

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/16/09
Item No.: 9.a

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description: Adopting the 2010 Fee Schedule by Ordinance

BACKGROUND

Each year the City Council is asked to adopt a Fee Schedule which establishes the fees and charges for service for the City's regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the Council the opportunity to review fees for services in a comprehensive manner.

Over the past several months, Staff has reviewed the direct and indirect costs of the City's regulatory functions to determine whether fee adjustments are necessary. In general, it was determined that the fees were appropriately set with a few exceptions. Based on this analysis, Staff recommends adjustments to the following fees:

- ❖ Erosion control permits
- ❖ Leaf Program fee
- ❖ Right-of-way permits
- ❖ Street patching fee
- ❖ Demolition permits
- ❖ Grading plan review and permit fees
- ❖ Mechanical permits
- ❖ Sewer and water connection fee
- ❖ Sign permit
- ❖ Swimming pool permit
- ❖ PUD application fee
- ❖ Conditional use escrow
- ❖ Zoning use change application fees
- ❖ Master sign plan fee

City Staff is also recommending the establishment of new fees to offset costs currently funded by non-program revenues. They include:

- ❖ Pathway patching fee
- ❖ Engineering-related fees for Plan Review and Permits

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A brief description of these new fees is shown below.

Pathway Patching fee

This is a new fee proposed for this year. This fee is collected when a single family residential property applies for a utility permit requiring their contractor to excavate within the right- of- way. It is similar to the Street patching fee, and is only collected when a pathway is removed to complete the utility work. The pathway is repaired by Public Works, the fee is used to pay for material and staff time to make the required repair to the City’s infrastructure. This only applies for existing homes performing repair work on utilities, not new construction.

Engineering Plan Review and Permit fees

The following are proposed new fees. Engineering reviews many of the permits issued by Community Development. In addition to initial plan review and approval, Public Works provides support in the field for questions about existing conditions, site inspection, utility connections, utility disconnections, neighbor coordination, and outside agency coordination. These fees would be added to the fees charged by Community Development and would be used to offset staff time spent. The page numbers reference the 2009 fee schedule.

POLICY OBJECTIVE

Adopting an annual fee schedule is consistent with governmental best practices and ensures that the City’s regulatory functions are properly funded.

FINANCIAL IMPACTS

Based on the recommended fee adjustments, it is projected that revised fees will generate revenues sufficient to cover the City’s added regulatory costs. The applicable revenues and expenditures have been included in the 2010 Budget.

STAFF RECOMMENDATION

Staff recommends that the City Council adopt the 2010 Fee Schedule as attached.

REQUESTED COUNCIL ACTION

Approve the attached Ordinance adopting the 2010 Fee Schedule, which shall go into effect as of January 1, 2010.

Prepared by: Chris Miller, Finance Director
Attachments: A: Ordinance adopting the 2010 Fee Schedule
B: Proposed 2010 Fee Schedule

CITY OF ROSEVILLE
ORDINANCE NO. ____

AN ORDINANCE ADOPTING THE 2010 FEE SCHEDULE

THE CITY OF ROSEVILLE HEREBY ORDAINS:

SECTION 1. Purpose. The City of Roseville annually adopts a Fee Schedule which establishes the fees and charges for service for the City’s regulatory functions. The presence of a fee schedule allows regulatory-type fees to be easily identified in one document, as opposed to being scattered throughout City Code. In addition, a fee schedule adopted on an annual basis provides the City Council the opportunity to review fees for services in a comprehensive manner.

SECTION 2. Other Fee References
By enacting this ordinance, all fee amounts previously established and contained herein are hereby amended as submitted.

SECTION 3. Authority
The authority to enact the fees identified herein is established by City Code.

SECTION 4. Penalty
Failure to pay the fees identified herein is subject to penalties and interest as established by City Code.

SECTION 5. Fee Schedule
The 2010 Fee Schedule is as shown in *Attachment A*.

SECTION 6. Effective Date. This ordinance shall be effective upon adoption and publication.

Passed this 16th day of November, 2009.

CITY OF ROSEVILLE

BY: _____
Craig Klausning, Mayor

ATTEST: _____
William J. Malinen, City Manager



2010 Fee Schedule

Effective January 1, 2010

Prepared by the Department of Finance

City of Roseville 2010 Fee Schedule

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City of Roseville 2010 Fee Schedule

| Fee / Charge Description | City Code | Current Amount | Proposed Amount |
|--|-----------|----------------|-----------------|
| Amusement device – per machine | 303 | \$ 75.00 | \$ 75.00 |
| Benches in right-of-way | 703 | 40.00 | 40.00 |
| Assessment searches | | | |
| Deferred / Pending | | 25.00 | 25.00 |
| Historical | | 100.00 | 100.00 |
| Bowling alley | | | |
| First alley | 303 | 70.00 | 70.00 |
| Each additional alley | 303 | 20.00 | 20.00 |
| Burial Permit | 401 | 100.00 | 100.00 |
| Building Permits | 901 | see Appendix A | see Appendix A |
| Christmas trees, sale of | 305 | 65.00 | 65.00 |
| Cigarettes, sale of | 306 | 200.00 | 200.00 |
| Construction noise variance | 405.03 | 300.00 | 300.00 |
| Conversation parlors | 308 | 10,000.00 | 10,000.00 |
| Copy charges | N/A | 0.25 / page | 0.25 / page |
| CPR Training | N/A | \$80 / student | \$80 / student |
| Daycare facility inspection fee | N/A | 40.00 | 40.00 |
| Dog and cat license | | | |
| 2 year – sterilized | 501 | 10.00 | 10.00 |
| 2 year – sterilized and micro chipped | 501 | 5.00 | 5.00 |
| 2 year – non sterilized | 501 | 35.00 | 35.00 |
| 2 year – non sterilized and micro chipped | 501 | 25.00 | 25.00 |
| Lifetime license – sterilized | 501 | 30.00 | 30.00 |
| Lifetime license – sterilized and micro chipped | 501 | 5.00 | 5.00 |
| Lifetime license – non sterilized | 501 | 150.00 | 150.00 |
| Lifetime license – non sterilized, but micro chipped | 501 | 100.00 | 100.00 |
| Duplicate / address change | 501 | 5.00 | 5.00 |
| Special multiple – 2 year | 501 | 40.00 | 40.00 |
| Dog kennels | 501 | 75.00 | 75.00 |
| DVD / VHS Copy | | 0.00 | 15.00 |
| Encroachment Agreement Application fee | N/A | 275.00 | 275.00 |
| Erosion control inspection permit | | | |
| Less than 1 acre | 1017 | 475.00 | 550.00 |
| 1 to 5 acres | 1017 | 700.00 | 800.00 |
| More than 5 acres | 1017 | 1,100.00 | 1,200.00 |
| Erosion control escrow fee | 1017 | 3,000/acre | 3,000/acre |
| Excavation, grading, and surfacing | 705 | see Appendix A | see Appendix A |
| False alarm fees - police | | | |
| Fourth false alarm | 506 | 100.00 | 100.00 |
| Each subsequent false alarm | 506 | 35.00 | 35.00 |

City of Roseville 2010 Fee Schedule

| Fee / Charge Description | City Code | Current Amount | Proposed Amount |
|---|-----------|----------------------|----------------------|
| False alarm fees – fire | | | |
| Third false alarm | 506 | 300.00 | 300.00 |
| Each subsequent false alarm | 506 | 100.00 | 100.00 |
| Total maximum false alarm fees | 506 | 500.00 | 500.00 |
| Construction-related | N/A | 150.00 | 150.00 |
| Fertilizer, sale of | 408 | 30.00 | 30.00 |
| Fertilizer, applicator | 408 | 100.00 | 100.00 |
| Firearms, sale of | 310 | 30.00 | 30.00 |
| Fireworks, sale of consumer (existing retail) | N/A | 100.00 | 100.00 |
| Fireworks, sale of consumer (stand-alone, temporary) | N/A | 300.00 | 300.00 |
| Fire rescue and extrication fee | N/A | 400.00 | 400.00 |
| Fire safety training | N/A | 80.00 | 80.00 / hr |
| Fuel storage tank inspection | N/A | 100.00 | 100.00 |
| Game room | 303 | 175.00 | 175.00 |
| Gas pumps – private business | 310 | 60.00 | 60.00 |
| Gasoline stations | 310 | 130.00 | 130.00 |
| Horse | 501 | 5.00 | 5.00 |
| Hospitals-veterinary | 310 | 80.00 | 80.00 |
| Lawful gambling | | | |
| One time event permit | 304 | 25.00 | 25.00 |
| Premises permit | 304 | 3% of gross receipts | 3% of gross receipts |
| Required contributions | 304 | 10% of net profits | 10% of net profits |
| Leaf Pickup fee | | 25.00 | 30.00 |
| Liquor licenses: | | | |
| On sale intoxicating liquor license | 302 | 7,000.00 | 7,000.00 |
| On sale wine license (establishments with 75 seats or less) | 302 | 750.00 | 750.00 |
| On sale wine license (establishments with 75 seats or more) | 302 | 1,500.00 | 1,500.00 |
| Temporary on sale (3 days) | 302 | 50.00 | 50.00 |
| Temporary on sale in Central Park | 302 | 20.00 | 20.00 |
| Sunday on sale license | 302 | 200.00 | 200.00 |
| Special club license (dependent on the Number of members): | | | |
| 51 – 200 | 302 | 300.00 | 300.00 |
| 201 – 500 | 302 | 500.00 | 500.00 |
| 501 – 1,000 | 302 | 650.00 | 650.00 |
| 1,000 – 2,000 | 302 | 800.00 | 800.00 |
| 2,001 – 4,000 | 302 | 1,000.00 | 1,000.00 |
| 4,001 – 6,000 | 302 | 2,000.00 | 2,000.00 |
| More than 6,000 | 302 | 3,000.00 | 3,000.00 |
| Off sale intoxicating liquor license | 302 | 200.00 | 300.00 |

City of Roseville 2010 Fee Schedule

| Fee / Charge Description | City Code | Current Amount | Proposed Amount |
|---|-----------|---------------------------|---------------------------|
| On sale non-intoxicating liquor license | 302 | 100.00 | 100.00 |
| Off sale non-intoxicating malt liquor | 302 | 200.00 | 200.00 |
| Liquor License – investigation fee | 302 | 300.00 | 300.00 |
| Liquor License – sale outside of premises | 302 | 25.00 | 25.00 |
| Massage therapist | 309 | 100.00 / 150.00 | 100.00 / 150.00 |
| Massage therapy business establishment | 309 | 300.00 | 300.00 |
| Open burning permit | N/A | 90.00 | 90.00 |
| Park Dedication – residential | 1103 | 3,000.00/unit | 3,000.00/unit |
| Park Dedication – other (c) | 1103 | 5.0 % of fmv | 5.0% of fmv |
| Pawn Shop license | 311 | 10,000.00 | 10,000.00 |
| Pathway patching fee | | | |
| Concrete sidewalk – 2 panels | | - | 675.00 |
| Bituminous (12' x 8') | | - | 500.00 |
| Pawn shop and precious metal dealer license | 311 | 13,000.00 | 13,000.00 |
| Pawn shop fee (per transaction) | N/A | 3.00 | 3.00 |
| Pool and billiards | | | |
| First table | 303 | 70.00 | 70.00 |
| Each additional table | 303 | 20.00 | 20.00 |
| Precious metal dealer | 311 | 10,000.00 | 10,000.00 |
| Public improvement contract application fee (b) | N/A | 525.00 | 525.00 |
| Recycling contractor | 403 | 125.00 | 125.00 |
| Rental Registration (Housing) | 907 | 25.00 | 25.00 |
| Right-of-way permits | 703, 707 | 300.00 | 325.00 |
| Sewer connection fees | 802 | see Appendix A | see Appendix A |
| Sewer usage fees | 802 | separate resolution | separate resolution |
| Soil contamination | 406 | \$1/cu.yd. up to \$300 | \$1/cu.yd. up to \$300 |
| Solid waste hauler | 402 | 125.00 | 125.00 |
| Stormwater drainage fees | 803 | separate resolution | separate resolution |
| Street patching fee (d) | n/a | 600 / 1,000 | 600 / 1,200 |
| Theaters – per viewing screen | 310 | 70.00 | 70.00 |
| Tree planting and removal | 706 | separate ordinance | separate ordinance |
| Utility service location fee | N/A | 100.00 | 100.00 |
| Vehicle forfeiture impound fee (per day) | N/A | 15.00 | 15.00 |
| Water connection fees | 801 | see Appendix A | see Appendix A |
| Water usage fees | 801 | separate resolution | separate resolution |
| Water tower permit – private use | 801 | separate resolution | separate resolution |
| Well permit | 801 | separate resolution | separate resolution |
| Wireless permit fee | 1205 | Negotiated | Negotiated |

(b) In addition to the \$500 base fee, a charge of 3% (increased from 1-2%) of the total improvement cost is also assessed.

(c) Calculation is made on 5% of the fair market value of unimproved land.

(d) Street patching fee is \$600 without a curb, and \$1,000 with a curb

City of Roseville 2010 Fee Schedule

Administrative Fines

| Fee / Charge Description | City Code | Current Amount | Proposed Amount |
|---------------------------------------|-----------|----------------|-----------------|
| Alcohol and Tobacco Sales: | | | |
| Purchase, possession - underage | | \$ 150.00 | \$ 150.00 |
| Lending ID to underage person | | 100.00 | 100.00 |
| Selling tobacco – underage | | 200.00 | 200.00 |
| Selling alcohol – underage | | 250.00 | 250.00 |
| License holder | N / A | 150.00 | 150.00 |
| Other violation | | 100.00 | 100.00 |
| Parking: | | | |
| Handicap zone | | 100.00 | 100.00 |
| Fire lane | | 25.00 | 25.00 |
| Snowbird | | 25.00 | 25.00 |
| Blocking fire hydrant | | 25.00 | 25.00 |
| Other illegal parking | N / A | 25.00 | 25.00 |
| Fires: | | | |
| No open fires | | 25.00 | 25.00 |
| Fire Code | N / A | 100.00 | 100.00 |
| Animals: | | | |
| Vicious animal | | 50.00 | 50.00 |
| Barking dog | | 25.00 | 25.00 |
| Animal at large | | 25.00 | 25.00 |
| Other animal violation | N / A | 25.00 | 25.00 |
| Miscellaneous: | | | |
| Building code | | 100.00 | 100.00 |
| Fill permits | | 100.00 | 100.00 |
| Failure to apply for license | | 50.00 | 50.00 |
| Fireworks – use, possession, sale | | 250.00 | 250.00 |
| Land use | | 100.00 | 100.00 |
| Licenses (not occurring elsewhere) | | 50.00 | 50.00 |
| Illegal dumping | | 150.00 | 150.00 |
| Consuming alcohol-unauthorized places | | 250.00 | 250.00 |
| Tampering with Civic Defense System | | 250.00 | 250.00 |
| Seat belts | | 25.00 | 25.00 |
| Expired license plates | | 35.00 | 35.00 |
| Missing plate/tab | | 35.00 | 35.00 |
| Trespassing | | 150.00 | 150.00 |
| Golf cart / ATV violation | | 50.00 | 50.00 |
| Noise complaint | | 250.00 | 250.00 |
| Park ordinance violation | | 25.00 | 25.00 |
| Peddling | | 75.00 | 75.00 |
| Public nuisance | | 100.00 | 100.00 |
| Regulated businesses | | 100.00 | 100.00 |
| Signs | | 50.00 | 50.00 |
| Snowmobiles | | 50.00 | 50.00 |
| Discharge, display of weapon | | 250.00 | 250.00 |
| Wetland / Shore land | N / A | 100.00 | 100.00 |

City of Roseville 2010 Fee Schedule

Building Permit Fees

City Code Sections; 307, 801, 802, 901, 1014

Building Permit Fee – Zoning and Inspections:

Permit fee to be based on job cost valuation. The determination of value or valuation shall be made by the building official. The value to be used in computing the building permit and building plan review fees shall be the total of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment.

| Total Valuation | Current Amount | Proposed Amount |
|---|--|--|
| \$1 - \$500 | \$31 | \$31 |
| \$501 - \$2,000 | \$31 for the first \$500 value, plus \$4 for each additional \$100 value or fraction thereof | \$31 for the first \$500 value, plus \$4 for each additional \$100 value or fraction thereof |
| \$2,001 - \$25,000 | \$79.44 for the first \$2,000 value, plus \$16.34 for each additional \$1,000 value or fraction thereof | \$79.44 for the first \$2,000 value, plus \$16.34 for each additional \$1,000 value or fraction thereof |
| \$25,001 - \$50,000 | \$445.38 for the first \$25,000 value, plus \$12.18 for each additional \$1,000 value or fraction thereof | \$445.38 for the first \$25,000 value, plus \$12.18 for each additional \$1,000 value or fraction thereof |
| \$50,001 - \$100,000 | \$731.80 for the first \$50,000 value, plus \$8.80 for each additional \$1,000 value or fraction thereof | \$731.80 for the first \$50,000 value, plus \$8.80 for each additional \$1,000 value or fraction thereof |
| \$100,001 - \$500,000 | \$1,128.64 for the first \$100,000 value, plus \$7.24 for each additional \$1,000 value or fraction thereof | \$1,128.64 for the first \$100,000 value, plus \$7.24 for each additional \$1,000 value or fraction thereof |
| \$500,0001 - \$1,000,000 | \$3,671.86 for the first \$500,000 value, plus \$6.20 for each additional \$1,000 value or fraction thereof | \$3,671.86 for the first \$500,000 value, plus \$6.20 for each additional \$1,000 value or fraction thereof |
| In excess of \$1,000,000 | \$6,368.06 for the first \$1,000,000 value, plus \$5.16 for each additional \$1,000 value or fraction thereof | \$6,368.06 for the first \$1,000,000 value, plus \$5.16 for each additional \$1,000 value or fraction thereof |
| Inspections outside of normal business hours | \$61.70 | \$61.70 |
| Re-inspection fees (per State Building code) | \$61.70 | \$61.70 |
| Misc. inspection fees | \$61.70 | \$61.70 |
| Add'l plan review fee required by revisions | \$61.70 | \$61.70 |

City of Roseville 2010 Fee Schedule

Building Permit Fee – Engineering:

| Total Valuation | Current Amount | Proposed Amount |
|--------------------------|----------------|-----------------|
| \$1 - \$500 | \$ - | \$ 5 |
| \$501 - \$2,000 | - | 5 |
| \$2,001 - \$25,000 | - | 25 |
| \$25,001 - \$50,000 | - | 50 |
| \$50,001 - \$100,000 | - | 75 |
| \$100,001 - \$500,000 | - | 100 |
| \$500,001 - \$1,000,000 | - | 200 |
| In excess of \$1,000,000 | - | 300 |

Demolition Permit Fee:

| Description | Current Amount | Proposed Amount |
|--|----------------|-----------------|
| Tenant improvement/remodeling prior to building permit | \$61.00 | \$65.00 |
| Structures not connected to utilities | 61.00 | 85.00 |
| Residential structures connected to city utilities | 122.00 | 145.00 |
| Commercial structures connected to city utilities | \$265.00 | \$375.00 |

Electrical Permit Fee:

Set through yearly contract with Contract Electrical Inspector

Fire Safety Inspection Fee:

An amount equal to eight percent (8%) of the amount determined by the Building Permit Fee (except for single-family dwellings) to be charged and used to defray the cost of fire safety inspections (Ord. 1237, 3-13-2000, eff. 5-1-2000)

Grading Plan Review Fee – Planning & Zoning:

| Description | Current Amount | Proposed Amount |
|----------------------------------|---|--|
| 50 cubic yards or less | \$0 | \$75 |
| 51 – 10,000 cubic yards | \$100.00 for the first 1,000 cubic yards, plus \$30.00 for each additional 1,000 yards or fraction thereof | \$150.00 for the first 1,000 cubic yards, plus \$30.00 for each additional 1,000 yards or fraction thereof |
| 10,001 – 100,000 cubic yards | \$400.00 for the first 10,000 cubic yards, plus \$20.00 for each additional 10,000 yards or fraction thereof | \$400.00 for the first 10,000 cubic yards, plus \$20.00 for each additional 10,000 yards or fraction thereof |
| In excess of 100,000 cubic yards | \$600.00 for the first 100,000 cubic yards, plus \$10.00 for each additional 10,000 yards or fraction thereof | \$800.00 for the first 100,000 cubic yards, plus \$10.00 for each additional 10,000 yards or fraction thereof |

City of Roseville 2010 Fee Schedule

Grading Plan Review Fee – Engineering:

| Description | Current Amount | Proposed Amount |
|----------------------------------|----------------|-----------------|
| 50 cubic yards or less | \$ - | \$ 25.00 |
| 51 – 10,000 cubic yards | - | 25.00 |
| 10,001 – 100,000 cubic yards | - | 50.00 |
| In excess of 100,000 cubic yards | - | 75.00 |

Grading Permit Fee – Planning & Zoning:

| Description | Current Amount | Proposed Amount |
|----------------------------------|---|---|
| 50 cubic yards or less | \$0 | \$75 |
| 1 – 1,000 cubic yards | \$100.00 for the first 100 cubic yards, plus \$20.00 for each additional 100 yards or fraction thereof | \$100.00 for the first 100 cubic yards, plus \$20.00 for each additional 100 yards or fraction thereof |
| 1,001 – 10,000 cubic yards | \$280.00 for the first 1,000 cubic yards, plus \$20.00 for each additional 1,000 yards or fraction thereof | \$300.00 for the first 1,000 cubic yards, plus \$30.00 for each additional 1,000 yards or fraction thereof |
| 10,001 – 100,000 cubic yards | \$460.00 for the first 10,000 cubic yards, plus \$80.00 for each additional 10,000 yards or fraction thereof | \$600.00 for the first 10,000 cubic yards, plus \$100.00 for each additional 10,000 yards or fraction thereof |
| In excess of 100,000 cubic yards | \$1,135.00 for the first 100,000 cubic yards, plus \$80.00 for each additional 10,000 yards or fraction thereof | \$1,500.00 for the first 100,000 cubic yards, plus \$100.00 for each additional 10,000 yards or fraction thereof |

Grading Permit Fee – Engineering:

| Description | Current Amount | Proposed Amount |
|----------------------------------|----------------|-----------------|
| 50 cubic yards or less | \$ - | \$ 25.00 |
| 1 – 1,000 cubic yards | - | 25.00 |
| 1,001 – 10,000 cubic yards | - | 50.00 |
| 10,001 – 100,000 cubic yards | - | 75.00 |
| In excess of 100,000 cubic yards | - | 100.00 |

Investigation Fee: Work without a Permit

Whenever any work for which a permit is required from the city has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work. An investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The payment of such investigation fee shall not exempt any person from compliance with all other provisions of this code nor from any penalty prescribed by law.

City of Roseville 2010 Fee Schedule

Manufactured Home Permit Fee:

| Description | Current Amount | Proposed Amount |
|------------------|----------------|-----------------|
| New installation | \$ 188 | \$ 250 |

Mechanical Permit Fee - Residential:

| Description | Current Amount | Proposed Amount |
|---------------------------------|-------------------|-------------------|
| Air conditioning – new | \$ 43.00 | \$ 43.00 |
| Air conditioning – replacement | 55.00 | 55.00 |
| Warm air furnace – new | 91.00 | 91.00 |
| Warm air furnace - replacement | 55.00 | 55.00 |
| Hot water boilers – new | 91.00 | 91.00 |
| Hot water boilers – replacement | 55.00 | 55.00 |
| Unit heaters | 55.00 | 55.00 |
| Swimming pool heaters | 55.00 | 55.00 |
| Misc. work & gas piping | 1.25% of job cost | 1.25% of job cost |
| Minimum fee | 55.00 | 55.00 |
| Gas fireplace | 55.00 | 55.00 |
| In floor heat | \$ - | \$55.00 |

Mechanical Permit Fee - Commercial:

| Description | Current Amount | Proposed Amount |
|---------------------|-------------------|-------------------|
| All commercial work | 1.25% of job cost | 1.25% of job cost |

Moving Permit Fee:

| Description | Current Amount | Proposed Amount |
|----------------------------|----------------|-----------------|
| Over private property only | \$ 83.00 | \$83.00 |
| Over public streets | 121.00 | 121.00 |
| Investigation fee per hour | \$62.00 | \$62.00 |

Plumbing Permit Fee:

| Description | Current Amount | Proposed Amount |
|-------------------------------------|-------------------|-------------------|
| Administrative/minimum fee | \$ 55.00 | \$ 55.00 |
| Additional for each fixture opening | 9.75 | 9.75 |
| Miscellaneous work | 1.25% of job cost | 1.25% of job cost |
| Backflow prevention verification | \$ 24.50 | \$ 24.50 |

City of Roseville 2010 Fee Schedule

Plan Review Fee:

When a building permit is required and a plan is required to be submitted, a plan checking fee shall be paid. Plan checking fees for all buildings, except for construction costs in R-1 and R-2 zones which do not involve new single family structures and are of less than seven thousand dollars (\$7,000.00), shall be sixty five percent (65%) of the building permit fee as set forth in Section 901.06 of this chapter, except as modified in M.S.B.C. Section 1300. (Ord. 1110, 4-13-1992)

The plan review fees specified are separate fees from the permit fees and are in addition to the permit fees.

When submittal documents are incomplete or changed so as to require additional plan review or when the project involves deferred submittal items an additional plan review fee shall be charged.

Expiration of plan review. Applications for which no permit is issued within 180 days following the date of application shall expire by limitation, and plans and other data submitted for review may thereafter be returned to the applicant or destroyed by the building official. The building official may extend the time for action by the applicant for a period not exceeding 180 days on request by the applicant showing that circumstances beyond the control of the applicant have prevented action from being taken. No application shall be extended more than once. In order to renew action on an application after expiration, the applicant shall resubmit plans and pay a new plan review fee.

Refund Fee:

The building official may authorize refunding of any fee paid hereunder which was erroneously paid or collected.

The building official may authorize a refunding of permit fees paid when no work has been done under a permit issued in accordance with this code.

The building official may authorize a refunding of plan review fees paid when an application for a permit for which a plan review fee has paid is withdrawn or canceled before any plan reviewing is done.

The building official shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.

Sewer Connection Permit Fee – Planning & Zoning:

| Description | Current Amount | Proposed Amount |
|--------------------------|----------------|--|
| Residential | \$ 83.00 | \$ 83.00 |
| Commercial | 268.00 | Plan review and permit fee based on valuation |
| Repair | 44.00 | 55.00 |
| Disconnect – residential | 62.00 | 75.00 |
| Disconnect – commercial | \$ 138.00 | \$ 150.00 |

City of Roseville 2010 Fee Schedule

Sewer Connection Permit Fee – Engineering:

| Description | Current Amount | Proposed Amount |
|--------------------------|----------------|-----------------|
| Residential | \$ - | \$ 5.00 |
| Commercial | - | 25.00 |
| Repair | - | 5.00 |
| Disconnect – residential | - | 25.00 |
| Disconnect – commercial | - | 75.00 |

Sign Permit Fee:

Utilize building permit fee schedule. No plan review fee

| Description | Current Amount | Proposed Amount |
|-------------|----------------|-----------------|
| Minimum fee | \$ 44.00 | \$ 55.00 |

Swimming Pool Permit Fee – Planning & Zoning:

| Description | Current Amount | Proposed Amount |
|------------------|--------------------------------|--|
| Residential pool | \$ 188.00 | \$ 188.00 |
| Commercial pool | Utilize building Permit fee | Utilize plan review and building permit fee |

Swimming Pool Permit Fee – Engineering:

| Description | Current Amount | Proposed Amount |
|------------------|----------------|-----------------|
| Residential pool | \$ - | \$ 15.00 |
| Commercial pool | - | - |

Water Connection Permit Fee – Planning & Zoning:

| Description | Current Amount | Proposed Amount |
|--------------------------|----------------|--|
| Residential | \$ 83.00 | \$ 83.00 |
| Commercial | 270.00 | Plan review and permit fee based on valuation |
| Repair | 44.00 | 55.00 |
| Disconnect – residential | 62.00 | 75.00 |
| Disconnect – commercial | \$ 138.00 | \$ 150.00 |

City of Roseville 2010 Fee Schedule

Water Connection Permit Fee – Engineering:

| Description | Current Amount | Proposed Amount |
|--------------------------|----------------|-----------------|
| Residential | \$ - | \$ 5.00 |
| Commercial | - | 25.00 |
| Repair | - | 5.00 |
| Disconnect – residential | - | 25.00 |
| Disconnect – commercial | - | 75.00 |

Residential Land Use Permit Fee (Fences, Walls, Sheds, Driveways, Drain tile System) – Planning & Zoning:

| Description | Current Amount | Proposed Amount |
|--|----------------|--|
| Driveway permits | \$ 44.00 | \$ 44.00 |
| Fence permits – residential | 78.00 | 78.00 |
| Fence permits - commercial | 78.00 | Plan review and permit fee based on valuation |
| Shed permits | 63.00 | 63.00 |
| Drain tile | 104.00 | 104.00 |
| Other – utilize building permit fee schedule | | |
| Minimum fee | \$ 44.00 | \$ 44.00 |

City of Roseville 2010 Fee Schedule

Miscellaneous Fees:

| Description | Current Amount | Proposed Amount |
|---|----------------|-----------------|
| Minimum roofing fee | \$ 108.00 | \$ 108.00 |
| Minimum window replacement fee | 81.00 | 81.00 |
| Minimum siding replacement fee | 81.00 | 81.00 |
| Administrative fee for abatement per hour | 62.00 | 62.00 |
| Wood burning fireplace | 81.00 | 81.00 |
| Verification of state contracting license | 7.00 | 7.00 |
| Replacement inspection card | 19.00 | 19.00 |
| Re-stamping job site plan sets | 30.00 | 30.00 |
| Certificate of Occupancy – conditional | 30.00 | 30.00 |
| Certificate of Occupancy – full | 19.00 | 19.00 |
| Certificate of Occupancy – copy | 8.00 | 8.00 |
| City contractor license fee | 84.00 | 84.00 |
| Administrative fee – R1 or R2 zones | 62.00 | 62.00 |
| Administrative fee – other zones | 62.00 | 62.00 |
| Footing/foundation permits – residential | 91.00 | 91.00 |
| Footing/foundation permits – commercial | 416.00 | 416.00 |
| Construction deposit – residential | 780.00 | 780.00 |
| Construction deposit – commercial | 3,848.00 | 3,848.00 |
| SAC Admin Fee | \$ - | \$ 15.00 |

City of Roseville 2010 Fee Schedule

Community Development Department Permit and Miscellaneous Fees

| Item/Permit | Current | Proposed Amount |
|---|--|--|
| City Consultant Review/Research - Comm./Industrial/Multi-family land use, economic development, utility, building permit review, traffic, or development or redevelopment projects or proposals payable as escrow or at building permit | 100% of direct cost billed to applicant | 100% of direct cost billed to applicant |
| Planned Units Development - Sketch Plan | \$200 | \$200 |
| Planned Unit Development – Concept Approval | 400 | 500 |
| Planned Unit Development – Final Approval | 400 | 500 |
| Planned Unit Development – Amendment | 400 | 400 |
| Planned Unit Development – Escrow**** | 2,000 minimum | \$2,000 minimum |
| PUD Escrow (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation) | Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum | Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum |
| Rezoning of Project Site or Parcel** | 600 | 600 |
| Zoning Code Text Amendment** | 600 | 600 |
| Vacation of Right-of-Way** | 300 | 300 |
| Vacation of Easement** | 300 | 300 |
| Comprehensive Plan – Text Amendment** | 825 | 825 |
| Comprehensive Plan – Designation Amendment** | 825 | 825 |
| Conditional Use - Residential** | 300 | 300 |
| Conditional Use - Commercial** | 600 | 600 |
| Conditional Use Escrow – Commercial**** | - | 1,000 minimum |
| Subdivision – Escrow**** | 1,500 minimum | 1,500 minimum |
| Subdivision Escrow (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation) | Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum | Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum |
| Subdivision – Minor** | 350 | 500 |
| Subdivision – Preliminary Plat | 500 | 500 |
| Subdivision - Final Plat | 500 | 500 |
| Variance - Residential** | 275 | 300 |
| Variance - Commercial** | 375 | 400 |
| Interim Use** | 600 | 600 |
| Interim Use extension** | - | 150 |
| Setback Permit Administrative | 75 | 100 |
| Zoning Compliance Letter (historical data collection & analysis; site plan & survey review & analysis; city approval analysis; letter creation) | Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum | Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum |
| Residential Variance Appeal Fee | 175 | 250 |
| Commercial Variance Appeal Fee | 275 | 275 |
| Master Sign Plan – residential | - | 250 |
| Master Sign Plan – commercial | - | 350 |
| Extra Mailing Cost (for mailing notices when more than 50 are required) | 0.45 each | 0.45 each |
| Tax Increment Finance (establishment of district or review of proposal, including city consultants) | \$15,000 deposit – minimum fee plus consultants fees | \$15,000 deposit – minimum fee plus consultants fees |
| Planning Commission Agendas/Year (mailed) | 10.00* | 10.00* |
| Planning Commission Minutes/Year (mailed) | 15.00* | 15.00* |
| Comprehensive Plan CD | 20.00* | 20.00* |

City of Roseville 2010 Fee Schedule

| | | |
|---|--|--|
| Zoning Code CD | 50.00* | 20.00* |
| Research Staff Time | Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum | Staff hourly rate/1.9 times per hour. \$50.00 per hour minimum |
| Copying | \$.25/sheet | \$.25/sheet |
| Maps*** – 8 ½ x 11 (black and white) – existing PDF maps | No Charge* | No Charge* |
| Maps – 8 ½ x 11 (color) – existing PDF maps | 1.00* | 1.00* |
| Maps – 11 x 17 (color) – existing PDF maps | 2.00* | 2.00* |
| Maps – 17 x 22 (color) – existing PDF maps | 10.00* | 10.00* |
| Maps – 22 x 34 (color) – existing PDF maps | 20.00* | 20.00* |
| Maps – 34 x 44 (color) – existing PDF maps | 40.00* | 40.00* |
| City Address Book (11x17)* – existing PDF maps | 100.00 per book* | 100.00 per book* |
| City Address Book on CD | 10.00 per disk* | 10.00 per disk* |
| Digital Data (copied to customer disk) - Contours (half sections, 1996 data) - Ortho photography (half section, 1996 data) All other base data (parcels, planimetric) and aerial imagery cannot be sold due to license restrictions. Please contact the City on 763-792-7075 for distribution information | \$92.00 per file+\$10.00 CD \$8.00 per file+\$10.00 CD | \$92.00 per file+\$10.00 CD \$8.00 per file+\$10.00 CD |
| 1996 Physical features digital data – entire city on AutoCAD file | 650.00+10.00 CD | 650.00+10.00 CD |
| 1996 Aerial photo map on blue line paper (other pre 1996 aerials available) | 8.00/1/2 section | 8.00/1/2 section |
| 1996 Aerial photo with contours paper (other pre 1996 aerials/contours available) | 100.00/1/2 section | 100.00/1/2 section |
| Mailing labels “current resident” | 45.00* | 45.00* |
| Legal Notice mailing label – “fee owner” | 45.00* | 45.00* |

* Free/no charge on internet city home page and available for review at library and city hall

** If multiple requests (such as a subdivision, a variance, and a conditional use permit) are part of one application, City charges only for most expensive permit application

*** Maps/data that are to be created as custom requests are to be charged at a time and materials rate. (GIS Coordinator hourly rate times 1.9 multiplier)

**** The amount listed under the PUD, CU, and Subdivision Escrow is the minimum amount required for the application. A higher amount, as determined by the City, may be required for projects that will take a significant amount of time.

City of Roseville 2010 Fee Schedule

Electrical Permit Fees

- A. Minimum fee for each separate inspection of an installation, replacement, alteration or repair is limited to one inspection only:

| Current Amount | Proposed Amount |
|----------------|-----------------|
| \$ 35.00 | \$ 35.00 |

- B. Services, changes of service, temporary services, additions, alterations or repairs on either primary or secondary services shall be computed separately:

| Description | Current Amount | Proposed Amount |
|----------------------------------|----------------|-----------------|
| 0 to 300 amp | \$50.00 | \$ 50.00 |
| 301 to 400 amp | 58.00 | 58.00 |
| 401 to 500 amp | 72.00 | 72.00 |
| 501 to 600 amp | 86.00 | 86.00 |
| 601 to 800 amp | 114.00 | 114.00 |
| 801 to 1,000 amp | 142.00 | 142.00 |
| 1,001 to 1,100 amp | 156.00 | 156.00 |
| 1,101 to 1,200 amp | 170.00 | 170.00 |
| Add \$14 for each add'l 100 amps | | |

- C. Circuits, installation of additions, alterations, or repairs of each circuit or sub-feeder shall be computed separately, including circuits fed from sub-feeders and including the equipment served, except as provided for in (D) through (K):

| Description | Current Amount | Proposed Amount |
|---------------------------------|----------------|-----------------|
| 0 to 30 amp | \$ 8.00 | \$ 8.00 |
| 31 to 100 amp | 10.00 | 10.00 |
| 101 to 200 amp | 15.00 | 15.00 |
| 201 to 300 amp | 20.00 | 20.00 |
| 301 to 400 amp | 25.00 | 25.00 |
| 401 to 500 amp | 30.00 | 30.00 |
| 501 to 600 amp | 35.00 | 35.00 |
| 601 to 700 amp | 40.00 | 40.00 |
| Add \$5 for each add'l 100 amps | | |

- D. Maximum fee for single-family dwelling shall not exceed \$150.00 if not over 200-ampere capacity. This includes service, feeders, circuits, fixtures and equipment. The maximum fee provides for not more than two rough-in inspections and the final inspection per dwelling. Additional inspections are at the re-inspection rate.

City of Roseville 2010 Fee Schedule

- E.** Maximum fee on an apartment building shall not exceed \$60.00 per dwelling unit. A two-unit dwelling (duplex) maximum fee per unit as per single-family dwelling.
- F.** The maximum number of 0 to 30 ampere circuits to be paid on any one athletic field lighting standard is ten.
- G.** In addition to the above fees:
 - 1) A charge of \$3.00 will be made for each street lighting standard.
 - 2) A charge of \$4.00 will be made for each traffic signal standard. Circuits originating within the standard will not be used when computing fees.
- H.** In addition to the above fees, all transformers and generators for light, heat and power shall be computed separately at \$8.00 plus \$.40 per KVA up to and including 100 KVA. 101 KVA and over at \$.30 per KVA. The maximum fee for any transformer or generator in this category is \$80.00.
- I.** In addition to the above fees, all transformers for signs and outline lighting shall be computed at \$7.00 for the first 500 VA or fraction thereof per unit, plus \$.70 for each additional 100 VA or fraction thereof.
- J.** In addition to the above fees, unless included in the maximum fee filed by the initial installer, remote control, signal circuits and circuits of less than 50 volts shall be computed at \$10.00 per each ten openings or devices of each system plus \$5.00 for each additional ten or fraction thereof.
- K.** In addition to the above fees, the inspection fee for each separate inspection of a swimming pool shall be computed at \$35.00. Reinforcing steel for swimming pools requires a rough-in inspection.
- L.** For the review of plans and specifications of proposed installations, there shall be a minimum fee of \$150.00 up to and including \$30,000 of electrical estimate, plus 1/10 of 1% on any amount in excess of \$30,000 to be paid by permit applicant.
- M.** When re-inspection is necessary to determine whether unsafe conditions have been corrected and such conditions are not subject to an appeal pending before any Court, a re-inspection fee of \$35.00 may be assessed in writing by the Inspector.
- N.** For inspections not covered herein, or for requested special inspections or services, the fee shall be \$35.00 per man hour, including travel time, plus \$.25 per mile traveled, plus the reasonable cost of equipment or material consumed. This section is also applicable to inspection of empty conduits and such jobs as determined by the City.

City of Roseville 2010 Fee Schedule

- O.** For inspection of transient projects, including but not limited to, carnivals and circuses, the inspection fees shall be computed as follows:

Power supply units according to Item “B” of fee schedule. A like fee will be required on power supply units at each engagement during the season, except that a fee of \$35.00 per hour will be charged for additional time spent by the Inspector if the power supply is not ready for inspections as required by law.

Rides, Devices or Concessions: Shall be inspected at their first appearance of the season and the inspection fee shall be \$35.00 per unit.

- P.** The fee is doubled if the work starts before the permit is issued.