

REQUEST FOR COUNCIL ACTION

Date: May 18, 2009

Item No.: 12.g

Department Approval

City Manager Approval



Item Description: Authorize City Manager to execute grant applications on behalf of the City

1 **BACKGROUND**

2 At the April 20, 2009 Council meeting, the Council discussed a proposed resolution giving the
3 City Manager authority to seek grant funding from external sources. Grants supplement city
4 funds, allowing the city to deliver services in a more cost-effective manner. Certain grants also
5 give the city the opportunity to pursue creative activities which may otherwise not be funded.

6 Council asked for clarification for when the City Manager would seek grants without Council
7 approval and the requirement that the City Manager to notify the Council of any grant
8 applications.

9 **POLICY OBJECTIVE**

10 Give the City Manager authority to submit grant applications in a timely manner and to report
11 any grant application to the City Council.

12 **FINANCIAL IMPACTS**

13 Potential for the City to receive substantial grant monies which could offset City expenditures.

14 **STAFF RECOMMENDATION**

15 Approve the proposed resolution authorizing the City Manager to execute certain grant
16 applications on behalf of the City and require the City Manager to report any applications to the
17 Council.

18 **REQUESTED COUNCIL ACTION**

19 Approve the proposed resolution authorizing the City Manager to execute certain grant
20 applications on behalf of the City and require the City Manager to report any applications to the
21 Council .

22

Prepared by: Bill Malinen, City Manager

Attachments: A: Resolution

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

4
5 *****
6

7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
8 of Roseville, County of Ramsey, Minnesota was duly held on the ____th day of _____,
9 2009, at 6:00 p.m.

10
11 The following members were present:

12
13 and the following were absent: .

14
15 Member introduced the following resolution and moved its adoption:

16
17 **RESOLUTION No.**

18
19 **Resolution Authorizing the City Manager to Execute Certain**
20 **Grant Applications on behalf of the City of Roseville**

21
22 WHEREAS, the City of Roseville has applied for a variety of grants which benefit the
23 City; and

24
25 WHEREAS, the Roseville City Council encourages staff to continue to identify and
26 apply for grants as a means to fund the policies, priorities and programs of the City, as
27 established by actions of the Council; and

28
29 WHEREAS, grant submittals sometimes require verification of authority to submit an
30 application on behalf of the City, and the required timeframes for submittal sometimes
31 may not allow for Council authorization prior to application deadlines.

32
33 NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville does hereby
34 authorize the City Manager to execute grant applications on behalf of the City of
35 Roseville in cases where Council authorization is not required or is required but cannot
36 be practically obtained prior to an application deadline, and where any matching funds or
37 other city financial obligation related to the grant are accounted for either in the City
38 budget or by previous Council action; and

39
40 BE IT FURTHER RESOLVED, that the City Manager will report any such grant
41 applications to the City Council after the application is submitted.

42
43 The motion for the adoption of the foregoing resolution was duly seconded by Member

44
45 , and upon a vote being taken thereon, the following voted in favor thereof:
46

1 and the following voted against the same: .

2
3 WHEREUPON said resolution was declared duly passed and adopted.

4
5
6 STATE OF MINNESOTA)
7) ss
8 COUNTY OF RAMSEY)
9

10
11 I, the undersigned, being the duly qualified City Manager of the City of Roseville,
12 County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared
13 the attached and foregoing extract of minutes of a regular meeting of said City Council
14 held on the ____th day of _____, 2009 with the original thereof on file in my office.

15
16 WITNESS MY HAND officially as such Manager this ____th day of _____, 2009.

17
18
19 _____
20 William J. Malinen, City Manager
21

22
23 (Seal)
24
25