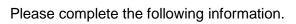
Golf Tournament

Event Information Form





Contact Name:	Organization Name:			
Address:		City:	State: Zip:	
Phone Number:	hone Number: Email Address:			
Event Name	nt Name Number of Golfers			
vent Date 1st Tee Time Tournament Type				
2024 Tournament green fees require a minimum of 16 golfers or regular rate applies:				
Additional Details:				
Will your group be renting a croom?	community	Cedarholm will provide up to 3 proximity pins for your event:		
Community Room Rental (\$50/hr)				
Number of hours for Rental				
Food Catering (Tio's F&B Required)				
Alcohol Bartender				
Is there any other information you would like us to know about this event?				
How would you prefer to be contacted?				
Save and email this form. You will be contacted within three (3) business days regarding your				
request. Please note, this form is a request for information and is NOT a reservation.				
For more information, contact Steve at <u>steve.anderson@cityofroseville.com</u> or 651-792-7154.				
Cedarholm Office Use Only				
Room Rental Information	Manager Signatu	ıre:	Date Accepted:	
Rental Room:	Ren. Fee: \$ Due:		Security Dep. Received: \$	
Date of Event: T	ime:Pe	ermit #:	Security Dep. Return By:	
Food Caterer: D. Licensed: Date Due:		Dance Floor Notes	Security Dep. Returned (10 days): \$ Ret. Date:	
			Reason for Less:	
Liquor Caterer: Au		Audio/Visual Notes	Setup Notes:	
Licensed: Due Date:				



Golf Tournament/Community Building Policies

651-792-7154

www.cityofroseville.com/golf

Thank you for choosing Cedarholm Golf Course & Community Building for your event.

The City of Roseville is proud & pleased to offer this facility for public use.

Reservation Guidlines

- No walkers or caddies, unless approved by clubhouse manager
- All golfers must have at least three clubs (two irons/woods and a putter)
- If community room is rented, setup and cleanup is included during contracted time period
- Tobacco & vapor products are not allowed inside the community building
- No animals (other than service dogs) allowed in facility

Food and Alchohol Policy

- Tio's Food and Beverage will have first right of refusal to cater all events at Cedarholm Community Building. Exceptions are:
 - Events that do not include a meal (an event including only doughnuts, bars, cookies and coffee, etc.)
 - Specialty Desserts such as wedding cakes
- Tio's Food and Beverage will have first right of refusal to Alcohol Service at all events at Cedarholm Community Building.
- No outside alcohol, no coolers allowed on course
- Anyone consuming alcoholic beverages will need to provide proper identification

Rental Fee/Deposit & Refund Policy

- Deposit includes a full payment of a shotgun start and room rental fee. A reservation is not guaranteed until the tournament deposit is received. Deposit fee is \$0 if neither amenity is requested.
- Event party may cancel a reservation by giving written notice to Cedarholm Golf Course. Written notice received thirty-one (31) days or more prior to the date of the event, are eligible for 50% refund of the deposit. Any Events cancelled thirty (30) or fewer days prior to scheduled rental will forfeit rental fee & deposit.

Liability

• Permit holder is liable for all conduct of reservation attendees. This includes damage, loss or breakage as a result of attendee conduct.