

**ROSEVILLE**  
**REQUEST FOR COUNCIL ACTION**

Date: 11/23/09  
Item No.: 7.b

Department Approval

City Manager Approval

*Christopher K. Miller*

*W. J. Mahinen*

Item Description: Request for Approval of General Purchases or Sale of Surplus Items  
Exceeding \$5,000

**BACKGROUND**

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

| Department | Vendor                 | Description                     | Amount       |
|------------|------------------------|---------------------------------|--------------|
| Streets    | Ron Kassa Construction | Concrete repairs per paving bid | \$ 13,647.70 |
| Stormwater | Ron Kassa Construction | Concrete repairs per paving bid | 3,492.05     |
| Pathways   | Ron Kassa Construction | Concrete repairs per paving bid | 7,433.25     |

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

| Department | Item / Description |
|------------|--------------------|
| n/a        | n/a                |

**POLICY OBJECTIVE**

Required under City Code 103.05.

**FINANCIAL IMPACTS**

Funding for all items is provided for in the current operating or capital budget.

18 **STAFF RECOMMENDATION**

19 Staff recommends the City Council approve the submitted purchases or contracts for service and, if  
20 applicable, authorize the trade-in/sale of surplus items.

21 **REQUESTED COUNCIL ACTION**

22 Motion to approve the submitted list of general purchases, contracts for services, and if applicable the  
23 trade-in/sale of surplus equipment.

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Prepared by: Chris Miller, Finance Director

Attachments: A: None

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