard to the park layout, amount of land dedicated (or cash in-lieu), and the proposed park and trail improvements within the concept plan;

4) The planning commission shall review the PUD rezoning request, and make a recommendation to the City Council with regard to the plat layout, design, density, deviations, and achieved public values of the concept plan;

5) The Council shall consider the recommendations of the parks and planning commissions and provide feedback with regard to the proposed deviations, proposed public values, and any other aspect of the application. The Council shall make a motion that the applicant move forward with the rezoning request, or direct the applicant to submit under the conventional zoning districts.

6) Inter-agency partnerships. After the City policymakers have reviewed and commented on the Concept PUD plan, city staff shall meet with other agencies, as applicable, to explore opportunities of partnership to enhance the stated public values.

(c) PUD Rezoning Review

1) The planning department shall review an application for a rezoning to PUD in conjunction with a preliminary plat application under the subdivision regulations. Staff will utilize the criteria established in subdivision 6 of this section as well as the public values statement to formulate a recommendation regarding the rezoning to the planning commission and city council. Staff shall draft a proposed ordinance to rezone the subject property and present it to the planning commission and city council;

2) The planning commission shall hold a public hearing and consider the application's consistency with the intent and purpose of the PUD and comprehensive plan goals. The planning commission shall make recommendations to the city council on the merit, needed changes, and suggested conditions of the proposed rezoning and PUD plan;

3) In approving or denying the ordinance to rezone the subject property to PUD, the city council shall make findings on the following:

- (i) The PUD plan is consistent with the city's comprehensive plan;
- (ii) The PUD plan is tailored to the specific characteristics of the site and achieves a higher quality of site planning and greater public benefits than would be achieved under conventional provisions of the ordinance;
- (iii) The PUD plan preserves and enhances natural features and open spaces;
- (iv) The PUD plan maintains or improves the efficiency of public streets, utilities, and other public services;

(v) The PUD plan results in development compatible with existing adjacent and future guided land uses;

(vi) How the PUD plan addresses the purpose and intent of the PUD rezoning, as stated in subdivision 1 of this section.

4) Duration of a PUD rezoning action. A final plat that conforms with the preliminary plat and associated PUD rezoning ordinance shall be submitted within 180 days of approval of the ordinance and preliminary plat approval, unless otherwise extended by the city council. If the applicant fails to submit a final plat application or extension request within this time period, the zoning shall revert back to the underlying zoning district through a rezoning ordinance adopted by the city council.

Subd. 9 Submittal Requirements

(a) Pre-application process. A site analysis shall be submitted in anticipation of the pre-application activities, including the following information:

- 1) Location of wooded areas or significant features (environmental, historical, cultural) of the parcel;
- 2) Indicate the base flood elevation level and show the general location of floodways and/or flood fringe areas;
- 3) Delineation of the ordinary high water levels of all water bodies;
- 4) Delineation of the shoreland district boundary (if applicable);
- 5) A plan, including detailed information regarding the layout of the lots and outlots, the proposed parks, trails, open space, and other common areas, and a yield plan which indicates how the plat would be designed under conventional zoning standards;

(b) Concept PUD Plan. An applicant should submit the following information for the formal Concept PUD plan to be considered complete:

- 1) A completed land use application and payment of applicable fees;
- 2) A PUD Concept Plan, including detailed information regarding the layout of the lots and outlots, the proposed parks, trails, open space, and other common areas, and a yield plan which indicates how the plat would be designed under conventional zoning standards;
- 3) A written narrative which outlines how the plan will meet the purpose of the PUD rezoning, how the plan addresses the public values, as stated in subdivision 6 and in the public values statement, and what deviations from code are being requested;

- 4) An updated site analysis, as outlined above;
- 5) Any other additional information as required by staff.

(c) PUD Rezoning Plan. The following information shall be submitted in order to for an application to be considered complete:

- 1) A completed land use application and payment of applicable fees;
- 2) A completed preliminary plat application, as outlined in the subdivision regulations section of this chapter;
- 3) A PUD Rezoning Plan, including detailed information regarding the layout of the lots and outlots, the proposed parks, trails, open space, and other common areas, and a yield plan which indicates how the plat would be designed under conventional zoning standards;
- 4) A written narrative which outlines how the plan will meet the purpose of the PUD rezoning, how the plan addresses the public values, as stated in subdivision 6 and in the public values statement, and what deviations from code are being requested;
- 5) An updated site analysis, as outlined above;
- 6) If it is proposed to develop a project over a timeframe exceeding two years, the applicant may request preliminary approval of a master PUD plan for an entire project to be completed in phases;
- 7) Three sets of labels listing the names and addresses of all property owners within 1,000 feet of the subject property. Labels shall be obtained from Hennepin County;
- 8) Any other additional information, as requested by staff

Subd. 10. Development agreement.

Upon approval of the PUD plan and the Final Plat, the city and applicant shall work together to prepare a development agreement which references all PUD plans, specifies permitted uses, allowable densities, development phasing, required improvements, completion dates for improvements, the required letter of credit, all required development fees, escrows, and warranties, and any other information deemed necessary by the city.

Subd. 11. PUD Plan amendments.

Approved PUD Plans may need to be amended from time to time as a result of unforeseen circumstances, overlooked opportunities, or requests from a developer. At such a

time, the applicant shall make an application to the city for a PUD amendment. All such amendments will be processed as one of the following:

(a) Administrative amendment. The city planner may approve minor changes in the location, placement, and height of buildings if such changes are required by engineering or other circumstances not foreseen at the time the final plat and plan were approved, provided the changes are minor and conform to the review criteria applied by the planning commission and city council. Under no circumstances shall an administrative amendment allow additional stories to buildings, additional lots, or changes to designated uses or open space established as part of the PUD.

(b) PUD adjustment. In circumstances where an adjustment to the number or size of lots, proposed additional stories, or changes uses or open space, an adjustment to a PUD may be made through review and approval by the city council with or without referral to the planning commission. To qualify for this review, the minor adjustment shall not:

- 1) Eliminate, diminish or be disruptive to the preservation and protection of sensitive site features.
- 2) Eliminate, diminish or compromise the high quality of site planning, design, landscaping or building materials.
- 3) Alter significantly the location of buildings, parking areas or roads.
- 4) Increase or decrease the number of residential dwelling units by more than five percent.
- 5) Increase the gross floor area of non-residential buildings by more than three percent or increase the gross floor area of any individual building by more than five percent (residential lots not guided for specific structure sizes are excluded from this requirement).
- 6) Increase the number of stories of any building.
- 7) Decrease the amount of open space or alter it in such a way as to change its original design or intended function or use.
- 8) Create non-compliance with any special condition attached to the approval of the final PUD plan.

(c) PUD Plan amendment. Any change not qualifying for an administrative amendment or a PUD adjustment shall require a PUD amendment. An application to amend a PUD shall be administered in the same manner as that required for an initial PUD beginning at preliminary plan. If such an amendment involves changing a plat that has been through final plat approval, a new final plat application must be made, per Section 500.19 subdivision 3(g).

Subd. 12. Cancellation.

A PUD shall only be cancelled and revoked upon the city council adopting an ordinance rescinding the ordinance approving the PUD. In any event, it shall not be necessary for the council to find the creation of a PUD district was in error.

Subd. 13. Administration.

In general, the following rules shall apply to all PUDs:

(a) No requirement outlined in the PUD process shall restrict the city council from taking action on an application if necessary to meet state mandated time deadlines;

(b) The city may require that PUD plans be certified at the time of submittal and/or upon completion of construction;

(c) No building permit shall be granted for any building on land for which a PUD plan is in the process of review, unless the proposed building is allowed under the existing zoning and will not impact, influence, or interfere with the proposed PUD plan;

(d) In the event any real property in the approved PUD agreement is conveyed in total, or in part, the buyers thereof shall be bound by the provisions of the approved final PUD plan constituting a part thereof; provided, however, that nothing herein shall be construed to create non-conforming lots, building sites, buildings or uses by virtue of any such conveyance of a lot, building site, building or part of the development created pursuant to and in conformance with the approved PUD.

