



GRADING, EROSION CONTROL & STORMWATER PERMIT TRANSFER FORM

Purpose: Transfer your Grading, Erosion & Sediment Control Permit.

Questions: If you have questions about the administrative details of the permit process, please call: 651-792-7004

Form will be invalid and returned to sender unless the checkbox associated with the applicable actions is checked and the corresponding signature is provided in A-1, A-2, A-3, and/or A-4.

Submittals: You may either e-mail a signed and scanned PDF copy to publicworks@cityofroseville.com, or you may mail a hard copy to:

City of Roseville
Attention: Engineering Department
2660 Civic Center Drive
Roseville, MN 55113

Existing Permit Identification

a. Current Permit ID: _____

b. Project Name: _____

c. Project Location: _____

(Briefly describe where the construction activity occurs. Include address if available.)

New Owner/Contractor Information

"New" Owner

Company: _____

Last Name: _____ First Name: _____ Telephone: _____

E-mail Address: _____ Mailing Address: _____

Alternate contact:

Last name: _____ First name: _____ Title: _____

E-mail address: _____ Telephone: () _____

"New" Contractor

Company: _____

Last Name: _____ First Name: _____ Telephone: _____

E-mail Address: _____ Mailing Address: _____

Alternate contact:

Last name: _____ First name: _____ Title: _____

E-mail address: _____ Telephone: () _____

Certification - All Parties Involved

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage this system, or the persons directly responsible for gathering the information, the information is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I also certify under penalty of law that I have read, understood, and accepted all terms and conditions of the City of Roseville Grading, Erosion & Sediment Control Permit.



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Current Owner Authorized Representative (A-1)

By signing here, I certify the above statements to be true.

Name: _____

Company: _____

Signature: _____

Date (mm/dd/yyyy): _____

Current Contractor Authorized Representative (A-2)

By signing here, I certify the above statements to be true.

Name: _____

Company: _____

Signature: _____

Date (mm/dd/yyyy): _____

New Owner Authorized Representative (A-3)

By signing here, I certify the above statements to be true.

Name: _____

Company: _____

Signature: _____

Date (mm/dd/yyyy): _____

New Contractor Authorized Representative (A-4)

By signing here, I certify the above statements to be true.

Name: _____

Company: _____

Signature: _____

Date (mm/dd/yyyy): _____

Escrow Deposit

The escrow deposited to the City of Roseville will only be returned when the permit is closed. It will be returned to the original depositor of the escrow unless the section below is completed by both parties.

“Current” Escrow Holder

Company: _____ Name: _____

E-mail Address: _____ Telephone: () _____

Mailing Address: _____ City: _____ State: _____ Zip code: _____

Signature: _____

“New” Escrow Holder

Company: _____ Name: _____

E-mail Address: _____ Telephone: () _____

Mailing Address: _____ City: _____ State: _____ Zip code: _____

Signature: _____

The current escrow holder agrees that any unused escrow amount will be returned to the new escrow holder upon completion of the permit.