



City Council Special Work Plan Meeting 2

Agenda

Monday, February 7, 2011

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order for February: Johnson, McGehee, Willmus, Pust, Roe
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Council Members – Initiatives and Suggestions**
a. Council Member Willmus
b. Council Member Pust
c. Council Member McGehee
d. Council Member Johnson
e. Mayor Roe
- 7:05 p.m. **4. Prioritization Discussion**
a. Questions and Clarifications
b. Consolidation of Similar or Related Items
c. Council/Staff Prioritization Discussion
 i. General Time/Resource Requirement for Completion of Items
 ii. Can Everything be Done?
 iii. Priorities
- 8:05 p.m. **5. Implementation**
a. Council Committees
b. Staff Liaison with Council Committees
c. Deadlines
- 9:00 p.m. **6. Adjourn**

Some Upcoming Public Meetings.....

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Tuesday	Feb 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	Feb 2	6:30 p.m.	Planning Commission
Monday	Feb 7	6:00 p.m.	Special City Council Work Plan Meeting 2
	TBD		City Council Strategic Planning
Wednesday	Feb 9	6:30 p.m.	Ethics Commission
Monday	Feb 14	6:00 p.m.	City Council Meeting
Tuesday	Feb 15	7:00 p.m.	Human Rights Commission (no meeting in Feb)
Thursday	Feb 17	4:00 p.m.	Grass Lake Watershed Management Organization
Monday	Feb 21		Presidents Day - City Offices Closed
Tuesday	Feb 22	6:00 p.m.	Housing & Redevelopment Authority
Monday	Feb 22	6:00 p.m.	City Council Meeting
Tuesday	Feb 24	6:30 p.m.	Public Works, Environment & Transportation Commission
Monday	Feb 28	6:00 p.m.	City Council Meeting
Tuesday	Mar 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	Mar 2	6:30 p.m.	Planning Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Willmus Initiatives / Suggestions:

Seek opportunities to partner or share city resources / services with other governmental agencies.

Encourage the HRA's role in multi-family housing issues, registration / licensing / inspection / HIA's

Explore the possibility of the creation of a parks board (similar to our existing HRA) I believe this would take state legislative action.

Explore the possibility of the creation of a parks district - combine the amenities offered by Roseville with other surrounding communities.

Evaluate Roseville's costs of providing services / service levels, against a group of peer cities.

Continue city-wide reevaluation of service levels / staffing levels / job duties.

Support investment in the repair and replacement of existing infrastructure.

Provide greater public access to all levels of city government. (council and commission packets / agendas / meeting minutes, contact information for council and commission members)

Establish and follow a budget calendar.

Reevaluate reserve fund account ratios.



TO: Mayor, City Council
FROM: Councilmember Tammy Pust
SUBJECT: Council Priorities
DATE: February 3, 2011

I apologize that I will not be in attendance and able to contribute to our continued discussions regarding Council priorities at the February 7, 2011 meeting. My presence is required in Montana at a family funeral.

I have provided below my thoughts on the issues that should guide the Council's work – over the next two years. Where appropriate, I have also referenced my support for specific suggestions made by the Department heads last week, as highlighted in pink. I have taken as a given that they will all be guided to accomplish the priorities they identified as “must dos”, and so have not included any of those items in my rankings. Instead, I have focused my attention on identifying which of their “ought to do” priorities should in fact be reprioritized to become “must dos” as well.

Must Do's

- **Strengthen Financial Stability of City Budget System**
 - Adopt a Two –Year/Biennial Budget
 - Build Regional Partnerships to Reduce Costs and Improve/Maintain Public Services
 - [CD] Pursue partnerships with surrounding municipalities for shared service opportunities of the Department's services.
 - [CD] Allow for field data entry and external access to the network by inspection staff.
 - [PD] Enter into a financial partnership with Rosedale and/or other merchants to fund an additional patrol officer dedicated to those retail areas
 - [FD] Evaluate current and future opportunities for service improvements and cost recovery
 - [FD] Continue to pursue opportunities for sharing of services with surrounding fire departments
 - [FIN] Reallocate resources based on measured performance results and citizen satisfaction.
 - [Admin] Identify performance measurements that reflect the needs and wants of the community

- **Increase and Improve Public Transit Options in Roseville**
 - Resurrect NorthEast Corridor Planning in Coordination with Metropolitan Council
 - Improve Walkability of Neighborhoods By Continuous Additions of Trails and Sidewalks

- **Improve Quality of Housing**
 - **Enact Licensure and Inspection of Multi-Family Rental Properties (4+ units)**
 - [CD] Aggressively deal with problem multi-family properties in partnership with the Police Department
 - [PD] Continue and possibly expand the Department's New American Forums in cooperation with the Human Rights Committee and the Fire Department
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- **Model Better Environmental Stewardship**
 - Support Energy Audit Programs for Residential Properties and Expand Focus to Commercial Properties
 - [PR] Expand Campus Geothermal System
 - [CD] Continue to modify and update City Code to be in compliance with Comprehensive Plan ... Shoreland Ordinance
 - [PW] Develop Traffic Management and Overhead Electric Undergrounding Policy

City Council Work Plan Meeting

February 7, 2011

Councilmember Tammy McGehee

Background:

I would like to work to develop policies and initiatives in the following three areas, policies to encourage active citizen participation. The responsibility of the Staff and Council at this “grass roots” level of government is to invite, facilitate, and support citizens in planning, funding, and developing their community. We have abundant resources in our “graying” suburb of individuals with much wisdom and time to offer. We have younger members of the community eager to participate, learn, and contribute to their community. We have families and individuals in Roseville struggling financially. All these people know best the problems they face and have ideas and suggestions of ways in which our city might be improved. I believe neither the staff nor the Council know all the problems or all the answers. I hope to encourage us all to engage, listen, learn, and then develop strategies to meet the wishes and aspirations of our community.

Civic Engagement:

- Foster, Nurture, and Encourage Neighborhood Associations
- Minimize Vetting of Community Participants
- Create Task Forces for Specific Issues
- Solicit, Value, and Support Neighborhood Wishes

Budget:

- Create a Transparent Process
- Encourage Citizen Participation
- Reduce (or Hold Constant) the General Fund Budget
- Assess Any Tax Levy to Support Infrastructure Needs

Planning:

- Policy Decision Regarding the City’s Role in Development/Redevelopment
- Staff Support of Community Based Planning through Charette Processes
- Continued Code Amendments, including
 - Incentives for energy efficiency, quality buildings, xeriscaping, native plantings, community involvement
 - Tools to allow staff and Council to review, modify and alter project proposals to allow the city to preserve and protect neighborhood cohesion, character, and quality

City Council Work Plan Meeting

February 7, 2011

Council Member Jeff Johnson

Musts and Oughts

Musts

- Solve the long and short term CIP shortages (budgeting process)
- Support Parks & Recreation Master Plan Implementation Initiative (per survey and implementation input)
- Support findings of the Fire Building Committee
- Re-write notice policy~ More aggressive land uses should notice a more broad spectrum of the affected neighborhood
- Support Community Development initiative to better communicate with local businesses and 2025 vision to continue to recognize and incent the spirit of “volunteer” within Roseville
- Take advantage of current geo-thermal technology and expand throughout city hall campus
- Explore new ways to cut spending through joint ventures with surrounding communities and Minnesota corporations.
- Re-write gambling ordinance~ Local Charitable Gambling organizations have suffered greatly since the ban on public smoking. Language needs to be changed to allow these groups to do business in more than just one Roseville establishment. Currently they may only do business in 1 Roseville establishment.
- Evaluate our HD code. Does it have teeth?

Memorandum

Date: February 2, 2011

To: City Council & Staff Participants in Council Work Plan Meetings

From: Mayor Dan Roe



Subject: Council Work Plan Suggestions/Items of Interest

Dear Fellow Councilmembers and Staff:

Thank you again for your participation in a good discussion, part 1, this past Monday.

Per our homework assignment, I offer my suggestions for 2011/12 work plan items, in no particular order:

1. Reinvigorate the Imagine Roseville 2025 implementation process.

Involve a group of committed citizens in developing ideas for implementation, including: Ways to check our progress as a city in implementing the strategies and achieving the goals; when and how to update goals and strategies; how to communicate IR2025 with our citizens, businesses, faith groups, and public sector partners; what type of presence for IR2025 on the web; etc.

2. Develop and implement a Capital/Infrastructure replacement & maintenance financing plan

What items are not currently on the CIP? What items (or types of items) will we plan to bond for? What items will we save ahead for? What items are so frequent in recurrence that we must essentially pay cash for every year (i.e. police squads)? What items will we simply not do? (Remove them from CIP!) What about funding for ongoing maintenance and repairs, between replacements? How does the plan work over a long time-frame (i.e. ~60-years)? (Reference Shoreview's "Comprehensive Infrastructure Replacement Plan")

Build on lessons from Parks Master Plan implementation process.

Be sure to include parks implementation items and currently not-included IT and communications items (new council chamber cameras, etc.) on CIP lists.

3. Continue to explore shared services.

Contract w/ neighboring cities for fire and/or emergency medical coverage? Explore pooled HR services and/or health insurance purchasing groups? Provide maintenance/management of school district fields, and/or parks in neighboring cities? Etc.

4. Develop better connections between city government, school districts, and public and private providers of services to those in need in our community.

Regular, routine meetings between key players – school reps, police & fire reps, code enf and HRA reps, parks & rec reps, county reps, local faith group reps (churches, Love INC, Habitat groups, etc.), NWYFS, Keystone, senior programs, etc. Work to establish strong connections between those who encounter folks in need (schools and city staff) to those who provide services for folks in need (volunteer groups, county agencies, etc.)

5. Budget process fine-tuning.

Make sure our program listing is adequate for the purpose and understood by all participants in the process; make sure our documentation matches the process; make sure our fund structure matches our budgeting process and decision-making (i.e. – more funds, different types of funds, fewer funds, etc.) Ensure public and staff input/dialog with council throughout process. Update policies as needed to match changes to the process.

6. Zoning code “tweaking”

Review the specific topic of increasing set-backs in all districts from adjacent MDR and LDR properties. (Base such set-backs on building height, for instance?)

7. Support Human Rights Commission efforts on civic engagement and neighborhoods.