



Community Development Department

Memo

To: Mayor, City Council

Cc: William J. Malinen, City Manager

From: Patrick Trudgeon, Community Development Director

Date: 3/3/2010

Re: Community Development Department Discussion – March 8, 2010

For our discussion at the March 8, 2010 City Council meeting, I have provided the following information:

- A spreadsheet detailing the Imagine Roseville 2025 Action Steps with staff ranking of the priorities that have not yet been completed.
- CIP spreadsheet identifying Community Development Vehicle and Equipment needs for the next ten years.
- A progress grid that my Department uses to track progress on its own action steps in implementing the Community Development Department Strategic Plan.

If you have any questions prior to the March 8, 2010 meeting, please contact me at (651) 792-7071.

City of Roseville
 Capital Improvement Plan
 2010-2019
CIP - Community Development

<u>Description</u>	<u>Type</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Total</u>
Office furniture	F	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Inspection vehicles	V	17,000	17,000	-	-	-	17,000	17,000	17,000	17,000	-	102,000
Scanning of building files	E	-	-	-	-	-	-	-	-	-	-	-
Scanning of microfiche	E	-	-	-	-	-	-	-	-	-	-	-
Digital camera	E	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-
Total		\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ -	\$ 102,000

Summary by Type

<u>Description</u>		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Total</u>
Land	L	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Buildings	B	-	-	-	-	-	-	-	-	-	-	-
Vehicles	V	17,000	17,000	-	-	-	17,000	17,000	17,000	17,000	-	102,000
Equipment	E	-	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	F	-	-	-	-	-	-	-	-	-	-	-
Improvements	I	-	-	-	-	-	-	-	-	-	-	-
Total		\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ -	\$ 102,000

Summary by Funding Source

<u>Description</u>		<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Total</u>
General property taxes		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Special assessments		-	-	-	-	-	-	-	-	-	-	-
Building depreciation charges		-	-	-	-	-	-	-	-	-	-	-
Vehicle depreciation charges		17,000	17,000	-	-	-	17,000	17,000	17,000	17,000	-	102,000
Equipment depreciation charges		-	-	-	-	-	-	-	-	-	-	-
User fees - utility operations		-	-	-	-	-	-	-	-	-	-	-
User fees - special purpose operations		-	-	-	-	-	-	-	-	-	-	-
General obligation bonds		-	-	-	-	-	-	-	-	-	-	-
MSA revenues		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
Total		\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000	\$ -	\$ 102,000

Community - Roseville has a strong and inclusive sense of community

Strategy D: Encourage development of neighborhood identities to build a sense of community

3.D.2. Maintain neighborhood architectural integrity where possible

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>
3.D.2.b Create award or regularly highlight outstanding residential and commercial design projects. Encourage energy efficient designs, appliance replacement (PWET)	CD	Done	

Housing - Roseville Housing meets community needs

Strategy B: Ensure sufficient affordable housing

6.B.2 Increase residential density to reduce costs

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.B.2.b Reevaluate density prescribed in the comp plan	CD	Done		\$\$
6.B.2.c Develop a marketing strategy to demonstrate the benefits of density. Review via	CD	Done		\$\$

Strategy C: Implement programs to ensure safe and well-maintained properties

6.C.1 Vigorously enforce housing codes \$\$

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>
6.C.1.a Hire consultant to evaluate policies and practices for code enforcement in a wæ	CD	Done	
6.C.1.b . Study and market relationship between code enforcement and overall property	CD	Done	

6.C.2 Development more stringent codes for rental properties of four or fewer units

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.C.2.a Implement Rental Registration and continue to evaluate rental licensing. Recommend rental registration program and educational process after a citizen led review of the issues. Provide annual funding for a rental registration program support staff and educational process and materials.(HRA)	CD	Done		\$\$

6.C.4 Provide loans and other assistance to help people maintain property

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.C.4.a Establish emergency loan fund for low interest, deferrable loans for property m	CD	Done		\$\$

Strategy D: Ensure life-cycle housing throughout that city to attract and retain a diverse mix

6.D.1. Encourage density.

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.F.b Change Comp Plan to allow for more density.	CD	Done		Cost \$\$

Strategy G: Develop design guidelines to support new or renovated housing that contributes to neighborhood character, sustainability, and other community expectations

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.G.c Continue to fund/promote Housing Redesign Program HRA funds. HRA partic	CD	Done		\$\$\$

Environment - Roseville is an environmentally healthy community

Strategy A: Preserve and enhance soil, water, and urban forest resources

7.A.1. Protect and preserve existing lakes, wetlands, ponds, aquifers, and other natural environments

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
7.A.1.b Coordinate departmental review/enforcement.	CD	Done		\$\$

Infrastructure - Roseville has a comprehensive, safe, efficient, and reliable transportation system

Strategy B: Ensure a robust public transit system that is integral to the metropolitan system

11.B.4 Aggressively support transit-oriented development

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
11.B.4.c Participate with MnDOT on Park & Ride facilities.	CD	done	1 to 3	\$

Community - Roseville is a desirable place to live, work and play

Strategy A: Create an attractive, vibrant, and effective city with a high quality of life

2.A.10. Keep city clean and inviting; enforce nuisance ordinances

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
2.A.10.a Ensure that code enforcement officers have resources, political support and authorizing ordinances that they need.	CD	On-going	1-3 yrs	\$\$

Strategy B: Provide excellent, effective, and efficient city services

2.B.2. Participate in regional and intergovernmental collaborations for planning and development

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
2.B.2.b Encourage staff participation in professional conferences and other networking opportunities.	CD	On Going		\$\$

2.C.3. Support redevelopment that embraces genuine public-private partnerships with benefits and contributions for all

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
2.C.3.a Financial participation/incentives (including grants). (Twin Lakes	CD	On going		\$
2.C.3.b Create reputation of being cooperative while preserving the community's interests.	CD	On going		\$

2.C.4. Partner with redevelopers to remediate brownfields and redevelop industrial sites. Incentives to remediate need consensus may be cleanup before aligning with developer (PWET)

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
2.C.4.b Financial participation/incentives (including grants).	CD	On going		\$\$\$\$
2.C.4.c Create reputation of being cooperative while preserving the	CD	On going		\$

Community - Roseville has a strong and inclusive sense of community

3.D.2. Maintain neighborhood architectural integrity where possible

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
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3.D.2.a	Increase funding for and more actively promote housing redesign program. <i>Set lot size discussion (PWET)</i>	CD	On Going	1-3 yrs	\$\$
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Community - Roseville residents are invested in their community

Strategy A: Provide meaningful opportunities for community engagement

4.A.1. Value community-driven change and provide for community-based planning to occur; promote

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
4.A.1.a Develop tools to better engage the public. Survey may be a good	CD	On-going	1-3 yrs	\$-\$\$

Environment - Roseville is an environmentally healthy community

Strategy B: Reduce negative human impacts by conserving energy and reducing pollution

7.B.1 Vigorously enforce housing codes

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
7.B.1.a Develop new means to conserve energy and reduce pollution (e.g. alternatives to full-size pickups, pedestrian trails for walkability, etc. (PC)	CD	On-going	1-3 yrs	\$\$

7.B.3 Provide loans and other assistance to help people maintain property. Loans to finance replacement with energy efficient appliances – Green design (PWET)

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
7.B.3.a Green Design (PWET)	CD	On-going	1-3 yrs	\$\$\$

Community - Roseville is a desirable place to live, work and play

Strategy A: Create an attractive, vibrant, and effective city with a high quality of life

2.A.2. Promote commercial and residential aesthetics and design innovations; set high standards for landscaping and design of public improvements

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
2.A.2.a Upgrade design standards. Include pathway construction	CD	In Process	1-3 yrs	\$\$
2.A.2.b Create specific area design standards.	CD	In Process	1-3 yrs	\$\$
2.A.2.c Create a landscape ordinance & a practical tree preservation policy.	CD	In Process	1-3 yrs	\$\$
2.A.2.d Require add'l boulevard landscaping in single-family areas. Add	CD	In Process	1-3 yrs	\$\$
2.A.2.e Make standards compatible with progressive cities.	CD	In Process	1-3 yrs	

2.A.3. Use infrastructure and other redevelopment efforts to reduce or eliminate visual pollutants such as overhead power, cable, and telephone lines, traffic controllers and junction boxes, etc.

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
2.A.3.a Include in design standards. Require as a part of any development	CD	In Process	1-3 yrs	\$\$

2.A.9. Encourage tree preservation and replacement; make Roseville “bloom” by encouraging decorative landscaping

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
2.A.9.a Upgrade design standards. Undertake systemic code review , to	CD	In Process	1-3 yrs	\$\$
2.A.9.b Create specific area design standards.	CD	In Process	1-3 yrs	\$\$
2.A.9.c Create a landscape ordinance & a practical tree preservation policy.	CD	In Process	1-3 yrs	\$\$
2.A.9.d Require additional boulevard landscaping in single-family areas.	CD	In Process	1-3 yrs	\$\$
2.A.9.e Make standards compatible with progressive cities. Develop information for residents regarding environmental and landscaping for energy preservation, water quality, tree preservation, etc.(PC)		In Process	1-3 yrs	\$\$

2.A.10. Keep city clean and inviting; enforce nuisance ordinances

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
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2.A.10.c	Ensure that city departments & other public agencies are in conformance w/ nuisance codes. -clarify permitted uses in B-1-B vs. B-2 zones -review for cultural diversity disconnects - implement lot split changes (PC) Develop communication and educational materials to inform residents of existing design standards, ordinances and codes (PC)	CD	In Process	1-3 yrs	\$\$
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Strategy C: Provide Regional leadership in creative and sustainable redevelopment

2.C.1. Set the tone for private development by having environmentally sustainable public facilities and properties

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
2.C.1.a Development review process in place(PWET) Inventory locations where storm water practices can be implemented (PWET)	CD	In Process	1-3 yrs	\$\$

Community - Roseville has a strong and inclusive sense of community

Strategy A: Foster and support community gathering places

3.A.3. Explore public and private partnerships to develop community gathering places

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
3.A.3.a Define and explore the nature of community gathering spaces.	CD	In Process	4-8 yrs	\$\$-\$\$\$\$

Housing - Roseville Housing meets community needs

Strategy B: Ensure sufficient affordable housing

6.B.2 Increase residential density to reduce costs

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.B.2.a Mke sure design standards allow for a balance between density and	CD	In Process	1 to 3	\$\$

6.B.3 Link incoming families with sellers moving to smaller units

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.B.3.a Determine whether the funding is adequate and the marketing is	CD	In Process		\$\$-\$\$\$\$

Strategy D: Ensure life-cycle housing throughout that city to attract and retain a diverse mix of people, family types, economic statuses, ages, and so on

6.D.2. Encourage new rental housing that is not age-specific.

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.D.2.a. Encourage new rental housing and maintain older existing rental	CD	In Process		\$\$-\$\$\$

6.D.4. Revise codes to allow "granny flat" housing.

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.D.4.a. Revise codes to allow "granny flat" housing. Have HRA and	CD	In Process		\$

6.D.5. Encourage development of transit, walkability and alternate transportation.

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.D.5.a. For both business and recreational purposes – school students,	CD	In Process		\$\$
6.D.5.e. Through comprehensive review of land use policies for	CD	In Process		\$\$

Strategy F: Employ flexible zoning for property redevelopment to meet broader housing Goals such as density, open space, and lot size

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
6.F.a Gather input from community on increasing residential density and	CD	In Process	1 to 3	\$\$

Environment - Roseville is an environmentally healthy community

Strategy A: Preserve and enhance soil, water, and urban forest resources

7.A.1. Protect and preserve existing lakes, wetlands, ponds, aquifers, and other natural environments and

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
7.A.1.a Ensure that code reflects DNR regulations.	CD	In Process	1-3 yrs	\$\$
7.A.1.c Adopt a tree preservation ordinance		In Process		

Infrastructure - Roseville has a comprehensive, safe, efficient, and reliable transportation system

Strategy B: Ensure a robust public transit system that is integral to the metropolitan system and meets

long-term needs

11.B.4 Aggressively support transit-oriented development

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
11.B.4.a Advocate for better access.	CD	in process	1-3 years	\$\$\$
11.B.4.b Continue to lobby for the Northeast Diagonal transit line.	CD	in process	1-3 years	\$\$

Community - Roseville is a desirable place to live, work and play

Strategy A: Create an attractive, vibrant, and effective city with a high quality of life

2.A.3. Use infrastructure and other redevelopment efforts to reduce or eliminate visual pollutants such as overhead power, cable, and telephone lines, traffic controllers and junction boxes, etc.

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
2.A.3.b Where possible, create special assessment districts to fund these costs.	CD	Not Yet	1-3 yrs	\$	4
<i>Comment: Would need to identify certain areas of interest and do during an improvement project. As part of the reconstruction of the Rice Steet interchange with Hwy. 36, the utilities will be buried as part of the project. The costs will be borne by ratepayers in Roseville and Little Canada.</i>					

2.A.5. Support businesses that serve Roseville's diverse population and provide attractive employment options that encourage people to relocate here

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
2.A.5.a Market business opportunities, especially to diverse/quality	CD	Not Yet	4-8 yrs	\$\$	4
2.A.5.b Ensure that our ordinances are not incompatible with the needs of diverse populations.	CD	Not Yet	1-3 yrs	\$	6
<i>Comment: 2.A.5.a Any new economic development program/marketing should take this into account. 2.A.5.b The new Zoning Code could take a specific look at this issue.</i>					

2.A.6. Collaborate to create a coordinated plan to promote Roseville's business and residential opportunities

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
2.A.6.a Encourage creation of a Roseville Chamber of Commerce or get more focus on Roseville area from area Chamber of Commerce. Support establishing a subgroup of the St. Paul Area Chamber of Commerce and the Roseville Visitors Association (PC)	CD	Not Yet	4-8 yrs	\$\$	3
<i>Comment: This is a substantial organizational undertaking and will require significant outlay of funds and time.</i>					

2.A.7. Maintain a balance of commercial/industrial activities that anticipate long-term economic and social changes

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
2.A.7.a Get biannual report from market analysts on economic trends and benefits of each economic sector.	CD	Not Yet	1-3 yrs	\$-\$\$	2
2.A.7.b Get a regular demographic report to identify/anticipate trends in order to plan/promote accordingly.	CD	Not Yet	1-3 yrs	\$\$	2

Comment: These items could be done relatively easily if funds are appropriated. However, we should only undertake if the City is prepared to take action on the information. Until the City is prepared to take action, this item has little value.

2.A.8. Discourage ad hoc or piecemeal development						
<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>	
2.A.8.a Incentivize master-planned areas through appropriate public assistance or city participation in site assembly.	CD	Not Yet	1-3 yrs	\$-\$\$\$	7	
Comment: Once an area is identified for future study, the City should participate in fully or partially funding the study.						

Strategy B: Provide excellent, effective, and efficient city services

2.B.2. Participate in regional and intergovernmental collaborations for planning and development						
<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>	
2.B.2.a Regular meetings with staff and/or policymakers from neighboring & peer communities.	CD	Not Yet	1-3 yrs	\$\$	5	
Comment: Informal contact occurs all the time. A purpose or outcome should be identified prior to convening such a group.						

2.C.4. Partner with redevelopers to remediate brownfields and redevelop industrial sites. Incentives to remediate need consensus may be cleanup before aligning with developer (PWET)						
<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>	
2.C.4.a Possible city site assembly. Build consensus (PWET) City cleanup of Brownfields (PWET)	CD	Not Yet	1-3 yrs	\$\$\$	8	
Comment: Specific areas should be targeted for this task. Twin Lakes is one that certainly should be considered.						

Strategy D: Enhance the city's diverse business community

Comment: No specific action steps were identified

2.D.1. Actively promote Roseville in the greater metropolitan area and throughout the state and region						
<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>	
2.D.1.a Should be Administrative, RVA & Chamber of Commerce driven.	CD	Not Yet	4-8 yrs	\$\$	6	
Comment: The HRA is looking to market the community and neighborhoods.						

2.D.2. Encourage businesses with family-sustaining jobs						
<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>	
2.D.2.a Is this income-related or is it encouraging jobs that provide family-friendly benefits and services?	CD	Not Yet	4-8 yrs	\$\$	7	
Comment: Would need funds to incentivize these businesses to locate in						

Roseville. As an alternative, the City could waive development fees for these types of businesses.

2.D.3. More actively support existing businesses

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
2.D.3.a Research methods of accomplishing this in metro. Chamber-driven?	CD	Not Yet	4-8 yrs	\$\$	6

Comment: Should be part of an overall Economic Deveolpment Strategic Plan.

2.D.4. Welcome new businesses

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
2.D.4.a Welcome packet for businesses	CD	Not Yet	1-3 yrs	\$	6
2.D.4.b Research the benefits of business incubators.	CD	Not Yet	1-3 yrs	\$	7
2.D.4.c Business newsletter	CD	Not Yet	4-8 yrs	\$\$	6
2.D.4.d Work with Chamber of Commerce on a way to recognize new businesses	CD	Not Yet	4-8 yrs	\$	6
2.D.4.e Call on new businesses, provide new business packet	CD	Not Yet	4-8 yrs	\$	6

Comment: The CD Department does some of these things on a limited basis. These activities should be part of an overall econ. dev. strategy.

2.D.5. Seek out and support high quality businesses that enhance tax base

No steps identified.

Community - Roseville has a strong and inclusive sense of community

Strategy A: Foster and support community gathering places

3.A.3. Explore public and private partnerships to develop community gathering places

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
3.A.3.b Be innovative and creative in defining these spaces – coffee shops, private development	CD	Not Yet	4-8 yrs	\$\$-\$\$\$\$	7

3.D.2. Maintain neighborhood architectural integrity where possible

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
3.D.2.c Consider establishing defined neighborhoods.	CD	Not Yet	1-3 yrs	\$\$	6

Comment: The Comprehensive Plan has dividied the City up into 16 Planning Districts.

Housing - Roseville Housing meets community needs

Strategy C: Implement programs to ensure safe and well-maintained properties

6.C.3 Implement housing inspections

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
6.C.3.a Implement mandatory Point of Sale inspections with mandatory <i>Comment: Will require an increase in staff and department budget.</i>	CD	Not yet	1 to 3	\$\$\$	5

6.D.5. Encourage development of transit, walkability and alternate transportation.

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
6.D.5.d. Commercial/industrial redevelopment and property infrastructure maintenance to maintain a vital community for new & potential residents. <i>Comment: Implementing this task continues to be difficult in tight budget times.</i>	CD	Not Yet		\$	8

Strategy F: Employ flexible zoning for property redevelopment to meet broader housing Goals such as density, open space, and lot size

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
6.F.c Create reduced fee for smaller developments, especially housing.	CD	NotYet	4 to 8	\$\$	7
6.F.d Review the value of developing inclusionary zoning in partnership with Planning Commission. Review use of inclusionary zoning such as issuing density bonuses for redevelopment and infill properties where there is a housing component. (HRA) <i>Comment: Reduced fees should be targeted to developments that fill a need or niche in our community. Inclusionary zoning will help provide for additional oportunites for affordable housing, but will lead to denser developments.</i>	CD	NotYet	1 to 3	\$\$	3

Infrastructure - Roseville has a comprehensive, safe, efficient, and reliable transportation system

Strategy B: Ensure a robust public transit system that is integral to the metropolitan system and meets long-term needs

11.B.4 Aggressively support transit-oriented development

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
11.B.4.d Increase development density to existing/future transit stops. <i>Comment: Area along NE Diaganol have been designated as high-density residential, but no specific study/density bonus has been looked at to increase density.</i>	CD	not yet	03-Jan	\$\$	7

Finance - Roseville has a growing, diverse and stable revenue base

Strategy B: Encourage renovation and redevelopment to increase tax base

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>	<u>Rank</u>
14.B.1.d Participate in master planning for redevelopment area <i>Comment: Areas of importance should be identified.</i>	CD	Not Yet	1-3 yrs	\$	8

2009-2013 Community Development Strategic Plan
 Year 2 Progress Grid with new action steps included
 01/29/2010

	Evaluation of Action Steps		
	Not started	In Process	Completed
Updated Department Policies and Procedures. (IR 2025 Goal #2-Roseville is a desirable place to live, work, and play; Strategy 2.b.Provide excellent, effective, and efficient city services).			
• Improve internal budgeting process	CD		
• Update current procedure manuals		Plan, ED, GIS	Building
• Create written policy manual		Plan, ED, GIS	Building
• Review and improve development review process			CD
• Create consistent nomenclature regarding the Department's activities.			CD
• Create revised new construction plan review process (New)	CD		
Records Management and Information Tracking IR 2025 Goal #2-Roseville is a desirable place to live, work, and play; Strategy 2.b.Provide excellent, effective, and efficient city services; AND Goal#4 Roseville residents are invested in their community; Strategy 4.b. Ensure that city government is civil, informative, and responsive; AND Goal #13Roseville has technology that gives us a competitive advantage.			
• Create electronic scanning and document management program and schedule.		CD	
• Create improved program for maintaining internal files and retention of such files.		CD	
• Eliminate paper storage of documents and files per record retention schedule.		CD	
• Create master electronic property file database using Laserfiche.		CD	
• Better correspondence with applicants (i.e., follow-up and approval letters)		CD	
• Tracking of construction deposit refunds			CD
• Track/license home occupations	CD		
• Create SAC credit data base (New)	CD		
• Create expired permit policy and procedure (New)	CD		
Public and Community Outreach (Goal#4 Roseville residents are invested in their community; Strategy 4.b. Ensure that city government is civil, informative, and responsive)			
• Make city documents available to general public via Laserfiche. (New)			
• Translate forms into another language - Spanish & Hmong). (New)			
• Use tools to better inform public regarding City development activities		CD	
o Community Meetings		CD	
o Web Site		CD	
o Cable TV		CD	
o Newsletter		CD	
• Educate public about code violations			CD
o Targeted Neighborhood Enhancement program			CD
o Communication through City media (website, newsletter)			CD
o Presence at Home and Garden Fair and similar events			CD
Modernization Goal #2-Roseville is a desirable place to live, work, and play; Strategy 2.b.Provide excellent, effective, and efficient city services; AND Goal #13Roseville has technology that gives us a competitive advantage.			
• Eliminate paper inspection slips			CD
• Purchase of new software to track code enforcement efforts.			CD
• Offer online application for building & land use permits.			CD
• Offer online payment for permit applicationsincluding rental registration. (New)	CD		
• Allow for field data entry & external access to network by inspection staff.	CD		
• Provide permit pricing online	CD		
• Update online mapping application (New)	CD		
• Streamline code enforcement nuisance abatement. (New)	CD		
• Create expired permit policy and procedure (New)	CD		
• Maximize opportunities for electronic communication (writeable pdfs that can be emailed(New)	CD		
Organizational Structure Goal #2-Roseville is a desirable place to live, work, and play; Strategy 2.b.Provide excellent, effective, and efficient city services;			
• Review and implement changes in departmental organization to ensure the needs of the City and the community are being met.		CD	
Professional Development Goal #2-Roseville is a desirable place to live, work, and play; Strategy 2.b.Provide excellent, effective, and efficient city services;			
• Create opportunities for staff retreats to focus on department priorities and goals.	CD		
• Provide resources for staff training and professional development		CD	
Department Funding Goal #15 Roseville responsibly funds programs, services, and infrastructure to meet long-term needs			
• Escrow accounting for land use applications			CD
• Fund code enforcement from general fund	CD		
• Charge code violators for services provided		CD	
Regulations Goal #2-Roseville is a desirable place to live, work, and play; Strategy 2.b.Provide excellent, effective, and efficient city services; AND Goal #6 Roseville housing meets community needs; AND Roseville is an environmentally healthy community; AND Goal #11 Roseville has a comprehensive, safe, efficient, and reliable transportation system.			
• RV/trailer storage (New)	CD		
• Implementing stronger design standards(New)	CD		
• Landscape /tree preservation ordinance (New)	CD		
• Rental licensing vs. registration	CD		
• Update of Zoning and subdivision code after completion of Comprehensive Plan		CD	