



City Council Agenda

Monday, November 9, 2009

6:00 p.m.

City Council Chambers

(Times are Approximate)

- | | |
|-----------|---|
| 6:00 p.m. | 1. Roll Call |
| | Voting & Seating Order for November:
Roe, Pust, Johnson, Ihlan and Klausing |
| 6:02 p.m. | 2. Approve Agenda |
| 6:05 p.m. | 3. Public Comment |
| 6:10 p.m. | 4. Council Communications, Reports, Announcements and Housing and Redevelopment Authority Report |
| . | 5. Recognitions, Donations, Communications |
| 6:15 p.m. | 6. Approve Minutes |
| | a. Approve Minutes of October 26, 2009 Meeting |
| 6:20 p.m. | 7. Approve Consent Agenda |
| | a. Approve Payments |
| | b. Approve Business Licenses |
| | c. Approve General Purchases and Sale of Surplus items in excess of \$5000 |
| | d. Approve a One-Day Gambling Permit for the Hand in Hand Montessori Raffle on November 29, 2009 at 2131 Fairview Avenue North |
| | e. Approve a One-Day Gambling Permit for Como Area Hockey Association on November 21, 2009 at B-Dale Club at 2100 Dale Street |
| | f. Adopt a Resolution authorizing City Manager to apply for SCORE Funding Grant |
| | g. Adopt A Resolution Approving the Medical Direction Agreement Between Allina Health Systems and East Metro SWAT |
| | h. Receive an Update Regarding a request by RECO Real Estate, LLC to approve a Conditional Use to permit Outdoor Storage at Boater's Outlet, 1705 County Road C |

- i. Adopt a Resolution approving the Request by the City of Roseville for the Vacation of a strip of Public Road Right-of-Way in the vicinity of Sienna Green
- j. Approve Public Improvement Contract for Sienna Green (PF 07-068)

6:30 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

6:40 p.m. a. Consider Further Discussion on the 2010 Budget

1. Receive 2010 City Manager Recommended Budget

2. Discussion on Alternative Revenue Sources

11. Public Hearings

12. Business Items (Action Items)

8:40 p.m. a. Approve City Abatement for Unresolved Violations of City Code at 177 South Owasso Boulevard

8:50 p.m. b. Approve City Abatement for Unresolved Violations of City Code at 2026 Asbury Street

13. Business Items – Presentations/Discussions

9:00 p.m. **14. City Manager Future Agenda Review**

9:05 p.m. **15. Councilmember Initiated Items for Future Meetings**

16. Adjourn

Some Upcoming Public Meetings.....

Tuesday	Nov 10	6:30 p.m.	Human Rights Commission
Monday	Nov 16	6:00 p.m.	City Council Meeting
Tuesday	Nov 17	6:00 p.m.	Housing & Redevelopment Authority
Wednesday	Nov 18	6:00 pm.	Ethics Training (6:00 p.m. Refreshments - 7:00 p.m. Training Session)
Wednesday	Nov 18	6:30 p.m.	Parks Master Plan Advisory Team Meeting
Monday	Nov 23	6:00 p.m.	City Council Meeting
Tuesday	Nov 24	6:30 p.m.	Public Works, Environment & Transportation Commission
Tuesday	Dec 1	6:30 p.m.	Parks & Recreation Commission
Wednesday	Dec 2	6:30 p.m.	Planning Commission
Monday	Dec 7	6:00 p.m.	City Council Meeting

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Date: 11/09/09

Item: 6.a

Minutes of 10/26/09

No Attachment

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/09/2009
Item No.: 7.a

Department Approval

City Manager Approval

Chris K. Miller

W. J. Mahinen

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$555,486.16
56748—56873	\$232,992.82
Total	\$788,478.98

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: n/a

Accounts Payable

Checks for Approval

User: mjenson

Printed: 11/03/2009 - 4:02 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	10/22/2009	Telecommunications	Operating Supplies	Identisys, Inc-ACH	Full Color Ribbon Kit	256.06
0	10/22/2009	Telecommunications	Use Tax Payable	Identisys, Inc-ACH	Sales/Use Tax	-16.47
0	10/22/2009	General Fund	Contract Maintenance Vehicles	Nuss Truck-ACH	Engine 32 Repair	1,025.28
0	10/22/2009	Golf Course	Operating Supplies	Viking Industrial Center-ACH	Nitrile Gloves	37.62
0	10/22/2009	Golf Course	Use Tax Payable	Viking Industrial Center-ACH	Sales/Use Tax	-2.42
0	10/22/2009	Golf Course	Operating Supplies	Home Depot- ACH	Broom, Tube Grd,	108.63
0	10/22/2009	Recreation Fund	Operating Supplies	Target- ACH	Food for Golf Bonanza	1.99
0	10/22/2009	License Center	Office Supplies	Fed Ex Kinko's-ACH	Thermal Lamination	28.93
0	10/22/2009	License Center	Operating Supplies	Sony- ACH	Media for UPXC200	885.60
0	10/22/2009	General Fund	Operating Supplies	Sirchie Finger Print-ACH	Fingerprint Pad	60.53
0	10/22/2009	General Fund	209001 - Use Tax Payable	Sirchie Finger Print-ACH	Sales/Use Tax	-3.89
0	10/22/2009	General Fund	Training	Law Enforcement Targets,-ACH	Playing Card Targets	73.27
0	10/22/2009	Golf Course	Vehicle Supplies	Brueggers Bagels- ACH	Supplies for Ladies Banquet	8.97
0	10/22/2009	Recreation Fund	Operating Supplies	Home Depot- ACH	Receptacle	11.75
0	10/22/2009	Recreation Fund	Operating Supplies	Best Buy- ACH	DVD/VCR for Senior Exercise Class	112.47
0	10/22/2009	Recreation Fund	Operating Supplies	Rainbow Foods-ACH	Sprouts Snacks	30.01
0	10/22/2009	Recreation Fund	Operating Supplies	Steichens sporting goods - ACH	Youth Soccer Supplies	8.56
0	10/22/2009	Police Forfeiture Fund	Professional Services	Antenna Gear-ACH	Wireless Express Card	61.99
0	10/22/2009	Police Forfeiture Fund	Use Tax Payable	Antenna Gear-ACH	Sales/use Tax	-3.99
0	10/22/2009	General Fund	Training	CC Military Surplus- ACH	Use of Force	57.70
0	10/22/2009	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Power Equipment Parts	10.16
0	10/22/2009	Recreation Fund	Operating Supplies	Byerly's- ACH	Summer Spectacular Snacks	44.90
0	10/22/2009	Recreation Fund	Operating Supplies	Target- ACH	Animal Supplies	8.55
0	10/22/2009	P & R Contract Maintenance	Operating Supplies	Sherwin Williams - ACH	Field Paint	228.98
0	10/22/2009	Sanitary Sewer	Operating Supplies	Menards-ACH	Curved Claw, Rubber Insul	12.52
0	10/22/2009	Golf Course	Operating Supplies	Party America-ACH	Ladies Legue Reception Supplies	19.27
0	10/22/2009	Recreation Fund	Operating Supplies	MN Zoo-ACH	Program Supplies	16.06
0	10/22/2009	General Fund	Training	Century College -ACH	Discovering Your Hidden Potential Class	129.00
0	10/22/2009	General Fund	Operating Supplies	Diamond Vogel Paints-ACH	Paint Supplies	102.39
0	10/22/2009	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Boards for Benches	20.20
0	10/22/2009	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-ACH	Bar & Chain Oil, Wire Rope	12.30

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	10/22/2009	Information Technology	Operating Supplies	Buy.com- ACH	Flash Drive	19.09
0	10/22/2009	Information Technology	Use Tax Payable	Buy.com- ACH	Sales/Use Tax	-1.23
0	10/22/2009	General Fund	Vehicle Supplies	Northern Tool & Equip- ACH	Turf Tire	38.54
0	10/22/2009	Recreation Fund	Conferences	Mn Recreation & Park-ACH	Conference	380.00
0	10/22/2009	Recreation Fund	Operating Supplies	Grand Slam-ACH	Field Trip	341.00
0	10/22/2009	Information Technology	Operating Supplies	Dameware Development-ACH	License for Remote Control Software	90.00
0	10/22/2009	General Fund	Training	NWTC Web Registration-ACH	Taser Instruction	395.00
0	10/22/2009	General Fund	Operating Supplies	Buy.com- ACH	Flash Drive	23.37
0	10/22/2009	General Fund	209001 - Use Tax Payable	Buy.com- ACH	Sales/Use Tax	-1.50
0	10/22/2009	General Fund	Operating Supplies	Fed Ex Kinko's-ACH	Carbonless Forms	37.50
0	10/22/2009	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Cedar Line Post	7.69
0	10/22/2009	Recreation Fund	Operating Supplies	Office Max-ACH	Name Badges, Markers	85.68
0	10/22/2009	Recreation Fund	Operating Supplies	Office Depot- ACH	Office Supplies	42.79
0	10/22/2009	Recreation Fund	Operating Supplies	Walgreens-ACH	Back to School Bash Supplies	4.91
0	10/22/2009	Recreation Fund	Operating Supplies	Best Buy- ACH	Cell Phone Holder	25.70
0	10/22/2009	General Fund	Operating Supplies	Staples-ACH	Olympus 1GB Digital	257.07
0	10/22/2009	General Fund	Vehicle Supplies	Batter Junction.com-ACH	Fire Equipment Battery	36.28
0	10/22/2009	General Fund	209001 - Use Tax Payable	Batter Junction.com-ACH	Sales/Use Tax	-2.33
0	10/22/2009	Sanitary Sewer	Contract Maintenance	PayPal-ACH	Verisign Maintenance	18.03
0	10/22/2009	Water Fund	Contract Maintenance	PayPal-ACH	Verisign Maintenance	18.03
0	10/22/2009	Storm Drainage	Contract Maintenance	PayPal-ACH	Verisign Maintenance	18.04
0	10/22/2009	P & R Contract Maintenance	Operating Supplies	JR Johnson Supply-ACH	Glyphosate	92.93
0	10/22/2009	Information Technology	Contract Maintenance	Local Link, Inc.-ACH	Domain Names, Hosting	107.50
0	10/22/2009	Recreation Improvements	CP Amphitheater	Brock White -ACH	Redwood	16.18
0	10/22/2009	Recreation Improvements	CP Amphitheater	Brock White -ACH	Credit	-0.03
0	10/22/2009	Recreation Fund	Operating Supplies	Shutterfly-ACH	Promotional Booklets	37.86
0	10/22/2009	General Fund	Op Supplies - City Hall	Suburban Ace Hardware-ACH	Hooks, Mopstick	37.01
0	10/22/2009	General Fund	Training	NFPA Natl Fire Protect-ACH	Training Guides	297.65
0	10/22/2009	General Fund	209001 - Use Tax Payable	NFPA Natl Fire Protect-ACH	Sales/Use Tax	-19.15
0	10/22/2009	Recreation Fund	Operating Supplies	YES Distributing-ACH	Ice Machine Float	59.86
0	10/22/2009	Recreation Fund	Operating Supplies	Home Depot- ACH	Concrete, Coupling	59.75
0	10/22/2009	Golf Course	Merchandise For Sale	Cub Foods- ACH	Food for Resale	15.15
0	10/22/2009	Recreation Fund	Operating Supplies	Target- ACH	Back to School Book Camp Supplies	63.51
0	10/22/2009	Community Development	Conferences	MN GIS-ACH	GIS/LSI Conference	235.00
0	10/22/2009	Golf Course	Merchandise For Sale	Cub Foods- ACH	Food for Resale	44.53
0	10/22/2009	Golf Course	Operating Supplies	Cub Foods- ACH	Supplies	5.67
0	10/22/2009	Recreation Fund	Operating Supplies	Home Depot- ACH	Wheel Cleaner, Bug Killer	20.90
0	10/22/2009	Golf Course	Operating Supplies	Crown Awards-ACH	Golf Trophy	23.67
0	10/22/2009	Golf Course	Use Tax Payable	Crown Awards-ACH	Sales/Use Tax	-1.52
0	10/22/2009	Recreation Fund	Professional Services	Shakopee Comm Center-ACH	Field Trip	35.00
Check Total:						6,312.05
0	10/20/2009	TIF District #17-Twin Lakes	Contractor payments	Eureka Construction	Twin Lakes AUAR Infrastructure	440,216.23

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						440,216.23
0	10/22/2009	Risk Management	Professional Services	Samba Holdings Inc	Driver Records	15.00
0	10/22/2009	Recreation Fund	Professional Svcs	Samba Holdings Inc	Driver Records	44.00
0	10/22/2009	Risk Management	Professional Services	Samba Holdings Inc	Driver Records, FleetWatch Reports	722.42
0	10/22/2009	General Fund	Contract Maint. - City Hall	Collins Electrical Constructio	Lighting Control Work	375.00
0	10/22/2009	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2009 Blanket PO for Vehicle Repairs	107.60
0	10/22/2009	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2009 Blanket PO for Vehicle Repairs	52.85
0	10/22/2009	General Fund	Vehicle Supplies	Factory Motor Parts	2009 Blanket PO for Vehicle Repairs	32.34
0	10/22/2009	General Fund	Vehicle Supplies	Catco Parts & Service Inc	Dome Lamp	9.73
0	10/22/2009	License Center	Transportation	Mary Dracy	Mileage Reimbursement	161.70
0	10/22/2009	Sanitary Sewer	Sanitary Sewer	City of Maplewood	Sanitary Sewer/Storm Drainage-3rd Qtr	9,097.65
0	10/22/2009	Storm Drainage	Storm Drainage Fees	City of Maplewood	Sanitary Sewer/Storm Drainage-3rd Qtr	2,640.48
0	10/22/2009	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	166.15
0	10/22/2009	General Fund	211000 - Deferred Comp.	ICMA Retirement Trust 457-3002	Payroll Deduction for 10/20 Payroll	5,504.18
0	10/22/2009	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	180.00
0	10/22/2009	General Fund	Contract Maintenance	City of St. Paul	Street Light Repair	402.32
0	10/22/2009	General Fund	Operating Supplies	City of St. Paul	Paper	912.00
0	10/22/2009	General Fund	Contract Maintenance	City of St. Paul	Wireless CAD System Access	675.00
0	10/22/2009	General Fund	Training	City of St. Paul	Training Facilities Use	825.00
0	10/22/2009	License Center	Professional Services	Electro Watchman, Inc.	Security System-License Center	192.38
0	10/22/2009	General Fund	Vehicle Supplies	Cushman Motor Co Inc	2009 Blanket PO for Vehicle Repairs	794.54
0	10/22/2009	Building Improvements	Skating Center MN Bonding Proj	Aggregate Industries, Inc.	Retaining Wall Backfill	628.92
0	10/22/2009	Building Improvements	Skating Center MN Bonding Proj	Aggregate Industries, Inc.	Class 5 Base	232.57
0	10/22/2009	Boulevard Landscaping	Operating Supplies	Aggregate Industries, Inc.	Holding Time	32.32
0	10/22/2009	General Fund	Vehicle Supplies	MacQueen Equipment	2009 Blanket PO for Vehicle Repairs	127.75
0	10/22/2009	General Fund	Contract Maintenance Vehicles	Midway Ford Co	2009 Blanket PO for Vehicle Repairs	2,100.01
0	10/22/2009	General Fund	Printing	Resolution Graphics, Inc	Envelopes	639.65
0	10/22/2009	General Fund	Clothing	Metro Fire	Structural Boots	342.22
0	10/22/2009	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	962.50
0	10/22/2009	General Fund	Vehicle Supplies	Factory Motor Parts	2009 Blanket PO for Vehicle Repairs	388.94
0	10/22/2009	Recreation Fund	Operating Supplies	North Heights Hardware Hank	Fsteners, Anchors, Nails	25.99
0	10/22/2009	Recreation Fund	Operating Supplies	Sherwin Williams	Paint	40.46
0	10/22/2009	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	33,983.64
0	10/22/2009	General Fund	Vehicle Supplies	Midway Ford Co	2009 Blanket PO for Vehicle Repairs	50.71
0	10/22/2009	General Fund	Vehicle Supplies	Grainger Inc	2009 Blanket PO for Vehicle Repairs	57.50
0	10/22/2009	Recreation Fund	Operating Supplies	Grainger Inc	Floor Box Cover	99.07
0	10/22/2009	Recreation Fund	Operating Supplies	Sysco Mn	Cleaning Supplies	325.35
0	10/22/2009	General Fund	Operating Supplies	Sysco Mn	Coffee Supplies	84.69
0	10/22/2009	Golf Course	Operating Supplies	Sysco Mn	Golf Course Supplies	37.13
0	10/22/2009	Recreation Fund	Operating Supplies	Sysco Mn	Popcorn	39.96
0	10/22/2009	General Fund	Telephone	NEXTEL Communications	Cell Phones	122.46
0	10/22/2009	Storm Drainage	Telephone	NEXTEL Communications	Cell Phones	176.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	10/22/2009	General Fund	Telephone	NEXTEL Communications	Cell Phones	11.65
0	10/22/2009	Sanitary Sewer	Telephone	NEXTEL Communications	Cell Phones	231.37
0	10/22/2009	Recreation Fund	Telephone	NEXTEL Communications	Cell Phones	94.70
0	10/22/2009	Recreation Fund	Telephone	NEXTEL Communications	Cell Phones	25.42
0	10/22/2009	P & R Contract Maintenance	Telephone	NEXTEL Communications	Cell Phones	105.05
0	10/22/2009	Golf Course	Telephone	NEXTEL Communications	Cell Phones	29.50
0	10/22/2009	Community Development	Telephone	NEXTEL Communications	Cell Phones	87.07
0	10/22/2009	General Fund	Telephone	NEXTEL Communications	Cell Phones	23.30
0	10/22/2009	General Fund	Telephone	NEXTEL Communications	Cell Phones	11.65
0	10/22/2009	General Fund	Telephone	NEXTEL Communications	Cell Phones	46.59
0	10/22/2009	General Fund	Telephone	NEXTEL Communications	Cell Phones	374.67
0	10/22/2009	General Fund	Telephone	NEXTEL Communications	Cell Phones	627.85
0	10/22/2009	General Fund	Telephone	NEXTEL Communications	Cell Phones	885.55
0	10/22/2009	General Fund	Op Supplies - City Hall	Eagle Clan Enterprises, Inc	Roll Towels, Toilet Tissues	523.95
0	10/22/2009	Sanitary Sewer	Clothing	North Image Apparel, Inc.	Industrial Pants	46.00
0	10/22/2009	Golf Course	Operating Supplies	Tessman Seed Co - St. Paul	Athletic Mix	127.18
0	10/22/2009	General Fund	Contract Maint. - City Garage	Green View Inc.	Cleaning-Public Works	989.03
0	10/22/2009	General Fund	209001 - Use Tax Payable	Green View Inc.	Sales/Use Tax	-63.62
Check Total:						67,585.45
0	10/29/2009	General Fund	Vehicle Supplies	Zarnoth Brush Works, Inc.	Gutter Brooms, Dirt Shoes	2,615.02
0	10/29/2009	Information Technology	Operating Supplies	Crescent Electric Supply Co	Meters	61.35
0	10/29/2009	General Fund	Vehicle Supplies	Old Dominion Brush	2009 Blanket PO for Vehicle Repairs	253.23
0	10/29/2009	Recreation Fund	Professional Services	Caitlin Bean	Assistant Dance Instructor	26.00
0	10/29/2009	Recreation Fund	Professional Services	Julie Risinger	Assistant Dance Instructor	32.00
0	10/29/2009	Recreation Fund	Professional Services	Rebecca Fandrich	Assistant Dance Instructor	17.50
0	10/29/2009	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Director-Oct 2009	225.00
0	10/29/2009	General Fund	Transportation	Jolinda Stapleton	Parking Reimbursement	4.00
0	10/29/2009	General Fund	Training	Tim O'Neill	Reimbursement for Chief's Meeting	38.00
0	10/29/2009	General Fund	Clothing	Tim O'Neill	Food	
0	10/29/2009	Community Development	Transportation	Jamie Radel	Reimbursement for Uniform Shoes	38.99
0	10/29/2009	General Fund	211402 - Flex Spending Health		Parking Reimbursement	5.00
0	10/29/2009	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	627.86
0	10/29/2009	General Fund	Vehicle Supplies	Midway Ford Co	Flexible Benefit Reimbursement	1,810.00
0	10/29/2009	General Fund	Contract Maintenance Vehicles	Midway Ford Co	2009 Blanket PO for Vehicle Repairs	38.21
0	10/29/2009	General Fund	Contract Maintenance Vehicles	Midway Ford Co	2009 Blanket PO for Vehicle Repairs	349.09
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	2009 Blanket PO for Vehicle Repairs	161.86
0	10/29/2009	General Fund	Contract Maintenance Vehicles	Midway Ford Co	Fasteners	12.17
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	2009 Blanket PO for Vehicle Repairs	958.02
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Hammer, Fasteners	14.27
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Drill, Fasteners	15.57
0	10/29/2009	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,017.50
0	10/29/2009	General Fund	Contract Maintenance	Metro Fire	TNT Service	700.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Door Stops, Tape	45.49
0	10/29/2009	General Fund	Vehicle Supplies	Factory Motor Parts	2009 Blanket PO for Vehicle Repairs	75.30
0	10/29/2009	General Fund	Vehicle Supplies	Factory Motor Parts	2009 Blanket PO for Vehicle Repairs	5.95
0	10/29/2009	General Fund	Vehicle Supplies	Factory Motor Parts	2009 Blanket PO for Vehicle Repairs	114.56
0	10/29/2009	General Fund	Operating Supplies	3D Specialties	2-3/8" x 12' Ga Round	4,955.16
					1.75" x 10' Telesp	
0	10/29/2009	General Fund	Operating Supplies	3D Specialties	2-3/8" x 12' Ga Round	44.52
					1.75" x 10' Telesp	
0	10/29/2009	General Fund	Professional Services	Ratwik, Roszak & Maloney, PA	Legal Services	10,848.45
0	10/29/2009	Community Development	Professional Services	Ratwik, Roszak & Maloney, PA	Legal Services	1,408.96
0	10/29/2009	Recreation Fund	Professional Services	Ratwik, Roszak & Maloney, PA	Legal Services	9,248.84
0	10/29/2009	TIF District #17-Twin Lakes	Professional Services	Ratwik, Roszak & Maloney, PA	Legal Services	1,552.98
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Door Stops, Tape	15.20
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Sanding Block Kit	10.56
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Antifreeze	15.35
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Brass Plugs, Gauge, Padlock	260.43
0	10/29/2009	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Flusher Light	5.23
0	10/29/2009	General Fund	Vehicle Supplies	Grainger Inc	2009 Blanket PO for Vehicle Repairs	37.90
0	10/29/2009	General Fund	Printing	Greenhaven Printing	Business Cards	104.20
0	10/29/2009	General Fund	209001 - Use Tax Payable	Greenhaven Printing	Sales/Use Tax	-6.70
0	10/29/2009	Community Development	Operating Supplies	Greenhaven Printing	Business Cards	104.20
0	10/29/2009	Community Development	Use Tax Payable	Greenhaven Printing	Sales/Use Tax	-6.70
0	10/29/2009	Storm Drainage	Operating Supplies	ESS Brothers & Sons, Inc.	2009 Blanket PO for Pipe and Castings	3,165.55
0	10/29/2009	Storm Drainage	Operating Supplies	ESS Brothers & Sons, Inc.	2009 Blanket PO for Pipe and Castings	346.36
Check Total:						41,372.43
56748	10/20/2009	Building Improvements	Skating Center MN Bonding Proj	AIM Electronics Inc.	Video Display & Msg Center (2nd Pymt)	98,070.00
Check Total:						98,070.00
56749	10/20/2009	TIF District #17-Twin Lakes	Payment to Owners	Hagen Ventures, LLC	Land Purchase Deposit	10,000.00
Check Total:						10,000.00
56750	10/22/2009	Community Development	Training	10,000 Lakes Chapter	Mechanical & Fuel Gas Code Class-Trooien	85.00
Check Total:						85.00
56751	10/22/2009	Recreation Fund	Professional Services	3rd Lair SkatePark	Summer Series	500.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
					Check Total:	500.00
56752	10/22/2009	General Fund	Contract Maintenance	Ace Blacktop, Inc.	Mill W/Operator	525.00
					Check Total:	525.00
56753	10/22/2009	General Fund Donations	Supplies - Target Corp Grant	Joe Adams	Explorers Conference Expenses Reimburse.	865.01
56753	10/22/2009	Police Forfeiture Fund	Professional Services	Joe Adams	Explorers Conference Expenses Reimburse.	18.11
					Check Total:	883.12
56754	10/22/2009	Community Development	Property Improvement Permit	Artistic Fence	Fence Permit Refund	63.00
					Check Total:	63.00
56755	10/22/2009	General Fund	Clothing	Aspen Mills Inc.	Patches	9.08
					Check Total:	9.08
56756	10/22/2009	General Fund	Vehicle Supplies	Boyer Sterling Trucks Inc	2009 Blanket PO for Vehicle Repairs	24.51
					Check Total:	24.51
56757	10/22/2009	General Fund	Conferences	David Brosnahan	Mileage Reimbursement	171.05
					Check Total:	171.05
56758	10/22/2009	Telephone	Equipment Reserve Fund	CDW Government, Inc.	Cisco Direct ASA	1,840.53
56758	10/22/2009	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Equipment	1,761.69
56758	10/22/2009	Information Technology	Computer Equipment	CDW Government, Inc.	Computer Equipment	997.89
56758	10/22/2009	Information Technology	Operating Supplies	CDW Government, Inc.	Cisco Direct-CP-PWR	24.58
					Check Total:	4,624.69
56759	10/22/2009	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	160.00
					Check Total:	160.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56760	10/22/2009	General Fund	Contract Maintenance Vehicles	Clarey's Safety Equipment Inc	Mobile Truck Repairs	3,615.00
					Check Total:	3,615.00
56761	10/22/2009	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	132.15
					Check Total:	132.15
56762	10/22/2009	General Fund	Operating Supplies	Dama Metal Products, INC.	Key Box	178.48
					Check Total:	178.48
56763	10/22/2009	General Fund	Operating Supplies	Deery American Corporation	3723 Crackseal Material	4,521.31
56763	10/22/2009	General Fund	209001 - Use Tax Payable	Deery American Corporation	Sales/Use TAX	-290.84
					Check Total:	4,230.47
56764	10/22/2009	Internal Service - Interest	Investment Income	Deluxe Business Forms	Deposit Ticket Books	60.51
					Check Total:	60.51
56765	10/22/2009	Recreation Fund	Operating Supplies	Econo-Pak, Inc.	Mini Grip Zipper Bags	157.38
					Check Total:	157.38
56766	10/22/2009	General Fund	Vehicle Supplies	EMP	Cleaners, Sani-Cloth Wipes	316.08
					Check Total:	316.08
56767	10/22/2009	General Fund	Operating Supplies	Fed Ex	Shipping Charges	39.43
56767	10/22/2009	General Fund	Operating Supplies	Fed Ex	Shipping Charges	111.28
					Check Total:	150.71
56768	10/22/2009	General Fund	Contract Maint. - City Garage	Gilbert Mechanical Contracting	Annual Fire Sprinkler Inspection	285.00
56768	10/22/2009	General Fund	Contract Maint. - City Hall	Gilbert Mechanical Contracting	Annual Fire Sprinkler Inspection	250.00
					Check Total:	535.00
56769	10/22/2009	Boulevard Landscaping	Operating Supplies	Glacial Ridge, Inc.	New Concrete pavers installed on Larpent	33,416.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56769	10/22/2009	Boulevard Landscaping	Operating Supplies	Glacial Ridge, Inc.	New Concrete pavers installed on Larpent	297.51
					Check Total:	33,714.28
56770	10/22/2009	General Fund	Contract Maintenance Vehicles	Harmon Auto Glass	Windshield Repair	61.25
					Check Total:	61.25
56771	10/22/2009	General Fund	Motor Fuel	Hartland Fuels	2009 Blanket PO for Fuel	4,754.88
					Check Total:	4,754.88
56772	10/22/2009	Police - DWI Enforcement	Professional Services	Hewlett-Packard Company	Computer Equipment	1,195.96
					Check Total:	1,195.96
56773	10/22/2009	Singles Program	Operating Supplies	Jean Hoffman	Singles Supplies Reimbursement	48.52
					Check Total:	48.52
56774	10/22/2009	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	77.81
56774	10/22/2009	Recreation Fund	Use Tax Payable	Ice Skating Institute	Sales/Use Tax	-5.01
					Check Total:	72.80
56775	10/22/2009	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-1099	401a William Malinen-Employer Portion	337.77
					Check Total:	337.77
56776	10/22/2009	General Fund	Contract Maint. - City Hall	ISS Facility Services-Minneapo	Facility Cleaning	4,090.88
56776	10/22/2009	Recreation Fund	Contract Maintenance	ISS Facility Services-Minneapo	Facility Cleaning	798.23
56776	10/22/2009	General Fund	Contract Maint. - City Hall	ISS Facility Services-Minneapo	Facility Cleaning	399.11
56776	10/22/2009	Recreation Fund	Contract Maintenance	ISS Facility Services-Minneapo	Facility Cleaning	598.67
56776	10/22/2009	License Center	Professional Services	ISS Facility Services-Minneapo	Facility Cleaning	498.89
					Check Total:	6,385.78
56777	10/22/2009	General Fund	Vehicle Supplies	Kath Auto Parts	Hel 5528-6 Kit	44.24

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						44.24
56778	10/22/2009	Recreation Fund	Operating Supplies	Mikes Pro Shop	Trophy	16.07
Check Total:						16.07
56779	10/22/2009	General Fund	211200 - Financial Support	MN Child Support Payment Cntr	Case #-001023511002	292.00
Check Total:						292.00
56780	10/22/2009	HRA Property Abatement Pr	Payments to Contractors	Mr. Handyman	Handyman-2958 Fairview	299.74
56780	10/22/2009	HRA Property Abatement Pr	Payments to Contractors	Mr. Handyman	Handyman-2240 St. Stephen St	75.00
Check Total:						374.74
56781	10/22/2009	General Fund	Contract Maintenance	Nardini Fire Equipment Co, Inc	ABC Fire Ext.	186.82
Check Total:						186.82
56782	10/22/2009	General Fund	Contract Maint. - City Hall	Nitti Sanitation Inc.	Garbage Service	153.00
56782	10/22/2009	General Fund	Contract Maintienace	Nitti Sanitation Inc.	Garbage Service	88.40
56782	10/22/2009	General Fund	Contract Maint. - City Garage	Nitti Sanitation Inc.	Garbage Service	275.40
56782	10/22/2009	General Fund	Contract Maintenance	Nitti Sanitation Inc.	Garbage Service	54.40
56782	10/22/2009	Golf Course	Contract Maintenance	Nitti Sanitation Inc.	Garbage Service	108.80
56782	10/22/2009	Recreation Fund	Contract Maintenance	Nitti Sanitation Inc.	Garbage Service	224.40
56782	10/22/2009	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation Inc.	Garbage Service	516.80
56782	10/22/2009	General Fund	Contract Maint. - City Hall	Nitti Sanitation Inc.	Garbage Service	153.00
56782	10/22/2009	General Fund	Contract Maintienace	Nitti Sanitation Inc.	Garbage Service	88.40
56782	10/22/2009	General Fund	Contract Maint. - City Garage	Nitti Sanitation Inc.	Garbage Service	275.40
56782	10/22/2009	General Fund	Contract Maintenance	Nitti Sanitation Inc.	Garbage Service	54.40
56782	10/22/2009	Golf Course	Contract Maintenance	Nitti Sanitation Inc.	Garbage Service	108.80
56782	10/22/2009	Recreation Fund	Contract Maintenance	Nitti Sanitation Inc.	Garbage Service	224.40
56782	10/22/2009	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation Inc.	Garbage Service	516.80
Check Total:						2,842.40
56783	10/22/2009	License Center	Professional Services	Northern Lights Distribution,	Ticket Sleeves	72.63
56783	10/22/2009	License Center	Use Tax Payable	Northern Lights Distribution,	Sales/Use Tax	-4.67
Check Total:						67.96

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56784	10/22/2009	Golf Course	Contract Maintenance	On Site Sanitation, Inc.	Regular Service	40.61
56784	10/22/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	57.71
56784	10/22/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	30.46
56784	10/22/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	40.61
56784	10/22/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	40.61
Check Total:						210.00
56785	10/22/2009	Telecommunications	Postage	Postmaster- Cashier Window #5	Newsletter Postage-Acct 2437	2,800.00
Check Total:						2,800.00
56786	10/22/2009	General Fund	211402 - Flex Spending Health	Premier Bank	HSA	1,116.42
56786	10/22/2009	General Fund	211405 - HSA Employer	Premier Bank	HSA	3,131.54
Check Total:						4,247.96
56787	10/22/2009	Recreation Fund	Contract Maintenance	Printers Service Inc	Knife Sharpening	90.00
Check Total:						90.00
56788	10/22/2009	Recreation Fund	Merchandise For Sale	ProGuard Sports, Inc.	Items for Resale	467.40
Check Total:						467.40
56789	10/22/2009	General Fund	Rental	Quality Restoration Services,	Road Signs	212.88
56789	10/22/2009	Boulevard Landscaping	Operating Supplies	Quality Restoration Services,	Road Signs	2,060.11
Check Total:						2,272.99
56790	10/22/2009	Telephone	St. Anthony Telephone	Qwest	Telephone	79.67
56790	10/22/2009	Telephone	St. Anthony Telephone	Qwest	Telephone	50.52
56790	10/22/2009	Telephone	St. Anthony Telephone	Qwest	Telephone	187.77
56790	10/22/2009	Telephone	Telephone	Qwest	Telephone	750.37
56790	10/22/2009	Telephone	Telephone	Qwest	Telephone	38.87
56790	10/22/2009	Telephone	Telephone	Qwest	Telephone	101.26
Check Total:						1,208.46
56791	10/22/2009	Grass Lake Water Mgmt. Org	Professional Services	Ramsey Conservation District	Native Vegetation Landscape Restoration	6,500.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						6,500.00
56792	10/22/2009	General Fund	211200 - Financial Support	Rausch Sturm Israel & Hornik	Case CV074555	368.03
Check Total:						368.03
56793	10/22/2009	General Fund	Vehicle Supplies	Rosedale Chevrolet	2009 Blanket PO for Vehicle Repairs	27.78
Check Total:						27.78
56794	10/22/2009	Boulevard Landscaping	Operating Supplies	SKB Environmental	Disposal Services	82.80
Check Total:						82.80
56795	10/22/2009	General Fund	Telephone	Sprint	Cell Phones	42.23
56795	10/22/2009	General Fund	Telephone	Sprint	Cell Phones	141.10
56795	10/22/2009	Information Technology	Telephone	Sprint	Cell Phones	246.81
56795	10/22/2009	Recreation Fund	Telephone	Sprint	Cell Phones	81.08
56795	10/22/2009	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	40.75
56795	10/22/2009	General Fund	Telephone	Sprint	Cell Phones	40.54
56795	10/22/2009	Community Development	Telephone	Sprint	Cell Phones	40.54
56795	10/22/2009	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	40.41
56795	10/22/2009	Storm Drainage	Telephone	Sprint	Cell Phones	40.41
56795	10/22/2009	General Fund	Telephone	Sprint	Cell Phones	40.41
56795	10/22/2009	Information Technology	Telephone	Sprint	Cell Phones	80.84
56795	10/22/2009	Recreation Fund	Telephone	Sprint	Cell Phones	40.41
56795	10/22/2009	P & R Contract Maintenance	Temporary Employees	Sprint	Cell Phones	43.02
56795	10/22/2009	Sanitary Sewer	Telephone	Sprint	Cell Phones	43.02
56795	10/22/2009	General Fund	Telephone	Sprint	Cell Phones	43.02
56795	10/22/2009	Information Technology	Telephone	Sprint	Cell Phones	129.06
56795	10/22/2009	Recreation Fund	Telephone	Sprint	Cell Phones	43.01
Check Total:						1,176.66
56796	10/22/2009	General Fund	Operating Supplies	Staples Business Advantage	Toner	164.57
56796	10/22/2009	General Fund	Operating Supplies	Staples Business Advantage	Toner	295.35
56796	10/22/2009	General Fund	Operating Supplies	Staples Business Advantage	Toner	106.40
Check Total:						566.32
56797	10/22/2009	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	264.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56797	10/22/2009	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.79
Check Total:						269.29
56798	10/22/2009	General Fund	Operating Supplies	Suburban Ace Hardware	Key	2.45
56798	10/22/2009	Recreation Fund	Operating Supplies	Suburban Ace Hardware	Anchors, Drill Bit	13.65
56798	10/22/2009	Community Development	Operating Supplies	Suburban Ace Hardware	Whisk Broom	5.12
Check Total:						21.22
56799	10/22/2009	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2009 Blanket PO for Vehicle Repairs	832.51
Check Total:						832.51
56800	10/22/2009	HRA Property Abatement Pr	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-1107 Oakcrest	69.46
56800	10/22/2009	HRA Property Abatement Pr	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-177 S Owasso	69.46
56800	10/22/2009	HRA Property Abatement Pr	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-2991 N Woodbridge	32.06
56800	10/22/2009	HRA Property Abatement Pr	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-405 N Minn Ave	39.40
56800	10/22/2009	HRA Property Abatement Pr	Payments to Contractors	TMR Quality Lawn Service	Lawn Service-2165 Western	26.70
Check Total:						237.08
56801	10/22/2009	General Fund	Vehicle Supplies	Toll Gas & Welding Supply	Shop Turn Repair	72.68
Check Total:						72.68
56802	10/22/2009	Recreation Fund	Office Supplies	US Bank	Petty Cash Reimbursement-P & R	11.19
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	19.26
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	11.59
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	34.44
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	15.63
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	4.26
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	8.87
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	25.00
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	20.00
56802	10/22/2009	Recreation Fund	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	4.36
56802	10/22/2009	Singles Program	Operating Supplies	US Bank	Petty Cash Reimbursement-P & R	8.00
Check Total:						162.60
56803	10/22/2009	Recreation Fund	Advertising	Valpak	Coated Coupons	1,068.75
56803	10/22/2009	Recreation Fund	Use Tax Payable	Valpak	Sales/Use Tax	-68.75

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
					Check Total:	1,000.00
56804	10/22/2009	Recreation Fund	Operating Supplies	Versa-Lok	Mulch	37.44
					Check Total:	37.44
56805	10/22/2009	Recreation Fund	Operating Supplies	Viking Electric Supply, Inc.	Box With Cover	32.62
					Check Total:	32.62
56806	10/22/2009	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Tiolet Repair	145.00
56806	10/22/2009	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Faucet Repair	424.25
					Check Total:	569.25
56807	10/22/2009	Recreation Fund	Contract Maintenance	Wyco Inc	Pool Pump Rebuild	263.36
					Check Total:	263.36
56808	10/29/2009	General Fund	Professional Services	Victoria Amaris	Facilitate Human Rights Commission Forum	400.00
					Check Total:	400.00
56809	10/29/2009	General Fund	Clothing	Aspen Mills Inc.	Shirts	115.35
					Check Total:	115.35
56810	10/29/2009	Community Development	Property Improvement Permit	Asphalt Driveway Co.	Building Permit Refund	35.20
					Check Total:	35.20
56811	10/29/2009	Community Development	Deposits	Bald Eagle Builders	Construction Deposit Refund-813 Brenner	780.00
56811	10/29/2009	Community Development	Deposits	Bald Eagle Builders	Construction Deposit Refund-792 Millwood	750.00
					Check Total:	1,530.00
56812	10/29/2009	Equipment Replacement	FunRental - Copier Machines	Banc of America Leasing	Copier Lease	2,885.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						2,885.16
56813	10/29/2009	Storm Drainage	Operating Supplies	Bituminous Roadways Inc	LVWE45030B	1,709.09
Check Total:						1,709.09
56814	10/29/2009	Recreation Fund	Fee Program Revenue	Darci Bontrager	Volleyball Refund	48.00
56814	10/29/2009	Recreation Fund	Fee Program Revenue	Darci Bontrager	Volleyball Refund	4.00
Check Total:						52.00
56815	10/29/2009	Water Fund	Accounts Payable	GERARD CAFESJIAN	Refund check	22.50
Check Total:						22.50
56816	10/29/2009	Community Development	Operating Supplies	Cartridge Care	Printer Repair	224.25
Check Total:						224.25
56817	10/29/2009	Telephone	Equipment Reserve Fund	CDW Government, Inc.	Cisco Direct	1,659.26
56817	10/29/2009	Telephone	Equipment Reserve Fund	CDW Government, Inc.	Cisco Direct	233.54
Check Total:						1,892.80
56818	10/29/2009	Recreation Fund	Professional Services	Linnea Cederberg	Youth Soccer Referee	26.50
Check Total:						26.50
56819	10/29/2009	General Fund	Operating Supplies	Cemstone Products Co, Inc.	Gravel	192.89
56819	10/29/2009	General Fund	Op Supplies - City Hall	Cemstone Products Co, Inc.	Gravel	192.89
56819	10/29/2009	Water Fund	Operating Supplies	Cemstone Products Co, Inc.	Gravel	271.50
Check Total:						657.28
56820	10/29/2009	P & R Contract Maintenance	Operating Supplies	Central Power Distributors Inc	Oil	103.21
Check Total:						103.21
56821	10/29/2009	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	36.30
56821	10/29/2009	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	2.66

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56821	10/29/2009	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	36.66
56821	10/29/2009	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	2.66
56821	10/29/2009	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	36.66
56821	10/29/2009	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	2.66
Check Total:						117.60
56822	10/29/2009	Water Fund	Accounts Payable	JODI CLAIR	Refund check	43.82
Check Total:						43.82
56823	10/29/2009	Water Fund	Accounts Payable	DOUG COLLINS	Refund check	17.10
Check Total:						17.10
56824	10/29/2009	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Midway Speedskating Bingo-Sept. 09	1,735.02
56824	10/29/2009	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Rsvl. Youth Hockey Bingo-Sept. 09	2,143.26
Check Total:						3,878.28
56825	10/29/2009	Recreation Fund	Professional Services	David Donatucci	Youth Soccer Referee	13.50
Check Total:						13.50
56826	10/29/2009	Sanitary Sewer	Accounts Payable	HUGH FAVILLE	Refund check	7.95
56826	10/29/2009	Water Fund	Accounts Payable	HUGH FAVILLE	Refund check	37.69
Check Total:						45.64
56827	10/29/2009	Water Fund	Accounts Payable	EMMY FUNG	Refund check	92.15
Check Total:						92.15
56828	10/29/2009	Water Fund	Accounts Payable	G Johnson Assest Management LL	Refund check	30.78
Check Total:						30.78
56829	10/29/2009	Storm Drainage	Contract Maintenance	General Repair Service	Waterfall Pump	246.11
Check Total:						246.11

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56830	10/29/2009	P & R Contract Maintenance	Contract Maintenance	Gilbert Mechanical Contracting	Annual Fire Sprinkler Inspection	285.00
					Check Total:	285.00
56831	10/29/2009	Water Fund	Accounts Payable	STEVE & MONICA GORDE	Refund check	30.42
					Check Total:	30.42
56832	10/29/2009	Water Fund	Accounts Payable	MARY GRUNDMAN	Refund check	33.77
					Check Total:	33.77
56833	10/29/2009	License Center	Minor Equipment	Hewlett-Packard Company	Computer Equipment	2,714.63
56833	10/29/2009	License Center	Use Tax Payable	Hewlett-Packard Company	Sales/Use Tax	-8.62
56833	10/29/2009	Contracted Engineering Svcs	Capital Equipment	Hewlett-Packard Company	Dock Station	87.84
					Check Total:	2,793.85
56834	10/29/2009	Telephone	Telephone	Integra Telecom	Telephone Service	396.78
					Check Total:	396.78
56835	10/29/2009	Recreation Fund	Professional Services	Niklas Jorve	Youth Soccer Referee	13.00
					Check Total:	13.00
56836	10/29/2009	Recreation Fund	Professional Services	Jacob Kendall	Youth Soccer Referee	26.00
					Check Total:	26.00
56837	10/29/2009	Sanitary Sewer	Accounts Payable	DONNA KERNIK	Refund check	8.66
					Check Total:	8.66
56838	10/29/2009	Recreation Fund	Professional Services	Casey Kohs	Assistant Dance Instructor	22.75
					Check Total:	22.75
56839	10/29/2009	Recreation Fund	Non Fee Program Revenue	Ort Kolewe	Holiday Craft Fair Refund	85.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
					Check Total:	85.00
56840	10/29/2009	Pathway Maintenance Fund	Operating Supplies	Landscape Alternatives	Oval Sedge	359.10
					Check Total:	359.10
56841	10/29/2009	Recreation Fund	Professional Services	Amy Lonsky	Youth Soccer Referee	26.00
					Check Total:	26.00
56842	10/29/2009	Recreation Fund	Professional Services	Bridget Lonsky	Youth Soccer Referee	26.00
					Check Total:	26.00
56843	10/29/2009	Telecommunications	Memberships & Subscriptions	MAGC	MAGC Conference	150.00
					Check Total:	150.00
56844	10/29/2009	Recreation Fund	Professional Services	Anthony Magistad	Tennis Classes	216.00
					Check Total:	216.00
56845	10/29/2009	Recreation Fund	Professional Services	David Martin	Tennis Instructor	183.75
					Check Total:	183.75
56846	10/29/2009	Recreation Fund	Professional Services	Justin Miller	Youth Soccer Referee	53.00
					Check Total:	53.00
56847	10/29/2009	Recreation Fund	Professional Services	Megan Miner	Assistant Dance Instructor	78.00
					Check Total:	78.00
56848	10/29/2009	General Fund	Memberships & Subscriptions	Mn Dept of Commerce	Unclaimed Funds	34.97
56848	10/29/2009	General Fund	Vehicle Supplies	Mn Dept of Commerce	Unclaimed Funds	306.89
56848	10/29/2009	Telecommunications	Operating Supplies	Mn Dept of Commerce	Unclaimed Funds	43.52
56848	10/29/2009	Telecommunications	Operating Supplies	Mn Dept of Commerce	Unclaimed Funds	17.56
56848	10/29/2009	P & R Contract Maintenance	Operating Supplies	Mn Dept of Commerce	Unclaimed Funds	190.96
56848	10/29/2009	Community Development	Deposits	Mn Dept of Commerce	Unclaimed Funds	400.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56848	10/29/2009	Community Development	Deposits	Mn Dept of Commerce	Unclaimed Funds	400.00
56848	10/29/2009	Water Fund	Accounts Payable	Mn Dept of Commerce	Unclaimed Funds	182.81
Check Total:						1,576.71
56849	10/29/2009	Recreation Fund	Professional Services	New Brighton Parks/Recreation	Adult Trips	1,230.30
Check Total:						1,230.30
56850	10/29/2009	P & R Contract Maintenance	Rental	On Site Sanitation, Inc.	Regular Service	1.45
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	153.90
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	96.95
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	192.38
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	2.90
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	76.95
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	40.61
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	106.88
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	40.61
56850	10/29/2009	P & R Contract Maintenance	Rental	On Site Sanitation, Inc.	Regular Service	40.61
56850	10/29/2009	P & R Contract Maintenance	Rental	On Site Sanitation, Inc.	Regular Service	40.61
56850	10/29/2009	Recreation Fund	Rental	On Site Sanitation, Inc.	Regular Service	153.90
Check Total:						988.36
56851	10/29/2009	General Fund	Training	Thomas Pitzl	Reimbursement for Meals During Training	166.35
Check Total:						166.35
56852	10/29/2009	Water Fund	Accounts Payable	MARK POPE	Refund check	73.90
Check Total:						73.90
56853	10/29/2009	Telephone	Telephone	Qwest	Telephone	134.48
56853	10/29/2009	Telephone	Telephone	Qwest	Telephone	56.67
Check Total:						191.15
56854	10/29/2009	Telephone	Telephone	Qwest Communications	Telephone	153.54

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						153.54
56855	10/29/2009	Golf Course	Memberships & Subscriptions	Ramsey County	Food Service License-Cedarholm Golf	447.00
Check Total:						447.00
56856	10/29/2009	Community Development	Professional Services	Ramsey County Recorder	Abstract Recording Fee-2005	46.00
56856	10/29/2009	Community Development	Professional Services	Ramsey County Recorder	Abstract Recording Fee-2005	46.00
Check Total:						92.00
56857	10/29/2009	Community Development	Deposits	Robert McNearney Custom Homes	Construction Deposit Refund	750.00
Check Total:						750.00
56858	10/29/2009	General Fund	Operating Supplies	Rosemount Saw & Tool Co.	Saw Sharpening	66.50
Check Total:						66.50
56859	10/29/2009	General Fund	Op Supplies - City Hall	Michael Ross	Sewer/Boiler License	25.00
56859	10/29/2009	Sanitary Sewer	Training	Michael Ross	Sewer/Boiler License	23.00
Check Total:						48.00
56860	10/29/2009	Recreation Fund	Professional Services	Tyler Schmidt	Youth Soccer Referee	13.00
Check Total:						13.00
56861	10/29/2009	General Fund	Contract Maintenance	Sprint	Connection Card Data Plan	41.32
56861	10/29/2009	General Fund	Contract Maintenance	Sprint	Cell Phones	279.93
Check Total:						321.25
56862	10/29/2009	Recreation Fund	Professional Services	St. Anthony-New Brighton Comm.	Eagle Center Trip	924.54
Check Total:						924.54
56863	10/29/2009	General Fund	Professional Services	Sheila Stowell	Human Rights Commission Mtg Minutes	166.75
56863	10/29/2009	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
56863	10/29/2009	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	333.50
56863	10/29/2009	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.79
Check Total:						509.83
56864	10/29/2009	Recreation Fund	Professional Services	Cormac Strahan	Youth Soccer Referee	53.00
Check Total:						53.00
56865	10/29/2009	General Fund	Contract Maintenance	T. A. Schifsky & Sons, Inc.	Mill, Pave, Mobilization of Miscellaneous	5,862.00
Check Total:						5,862.00
56866	10/29/2009	Water Fund	Accounts Payable	CHRISTINE THOMPSON	Refund check	1.52
Check Total:						1.52
56867	10/29/2009	Storm Drainage	Operating Supplies	Toll Gas & Welding Supply	Oxygen, Cylinder Maintenance	100.00
56867	10/29/2009	Sanitary Sewer	Operating Supplies	Toll Gas & Welding Supply	Oxygen, Cylinder Maintenance	100.00
56867	10/29/2009	General Fund	Vehicle Supplies	Toll Gas & Welding Supply	Oxygen, Cylinder Maintenance	326.12
56867	10/29/2009	General Fund	Vehicle Supplies	Toll Gas & Welding Supply	Murematic, Gloves	130.93
56867	10/29/2009	General Fund	Vehicle Supplies	Toll Gas & Welding Supply	Cylinder/Demurrage	18.42
Check Total:						675.47
56868	10/29/2009	General Fund	Vehicle Supplies	Tousley Ford Inc	2009 Blanket PO for Vehicle Repairs	44.82
Check Total:						44.82
56869	10/29/2009	Recreation Fund	Fee Program Revenue	Danielle Twardy	Tap and Ballet Refund	136.00
56869	10/29/2009	Recreation Fund	Fee Program Revenue	Danielle Twardy	Tap and Ballet Refund	8.00
Check Total:						144.00
56870	10/29/2009	P & R Contract Maintenance	Operating Supplies	Viking Industrial Center	Safety Supplies	143.19
Check Total:						143.19
56872	10/29/2009	Storm Drainage	Operating Supplies	Zep Manufacturing Co	XT-240I	121.13
56872	10/29/2009	Water Fund	Operating Supplies	Zep Manufacturing Co	XT-240I	121.13
56872	10/29/2009	P & R Contract Maintenance	Contract Maint. Vehicles	Zep Manufacturing Co	XT-240I	121.14

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						363.40
56873	10/29/2009	Sanitary Sewer	Postage	Lone Oak Companies, Inc.	Utility Billing Section #1	274.81
56873	10/29/2009	Water Fund	Postage	Lone Oak Companies, Inc.	Utility Billing Section #1	274.81
56873	10/29/2009	Storm Drainage	Postage	Lone Oak Companies, Inc.	Utility Billing Section #1	274.82
Check Total:						824.44
Report Total:						788,478.98

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11-9-09
Item No.: 7.b

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description: Approval of 2009-2010 Business Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Massage Therapist License
Charity Rockwell
At Rocco Altobelli
Suite 945 Rosedale Center
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the application(s) and has determined that the applicant(s) meet all City requirements.

REQUESTED COUNCIL ACTION

Motion to approve the business license application(s) as submitted.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License '09 - 2010 Renewal _____

For License year ending June 30 2010

1. Legal Name Charity Rockwell
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number C
6. Email Address _____
7. Have you ever used or been known by any name other than the legal name given in number 1 above?
If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Rocco Altobelli The Plaza at Rosedale Center Suite 945
Roseville, MN 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No X _____ If yes explain in detail.

License fee is 75.00

Make checks payable to City of Roseville

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/09/09
Item No.: 7.c

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description: Request for Approval of General Purchases or Sale of Surplus Items
Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Parks	LHB	Parks Master Plan Update	\$125,300.00
Stormwater	Amazing Machinery Inc.	Storm line steamer	13,664.88
IT	Access Communications	2009 Fiber Install – water tower segment	29,000.00

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
n/a	n/a

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

18 **STAFF RECOMMENDATION**

19 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
20 applicable, authorize the trade-in/sale of surplus items.

21 **REQUESTED COUNCIL ACTION**

22 Motion to approve the submitted list of general purchases, contracts for services, and if applicable the
23 trade-in/sale of surplus equipment.

24

25

Prepared by: Chris Miller, Finance Director

Attachments: A: None

26

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/09/09
Item No.: 7.d

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description:

Approve a One-Day Gambling Permit for the Hand in Hand Christian Montessori Raffle to be held on November 29 at 2131 Fairview Avenue North

Background

The Hand In Hand Christian Montessori, will be holding its annual Raffle at 2131 Fairview Avenue N. on Sunday, November 29, 2009. The Hand In Hand Montessori is currently in compliance with all rules and regulations regarding Tax Exempt 501(c) status.

Council Action Requested

Motion to Approve a One-Day Gambling Permit for the Hand in Hand Christian Montessori Raffle to be held on November 29 at 2131 Fairview Avenue North

Minnesota Lawful Gambling

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee

If application postmarked or received:

less than 30 days
before the event

\$100

more than 30 days
before the event

\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name

Previous gambling permit number

Hand In Hand Christian Montessori

Type of nonprofit organization. Check one.

☐

Fraternal

☐

Religious

☐

Veterans

☒

Other nonprofit organization

Mailing address

City

State

Zip Code

County

2129 Fairview Ave N Roseville MN 55113 Ramsey

Name of chief executive officer (CEO)

Daytime phone number

Email address

Michelle Thompson 651-784-7988 HIHCHRISTIAN MONTESSORI a

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

comcast.net

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

☐

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

☒

IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☐

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

☐

IRS - proof previously submitted to Gambling Control Board

If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Hand In Hand at Corpus Christi Church

Address (do not use PO box)

City

Zip Code

County

2139 Fairview Ave N Roseville MN 55113 Ramsey

Date(s) of activity (for raffles, indicate the date of the drawing)

11/29/09

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

☐

Bingo*

☒

Raffles

☐

Paddlewheels*

☐

Pull-Tabs*

☐

Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/9/09
Item No.: 7.e

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description:

Approve One-Day Gambling Permit for Como Area Hockey Association on November 21, 2009 at B-Dale Club at 2100 Dale Street

BACKGROUND

Como Area Hockey Association has applied for an Off-Site Gambling Activity License to conduct lawful gambling activities on November 21, 2009 at the B-Dale Club located at 2100 Dale St.

Currently the Como Area Hockey Association has a gambling license with the state but not in the City of Roseville.

The Minnesota Charitable Gambling Regulations allow any nonprofit organization, which conducts lawful gambling for less than five (5) days per year, and total prizes do not exceed \$50,000.00 in value, to be exempt from the licensing requirements if the city approves.

COUNCIL ACTION REQUESTED

Motion to approve a One-Day Gambling Permit for Como Area Hockey Association on November 21, 2009 at B-Dale Club at 2100 Dale Street

Minnesota Lawful Gambling

Page 1 of 2 7/09

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee

If application postmarked or received:

less than 30 days
before the event
\$100

more than 30 days
before the event
\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name

Como Area Hockey Assoc

Previous gambling permit number

00116

Type of nonprofit organization. Check one.

☐

Fraternal

☐

Religious

☐

Veterans

☐

Other nonprofit organization

Mailing address

City

State

Zip Code

County

PO Box 17098

St Paul

MN

55117

Ramsey

Name of chief executive officer (CEO)

Daytime phone number

Email address

Christine Greeley 651-983-0920

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

☐

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

☐

IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

☐

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)

If your organization falls under a parent organization, attach copies of both of the following:

- IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- the charter or letter from your parent organization recognizing your organization as a subordinate.

☐

IRS - proof previously submitted to Gambling Control Board

If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

B Dale Mens Club

Address (do not use PO box)

City

Zip Code

County

2100 Dale St

Roseville

MN

55113

Ramsey

Date(s) of activity (for raffles, indicate the date of the drawing)

Nov 21st 2009

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

☐

Bingo*

☒

Raffles

☐

Paddlewheels*

☒

Pull-Tabs*

☒

Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
Page 2 of this form.

Fill-in & Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- ☒ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
☐ The application is denied.

Print city name CITY OF ROSEVILLE
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Shelly Subrant

Title ACCTG TECH III Date 11 / 3 / 09

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.

A township official is not required to sign the application.

- ☐ The application is acknowledged with no waiting period.
☐ The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
☐ The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application _____

Title _____ Date ____ / ____ / ____

(Optional) **TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application _____

Title _____ Date ____ / ____ / ____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Christine Greeky Date 11-2-9

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Fill-in & Print Form

Reset Form

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested,

the Board will be able to process your application. Your name and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

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Request for Council Action

Date: 11/09/09
Item Number: 7.f

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Department Approval

City Manager Approval

W. J. Mahinen

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Item Description:

Adopt a Resolution authorizing City Manager to apply for SCORE Funding Grant

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Background

State law requires counties to manage the waste produced by citizens and businesses by waste reduction, reuse, and recycling in preference to landfilling. In 1989, the Legislature adopted legislation, based on recommendations made by the Governor's Select Committee on Recycling and the Environment (SCORE), to further waste reduction, reuse, and recycling. Among other things, SCORE statutes authorize state grants for recycling, managing problem materials, educating the public, and other related activities.

Ramsey County passes through a portion of its SCORE funding to cities. The County requires the funding be used for waste reduction, reuse and recycling programs. The County further requires the cities to have a permanent source of funding for their waste reduction, reuse and recycling programs. Roseville responded by approving the establishment of a recycling fee that has been included as a part of the quarterly utility bill.

Ramsey County has announced that cities may apply for SCORE funds for 2010. Grant amounts are based on the amount of funds received from the State and the city's population. In 2010 Roseville is eligible for \$70,207.

The application process for the grant requires a resolution adopted by the City Council.

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Financial Implications

The grant will be used to pay a portion of the Curbside Recycling Program.

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Staff Recommendation

It is recommended the Council adopt a resolution authorizing the City Manager to apply for the grant.

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43

Requested Council Action

A motion adopting a resolution authorizing the City Manager to submit a grant application to Ramsey County for a 2010 SCORE Grant in amount of \$70,207.00.

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

4
5 * * * * *

6
7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of
8 Ramsey, Minnesota was duly held on the 9th day of November, 2009, at 6:00 p.m.

9
10 The following members were present:

11
12 and the following were absent:.

13
14 Member ____ introduced the following resolution and moved its adoption:

15
16 **RESOLUTION No.**

17
18 **RESOLUTION REQUESTING 2010 SCORE FUNDING GRANT**
19 **FOR USE IN ROSEVILLE'S RESIDENTIAL RECYCLING PROGRAM**
20

21 WHEREAS, the Roseville City Council is committed to residential waste abatement through its curbside
22 recycling program, Clean Up Day, and Leaf Pick Up Program; and

23
24 WHEREAS, in order to improve Roseville's waste abatement programs and minimize the cost to Roseville
25 residents; and

26
27 WHEREAS, Ramsey County has SCORE Funding Grants available for 2010;

28
29 NOW THEREFORE, BE IT RESOLVED, that the City Manager is authorized to submit a grant application to
30 Ramsey County for a 2010 SCORE Funding Grant and that that grant will be used for Roseville's waste
31 abatement programs.

32
33
34 The motion for the adoption of the foregoing resolution was duly seconded by Member ____, and upon a vote
35 being taken thereon, the following voted in favor thereof:

36
37 and the following voted against the same: .

38
39 WHEREUPON said resolution was declared duly passed and adopted.
40
41
42
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46

1
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3 STATE OF MINNESOTA)
4) SS
5 COUNTY OF RAMSEY)
6
7

8 I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of
9 Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a
10 regular meeting of said City Council held on the 9th day of November, 2009, with the original thereof on file in
11 my office.

12
13 WITNESS MY HAND officially as such Manager this ____ th day of _____, 2009.
14
15
16
17

18
19 _____
20 William J. Malinen, City Manager

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: Nov 9, 2009

Item No.: 7.g

Department Approval

City Manager Approval



Item Description: **Adopt A Resolution Approving the Medical Direction Agreement Between Allina Health Systems and East Metro SWAT**

BACKGROUND

East Metro SWAT desires to have tactical paramedic(s) embedded into the team to provide immediate medical care (at the paramedic level) to any injured officer/operator, citizen, or suspect. The tactical paramedic has specialized medical training specifically in the area of gunshot and trauma type injuries. The tactical paramedic has medical oversight from Allina Health System, specifically, Dr. Charles Lick.

POLICY OBJECTIVE

Implementation of the Medical Direction Agreement will provide medical support during training and operational to provide immediate medical support within the inner perimeter of any tactical operation. Thus, an injured officer, civilian or suspect would be provided immediate access to medical care, despite hazardous conditions that might otherwise delay treatment.

FINANCIAL IMPACTS

The annual cost for this medical oversight agreement with Allina Health System is \$2100.00. This annual cost would be evenly distributed among the five jurisdictions currently participating with East Metro SWAT. Roseville's portion of this cost would be \$420.00.

STAFF RECOMMENDATION

The police department is recommending acceptance of the Medical Direction Agreement Resolution thereby allowing for approval of the Agreement between Allina Health Systems and the East Metro SWAT.

REQUESTED COUNCIL ACTION

Adopt a Resolution approving the Medical Direction Agreement effective January 1, 2010, between Allina Health Systems and the East Metro SWAT,

Prepared by: Lorne Rosand – Commander East Metro SWAT

Attachments: A: Medical Direction Agreement
B: Medical Direction Agreement Resolution

MEDICAL DIRECTION AGREEMENT

THIS AGREEMENT is made and entered into as of January 1, 2010, ("Effective Date"), by, between and among the City of New Brighton, the City of North St. Paul, the City of Roseville, the City of St. Anthony and the University of Minnesota (collectively the Law Enforcement Agencies) and Allina Medical Transportation, an operating unit of Allina Health System ("Allina").

PREAMBLES

WHEREAS, the Law Enforcement Agencies have entered into a mutual aid agreement to create a SWAT Team;

WHEREAS, the Law Enforcement Agencies, acting through the SWAT Team, engages in high risk law enforcement activity for public safety agencies within member communities;

WHEREAS, the SWAT Team will use one or more paramedics to provide emergency medical support to SWAT Team operations;

WHEREAS, the Law Enforcement Agencies desires to retain Allina to provide professional support for medical direction and supervision of medical care rendered by SWAT Team operations;

WHEREAS, Allina desires to provide medical direction and supervision of the medical care rendered by SWAT Team paramedics and agrees to provide this service through Charles Lick, MD, and Paul Satterlee, MD, and any subsequent physician(s) or their designee appointed by Allina and accepted by the Law Enforcement Agencies("Physicians");

NOW, THEREFORE, in consideration of the premises, the mutual covenants and agreements contained herein, the parties agree as follows:

ARTICLE I

Duties of Allina

1.1 Appointment of Medical Director. Allina shall appoint Physician(s) to serve as the Medical Director for the SWAT Team. In the event that Allina replaces the individual(s) listed as providing medical direction under this Agreement, the Law Enforcement Agencies shall have the right to approve or reject the selection and appointment of any physicians selected by Allina to serve as Medical Director.

The Law Enforcement agencies may exercise their approval or rejection of Allina's Medical Director appointment by a majority vote.

1
2 **1.2 Qualifications of Physicians.** At all times during the term of this Agreement, Allina
3 agrees to appoint, as Medical Director, a physician licensed as a physician, in good standing in
4 the State of Minnesota and Board Certified in Emergency Medicine by the American College of
5 Emergency Physicians. The physician appointed by Allina shall have a good working
6 knowledge and a strong interest in Emergency Medical Services.
7

8 **1.3 Maintenance of Data.** Allina shall maintain medical data held pursuant to this
9 Agreement, and limit access to medical data, as may be required by Minn. Stat. Ch. 13, the Data
10 Practices Act, and/or federal law, including but not limited to HIPAA.
11

12 **1.4 Medical Direction.** Physicians will provide medical direction to the SWAT Team
13 consistent with industry best practices and sound clinical judgment to include, but not be limited
14 to, the following:
15

- 16 1. approve standards for training and orientation of personnel that affect patient care;
- 17 2. approve standards for purchasing equipment and supplies related to patient care;
- 18 3. establish standing orders for patient care;
- 19 4. participate in the development and operation of a continuous quality improvement
20 program including, but not limited to, case reviews and complaint resolution.
21
22

23 **ARTICLE II**

24 **Medical Direction Services**

25
26
27 **2.1 Physicians Services.** In providing medical direction and supervision to the SWAT
28 Team, Physicians shall:
29

- 30
31 A. Develop and review medical policies and procedures defining the standards of
32 care and how they are to be implemented including assisting in developing a
33 framework for a Quality Improvement Program.
34
- 35 B. Review incident reports originating from hospital, ambulance, or public safety
36 personnel and assist in resolving citizen, hospital, public safety personnel, or
37 physician complaints or questions about provision of emergency medical
38 dispatch.
39
- 40 C. Report problems and public complaints on patient care to management of the Law
41 Enforcement Agencies.
42
- 43 D. Assist the Law Enforcement Agencies in planning for future changes in the
44 provision of emergency medical services by the SWAT Team and render advice
45 on the purchase of medical equipment and supplies.

- E. Participate, if requested, in long-range planning efforts to determine the future direction of the SWAT Team.
- F. Serve as a resource and advisor for the SWAT Team personnel regarding medical care and performance-related concerns.
- G. Participate, if requested, in the selection, evaluation, and discipline of the SWAT Team personnel when medical care issues exist.
- H. Attend meetings, subcommittee meetings, advisory committees, and work groups as appropriate and other meetings mutually agreed upon by Allina, Physicians and the Law Enforcement Agencies.
- I. Physicians shall notify the Law Enforcement Agencies of travel plans or other circumstances under which they will not be available for consultation and shall identify alternative physician(s), and provide contact information, who may be contacted for any issues that arise during the Physicians' absence which require immediate attention.

2.2 The Law Enforcement Agencies Compliance. In order to facilitate Physicians' performance of the services and activities covered by this Agreement, the Law Enforcement Agencies shall:

- A. Implement the medical protocols and guidelines developed by Physicians.
- B. Report patient care problems and public complaints to Physicians.
- C. Involve Physicians in the evaluation and selection of medical equipment to be acquired by the Law Enforcement Agencies.
- D. Provide Physicians with copies of medically relevant reports for evaluation and review.
- E. Provide Physicians with information on the medical training and/or certification of all the Law Enforcement Agencies personnel.

2.3 Review of Services. The parties shall meet on a periodic basis to review the services being provided under this Agreement.

ARTICLE III

Payment

1 **3.1 Amount of Payment.** In consideration of Allina providing medical direction services as
2 described in this Agreement, the Law Enforcement Agencies shall pay Allina the total sum of
3 \$2,100.00 per year in quarterly payments of \$525.00, inclusive of costs. The Law Enforcement
4 Agencies certifies that such compensation paid to Allina is fair market value for medical
5 leadership and is attributable solely to Allina's services to the Law Enforcement Agencies. On
6 or before January 1st of each year, Allina and the Law Enforcement Agencies shall review and
7 approve the amount to be paid to Allina for providing the services described in the Agreement
8 for the following calendar year. If the parties do not approve a change in the amount paid to
9 Allina under the Agreement for the following calendar year, Allina shall be paid for such
10 calendar year the same amount payable under this Agreement for the prior calendar year. The
11 payment specified is based on twelve (12) hours of physician time per year and twelve (12) hours
12 of Allina support staff time per year. Allina and the Law Enforcement Agencies recognize that
13 actual time may vary from month-to-month.
14

15 The City of Roseville shall pay Allina the total sum of \$2,100.00 per year in quarterly payments
16 of \$525.00, inclusive of costs and invoice partnering agencies in equal amounts.
17

18 **3.2 Additional Payments.** In the event that the Law Enforcement Agencies requests
19 additional services from Physicians beyond the hours specified in section 3.1, payment shall be
20 made at the rate of one hundred twenty five dollars (\$125) per hour for physician time and fifty
21 dollars (\$50) per hour for support staff time. Physicians and the Law Enforcement Agencies
22 shall mutually agree to any such additional hours before any work is performed. Payment shall
23 be made as set forth in section 3.1.
24

25 **3.3 Invoicing Procedures.** Allina shall submit quarterly invoices to the Roseville Police
26 Department. The invoice shall include the amount of the quarterly payment due, and the date,
27 location where service was rendered, hours providing the service, and description of the service
28 rendered for any additional services the parties agreed to and the Physicians provided since the
29 last invoice.
30
31
32

33 **ARTICLE IV**

34 **Independent Contractor Status**

35
36
37 **4.1 Independent Contractors.** The relationship between the parties is such that the Law
38 Enforcement Agencies and Allina and its employed physicians, are independent contractors. The
39 Law Enforcement Agencies shall neither have nor exercise control over the means or methods by
40 which Allina or Physicians performs the services. Nothing in this Agreement shall be construed
41 as creating an employer-employee relationship between Allina and the Law Enforcement
42 Agencies or the Physicians and the Law Enforcement Agencies. Neither party shall have the
43 authority or right to legally bind the other in contract, debt or otherwise, and neither party shall
44 be liable for any obligation acquired or incurred by the other, except as might otherwise be
45 provided herein. Nothing herein is intended to limit the ability of Allina or Physicians to

practice medicine or to contract with other parties. Nothing herein is intended to limit the ability of the Law Enforcement Agencies to contract with or retain other parties.

4.2 Work Standards. Physicians shall control the manner, method and means of performing medical direction and supervision to the Law Enforcement Agencies. The medical direction shall at all times be performed in accordance with customary professional standards.

4.3 Withholding and Taxes. the Law Enforcement Agencies shall not be liable for any withholding or payment, either for taxes, benefits, or other items on behalf of Allina.

4.4 Professional Liability Insurance. Allina shall procure and maintain (a) medical malpractice or professional liability insurance, or both medical malpractice and professional liability insurance, with coverage limits of \$1,500,000 per occurrence and \$3,000,000 in the aggregate, and (b) comprehensive general or umbrella liability insurance, or both comprehensive general and umbrella liability insurance, with coverage limits of \$5,000,000 in the aggregate. Allina may provide such insurance through a program of self-insurance. Allina's medical malpractice insurance shall be either occurrence or claims made with an extended period reporting option. Allina shall provide the Law Enforcement Agencies with a certificate of insurance evidencing the required coverage.

ARTICLE V

Indemnification

Allina agrees to indemnify and hold the Law Enforcement Agencies, their member cities' officers, contractors, employees and agents harmless from any liability claims, damages, costs, judgments or expenses resulting directly or indirectly from any act or commission or omission upon the part of Allina, its agents, employees or contractors, specifically including the Physicians appointed by Allina, in the performance of services provided by this Agreement and against all loss by reason of failure of Allina to fully perform in any respect, all obligations under this Agreement.

Each of the Law Enforcement Agencies agrees to indemnify and hold Allina, its agents, employees or contractors harmless from any liability, claims, damages, costs, judgments, or expenses resulting directly or indirectly from any act or commission or omission on the part of such law enforcement agency, its agents, employees, or contractors in the performance of services provided by this Agreement and against all loss by reason of failure of such law enforcement agency to fully perform in any respect, its obligations under this Agreement. The duty of each law enforcement agency to indemnify and hold Allina and its Physicians harmless is subject to the limitations, defenses and immunities in Minn. Stat. Chapter 466 which shall apply and which are incorporated herein. The limits of liability for some or all of the Law Enforcement Agencies may not be added together to determine the maximum amount of liability for any party.

1 **ARTICLE VI**

2 **Insurance**

3
4
5 The Law Enforcement Agencies agree to list Allina as an additional insured on their
6 insurance policies with the League of Minnesota Cities, but only with respect to serving as the
7 SWAT Team's Medical Director and only to the extent of the Law Enforcement Agencies'
8 liability under Minn. Stat. Chapter 466.
9

10
11 **ARTICLE VII**

12 **Tactical Paramedics**

13
14
15
16 The SWAT Team shall use one or more paramedics to provide emergency medical care
17 in accordance with protocols, policies and guidelines established by Allina and Physicians.
18 Allina and Physicians shall have the right to approve the hiring of the paramedic(s) and such
19 approval shall not be unduly withheld.
20

21 The Law Enforcement Agencies agree that such paramedic(s) shall possess and maintain
22 paramedic credentials from the State of Minnesota Emergency Medical Services Regulatory
23 Board (EMSRB) and shall be a member of an ambulance service licensed by the EMSRB and
24 operating under the Hennepin County Emergency Medical Services System Advanced Life
25 Support Protocols.
26

27 The Law Enforcement Agencies shall provide copies of certification documents
28 requested by Allina and Physicians which may include but not be limited to paramedic
29 credentials, transcripts of educational training, documentation of continuing medical education,
30 and verification of employment.
31

32 The paramedics will not be employed or insured by Allina.
33
34
35

36 **ARTICLE VIII**

37 **Term and Termination**

38
39
40 **8.1 Term.** This Agreement shall commence on the Effective Date and shall continue until
41 terminated.
42

43 **8.2 Termination.** This Agreement may be terminated by the Law Enforcement agencies
44 with majority consent as follows:
45

Execution

Each Party hereto has read, agreed to and executed this Mutual Aid Agreement on the date indicated.

Date_____ The City of New Brighton

By _____

Title _____

Date_____ The City of North St. Paul

By _____

Title _____

Date_____ The City of Roseville

By _____

Title _____

Date_____ The City of St. Anthony

By _____

Title _____

Date_____ University of Minnesota

By _____

Title _____

Date_____ Allina Health System

By _____

Title _____

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

4
5 * * * * *

6
7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
8 of Roseville, County of Ramsey, Minnesota was duly held on the 9th day of November,
9 2009, at 6:00 p.m.

10
11 The following members were present:

12
13 and the following were absent: .

14
15 Member introduced the following resolution and moved its adoption:

16
17 **RESOLUTION No.**

18
19 **MEDICAL DIRECTION AGREEMENT – EAST METRO SWAT AND ALLINA**
20 **HEALTH SYSTEMS**

21 **A resolution approving a medical direction agreement relating to a combined**
22 **tactical team with the Cities of St. Anthony, New Brighton, North St. Paul and the**
23 **University of Minnesota which is known as the East Metro SWAT Team and**
24 **authorizing the Chief of Police to execute the Agreement on behalf of the City of**
25 **Roseville.**

26
27
28 WHEREAS, the Law Enforcement Agencies have entered into a mutual aid agreement
29 to create a SWAT team;

30
31 WHEREAS, the Law Enforcement Agencies, acting through the SWAT Team, engages
32 in high risk law enforcement activity for public safety agencies within
33 member communities;

34
35 WHEREAS, the SWAT Team will use one or more paramedics to provide emergency
36 medical support to SWAT Team operations;

37
38 WHEREAS, the Law Enforcement Agencies desires to retain Allina Health Systems to
39 provide professional support and medical direction for SWAT Team
40 paramedic operations;

41
42 WHEREAS, Allina desires to provide medical direction and supervision of the medical
43 care rendered by SWAT Team paramedic(s) and agrees to provide this
44 service through Charles Lick, MD, and Paul Satterlee, MD, and any

1 subsequent physician(s) or their designee appointed by Allina Health
2 Systems and accepted by the Law Enforcement Agencies (“Physicians”);
3

4 NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Roseville
5 approves a Medical Direction Agreement between Allina Health Systems, an operating
6 unit of Allina Health System and the East Metro SWAT Team and authorizes the Chief
7 of Police to execute the Agreement on behalf of the City of Roseville.
8
9

10 The motion for the adoption of the foregoing resolution was duly seconded by Member
11

12 , and upon a vote being taken thereon, the following voted in favor thereof:
13

14 and the following voted against the same.
15

16 WHEREUPON said resolution was declared duly passed and adopted.
17



Community Development Department

2

Memo

4 **To:** Mayor and City Council Members

5 **From:** Thomas Paschke, City Planner

6 **CC:** William Malinen, City Manager

7 **Date:** November 4, 2009

8 **Re:** Boater's Outlet

9 The Planning Division has contacted the property owner and apprised them of the Council's
10 concerns regarding their Conditional Use application request. We have discussed the option
11 for an Interim Use versus the Conditional Use, especially in light of the recently adopted
12 Comprehensive Land Use Designation for the Twin Lakes Redevelopment Area (Community
13 Mixed Use). However, the property owner needed additional time to discuss the matter with
14 the applicant and owner of Boater's Outlet and was unable to reply prior to the Council packet
15 printing.

16 The Planning Division has extended the 60-day review deadline an additional 60-days and
17 will apprise the Council once a decision is made by the owner/applicant.

ROSEVILLE
REQUEST FOR CITY COUNCIL ACTION

DATE: 11/9/2009

ITEM NO: 7.i

Department Approval:



City Manager Approval:



Item Description: Request by the City of Roseville for the **vacation** of certain public road right-of-way in the vicinity of Sienna Green (PF09-029)

1.0 REQUESTED ACTION

The City of Roseville Community Development and Public Works Departments in conjunction with Aeon, are requesting the VACATION of the public road right-of-way lying east of and adjacent to a part of Sienna Green (Har Mar Apartments).

Project Review History

- City initiated request: Deadline not applicable
- Project report recommendation: November 4, 2009
- Planning Commission action: (6-0) approval, November 4, 2009
- Anticipated City Council action: November 9, 2009

2.0 SUMMARY OF STAFF RECOMMENDATION

Planning Division staff concurs with the recommendation of the Planning Commission (at the duly noticed public hearing of November 4, 2009) to support the requested VACATION OF PUBLIC ROAD RIGHT-OF-WAY, as discussed in Sections 4 and the recommendations of Section 5 of the project report dated November 9, 2009.

3.0 SUMMARY OF SUGGESTED ACTION

ADOPT A RESOLUTION APPROVING the RIGHT-OF-WAY VACATION; see Section 7 of this report for details.

4.0 BACKGROUND

4.1 Back in 2005 the Public Works Department created a corrected legal description of an area of roadway easement lying adjacent to a part of the Aeon project area. This new easement was accepted by Ramsey County and recorded. At that time the Public Works Department felt that the correction vacated the easement in its entirety. However, the Ramsey County Surveyor has concluded that the underlying or former easement needs to be formally vacated.

25 4.2 Minnesota State Statutes Chapter 462.358, subdivision 7, provides municipalities
26 guidance for vacating publicly owned easements. Specifically, this subdivision reads:
27 ***Vacation.*** *The governing body of a municipality may vacate any publicly owned utility*
28 *easement or boulevard reserve or any portion thereof, which are not being used for*
29 *sewer, drainage, electric, telegraph, telephone, gas and steam purposes or for boulevard*
30 *reserve purposes, in the same manner as vacation proceedings are conducted for streets,*
31 *alleys and other public ways under a home rule charter or other provisions of law.*

32 4.3 Recently, the Ramsey County Surveyor accepted the Aeon's plat of the area, which will
33 allow the applicant to produce mylar documents for signature and, ultimately, recording.
34 However, the former easement needs to be vacated first.

35 **5.0 STAFF RECOMMENDATION**

36 Based on the above analysis and comments (requirements of the Vacation) the Roseville
37 Public Works/Engineering and Community Development Departments recommend
38 approval of the VACATION of the former roadway easement described in document
39 1795426 or book 2275, page 978 of the Ramsey County Recorder's Office.

40 **6.0 PLANNING COMMISSION ACTION**

41 At the duly notice public hearing meeting of November 4, 2009, no citizens were present
42 to address the Planning Commission and Commissioners had no questions of the
43 Planning Staff. The Planning Commission voted (6-0) to recommend approval of the
44 roadway easement vacation based on the information contained in Section 4 and the
45 recommendaion of Section 5 of the RPCA dated November 4, 2009.

46 **7.0 SUGGESTED CITY COUNCI ACTION**

47 **ADOPT A RESOLUTION APPROVING THE VACATION OF PUBLIC ROAD RIGHT-OF-WAY,**
48 based on the comments and findings of Section 4 and the recommendation of the
49 Planning Commission contained within the project report dated November 9, 2009.

50 Prepared by: City Planner Thomas Paschke (651-792-7074)

51 Attachments: A: Easement Survey
52 B: Resolution
53 C: Draft PC Minutes

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 9th day of November 2009 at 6:00 p.m.

The following members were present:
and the following were absent:

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION APPROVING THE VACATION OF A CERTAIN
PUBLIC ROADWAY EASEMENT (PF09-029)**

WHEREAS, the City of Roseville seeks the vacation of a certain roadway easement adjacent to Sienna Green (Har Mar Apartments); and

WHEREAS, the Roseville Public Works Department in 2005 recorded a corrected legal description of the subject roadway easements; and

WHEREAS, the Ramsey County Surveyor has concluded that the original easement, underlying the revised and corrected easement, needs to be officially vacated in order to record the Aeon plat for Sienna Green;

WHEREAS, the Roseville Public Works Department has determined that the easement is no longer necessary for public purposes and can be vacated; and

WHEREAS, said EASEMENT described below (*Document 1795426 in Book 2275, Page 978, of April 13, 1971*) is to be vacated in its entirety:

*A strip of land 50 feet in width over the following described property:
Subject to STH 36/118 and STH 51/125; the South 7 acres of the Northeast Quarter (NE1/4) of the Southeast Quarter (SE1/4) of the Southeast Quarter (SE1/4) of Section 9, Township 29, Range 23, County of Ramsey.*

The Centerline of 50 foot strip of land described as follows:

Commencing at a point 437.82 feet North of the Southwest corner of the afore described Quarter, Quarter, Quarter (1/4, 1/4, 1/4) in Section 9, Township 29, Range 23; Thence east 220 feet; Thence south 56 degrees, 59 minutes, 50 seconds East for 320.62 feet, more or less, North of the South line of the afore described property and there terminating.

47 WHEREAS, The Roseville Planning Commission held the public hearing regarding the
48 requested ROADWAY EASEMENT VACATION, voting 6-0 to recommend approval of the request
49 based on the information contained in Section 4 and the recommendaion of Section 5 of the
50 RPCA dated November 4, 2009;

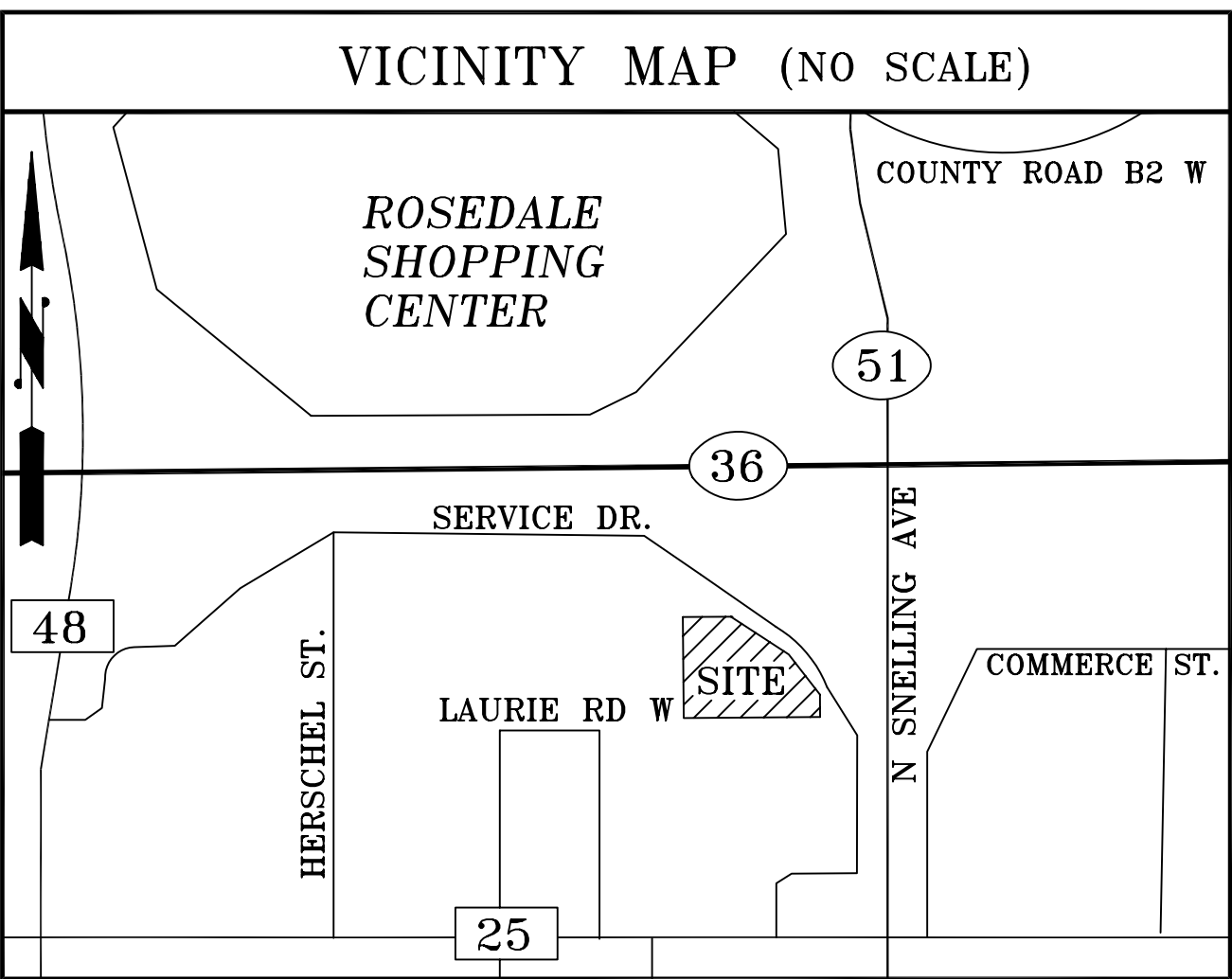
51 NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE
52 the request for a ROADWAY EASEMENT VACATION based on the information contained in Section
53 4 of the RCA dated November 9, 2009.

54 The motion for the adoption of the foregoing resolution was duly seconded by Council
55 Member _____ and upon vote being taken thereon, the following voted in favor:

56 and none voted against;

57 WHEREUPON said resolution was declared duly passed and adopted.
58

ALTA/ACSM LAND TITLE SURVEY FOR:
CENTRAL COMMUNITY HOUSING TRUST
HAR MAR APARTMENTS



Scale 1" = 30'

New Easement
Easement to be vacated

- LEGEND:
- DENOTES SET PROPERTY CORNER.
 - DENOTES FOUND PROPERTY CORNER.
 - ENC. DENOTES ENCROACHMENT.
 - NE DENOTES NORTHEAST.
 - SW DENOTES SOUTHWEST.
 - NW DENOTES NORTHWEST.
 - SE DENOTES SOUTHEAST.
 - STH DENOTES STATE TRUNK HIGHWAY.
 - DOC. DENOTES DOCUMENT.
 - COR. DENOTES CORNER.
 - NO. DENOTES NUMBER.
 - x-x- DENOTES FENCE.
 - CL. DENOTES MEASUREMENT CLEAR OF PROPERTY LINE.
 - B2-10 DENOTES SCHEDULE B2 ITEM.
 - SEC. DENOTES SECTION.

- NOTES:
- 1) ALL BEARINGS SHOWN ARE ASSUMED DATUM.
 - 2) PROPERTY DOES NOT LIE WITHIN A DESIGNATED FLOOD ZONE PER CITY OF EDINA, COMMUNITY NO. AND NEW SUFFIX: 270599C EFFECTIVE DATE 03/30/1981.
 - 3) PROPERTY CONTAINS 228,658 SQUARE FEET OR 5.2493 ACRES.
 - 4) ALL LEGAL DESCRIPTIONS AND EASEMENTS SHOWN PER COMMONWEALTH LAND TITLE INSURANCE COMPANY. INSURANCE COMMITMENT NO. 209291, DATED 06/30/05.
 - 5) PROPERTY IDENTIFICATION NUMBER (PID NO.) IS 09-29-28-44-0001.

COMMONWEALTH TITLE COMMITMENT
SCHEDULE B2 EASEMENT NOTE:
1.) AS TO B2-11: DOC. NO. 1795426 IS A 50 FEET WIDE PERPETUAL EASEMENT FOR PUBLIC ROAD AND UNDERGROUND UTILITIES, DOES NOT FOLLOW ACTUAL ROAD. THE DESCRIPTIONS IS AMBIGUOUS AND SEEMS TO HAVE 2 DIFFERENT POSSIBLE LOCATIONS.

To Central Community Housing Trust of Minneapolis and Commonwealth Land Title Insurance Company.

This is to certify that this map or plat and the survey on which it is based were made in accordance with "Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys," jointly established and adopted by ALTA, ACSM and NSPS in 1989, and includes items 1-4, and 7(a) of Table A thereof. Pursuant to the Accuracy Standards as adopted by ALTA, NSPS and ACSM and in effect on the date of this certification, undersigned further certifies that the survey measurements were made in accordance with the Minimum Angle, Distance, and Closure Requirements for Survey Measurements Which Control Land Boundaries for ALTA/ACSM Land Title Surveys."

Date:

John Coulter Peterson
Minnesota License No. 13792

LEGAL DESCRIPTION:
The South 7 acres of the Northeast Quarter of the Southeast Quarter of the Southeast Quarter (NE 1/4 of SE 1/4 of SE 1/4), Section Nine (9), Township Twenty-Nine (29), Range Twenty-three (23), according to the Government Survey thereof.

Subject to the rights acquired and to be acquired by the State of Minnesota for highway purposes in that part of the above described tract lying Northerly and Easterly of the following described line:

Beginning at a point on a line run parallel with and distant thirty-three (33) feet West of the East line of said Section Nine (9) distant seven hundred sixty (760) feet North (measured along said East Section Line) from the Southeast corner thereof; thence run Northwesterly to a point which is 945 feet North and 175 feet West from said Southeast corner; thence run Northwesterly to a point on the North line of the South 7 acres of the Northeast Quarter of the Southeast Quarter of the Southeast Quarter (NE 1/4 of SE 1/4 of SE 1/4) of said Section 9, distant 220 feet East of the Northwest corner thereof and thence terminating.

Subject also to the rights of the public in Snelling Avenue.

Ramsey County, Minnesota

Property is Abstract.

DRAFT 05-10-06

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Date _____ Lic.No. 13792

NOTE: THIS SURVEY CERTIFICATE IS NOT VALID WITHOUT A RAISED SEAL.

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C. E. COULTER & ASSOCIATES, INC.

1000 East 140th St.

Wood Park 1 Suite 216

Burnsville, Minnesota 55337-4656

Phone: 952-953-3639/FAX: 952-953-3971

E-mail: cecoulter@frontiernet.net

SCALE: 1" = 30'

JOB NO. 12194

BR/PG. 819/60

FILE NO. 3-4-9

SHEET 1 OF 1

**Excerpt of the Minutes of the November 4, 2009
Roseville Planning Commission**

d. Planning File 09-029

Request by City of Roseville to Vacate a specific roadway easement describing a portion of West Snelling Drive/South Highway 36 Service Drive adjacent to Sienna Green (formerly the Har Mar Apartments)

Chair Doherty opened the Public Hearing for Planning File 09-029 at 9:15 p.m.

City Planner Thomas Paschke briefly reviewed this request by the City's Community Development and Public Works Departments in conjunction with Aeon, for VACATION of the public road right-of-way lying east and adjacent to and a part of Sienna Green (Har Mar Apartments).

Mr. Paschke advised that, in 2005, the Public Works Department created a corrected legal description of an area of roadway easement adjacent to and part of the Aeon project area, which had been accepted and recorded by Ramsey County. However, Mr. Paschke advised that, while the Public Works Department understood that the correction vacated the easement in its entirety, the Ramsey County Surveyor concluded that the underlying or former easement also needed to be formally vacated. Mr. Paschke advised that the Surveyor accepted Aeon's plat of the area, allowing the applicant to produce mylar documents for signature and ultimate recording; however, the former easement needed to be vacated prior to that action.

Staff recommended APPROVAL of the VACATION of the former roadway easement described in document 1795426 or book 2275, page 978 of the Ramsey County Recorder's Office; based on the comments of Sections 4 of the project report dated November 4, 2009.

Chair Doherty closed the Public Hearing at 9:18 p.m., with no one appearing for or against.

MOTION

Member Wozniak moved, seconded by Member Doherty to RECOMMEND TO THE CITY COUNCIL APPROVAL of the VACATION of the former public roadway right-of-way easement described in document 1795426 or book 2275, page 978 of the Ramsey County Recorder's Office; based on the comments of Sections 4 of the project report dated November 4, 2009.

Ayes: 6

Nays: 0

Motion carried.

Mr. Paschke noted that the case was scheduled to be heard by the City Council at their November 9, 2009 meeting.

REQUEST FOR COUNCIL ACTION

Date: 11/09/09

Item No.: 7.j

Department Approval



City Manager Approval



Item Description: Approve Public Improvement Contract for Sienna Green (PF 07-068)

BACKGROUND

On June 9, 2008, the City Council approved the FINAL DEVELOPMENT PLANNED UNIT DEVELOPMENT, FINAL PLAT, REZONING, and PLANNED UNIT DEVELOPMENT AGREEMENT to complete site and existing building improvements to the Har Mar Apartments, 2225 to 2265 Snelling Avenue and to develop a new 50-unit, 4-story apartment building in the northwest corner of the property. As a part of this development Aeon and the Har Mar Apartments will be constructing a public sidewalk and water main extension.

POLICY OBJECTIVE

In order to ensure that the improvements are built to City standards, we have drafted a Public Improvement Contract that defines the responsibilities involved with the proposed public improvements. The improvements must meet all applicable City Standards for the construction.

Upon completion of the project, the developer's engineer must provide the City with As-built plans. They must also provide to the City Engineer a letter certifying that the improvements were constructed according to approved plans and specifications, and request that the City accept the improvements. Once the City Council accepts the improvements, the one-year warranty period will begin.

FINANCIAL IMPACTS

All costs associated with construction of the new public improvements necessary for this development will be borne by the Developer. A \$515.12 City Coordination fee is required. Appropriate surety will be provided for all public improvements in the amount of 125% of the construction cost, for a total of \$32,195. Once the construction of the improvements has been completed and accepted by the City, this surety will be released.

STAFF RECOMMENDATION

Approve Sienna Green public improvement contract

REQUESTED COUNCIL ACTION

Approve Sienna Green public improvement contract

Prepared by: Debra Bloom, City Engineer

Attachments: A: Draft Public Improvement Contract

PUBLIC IMPROVEMENT CONTRACT
SIENNA GREEN ADDITION

I. **Parties.** This Agreement, dated _____, 2009, is entered into between the City of Roseville, a Minnesota municipal corporation, of 2660 Civic Center Drive, Roseville, Minnesota 55113 (“the City”), and Snelling Avenue, LLC, (“the Developer”).

II. **Request for Plat approval.** The Developer has asked the City to approve a plat of land to be known as SIENNA GREEN ADDITION (also referred to in this contract as the “plat”). The land is legally described as follows:

The South 7 acres of the Northeast Quarter of the Southeast Quarter of the Southeast Quarter (NE¼ of SE¼ of SE¼), Section Nine (9), Township Twenty-Nine (29), Range Twenty-Three (23), according to the Government Survey thereof.

Subject to the rights acquired and to be acquired by the State of Minnesota for highway purposes in that part of the above described tract lying Northerly and Easterly of the following described line:

Beginning at a point on a line run parallel with and distant thirty-three (33) feet West of the East line of said Section Nine (9) distant seven hundred sixty (760) feet North (measured along said East Section Line) from the Southeast corner thereof; thence run Northwesterly to a point which is 945 feet North and 175 feet West from said Southeast corner; thence run Northwesterly to a point on the North line of the South 7 acres of the Northeast Quarter of the Southeast Quarter of the Southeast Quarter (NE¼ of SE¼ of SE¼) of said Section 9, distant 220 feet East of the Northwest corner thereof and thence terminating.

Subject also to the rights of the public in Snelling Avenue and in the frontage road.

Ramsey County, Minnesota

III. **Terms and Conditions of Plat Approval.** Now, therefore, in reliance upon the representations contained herein; and in consideration of the mutual undertakings herein expressed, the parties agree as follows:

A. **Conditions of Plat Approval:** The Developer shall comply with any and all applicable City, County, Metropolitan, State and Federal laws and regulations including, but not limited to: subdivision ordinances, zoning ordinances and environmental regulations that may apply to the plat and its development.

B. **Land Use Approvals:** The plat consists of site and existing building improvements to the Har Mar Apartments, 2225 to 2265 Snelling Avenue and to develop a new 50-unit, 4-story apartment building on Lot 1, Block 1 of the plat.

C. **Development Improvements.** The Developer shall construct the following improvements in compliance with approved plans and specifications:

1 1. Site Grading and Turf Restoration. Site grading improvements shall include common
2 excavation, subgrade correction, embankment and pond excavation. Turf restoration shall
3 include seeding, mulching and erosion control.

4 a) The Developer shall submit to the City a site grading and drainage plan for the entire
5 plat acceptable to the City showing the grades and drainage for each lot prior to
6 installation of the improvements.

7 b) All improvements to the lots and the final grading shall comply with the grading plan
8 as submitted

9 2. Restoration of existing streets: Curb cuts and street cuts shall be reconstructed to match
10 existing street typical section.

11 a) Curbs proposed to be replaced or relocated shall have a bituminous saw cut out an
12 adequate distance to allow for proper compaction.

13 3. Erosion control. Prior to site grading and before any utility construction is commenced or
14 building permits are issued, the erosion control plan shall be implemented, inspected and
15 approved by the City. The Developer shall meet all requirements of the City's Erosion Control
16 Ordinance including but not limited to the following.

17 a) No construction activity shall be allowed and no building permits shall be issued
18 unless the plat is in full compliance with the erosion control requirements.

19 b) Measures shall be installed in compliance with MPCA NPDES permit requirements.

20 c) The City shall inspect the site periodically and determine whether it is necessary to
21 take additional measures to address erosion.

22 d) To remove dirt and debris from streets that has resulted from construction work by
23 the Developer, its agents or assigns, the Developer shall sweep West Snelling Drive
24 on a weekly basis or more frequently as directed by the City Engineer until the site is
25 stabilized. Developer must sweep roadways with a water-discharge broom apparatus.
26 Kick-off brooms shall not be utilized for street sweeping.

27 e) If the plat development does not comply with the erosion control plan and schedule or
28 supplementary instructions received from the City, after the Developer has received
29 48-hour verbal notice, the City may take such action as it deems appropriate to
30 control erosion.

31 f) The City will endeavor to notify the Developer in advance of any proposed action but
32 failure of the City to do so will not affect the Developer's or the City's rights or
33 obligations hereunder. If the Developer does not reimburse the City for costs
34 incurred hereunder within thirty (30) days, the City may draw down the letter of
35 credit to pay any costs.

36 **D. Development Plans.** The plat shall be developed in accordance with the following plans.
37 The plans shall not be attached to this Contract. With the exception of the plat, the plans may
38 be prepared, subject to City approval, after entering the Contract, but before commencement
39 of any work in this plat. If the plans vary from the written terms of this Contract, the written
40 terms shall control. The plans are:

41 a) Plat

- b) Utility Plan
 - c) Grading, Drainage and Erosion Control Plan
 - d) Grading Notes and Details
 - e) Sidewalk, Street, and Watermain Details
 - f) Sidewalk, Street and Watermain plan.
- E. **Notice to Proceed.** The improvements shall be installed in accordance with City standards, ordinances, and the plans and specifications which have been prepared by a competent registered professional engineer, furnished to the City for review, and approved by the City Engineer.
1. The Developer shall obtain all necessary permits from the Minnesota Pollution Control Agency (MPCA), Minnesota Department of Health (MDOH), and other agencies before proceeding with construction. Copies of these permits must be provided to the City Engineer.
 2. The Developer or his engineer shall schedule a preconstruction meeting at a mutually agreeable time at City Hall with all the parties concerned, including City staff, to review the program for the construction work.
 3. The Developer represents to the City that the plat complies with all City, County, Metropolitan, State and Federal laws and regulations including, but not limited to: subdivision ordinances, zoning ordinances and environmental regulations. If the City determines that the plat does not comply, the City may, at its option, refuse to allow construction or development work in the plat until the Developer does comply. Upon the City's demand, the Developer shall cease work until there is compliance.
- F. **Time of Performance.** The Developer shall install all required improvements enumerated in Paragraph C, which will serve the plat by October 31, 2010. Wear course of asphalt and all landscape and restoration shall be installed by October 31, 2010. The Developer may, however, forward a request for an extension of time to the City. If an extension is granted, it shall be conditioned upon updating the security posted by the Developer to reflect cost increases and the extended completion date.
- G. **Inspection.** The Developer shall provide the services of a Residential Project Representative and assistants at the site to provide continuous observation of the Contractor's work.
1. The Developer shall provide the City Engineer a minimum of one business day notice prior to the commencement of the underground pipe laying and service connection; and prior to subgrade, gravel base and bituminous surface construction.
 2. Developer's failure to comply with the terms of this section shall permit the City Engineer to issue a stop work order which may result in a rejection of the work and which shall obligate the Developer to take all reasonable steps, as directed by the City Engineer to ensure that the improvements are constructed and inspected pursuant to the terms of this Agreement; and shall further result in the assessment of a penalty, in an amount equal to 1% per occurrence, of the amount of the security required for Developer improvements.
- H. **Engineering Coordination.** A City Engineering Coordinator shall be assigned to this project to provide further protection for the City against defects and deficiencies in the work

of the Contractor through the observations of the work in progress and field checks of materials and equipment. However, the furnishing of such engineering coordination will not make the City responsible for construction means, methods, techniques, sequences or procedures or for the safety precautions or programs, or for the Contractor's failure to perform his work in accordance with the contract documents. The Developer is obligated to pay the City for City inspection services an amount equal to 2% of the cost of the Developer improvements or approximately \$515.12. This amount shall be paid at or prior to the execution of this Agreement.

I. **Security.** To guarantee compliance with the terms of this Agreement, payment of the costs of all public improvements and construction of all public improvements, the Developer shall furnish security for \$32,195 in a form to be approved by the City. The amount of the letter of credit is 125% of the engineer's estimated cost.

1. **Reduction of Security.** Upon completion of required improvements for the plat and acceptance by the City, the City Engineer may reduce the amount of the security for the completed improvements provided the following conditions are met:

- a) The Developer's engineer certifies that the improvements have been constructed to City Standards.
- b) The Developer's Contractor provides documentation that they and their subcontractors have been paid in full for the work completed.
- c) In no case shall the total remaining security be equal to less than 125% of the estimated costs of the incomplete improvements.

2. **Release of Security.** This contract shall run with the land and may be recorded against the title to the property. After the work described in this contract has been completed, the Developer may request that the City accept the public improvements. This is accomplished through a City Council resolution provided the following conditions are met:

- a) **As-built Survey.** The Developer shall provide an as-built survey upon completion of the public improvements Described in Paragraph A in reproducible and digital (AutoCAD) format. The locations and elevations of sewer and water services shall be accurately shown on these record plans.
- b) **Warranty.** The Developer warrants all work required to be performed by it against poor material and faulty workmanship for a period of two (2) years after its completion and acceptance by the City. All trees, grass and sod shall be warranted to be alive, of good quality and disease free for twelve (12) months after planting. The Developer shall post maintenance bonds or other security acceptable to the City to secure the warranties described herein.
- c) **Certification.** The Developer's engineer submits a letter certifying that the improvements have been constructed to City Standards and requests that the City accept the improvements.
- d) **Payment.** The Developer's Contractor provides documentation that they and their subcontractors have been paid in full for the work completed.

J. **Ownership of Improvements; Termination of Contract.** Upon completion and City acceptance of the work and construction required by this Contract, all improvements lying

1 within public rights-of-way and easements shall become City property without further notice
2 or action and this Contract will expire except for the Developer's warranties granted herein,
3 which shall survive such expiration for the period described in this Contract.

4 **K. Utility Company Improvements.** The utility improvements include underground gas,
5 electric, and telephone service as installed by the appropriate utility company at the direction
6 of the Developer. The Developer shall arrange for the installation of underground gas,
7 electric, telephone and cable television before the final lift is started.

8 **L. Park Dedication Fee.** The park dedication fee for the plat shall be \$0 and shall be paid to
9 the City of Roseville. The total Park Dedication = \$0

10 **M. License.** The Developer hereby grants the City, its agents, employees, officers and
11 contractors a license to enter the plat to perform all work and inspections deemed appropriate
12 by the City during the installation of public improvements by the City. The license shall
13 expire after the plat has been completely developed.

14 **N. Building Permits.** In order to provide emergency vehicle access, a passable Class 5 road
15 base must be extended to within 150 feet of any address seeking a building permit. Breach of
16 the terms of this Contract by the Developer shall be grounds for denial of building permits,
17 including lots sold to third parties.

18 1. **Definition of Construction Area.** The limits of the Project Area shall be defined with heavy-
19 duty erosion control fencing approved by the City Engineer. Any grading, construction or other
20 work outside this area requires approval by the City Engineer and the affected property owner.

21 2. **Parking and Storage of Materials.** Adequate on-site parking for construction vehicles and
22 employees must be provided or provisions must be made to have employees park off-site and be
23 shuttled to the Project Area. No parking of construction vehicles or employee vehicles shall
24 occur along Acorn Road. No fill, excavating material or construction materials shall be stored in
25 the public right-of-way.

26 3. **Hours of Construction.** Hours of construction, including moving of equipment shall be
27 limited to the hours between 7 a.m. and 9 p.m. on weekdays and 9 a.m. and 9 p.m. on weekends.

28 4. **Site Maintenance.** The Developer shall ensure the contractor maintains a clean work site.
29 Measures shall be taken to prevent debris, refuse or other materials from leaving the site.
30 Construction debris and other refuse generated from the project shall be removed from the site in
31 a timely fashion and/or upon the request by the City Engineer. After the Developer has received
32 twenty-four (24) hour verbal notice, the City will complete or contract to complete the site
33 maintenance work at the Developer's expense.

34 5. **Cold Weather Construction.** The City requires that no public concrete or bituminous
35 infrastructure be constructed on frozen ground. Upon evidence of frozen ground in the project
36 aggregate base/subgrade, all concrete and bituminous work shall cease for the construction year.
37 No bituminous base paving or concrete pouring will be allowed after November 1st of the
38 calendar year. Work may be performed after November 1st only with the approval of the City
39 Engineer, and if permitted such work shall comply with MNDOT.

40 6. **Bituminous and Concrete Material Acceptance.** The City shall not accept concrete curb and
41 gutter that has structural or cosmetic defects. The City shall identify all defective curb for
42 removal. The City shall not accept bituminous base course with less than 91.5% density or that

has an open graded appearance as determined by the City Engineer. This is considered to be rejected and shall be required to be removed at the Developer's expense. At no time shall the bituminous wear course be installed after September 1st of any calendar year or prior to weight restrictions being lifted in the spring.

7. Project Identification Signage. Project identification signs shall comply with City Code Regulations.

O. **Certificate of Insurance.** The Developer shall provide, prior to the commencement of any site work, evidence that it has insurance in the form of a Certificate of Insurance issued by a company authorized to do business in the State of Minnesota, which includes workman's compensation and general liability. Limits for bodily injury and death shall not be less than \$500,000 for one person and \$1,000,000 per occurrence. Limits for property damages shall be not less than \$200,000 for each occurrence. The City shall be included as an also insured on liability and property damage policies.

P. **All Costs Responsibility of Developer.** The Developer agrees to pay for all costs incurred of whatever kind of nature in order to construct the improvements required by the City's regulations. The City shall not be obligated to pay the Developer or any of its agents or contractors for any costs incurred in connection with the construction of the improvements, or the development of the property. The Developer agrees to defend, indemnify, and hold the City harmless from any and all claims of whatever kind or nature which may arise as a result of the construction of the improvements, the development of the property or the acts of the Developer, its agents or contractors in relationship thereto.

1. The Developer shall defend, indemnify, and hold the City and its officers and employees harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from plat approval and development. The Developer shall defend, indemnify, and hold the City and its officers and employees harmless for all costs, damages or expenses which the City may pay or incur in consequence of such claims, including attorney's fees.

2. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all charges referred to in this Contract. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of it.

3. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Contract within thirty (30) days after receipt. If the bills are not paid on time, the City may halt plat development work and construction including, but not limited to, the issuance of building permits for lots which the Developer may or may not have sold, until the bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of nine percent (9%) per year.

4. In addition to the charges referred to herein, other charges may be imposed such as, but not limited to, sewer availability charges ("SAC"), City water connection charges, City sewer connection charges, City storm water connection charges and building permit fees.

Q. **Default.** In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer is first given notice of the work in default, not less than 48 hours in advance. This Contract is a license for

the City to act, and it shall not be necessary for the City to seek a court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part.

R. **Remedies.** Upon the occurrence of a breach of this Agreement by the Developer, the City, in addition to any other remedy which may be available to it shall be permitted to do the following:

1. City may make advances or take other steps to cure the default, and where necessary, enter the subject property for that purpose. The Developer shall pay all sums so advanced or expenses incurred by the City upon demand, with interest from the date of such advances or expenses at the rate of 10% per annum. No action taken by the City pursuant to this section shall be deemed to relieve the Developer from curing any such default to the extent that it is not cured by the City or from any other default hereunder. The City shall not be obligated, by virtue of the existence or the exercise of this right, to perform any such act or cure any such default.

2. The Developer shall defend, indemnify, and hold the City harmless, including reasonable attorneys fees, from any liability or damages, which may be incurred as a result of the exercise of the City's rights pursuant to this section.

3. Obtain an order from a court of competent jurisdiction requiring the Developer to specifically perform its obligations pursuant to the terms and provisions of this Agreement.

4. Exercise any other remedies, which may be available to it, including an action for damages.

5. Withhold the issuance of a building permit and/or prohibit the occupancy of any building(s) for which permits have been issued.

6. In addition to the remedies and amounts payable set forth or permitted above, upon the occurrence of an Event of Default, the Developer shall pay to the City all fees and expenses, including attorneys fees. Incurred by the City as a result of the Event of Default, whether or not a lawsuit or other action is formally taken.

S. **Assign.** The Developer may not assign this Contract without the written permission of the City Council, except to an affiliate that has acquired one or more of the platted lots.

T. **Notices to the Developer.** Required notices to the Developer shall be in writing, and shall be either hand delivered to the Developer, its employees or agents, or mailed to the Developer by registered mail at the following address:

Snelling Avenue, LLC
c/o Aeon
1625 Park Avenue
Minneapolis, MN 55404
Attn: Dan Walsh

U. **Notices to the City.** shall be either hand delivered or mailed to the City by registered mail in care of the City Engineer at the following address:

City of Roseville
Attn: City Engineer
2660 Civic Center Drive
Roseville, Minnesota 55113

1 IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

2
3 CITY OF ROSEVILLE

4
5 By: _____
6 Craig Klausing, Mayor

7
8 By: _____
9 William J. Malinen, City Manager

10
11
12 SNELLING AVENUE, LLC

13
14
15 By: _____
16 Developer

17
18 STATE OF MINNESOTA)
19) SS
20 COUNTY OF _____)
21

22 The foregoing instrument was acknowledged before me this ____ day of _____, 2009,
23 by Craig Klausing, Mayor, and William J. Malinen, City Manager, of the City of Roseville, a Minnesota
24 municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City
25 Council.
26

27
28 _____
29 Notary Public
30

31 STATE OF MINNESOTA)
32) SS
33 COUNTY OF _____)
34

35 The foregoing instrument was acknowledged before me this ____ day of _____, 2009,
36 by _____ on behalf of the corporation.
37

38
39 _____
40 Notary Public

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/09/09
Item No.: 10.a.1

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description: Receive the 2010 Recommended Budget

BACKGROUND

On September 14, 2009, the City Council adopted a preliminary 2010 Tax Levy and Budget with the understanding that a final City Manager Recommended Budget would be forthcoming subsequent to the completion of the 'Budgeting-for-Outcomes' process.

The Recommended Budget is attached in two forms. The first is a summary by major operating division. It should be noted that the amounts shown for many of the divisions will change as final allocations of new monies and program cuts are made. However, the aggregate total represents recommended spending levels. This was a temporary, yet necessary 'shortcut' on paper given the fact that Staff was continuing to finalize the recommendation up until the time in which the Council packet was being prepared.

The second form shows the program-by-program listing in the same format used throughout the budgeting for outcomes process. Items shaded in blue represent new items. Items shaded in orange represent programs that will receive less funding. The yellow line appears based on the Council's priority rankings and available funding from the last Council meeting.

City Staff will address the Recommended Budget in greater detail at the Council meeting.

POLICY OBJECTIVE

The City Council is scheduled to adopt a final budget and tax levy on December 21, 2009.

FINANCIAL IMPACTS

Based on the Recommended Budget, and maintaining the preliminary tax levy at its current level, a typically-valued home would pay approximately \$54 per month. This represents an increase of \$5.87 per month or 12%. In exchange, residents receive 24x7x365 police and fire services, well maintained streets, and a full offering of parks and recreation programs and facilities.

\$54 per month is comparable to the monthly cost for cable or satellite tv, telephone/mobile phone, gas, electric, and some broadband internet connections.

STAFF RECOMMENDATION

Not applicable.

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City of Roseville
Budget Expenditure Summary

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Actual</u>	2009 <u>Final Budget</u>	2010 <u>Budget</u>	\$ Increase (Decrease)	% Increase (Decrease)
City Council	175,814	164,350	170,028	175,241	176,560	1,319	0.73%
Human Rights Commission	861	1,453	3,242	2,184	500	(1,684)	-74.84%
Ethics Commission	-	316	15	2,184	1,000	(1,184)	0.00%
2010 New Items	-	-	-	-	1,606,540	1,606,540	0.00%
City Council & Commissions	176,675	166,119	173,285	179,609	1,784,600	1,604,991	867.28%
Administration	363,404	406,303	456,534	469,343	464,240	(5,103)	-1.05%
Elections	41,696	21,486	76,556	31,615	32,575	960	2.95%
Legal	264,616	267,515	284,262	264,473	266,825	2,352	0.86%
Roseville Area Senior Program	-	-	-	-	-	-	0.00%
Finance Department	452,784	485,906	540,635	535,769	552,030	16,261	2.95%
Central Services	67,030	61,391	77,066	74,266	76,520	2,254	2.95%
General Insurance	60,000	62,000	80,000	77,643	80,000	2,357	2.95%
Contingency	119,073	32,129	46,939	32,878	-	(32,878)	-97.06%
Administration & Finance	1,368,603	1,336,729	1,561,991	1,485,987	1,472,190	(13,797)	-0.90%
Subtotal General Government	1,545,278	1,502,848	1,735,275	1,665,596	3,256,790	1,591,194	92.68%
Police Administration	466,045	357,569	380,681	522,483	522,483	-	0.00%
Police Patrol Operations	3,675,910	3,788,283	4,183,283	4,195,461	4,172,146	(23,315)	-0.54%
Police Investigations	750,554	739,070	796,783	895,239	895,239	-	0.00%
Community Services	120,638	71,796	111,859	92,255	92,255	-	0.00%
Emergency Management	19,788	22,657	28,446	19,202	19,202	-	0.00%
Lake Patrol	1,659	1,659	1,659	1,844	1,844	-	0.00%
Youth Service Bureau	-	-	-	-	-	-	0.00%
Police Operations	5,034,595	4,981,033	5,502,710	5,726,484	5,703,169	(23,315)	-0.40%
Fire Administration	325,545	335,792	342,893	344,331	344,331	-	0.00%
Fire Prevention	161,549	167,438	175,106	182,074	182,074	-	0.00%
Fire Fighting	940,302	1,323,344	1,144,165	1,029,310	1,009,310	(20,000)	-1.89%
Fire Training	99,216	57,623	43,616	38,967	38,967	-	0.00%
Fire Operations	1,526,612	1,884,197	1,705,780	1,594,682	1,574,682	(20,000)	-1.22%
Fire Relief Association	348,670	250,900	301,000	200,903	207,000	6,097	2.95%
Fire Relief Contribution	348,670	250,900	301,000	200,903	207,000	6,097	2.95%
Subtotal Public Safety	6,909,877	7,116,131	7,509,491	7,522,069	7,484,851	(37,218)	-0.48%
Public Works Administration	650,777	649,950	687,128	716,209	707,358	(8,851)	-1.20%

City of Roseville
Budget Expenditure Summary

	2006	2007	2008	2009	2010	\$ Increase (Decrease)	% Increase (Decrease)
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Final Budget</u>	<u>Budget</u>		
Street Department	918,980	1,002,476	1,158,695	887,749	887,749	-	0.00%
Street Lighting	159,912	187,144	172,584	194,109	194,109	-	0.00%
Building Maintenance	312,337	358,040	352,584	363,371	363,371	-	0.00%
Central Garage	147,791	146,862	130,260	152,788	152,788	-	0.00%
Public Works	2,189,797	2,344,472	2,501,252	2,314,226	2,305,375	(8,851)	-0.37%
* TOTAL GENERAL FUND	10,644,952	10,963,451	11,746,017	11,501,891	13,047,016	1,545,125	13.04%

City of Roseville
Budget Expenditure Summary

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Actual</u>	2009 <u>Final Budget</u>	2010 <u>Budget</u>	\$ Increase (Decrease)	% Increase (Decrease)
Parks & Recreation Administration	628,304	667,872	711,379	843,426	815,724	(27,702)	-3.19%
Recreation Fee Activities	522,281	575,436	608,367	557,131	557,131	-	0.00%
Recreation Non-fee Activities	101,187	73,806	71,042	61,770	61,770	-	0.00%
Recreation Nature Center	87,735	107,865	113,044	117,397	117,397	-	0.00%
Recreation Activity Center	86,631	87,516	97,612	106,760	106,760	-	0.00%
Skating Center	1,032,629	1,023,682	1,007,180	1,048,536	1,023,536	(25,000)	-2.31%
* Parks & Recreation Fund	2,458,767	2,536,177	2,608,625	2,735,020	2,682,318	(52,702)	-1.87%
Economic Development	146,249	137,482	157,032	216,730	214,825	(1,905)	-0.88%
Planning	232,098	265,539	361,899	312,150	266,445	(45,705)	-14.64%
GIS	71,593	69,940	75,927	79,825	79,775	(50)	-0.06%
Code Enforcement	544,914	600,367	628,203	708,350	699,250	(9,100)	-1.28%
Transfer Out	-	-	-	-	-	-	0.00%
Community Development Fund	994,854	1,073,328	1,223,061	1,317,055	1,260,295	(56,760)	-4.31%
Information Technology	674,578	760,286	763,533	961,680	1,000,700	39,020	4.06%
Communications	305,656	297,205	288,887	323,500	327,700	4,200	1.30%
License Center	1,088,175	1,111,938	1,039,799	1,245,375	1,084,375	(161,000)	-12.93%
Charitable Gambling	62,680	63,026	68,291	73,300	73,300	-	0.00%
Charitable Gambling Donations	89,000	110,000	76,000	80,000	80,000	-	0.00%
* Parks Maintenance	789,381	831,731	977,610	904,488	830,118	(74,370)	-7.98%
Housing	-	-	-	-	-	-	0.00%
Special Purpose Operating Funds	3,009,470	3,174,186	3,214,120	3,588,343	3,396,193	(192,150)	-5.31%
* Vehicle Replacement	502,543	494,666	615,294	888,095	-	(888,095)	-100.00%
Equipment Replacement	429,948	133,436	157,177	260,000	85,000	(175,000)	-67.31%
* Building Replacement	93,908	600,981	2,386,369	-	-	-	0.00%
* Park Improvements	220,286	47,793	219,823	208,667	165,000	(43,667)	-20.31%
* Pathway Maintenance	145,162	113,625	115,097	135,876	160,000	24,124	17.23%
Pathway Construction	528,836	4,822	-	-	-	-	0.00%
* Boulevard Landscaping	9,097	23,707	23,747	58,233	40,000	(18,233)	-30.39%
Capital Replacement Funds	1,929,781	1,419,030	3,517,507	1,550,871	450,000	(1,100,871)	-70.43%

City of Roseville
Budget Expenditure Summary

	2006 <u>Actual</u>	2007 <u>Actual</u>	2008 <u>Actual</u>	2009 <u>Final Budget</u>	2010 <u>Budget</u>	\$ Increase (Decrease)	% Increase (Decrease)
MSA Construction	-	-	-	-	-	-	0.00%
Special Assessment Construction	3,429,297	506,006	1,456,208	800,000	800,000	-	0.00%
Infrastructure Replacement	-	-	-	1,000,000	1,000,000	-	0.00%
Capital Improvement Funds	3,429,297	506,006	1,456,208	1,800,000	1,800,000	-	0.00%
Subtotal Capital Replacements	5,359,078	1,925,036	4,973,715	3,350,871	2,250,000	(1,113,095)	-33.10%
G.O. Improvement Bonds	822,312	468,950	468,950	460,000	460,000	-	0.00%
G.O. Facility Bonds	866,559	862,378	867,115	875,000	875,000	-	0.00%
Equipment Certificates	-	-	-	355,000	355,000	-	0.00%
Add'l for internal loan	-	-	-	-	190,000	190,000	0.00%
* Debt Service Funds	1,688,871	1,331,328	1,336,065	1,690,000	1,880,000	190,000	11.24%
Tax Increment Pay-as-you-go	826,138	540,666	687,078	900,000	900,000	-	0.00%
Sanitary Sewer Utility	3,473,372	3,035,276	3,508,997	4,085,000	4,397,300	312,300	7.65%
Water Utility	4,889,525	4,739,327	4,910,358	5,624,950	5,973,150	348,200	6.19%
Stormwater Utility	1,050,217	826,298	726,136	1,457,575	1,510,875	53,300	3.66%
Solid Waste Recycling	366,769	443,984	467,847	357,550	449,000	91,450	25.58%
Golf Course	349,214	366,004	365,840	404,200	385,300	(18,900)	-4.68%
	-	-	-	-	-	-	0.00%
Enterprise Funds	10,129,097	9,410,888	9,979,179	11,929,275	12,715,625	786,350	6.59%
Parks Infrastructure Trust Fund	-	-	-	-	-	-	0.00%
Tax Reduction Fund	62,815	1,900,963	-	-	-	-	0.00%
Roseville Lutheran Cemetary	3,000	4,348	4,500	4,500	4,500	-	0.00%
Permanent Trust Funds	65,815	1,905,311	4,500	4,500	4,500	-	0.00%
Combined Budget - All Funds	35,177,042	32,860,369	35,772,361	37,016,955	38,135,947	1,118,992	2.98%
* Combined Budget - Tax Supported Funds	16,987,895	16,347,299	17,642,278	18,122,270	18,804,452	317,182	1.71%
** Combined Budget - Tax Supported Funds for non-capital (sinking) funds	14,796,481	14,521,306	15,690,919	15,544,175	16,924,452	1,380,277	8.62%
-----> excludes vehicle replacement funds							

City of Roseville
2010 Budgeting for Outcomes Prioritization Process
Property-Tax Supported Programs
Council / Staff Combined Composite

C = City 3 = High

S = State 1 = Low

or Fed

Attachment B1

Department / Division	Program / Function	Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010 Program	2010 Net Program	Funding Result
										Revenues	Cost	
3 Police	Investigations - investigations	State	3	4.8	4.8	4.8	811,752	811,752	811,752	-	811,752	OK
16 Police	Patrol - Patrol (state aid)	State	3	5.0	4.6	4.8	310,000	310,000	310,000	310,000	-	OK
27 Fire	Training	State	3	5.0	4.6	4.8	202,043	202,043	202,043	-	202,043	OK
13 Fire	Firefighting - General	State	2	5.0	4.4	4.7	362,270	362,270	313,822	-	313,822	OK
32 Administration	Admin - City Manager position	City		4.4	5.0	4.7	160,755	160,755	160,755	-	160,755	OK
38 Finance	Finance - Finance Director position	City		4.4	5.0	4.7	144,000	144,000	144,000	144,000	-	OK
1 Miscellaneous	Debt Service			4.6	4.8	4.7	1,880,000	1,880,000	1,880,000	-	1,880,000	OK
81 2010 Item	Employee Healthcare	State, City		4.6	4.8	4.7	-	50,000	50,000	-	50,000	OK
123 Police	Patrol - Training (state aid)	State	3	4.8	4.6	4.7	20,000	20,000	20,000	20,000	-	OK
4 Police	Patrol - Patrol Other	State	3	5.0	4.2	4.6	779,495	779,495	714,495	100,000	614,495	OK
18 Public Works	Streets - MSA Road maintenance		2	4.4	4.8	4.6	270,000	270,000	270,000	270,000	-	OK
61 Finance	General Fund Insurance	State	2	4.8	4.4	4.6	80,000	80,000	80,000	-	80,000	OK
30 Police	Patrol - Dispatch			4.6	4.4	4.5	186,000	186,000	186,000	-	186,000	OK
41 Public Works	Admin - PW Director position			4.0	5.0	4.5	142,000	142,000	142,000	-	142,000	OK
44 Parks & Rec	Admin - Parks Director position			4.0	5.0	4.5	140,000	140,000	140,000	-	140,000	OK
52 Finance	Finance - Financial acct./reporting	State, City	2	4.4	4.6	4.5	102,836	102,836	102,836	-	102,836	OK
91 Police	Investigations - crime scene processing		3	4.6	4.4	4.5	39,322	39,322	39,322	-	39,322	OK
92 Finance	Finance - Cash receipts	State, City	2	4.4	4.6	4.5	37,939	37,939	37,939	-	37,939	OK
98 City Council	Annual Audit	State		4.4	4.6	4.5	34,000	34,000	34,000	-	34,000	OK
106 Finance	Finance - Banking / investing	State, City	1	4.4	4.6	4.5	30,000	30,000	30,000	30,000	-	OK
111 Police	Admin - Execute warrants	State	3	4.4	4.6	4.5	26,750	26,750	26,750	-	26,750	OK
5 Police	Admin - Police reports	State	3	4.2	4.6	4.4	635,325	635,325	635,325	-	635,325	OK
42 Public Works	Streets - Traffic control, mgmt, Signs	State	2	4.4	4.4	4.4	140,073	140,073	140,073	-	140,073	OK
50 Administration	Admin - Personnel Management	State, City	2	4.4	4.4	4.4	119,000	119,000	119,000	-	119,000	OK
82 Finance	Finance - Payroll	State, City	2	4.0	4.8	4.4	46,912	46,912	46,912	-	46,912	OK
112 Police	Admin - Criminal prosecutions		3	4.6	4.2	4.4	25,996	25,996	25,996	-	25,996	OK
108 Public Works	Admin - Arden Hills, Falcon Heights contract	City	2	4.2	4.4	4.3	29,655	29,655	29,655	29,655	-	OK
102 Administration	Elections	Fed, State		4.6	4.0	4.3	32,575	32,575	32,575	-	32,575	OK
133 Fire	Admin -Emergency mgmt.	State, City	2	4.6	4.0	4.3	12,253	12,253	12,253	-	12,253	OK
36 Police	Patrol - Case management		3	4.4	4.0	4.2	156,473	156,473	156,473	-	156,473	OK
40 Police	Admin - Police Chief position			3.4	5.0	4.2	142,000	142,000	120,000	-	120,000	OK
43 Fire	Admin - Fire Chief position			3.4	5.0	4.2	140,000	140,000	120,000	-	120,000	OK
53 2010 Item	Debt Service on Arena project	Fed, State		4.4	4.0	4.2	-	100,000	100,000	-	100,000	OK
69 Public Works	Public Works - Organizational Management	City	2	3.6	4.8	4.2	66,349	66,349	66,349	-	66,349	OK
100 Public Works	Admin - ROW Management	State, City	1	4.2	4.2	4.2	33,781	33,781	13,781	13,781	-	OK
150 Public Works	Admin - Erosion control inspections	State, City	1	4.4	4.0	4.2	5,686	5,686	5,686	5,686	-	OK
158 Public Works	Admin - MSA Reporting	State	1	4.0	4.4	4.2	1,666	1,666	1,666	-	1,666	OK
2 Police	Patrol - Citizen customer service		3	4.0	4.2	4.1	1,120,249	1,120,249	1,120,249	-	1,120,249	OK
12 Parks & Rec	Programs - Youth		3	4.4	3.8	4.1	412,134	412,134	412,134	443,885	(31,751)	OK
15 Fire	Firefighting - Emergency Medical Services		2	5.0	3.2	4.1	322,024	322,024	322,024	-	322,024	OK
19 2010 Item	Fire Relief pension obligation	State		4.6	3.6	4.1	-	250,000	250,000	-	250,000	OK
25 Miscellaneous	Fire Relief contribution			4.6	3.6	4.1	207,000	207,000	207,000	207,000	-	OK
20 Parks & Rec	Parks Maint. - Buildings	State, City	2	4.2	4.0	4.1	247,770	247,770	197,770	-	197,770	OK
57 Fire	Firefighting - Equipment maintenance		2	4.0	4.2	4.1	94,414	94,414	94,414	-	94,414	OK
103 Parks & Rec	Parks Maint. - Playground structures	State, City	2	4.8	3.4	4.1	32,295	32,295	32,295	-	32,295	OK
105 2010 Item	Police & Fire dispatching			4.4	3.8	4.1	-	30,000	30,000	-	30,000	OK

City of Roseville

2010 Budgeting for Outcomes Prioritization Process

Property-Tax Supported Programs

Council / Staff Combined Composite

C = City 3 = High

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or Fed

Department / Division	Program / Function	Current Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010	2010	Funding Result
										Program Revenues	Net Program Cost	
124 Police	Emergency Mgmt - general		2	4.6	3.6	4.1	19,785	19,785	19,785	-	19,785	OK
149 Finance	Finance - Business licensing	State, City	1	3.6	4.6	4.1	5,728	5,728	5,728	5,728	-	OK
8 Police	Admin - Organizational Management	City	3	3.6	4.4	4.0	488,929	488,929	488,929	-	488,929	OK
11 Public Works	Bldg Maint - general	State, City	1	4.0	4.0	4.0	422,752	422,752	422,752	-	422,752	OK
23 Parks & Rec	Parks Maint. - Grounds	State, City	2	4.6	3.4	4.0	217,404	217,404	217,404	-	217,404	OK
31 Public Works	Vehicle Maint -			4.0	4.0	4.0	163,211	163,211	163,211	-	163,211	OK
49 Public Works	Streets - General maintenance		2	4.4	3.6	4.0	121,672	121,672	121,672	-	121,672	OK
62 Public Works	Admin - Project planning	State, City	2	3.6	4.4	4.0	77,887	77,887	77,887	-	77,887	OK
75 Finance	Finance - Risk Management	State, City	2	3.8	4.2	4.0	56,725	56,725	56,725	-	56,725	OK
128 Parks & Rec	Admin - Payroll	State, City	3	3.4	4.6	4.0	16,539	16,539	16,539	-	16,539	OK
142 Parks & Rec	Admin - Cash management	State, City	3	4.0	4.0	4.0	9,004	9,004	9,004	-	9,004	OK
14 Parks & Rec	Park & Rec - Organizational Management	City	3	3.6	4.2	3.9	326,982	326,982	326,982	-	326,982	OK
17 Administration	Legal Services	State, City	3	3.6	4.2	3.9	272,500	272,500	266,825	150,000	116,825	OK
29 Fire	Prevention - Inspections & Code enforcement	State, City	2	3.6	4.2	3.9	187,600	187,600	187,600	25,000	162,600	OK
129 Finance	Finance - Organizational Management	City	2	3.4	4.4	3.9	15,111	15,111	15,111	-	15,111	OK
138 Police	Admin - Background investigations	State, City	3	3.6	4.2	3.9	10,317	10,317	10,317	-	10,317	OK
101 Public Works	Admin - Customer Citizen services		2	3.8	4.0	3.9	32,771	32,771	32,771	-	32,771	OK
68 Parks & Rec	Parks Maint. - Athletic Fields	State, City	3	4.2	3.4	3.8	70,240	70,240	70,240	-	70,240	OK
71 Fire	Firefighting - Citizen customer service		2	3.8	3.8	3.8	60,430	60,430	60,430	-	60,430	OK
74 Public Works	Bldg Maint - custodial	State, City	1	3.8	3.8	3.8	57,000	57,000	57,000	-	57,000	OK
78 Parks & Rec	Parks Maint. - Equipment		2	4.0	3.6	3.8	52,177	52,177	52,177	-	52,177	OK
80 2010 Item	Elections	Fed, State		3.8	3.8	3.8	-	50,000	49,040	-	49,040	OK
94 Public Works	Admin - Project surveying		2	3.6	4.0	3.8	36,803	36,803	36,803	-	36,803	OK
122 Police	Admin - Security alarm responses	State, City	2	3.6	4.0	3.8	20,000	20,000	20,000	20,000	-	OK
131 Administration	Admin - Organizational Management	City	2	3.4	4.2	3.8	14,025	14,025	14,025	-	14,025	OK
6 Parks & Rec	Skating Center - Maintenance		3	4.0	3.4	3.7	527,865	527,865	527,865	527,865	-	OK
70 Administration	Admin - Citizen support services		3	3.8	3.6	3.7	64,380	64,380	64,380	-	64,380	OK
79 City Council	Northwest Youth & Family Services contribution	City		4.8	2.6	3.7	51,000	51,000	51,000	-	51,000	OK
84 Police	Admin - School Liaison			3.6	3.8	3.7	45,000	45,000	45,000	45,000	-	OK
126 Public Works	Admin - City Council support	City	2	3.0	4.4	3.7	16,830	16,830	16,830	-	16,830	OK
143 Parks & Rec	Admin - Procurement	State, City	3	3.2	4.2	3.7	7,900	7,900	7,900	-	7,900	OK
77 Administration	Admin - City Council & commission support	City	3	2.8	4.6	3.7	52,341	52,341	52,341	-	52,341	OK
7 2010 Item	Re-establish vehicle and equipment replacement			3.0	4.2	3.6	-	500,000	450,000	-	450,000	OK
24 Miscellaneous	Park Improvement Program			4.4	2.8	3.6	215,000	215,000	165,000	-	165,000	OK
35 Public Works	Streets - Pathway maintenance & repair		2	4.0	3.2	3.6	159,174	159,174	159,174	-	159,174	OK
48 Public Works	Streets - Snow plowing		2	3.6	3.6	3.6	123,730	123,730	123,730	-	123,730	OK
72 Public Works	Admin - Project inspections		2	3.2	4.0	3.6	59,469	59,469	59,469	-	59,469	OK
73 Police	Patrol - RMS maintenance			3.2	4.0	3.6	59,000	59,000	51,800	-	51,800	OK
59 Public Works	Admin - Design and feasibility studies		2	3.2	4.0	3.6	82,029	82,029	42,029	-	42,029	OK
47 Fire	Fire - Organizational Management	City	2	3.4	3.8	3.6	130,798	130,798	130,798	-	130,798	OK
76 Parks & Rec	Admin - Volunteers		2	3.4	3.8	3.6	53,550	53,550	53,550	-	53,550	OK
110 Public Works	Streets - Streetscape		1	3.8	3.4	3.6	27,631	27,631	27,631	-	27,631	OK
135 Police	Patrol - City of St. Paul Radio support			3.4	3.8	3.6	12,000	12,000	12,000	-	12,000	OK
34 Miscellaneous	Pathway Maintenance Program			3.8	3.2	3.5	160,000	160,000	160,000	-	160,000	OK
67 Police	Patrol - Collaborate with others		3	3.0	4.0	3.5	72,493	72,493	72,493	-	72,493	OK
93 Finance	Finance - Reception Desk		2	4.0	3.0	3.5	37,939	37,939	37,939	-	37,939	OK

City of Roseville

2010 Budgeting for Outcomes Prioritization Process

Property-Tax Supported Programs

Council / Staff Combined Composite

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Department / Division	Program / Function	Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010	2010	Funding Result
										Program Revenues	Net Program Cost	
97 Parks & Rec	Parks Maint. - Snow Plowing	State, City	2	4.2	2.8	3.5	34,282	34,282	34,282	-	34,282	OK
116 Finance	Finance - Contract administration			3.4	3.6	3.5	23,074	23,074	23,074	23,074	-	OK
119 Parks & Rec	Programs - Senior		2	3.6	3.4	3.5	20,118	20,118	20,118	3,425	16,693	OK
127 Police	Admin - Fire arms permits	State	2	3.2	3.8	3.5	16,748	16,748	16,748	16,748	-	OK
137 Parks & Rec	Admin - Solicit Fundraising		2	3.0	4.0	3.5	11,317	11,317	11,317	55,930	(44,613)	OK
144 Fire	Firefighting - Building maintenance		2	3.4	3.6	3.5	7,866	7,866	7,866	-	7,866	OK
152 Parks & Rec	Admin - Parks Commission support	City	3	3.2	3.8	3.5	3,572	3,572	3,572	-	3,572	OK
22 Police	Patrol - Community Liaison		3	3.2	3.6	3.4	239,425	239,425	239,425	-	239,425	OK
26 Parks & Rec	Programs - Adult		3	3.4	3.4	3.4	203,370	203,370	203,370	204,860	(1,490)	OK
51 Parks & Rec	Skating Center - Programs		3	3.4	3.4	3.4	109,898	109,898	109,898	69,360	40,538	OK
64 Police	Admin - Police records		3	3.0	3.8	3.4	75,588	75,588	75,588	-	75,588	OK
118 Parks & Rec	Admin - Training	State, City	2	2.8	4.0	3.4	21,848	21,848	21,848	-	21,848	OK
120 Public Works	Streets - Hauling materials		2	2.8	4.0	3.4	20,083	20,083	20,083	-	20,083	OK
139 Public Works	Admin - Advisory Commission support	City	1	3.0	3.8	3.4	10,171	10,171	10,171	-	10,171	OK
37 Parks & Rec	Parks Maint. - Community Rental	State, City	3	3.4	3.2	3.3	156,268	156,268	156,268	-	156,268	OK
46 Parks & Rec	Admin - Customer Citizen Service		3	3.2	3.4	3.3	133,369	133,369	133,369	69,315	64,054	OK
94 Parks & Rec	Admin - Data Entry		3	3.0	3.6	3.3	35,209	35,209	35,209	-	35,209	OK
89 Miscellaneous	Boulevard Maintenance Program			3.4	3.2	3.3	40,000	40,000	40,000	-	40,000	OK
134 City Council	Recording Secretary		3	3.0	3.6	3.3	12,000	12,000	12,000	-	12,000	OK
145 Public Works	Admin - Grass Lake WMO	City	1	3.6	3.0	3.3	7,764	7,764	7,764	-	7,764	OK
153 City Council	TNT Hearing			4.2	2.4	3.3	3,500	3,500	500	-	500	OK
9 2010 Item	Replace Lost State aid			3.2	3.2	3.2	-	450,000	450,000	-	450,000	OK
28 Public Works	Street Lighting		2	3.8	2.6	3.2	200,000	200,000	200,000	-	200,000	OK
45 Parks & Rec	Admin - Special Events		3	3.2	3.2	3.2	137,658	137,658	137,658	38,725	98,933	OK
65 Miscellaneous	\$50K IT, \$25K Bldg Replacement			3.2	3.2	3.2	75,000	75,000	75,000	-	75,000	OK
87 City Council	Council salaries	City		2.4	4.0	3.2	42,880	42,880	42,880	-	42,880	OK
117 Finance	Finance - Software maintenance			2.8	3.6	3.2	22,000	22,000	22,000	-	22,000	OK
21 Police	Admin - Business licensing, compliance			2.8	3.4	3.1	242,400	242,400	242,400	242,400	-	OK
39 Police	Comm Svcs - general			2.8	3.4	3.1	143,362	143,362	143,362	-	143,362	OK
56 Fire	Firefighting - Station duties		2	2.8	3.4	3.1	99,616	99,616	99,616	-	99,616	OK
54 2010 Item	Diseased & Hazardous Tree Removal			3.8	2.4	3.1	-	100,000	50,000	-	50,000	OK
60 2010 Item	Inflation - street maintenance materials			2.4	3.6	3.0	-	80,000	80,000	-	80,000	OK
85 Public Works	Streets - Tree trimming			3.2	2.8	3.0	44,930	44,930	44,930	-	44,930	OK
86 Parks & Rec	Parks Maint. - Outdoor Ice Rinks			3.8	2.2	3.0	43,503	43,503	-	-	-	OK
96 2010 Item	Inflation - Prof Svcs (street striping, trash pickup, etc.)			2.4	3.6	3.0	-	35,000	35,000	-	35,000	OK
125 City Council	League of MN Cities membership			2.0	4.0	3.0	17,300	19,100	19,100	-	19,100	OK
141 2010 Item	Police, Fire, and Finance software maintenance			2.4	3.6	3.0	-	10,000	10,000	-	10,000	OK
155 Police	Admin - Animal control			2.8	3.2	3.0	2,400	2,400	2,400	2,400	-	OK
157 City Council	Human Rights Commission	City	2	3.4	2.6	3.0	2,250	2,250	1,000	-	1,000	OK
156 City Council	Ethics Commission	City	1	3.4	2.6	3.0	2,250	2,250	500	-	500	OK
90 Police	Admin - Pawn shop oversight			2.6	3.2	2.9	40,000	40,000	40,000	40,000	-	OK
115 Fire	Admin - Procurement		2	2.2	3.6	2.9	23,816	23,816	23,816	-	23,816	OK
10 Parks & Rec	Skating Center - Other			3.0	2.8	2.9	442,597	442,597	417,597	413,775	3,822	OK
148 City Council	Roseville Senior Program contribution			3.8	2.0	2.9	6,000	6,000	6,000	-	6,000	OK
154 Parks & Rec	Admin - Tree Sales	City	3	3.4	2.4	2.9	2,400	2,400	2,400	2,490	(90)	OK

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Department /		Current Mandated	LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010 Program Revenues	2010 Net Program Cost	Funding Result
Division	Program / Function											
66 Administration	Admin - Other (9%)			2.2	3.4	2.8	73,739	73,739	53,739		53,739	OK
132 2010 Item	Janitorial, legal, auditing contracts			2.6	3.0	2.8	-	13,000	13,000	-	13,000	OK
104 Public Works	Public Works - Other (1%)			1.6	4.0	2.8	32,258	32,258	12,258	-	12,258	OK
63 Finance	Central Services	1		2.2	3.2	2.7	76,520	76,520	76,520	-	76,520	OK
83 Parks & Rec	Park & Rec - Other (1%)			1.8	3.6	2.7	45,923	45,923	45,923	-	45,923	OK
109 Parks & Rec	Programs - Arts	1		3.6	1.8	2.7	28,289	28,289	28,289	9,380	18,909	OK
114 2010 Item	Inflation - vehicle supplies			1.6	3.8	2.7	-	25,000	-	-	-	OK
58 Parks & Rec	Admin - Marketing	2		1.6	3.6	2.6	87,458	87,458	87,458	55,000	32,458	OK
33 Police	Police - Other (3%)			1.8	3.4	2.6	160,036	160,036	56,560	-	56,560	OK
107 Finance	Finance - Other (4%)			1.6	3.6	2.6	29,766	29,766	29,766	10,000	19,766	OK
136 Parks & Rec	Admin - Community Relations	3		2.0	3.2	2.6	11,815	11,815	-	-	-	OK
146 City Council	Other (4%)			1.8	3.4	2.6	7,330	7,330	6,380		6,380	OK
99 Finance	Contingency			2.0	3.2	2.6	33,875	33,875	-	-	-	OK
130 2010 Item	Inflation - telephone services			1.8	3.4	2.6	-	15,000	-	-	-	OK
160 City Council	Nat'l League of Cities conference			1.6	3.6	2.6	1,000	1,000	-	-	-	OK
88 2010 Item	Inflation - facility supplies and small repairs			1.8	3.2	2.5	-	40,000	40,000	-	40,000	OK
121 2010 Item	Inflation - office & operating supplies			1.6	3.2	2.4	-	20,000	-	-	-	OK
113 2010 Item	Inflation - training and staff development			1.8	3.0	2.4	-	25,000	-	-	-	OK
147 Parks & Rec	Programs - Wellness	1		2.6	2.0	2.3	7,291	7,291	-	990	(990)	OK
151 City Council	Suburban Rate Authority membership			1.4	3.2	2.3	3,700	3,700	3,700	-	3,700	OK
140 2010 Item	Inflation - postage and printing			1.6	2.4	2.0	-	10,000	-	-	-	OK
159 City Council	RCLLG membership			2.0	2.0	2.0	1,600	1,000	1,000	-	1,000	OK
161 City Council	Twin Cities Chamber membership			2.0	2.0	2.0	250	250	-	-	-	OK
55 Parks & Rec	Park & Rec - Park Master Plan			2.8	1.2	2.0	100,000	-	-	-	-	OK
2010 Item	Arboretum restroom maintenance			-	-	-	-	-	4,500	-	4,500	OK
							\$17,973,195	\$19,677,395	\$18,884,452	\$ 3,605,472	\$15,278,980	
2009 Available Revenues							\$17,973,195	\$17,973,195	\$17,973,195			
2010 Add'l Levy							-	1,161,140	1,161,140			
2010 decline in non-tax revenues							-	(250,000)	(250,000)			
2010 Add'l Park & Rec monies							-	4,130	4,130			
Total Revenues							\$17,973,195	\$18,888,465	\$18,888,465			
Amount over (under) Budget								\$ 788,930	\$ (4,013)			

City of Roseville

2010 Budgeting for Outcomes Prioritization Process Property-Tax Supported Programs

Council / Staff Combined Composite

C = City 3 = High
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or Fed

Attachment B2

Department / Division	Program / Function	Current Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010 Program	2010 Net Program	Funding Result
										Revenues	Cost	
2010 Item	Arboretum restroom maintenance			-	-	-	-	-	4,500	-	4,500	OK
53 2010 Item	Debt Service on Arena project	Fed, State		4.4	4.0	4.2	-	100,000	100,000	-	100,000	OK
54 2010 Item	Diseased & Hazardous Tree Removal			3.8	2.4	3.1	-	100,000	50,000	-	50,000	OK
80 2010 Item	Elections	Fed, State		3.8	3.8	3.8	-	50,000	49,040	-	49,040	OK
81 2010 Item	Employee Healthcare	State, City		4.6	4.8	4.7	-	50,000	50,000	-	50,000	OK
19 2010 Item	Fire Relief pension obligation	State		4.6	3.6	4.1	-	250,000	250,000	-	250,000	OK
88 2010 Item	Inflation - facility supplies and small repairs			1.8	3.2	2.5	-	40,000	35,000	-	35,000	OK
121 2010 Item	Inflation - office & operating supplies			1.6	3.2	2.4	-	20,000	-	-	-	OK
140 2010 Item	Inflation - postage and printing			1.6	2.4	2.0	-	10,000	-	-	-	OK
96 2010 Item	Inflation - Prof Svcs (street striping, trash pickup, etc.)			2.4	3.6	3.0	-	35,000	35,000	-	35,000	OK
60 2010 Item	Inflation - street maintenance materials			2.4	3.6	3.0	-	80,000	80,000	-	80,000	OK
130 2010 Item	Inflation - telephone services			1.8	3.4	2.6	-	15,000	-	-	-	OK
113 2010 Item	Inflation - training and staff development			1.8	3.0	2.4	-	25,000	-	-	-	OK
114 2010 Item	Inflation - vehicle supplies			1.6	3.8	2.7	-	25,000	-	-	-	OK
132 2010 Item	Janitorial, legal, auditing contracts			2.6	3.0	2.8	-	13,000	13,000	-	13,000	OK
105 2010 Item	Police & Fire dispatching			4.4	3.8	4.1	-	30,000	30,000	-	30,000	OK
141 2010 Item	Police, Fire, and Finance software maintenance			2.4	3.6	3.0	-	10,000	10,000	-	10,000	OK
7 2010 Item	Re-establish vehicle and equipment replacement			3.0	4.2	3.6	-	500,000	450,000	-	450,000	OK
9 2010 Item	Replace Lost State aid			3.2	3.2	3.2	-	450,000	450,000	-	450,000	OK
70 Administration	Admin - Citizen support services		3	3.8	3.6	3.7	64,380	64,380	64,380	-	64,380	OK
77 Administration	Admin - City Council & commission support	City	3	2.8	4.6	3.7	52,341	52,341	52,341	-	52,341	OK
32 Administration	Admin - City Manager position	City		4.4	5.0	4.7	160,755	160,755	160,755	-	160,755	OK
131 Administration	Admin - Organizational Management	City	2	3.4	4.2	3.8	14,025	14,025	14,025	-	14,025	OK
66 Administration	Admin - Other (9%)			2.2	3.4	2.8	73,739	73,739	53,739	-	53,739	OK
50 Administration	Admin - Personnel Management	State, City	2	4.4	4.4	4.4	119,000	119,000	119,000	-	119,000	OK
102 Administration	Elections	Fed, State		4.6	4.0	4.3	32,575	32,575	32,575	-	32,575	OK
17 Administration	Legal Services	State, City	3	3.6	4.2	3.9	272,500	272,500	266,825	150,000	116,825	OK
98 City Council	Annual Audit	State		4.4	4.6	4.5	34,000	34,000	34,000	-	34,000	OK
87 City Council	Council salaries	City		2.4	4.0	3.2	42,880	42,880	42,880	-	42,880	OK
156 City Council	Ethics Commission	City	1	3.4	2.6	3.0	2,250	2,250	500	-	500	OK
157 City Council	Human Rights Commission	City	2	3.4	2.6	3.0	2,250	2,250	1,000	-	1,000	OK
125 City Council	League of MN Cities membership			2.0	4.0	3.0	17,300	19,100	19,100	-	19,100	OK
160 City Council	Nat'l League of Cities conference			1.6	3.6	2.6	1,000	1,000	-	-	-	OK
79 City Council	Northwest Youth & Family Services contribution	City		4.8	2.6	3.7	51,000	51,000	51,000	-	51,000	OK
146 City Council	Other (4%)			1.8	3.4	2.6	7,330	7,330	6,380	-	6,380	OK
159 City Council	RCLLG membership			2.0	2.0	2.0	1,600	1,000	1,000	-	1,000	OK
134 City Council	Recording Secretary		3	3.0	3.6	3.3	12,000	12,000	12,000	-	12,000	OK
148 City Council	Roseville Senior Program contribution			3.8	2.0	2.9	6,000	6,000	6,000	-	6,000	OK
151 City Council	Suburban Rate Authority membership			1.4	3.2	2.3	3,700	3,700	3,700	-	3,700	OK
153 City Council	TNT Hearing			4.2	2.4	3.3	3,500	3,500	500	-	500	OK
161 City Council	Twin Cities Chamber membership			2.0	2.0	2.0	250	250	-	-	-	OK
63 Finance	Central Services		1	2.2	3.2	2.7	76,520	76,520	76,520	-	76,520	OK
99 Finance	Contingency			2.0	3.2	2.6	33,875	33,875	-	-	-	OK
106 Finance	Finance - Banking / investing	State, City	1	4.4	4.6	4.5	30,000	30,000	30,000	30,000	-	OK
149 Finance	Finance - Business licensing	State, City	1	3.6	4.6	4.1	5,728	5,728	5,728	5,728	-	OK
92 Finance	Finance - Cash receipts	State, City	2	4.4	4.6	4.5	37,939	37,939	37,939	-	37,939	OK

City of Roseville
2010 Budgeting for Outcomes Prioritization Process
Property-Tax Supported Programs
Council / Staff Combined Composite

C = City 3 = High
S = State 1 = Low
or Fed

Department / Division	Program / Function	Current Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010	2010	Funding Result
										Program Revenues	Net Program Cost	
116 Finance	Finance - Contract administration			3.4	3.6	3.5	23,074	23,074	23,074	23,074	-	OK
38 Finance	Finance - Finance Director position	City		4.4	5.0	4.7	144,000	144,000	144,000	144,000	-	OK
52 Finance	Finance - Financial acct./reporting	State, City	2	4.4	4.6	4.5	102,836	102,836	102,836	-	102,836	OK
129 Finance	Finance - Organizational Management	City	2	3.4	4.4	3.9	15,111	15,111	15,111	-	15,111	OK
107 Finance	Finance - Other (4%)			1.6	3.6	2.6	29,766	29,766	29,766	10,000	19,766	OK
82 Finance	Finance - Payroll	State, City	2	4.0	4.8	4.4	46,912	46,912	46,912	-	46,912	OK
93 Finance	Finance - Reception Desk		2	4.0	3.0	3.5	37,939	37,939	37,939	-	37,939	OK
75 Finance	Finance - Risk Management	State, City	2	3.8	4.2	4.0	56,725	56,725	56,725	-	56,725	OK
117 Finance	Finance - Software maintenance			2.8	3.6	3.2	22,000	22,000	22,000	-	22,000	OK
61 Finance	General Fund Insurance	State	2	4.8	4.4	4.6	80,000	80,000	80,000	-	80,000	OK
43 Fire	Admin - Fire Chief position			3.4	5.0	4.2	140,000	140,000	120,000	-	120,000	OK
115 Fire	Admin - Procurement		2	2.2	3.6	2.9	23,816	23,816	23,816	-	23,816	OK
133 Fire	Admin -Emergency mgmt.	State, City	2	4.6	4.0	4.3	12,253	12,253	12,253	-	12,253	OK
47 Fire	Fire - Organizational Management	City	2	3.4	3.8	3.6	130,798	130,798	130,798	-	130,798	OK
144 Fire	Firefighting - Building maintenance		2	3.4	3.6	3.5	7,866	7,866	7,866	-	7,866	OK
71 Fire	Firefighting - Citizen customer service		2	3.8	3.8	3.8	60,430	60,430	60,430	-	60,430	OK
15 Fire	Firefighting - Emergency Medical Services		2	5.0	3.2	4.1	322,024	322,024	322,024	-	322,024	OK
57 Fire	Firefighting - Equipment maintenance		2	4.0	4.2	4.1	94,414	94,414	94,414	-	94,414	OK
13 Fire	Firefighting - General	State	2	5.0	4.4	4.7	362,270	362,270	313,822	-	313,822	OK
56 Fire	Firefighting - Station duties		2	2.8	3.4	3.1	99,616	99,616	99,616	-	99,616	OK
29 Fire	Prevention - Inspections & Code enforcement	State, City	2	3.6	4.2	3.9	187,600	187,600	187,600	25,000	162,600	OK
27 Fire	Training	State	3	5.0	4.6	4.8	202,043	202,043	202,043	-	202,043	OK
65 Miscellaneous	\$50K IT, \$25K Bldg Replacement			3.2	3.2	3.2	75,000	75,000	75,000	-	75,000	OK
89 Miscellaneous	Boulevard Maintenance Program			3.4	3.2	3.3	40,000	40,000	40,000	-	40,000	OK
1 Miscellaneous	Debt Service			4.6	4.8	4.7	1,880,000	1,880,000	1,880,000	-	1,880,000	OK
25 Miscellaneous	Fire Relief contribution			4.6	3.6	4.1	207,000	207,000	207,000	207,000	-	OK
24 Miscellaneous	Park Improvement Program			4.4	2.8	3.6	215,000	215,000	165,000	-	165,000	OK
34 Miscellaneous	Pathway Maintenance Program			3.8	3.2	3.5	160,000	160,000	160,000	-	160,000	OK
142 Parks & Rec	Admin - Cash management	State, City	3	4.0	4.0	4.0	9,004	9,004	9,004	-	9,004	OK
136 Parks & Rec	Admin - Community Relations		3	2.0	3.2	2.6	11,815	11,815	-	-	-	OK
46 Parks & Rec	Admin - Customer Citizen Service		3	3.2	3.4	3.3	133,369	133,369	133,369	69,315	64,054	OK
94 Parks & Rec	Admin - Data Entry		3	3.0	3.6	3.3	35,209	35,209	35,209	-	35,209	OK
58 Parks & Rec	Admin - Marketing		2	1.6	3.6	2.6	87,458	87,458	87,458	55,000	32,458	OK
152 Parks & Rec	Admin - Parks Commission support	City	3	3.2	3.8	3.5	3,572	3,572	3,572	-	3,572	OK
44 Parks & Rec	Admin - Parks Director position			4.0	5.0	4.5	140,000	140,000	140,000	-	140,000	OK
128 Parks & Rec	Admin - Payroll	State, City	3	3.4	4.6	4.0	16,539	16,539	16,539	-	16,539	OK
143 Parks & Rec	Admin - Procurement	State, City	3	3.2	4.2	3.7	7,900	7,900	7,900	-	7,900	OK
137 Parks & Rec	Admin - Solicit Fundraising		2	3.0	4.0	3.5	11,317	11,317	11,317	55,930	(44,613)	OK
45 Parks & Rec	Admin - Special Events		3	3.2	3.2	3.2	137,658	137,658	137,658	38,725	98,933	OK
118 Parks & Rec	Admin - Training	State, City	2	2.8	4.0	3.4	21,848	21,848	21,848	-	21,848	OK
154 Parks & Rec	Admin - Tree Sales	City	3	3.4	2.4	2.9	2,400	2,400	2,400	2,490	(90)	OK
76 Parks & Rec	Admin - Volunteers		2	3.4	3.8	3.6	53,550	53,550	53,550	-	53,550	OK
14 Parks & Rec	Park & Rec - Organizational Management	City	3	3.6	4.2	3.9	326,982	326,982	326,982	-	326,982	OK
83 Parks & Rec	Park & Rec - Other (1%)			1.8	3.6	2.7	45,923	45,923	45,923	-	45,923	OK
55 Parks & Rec	Park & Rec - Park Master Plan			2.8	1.2	2.0	100,000	-	-	-	-	OK
68 Parks & Rec	Parks Maint. - Athletic Fields	State, City	3	4.2	3.4	3.8	70,240	70,240	70,240	-	70,240	OK

City of Roseville

2010 Budgeting for Outcomes Prioritization Process

Property-Tax Supported Programs

Council / Staff Combined Composite

C = City 3 = High

S = State 1 = Low

or Fed

Department / Division	Program / Function	Mandated	Current LOS	Council Composite	Staff Composite	Combined Composite	2009 Budget	2010 Budget	2010 Adj. Budget	2010	2010	Funding Result
										Program Revenues	Net Program Cost	
20 Parks & Rec	Parks Maint. - Buildings	State, City	2	4.2	4.0	4.1	247,770	247,770	197,770	-	197,770	OK
37 Parks & Rec	Parks Maint. - Community Rental	State, City	3	3.4	3.2	3.3	156,268	156,268	156,268	-	156,268	OK
78 Parks & Rec	Parks Maint. - Equipment		2	4.0	3.6	3.8	52,177	52,177	52,177	-	52,177	OK
23 Parks & Rec	Parks Maint. - Grounds	State, City	2	4.6	3.4	4.0	217,404	217,404	217,404	-	217,404	OK
86 Parks & Rec	Parks Maint. - Outdoor Ice Rinks			3.8	2.2	3.0	43,503	43,503	-	-	-	OK
103 Parks & Rec	Parks Maint. - Playground structures	State, City	2	4.8	3.4	4.1	32,295	32,295	32,295	-	32,295	OK
97 Parks & Rec	Parks Maint. - Snow Plowing	State, City	2	4.2	2.8	3.5	34,282	34,282	34,282	-	34,282	OK
26 Parks & Rec	Programs - Adult		3	3.4	3.4	3.4	203,370	203,370	203,370	204,860	(1,490)	OK
109 Parks & Rec	Programs - Arts		1	3.6	1.8	2.7	28,289	28,289	28,289	9,380	18,909	OK
119 Parks & Rec	Programs - Senior		2	3.6	3.4	3.5	20,118	20,118	20,118	3,425	16,693	OK
147 Parks & Rec	Programs - Wellness		1	2.6	2.0	2.3	7,291	7,291	-	990	(990)	OK
12 Parks & Rec	Programs - Youth		3	4.4	3.8	4.1	412,134	412,134	412,134	443,885	(31,751)	OK
6 Parks & Rec	Skating Center - Maintenance		3	4.0	3.4	3.7	527,865	527,865	527,865	527,865	-	OK
10 Parks & Rec	Skating Center - Other			3.0	2.8	2.9	442,597	442,597	417,597	413,775	3,822	OK
51 Parks & Rec	Skating Center - Programs		3	3.4	3.4	3.4	109,898	109,898	109,898	69,360	40,538	OK
155 Police	Admin - Animal control			2.8	3.2	3.0	2,400	2,400	2,400	2,400	-	OK
138 Police	Admin - Background investigations	State, City	3	3.6	4.2	3.9	10,317	10,317	10,317	-	10,317	OK
21 Police	Admin - Business licensing, compliance			2.8	3.4	3.1	242,400	242,400	242,400	242,400	-	OK
112 Police	Admin - Criminal prosecutions		3	4.6	4.2	4.4	25,996	25,996	25,996	-	25,996	OK
111 Police	Admin - Execute warrants	State	3	4.4	4.6	4.5	26,750	26,750	26,750	-	26,750	OK
127 Police	Admin - Fire arms permits	State	2	3.2	3.8	3.5	16,748	16,748	16,748	16,748	-	OK
8 Police	Admin - Organizational Management	City	3	3.6	4.4	4.0	488,929	488,929	488,929	-	488,929	OK
90 Police	Admin - Pawn shop oversight			2.6	3.2	2.9	40,000	40,000	40,000	40,000	-	OK
40 Police	Admin - Police Chief position			3.4	5.0	4.2	142,000	142,000	120,000	-	120,000	OK
64 Police	Admin - Police records		3	3.0	3.8	3.4	75,588	75,588	75,588	-	75,588	OK
5 Police	Admin - Police reports	State	3	4.2	4.6	4.4	635,325	635,325	635,325	-	635,325	OK
84 Police	Admin - School Liaison			3.6	3.8	3.7	45,000	45,000	45,000	45,000	-	OK
122 Police	Admin - Security alarm responses	State, City	2	3.6	4.0	3.8	20,000	20,000	20,000	20,000	-	OK
39 Police	Comm Svcs - general			2.8	3.4	3.1	143,362	143,362	143,362	-	143,362	OK
124 Police	Emergency Mgmt - general		2	4.6	3.6	4.1	19,785	19,785	19,785	-	19,785	OK
91 Police	Investigations - crime scene processing		3	4.6	4.4	4.5	39,322	39,322	39,322	-	39,322	OK
3 Police	Investigations - investigations	State	3	4.8	4.8	4.8	811,752	811,752	811,752	-	811,752	OK
36 Police	Patrol - Case management		3	4.4	4.0	4.2	156,473	156,473	156,473	-	156,473	OK
2 Police	Patrol - Citizen customer service		3	4.0	4.2	4.1	1,120,249	1,120,249	1,120,249	-	1,120,249	OK
135 Police	Patrol - City of St. Paul Radio support			3.4	3.8	3.6	12,000	12,000	12,000	-	12,000	OK
67 Police	Patrol - Collaborate with others		3	3.0	4.0	3.5	72,493	72,493	72,493	-	72,493	OK
22 Police	Patrol - Community Liaison		3	3.2	3.6	3.4	239,425	239,425	239,425	-	239,425	OK
30 Police	Patrol - Dispatch			4.6	4.4	4.5	186,000	186,000	186,000	-	186,000	OK
16 Police	Patrol - Patrol (state aid)	State	3	5.0	4.6	4.8	310,000	310,000	310,000	310,000	-	OK
4 Police	Patrol - Patrol Other	State	3	5.0	4.2	4.6	779,495	779,495	714,495	100,000	614,495	OK
73 Police	Patrol - RMS maintenance			3.2	4.0	3.6	59,000	59,000	51,800	-	51,800	OK
123 Police	Patrol - Training (state aid)	State	3	4.8	4.6	4.7	20,000	20,000	20,000	20,000	-	OK
33 Police	Police - Other (3%)			1.8	3.4	2.6	160,036	160,036	56,560	-	56,560	OK
139 Public Works	Admin - Advisory Commission support	City	1	3.0	3.8	3.4	10,171	10,171	10,171	-	10,171	OK
108 Public Works	Admin - Arden Hills, Falcon Heights contract	City	2	4.2	4.4	4.3	29,655	29,655	29,655	29,655	-	OK
126 Public Works	Admin - City Council support	City	2	3.0	4.4	3.7	16,830	16,830	16,830	-	16,830	OK

City of Roseville
2010 Budgeting for Outcomes Prioritization Process
Property-Tax Supported Programs
Council / Staff Combined Composite

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Department /			Current	Council	Staff	Combined	2009	2010	2010	2010	2010	Funding
Division	Program / Function	Mandated	LOS	Composite	Composite	Composite	Budget	Budget	Adj. Budget	Program Revenues	Net Program Cost	Funding Result
101 Public Works	Admin - Customer Citizen services		2	3.8	4.0	3.9	32,771	32,771	32,771	-	32,771	OK
59 Public Works	Admin - Design and feasibility studies		2	3.2	4.0	3.6	82,029	82,029	42,029	-	42,029	OK
150 Public Works	Admin - Erosion control inspections	State, City	1	4.4	4.0	4.2	5,686	5,686	5,686	5,686	-	OK
145 Public Works	Admin - Grass Lake WMO	City	1	3.6	3.0	3.3	7,764	7,764	7,764	-	7,764	OK
158 Public Works	Admin - MSA Reporting	State	1	4.0	4.4	4.2	1,666	1,666	1,666	-	1,666	OK
72 Public Works	Admin - Project inspections		2	3.2	4.0	3.6	59,469	59,469	59,469	-	59,469	OK
62 Public Works	Admin - Project planning	State, City	2	3.6	4.4	4.0	77,887	77,887	77,887	-	77,887	OK
94 Public Works	Admin - Project surveying		2	3.6	4.0	3.8	36,803	36,803	36,803	-	36,803	OK
41 Public Works	Admin - PW Director position			4.0	5.0	4.5	142,000	142,000	142,000	-	142,000	OK
100 Public Works	Admin - ROW Management	State, City	1	4.2	4.2	4.2	33,781	33,781	13,781	13,781	-	OK
74 Public Works	Bldg Maint - custodial	State, City	1	3.8	3.8	3.8	57,000	57,000	57,000	-	57,000	OK
11 Public Works	Bldg Maint - general	State, City	1	4.0	4.0	4.0	422,752	422,752	422,752	-	422,752	OK
69 Public Works	Public Works - Organizational Management	City	2	3.6	4.8	4.2	66,349	66,349	66,349	-	66,349	OK
104 Public Works	Public Works - Other (1%)			1.6	4.0	2.8	32,258	32,258	12,258	-	12,258	OK
28 Public Works	Street Lighting		2	3.8	2.6	3.2	200,000	200,000	200,000	-	200,000	OK
49 Public Works	Streets - General maintenance		2	4.4	3.6	4.0	121,672	121,672	121,672	-	121,672	OK
120 Public Works	Streets - Hauling materials		2	2.8	4.0	3.4	20,083	20,083	20,083	-	20,083	OK
18 Public Works	Streets - MSA Road maintenance		2	4.4	4.8	4.6	270,000	270,000	270,000	270,000	-	OK
35 Public Works	Streets - Pathway maintenance & repair		2	4.0	3.2	3.6	159,174	159,174	159,174	-	159,174	OK
48 Public Works	Streets - Snow plowing		2	3.6	3.6	3.6	123,730	123,730	123,730	-	123,730	OK
110 Public Works	Streets - Streetscape		1	3.8	3.4	3.6	27,631	27,631	27,631	-	27,631	OK
42 Public Works	Streets - Traffic control, mgmt, Signs	State	2	4.4	4.4	4.4	140,073	140,073	140,073	-	140,073	OK
85 Public Works	Streets - Tree trimming			3.2	2.8	3.0	44,930	44,930	44,930	-	44,930	OK
31 Public Works	Vehicle Maint -			4.0	4.0	4.0	163,211	163,211	163,211	-	163,211	OK
							\$17,973,195	\$19,677,395	\$18,879,452	\$ 3,605,472	\$15,273,980	
2009 Available Revenues							\$17,973,195	\$17,973,195	\$17,973,195			
2010 Add'l Levy							-	1,161,140	1,161,140			
2010 decline in non-tax revenues							-	(250,000)	(250,000)			
2010 Add'l Park & Rec monies							-	4,130	4,130			
Total Revenues							\$17,973,195	\$18,888,465	\$18,888,465			
Amount over (under) Budget								\$ 788,930	\$ (9,013)			

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/09/09

Item No.: 10.a.2

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description: Discussion on Alternative Revenue Sources

BACKGROUND

At the May 11, 2009 City Council meeting, Staff presented a brief overview of alternative revenue sources that could be used to support the City's 2010 programs and services. These alternative revenues would be especially helpful in offsetting the expected loss of \$450,000 in Market Value Homestead Credit (MVHC), and in ensuring the City's long-term financial sustainability.

City Staff has identified a number of potential revenue sources that are in use in other municipalities and that could be implemented in Roseville. We have also identified some potential sources that would offset specific program costs. They include (but are not limited to):

- ❖ Gas and/or electric franchise fee
- ❖ Street light utility fee
- ❖ Continued regional cooperation efforts
- ❖ Special services district assessments
- ❖ Commercial police patrol fee
- ❖ Increase business licensing fees
- ❖ Increases fines
- ❖ Vehicle towing fees
- ❖ Animal recover/transport fee
- ❖ Home security check fee
- ❖ Increase business alarm fees
- ❖ Student enrollment fee

These new revenue sources not only could be used to offset the loss of MVHC, it could also provide greater transparency in demonstrating the amounts needed to fully recover program costs. In addition, they could be used to strengthen the City's asset replacement funding mechanisms.

Individually, these revenues sources, such as the vehicle towing fee might garner as little as \$10-20 per occasion. By contrast, if the City enacted a street light utility it could be set at such a rate to generate \$300,000 annually. Gas and electric franchise fees would garner even more. A 1% franchise fee charged to gas and electric customers would equate to approximately \$620,000 annually.

33 City Staff will be available at the meeting to provide some general comments and address any Council
34 inquiries on these alternative revenue sources.

35 **POLICY OBJECTIVE**

36 The use of varied revenue sources provides greater stability in preserving programs and service levels, and
37 can produce a more equitable distribution of program costs. This is further supported in the Council-
38 adopted Revenue Policy as well as the Imagine Roseville 2025 Goals and Strategies.

39 **FINANCIAL IMPACTS**

40 The potential revenues that could result from implementing these new funding sources vary substantially,
41 but could be significant and may allow the City to preserve program and services at current levels.

42 **STAFF RECOMMENDATION**

43 Staff recommends the continued diversification of revenue streams to support City programs and services.

44 **REQUESTED COUNCIL ACTION**

45 City Staff is seeking direction on whether to pursue the alternative revenue sources identified above.

46
Prepared by: Chris Miller, Finance Director

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/9/09
Item No.: 12.a

Department Approval

City Manager Approval



PT/DM

Item Description: **Community Development Department Request to Perform a City Abatement for an unresolved violations of City Code at 177 South Owasso Blvd.**

BACKGROUND

- The subject property is a vacant single family home at 177 South Owasso Boulevard.
- The current owner is Ms. Felicia Hodge who lives in California.
- Current violations include:
 - Outside storage of old tires (Violation of City Code Section 407.03.H)
 - Junk/Debris in yard (Violation of City Code Section 407.02.D).
- A status update will be provided at the Council hearing.

POLICY OBJECTIVE

The City goals within the Comprehensive Plan are to protect and improve property values (Goal 3, 4, and 5; page 6 and, Section 3) and to adhere to performance standards which protect the integrity of the housing units and the neighborhood (Policy 6, page 8, Section 3).

FINANCIAL IMPACTS

City Abatement:

Abatement would encompass the following:

- Removal and disposal of tires and garbage bags:
 - o Approximately - \$300.00
- Total: Approximately - \$300.00.

In the short term, costs of the abatement will be paid out of the:

- HRA budget, which has allocated \$100,000 for abatement activities (residential).

The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

25 **STAFF RECOMMENDATION**

26 Staff recommends that the Council direct Community Development staff to abate the above referenced
27 public nuisance violations at 177 S. Owasso Boulevard.

28 **REQUESTED COUNCIL ACTION**

29 Direct Community Development staff to abate the above referenced public nuisance violations at 177 S.
30 Owasso Boulevard by hiring a general contractor to remove and dispose of old tires and garbage bags.
31 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
32 is to recover costs as specified in Section 407.07B.

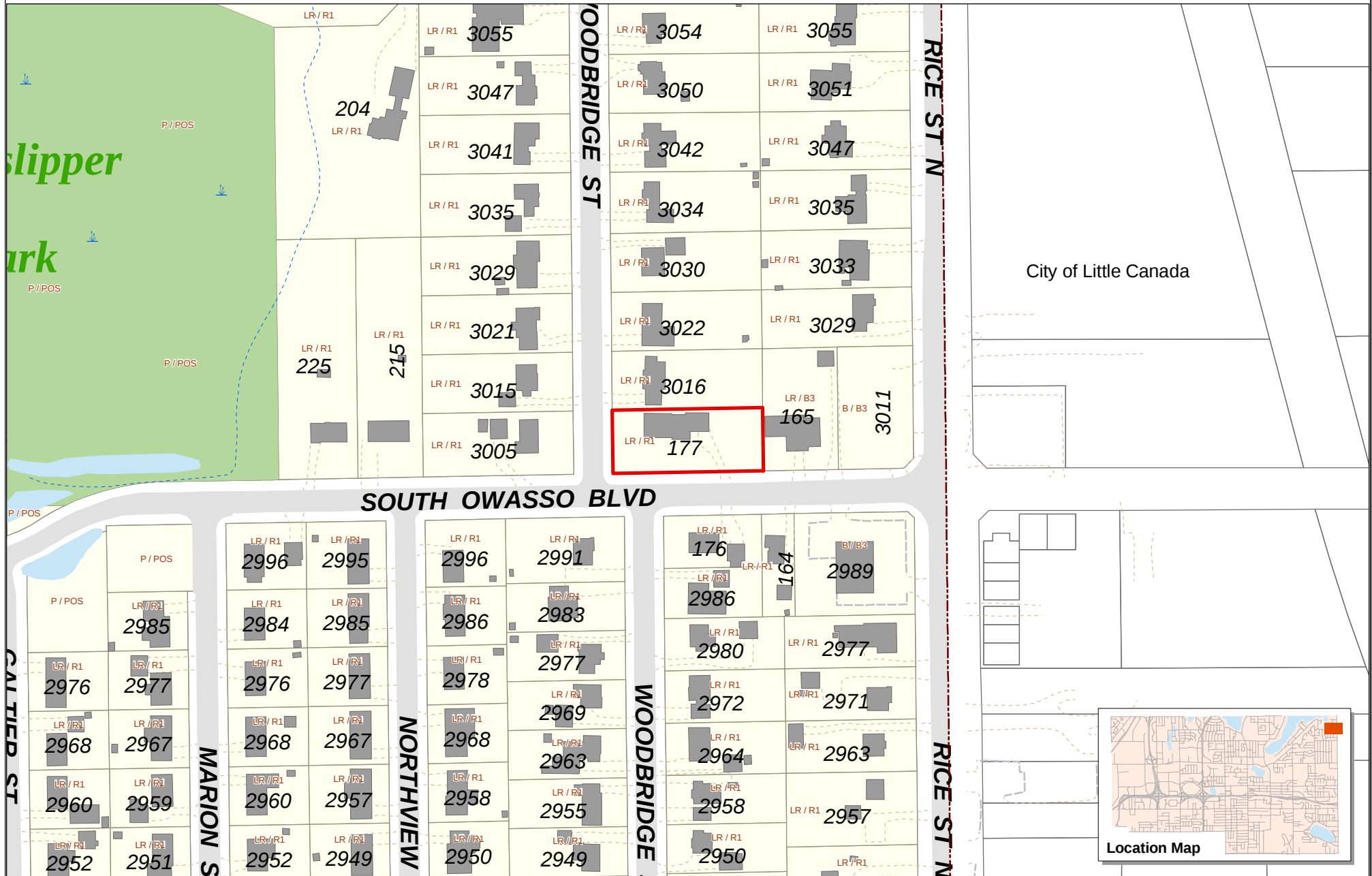
33

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 177 South Owasso Boulevard

177 South Owasso Blvd

Attachment A



Site Location

LR / R1 Comp Plan / Zoning Designations

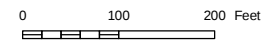
Data Sources

* Ramsey County GIS Base Map (9/29/2009)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Prepared by:
Community Development Department
Printed: October 21, 2009

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 11/9/09
Item No.: 12.b

Department Approval

City Manager Approval

PT/DM



Item Description: **Community Development Department Request to Perform a City Abatement for an unresolved violations of City Code at 2026 Asbury Street**

BACKGROUND

- The subject property is an owner occupied single family home at 2026 Asbury Street.
- The current owner is Ms. Grace Mwassa who lives in the house.
- Current violations include:
 - Very extensive outside storage of junk and household furnishings (Violation of City Code Section 407.03.H)
 - Similar violations occurred in 2003. Long grass violations in 2004 and 2009.
- A status update will be provided at the Council hearing.

POLICY OBJECTIVE

The City goals within the Comprehensive Plan are to protect and improve property values (Goal 3, 4, and 5; page 6 and, Section 3) and to adhere to performance standards which protect the integrity of the housing units and the neighborhood (Policy 6, page 8, Section 3).

FINANCIAL IMPACTS

City Abatement:

Abatement would encompass the following disposal:

- Removal and disposal of junk - \$250.00
- Removal, storage, and eventual disposal of household furnishings stored outside:
 - o Removal and transfer to storage facility - \$1,250.00
 - o 90 day storage - \$350.00
 - o Potential sale/disposal (as per City Code Section 508) - \$1,000.00
- Total: Approximately - \$2,850.00.

24

25 In the short term, costs of the abatement will be paid out of the:

- 26 • HRA budget, which has allocated \$100,000 for abatement activities (residential).

27 Following disposal of stored items per the process specified in Section 508.01, the property owner will
28 then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as
29 specified in Section 407.07B. Costs will be reported to Council following the abatement.

30 **STAFF RECOMMENDATION**

31 Staff recommends that the Council direct Community Development staff to abate the above referenced
32 public nuisance violations at 2026 Asbury Street by removing all outside storage of junk and household
33 items from the rear yard area. The junk will be disposed of, and the household items will be stored for
34 60 days in a rented storage facility. If the items are not claimed by the owner (as well as all costs
35 incurred by the City paid for) the City will sell/dispose of subject items per the process specified in
36 Section 508.01.

37 **REQUESTED COUNCIL ACTION**

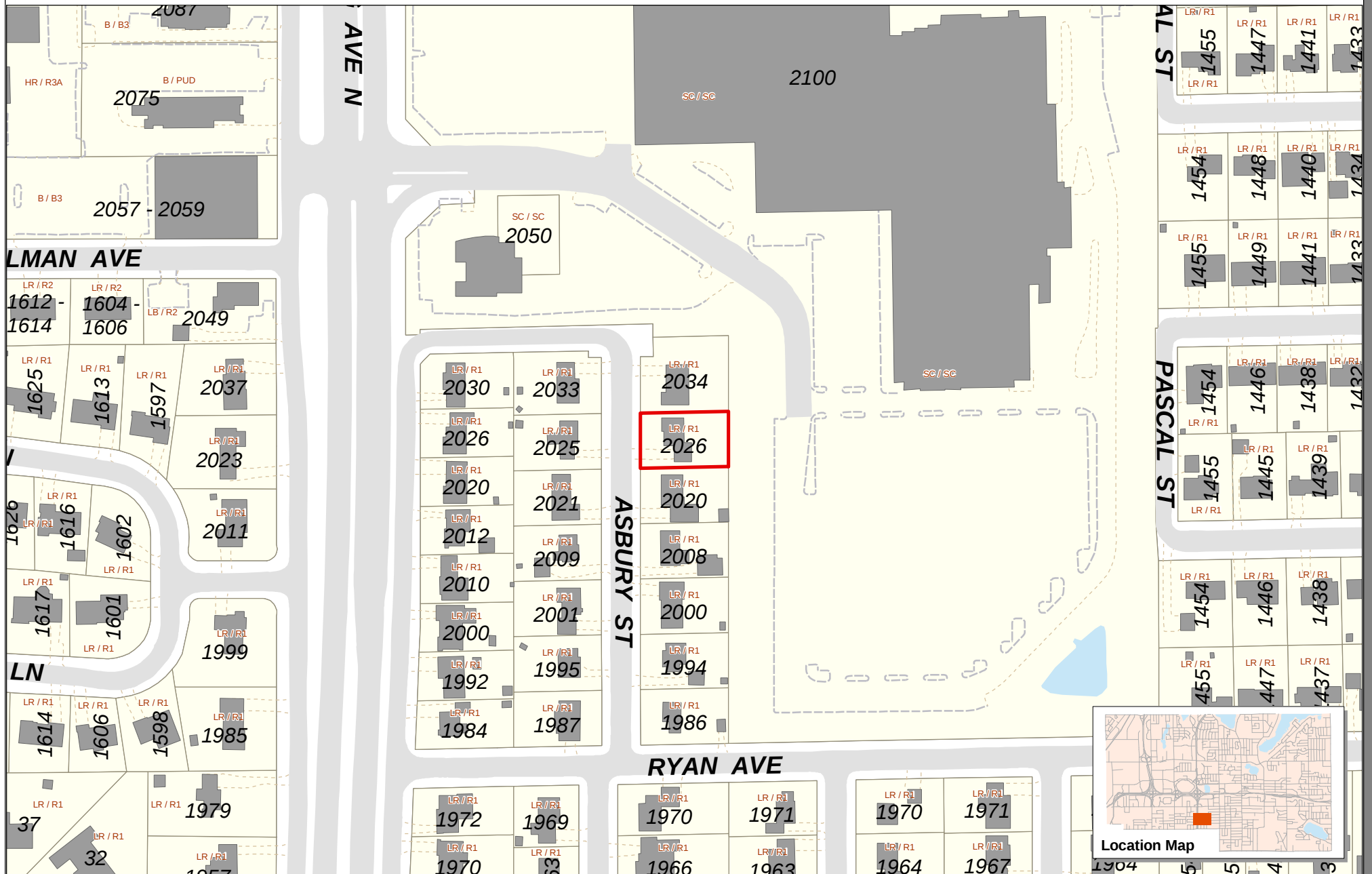
38 Direct Community Development staff to abate the above referenced public nuisance violations at 2026
39 Asbury Street by hiring a general contractor to remove the outside storage, dispose of the junk, and
40 place the household furnishings in a rental storage facility. If the storage items are not claimed by the
41 owner, the stored items will be disposed as per the process specified in City Code Section 508.01. The
42 property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to
43 recover costs as specified in Section 407.07B.

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 2026 Asbury Street
 B: City Code Section 508.01

44

2026 Asbury St N



Prepared by:
Community Development Department
Printed: October 21, 2009



Site Location

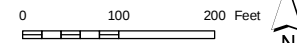
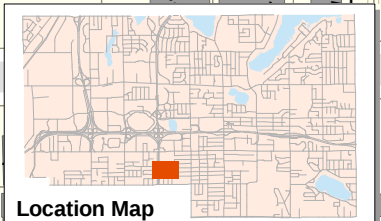
LR / R1 Comp Plan / Zoning
Designations

Data Sources

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508.01: SALE OF UNCLAIMED PROPERTY:

The Chief of Police is authorized to administer the disposal of property lawfully coming into the possession of the City and remaining unclaimed by the owner after 60 days. Disposal shall be by sale to the highest bidder at public auction or sale including electronic auction. A notice specifying the date, time and place of any auction or sale shall be published in a newspaper of general circulation throughout the City at least one week prior to such auction or sale. The net proceeds of sale shall be placed in the City's General Fund, subject to the right of the former owner to payment of the net proceeds upon application and presentation of satisfactory proof of ownership within six months of the sale. Net proceeds means the sale price less all costs of handling, storage or sale. (Ord. 849, 6-11-79) (Ord. 1380, 12-15-2008)