



City Council Agenda

Monday, March 29, 2010

6:00 p.m.

City Council Chambers

(Times are Approximate)

Special Note:

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order for March: Roe, Pust, Ihlan,
Johnson, Klausing
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports, Announcements and
Housing and Redevelopment Authority Report**
- 6:15 p.m. **5. Recognitions, Donations, Communications**
a. Proclaim April 30, 2010 Arbor Day
- 6:25 p.m. **6. Approve Minutes**
a. Approve Minutes of March 22, 2010 Meeting
- 6:30 p.m. **7. Approve Consent Agenda**
a. Approve Payments
b. Approve General Purchases and Sale of Surplus items in
excess of \$5000
c. Approve an Optical Fiber and Facility Connections
Agreement with Ramsey County Library
d. Approve Firefighter Holiday Pay Incentive
e. Approve 2010 Conference Attendance
- 6:40 p.m. **8. Consider Items Removed from Consent**
- 9. General Ordinances for Adoption**
a. Adopt an Ordinance Amending Chapter 302, Liquor
Control, related to Conditions of the License and the Civil
Penalty
- 6:50 p.m. **10. Presentations**

- 7:40 p.m. a. Automated Meter Reading (AMR) Presentation
- 11. Public Hearings**
- 7:55 p.m. a. Public Hearing for a Minor Subdivision Creating an Additional Residential Parcel at 2764 Aglen St. (PF10-008)
- 12. Business Items (Action Items)**
- 8:05 p.m. a. Consider a Minor Subdivision Creating an Additional Residential Parcel at 2764 Aglen St (PF10-008)
- 8:10 p.m. b. Approve a City Abatement for Unresolved Violations of City Code at 1748 Galtier Street
- 8:20 p.m. c. Consider Request by Twin City Chinese Christian Church for approval of a Zoning Text Amendment to allow Contemporary Church uses in General Business (B-3) Districts (PF10-006)
- 8:30 p.m. d. Request by Clearwire LLC for approval of a 125-foot telecommunication tower facility in Acorn Park, 266 County Road C, as a conditional use (PF09-032)
- 13. Business Items – Presentations/Discussions**
- 9:00 p.m. a. Discuss an Ordinance Amending Title Five, Section 501.16 relating to Vicious Animals
- 9:10 p.m. b. Finance Department Presentation regarding IR 2025 Topics
- 9:45 p.m. c. Discuss Preliminary 2011 Revenue, Tax Levy, and Expenditure Forecast
- 9:55 p.m. **14. City Manager Future Agenda Review**
- 15. Councilmember Initiated Items for Future Meetings**
- 16. Adjourn**

Some Upcoming Public Meetings.....

Apr 6	Tue	6:30 p.m.	Parks and Recreation Commission
Apr 7	Wed	6:30 p.m.	Planning Commission
Apr 12	Mon	6:00 p.m.	City Council Meeting
Apr 13	Tue	6:30 p.m.	Human Rights Commission
Apr 19	Mon	6:00 p.m.	City Council Meeting
Apr 20	Tue	6:00 p.m.	Housing & Redevelopment Authority
Apr 26	Mon	6:00 p.m.	City Council Meeting
Apr 27	Tue	6:30 p.m.	Public Works, Environment and Transportation Commission

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 3-29-10
Item No.: 5.a

Department Approval

City Manager Approval



Item Description: Proclaim April 30, 2010 Arbor Day

BACKGROUND

As a part of our Tree City USA membership, each year the City of Roseville proclaims a specific day as Arbor Day in order to recognize the importance of trees and to promote their proper care and the planting of many additional appropriate tree species to replace the thousands that have been lost over the years.

POLICY OBJECTIVE

This is consistent with the policy adopted many years ago of annually proclaiming Arbor Day.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Staff recommends that April 30th, 2010 be named Roseville Arbor Day.

REQUESTED COUNCIL ACTION

Motion adopting the proclamation

Prepared by: Lonnie Brokke, Director of Parks and Recreation

Attachments: A. Arbor Day Proclamation

PROCLAMATION

ARBOR DAY

April 30, 2010

WHEREAS, Roseville's trees have been a significant element of our Community because of their beauty and importance to our environment; and

WHEREAS, Trees are an increasingly vital resource for Roseville, enriching our lives by purifying air and water, helping to conserve soil and energy, in serving as recreational settings and wildlife habitat of all kinds; and

WHEREAS, Activities such as construction damage and pollution as well as drought and disease have damaged and destroyed many trees and are therefore in need of replacement, and

WHEREAS, The City of Roseville needs to positively impact our world environment by helping to attack the problem of global warming by locally planting trees and insuring that these trees are nurtured and protected; and

WHEREAS, Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, Trees, wherever they are planted, are a source of joy and spiritual renewal.

WHEREAS, Our citizens need to be encouraged to care for our trees and plant as many other trees as possible;

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Roseville does hereby proclaim April 30th, 2010 as Arbor Day in the City of Roseville.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Roseville to be affixed this 30th day of April, 2010.

Craig D. Klausing, Mayor

(SEAL)

Date: 3/29/10

Item: 6.a

Approve 3/22/10 Minutes

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 3/29/2010

Item No.: 7.a

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #		Amount
ACH Payments		\$52,652.22
58010-558078		\$86,590.74
Total		\$139,242.96

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: n/a

Accounts Payable

Checks for Approval

User: mjenson

Printed: 03/23/2010 - 3:29 PM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	03/17/2010	Recreation Fund	Office Supplies	Office Max-ACH	Binders, Postcards	116.14
0	03/17/2010	Recreation Fund	Operating Supplies	Medco Supply-ACH	Ice Packs	39.17
0	03/17/2010	Recreation Fund	Operating Supplies	Medco Supply-ACH	Ice Packs	25.00
0	03/17/2010	General Fund	Operating Supplies	St. Paul Stamp Works- ACH	Notary Stamp	27.41
0	03/17/2010	General Fund	Operating Supplies	Datalux Corp-ACH	Computer Supplies	44.68
0	03/17/2010	General Fund	209001 - Use Tax Payable	Datalux Corp-ACH	Sales/Use Tax	-2.87
0	03/17/2010	Recreation Fund	Professional Services	MN Premier Publications-ACH	Summer Camp Advertising	224.00
0	03/17/2010	Recreation Fund	Operating Supplies	Menards-ACH	50 Gallon Totes	32.12
0	03/17/2010	Recreation Fund	Operating Supplies	Medco Supply-ACH	First Aid Supplies	145.53
0	03/17/2010	General Fund	Operating Supplies	Target- ACH	Plastic Bags	10.69
0	03/17/2010	General Fund	Training	MTU - LTAP-ACH	Webcast Training	35.00
0	03/17/2010	General Fund	Operating Supplies	Menards-ACH	Station Repair Supplies	50.98
0	03/17/2010	General Fund	Operating Supplies	Byerly's- ACH	Dishwasher Soap	11.76
0	03/17/2010	General Fund	Training	Strategos-ACH	Firearms Training	990.00
0	03/17/2010	Water Fund	Operating Supplies	Harolds Shoe Repair-ACH	Uniform Maintenance	28.92
0	03/17/2010	Recreation Fund	Memberships & Subscriptions	PayPal-ACH	2010 MIAMA Membership	140.00
0	03/17/2010	General Fund	Operating Supplies	Amazon.com- ACH	Warming Element	16.34
0	03/17/2010	General Fund	209001 - Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-1.05
0	03/17/2010	Recreation Fund	Operating Supplies	USPS-ACH	HANC Open House Supplies	14.95
0	03/17/2010	Solid Waste Recycle	Operating Supplies	Snyders Drug-ACH	Paper Plates	32.88
0	03/17/2010	Solid Waste Recycle	Operating Supplies	Snyders Drug-ACH	Paper Plates	29.89
0	03/17/2010	Information Technology	Operating Supplies	Amazon.com- ACH	USB	12.96
0	03/17/2010	Information Technology	Use Tax Payable	Amazon.com- ACH	Sales/Use Tax	-0.83
0	03/17/2010	Information Technology	Contract Maintenance	Local Link, Inc.-ACH	Hosting, Domain Names	107.50
0	03/17/2010	Information Technology	Contract Maintenance	Drop.io-ACH	Transactions	23.99
Check Total:						2,155.16
0	03/17/2010	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	Cit CAW	46.53
0	03/17/2010	Recreation Fund	Professional Services	Mari Marks	Assistant Dance Instructor	21.00
0	03/17/2010	Recreation Fund	Professional Services	Julie Risinger	Assistant Dance Instructor	108.00
0	03/17/2010	Recreation Fund	Professional Services	Julie Risinger	Assistant Dance Instructor	24.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	03/17/2010	Recreation Fund	Professional Services	Mari Marks	Assistant Dance Instructor	52.50
0	03/17/2010	Recreation Fund	Professional Services	Rebecca Fandrich	Assistant Dance Instructor	28.00
0	03/17/2010	Municipal Jazz Band	Professional Services	Glen Newton	Big Band Direcor-Feb 2010	225.00
0	03/17/2010	Golf Course	Operating Supplies	Nicole Dietman	Open House Refreshments	37.36
					Reimbursement	
0	03/17/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	75.00
0	03/17/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	226.88
0	03/17/2010	General Fund	Vehicle Supplies	Napa Auto Parts	Battery Cable	66.00
0	03/17/2010	P & R Contract Maintenance	Operating Supplies	Greenhaven Printing	Business Cards	96.72
0	03/17/2010	P & R Contract Maintenance	Use Tax Payable	Greenhaven Printing	Sales/Use Tax	-6.22
0	03/17/2010	General Fund	Operating Supplies	Greenhaven Printing	Business Cards	36.07
0	03/17/2010	General Fund	209001 - Use Tax Payable	Greenhaven Printing	Sales/Use Tax	-2.32
0	03/17/2010	Storm Drainage	Operating Supplies	Greenhaven Printing	Business Cards	36.07
0	03/17/2010	Storm Drainage	Use Tax Payable	Greenhaven Printing	Sales/Use Tax	-2.32
0	03/17/2010	General Fund	Contract Maint. - City Garage	Yale Mechanical, LLC	Service in Garage	255.25
0	03/17/2010	General Fund	Contract Maint. H.V.A.C.	Yale Mechanical, LLC	Winter Contract Maintenance	169.25
0	03/17/2010	General Fund	Contract Maintenance Vehicles	Midway Ford Co	Vehicle Repair	867.88
0	03/17/2010	General Fund	Contract Maintenance Vehicles	Midway Ford Co	.	593.50
0	03/17/2010	Recreation Fund	Operating Supplies	Lubrication Technologies Inc	Lubriplate Grease	67.20
0	03/17/2010	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	522.50
0	03/17/2010	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Emergency Service Call	503.59
0	03/17/2010	License Center	Professional Services	Quicksilver Express Courier	Courier Service	151.62
0	03/17/2010	General Fund	Utilities	Xcel Energy	Fire #3	1,688.19
0	03/17/2010	General Fund	Utilities - City Hall	Xcel Energy	City Hall Building	7,615.34
0	03/17/2010	General Fund	Utilities - City Garage	Xcel Energy	Garage/PW Building	4,015.16
0	03/17/2010	Recreation Fund	Utilities	Xcel Energy	Nature Center	776.11
0	03/17/2010	License Center	Utilities	Xcel Energy	Motor Vehicle	492.95
0	03/17/2010	Water Fund	Utilities	Xcel Energy	2501 Fairview/Water Tower	277.55
0	03/17/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	50.61
0	03/17/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	23.78
0	03/17/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	16.05
0	03/17/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	15.76
0	03/17/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	141.18
0	03/17/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	29.98
0	03/17/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	29.33
0	03/17/2010	Storm Drainage	Utilities	Xcel Energy	Storm Water	131.09
0	03/17/2010	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Lunch Room Service	106.88
0	03/17/2010	General Fund	Contract Maintenance Vehicles	Total Tool	C & H Inspections	387.27
0	03/17/2010	General Fund	Contract Maintenance Vehicles	Total Tool	Credit	-387.27
0	03/17/2010	General Fund	Contract Maintenance Vehicles	Total Tool	C & H Inspections	156.23
0	03/17/2010	Housing & Redevelopment	AMiscellaneous	North Heights Hardware Hank	Duct Tape	23.05
0	03/17/2010	Recreation Fund	Operating Supplies	North Heights Hardware Hank	Faucet Connector	16.53
0	03/17/2010	Recreation Fund	Operating Supplies	North Heights Hardware Hank	Duct Tape, Distilled Water	25.20
0	03/17/2010	General Fund	Op Supplies - City Hall	Grainger Inc	Thermostat	274.06

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	03/17/2010	General Fund	Op Supplies - City Hall	Grainger Inc	Pump, Circulator	258.74
0	03/17/2010	General Fund	Op Supplies - City Hall	Grainger Inc	Toilet Seat	52.63
0	03/17/2010	General Fund	Operating Supplies	Grainger Inc	Lubricant	32.56
0	03/17/2010	Information Technology	Computer Equipment	SHI International Corp	Microsoft Software Assurance through Feb	10,266.61
0	03/17/2010	Information Technology	Computer Equipment	SHI International Corp	Microsoft Software Assurance through Feb	15,970.80
0	03/17/2010	General Fund	Op Supplies - City Hall	Eagle Clan Enterprises, Inc	Roll Towels, Toilet Tissue	485.11
0	03/17/2010	Recreation Fund	Contract Maintenance	Green View Inc.	Ice Arena Cleaning	2,610.96
0	03/17/2010	P & R Contract Maintenance	Use Tax Payable	Green View Inc.	Sales/Use Tax	-167.96
0	03/17/2010	General Fund	Vehicle Supplies	Fastenal Company Inc.	Vehicle Supplies	47.26
0	03/17/2010	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	89.66
0	03/17/2010	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	184.93
0	03/17/2010	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	64.29
0	03/17/2010	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	55.14
0	03/17/2010	General Fund	Office Supplies	Innovative Office Solutions	Office Supplies	29.66
0	03/17/2010	Recreation Fund	Office Supplies	Innovative Office Solutions	Office Supplies	174.00
0	03/17/2010	Water Fund	Office Supplies	Innovative Office Solutions	Office Supplies	29.66
0	03/17/2010	Community Development	Office Supplies	Innovative Office Solutions	Office Supplies	131.05
0	03/17/2010	License Center	Office Supplies	Innovative Office Solutions	Office Supplies	48.21
0	03/17/2010	Storm Drainage	Office Supplies	Innovative Office Solutions	Office Supplies	29.66
Check Total:						50,497.06
58010	03/17/2010	General Fund	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	96.00
58010	03/17/2010	Recreation Fund	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	64.00
58010	03/17/2010	General Fund	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	160.00
58010	03/17/2010	P & R Contract Maintenance	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	160.00
58010	03/17/2010	Sanitary Sewer	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	128.00
58010	03/17/2010	Storm Drainage	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	128.00
58010	03/17/2010	Water Fund	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	96.00
58010	03/17/2010	Golf Course	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	32.00
58010	03/17/2010	Community Development	Professional Services	AAHC Audiology Assoc. Hearing,	Audiometric Testing	32.00
Check Total:						896.00
58011	03/17/2010	Information Technology	Contract Maintenance	Access Communications Inc	Technician Labor	78.02
58011	03/17/2010	Information Technology	Contract Maintenance	Access Communications Inc	Technician Labor	620.37
Check Total:						698.39
58012	03/17/2010	Recreation Fund	Operating Supplies	Ace Supply Co., Inc.	Nailor	81.43

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						81.43
58013	03/17/2010	General Fund	Clothing	Aspen Mills Inc.	T Shirts	3,570.04
Check Total:						3,570.04
58014	03/17/2010	Solid Waste Recycle	Professional Services	Asset Recovery Corporation	Recycling Services	281.46
Check Total:						281.46
58015	03/17/2010	General Fund	Vehicle Supplies	Astleford International Trucks	Container	8.49
Check Total:						8.49
58016	03/17/2010	Recreation Fund	Professional Services	Back 2 Basics Learning LLC	Abrakadoodle Art Class	144.00
Check Total:						144.00
58017	03/17/2010	General Fund	Contract Maintenance Vehicles	Bauer Built, Inc.	Commercial Truck Service Call	567.72
Check Total:						567.72
58018	03/17/2010	Recreation Fund	Temporary Employees	Angela Benes	Tap for Older Adults Instructor	240.00
Check Total:						240.00
58019	03/17/2010	Solid Waste Recycle	Furniture & Fixtures	Busch Systems International, I	Recycling Items	4,824.87
58019	03/17/2010	Solid Waste Recycle	Use Tax Payable	Busch Systems International, I	Sales/Use Tax	-310.37
Check Total:						4,514.50
58020	03/17/2010	Information Technology	Computer Equipment	CDW Government, Inc.	WS-C3750-24PSS-RF Cisco 3750 Switch (Ref	12,075.12
58020	03/17/2010	Information Technology	Operating Supplies	CDW Government, Inc.	Cisco GE SFP	381.74
58020	03/17/2010	Information Technology	Computer Equipment	CDW Government, Inc.	HP DL320	2,026.71
58020	03/17/2010	Information Technology	Computer Equipment	CDW Government, Inc.	HP DL320	2,026.71
Check Total:						16,510.28
58021	03/17/2010	Water Fund	Accounts Payable	CENTURY 21 PASTRANA	Refund check	44.28

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						44.28
58022	03/17/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	98.20
Check Total:						98.20
58023	03/17/2010	General Fund	Operating Supplies	Coffee Mill, Inc.	Coffee Supplies	328.00
Check Total:						328.00
58024	03/17/2010	General Fund	Contract Maintenance	Comcast Cable	Cable TV	4.69
Check Total:						4.69
58025	03/17/2010	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Midway Speedskating Bingo-Feb	1,905.12
58025	03/17/2010	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Roseville Youth Hockey Bingo-Feb	1,905.12
Check Total:						3,810.24
58026	03/17/2010	General Fund	Employee Recognition	Crown Trophy	Medal Fire Emblem	147.49
Check Total:						147.49
58027	03/17/2010	Recreation Fund	Advertising	Dex Media East LLC	Yellow Pages Advertising	40.40
58027	03/17/2010	Golf Course	Advertising	Dex Media East LLC	Yellow Pages Advertising	40.40
Check Total:						80.80
58028	03/17/2010	License Center	Professional Services	ECR Software Corp.	Catapult Support and Upgrade	4,007.81
58028	03/17/2010	License Center	Use Tax Payable	ECR Software Corp.	Sales/Use Tax	-257.81
Check Total:						3,750.00
58029	03/17/2010	General Fund	Operating Supplies City Garage	EESCO	ADV ICN4P	52.90
Check Total:						52.90
58030	03/17/2010	Community Development	Electrical Permits	Electric Resource Contractors	Electrical Permit Refund	28.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						28.00
58031	03/17/2010	Recreation Fund	Motor Fuel	Ferrellgas	Fuel	16.07
Check Total:						16.07
58032	03/17/2010	Recreation Fund	Professional Services	Robert Hallquist	RBB Rehearsal Conducting	40.00
Check Total:						40.00
58033	03/17/2010	Singles Program	Operating Supplies	Jean Hoffman	Singles Suppleis Reimbursement	46.47
Check Total:						46.47
58034	03/17/2010	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	113.97
58034	03/17/2010	Recreation Fund	Use Tax Payable	Ice Skating Institute	Sales/Use Tax	-7.33
58034	03/17/2010	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	97.30
58034	03/17/2010	Recreation Fund	Use Tax Payable	Ice Skating Institute	Sales/Use Tax	-6.26
Check Total:						197.68
58035	03/17/2010	General Fund	Operating Supplies City Garage	ISS Facility Services-Minneapo	Stainless Steel Cleaner, Vacuum Bags	96.00
Check Total:						96.00
58036	03/17/2010	Recreation Fund	Temporary Employees	B. Patricia Jemie	Stretch & Strength Instructor	120.00
Check Total:						120.00
58037	03/17/2010	Recreation Fund	Professional Services	Casey Kohs	Assistant Dance Instructor	52.50
58037	03/17/2010	Recreation Fund	Professional Services	Casey Kohs	Assistant Dance Instructor	105.00
Check Total:						157.50
58038	03/17/2010	Park Dedication Fund	Miscellaneous Expense	Leffler Printing Company, Inc.	2010 Park Master Plan	1,294.26
58038	03/17/2010	Park Dedication Fund	Miscellaneous Expense	Leffler Printing Company, Inc.	2010 Park Master Plan	1,138.22
58038	03/17/2010	Park Dedication Fund	Miscellaneous Expense	Leffler Printing Company, Inc.	2010 Park Master Plan	1,474.88
58038	03/17/2010	Park Dedication Fund	Miscellaneous Expense	Leffler Printing Company, Inc.	2010 Park Master Plan	1,347.13

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						5,254.49
58039	03/17/2010	General Fund	Medical Services	LexisNexis Risk Solutions Inc.	Annual Enrollment	832.00
Check Total:						832.00
58040	03/17/2010	General Fund	Contract Maint. - City Hall	Life Safety Systems	Annual Monitoring Charge 2010	347.34
Check Total:						347.34
58041	03/17/2010	Recreation Fund	Contract Maintenance	Master Mechanical Inc	Service Labor	1,753.22
Check Total:						1,753.22
58042	03/17/2010	Municipal Community Band	Miscellaneous Expense	Kelee McDermott	Community Band Scholarship Winner-2010	500.00
Check Total:						500.00
58043	03/17/2010	General Fund	Postage	Midwest Mailing Systems, Inc.	Cartridge	161.32
Check Total:						161.32
58044	03/17/2010	Recreation Fund	Professional Services	Michael Miller	Adult Basketball Game Officials	3,000.00
58044	03/17/2010	Recreation Fund	Professional Services	Michael Miller	Score Keeper	144.00
Check Total:						3,144.00
58045	03/17/2010	Recreation Fund	Professional Services	Megan Miner	Assistant Dance Instructor	24.00
58045	03/17/2010	Recreation Fund	Professional Services	Megan Miner	Assistant Dance Instructor	60.00
Check Total:						84.00
58046	03/17/2010	Water Fund	Training	Minnesota AWWA	Water School	700.00
58046	03/17/2010	Water Fund	Training	Minnesota AWWA	Water School	32.00
Check Total:						732.00
58047	03/17/2010	Recreation Fund	Operating Supplies	Minnesota Women's Press, Inc.	Display Ad-Arts at the Oval	262.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						262.00
58048	03/17/2010	General Fund	Professional Services	MMKR	2009 Audit	7,900.00
Check Total:						7,900.00
58049	03/17/2010	General Fund	Training	MN Board Peace Ofc Stds & Trng	Post License Renewals	1,440.00
Check Total:						1,440.00
58050	03/17/2010	License Center	Memberships & Subscriptions	NADA Used Car Guide	Used Car Guide	96.19
58050	03/17/2010	License Center	Use Tax Payable	NADA Used Car Guide	Sales/Use Tax	-6.19
Check Total:						90.00
58051	03/17/2010	Information Technology	Contract Maintenance	Nardini Fire Equipment Co, Inc	Engine Maintenance	200.00
Check Total:						200.00
58052	03/17/2010	General Fund	Contract Maint. - City Hall	Nitti Sanitation Inc.	Regular Service	153.00
58052	03/17/2010	General Fund	Contract Maintienace	Nitti Sanitation Inc.	Regular Service	88.40
58052	03/17/2010	General Fund	Contract Maint. - City Garage	Nitti Sanitation Inc.	Regular Service	275.40
58052	03/17/2010	General Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	54.40
58052	03/17/2010	Golf Course	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	108.80
58052	03/17/2010	Recreation Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	224.40
58052	03/17/2010	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	516.80
58052	03/17/2010	General Fund	Contract Maint. - City Hall	Nitti Sanitation Inc.	Regular Service	153.00
58052	03/17/2010	General Fund	Contract Maintienace	Nitti Sanitation Inc.	Regular Service	88.40
58052	03/17/2010	General Fund	Contract Maint. - City Garage	Nitti Sanitation Inc.	Regular Service	275.40
58052	03/17/2010	General Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	54.40
58052	03/17/2010	Golf Course	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	108.80
58052	03/17/2010	Recreation Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	224.40
58052	03/17/2010	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	516.80
58052	03/17/2010	General Fund	Contract Maint. - City Hall	Nitti Sanitation Inc.	Regular Service	153.00
58052	03/17/2010	General Fund	Contract Maintienace	Nitti Sanitation Inc.	Regular Service	88.40
58052	03/17/2010	General Fund	Contract Maint. - City Garage	Nitti Sanitation Inc.	Regular Service	275.40
58052	03/17/2010	General Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	54.40
58052	03/17/2010	Golf Course	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	108.80
58052	03/17/2010	Recreation Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	224.40
58052	03/17/2010	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation Inc.	Regular Service	516.80
58052	03/17/2010	General Fund	Contract Maint. - City Hall	Nitti Sanitation Inc.	Regular Service	21.32
58052	03/17/2010	General Fund	Contract Maintenance	Nitti Sanitation Inc.	Mattress Disposal	40.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						4,324.92
58053	03/17/2010	Community Development	Professional Services	Northwest Landscape Inc.	Sidewalk Snow Removeal 1803 Cty Rd C	320.00
Check Total:						320.00
58054	03/17/2010	General Fund	Contract Maintenance	Now Care Medical Center	Medical Test	40.00
Check Total:						40.00
58055	03/17/2010	General Fund	Contract Maint. - City Hall	Overhead Door Co of the Northl	Door Repair	293.95
Check Total:						293.95
58056	03/17/2010	License Center	Office Supplies	Pakor, Inc.	Passport Photo Paper	983.37
58056	03/17/2010	License Center	Use Tax Payable	Pakor, Inc.	Sales/Use Tax	-63.26
Check Total:						920.11
58057	03/17/2010	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	217.00
Check Total:						217.00
58058	03/17/2010	Park Dedication Fund	Miscellaneous Expense	Postmaster- Cashier Window #5	Park Master Plan Mailing-Acct 2437	796.99
58058	03/17/2010	Park Dedication Fund	Miscellaneous Expense	Postmaster- Cashier Window #5	Park Master Plan Mailing-Acct 2437	184.02
58058	03/17/2010	Park Dedication Fund	Miscellaneous Expense	Postmaster- Cashier Window #5	Park Master Plan Mailing-Acct 2437	975.56
58058	03/17/2010	Park Dedication Fund	Miscellaneous Expense	Postmaster- Cashier Window #5	Park Master Plan Mailing-Acct 2437	883.80
Check Total:						2,840.37
58059	03/17/2010	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	353.00
Check Total:						353.00
58060	03/17/2010	Telephone	St. Anthony Telephone	Qwest	Telephone	79.91
58060	03/17/2010	Telephone	St. Anthony Telephone	Qwest	Telephone	50.64
58060	03/17/2010	Telephone	St. Anthony Telephone	Qwest	Telephone	188.25
58060	03/17/2010	Telephone	Telephone	Qwest	Telephone	357.71
58060	03/17/2010	Telephone	Telephone	Qwest	Telephone	38.97
58060	03/17/2010	Telephone	Telephone	Qwest	Telephone	101.48

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						816.96
58061	03/17/2010	General Fund	Memberships & Subscriptions	Ramsey Cty Fire Chiefs Assoc.	2010 Membership Dues	60.00
Check Total:						60.00
58062	03/17/2010	Recreation Fund	Spectator Admissions	Region 5AA	Section 5AA Girls Hockey Proceeds	3,549.50
Check Total:						3,549.50
58063	03/17/2010	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	20.00
Check Total:						20.00
58064	03/17/2010	General Fund	Employer Pension	Roseville Firefighter's Relief	Supplemental Retirement Funding	1,000.00
Check Total:						1,000.00
58065	03/17/2010	Recreation Fund	Professional Services	Melissa Schuler	Assistant Dance Instructor	29.75
Check Total:						29.75
58066	03/17/2010	General Fund	Operating Supplies	Chris Snyder	Supplies Reimbursement	98.57
Check Total:						98.57
58067	03/17/2010	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	40.36
58067	03/17/2010	Storm Drainage	Telephone	Sprint	Cell Phones	40.36
58067	03/17/2010	General Fund	Operating Supplies	Sprint	Cell Phones	40.36
58067	03/17/2010	Information Technology	Telephone	Sprint	Cell Phones	121.03
58067	03/17/2010	Recreation Fund	Professional Services	Sprint	Cell Phones	40.36
Check Total:						282.47
58068	03/17/2010	Recreation Fund	Professional Services	St. Anthony-New Brighton Comm.	Old Log Theatre Trip	718.65
Check Total:						718.65
58069	03/17/2010	General Fund	Operating Supplies	Staples Business Advantage, In	Credit	-66.12
58069	03/17/2010	General Fund	Operating Supplies	Staples Business Advantage, In	Credit	-174.20

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58069	03/17/2010	General Fund	Operating Supplies	Staples Business Advantage, In	Toner	191.38
58069	03/17/2010	General Fund	Operating Supplies	Staples Business Advantage, In	Toner	106.40
Check Total:						57.46
58070	03/17/2010	Water Fund	Memberships & Subscriptions	SUSA	Yearly Membership	200.00
Check Total:						200.00
58071	03/17/2010	Recreation Fund	Building Rental	Gao Thao	Damage Deposit Refund	400.00
Check Total:						400.00
58072	03/17/2010	General Fund	Vehicle Supplies	Toll Gas & Welding Supply	Industrial Cyls	18.42
Check Total:						18.42
58073	03/17/2010	General Fund	Vehicle Supplies	Tousley Ford Inc	Bush, End ASY, Rod ASY	274.47
Check Total:						274.47
58074	03/17/2010	General Fund	Vehicle Supplies	Vermeer Sales and Service, Cor	Shoulder Nuts and Bolts	1,584.11
58074	03/17/2010	General Fund	Vehicle Supplies	Vermeer Sales and Service, Cor	Screws, Bins	58.25
Check Total:						1,642.36
58075	03/17/2010	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	SYL MH Mogul	70.60
58075	03/17/2010	General Fund	Op Supplies - City Hall	Viking Electric Supply, Inc.	40 W L Twin Tube	147.70
58075	03/17/2010	General Fund	Operating Supplies City Garage	Viking Electric Supply, Inc.	PIPIN	199.11
Check Total:						417.41
58076	03/17/2010	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Service Call	194.55
Check Total:						194.55
58077	03/17/2010	Recreation Fund	Professional Services	Walker West Music Academy	Music Instruction	757.60
Check Total:						757.60
58078	03/17/2010	Information Technology	Telephone	XO Communications Inc.	Telephone	6,112.87

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58078	03/17/2010	Information Technology	Telephone	XO Communications Inc.	Telephone	1,399.35
Check Total:						7,512.22
Report Total:						139,242.96

REQUEST FOR COUNCIL ACTION

Date: 3/29/2010
Item No.: 7.b

Department Approval

City Manager Approval

Christopher K. Miller

W. J. Mahinen

Item Description: Request for Approval of General Purchases or Sale of Surplus Items
Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Recreation	Scharber & Sons	Utility tractor / pathway machine *	\$ 116,349.47
Recreation	Americana Fireworks	4 th of July fireworks **	11,340.00

* will be offset by trade in

** \$5,340 of this amount will be covered by donations.

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description
Recreation	1973 Tree Spade
Recreation	1988 Tractor
Recreation	Bauer Rainboy turf sprinkler
Recreation	2 field liners/painters
Recreation	Soap Box derby car trailer
Recreation	5 soap box derby cars
Recreation	Felling trailer
Recreation	1996 Holder Pathway machine *
Recreation	MT Trackless pathway machine *

16 **POLICY OBJECTIVE**
17 Required under City Code 103.05.

18 **FINANCIAL IMPACTS**
19 Funding for all items is provided for in the current operating or capital budget.

20 **STAFF RECOMMENDATION**
21 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
22 applicable, authorize the trade-in/sale of surplus items.

23 **REQUESTED COUNCIL ACTION**
24 Motion to approve the submitted list of general purchases, contracts for services, and if applicable the
25 trade-in/sale of surplus equipment.

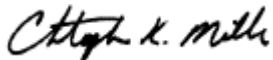
26
27 Prepared by: Chris Miller, Finance Director
Attachments: A: None

28

REQUEST FOR COUNCIL ACTION

Date: 03/29/2010
Item No.: 7 . C

Department Approval



City Manager Approval



Item Description: Approve an Optical Fiber and Facility Connections Agreement with Ramsey County Library

BACKGROUND

Since 2002, the City has capitalized on a number of cost sharing opportunities to install fiber optic communication lines to connect public facilities in Roseville and adjacent communities. To date joint projects with Roseville Area School District has connected 6 facilities to a city owned fiber optic network.

In May of 2009 City Council approved an optical fiber project to connect 4 additional public buildings located near the Hamline Avenue Corridor. The project extended the municipal fiber network to Falcon Heights Elementary. In the report to City Council it was indicated that the participating agencies would enter into agreements with the City for the construction of the network and to share in the annual maintenance of the Hamline Avenue fiber segment. In February, 2010 City Council reviewed and approved a service and cost sharing agreement with Roseville Area School District.

The terms of the agreement with Ramsey County Library provides for an exclusive indefeasible right of use (IRU) to a portion of the optical fiber network as described in the agreement. The City will continue to own and maintain the optical fiber network. The Library will contribute to the annual maintenance of the provided optical fiber network.

The agreement was reviewed and has been approved by the Ramsey County Library Board and the executed agreement is provided in this report. The City attorney has reviewed the agreement and it is therefore recommended that the City approve the agreement.

POLICY OBJECTIVE

Multi-jurisdictional agreements and projects are consistent with the goals and strategies identified in the Imagine Roseville 2025 process. The joint construction of a fiber optic network serves a larger number of constituents and achieve greater economies of scale than if either party were to construct one separately.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Staff recommends the Council approve the attached Optical Fiber and Facility Connections Agreement.

30 **REQUESTED COUNCIL ACTION**

31 Motion to approve the attached Optical Fiber and Facility Connections Agreement with the Ramsey County
32 Library Board.

33

Prepared by: Chris Miller, Finance Director

Attachments: A: Optical Fiber and Facility Connections Agreement

OPTICAL FIBER AND FACILITY CONNECTIONS AGREEMENT

This agreement is between the City of Roseville ("Grantor") and Ramsey County Library Board ("Grantee") collectively referred to as ("Parties"). Grantor is a statutory city and Grantee is a statutorily authorized board pursuant to Minnesota Chapter 134.

RECITALS

- A. Under Minn. Stat. §§ 471.59, subd. 10, the Parties are empowered to enter into agreements for the joint exercise of powers with other governmental units for public purposes.
- B. The Parties have the right to own telecommunications equipment for their own use and to enter into agreements with other cities conveying title to or otherwise granting rights to use telecommunications facilities.
- C. Grantor intends to construct and/or is currently constructing a multi-conduit fiber optic communications system (the "Grantor System") as generally described and depicted in Diagram 1 attached hereto.
- D. Grantor further intends to install within one of the conduits of the Grantor System a high fiber count fiber optic cable (the "Cable").
- E. Grantee desires to obtain the right to use the number of fibers and connecting those points identified in Exhibit "A" attached hereto.

NOW THEREFORE, for valuable consideration, the parties agree as follows:

SECTION ONE – JOINT AND COOPERATIVE AGREEMENT

1.0 The Effective Date of this Agreement shall be the date both Parties have approved and executed the Agreement.

1.1 The Parties hereby form this Agreement pursuant to Minn. Stat. §471.59, which allows two or more governmental units to jointly and cooperatively exercise any power common to the contracting parties or any similar powers. The purpose of the Agreement is to facilitate the purchase and sale or cooperative use of fiber optic facilities and facility connections owned by the Grantor at the time of this Agreement in accordance with the terms of this Agreement. The Parties intend to be governed by Subd. 1(a) of Section 471.59 and do not hereby assume responsibility for the acts or omissions of the other party.

1.2 This Agreement shall terminate twenty (20) years from the Effective Date. The Grantee may terminate this agreement earlier at any time with 120 day written notice to the Grantor. This Agreement may also be terminated earlier by a material breach by either party or extended for an additional period of time by agreement of the Parties in writing.

SECTION TWO - GRANT

2.1 As of the Effective Date, Grantor hereby grants to Grantee, and Grantee hereby acquires from Grantor; (i) an exclusive indefeasible right (IRU) of use in, for the purposes described herein, the number of fibers set forth in Exhibit "A" to be specifically identified in the Cable between the Segment End Points for such Segment (the "Grantee Fibers"); and (ii) an associated and non-exclusive indefeasible right of use, for the purposes described herein, in the Associated Property respecting such Segment, all upon and subject to the terms and conditions set forth herein (collectively the "IRU").

2.1 The Grantor hereby grants to the Grantee an IRU of approximately twelve thousand one hundred and fifty (12,150) feet of optical fibers of the Grantor's fiber optic cable system ("Optical Fiber") connecting the access points ("AP") as described in Exhibit "A" as shared backbone and shown on Diagram 1 Facility Connections, attached to and made a part of this Agreement.

2.2 Notwithstanding the grant of an IRU to Grantee, the Grantor will continue to own and maintain the Optical Fiber to ensure continuous functionality. Grantor response for repairs on the Optical Fiber segments will be made within four hours of any reported trouble. Trouble or Outages should be reported to the Grantor's Network Operations Center at 651-792-7099.

2.3 Grantor shall maintain responsibility for any maintenance, repair or relocation costs of the Grantor System. Grantee will reimburse Grantor for a share of the maintenance costs referenced in paragraph 3.3 below. Except for the payments expressly provided for in this Agreement, Grantee is not responsible for any repair or relocation costs of the Grantor System.

2.4 Grantee is responsible for any and all locating, repairs or relocations and for any costs associated with Facility Connections to Grantee facilities.

2.5 Grantee agrees to monitor the Facility Connections and report any fiber-related problems to the Grantor.

SECTION 3 – PAYMENT

3.1 Grantee shall pay the Grantor \$36,450 for the IRU of the Optical Fiber for the twenty-year term of this Agreement. This cost will be paid upon invoice from the Grantor and within Grantee standard payment policies.

3.2 Grantee shall pay the Grantor an annual recurring cost of \$1,215.00 until termination of this agreement as Grantee's share of maintenance costs for the Optical Fiber. The Grantor shall perform all maintenance on the Optical Fiber, which shall consist of Clearing of Locate Tickets, Locates and Fiber Repair. Relocation is not part of Maintenance. Maintenance costs are subject to an increase of up to 3% each year over the term of the Agreement, at the Grantor's discretion and based on costs. These costs will be paid upon invoice from Grantor and within Grantee standard payment policies.

3.3 Following pre-installation written notice from the Grantor, Grantee shall pay the reasonable one-time costs for future additional connections to the Facility Connections granted by this Agreement. There will be no additional recurring cost, as described in section 3.2; to the Grantee for connections installed pursuant to this section 3.3.

SECTION 4 - PARTY REPRESENTATIVES

To assist the Parties in the day-to-day performance of this Agreement, to ensure compliance with the specifications and to provide ongoing consultation, representatives shall be designated by the Parties. The Parties shall inform each other, in writing, of any change in the designated representatives. At the time of execution of this Agreement the following persons are the designated representatives:

Grantee:

Chuck Wettergren
Ramsey County Library Automation Manager
2180 Hamline Avenue N.
Roseville, MN 55113
651-486-2261
Email: cop@rclreads.org

Grantor:

Terrence Heiser
City of Roseville Network Manager
2660 Civic Center Drive
Roseville, MN 55113
Voice: 651-792-7092
Email: network.manager@ci.roseville.mn.us

SECTION 5 - ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

5.1 Neither the Grantor nor the Grantee may assign or transfer any rights or obligations under this Agreement without the prior written consent of the other Party.

5.2 Any amendment to this Agreement must be in writing and will not be effective until executed and approved by the governing body of each Party.

5.3 If either Party fails to enforce any provision of this Agreement, such failure does not waive the provision or the Party's right to enforce it at a later time.

5.4 This Agreement contains all negotiations and agreements between the Grantee and the Grantor. No other understanding regarding this Agreement, whether written or oral, may alter the expressed terms of this Agreement.

SECTION 6 – LIABILITY, INSURANCE AND INDEMNIFICATION

6.1 Each Party to this Agreement shall be liable for its own acts or omissions and those of its own employees. Neither Party shall be responsible for the acts of the other Party, its agents or employees.

6.2 Liability and damages arising from the Parties' acts and omissions are governed by the provisions of the Municipal Tort Claims Act, Minn. Stat. Ch. 466, the Minnesota Tort Claims Act, Minn.

Stat. §471.59, and other applicable law. Each Party warrants that they are able to comply with the aforementioned liability requirements through an insurance or self-insurance program and that each has coverage consistent with the liability limits contained in Minn. Stat. Ch. 466.

6.3 This Agreement does not constitute a waiver by either Party of limitations on liability provided by Minnesota Statutes, Chapter 466, or other applicable law. This clause will not be construed to bar any legal remedies that each Party may have for the other Party's failure to fulfill its obligations under this Agreement.

6.4 Each Party shall defend, indemnify and hold other Party harmless from any and all liability, on account of injury to persons or damage to property occasioned by the alleged negligent or intentional acts of the indemnifying Party. Neither Party shall be indemnified for losses or claims occasioned by its own negligence or intentional acts.

6.5 In the event a suit is brought against a Party under circumstances where this agreement to indemnify applies, the indemnifying Party at its sole cost and expense shall defend the other Party in such suit if written notice thereof is promptly given to the indemnifying Party within a period wherein it is not prejudiced by lack of such notice. If a Party is required to indemnify and defend, it will thereafter have control of such litigation, but may not settle without the consent of the indemnified Party, which consent shall not be unreasonably withheld. This section is not, as to third parties, a waiver of any defense or immunity otherwise available to the indemnifying Party.

SECTION 7 – GRANTEE AUDITS

Grantee shall have the right to review the Grantor's books, records, documents and accounting procedures relevant to this Agreement pursuant to the provisions of Minn. Stat. Section 16C.05 Subdivision 5. These rights shall be upon request of the Grantee at a mutually convenient time and location.

SECTION 8 – GOVERNMENT DATA PRACTICES ACT

This Agreement is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13. If either Party receives a request for a Data request affecting data or property of the other Party, the Party receiving the request shall immediately notify the other Party of the request and of the scope of intended disclosure. Each Party retains its full rights under the Act.

SECTION 9 – DISPUTE RESOLUTION

If the Parties are unable to resolve any dispute arising out of this Agreement, they agree that prior to commencement of litigation; they will select and retain a mutually acceptable mediator in a good faith attempt to resolve the dispute. The parties shall share the cost of the mediator equally. If mediation is unsuccessful, the Parties may each pursue any and all legal and equitable remedies. The venue for any litigation arising out of this Agreement shall be Ramsey County District Court, Ramsey County, Minnesota.

RAMSEY COUNTY LIBRARY BOARD

By: _____

Its Ramsey County Library Board Chair

Date: _____

By: _____

Its Attorney

Date: _____

CITY OF ROSEVILLE

By: _____

Its Mayor

By: _____

Its City Manager

Date: _____

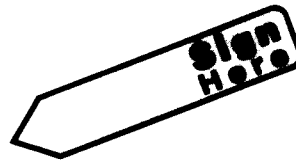
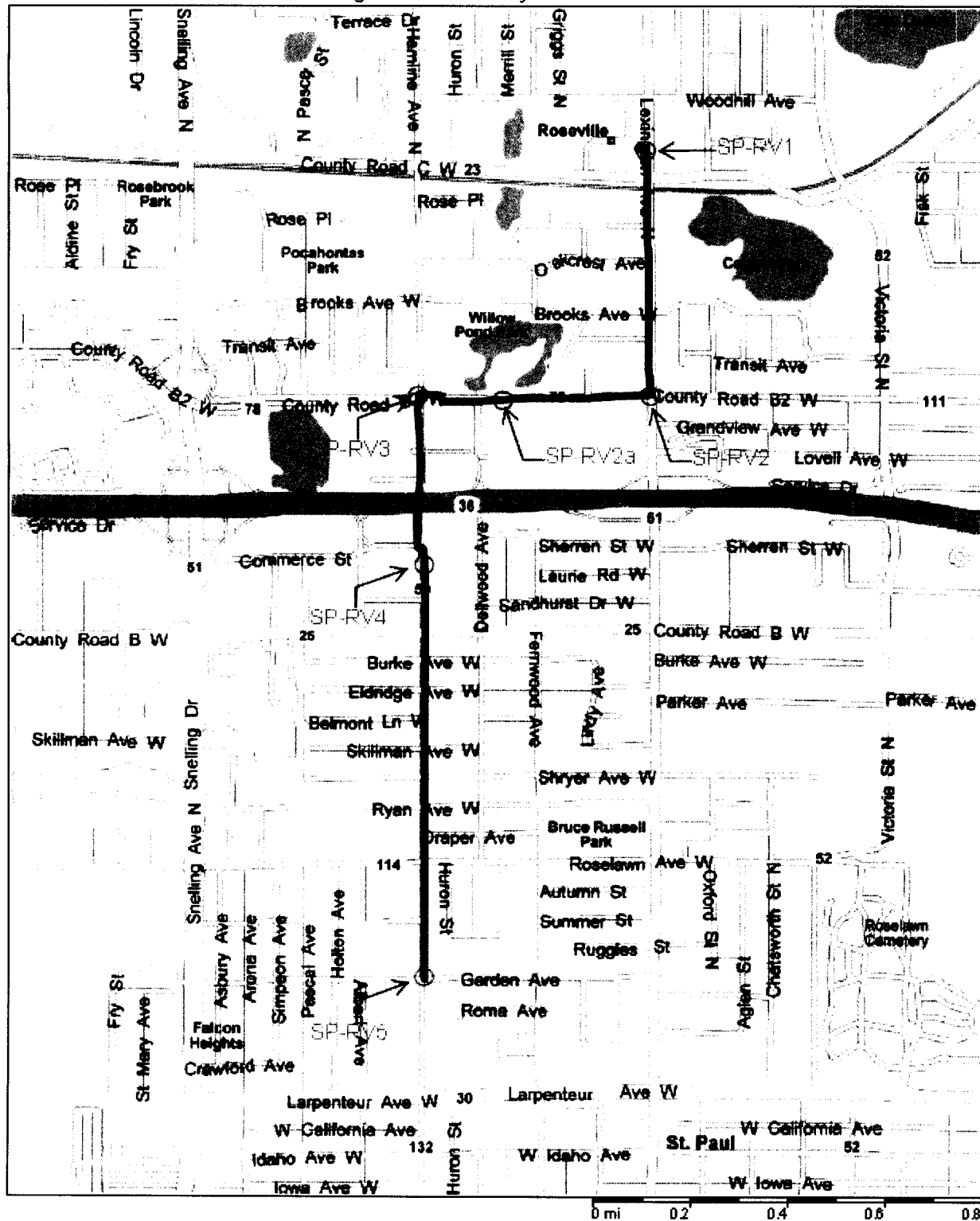
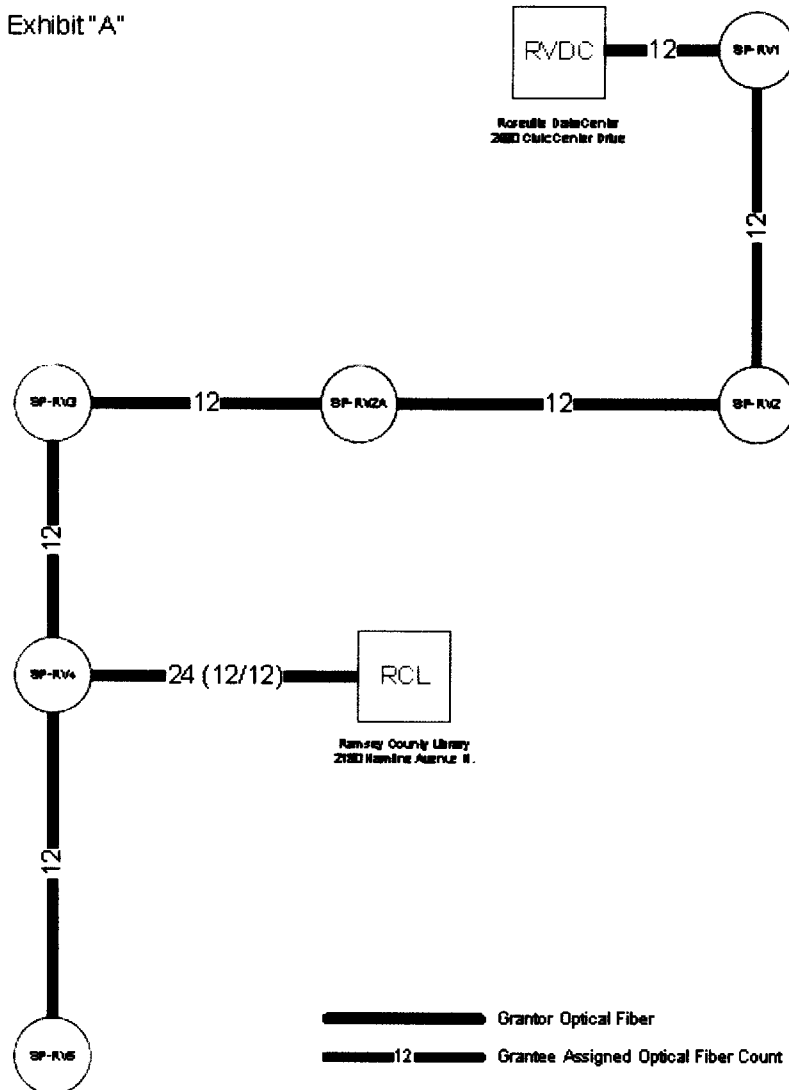


Diagram 1 - Facility Connections



Attachment: Exhibit "A"



RVDC	2660 Civic Center Drive	12	SP-RV1	ROW 26XX Lexington Ave.
SP-RV1	ROW 26XX Lexington Ave.	12	SP-RV2	ROW 24XX Lexington Ave.
SP-RV2	ROW 24XX Lexington Ave.	12	SP-RV2a	ROW 12XX County Road B2
SP-RV2a	ROW 12XX County Road B2	12	SP-RV3	ROW 13XX County Road B2
SP-RV3	ROW 13XX County Road B2	12	SP-RV4	ROW 21XX Hamline Ave.
SP-RV4	ROW 21XX Hamline Ave.	24	RCL	ROW 2180 Hamline Ave.
RCL	2180 Hamline Ave.	12	SP-RV5 (Termination)	ROW 18XX Hamline Ave.
SP-RV5	ROW 18XX Hamline Ave.			

REQUEST FOR COUNCIL ACTION

Date: March 29, 2010
Item No.: 7.d

Department Approval

City Manager Approval

Timothy O'Neill

W. Mahinen

Item Description: Firefighter Holiday Pay Incentive

BACKGROUND

The Fire Department provides 24/7 staffing for fire and medical emergencies within the City. This staffing is preformed primarily using Part-Time Firefighters. As an incentive to encourage Firefighters to work shifts on major holidays, the following incentive program will be utilized.

A pay incentive of \$80 per twelve (12) hour shift will be added to the Firefighter's regularly scheduled hourly rate for providing staffing during the following holidays:

- New Years Eve
- New Years Day
- Memorial Day:
- Independence Day
- Labor Day
- Thanksgiving Eve
- Thanksgiving Day
- Christmas Eve
- Christmas Day

This program would allow for 13 shifts per year of eligible holiday pay incentive.

The Fire Department had in place an incentive program since 2005 which proved to be successful in allowing for holiday coverage without impact to service levels. This program would replace the current program as an approved and recognized benefit for Part-Time Firefighters.

FINANCIAL IMPACTS

Annually, the cost of this program would be approximately \$5,200, which is part of the current Fire Department staffing budget for 2010.

STAFF RECOMMENDATION

Staff recommends Council authorize the Fire Department to provide a holiday pay incentive program to Part-Time Firefighters, including payments for past holidays dating back to December 24, 2009.

31 **REQUESTED COUNCIL ACTION**

32 Authorize the Fire Department to provide a holiday pay incentive program to Part-Time
33 Firefighters, including payment for past holidays back to December 24, 2009.

Prepared by: Timothy O'Neill, Acting Fire Chief

REQUEST FOR COUNCIL ACTION

Date: March 29, 2010

Item No.: 7.e

Department Approval

City Manager Approval



Item Description: 2010 Employee Conference Attendance

BACKGROUND

Attendance at professional conferences offers an affordable way for employees to stay abreast of the latest trends, technologies and legislative or administrative changes. Staff learn new skills and receive training. They often bring new ideas that can bring greater efficiencies and effectiveness. Staff have an opportunity to network and build collaboration with colleagues and among other government entities. These collaborations have led to several joint powers agreements and other working relationships that make staff better workers. From an organizational perspective, I strongly support the continuous learning of all employees, and endorse the attendance of our organizational leaders at educational conferences and trainings. I subscribe to the theories that when people have opportunities for development, that their job satisfaction increases, they are more productive and produce higher quality work, and the organization continues to improve rather than stagnate.

At its December 21 City Council meeting, the Council placed some restrictions on out-of-town conference attendance in 2010, requiring Council approval for any travel, lodging or meal costs for conferences paid for by the City, unless options for mandatory conferences are not available locally.

At the March 8th City Council meeting, this matter was continued to allow for the City Manager to address whether he'd already screened the listing, and whether the budget was adequate. In response to those questions, the listing for your consideration is the overall listing of conferences that could be attended, for which a budget exists. Staff does not always attend conferences that are budgeted (I did not attend the ICMA conference last year, though it was budgeted), and makes determinations when the time is appropriate. Your approval will allow me to manage their attendance as necessary.

POLICY OBJECTIVE

Review staff attendance at outstate and out-of-state conferences.

FINANCIAL IMPACTS

The costs of conferences are approximate numbers.

31 **STAFF RECOMMENDATION**

32 Review attached list of conferences for staff to attend and approve as presented.

33 **REQUESTED COUNCIL ACTION**

34 Review attached list of conferences for staff to attend and approve as presented.

35

Prepared by: William J. Malinen, City Manager

Attachments: A: List of recommended conferences and attendees

2010 Conferences

3/29/10

Dept	Date	Conference	Attendee	Location	Notes	Reg Fee	Travel	Lodging	Meals	Total	2010 Budget
AD	6/23/10	LMNC	Bill Malinen	St Cloud	3 days Travel est = mileage	\$295	\$70	\$0	\$0	\$365	\$800
AD	5/5/10	MCMA	Bill Malinen	Nisswa	3 days Travel est = mileage	\$250	\$100	\$300	\$0	\$650	\$625
AD	Sept.	ICMA	Bill Malinen	San Jose	3 days	\$550	\$500	\$500	\$150	\$1,700	\$1,750
AD	8/18/10	MPLRA	Dona Bacon	Grand Rapids	3 days	\$195	\$150	\$275	\$50	\$670	\$775
AD	Fall	MN Accoc of Government Communicators (MAGC)	Carolyn Curti	U of M Campus	1 day - meal included in registration; no travel or lodging; fee estimated	\$60	\$0	\$0	\$0	\$60	\$200
AD	Fall	MN Accoc of Government Communicators (MAGC)	Tim Pratt	U of M Campus	1 day - meal included in registration; no travel or lodging; fee estimated	\$60	\$0	\$0	\$0	\$60	\$200
AD	Fall	Recycling Assoc MN (ARM)	Tim Pratt	Metro	1-2 days	\$150	\$0	\$0	\$0	\$150	\$150
Council	4/14/10	Basics of Planning & Zoning	Jeff Johnson	St Paul	1 day - meal included in registration	\$125	\$0	\$0	\$0	\$125	\$0
Coundil	5/20/10	Beyond the Basics of Planning & Zoning	Jeff Johnson	St Paul	1 day - meal included in registration	\$125	\$0	\$0	\$0	\$125	\$0
CD	4/10/10	National APA Planning Conference	Director or City Planner	New Orleans	4 days	\$595	\$400	\$700	\$100	\$1,795	\$2,500

2010 Conferences

3/29/10

CD	9/20/10	State APA Planning Conference	Director, City Planner, Assoc Planner, Econ Dev Assoc	Mankato	4 days Registration: \$250 each Lodging: \$200 each	\$1,000	\$100	\$800	\$100	\$2,000	\$2,300
CD	1/21/10	Winter Econ Dev Assoc MN (EDAM)	Director and/or Econ Dev Assoc	Minnetonka	EDAM holds two conf; <u>Staff go to one.</u> Staff did not go to Winter Conf (2 days) (\$475). If staff attends Summer Conf (3 days) only one person will go because of lodging costs	\$0	\$0	\$0	\$0	\$0	
CD	5/15/10	Summer Econ Dev Assoc MN (EDAM)	Director or Econ Dev Assoc	Gull Lake	See above -3 days	\$275	\$50	\$175		\$500	\$500
CD	10/00/10	GIS Conference October 2010 (date not yet set)	GIS Specialist	Duluth	2 days	\$235	\$50	\$125	\$25	\$435	\$400
FD	8/24/10	Intl Fire Chief's Conference/Fire Rescue Intl	Fire Chief	Chicago	5 days	\$425	\$260	\$796	\$140	\$1,621	\$1,680
FD	10/21/10	Minnesota Fire Chief's Conference	Fire Chief	Rochester	3 days	\$90	\$0	\$280	\$70	\$440	\$440
FD	10/21/10	Minnesota Fire Chief's Conference	Deputy Fire Chief	Rochester	3 days	\$90	\$0	\$280	\$70	\$440	\$440
FD	10/21/10	Minnesota Fire Chief's Conference	Deputy Fire Chief	Rochester	3 days	\$90	\$0	\$280	\$70	\$440	\$440

2010 Conferences

3/29/10

FN	6/6/10	GFOA National Conference	Director	Atlanta	Not attending 4 days: \$450 Reg; \$400 Travel; \$640 Lodging; \$160 Meals	\$0	\$0	\$0	\$0	\$0	\$1,900
FN	9/21/10	MN GFOA State Conference	Director	Alexandria	4 days	\$230	\$0	\$360	\$0	\$590	\$600
FN	9/21/10	MN GFOA State Conference	Asst Director	Alexandria	4 days	\$230	\$0	\$360	\$0	\$590	\$600
FN	9/21/10	MN GFOA State Conference	Sr. Accountant	Alexandria	4 days	\$230	\$0	\$360	\$0	\$590	\$600
PD	1/27/10	MN Juvenile Officer's Conference	Note:Did not Attend	Duluth	3 days - meals in reg \$313	\$0	\$0	\$0	\$0	\$0	\$313
PD	9/29/10	MN Sex Crimes Investigator's Conerence	Detective	Nisswa	3 days - meals included in registration; travel = est mileage	\$160	\$34	\$200	\$0	\$394	\$394
PD	4/28/10	MN Assoc of Women Police	Female member of Department	Roseville	1 day - meal included in registration; no travel or lodging; fee estimated	\$200	\$0	\$0	\$0	\$200	\$200
PD	4/29/10	Death Conference	3 Detectives	Breezy Point	2 days - meals and lodging included travel=est mileage - fills fast, may not be open after 3/22 council approval	\$300	\$34	\$0	\$0	\$334	\$334
PD	3/22/10	Advanced Hostage Negotiation	Maureen Sikorra	Camp Dodge IA	4 days - travel=est mileage	\$0	\$60	\$0	\$0	\$60	\$60

2010 Conferences

3/29/10

PD	4/12/10	MN Chief of Police Conference	Act Chief Mathwig	St. Cloud	3 1/2 days - travel=est mileage; meals included in registration fee	\$125	\$17	\$234	\$0	\$376	\$376
PD	10/18/10	MN Crime Prevention Conference	Sarah Mahmud	Brainerd	2 days - travel=est mileage; lodging & meals in registration	\$160	\$0	\$0	\$0	\$160	\$160
PD	4/26/10	Special Operations Training Assoc (SWAT)	2 SWAT members	Bloomington	2 days travel=est mileage; meals included in registration	\$280	\$5	\$0	\$0	\$285	\$285
PR	10/25/10	National Recreation and Park Assoc (NRPA)	Lonnie Brokke	Minneapolis	5 days Travel by city van. First time in Twin Cities since 1994. Would like to take advantage of this for all staff and Commissioners as feasible & appropriate. Others to attend trade show or sessions as appropriate. i.e. package to allow FTE & possibly Commissioners to attend	\$650	\$0	\$0	\$0	\$650	\$650
PR	10/25/10	NRPA	Jill Anfang	Minneapolis	See above	\$650	\$0	\$0	\$0	\$650	\$650
PR	10/25/10	NRPA	Jeff Evenson	Minneapolis	See above	\$650	\$0	\$0	\$0	\$650	\$650
PR	10/25/10	NRPA	Brad Tullberg	Minneapolis	See above	\$650	\$0	\$0	\$0	\$650	\$650
PR	10/25/10	NRPA	Sean McDonagh	Minneapolis	See above	\$650	\$0	\$0	\$0	\$650	\$650

2010 Conferences

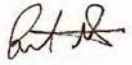
3/29/10

PR	Fall	MN Park Supvisor Assoc (MPSA)	Luke Gerlinger	Brainerd	Travel by city vehicle	\$250	\$0	\$0	\$0	\$250	\$250
PR	4/14/10	MN Recreation & Parks Assoc (MRPA)	Jill Anfang	Metro	2 days All staff members attending are very active in leadership	\$250	\$0	\$0	\$0	\$250	\$250
PR	4/14/10	(MPRA)	Jeff Evenson	Metro	See above	\$250	\$0	\$0	\$0	\$250	\$250
PR	4/14/10	(MPRA)	Eric Boettcher	Metro	See above	\$250	\$0	\$0	\$0	\$250	
PR	4/14/10	(MPRA)	Rick Schultz	Metro	See above	\$250	\$0	\$0	\$0	\$250	\$250
PR	4/14/10	(MPRA)	Roxanne Maxey	Metro	See above	\$250	\$0	\$0	\$0	\$250	\$250
PR	4/14/10	(MPRA)	Luke Gerlinger	Metro	See above	\$250	\$0	\$0	\$0	\$250	\$250
PR	4/14/10	(MPRA)	Kevin El	Metro	See above	\$250	\$0	\$0	\$0	\$250	\$250
PR	4/14/10	(MPRA)	Nicole Dietman	Metro	See above	\$250	\$0	\$0	\$0	\$250	\$250
PR	Fall	MN Ice Arena Managers Assoc (MIAMA)	Brad Tullberg	Grand Rapids	Brad Tullberg is member of board so expenses are covered	\$250	\$0	\$0	\$0	\$250	\$250
PW	Jan	City Engineers	Deb Bloom	Brooklyn Center		\$275	\$0	\$0	\$0	\$275	\$175
PW	May	MPWA	Duane Schwartz	Nisswa		\$225	\$100	\$200	\$0	\$525	\$1,000
PW	August	APWA	Duane Schwartz	Boston MA	5 days	\$600	\$400	\$800	\$0	\$1,800	\$2,150
PW	Fall	MPWA	Deb Bloom	Brooklyn Center	3 days	\$250	\$0	\$0	\$0	\$250	\$200
PW	Nov.	MPWA	Steve Zweber	Brooklyn Center	2 days	\$250	\$0	\$0	\$0	\$250	\$650
PW	Nov.	MPWA	Pat Dolan	Brooklyn Center	2 days	\$250	\$0	\$0	\$0	\$250	\$700
PW	Sept.	American Waterworks	Tony Thury	Duluth	2 days	\$250	\$150	\$100	\$35	\$535	\$750

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: March 29, 2010
Item No.: 9.a

Department Approval



City Manager Approval



Item Description:

Adopt an Ordinance, Chapter 302, Liquor Control related to Conditions of the License and the Civil Penalty

BACKGROUND

Council Members Pust and Roe have discussed changes to the City Code related to the Conditions of granting Liquor Licenses and the Civil Penalty. On February 22, 2010, a Public Hearing was held and the proposed changes are provided in the attached document.

PROPOSED ACTION

Adopt and Ordinance, Chapter 302 of the Roseville City Code as it relates to the Conditions of a Liquor License and the Civil Penalty.

FINANCIAL IMPACTS

There are no financial impacts to the City

STAFF RECOMMENDATION

It is recommended the Council adopt the proposed changes to Chapter 302 of the Roseville City Code as it relates to the Conditions of a Liquor License and the Civil Penalty
and
Adopt an Ordinance Summary of an Ordinance enacting the proposed changes to Chapter 302 of the Roseville City Code as it relates to the Conditions of a Liquor License and the Civil Penalty.

REQUESTED COUNCIL ACTION

It is recommended the Council adopt an Ordinance enacting the proposed changes to Chapter 302 of the Roseville City Code as it relates to the Conditions of a Liquor License and the Civil Penalty.
and
Adopt an Ordinance Summary of an Ordinance enacting the proposed changes to Chapter 302 of the Roseville City Code as it relates to the Conditions of a Liquor License and the Civil Penalty.

Prepared by: Acting Chief Rick Mathwig
Attachment: A. Draft Ordinance
 B. Ordinance Summary

City of Roseville
ORDINANCE NO.
AN ORDINANCE AMENDING TITLE THREE, SECTION 302
302.08 C MANAGER AND SERVER TRAINING
302.15 B (MINIMUM) PENALTY

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title Three, Section 302 of the Roseville City Code is amended to read as follows:

302.07: GRANTING OF LICENSE:

A. Investigation and Issuance: The City Council shall investigate all facts set out in the application. Opportunity shall be given to any person to be heard for or against the granting of the license. After the investigation and hearing, the City Council shall, in its discretion, grant or refuse the application. At least ten days published notice of the hearing shall be given, setting forth the name of the applicant and the address of the premises to be licensed.

B. Person and Premises Licensed; Transfer: Each license shall be issued only to the applicant and for the premises described in the application. No license may be transferred to another person or place without City Council approval. Before a transfer is approved, the transferee shall comply with the requirements for a new application. Any transfer of 50% or more of the stock controlling interest of a corporate licensee is deemed a transfer of the license, ~~and a~~ Transfer of stock a license without prior City Council approval is a ground for revocation of the license. (Ord. 972, 5-13-1985)

302.08: CONDITIONS OF LICENSE:

Every license is subject to the conditions in the following subsections and all other provisions of this chapter and any other applicable ordinance, state law or regulation:

A. Licensee's Responsibility: Every licensee is responsible for the conduct of licensee's place of business and the conditions of sobriety and order in it. The act of any employee on the licensed premises, authorized to sell intoxicating liquor there, is deemed the act of the licensee as well and the licensee shall be liable to all penalties provided by this chapter and the law equally with the employee.

B. Inspections: Every licensee shall allow any peace officer, health officer or properly designated officer or employee of the city to enter, inspect and search the premises of the licensee during business hours without a warrant.

C. ~~Optional~~ Manager and Server Training: ~~Proven participation in this program will reduce licensee holder penalties for failure of an alcohol sales compliance check. If this option is chosen, With the exception of temporary on-sale licenses issued pursuant to section 302.02, subparts k and l, all licensees and their managers, and all employees or~~

agents employed by the licensee that sell or serve alcohol, shall ~~attend and complete to the City's satisfaction~~only complete a city approved or provided liquor licensee training program. Both the City's approval of the training and the required training shall be completed:

1. Prior to licensure or renewal for licensees and managers, or
2. Prior to serving or selling for any employee or agent, and
3. Every year thereafter unless probationary extension is granted for hardship reasons.

All licensees shall maintain documentation evidencing that this provision has been met, and produce such documentation as part of each application for licensure or renewal and upon reasonable request made by a peace officer, health officer or properly designated officer or employee of the city pursuant to the inspections provision noted above. An applicant's or licensee's failure to comply with this provision in its entirety is sufficient grounds for denial or non-renewal of a requested license.

(Ord. 1243, 11-27-2000)

302.15: CIVIL PENALTY:

A. Penalty For Noncompliance: In addition to any criminal penalties which may be imposed by a court of law, the City Council may suspend a license for up to 60 days, may revoke a license and/or may impose a civil fine on a licensee not to exceed \$2,000.00 for each violation on a finding that the license holder or its employee has failed to comply with a statute, rule or ordinance relating to alcoholic beverages, non-intoxicating malt liquor or wine.

B. Minimum Penalty: The purpose of this section is to establish a standard by which the City Council determines the civil fine, the length of license suspensions and the propriety of revocations, and shall apply to all premises licensed under this chapter. These penalties are presumed to be appropriate for every case; however, the council may deviate in an individual case where the council finds that there exist certain extenuating or aggravating circumstances, making it more appropriate to deviate, such as, but not limited to, a licensee's efforts in combination with the state or city to prevent the sale of alcohol to minors or, in the converse, when a licensee has a history of repeated violations of state or local liquor laws. When deviating from these standards, the council will provide written findings that support the penalty selected. When a violation occurs, the staff shall provide information to the City Council to either assess the presumptive penalty or depart upward or downward based on extenuating or aggravating circumstances. The staff shall notify the licensee of the information being considered and acted upon by the City Council.

~~The following violations are presumed to require revocation of the license on the first violation:~~

~~Commission of a felony related to the licensed activity.~~

~~Sale of alcoholic beverages while license is under suspension.~~

~~Sale of intoxicating liquor where only license is for 3.2 percent malt liquor.~~

~~Other violations, including the following shall have a presumed penalty as indicated below:~~

~~Sale of alcoholic beverages to underage persons.~~

~~Sale of alcoholic beverages to obviously intoxicated person.~~

~~After hours sale/display/consumption of alcoholic beverage.~~

~~Illegal gambling on premises.~~

~~Failure to take reasonable steps to stop person from leaving premises with alcoholic beverages (on sale allowing off sale).~~

~~1. For on-sale license holders who participate in optional manager and server training and prove the person who sold or served alcohol had received city approved alcohol beverage server training within the previous year:~~

~~a. For a first violation, the license holder will be given a warning letter.~~

~~b. For a second violation in 36 months, the mandatory minimum penalty shall be a \$500.00 fine and a one day suspension.~~

~~c. For a third violation in 36 months, the mandatory minimum penalty shall be a \$500.00 fine and a three day suspension.~~

~~d. For a fourth violation in 36 months, the mandatory minimum penalty shall be a \$1,000.00 fine and a five day suspension.~~

~~e. For a fifth violation in 36 months, the license shall be revoked, or in alternative, the license shall not be renewed.~~

~~2. For on-sale license holders who do not participate in optional manager and server training:~~

~~a. For a first violation, the mandatory minimum penalty shall be a \$500.00 fine and a one day suspension.~~

~~b. For a second violation in thirty-six (36 months, the mandatory minimum penalty shall be a (\$500.00 fine and a three day suspension.~~

~~c. For a third violation in 36 months, the mandatory minimum penalty shall be a \$1,000.00 fine and a five day suspension.~~

~~d. For a fourth violation in 36 months, the license shall be revoked, or in alternative, the license shall not be renewed.~~

~~3. For off-sale license holders who participate in optional manager and server training and prove the person who sold or served alcohol had received city approved alcohol beverage server training within the previous year:~~

~~a. For a first violation, the license holder will be given a warning letter.~~

~~b. For a second violation in 36 months, the mandatory minimum penalty shall be a \$500.00 fine.~~

~~c. For a third violation in 36 months, the mandatory minimum penalty shall be a \$500.00 fine and a three day suspension.~~

~~d. For a fourth violation in 36 months, the mandatory minimum penalty shall be a one thousand dollar (\$1,000.00 fine and a five day suspension.~~

~~e. For a fifth violation in 36 months, the license shall be revoked, or in alternative, the license shall not be renewed.~~

~~4. For off-sale license holders who do not participate in optional manager and server training:~~

~~a. For a first violation, the mandatory minimum penalty shall be a \$500.00 fine.~~

~~b. For a second violation in 36 months, the mandatory minimum penalty shall be a \$500.00 fine and a three day suspension.~~

- c. For a third violation in 36 months, the mandatory minimum penalty shall be a \$1,000.00) fine and a five day suspension.
- d. For a fourth violation in 36 months, the license shall be revoked, or in alternative, the license shall not be renewed. (Ord. 1280, 03-31-03)

(1) Except as otherwise provided in this Chapter, the following violations will subject the licensee to the following administrative penalties:

<u>Type of Violation</u>	<u>1st Violation</u>	<u>2nd Violation</u>	<u>3rd Violation</u>	<u>4th Violation</u>
<u>Sale of alcoholic beverage to a person under the age of 21</u>	<u>\$1,000 and one day suspension</u>	<u>\$2,000 and 5 day suspension</u>	<u>\$2,000 and 60 day suspension</u>	<u>Revocation</u>
<u>Sale of alcoholic beverage to an obviously intoxicated person</u>	<u>\$1,000 and one day suspension</u>	<u>\$2,000 and 5 day suspension</u>	<u>\$2,000 and 60 day suspension</u>	<u>Revocation</u>
<u>Failure of an on-sale licensee to take reasonable steps to prevent a person from leaving the premises with an alcoholic beverage (on-sale allowing off-sale)</u>	<u>\$1,000 and one day suspension</u>	<u>\$2,000 and 5 day suspension</u>	<u>\$2,000 and 60 day suspension</u>	<u>Revocation</u>
<u>Refusal to allow City inspectors or police admission to premises</u>	<u>\$1,000 and 7 days suspension</u>	<u>\$2,000 and 14 days suspension</u>	<u>Revocation</u>	<u>N/A</u>
<u>After hours sale, possession by a patron or consumption of alcoholic beverages</u>	<u>\$1,000 and 7 days suspension</u>	<u>\$2,000 and 14 days suspension</u>	<u>Revocation</u>	<u>N/A</u>
<u>Illegal gambling on premises</u>	<u>\$1,000 and 7 days suspension</u>	<u>\$2,000 and 14 days suspension</u>	<u>Revocation</u>	<u>N/A</u>
<u>Sale of alcoholic beverages while license is under suspension</u>	<u>Revocation</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>Sale of intoxicating liquor with only 3.2 percent malt liquor license</u>	<u>Revocation</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>Commission of a felony related to licensed activity</u>	<u>Revocation</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>

(2) Any prior violation that occurred more than 36 calendar months immediately preceding the most current violation will not be considered in determining successive violations.

(3) Any violation that occurred within 12 calendar months immediately preceding the most current violation will cause the current violation to be considered a next subsequent

violation (a second violation will be considered a third, a third violation will be considered a fourth) with corresponding penalties.

(4) In addition to the administrative penalties identified above, the city may in appropriate circumstances choose to not renew a license at the end of its current term for any and all reasons allowed by law.

C. Hearing and Notice: If, after considering the staff's information, the City Council proposes to suspend or revoke a license, the licensee shall be provided written notice of the City Council's proposed action and shall be given the opportunity to request a hearing on the proposed penalty by providing the City a written notice requesting a hearing within ten days of the mailing of the notice of the City Council's proposed action. The notice of the proposed action of the City Council shall state the nature of the charges against the licensee and the action the City Council proposes to take, shall inform the licensee of the right to request a hearing prior to the action being final, and shall inform the licensee of the date the City Council's proposed action will be considered a final decision if a hearing is not requested. Any hearing, if requested, will be conducted in accordance with Minnesota statutes section 340A.415 and sections 14.57 to 14.69 of the Administrative Procedures Act ("APA"). If a hearing is requested, the licensee shall be provided a hearing notice at least ten days prior to the hearing, which shall state the date, time and place of the hearing and the issues involved in the hearing. An independent hearing officer shall be selected by the City Council to conduct the hearing and shall make a report and recommendation to the City Council pursuant to the provisions of the APA. The City Council shall consider the independent hearing examiner's recommendation and issue its final decision on the suspension or revocation. (Ord. 1243, 11-27-2000; Ord. 1280, 3-31-03) (Ord. 1336, 5-08-2006)

**CITY OF ROSEVILLE
OFFICIAL SUMMARY OF ORDINANCE NO.**

**AN ORDINANCE AMENDING TITLE THREE, SECTION 302
302.08 C MANAGER AND SERVER TRAINING
302.15 B (MINIMUM) PENALTY**

The City Council of the City of Roseville adopted Ordinance No. on February 22, 2010, which is summarized as follows:

An ordinance amending title three, Section 302.08C, **Conditions of License, Optional Manager and Server Training**. Proposed amendment states the City approved *Manager and Server Training Program* is a requirement for all licensees as follows: all licensees shall maintain documentation evidencing that this provision (i.e., participation in the City provided Manager and Server Training Program) has been met, and produce such documentation upon reasonable request. An Applicant's or licensee's failure to comply with this provision in its entirety is sufficient grounds for denial or non-renewal of a requested license.

An ordinance amending title three, Section 302.15B, **Civil Penalty, Minimum Penalty**. Proposed amendment increases penalties (both suspension of licenses and City fines) for liquor license violations, and proposes revocation of license after 4th violation, and proposes that any prior violation occurring more than 36 calendar months immediately preceding the most current violation will not be considered in determining successive violations, and violations occurring within 12 calendar months preceding the most current violation causes the current violation to be considered a next subsequent violation with corresponding penalties, and in addition to the administrative penalties identified, the City may choose to not renew a license for all reasons allowed by law.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary is also be posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2160 Hamline Avenue, Roseville, Mn. 55113, and on the internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
William J. Malinen, City Manager

Date: _____

REQUEST FOR COUNCIL ACTION

Date: March 29, 2010

Item No.: 10.a

Department Approval



City Manager Approval



Item Description: Automated Meter Reading (AMR) Presentation

BACKGROUND

The City has operated a water distribution system since the early 1960's. In order to track and bill for water usage, water meters were installed inside every location that is connected to the City watermain. In most cases, an outside reader/register (OSR) is connected by a wire to the inside meter so that a read can be obtained without entering the home or business. Historically, City employees walk door to door to manually read the (OSR) and enter the reading into a handheld device. The majority of meters can be read without risk of injury to staff and most are readily accessed. There are a number of OSR's where this is not the case. There are Site related injury risks and the associated liabilities are a concern where animals, hidden hazards, and registers in hazardous locations exist. Furthermore, not all meters are readily accessed as some are located behind locked gates or in difficult terrain and are more difficult to read and as such increase reading cost. Delayed and restricted access imposed by property owners also adds cost. Occasionally, inaccurate manual meter reads can lead to customer concerns, which take time and resources to resolve. For all of the above reasons, we have been studying implementation of AMR (Automated Meter Reading) systems for 15 years and have continued to research current available options.

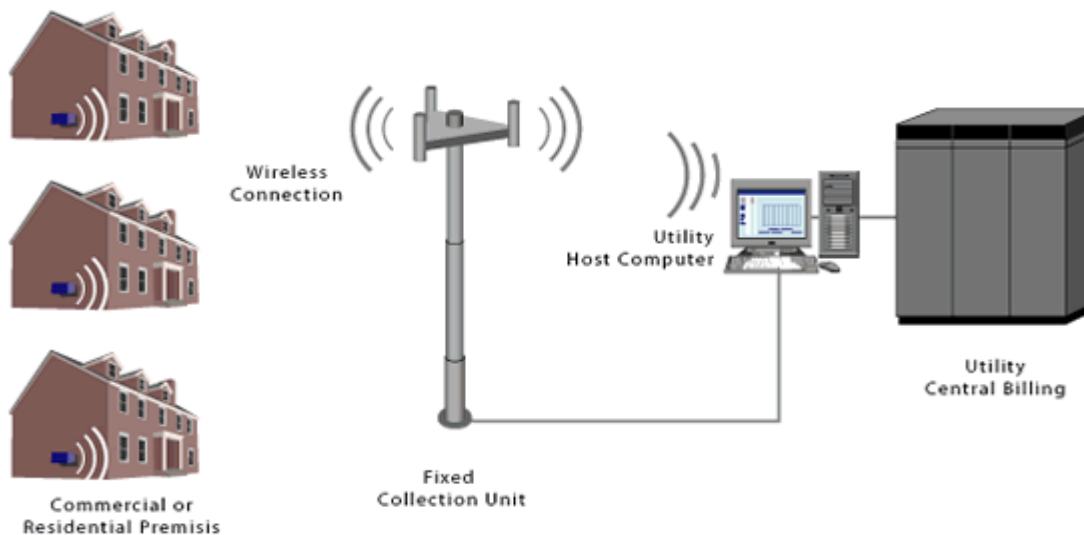
DISCUSSION

There are two types of AMR systems: Drive-by and fixed-base. In a drive-by vehicle system, a vehicle is equipped with a radio read data collector. Staff collects the readings simply by driving the vehicle at normal road speeds around the intended route. Once the driver is in radio range, the unit can receive and process the meter data. Once the information is collected by the receiver, data is then sent to a laptop computer where it is matched up with the pre-loaded route information. The information is then downloaded into a route management or billing system back at the billing office. (See Figure 1) This type of AMR system is somewhat less upfront cost but factoring rising fuel costs, vehicle costs, and employee risk and time, is more costly when those costs are added. Another way of capturing data is to permanently mount a radio receiver in a central location as in a fixed-base system. (See Figure 2) The receiver is then connected to a central processing unit that captures the data from the field. Fixed-base networks are more suitable for densely populated areas and are a cost effective means of collecting usage data. One of the advantages of a fixed radio network is the ability to capture readings on demand or on a more frequent basis.

Figure 1 Mobile Meter Reading System



Figure 2 Fixed Meter Reading System



Types of AMR communication systems:

One-way systems, as its name implies communicate normally in one direction only. Typical AMR systems that use one-way have the remote metered device transmit information from the meter location to a central receiver. In some cases, one-way systems might have a "wake-up" that alerts the remote devices to turn on and begin transmitting, in other cases, the end units transmit all the time. One-way systems are ideal for applications that require only basic information to be communicated. The frequency of how often a one-way system can be read is dependent on the receiving system.

Two-way systems, as the name implies, permits the communication of information from the remote meter location to the receiver, as well as, from the receiver to the remote meter location. These systems offer utilities more functionality, including on-demand meter reading,

interrogation of the meter remotely, immediate power failure alerts, and other advanced services.

One-Way Versus Two-Way Communication Types	
One-Way	Two-Way
One-way systems, as its name implies communicate normally in one direction only	Permits the communication of information from the remote meter location to the receiver, as well as, from the receiver to the remote meter location
The remote metered device transmits information from the meter location to a central receiver	Offers more functionality, including on-demand meter reading, interrogation of the meter remotely, immediate power failure alerts
One-way systems are ideal for applications that require only basic information to be communicated	Saves time and money because you do not have to physically go out to a site

Benefits of AMR to a water utility:

- Reduced meter reading costs
- Ability to access difficult-to-read meters
- Improved customer service
- Improved meter reader safety
- Reduced read-to-bill time
- Improved leak detection and fraud indicators
- Reduced worker's compensation risk

Reduced meter reading costs:

Manual meter reading is a labor-intensive process and can represent a considerable percentage of operating cost. In addition to the labor component, ancillary elements such as vehicle costs and insurance claims are recurring costs that can be avoided by using a technology solution.

Ability to access difficult-to-read meters:

In many cases, utility meters are located within the customer's premises. This is particularly true for water meters in areas where the temperatures may cause the meter to freeze. Accessing these meters often requires the meter reader to gain physical access to the meter to read it or to leave a card requesting the customer to call in with the reading or make an appointment. These situations are costly because they interfere with obtaining a timely read.

Improved customer service:

Customer satisfaction is important to the City. AMR can help improve customer service by providing timely and accurate bills, reducing customer disruptions caused by manual reads and

improving the process of resolving water usage disputes. Additionally, there is heightened customer sensitivity about allowing strangers access into homes.

Improved meter reader safety:

Whether it is a dog, snow & ice, or a confined space, meter readers today can easily find themselves in unsafe environments. AMR helps reduce the threat of worker's compensation claims due to injury by automating the meter data collection process.

Reduced read-to-bill time:

AMR allows for the reduction of read-to-bill time, by tightly integrating the meter data capture and billing process. Improved meter data acquisition will give us the option to increase billing frequency or offer more billing options to our customers.

Improved leak detection and fraud indicators:

AMR will better assist in detecting whether or not a meter has been tampered with or if wires have been cut at the meter. The system will flag the account to notify of a problem. The system will also provide efficient leak detection. This way, a notification can be sent immediately so that the issue can be investigated before a basement is flooded or other damage can occur. Also leaky fixtures which can lead to high usage can be detected.

Benefits of AMR to water customers:

- Accurate and possibly more frequent billing statements
- Improved customer service by the availability of detailed usage information
- Improved meter reading accuracy through the reduction of errors from manual readings
- Less interruptions to their day as they will not have to allow the staff access
- Improved consumption information for tracking and budgeting purposes

Policy Objective

To provide accurate metering and billing for water use and to provide excellent customer service to all utility customers. To explore all available options currently available technology in the water metering industry.

Financial Impacts

Total AMR costs for a fixed-base system with two-way communications for Roseville would be approximately \$1,500,000 to \$1,700,000 for total implementation of all 10,500 meters in the City of Roseville (commercial and residential). Currently we are expending approximately .75 FTE staff time and additional vehicle costs reading water meters on a quarterly basis.

Staff Recommendation

Staff will further detail implementation options and costs associated with implementation at your meeting.

Requested Council Action

Discussion of the benefits of implementing automated meter reading in Roseville.

Prepared by: Gretchen Carlson, Maintenance Support Specialist
Duane Schwartz, Director of Public Works

REQUEST FOR COUNCIL ACTION

DATE: 3/29/2010
ITEM NO: 11.a

Department Approval

City Manager Approval



Item Description: Request for approval of a MINOR SUBDIVISION creating one additional residential parcel at 2764 Aglen St. (PF10-008)

1.0 REQUESTED ACTION

The requested MINOR SUBDIVISION of the subject lot is intended to facilitate the sale of approximately half of land area, (i.e., the new parcel including the existing house); the remaining second parcel may be held in trust by the Busch family or sold.

Project Review History

- Application submitted: March 5, 2010; determined complete: March 8, 2010
- Sixty-day review deadline: May 7, 2010
- Project report prepared: March 24, 2010
- Anticipated City Council action: March 29, 2010

2.0 SUMMARY OF RECOMMENDATION

The Planning Division recommends approval the requested MINOR SUBDIVISION; see Section 6 of this report for the detailed recommendation.

3.0 SUGGESTED ACTION

By motion, approve the requested MINOR SUBDIVISION, pursuant to §1104.04 (Minor Subdivisions) of the City Code, and subject to conditions; see Section 7 of this report for the detailed action.

17 **4.0 BACKGROUND**

18 4.1 The property, located in Planning District 4, has a Comprehensive Plan designation of
19 Low-Density Residential (LR) and a zoning classification of Single-Family Residence
20 (R-1) District.

21 4.2 A MINOR SUBDIVISION application has been submitted in lieu of the preliminary plat/final
22 plat process because §1104.04 (Minor Subdivision) of the City Code establishes the
23 three-parcel minor subdivision process to simplify subdivisions “which create a total of
24 three or less [sic] parcels, situated in accordance with City codes, and no further utility or
25 street extensions are necessary, and the new parcels meet or exceed the size requirements
26 of the zoning code.” The current application meets all of these criteria.

27 **5.0 REVIEW OF PROPOSED MINOR SUBDIVISION**

28 5.1 City Code §1004.016 (Dimensional Requirements) requires single-family parcels to be at
29 least 85 feet wide and 110 feet deep, and to comprise at least 11,000 square feet in total
30 area. While the applicant has not yet decided where the new, dividing parcel boundary
31 would lie, the two proposed parcels would both be 145 feet deep and 100 feet wide, plus
32 or minus 15 feet; the smallest possible parcel that could be created would be 85 feet wide
33 and about 12,250 square feet in area. The approximate location of the proposed parcel
34 boundary is shown in the site plan included with this report as Attachment C.

35 5.2 In reviewing the application, Roseville’s Development Review Committee (DRC) has
36 confirmed that two, separate sewer and water connections are present to serve both of the
37 proposed parcels individually. The DRC also noted that that 6-foot wide drainage
38 easements are required along the sides and rear of the new parcels, consistent with
39 §1103.04 (Easements) of the City Code.

40 5.3 According to the established procedure, if a MINOR SUBDIVISION application is approved,
41 a survey of the approved parcels, the new legal descriptions, and any necessary Quit
42 Claim or Warranty deeds must be submitted for administrative review to verify
43 consistency with the City Council’s approval; then the approved survey must be recorded
44 by the applicant with the Ramsey County Recorder.

45 **6.0 RECOMMENDATION**

46 Based on the comments and findings outlined in Sections 4 and 5 of this report, Planning
47 Division staff recommends approval of the proposed MINOR SUBDIVISION, consistent with
48 the attached site plan.

49 **7.0 SUGGESTED ACTION**

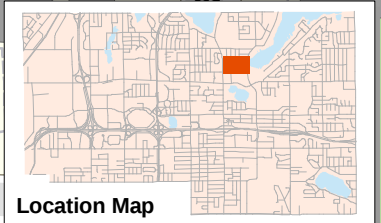
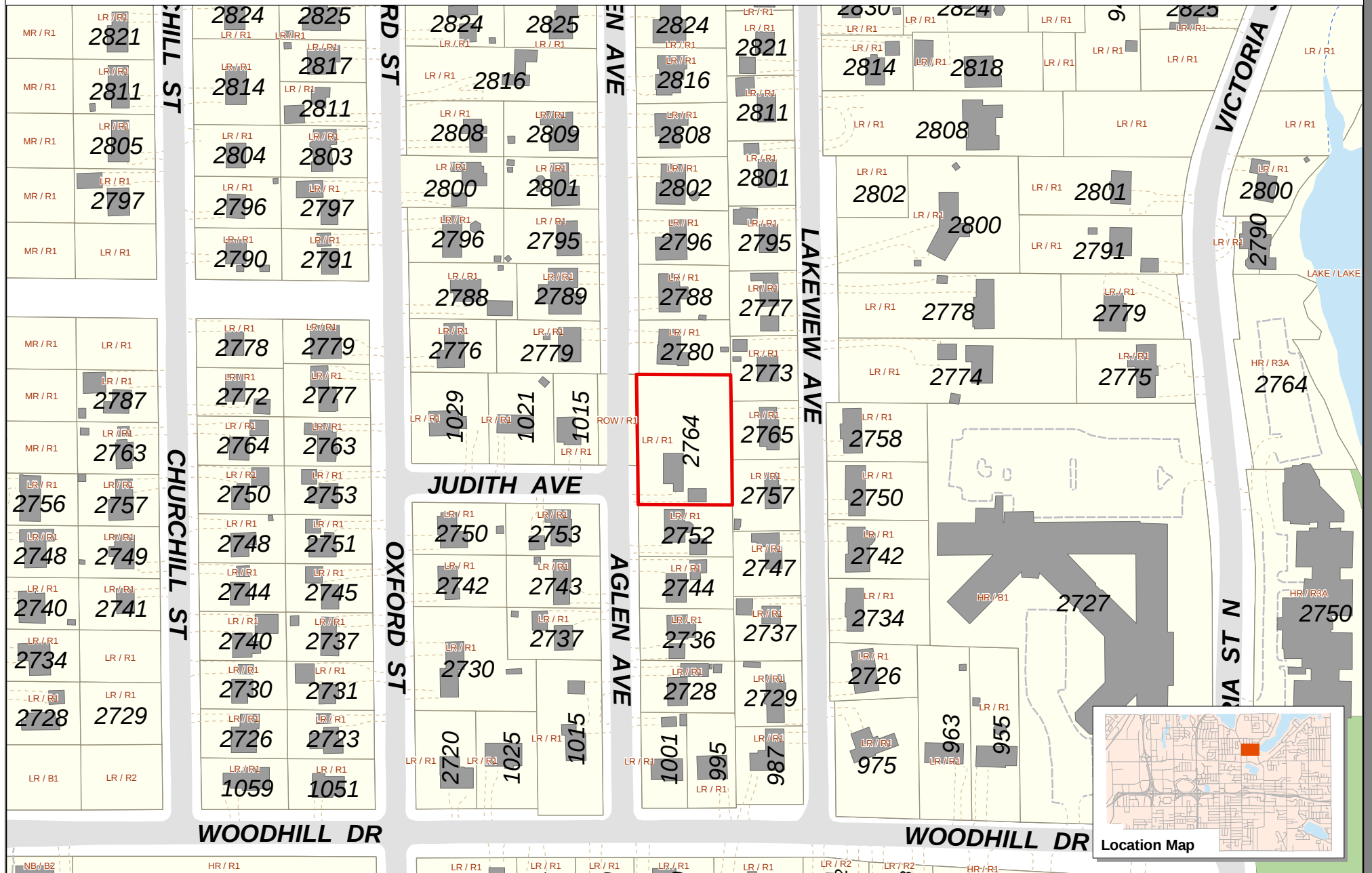
50 **By motion, approve the proposed MINOR SUBDIVISION at 2764 Aglen Street** based on
51 the comments and findings of Sections 4 and 5 and the recommendation of Section 6 of
52 this report.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments: A: Area map
 B: Aerial photo

C: Illustration of proposed minor subdivision

Attachment A: Location Map for Planning File 10-008



Prepared by:
Community Development Department
Printed: March 16, 2010



Site Location

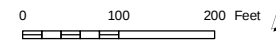
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (3/4/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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mapdoc: planning_commission_location.mxd

Attachment B: Aerial Map of Planning File 10-008



Prepared by:
Community Development Department
Printed: March 16, 2010

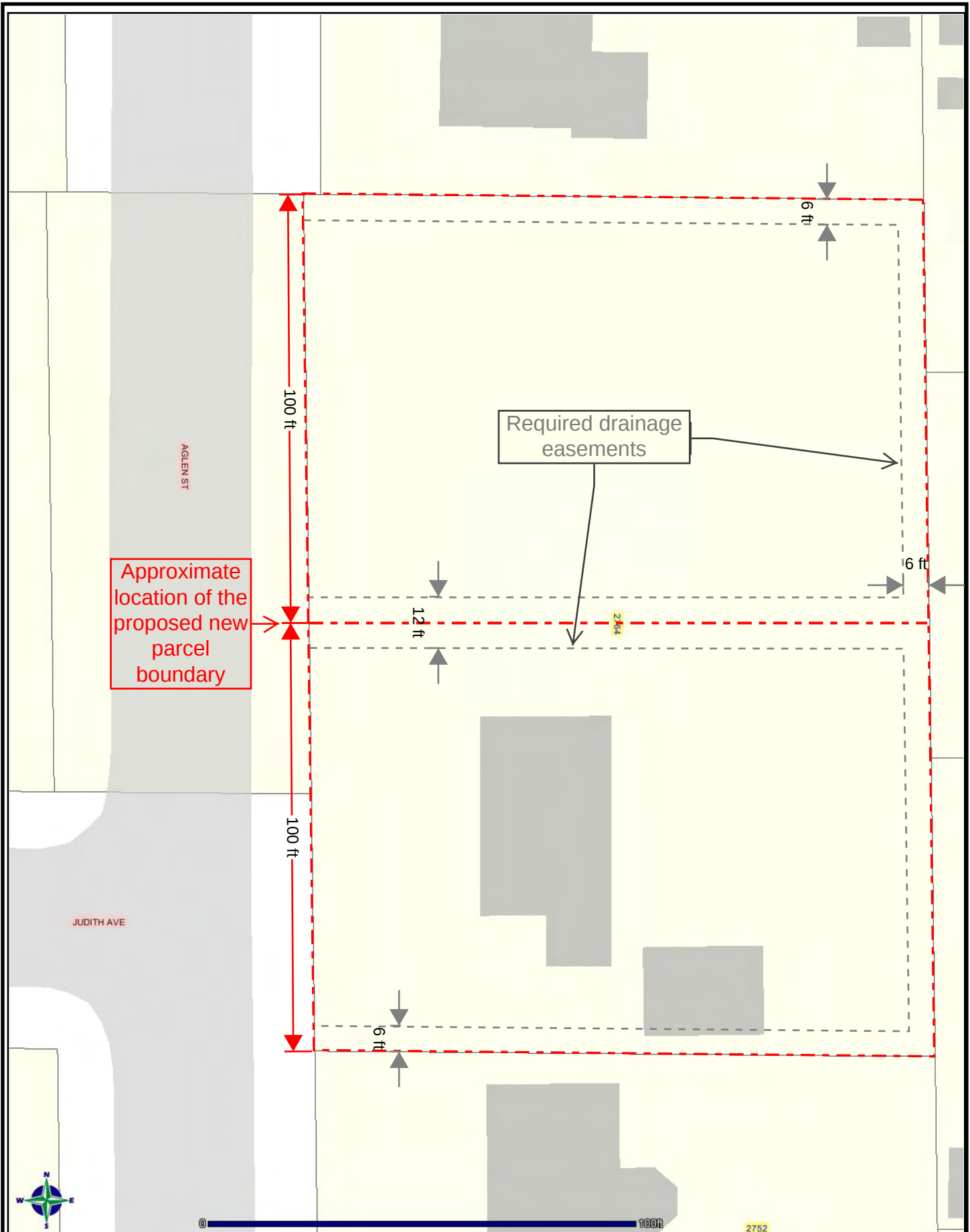


Site Location

Data Sources
* Ramsey County GIS Base Map (3/4/2009)
* Aerial Data: Kucera (4/2009)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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SOURCES: City of Roseville and Ramsey County, The Lawrence Group; December 1, 2009 for City of Roseville data and Ramsey County property records data,

Date: 3/29/10

Item: 12.a

2764 Aglen

No Attachment

See Item: 11.a

REQUEST FOR COUNCIL ACTION

Date: 3-29-10
Item No.: 12 . b

Department Approval



City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1748 Galtier Street.**

BACKGROUND

- The subject property is a single-family detached home.
- The current owner is Carol Armstrong who lives at the property.
- Current violations include:
 - Garbage stored in bags on rear steps (Violation of City Code Section 407.02.D).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Removal of garbage stored in bags on rear steps.
 - o Approximately - \$250.00

Total: Approximately - \$250.00

27 In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated
28 \$100,000 for abatement activities. The property owner will then be billed for actual and administrative
29 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
30 reported to Council following the abatement.

31 **STAFF RECOMMENDATION**

32 Staff recommends that the Council direct Community Development staff to abate the above referenced
33 public nuisance violations at 1748 Galtier Street.

34 **REQUESTED COUNCIL ACTION**

35 Direct Community Development staff to abate public nuisance violations at 1748 Galtier Street by
36 hiring general contractors to remove garbage stored in bags on rear steps.

37 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
38 is to recover costs as specified in Section 407.07B.

39

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1748 Galtier Street

1748 Galtier St N



Prepared by:
Community Development Department
Printed: March 12, 2010



Site Location

LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (3/4/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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0 100 200 Feet

mapdoc: planning_commission_location.mxd

ROSEVILLE

DATE: 3/29/2010
ITEM NO: 12.c

City Manager Approval:

Wegmalen

Item Description:	Discuss the relationship between zoning districts and the Comprehensive Plan as it pertains to the request by Twin City Chinese Christian Church for approval of a ZONING TEXT AMENDMENT to allow contemporary church uses in General Business (B-3) Districts (PF10-006) and, depending on the conclusion, either act on the request or provide further direction for staff.
-------------------	--

1.0 REQUESTED ACTION

Twin City Chinese Christian Church has proposed a ZONING TEXT AMENDMENT to allow churches in General Business zoning districts, pursuant to §1016 (Amendments) of the City Code.

Project Review History

- Application submitted and determined complete: February 5, 2010
- Planning Commission recommendation (4-0 to approve): March 3, 2010
- Project report prepared: March 23, 2010
- Anticipated City Council discussion and potential action: March 29, 2010
- Extended review deadline: June 5, 2010

2.0 SUMMARY OF RECOMMENDATION

2.1 The body of this report contains additional information on the relationship between the guidance of the Comprehensive Land Use Plan and the requirements of the zoning code (Section 5), the potential implications of the current zoning code update process *vis-à-vis* existing zoning districts (Section 5), the relationship between the Comprehensive Land Use Plan and land use (Section 6), and amending the Comprehensive Plan (Section 7); please review the information and discuss these issues.

2.2 Depending on the outcome of the above discussion, act on the proposed ZONING TEXT AMENDMENT, or direct staff to initiate the process of amending the Comprehensive Land Use Plan; see Sections 5-7 of this report for more information and Section 8 for details.

3.0 SUMMARY OF SUGGESTED ACTION

3.1 Pass a motion denying the proposed ZONING TEXT AMENDMENT, pursuant to §1016 (Amendments) of the City Code; see Section 8 of this report for details.

or

- 25 3.2 Determine which land use categories ought to include institutional uses and direct staff to
26 initiate the COMPREHENSIVE PLAN AMENDMENT process; see Section 8 for details.
27 or
28 3.3 Determine which land use categories include institutional uses and adopt an ordinance
29 approving churches as conditional uses in B-3 Districts; see Section 8 for details.

4.0 BACKGROUND

4.1 Twin City Chinese Christian Church (T4C) is considering the purchase of the property at 2755 Long Lake Road, which has a Comprehensive Land Use Plan designation of Regional Business (RB) and a zoning classification of General Business (B-3) District. This request for a ZONING TEXT AMENDMENT has been prompted by the applicant's desire to relocate to a new facility that they would construct on the subject property that better meets the needs of the congregation.

4.2 Planning Division staff has determined that the proposed ZONING TEXT AMENDMENT is inconsistent with the Comprehensive Plan and has recommended that the application be denied. Pursuant to the March 3, 2010 public hearing on the matter, the Planning Commission recommended approving the application, allowing churches as permitted uses in B-3 districts. At its meeting of March 22, 2010, the City Council tabled action on the request in order to further discuss some outstanding issues including how the guidance of the Comprehensive Land Use Plan relates to the requirements of the zoning code, the potential implications of the current zoning code update process in light of existing zoning districts, what land uses are allowed in which Comprehensive Plan land use designations, and the process of amending the Comprehensive Plan.

5.0 THE COMPREHENSIVE PLAN AND ZONING

5.1 The current zoning code update process began largely in response to the State mandate that Roseville's zoning regulations be made consistent with its newly adopted Comprehensive Land Use Plan. Inasmuch as the Comprehensive Plan establishes goals and policies that guide land uses throughout the city, the zoning code must contain the specific rules, so to speak, that advance those goals and policies.

5.2 City Council members had questions about the effect of allowing churches in B-3 Districts in given that this district will likely be replaced in a relatively short period of time as part of Roseville's ongoing zoning code update process. Even though staff will be proposing replacements for B-3 and other districts in the coming months, the new business districts will have to account for all of the uses in the existing business zoning districts. Some outdated uses (e.g., "physical culture") and some overly specific uses (e.g., "picture framing") can be easily removed from the new zoning code in favor of something more appropriate, but removing a newly-permitted use that has been added *during the zoning code update process*, would be a considerably more complicated proposition. After all, if institutional uses are today found to be appropriate in areas guided for RB uses through the approval of the presently-proposed church, determining them to be inappropriate in 6 months' time would seem to be rather arbitrary.

5.3 The updated zoning code and any changes to the existing zoning code before the update is complete, must all be consistent with the Comprehensive Plan; if the Comprehensive Plan is determined to exclude (intentionally or not) churches from Regional Business areas, then the Comprehensive Plan must be amended in some fashion to allow churches before the text of the B-3 District can be amended to permit or conditionally permit churches.

6.0 THE COMPREHENSIVE PLAN AND LAND USE

6.1 The descriptions of the land use designations in the Comprehensive Plan are included with this staff report as Attachment D. Churches, like all other uses identified as institutional land uses, are explicitly allowed in areas guided for Institutional uses and, by more implicit reference, in Community Mixed Use areas. While many other land use designations promote rather broad mixes of uses, all of the other land use designations are silent on the topic of institutional land uses. That is, none of the other designations explicitly or implicitly allows institutional land uses; this omission, whether accidental or intentional, contributed significantly to the determination by Planning Division staff that institutional uses like churches were inappropriate in areas guided by the Comprehensive Plan for Regional Business land uses.

6.2 Several Councilmembers maintained, however, that churches were not intentionally excluded from other land use designations, including Regional Business. If the City Council determines that *all* land use designations are meant to allow institutional uses even though the final definitions of most of them fail to include institutional land uses, then perhaps a Comprehensive Plan amendment is not necessary for approving the proposed ZONING TEXT AMENDMENT.

7.0 THE COMPREHENSIVE PLAN AND AMENDMENTS

If institutional uses are, in fact, excluded from everywhere except the Community Mixed Use and Institutional areas, the only way to allow institutional uses in more areas is to amend the Comprehensive Plan. The process to amend the Comprehensive Plan would require the City to hold an open house meeting, a public hearing held by the Planning Commission, and subsequent action by the City Council. Given the application submission requirements (even if Roseville is the applicant) and schedule of City meetings, the process could not take less than 45 days. More realistically, the timeline is apt to be closer to 60 days but, if begun promptly, the Comprehensive Plan Amendment process *could* be completed by the extended deadline for action on the current ZONING TEXT AMENDMENT application.

8.0 RECOMMENDATIONS AND SUGGESTED ACTIONS

8.1 Give due consideration to the guidance of the Comprehensive Land Use Plan, based on the comments in Sections 5-7 of this report, and determine that Institutional uses are not appropriate in areas guided for Regional Business land uses. In this case, Planning Division staff suggests **passing a motion to deny the proposed ZONING TEXT AMENDMENT** for Twin City Chinese Christian Church to allow churches in the General Business District.

or

8.2 Give due consideration to the guidance of the Comprehensive Land Use Plan, based on the comments in Sections 5-7 of this report, and determine that Institutional uses are appropriate in areas guided for Regional Business land uses, but that the Comprehensive Plan must first be amended to allow such uses. In this case, Planning Division staff suggests **determining which land use categories ought to include institutional uses and directing staff to initiate the COMPREHENSIVE PLAN AMENDMENT process.**

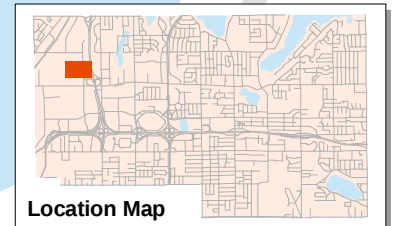
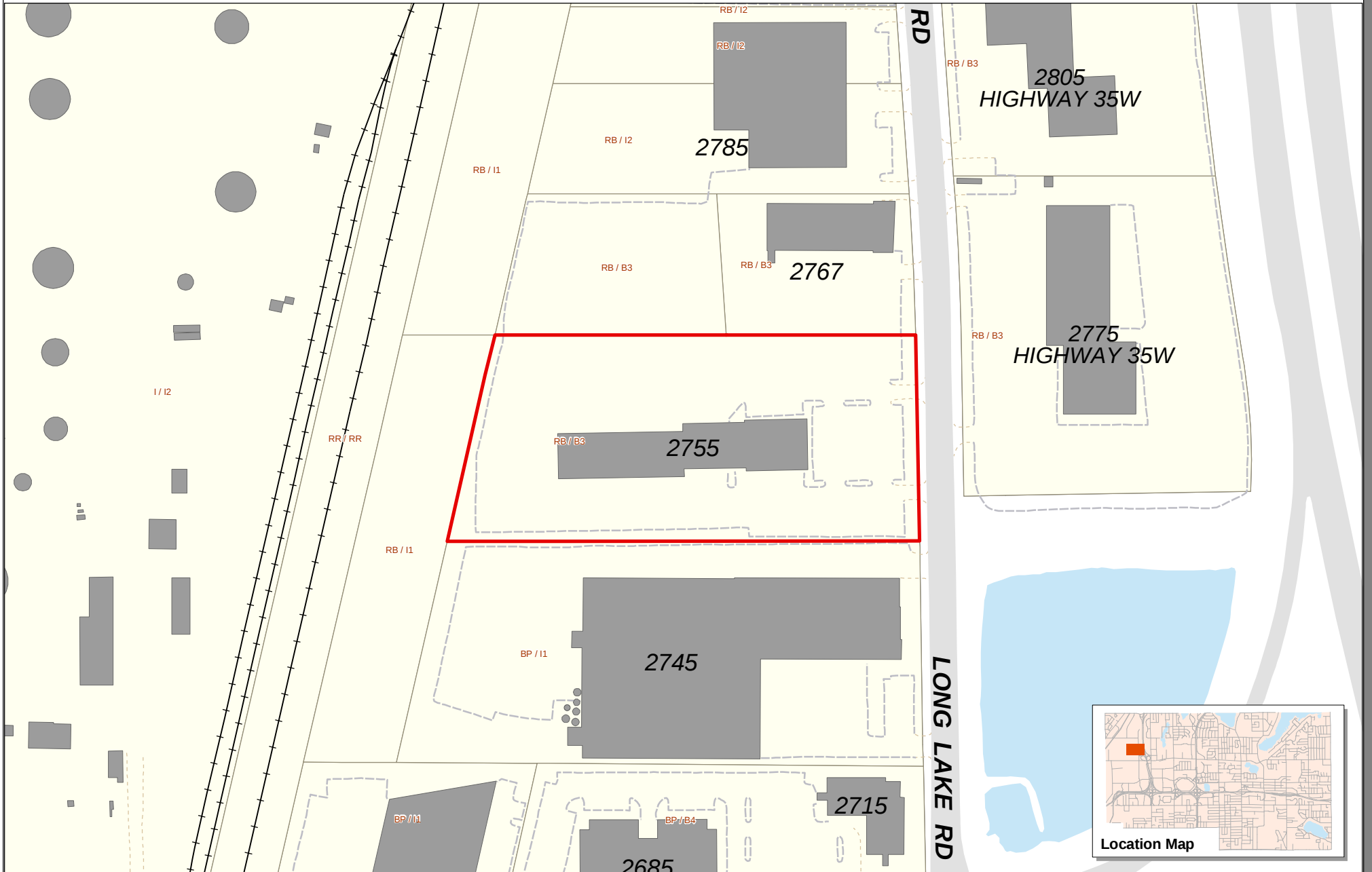
or

114 8.3 Give due consideration to the guidance of the Comprehensive Land Use Plan, based on
115 the comments in Sections 5-7 of this report, and determine that Institutional uses are
116 appropriate in areas guided for other land uses, and that the Comprehensive Plan
117 currently allows such uses. In this case, Planning Division staff suggests **determining**
118 **which land use categories include institutional uses and adopting an ordinance**
119 **approving churches as conditional uses in B-3 Districts.** A draft ordinance is included
120 with this staff report as Attachment E.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments: A: Area map C: Applicant narrative
B: Aerial photo D: Comprehensive Plan land use designations
E: Draft ordinance

Attachment A: Location Map for Planning File 10-006



Prepared by:
Community Development Department
Printed: February 24, 2010



Site Location

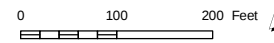
LR / R1 Comp Plan / Zoning
Designations

Data Sources

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mapdoc: planning_commission_location.mxd

Attachment B: Aerial Map of Planning File 10-006



Prepared by:
Community Development Department
Printed: February 24, 2010



Site Location

Data Sources

* Ramsey County GIS Base Map (2/4/2009)

* Aerial Data: Kucera (4/2009)

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0 50 100 Feet



February 5, 2010

Zoning Text Amendment Application, Twin City Chinese Christian Church

7. Additional Required Information

- a. **Legal Description and PIN:** Nly Part, Measuring 318.29 Ft On W Line Of Long Lake Rd & 326.47 Ft On Ely Line Of Nsp Co R/w, Of Fol Tract; Part Of Se 1/4 Lying S Of Blk 2 Parranto Industrial Park & Between Sd Power R/w & Long Lake Rd In Sec 5 Tn 29 Rn 23, PIN 05.29.23.43.0002.
- b. **Open House Summary:** An open house was held on Wednesday, February 3, 2010, from 6:30 p.m. to 10:00 p.m., at the Rose Room, Roseville Skating Center, 2661 Civic Center Drive, Roseville, Minnesota, 55113. Open house invitations were sent on January 23, 2010 to all 45 addresses provided by Mr. Thomas Paschke, Roseville City Planner. Two informational PowerPoint presentations, two informational handouts, comment forms, and refreshments were prepared for the meeting. None of the invited guests attended the open house, but 19 members from Twin City Chinese Christian Church, including three Roseville residents, attended the open house.
- c. **Written Narrative:** Twin City Chinese Christian Church (T4C) is a vibrant, large, established, regional, ethnic church that is characterized by a diverse congregation from throughout the Twin Cities metro area. T4C's vision is to build up three interdependent congregations as one church to become the center of discipleship and outreach to the Chinese in the Twin Cities. T4C's mission is to manifest God's glory, experience His love, and bring hope to all. T4C is committed to continuing its 30-year history of reaching out to families, and serving the needs of youth and the underprivileged in Roseville and the surrounding area.

T4C is the largest Chinese-American Christian church in Minnesota, and has outgrown their existing facilities in Lauderdale, Minnesota. The church established site criteria for a new location in 2003, and an active search was commissioned in 2005. Due to its centralized location in the metro area and other factors that satisfy the site criteria, T4C is considering purchase of a former Denny Hecker automobile dealership located at 2755 Long Lake Road, Roseville, Minnesota.

While "church" use is not currently a permitted use under the existing B-3 zoning of the site, T4C's component uses and character as a large regional church are consistent with the permitted uses of that zoning district. With a regular weekly attendance of approximately 500 churchgoers, the property will generate traffic patterns similar to a retail business, with the majority of traffic on evenings and weekends. The need for regional access from throughout the Twin Cities metro area, and the level of generated traffic, are not conducive to a traditional residential neighborhood environment. T4C's proposed use for the former Denny Hecker site is in harmony with the Roseville Comprehensive Plan's general description of a Regional Business District (RB) site. Appropriate revisions to Roseville's zoning code will permit this property to be

repositioned to a use consistent with community service opportunities and current market conditions.

T4C's Background Information

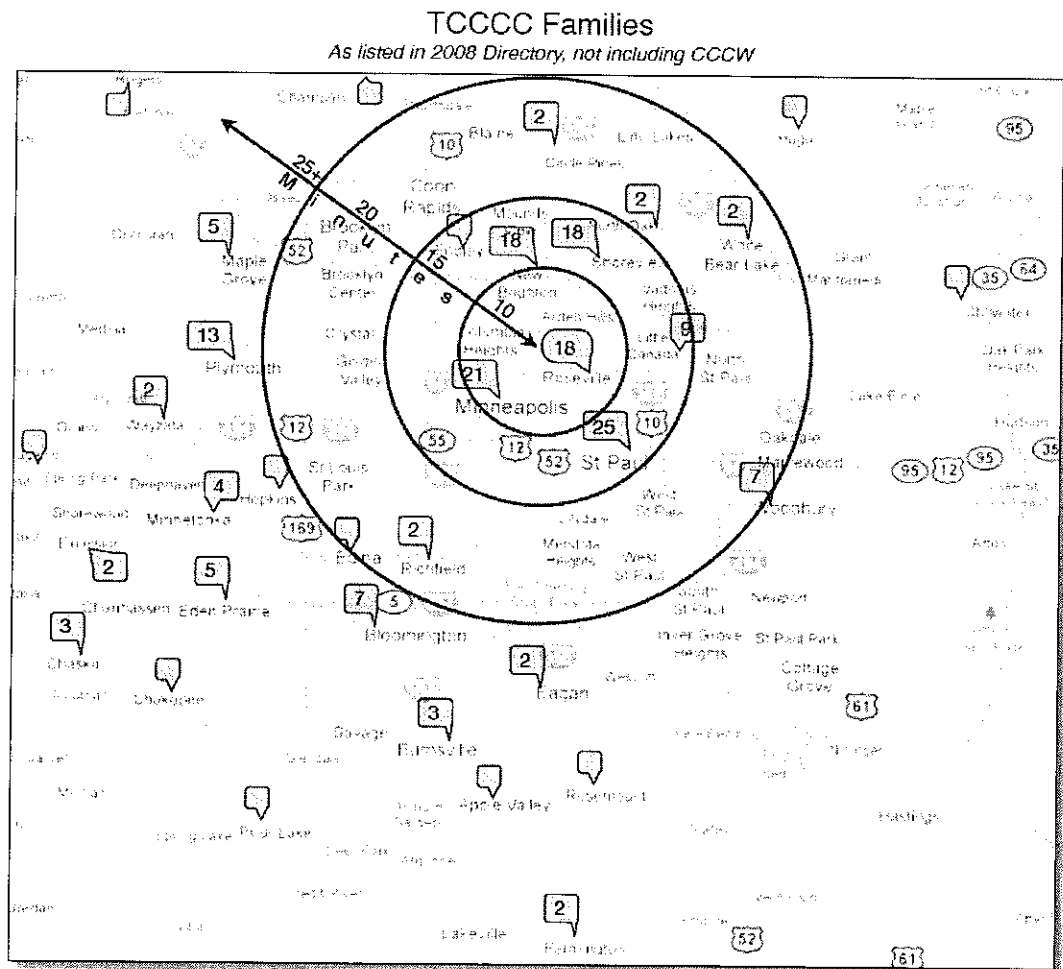
T4C is the largest Chinese-American Christian church in the Twin Cities and greater Minnesota. A non-denomination church, it was established more than 50 years ago, and has resided in a 24,000 sf. facility for over 35 years in Lauderdale, Minnesota, three miles south of the former Denny Hecker Long Lake Road site. T4C's current location is 1795 Eustis Street, Lauderdale, Minnesota 55113, Phone: 651.644.9321, Email: contact@tcccc.org, Web Site: www.tcccc.org

Current weekly Sunday assembly attendance is approximately 500 churchgoers within three interdependent language-specific congregations. Current growth levels are 2% per annum. Congregational meetings occur throughout the week with primary times being Sunday worship services and Friday evening educational and fellowship meetings for children, youth, families, and adults. T4C has planted two sister churches in the Twin Cities metro area in the last five years.

T4C's congregation resides in Roseville and other parts of the Twin Cities Metro area. Approximate one-way driving times for member families have been approximated at:

<u>Drive Time</u>	<u>Number of Member Families</u>
10 minutes	39
15 minutes	71
20 minutes	16
25 minutes	49
30+ minutes	11

The map below illustrates the dispersion of the T4C congregation's residences:



T4C's Tradition of Community Involvement

T4C has a long history of member involvement within the Roseville community and beyond. Church staff and members of the congregation place emphasis on making a positive impact within both the Roseville area and members' individual communities as well. With 9% of our existing member families residing within the Roseville area, the proposed location of the church provides a platform for continued community support and anticipated growth.

The tradition of being involved has manifested itself in numerous ways, including some specific organizations. T4C is a founding member church of both "Love, Inc" and "Roseville Rock Youth Center (R2)." It has also supported other community service organizations and programs, such as Bridging and Backpacks for Roseville students. T4C Pastoral staff members are part of the Roseville Pastors and Youth Pastors networks. Additionally, T4C has had a strong partnership with several St. Paul Hmong service organizations, and would become a support to the growing Hmong community in

Roseville. T4C is also active in helping the area Hmong Community, and supporting civic events such as the Lauderdale "Day in the Park".

T4C's Search for a New Facility

As T4C has continued to grow and reach the limitations of their current site, they established a site search criteria for a new location. Preliminary analysis shows that the site at 2755 Long Lake Road meets all of these criteria, including:

- 1) Located centrally in the Twin Cities (within Highways I35-E, 100, 694, and 62)
- 2) Lot size of 5 acres with enough area to support a 55,000 sf. building (1000 seat assembly rooms)
- 3) Raise the majority of funding in equity proceeds before purchasing a new facility
- 4) Total cost of property, building and construction/remodeling of between \$4 -\$6 million dollars

The 2030 Comprehensive Plan adopted by the City Council on 10/26/09 outlines the site as a Regional Business (RB) area defined as:

'Regional Business uses are commercial with a collection of businesses that provide goods and services to a regional market area. Uses found in regional Business areas include regional-scale malls, shopping centers of various sizes, free standing large-format stores, freestanding smaller businesses, multistory office buildings, and groupings of automobile dealerships.'

T4C's proposed use of the site is consistent with both the accessibility demands and traffic volume considerations given under the current definition. The regional nature of T4C as the largest Chinese-American Church in the metro area, and its unique structure of serving three language centered congregations, lends to the regional appeal of the church.

More specifically, the site provides the appropriate level of highway access and eliminates the concern of moving significant traffic volume into and through residential neighborhoods. This benefit and type of use is consistent with the currently allowable uses under the general Regional Business Comprehensive plan designation, as well as the existing B-3 classification.

On a national level, many consider the current model for large churches, including T4C, as a "mall of ministry" with services that include multiple types of assembly. These assembly types include music, dance, video and speaking performances, formal and informal dining, child care centers with indoor play areas, classrooms for all ages and recreational and social use areas. In the case of T4C, unique cultural and language opportunities for assembly also occur. These gatherings center around a conditioned circulation space supported by generous parking and monitored by trained staff.

Today's regional churches like T4C require sites much different than traditional small neighborhood churches.

T4C's Request to the City of Roseville

We appreciated your willingness to meet with us on January 11, 2010 to discuss our proposal, your email of January 21 confirming your desire for a pre-submittal letter, and the application guidance you provided by email on February 4, 2009. We respectfully submit this Zoning Text Amendment Application to amend the text of the city code, sections 1005.015 and 1005.05, to allow church, worship/service, and/or school use as a permitted or conditional use. We thank you in advance for your help with fulfilling our goal for a regional site that supports the planned usage of the new facility and the growth of the T4C congregation.

- d. **Other Information:** Please see the attached site plan, "PRELIMINARY SITE STUDIES 12/31/09, TWIN CITY CHINESE CHRISTIAN CHURCH". In addition, we submit this additional supporting commentary:

Additional Supporting Commentary

How does the proposed use of the 2755 Long Lake Road site by T4C fit with current Business Land Use Regulations (adopted July 2006)?

The current zoning of the site is "B-3" General Business District and is described in Sect 1005.05 as follows:

'The B-3 General Business District is designed for general retail uses in individual buildings or strip centers which face and front on a state or county road, It allows for larger indoor and exterior sales and fast food sales than the B-2 District. The B-3 General Business District is intended for certain areas designated as B Business area in the Comprehensive Plan.'

As mentioned above the regional nature and unique character and uses of T4C are appropriate to the existing B-3 classification, although not currently permitted:

Permitted, Accessory and Conditional uses are shown in Section 1005.015:

This table identifies "churches" in the same line as "public/private colleges and schools" and only allows their inclusion by Conditional Use Permit in the B-1 Zoning District of all the zoning districts. There are several significant differences between T4C and public and private schools or colleges, in that the children are almost always accompanied by their parents as a family, arriving together from around the metro area by automobile once or twice a week, instead of the segregated daytime use of the schools which would be locally populated with more typical foot traffic. The scale of the church is also much smaller-- on a building scale vs. the campus scale of the colleges.

The 1005.015 table also allows following “Permitted” Land Uses that also closely describe the component uses of Twin City Chinese Christian Church (T4C) and many other churches and as the following as a “Permitted Use” in the B-3 Zoning District:

Cultural Institution

Meeting Halls

Offices (business & professional)

Private Cultural Institutions

Public Uses

Recording, broadcasting, or TV studios

Restaurant Class I- Traditional (no liquor and drive-thru allowed, including café, buffet, coffee shop, deli.)

Schools of Music or Dance

Theatre

Likewise, there are no component uses of T4C programs and facilities that are not permitted in the listed B-3 zoning uses.

It should be noted that only the Office use is permitted in the B-1 District, and the School of Dance or Music is allowed under CUP. The balance of the above church-like uses which are permitted in the B-3 District are not permitted in the B-1 District.

It should also be noted that the description of the B-1 Limited Business District in Sect 1005.02 as *‘limited range of office or professional services at the periphery of residential uses or integrated with residential uses’*.

Since the 2755 Long Lake Road site is neither at the “periphery” or “integrated” with any residential use (and is at least 1,500 feet from the nearest residential zoning district) it seems to be less appropriate to re-zone to the B-1 classification, than it is to modify the B-3 classification text,

The current site complies with intent to *‘face or front on a state or county road’* since it fronts on the west frontage road connecting County Rd C2 west of I-35W.

It seems that the intent of the 2006 zoning code was to locate churches within or at the edges of residential areas. With the trend to consolidate smaller churches into larger churches and the unique nature of this church which serves an ethnic population scattered throughout the metro area, it seems reasonable and appropriate to expand the sitting of such uses similar to the B-3 classification on a regional business district on a “state or county road” that acts as an arterial route, rather than through a residential neighborhood.

T4C currently services 500 churchgoers once or twice each week and has plans to have the ability to serve up to 1,000 churchgoers in three distinct language assemblies at a single site. This allows couples with diverse language skills and their English-speaking children to share the assembly, teaching and social times together in one building. As the largest Chinese-oriented church assembly in the metro area with over 50 years of history and strong ties in community service in the Roseville community area, T4C would be a significant Cultural Institution with spaces for Meeting Hall, Business and Counseling Offices, Music & Dance instruction and performance, for Traditional dining in line with the Restaurant I classification-- all currently permitted uses in the B-3 District.

Minimum Requirements for the Business Zoning Districts are shown in Section 1005.01. They are identical between the B-3 zoning classification and the B-1 that allows the church use.

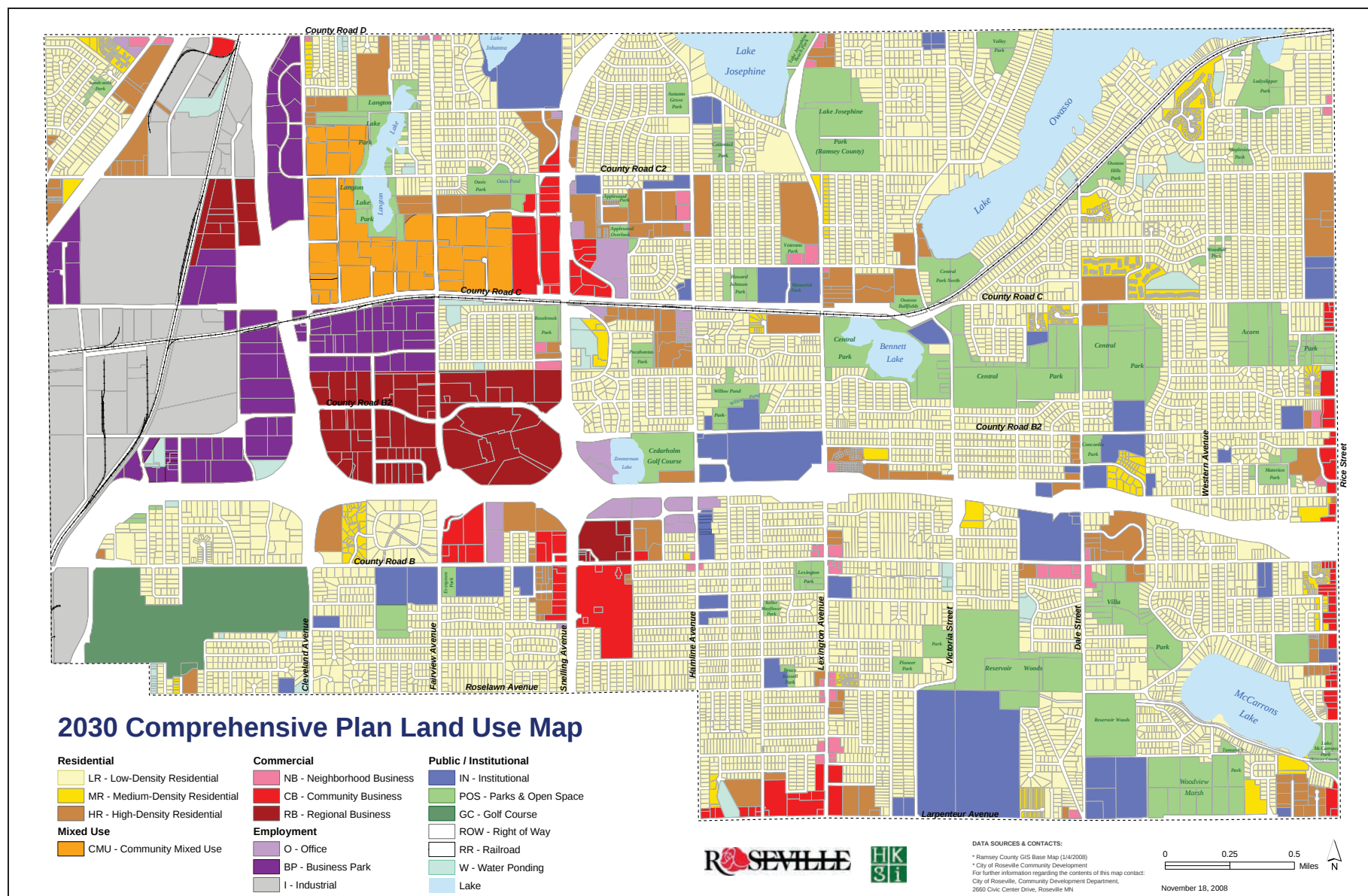
How does the use of the 2755 Long Lake Road site by T4C fit with future Institutional Zoning Classification possibly to be proposed in the pending zoning changes in the fall of 2010?

The pending changes are specifically unknown at this time and it is anticipated that an application will be submitted and acted upon before the revisions to the zoning code are drafted and adopted this coming fall.

That said, planning staff has suggested a possible new Institutional Zoning District classification that would apply to large campus-type land use areas so labeled on the comprehensive plan, and might apply to some of the smaller church and social club parcels also currently labeled as Institutional on the Comp Plan. This designation might be considered a spot-zoning overlay responding to-- and intended to better regulate-- existing campus-type use patterns for school, civic, social, and possibly religious uses.

In being applied to churches, this would mark a significant change in the zoning model where church use has traditionally be broadcast around the city within smaller, neighborhood-centered churches located within the residential areas they serve. The growing contemporary model of regional scale churches based on size and differentiating aspects, such as the ethnic focus of T4C, seems to be more appropriate to the Regional Business (RB) areas shown in the Comprehensive Plan with proximity and identity to major arterial access, rather than funneling this traffic into and through residential neighborhoods.

It also should be noted that current land use planning relating to churches must be directed by federal regulation respecting the Religious Land Use & Institutionalized Person Act (RLUIPA))





Land Use Categories

The 2030 Land Use Map depicts the overall planned land-use pattern in Roseville. This section defines the land-use categories shown on the 2030 Land Use Map.

Low-Density Residential (LR)

Low-density residential land uses include single-family detached houses generally with a density between 1.5 and four units per acre and two-family attached houses generally with a density of no more than eight units per acre.



Medium-Density Residential (MR)

Medium-density residential land uses include single-family attached housing types such as triplex, quadruplex, row houses, side-by-side townhouses, back-to-back townhouses, mansion townhouses, and small-lot detached houses, generally with a density greater than four units per acre up to 12 units per acre.



High-Density Residential (HR)

High-density residential land uses include multifamily housing types including apartments, lofts, flats, and stacked townhouses, generally with a density greater than 12 units per acre.



Community Mixed Use (CMU)

Community Mixed Use areas are intended to contain a mix of complementary uses that may include housing, office, civic, commercial, park, and open space uses. Community Mixed Use areas organize uses into a cohesive district, neighborhood, or corridor, connecting uses in common structures and with sidewalks and trails, and using density, structured parking, shared parking, and other approaches to create green space and public places within the areas. The mix of land uses may include Medium- and High-Density Residential, Office, Community Business, Institutional, and Parks and Open Space uses. Residential land uses should generally represent between 25% and 50% of the overall mixed-use area. The mix of uses may be in a common site, development area, or building. Individual developments may consist of a mix of two or more complementary uses that are compatible and connected to surrounding land-use patterns. To ensure that the desired mix of uses and connections are achieved, a more detailed small-area plan, master plan, and/or area-specific design principles is required to guide individual developments within the overall mixed-use area.



Regional Business (RB)

Regional Business uses are commercial areas with a collection of businesses that provide goods and services to a regional market area. Uses found in Regional Business areas include regional-scale malls, shopping centers of various sizes, freestanding large-format stores, freestanding smaller businesses, multistory office buildings, and groupings of automobile dealerships. Regional Business areas are located in places with visibility and access from the regional highway system (Interstate 35W and State Highway 36).



Community Business (CB)

Community Business uses are commercial areas oriented toward businesses involved with the sale of goods and services to a local market area. Community business areas include shopping centers and freestanding businesses that promote community orientation and scale. To provide access and manage traffic, community business areas are located on streets designated as A Minor Augmentor or A Minor Reliever in the Transportation Plan. Community Business areas should have a strong orientation to pedestrian and bicycle access to the area and movement within the area. Residential uses, generally with a density greater than 12 units per acre, may be located in Community Business areas only as part of mixed-use buildings with allowable business uses on the ground floor.



Neighborhood Business (NB)

Neighborhood Business uses are small-scale business areas located on or at the intersection of minor arterial and collector streets. Business uses in these areas may include retail, service, and office. Residential uses may be located in a mixed-use building in these areas. Residential uses should generally have a density between four and 12 units per acre and are subject to the other limitations for this land use. Buildings shall be scaled appropriately to the surrounding neighborhood. There should be appropriate buffers and pedestrian connections between Neighborhood Business areas and adjacent residential neighborhoods. Neighborhood Business areas should be connected to surrounding neighborhoods by sidewalks or trails.



Office (O)

Office uses include business, professional, administrative, scientific, technical, research, and development services at higher densities.



Industrial (I)

Industrial uses include manufacturing, assembly, processing, warehousing, laboratory, distribution, related office uses, and truck/transportation terminals.



Business Park (BP)

Business Park is an employment area that has a consistent architectural style with a mix of employment-oriented use types. These uses may include office, office-showroom-warehousing, research and development services, high-tech electronic manufacturing, medical, and lodging with business-park-supporting retail and services such as healthcare, fitness, child daycare, drycleaning, bank, coffee shop, restaurant, and convenience store.

Institutional (IN)

Institutional land uses include civic, school, library, church, cemetery, and correctional facilities.

Parks & Open Space (POS)

Park and open space land uses include public active and passive recreation areas such as parks, playfields, playgrounds, nature areas, and golf courses.

Golf Course (GC)

Golf course land uses include private golf courses, golf holes, practice ranges, and greens.

Road Right-of-Way (ROW)

Road right-of-way land uses include public and private road right-of-way for automobiles, transit, and non-vehicular transportation modes.

Railroad (RR)

Railway land uses include right-of-way utilized for public and private railroad related activities.

Lake (L)

Lake includes permanently flooded open water, rivers, and streams included in the Public Waters Inventory (PWI) maintained by the MN DNR and also includes the floodway areas designated by the Federal Emergency Management Agency (FEMA).

Water Ponding (WP)

Water ponding includes public or private land occupied by a constructed stormwater runoff pond.

ORDINANCE NO. ____

**AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE TO ALLOW
CHURCHES AS CONDITIONAL USES IN GENERAL BUSINESS (B-3) DISTRICTS**

The City Council of the City of Roseville does ordain:

Section 1. Zoning Text Amended. Pursuant to Section 1016 (Zoning Amendments) of the City Code of the City of Roseville, and after the City Council consideration of Planning File 10-006, Section 1005.015 (Business District Uses) is hereby amended to include churches as conditional uses the General Business (B-3) District.

Section 2. Effective Date. This ordinance amendment to the City Code shall take effect upon the passage and publication of this ordinance.

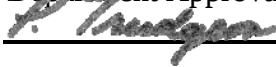
Passed this 29th day of March 2010. By Mayor Craig D. Klausing

REQUEST FOR COUNCIL ACTION

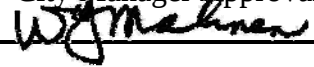
DATE: 3/29/2010

ITEM NO: 12.d

Department Approval:



City Manager Approval:



Item Description: Request by Clearwire LLC for approval of a 125-foot telecommunication tower facility in Acorn Park, 266 County Road C, as a CONDITIONAL USE (PF09-032)

1.0 REQUESTED ACTION

Clearwire is requesting approval of a telecommunication monopole facility at Acorn Park as a CONDITIONAL USE, pursuant to §1013 (General Requirements) and §1014 (Conditional Uses) of the City Code.

Project Review History

- Application submitted and determined complete: October 9, 2009
- Planning Commission recommendation (4-1 to deny): January 6, 2010
- Project report prepared: March 24, 2010
- Anticipated City Council action: March 29, 2010
- Extended review deadline: April 7 2010

2.0 SUMMARY OF RECOMMENDATION

After reviewing the circumstances surrounding the application, the City Attorney recommends denying the application for CONDITIONAL USE approval based on the absence of a City policy for determining when or whether Roseville, as a property owner, is interested in locating telecommunication infrastructure on City-owned property; additional information explaining the basis of this recommendation is contained in the body of this report.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt a resolution denying the proposed CONDITIONAL USE; see Section 8 of this report for the detailed action.

4.0 NEXT STEPS

As the importance and prevalence of wireless communication intensifies, it is increasingly important for the City Council to adopt a policy which:

- a. determines whether the Comprehensive Plan supports wireless telecommunication infrastructure on City-owned property;
- b. establishes a framework for determining where such infrastructure is inappropriate and where it can be considered; and
- c. identifies if or when Roseville will participate in land use applications in specific locations.

30 **5.0 BACKGROUND**

31 5.1 City of Roseville owns the property at 286 County Road C, which has a Comprehensive
32 Plan designation of Park & Open Space (POS) and an identical zoning classification of
33 Park & Open Space (POS).

34 5.2 This CONDITIONAL USE request has been prompted by the applicant's desire to erect the
35 tower, convey it to the City, and lease space for their telecommunication equipment on
36 and at the base of the tower, which makes the City a partner in the application in addition
37 to being the landowner.

38 **6.0 STAFF COMMENTS**

39 6.1 Although Roseville City staff has continued to work with Clearwire's application for
40 approval of a telecommunication tower facility as a CONDITIONAL USE in Acorn Park,
41 conflicts persist between the policies that guide the activities and recommendations of
42 various City Departments. As a specific example, the Parks and Recreation Department is
43 responsible for maintaining a high quality experience for park users and believes that a
44 telecommunication facility suitable for multiple service providers is inappropriate in
45 Acorn Park, whereas Community Development staff believes that the proposed facility is
46 consistent with the guidance of the Comprehensive Plan and the requirements of the
47 zoning code and, therefore, ought to be approved.

48 6.2 This impasse appears to be a result of the absence of a City policy for the siting of
49 telecommunications towers. Without a general City policy for determining when or
50 whether Roseville, as a property owner, is interested in locating telecommunication
51 infrastructure on City-owned property, the City is unable to answer this question as it
52 applies specifically to Acorn Park.

53 6.3 Given the City's inability to act on the specific land use request in the face of lingering
54 uncertainty on the broader policy question, City staff has asked whether Clearwire is
55 willing to withdraw the application since withdrawal would provide an opportunity to
56 resolve the policy issue without the pressure of the land use application. Clearwire was
57 not interested in withdrawing, and this is the last City Council meeting prior to the
58 deadline for final action on the application.

59 **7.0 RECOMMENDATION**

60 The City Attorney recommends denial of CONDITIONAL USE proposal, based on the
61 following findings:

- 62 a. as the co-applicant and property owner in the proposal, the City of Roseville does
63 not support the application at this time; and
- 64 b. the City of Roseville lacks a policy that adequately addresses the location of
65 telecommunication infrastructure on City-owned properties to minimize negative
66 impacts with respect to the standard conditional use review criteria.

67 **8.0 SUGGESTED ACTION**
68 **Adopt a resolution denying the proposed conditional use**, based on the comments in
69 Section 6 and the finding in Section 7 of this report.

70 **9.0 NEXT STEPS**

71 Community Development staff is aware of interest in locating telecommunication
72 monopole facilities in other City-owned parks, although no proposals have yet been
73 submitted. For this reason, it is increasingly important for the City Council to adopt a
74 policy which:

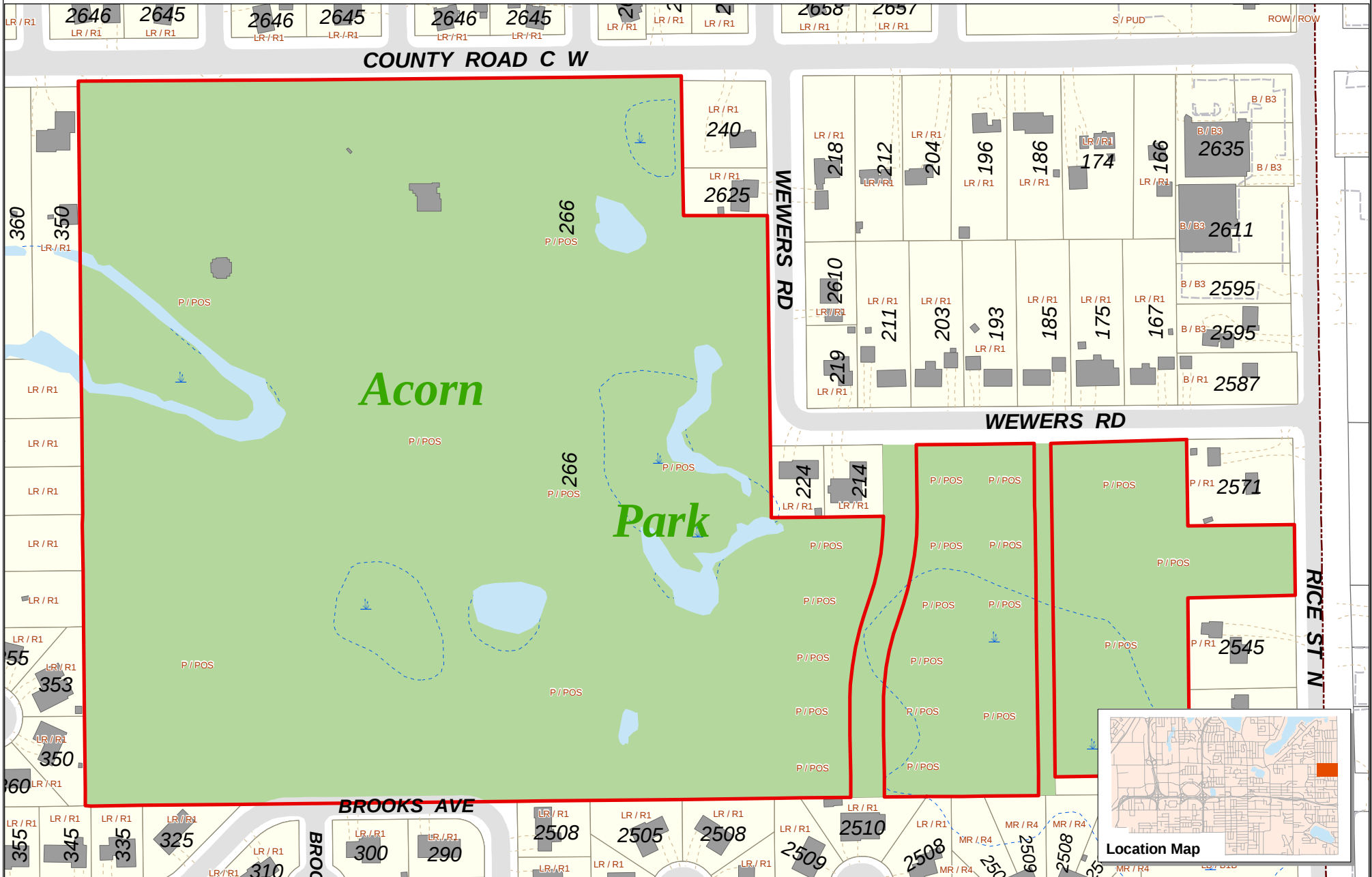
- 75 **a.** determines whether the Comprehensive Plan supports wireless telecommunication
76 infrastructure on City-owned property;
- 77 **b.** establishes a framework for determining where such infrastructure is
78 inappropriate and where it can be considered; and
- 79 **c.** identifies if or when Roseville will participate in land use applications in specific
80 locations. Remember that an application for conditional use approval initiates the
81 60-day action timeline and must be approved if the proposal satisfies the
82 applicable criteria in the zoning code.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments: A: Area map

B: Draft resolution

Attachment A: Location Map for Planning File 09-032



Prepared by:
Community Development Department
Printed: October 30, 2009

Site Location

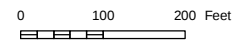
LR / R1 Comp Plan / Zoning Designations

Data Sources

* Ramsey County GIS Base Map (9/29/2009)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 29th day of March 2010, at 6:00 p.m.

The following Members were present: _____;
and the following Members were absent: _____.

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION DENYING A 125-FOOT TELECOMMUNICATION TOWER
FACILITY AS A CONDITIONAL USE IN ACCORDANCE WITH §1013.10 AND
§1014.01 OF THE ROSEVILLE CITY CODE FOR CLEARWIRE LLC AND CITY OF
ROSEVILLE (PF09-032)**

WHEREAS, City of Roseville owns the property at 286 County Road C; and

WHEREAS, the subject property is legally described as:

**SECTION 12 TOWN 29 RANGE 23 S 400 FT OF N 930 FT OF E 82 5/10 FT OF W 1309
2/10 FT OF NE 1/4 (SUBJ TO RDS AND ESMTS) IN SEC 12 TN 29 RN 23
PIN: 12-29-23-12-0002**

WHEREAS, Clearwire LLC in conjunction with the property owner seeks to allow the construction of a 125-foot telecommunication tower to be owned by City of Roseville, which is a conditionally permitted use in the applicable Park & Open Space Zoning District; and

WHEREAS, the Roseville City Council has found that:

1. as the co-applicant and property owner in the proposal, the City of Roseville does not support the application at this time; and
2. the City of Roseville lacks a policy that adequately addresses the location of telecommunication infrastructure on City-owned properties to minimize negative impacts with respect to the standard conditional use review criteria.

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to DENY the proposed CONDITIONAL USE in accordance with Sections §1014.01 and §1013.10 of the Roseville City Code.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor: _____; and _____ voted against;

WHEREUPON said resolution was declared duly passed and adopted.

[illegible]

WITNESS MY HAND officially as such Manager this 29th day of March 2010.

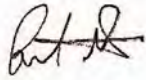
(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: March 29, 2010
Item No.: 13.a

Department Approval

City Manager Approval



Item Description: **ADOPT AN ORDINANCE AMENDING TITLE FIVE, SECTION 501.16 OF THE ROSEVILLE CITY CODE RELATING TO VICIOUS ANIMALS**

BACKGROUND

To better protect the community from potentially vicious or dangerous animals, and to bring the ordinance into compliance with new state law, proposed are revisions and amendments to City Code Title Five, Section 501.16 as reflected in the Attachment to this RCA.

In 2008, the MN Legislature made changes to the current statutes regarding dangerous dogs. These changes came into effect on August 1st, 2008. The new law toughened the requirements for the keeping of dangerous dogs and required an Impartial Hearing Officer to be hired by the City in the event an owner appeals a dangerous dog declaration made by the Chief of Police.

The proposed revisions bring Ordinance 501.16 into agreement with the revised MN § 47.52. The proposed revisions have been reviewed and approved by the City Attorney.

The proposed revisions and amendments broaden the definition and scope of what the City considers a dangerous animal and the owner's responsibility in regulating the animal through proper adherence and regulation to City code. The following amendments have been made: Notice of Dangerous Animal Determination and Appeal of Dangerous Animal Determination.

POLICY OBJECTIVE

Approve the revisions and amendments to Title Five, Section 501.16 of the Roseville City Code as stated in the attachment.

FINANCIAL IMPACTS

No cost to the City; however, a hearing on the appeal of a dangerous animal determination before a hearing officer designated by the Animal Human Society Director of Human Investigations could cost the owner of the dangerous animal a maximum of \$1,000 based on the determination of the investigation.

STAFF RECOMMENDATION

Adopt an Ordinance amending Section 501.16 A, B, and D and adding 501.16 F and G relating to Dangerous Dogs per revised MN § 47.52.

And

Approve an Ordinance Summary amending Section 501.16 A, B, and D and adding 501.16 F and G relating to

31 Dangerous Dogs per revised MN § 47.52

32 **REQUESTED COUNCIL ACTION**

33 Adopt an Ordinance amending Section 501.16 A, B, and D and adding 501.16 F and G relating to Dangerous
34 Dogs per revised MN § 47.52.

35 And

36 Approve an Ordinance Summary amending Section 501.16 A, B, and D and adding 501.16 F and G relating to
37 Dangerous Dogs per revised MN § 47.52

38

39

40

41

Prepared by: Sgt. Joshua Arneson

Attachments: A: Ordinance Amending Title five, Section 501.16
B. Ordinance Summary

**City of Roseville
ORDINANCE No.**

**AN ORDINANCE AMENDING TITLE FIVE, SECTION 501.16 DANGEROUS ANIMALS
501.16 A. DEFINITIONS; 501.16 B. DANGEROUS ANIMAL REGISTRATION; 501.16 D. REGULATION
OF DANGEROUS ANIMALS; AND ADDING 501.16 F. NOTICE OF DANGEROUS ANIMAL
DETERMINATION; AND 501.16 G. APPEAL OF DANGEROUS ANIMAL DETERMINATION**

THE CITY OF ROSEVILLE ORDAINS:

SECTION 1: Title Five, Section 501.16 of the Roseville City Code is amended to read as follows:

A. Definitions

HEARING OFFICER means an impartial employee appointed by the City, or an impartial person retained by the City, to conduct a hearing under this Ordinance.

B. Dangerous Animal Registration

2. The City will, upon application by the Owner, issue a certificate of registration to the Owner of a dangerous animal if the Owner presents evidence that:

b. ~~a warning sign, including a warning symbol for children, has been placed on the animal Owner's property informing of the presence of the dangerous animal; a warning sign provided by the City, to inform children that there is a dangerous dog on the property, has been placed on the animal Owner's property. The warning symbol must be the uniform symbol provided by the commissioner of public safety. The City may charge the registrant a reasonable fee to cover its administrative costs and the cost of the warning symbol.~~

c. the Owner has procured a surety bond issued by a surety company authorized to do business in Minnesota, in a form acceptable to the City in at least the sum of \$50,000 \$300,000 payable to any person injured by the animal or, alternatively, the Owner has in place a policy of insurance providing the same protection;

5. Tag. The dangerous animal registered under this section must have an ~~easily identifiable standardized~~ a tag containing the uniform dangerous dog symbol, identifying the animal as dangerous, which is affixed to the animal's collar at all times.

D. Regulation of Dangerous Animals-

3. An Owner of a dangerous animal must notify the City in writing of the animal's death or its transfer ~~outside the City to a new location~~ within 30 days of death or transfer, and must execute an affidavit of death or transfer as requested by the City.

4. ~~The City may require any dangerous animal to be~~ An Owner of a dangerous animal must have the animal sterilized at the Owner's expense. The Owner must provide proof of sterilization of the animal to the City. If the Owner does not have the animal sterilized, within 30 days of the dangerous animal determination, the animal control authority ~~may~~ shall seize the animal and have the animal sterilized ~~also~~ at the Owner's expense.

6. A person that ~~sells~~ transfers a dangerous animal must notify the ~~purchaser~~ new Owner that the animal has been identified as dangerous, and must also notify the City in writing, providing the new Owner's name, address and telephone number.

7. The City shall seize a dangerous animal if, after 14 days after the Owner has notice that the animal is dangerous, the animal is not validly registered as a dangerous animal or the Owner has not secured the required liability insurance or surety coverage. The City may seize a dangerous animal if any other of the requirements contained in this subdivision have not been met. A seized animal may be reclaimed upon payment of impounding and confinement costs and proof that the requirements of this Ordinance ~~will be~~ have been met. An animal not reclaimed within seven days will be destroyed, and the Owner will be liable for all costs incurred in confining and disposing of the animal. A person claiming an interest in a seized animal may prevent disposition of the animal by posting security in an amount sufficient to provide for the animal's actual cost of care and keeping. The security must be posted within 7 days of the seizure inclusive of the date of the seizure.

9. Notwithstanding anything in this ~~subdivision~~ Ordinance to the contrary, the City may seize and destroy an animal that ~~has inflicted substantial or great bodily harm on a human being on public or private property without provocation; has:~~

- a. inflicted substantial or great bodily harm on a human on public or private property without provocation;
- b. inflicted multiple bites on a human on public or private property without provocation;
- c. bit multiple human victims on public or private property in the same attack without provocation; or
- d. bit a human on public or private property without provocation in an attack where more than one animal participated in the attack.

Destruction of the animal may occur after the animal Owner has been notified of the intended destruction and, has had a reasonable opportunity for at least 7 days to request a hearing challenging the decision to destroy the animal. a hearing before a decision maker appointed by the City. ~~If a hearing is requested, the hearing shall be before a hearing officer.~~

F. Notice of Dangerous Animal Determination

1. The Owner of the animal and persons that have suffered injury or damage from the animal shall be given written notice of the determination of the animal as dangerous. The notice shall provide:
 - a. a description of the animal; the authority for and purpose of the dangerous animal declaration, and seizure, if applicable; the time, place, and circumstances under which the animal was declared dangerous; and the telephone number and contact person where the animal is kept;
 - b. that the Owner of the animal may request a hearing concerning the dangerous animal declaration; failure to do so within 14 days of the date of the notice will terminate the owner's right to a hearing;
 - c. that if an appeal request is made within 14 days of the notice, the Owner must immediately comply with the requirements of paragraphs D (1) and (3) of this subdivision, and until such time as the hearing officer issues an opinion;
 - d. that if the hearing officer affirms the dangerous animal declaration, the Owner will have 14 days from the date of the determination to comply with all other requirements of this subdivision;
 - e. that all actual costs of the care, keeping, and disposition of the animal are the responsibility of the person claiming an interest in the animal, except to the extent that a court or hearing officer finds that the seizure or impoundment was not substantially justified by law; and
 - f. a form for notifying the City of an appeal and requesting a hearing under this subdivision;

G. Appeal of Dangerous Animal Determination.

1. The Owner of an animal determined to be dangerous may appeal the dangerous animal determination.
2. The written notice of appeal must be received by the City within 14 days from the date of the dangerous animal determination.
3. The hearing on the appeal of a dangerous animal determination shall be before a hearing officer. The hearing officer shall be the Animal Humane Society Director of Humane Investigations, or their designee.
4. The hearing shall take place within 14 days of the receipt of the notice of appeal.
5. In the event that the dangerous animal determination is upheld by the hearing officer, actual expenses of the hearing, up to a maximum of \$1,000, will be the responsibility of the animal's owner.
6. The hearing officer shall issue a decision on the matter within ten days after the hearing. The decision must be delivered to the animal's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the City.

SECTION 2: Effective date. This ordinance shall take effect upon its passage and publication.

Passed by the City Council of the City of Roseville this ____ day of _____ 2010.

(SEAL)

CITY OF ROSEVILLE

BY: _____
Craig D. Klausing, Mayor

ATTEST:

William J. Malinen, City Manager

**CITY OF ROSEVILLE
OFFICIAL SUMMARY OF ORDINANCE No.**

**AN ORDINANCE AMENDING TITLE 5, OF THE CITY CODE, AMENDING
CHAPTER 501.16, A COMPREHENSIVE SECTION ON DANGEROUS ANIMALS
WITHIN THE CITY OF ROSEVILLE**

The City Council of the City of Roseville adopted Ordinance No. on February 8th, 2010, which is summarized as follows:

The Roseville City Code is amended by re-writing Section 501.16 regarding Dangerous Animals, the Registration of Dangerous Animal, the Regulation of Dangerous Animals, the Notice of Dangerous Animal Determinations and the Appeal of Dangerous Animal Determinations. The ordinance takes effect on January 1, 2011.

A printed copy of the ordinance is available for inspection by any person during regular office hours in the office of the City Manager at the Roseville City Hall, 2660 Civic Center Drive, Roseville, Minnesota 55113. A copy of the ordinance and summary is also posted at the Reference Desk of the Roseville Branch of the Ramsey County Library, 2160 Hamline Avenue, Roseville, Mn. 55113, and on the internet web page of the City of Roseville (www.ci.roseville.mn.us).

Attest: _____
William J. Malinen, City Manager

Date: _____

14. Finance - Roseville has a growing, diverse and stable revenue base

Strategy C: Consider alternative mechanisms to fund city services

14.C.1. Participate in regional collaborations to more efficiently fund city services

Action Steps

14.C.1.c Communicate financial impact to taxpayers and rate payers.

Dept

FN

Progress

Done

Timeline

Cost

14.C.2. Explore options such as local sales tax, county wheelage tax, billing and fees for services, assessments, etc.

Action Steps

14.C.2.c Communicate financial impact to taxpayers and rate payers.

Dept

FN

Progress

Done

Timeline

Cost

15. Finance - Roseville responsibly funds programs, services, and infrastructure to meet long-term needs

Strategy A: Maintain the highest financing and budgeting standards

Action Steps

15.A.1.a Annually adopt Financial and Budget policies

Dept

FN

Progress

Done

Timeline

1-3 yrs

Cost

\$

15.A.1.b Periodically review the City's financial condition to preserve bond

FN

Done

Scale for rankings:

0 = not worth the investment

1 = very little value to the city

2 = minimal value

3 = slightly more than minimum value

4 = provides value

5 = moderate value

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9 = absolutely must undertake/highest priority

10. Education - Roseville Supports highquality, lifelong learning

Strategy A: Promote the benefits of lifelong learning and intergenerational education

10.B.2 Create greater access to expanded curriculum offerings through technology

Action Steps

10.B.2.b Work with local school districts and higher education institutions to determine feasibility and practicality of internet-based curriculum curriculum offerrings

Dept

FN

Progress

On Going

Timeline

Cost

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13. Technology: Roseville has technology that gives us a competitive advantage

Strategy 13A: Ensure that the technology infrastructure is in place to optimize public and private sector performance

13.A.2 Invest in a technology infrastructure that meets short-term needs and provides long-term flexibility

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.2.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	in process	4 to 8	\$\$\$

13.A.5 Provide clear information to the public about options, plans, and funding

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.5.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	in process	1 to 3	\$

Strategy 13B: Develop a long-term technology infrastructure plan

13.B.1 Regularly assess and upgrade technology trends to identify and recommend future investments

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.1.a Assess available technologies and public/private partnership	FN	in process	1 to 3	\$

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1. Community - Roseville is a welcoming community that appreciates differences and fosters diversity

Strategy A: Make Roseville a livable community for all

1.A.3 Establish a City Help desk to provide communications within the community; make community information available in multiple languages and to people with disabilities

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
1.A.3.a. Assess demand for information 24 aday and/or demand for info in multiple languages. Potential tools include expanded website capability, additional staff w/ special training, or outside contractors.	FN	Not Yet	9+	\$

10. Education - Roseville Supports highquality, lifelong learning

Strategy B: Provide sustainable, cutting edge, educational technology

10.B.2 Create greater access to expanded curriculum offerings through technology

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
10.B.2.a Connect fiber to all public sites (PWET)	FN	Not Yet	4 to 8	\$\$\$

13. Technology: Roseville has technology that gives us a competitive advantage

Strategy 13A: Ensure that the technology infrastructure is in place to optimize public and private sector performance

13.A.1 Provide current and cost-effective technology and associated infrastructure for city operations and services, and public sector partnerships

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.1.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

13.A.3 Provide public access to technoloyg infrastructure

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.3.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

13.A.4 Support a citywide technology infrastructure that is accessible to the private sector

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.2.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

Strategy 13B: Develop a long-term technology infrastructure plan

13.B.1 Regularly assess and upgrade technology trends to identify and recommend future investments

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.2.a Assess available technologies and public/private partnership	FN	not yet	1 to 3	\$

13.B.3 Seek community and business input on technology infrastructure needs

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.3.a Assess available technologies and public/private partnership	FN	not yet	1 to 3	\$\$

15. Finance - Roseville responsibly funds programs, services, and infrastructure to meet long-term needs

Strategy C: Actively manage funds to provide long-term fiscal stability

15.C.1. Maintain adequate fund balance

15.C.1.a. See Response to 15.A	FN	Not Yet	1-3 yrs	\$
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15.C.2. Maintain good bond rating

15.C.1.b. See Response to 15.A	FN	Not Yet	1-3 yrs	\$
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1.A.3.a. Assess demand for information 24 aday and/or demand for info in multiple languages. Potential tools include expanded website capability, additional staff w/ special training, or outside contractors.	FN	Not Yet	9+	\$

10. Education - Roseville Supports highquality, lifelong learning

Strategy B: Provide sustainable, cutting edge, educational technology

10.B.2 Create greater access to expanded curriculum offerings through technology

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
10.B.2.a Connect fiber to all public sites (PWET)	FN	Not Yet	4 to 8	\$\$\$

13. Technology: Roseville has technology that gives us a competitive advantage

Strategy 13A: Ensure that the technology infrastructure is in place to optimize public and private sector performance

13.A.1 Provide current and cost-effective technology and associated infrastructure for city operations and services, and public sector partnerships

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.1.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

13.A.3 Provide public access to technoloyg infrastructure

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.3.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

13.A.4 Support a citywide technology infrastructure that is accessible to the private sector

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.2.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

Strategy 13B: Develop a long-term technology infrastructure plan

13.B.1 Regularly assess and upgrade technology trends to identify and recommend future investments

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.2.a Assess available technologies and public/private partnership	FN	not yet	1 to 3	\$

13.B.3 Seek community and business input on technology infrastructure needs

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.3.a Assess available technologies and public/private partnership	FN	not yet	1 to 3	\$\$

15. Finance - Roseville responsibly funds programs, services, and infrastructure to meet long-term needs

Strategy C: Actively manage funds to provide long-term fiscal stability

15.C.1. Maintain adequate fund balance

15.C.1.a. See Response to 15.A	FN	Not Yet	1-3 yrs	\$
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15.C.2. Maintain good bond rating

15.C.1.b. See Response to 15.A	FN	Not Yet	1-3 yrs	\$
--------------------------------	----	---------	---------	----

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2010 - 2019 Capital Investment Plan

Submitted August 10, 2009

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Executive Summary

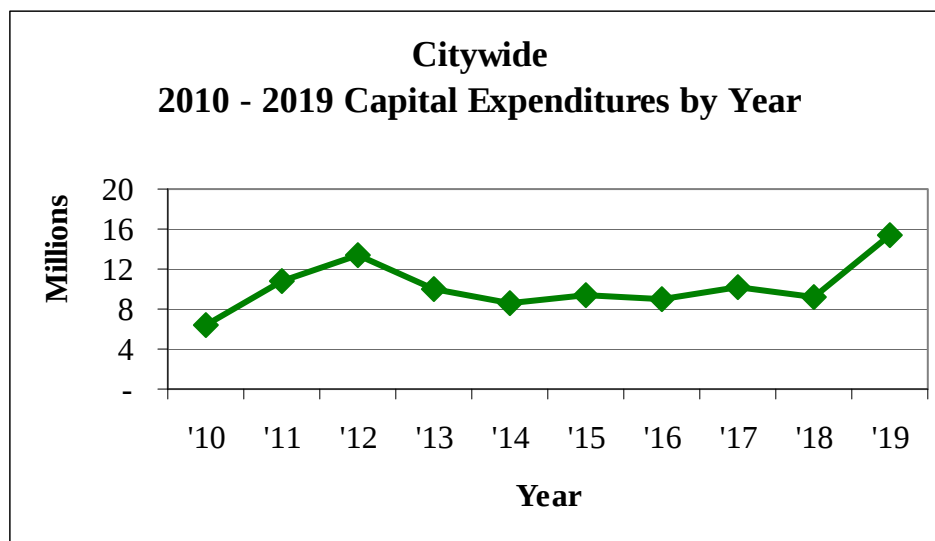
Enclosed is the 2010-2019 Capital Investment Plan (CIP) as prepared in accordance with the goals and strategies identified in the Imagine Roseville 2025 initiative and in consideration of the goals and objectives identified by the City Council earlier this year. The CIP also incorporates the valued contributions made by the City's advisory commissions, and other citizen groups. Finally, the CIP also addresses a number of federal and state mandates that require capital outlays.

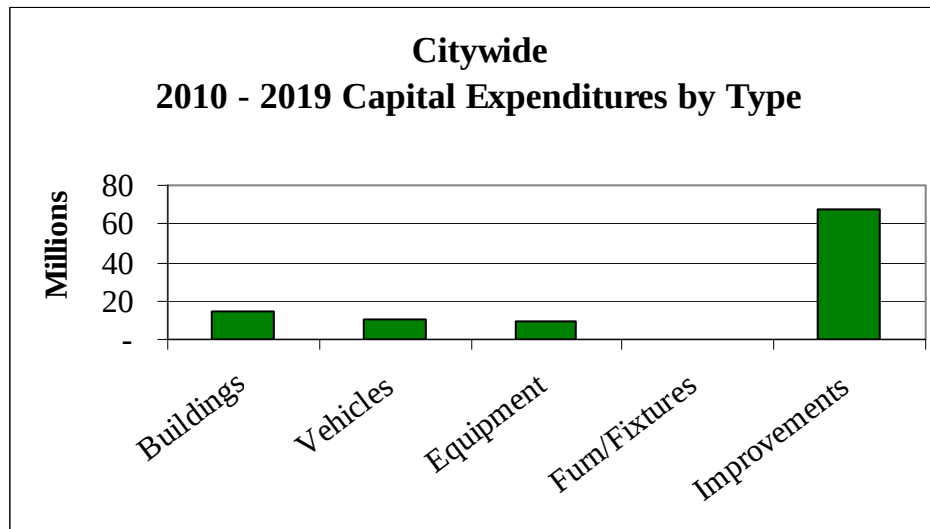
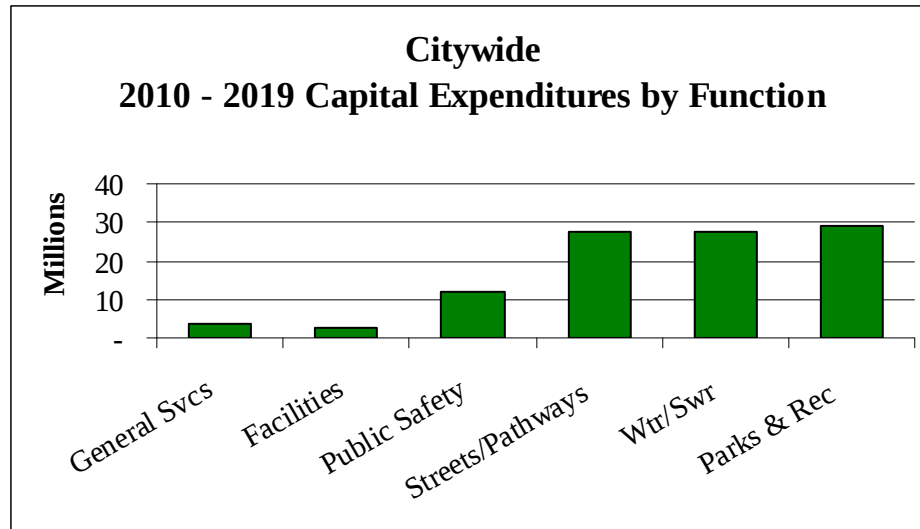
The CIP should not be construed as a request for funding; rather it is designed to serve as a planning tool that can be used to make informed budgeting decisions. Only after further discussion and Council approval will these items be considered funded. However, the inclusion of these items into the CIP signals general support for a particular service delivery model(s).

Over the next 10 years, the City expects to expend approximately \$97 million to replace existing vehicles, equipment, and infrastructure and has earmarked approximately \$5 million to allow for the purchase of new assets that would enhance the City's programs and services. This assumes that the City will have available funding and that all existing assets will be replaced at the end of their useful lives. It is conceivable that some of these items will not be replaced. By contrast, over the 10 previous years, the City expended only \$30 million to replace its capital assets; a reflection of both the general need and available funding during this time.

On average, the City expects to expend approximately \$10.2 million per year on capital assets over the next 10 years. The largest asset category is system improvements, which represents 66% of the total amount. The largest asset by City function is parks and recreation, which represents 27% of the total amount, followed closely by streets and pathways.

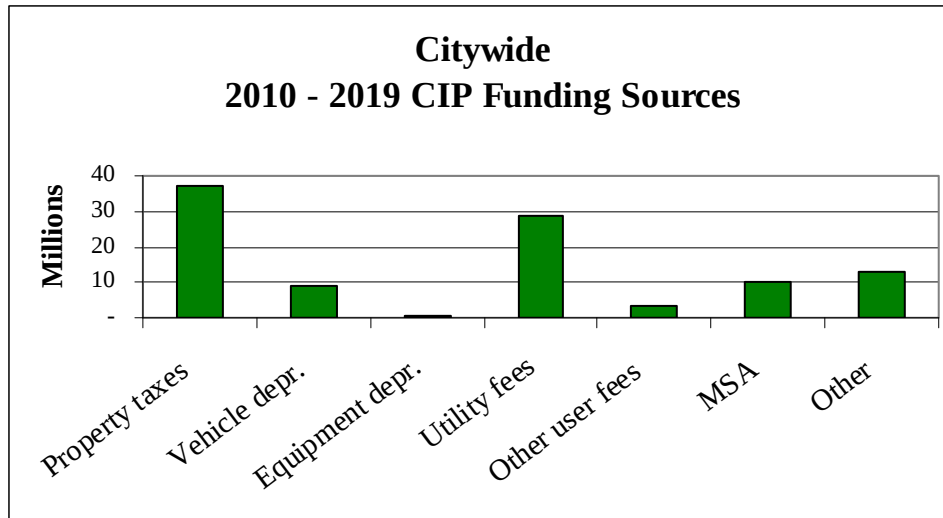
The following charts depict the City's 10-year capital needs.





Funding for the CIP is expected to come from numerous sources depending on the asset type. The largest expected funding source for the CIP is property taxes, which represents 36% of the total amount needed. The property tax burden can be lessened if alternative funding sources are secured.

The following chart depicts the funding sources for the City's 10-year CIP.



The CIP identifies a number of major capital items that are expected to be needed over the next 10 years to sustain current service levels. They include (in no particular order):

- ❖ \$29 million in park system improvements.
- ❖ \$28 million in streets and pathways.
- ❖ \$20 million in water and sewer infrastructure
- ❖ \$12 million in public safety vehicles and equipment and fire stations.
- ❖ \$7 million in stormwater infrastructure
- ❖ \$4 million in general facilities improvements including a new fire station.
- ❖ \$2 million in information systems

Financial Impact

The CIP will have a substantial impact on utility customers and taxpayers. Assuming all of the utility systems items contained in the CIP are funded, the City's water, sanitary sewer, and storm sewer rates will increase approximately 1-2% each year for the next 10 years. This is in addition to any inflationary-type increases that will be needed for general operations.

The impact on taxpayers is even greater. If all of the property tax-supported items contained in the CIP are funded including; vehicles, equipment, building improvements, and park improvements, taxpayers can expect to pay 3-4% more each year for the next 10 years. Again, this is in addition to any inflationary-type increases that will be needed. This assumes that all property tax-supported capital items will be funded through systematic increases in cash reserves, and that no other alternative funding sources are identified. The City may choose instead to issue voter-approved bonds to finance some items such as a new fire station or park improvements. In addition, it also assumes that all existing assets will be replaced with something similar at the end of their useful lives. It is likely that some assets will be retired with no intent of replacing it.

The combined financial impact to Roseville homeowners if all items contained in the CIP are funded would result in an increase of approximately 4-5% per year above and beyond what they're currently paying in property taxes and utility charges. Again, these same homeowners will also face inflationary-type increases for general operations as well.

For a single-family home with a property value of \$235,000 and average water consumption, the approximate impact is as follows:

Current	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
\$1,084	1,139	1,196	1,255	1,318	1,384	1,453	1,526	1,602	1,682	\$1,766

As the table indicates, a typical household would pay an additional \$682 or 63% more in 2019 than it does today if all items in the CIP are funded.

More detailed information can be found in the sections that follow this executive summary including impacts on future operating costs.

Administration and Finance

The 2010-2019 Administration and Finance Capital Investment Plan (CIP) has been developed in an effort to identify and address the capital purchases necessary to support the City's Administrative and Finance functions. The CIP was developed with consideration to the Imagine Roseville 2025 process, as well as required practices prescribed by the State of Minnesota and Ramsey County, and general governmental best practices.

The Administration Department carries out the City Council's policies and administers City business. Administration staff makes personnel policy decisions and ensures that all laws and ordinances are enforced. The Administration staff conducts studies and makes recommendations for Council consideration, provides information to residents, oversees elections and directs the City's solid waste and recycling programs. The department has 5.75 FTE and three part-time employees who assist with taping Council and Commission meetings.

The Finance Department is comprised of three divisions that include; Finance & Accounting, Information Technology, and the License Center. The Department is led by the Director of Finance, who oversees departmental strategic planning and is responsible for all departmental activities. Divisional managers oversee day-to-day operations and report directly to the Director. The Department includes 24 full-time and 6 part-time employees.

The *Finance & Accounting* Division includes 7 full-time employees who perform the following functions:

- ❖ Accounting, auditing, and financial reporting
- ❖ Budgeting and capital planning
- ❖ Treasury and investment portfolio management
- ❖ Debt management
- ❖ Risk management
- ❖ Utility billing
- ❖ Business licensing

The *Information Technology (IT)* Division includes 6 full-time and 1 part-time employee who are responsible for the planning, implementation, and support of citywide information systems. Through business partnerships with other governmental jurisdictions, the IT Division also provides services to the regional area which allows the City to realize a greater return on IT investments.

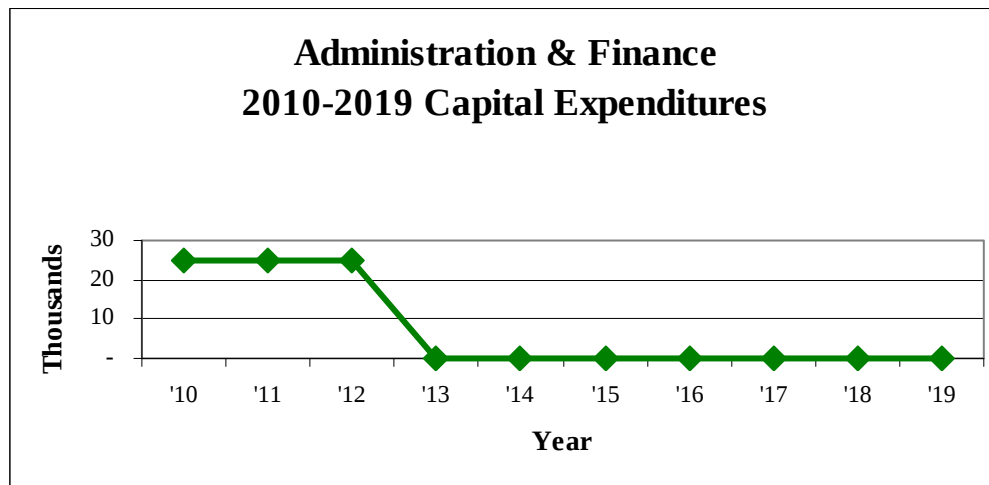
The City's *License Center* includes 11 full-time and 5 part-time employees that serve the general public as a MN Department of Public Safety Deputy offering State auto, drivers, and DNR licenses. The License Center also issues passports as governed by the US Department of State.

Operational Impacts

At this time, there does not appear to be any onerous external mandates or requirements within the administrative and finance functions that would significantly impact the CIP. The exception is the need for the City to purchase new voting equipment to remain compliant with applicable voting laws. The new voting equipment has an estimated cost of \$75,000 and is expected to be purchased in 2012. The City expects to set aside \$25,000 per year over the next 3 years to pay for the equipment.

Financial Impacts

The 2010-2019 Administration and Finance Department's CIP totals \$75,000. A year-by-year summary is depicted below.



The planned capital purchases will not have a significant impact on future operating costs. Funding will be provided by property taxes and other General Fund revenues.

Communications

The 2010-2019 Communications Capital Investment Plan (CIP) has been developed in an effort to identify and address the capital purchases necessary to support the City's Communications function. The CIP was developed with consideration to the Imagine Roseville 2025 process, as well as required practices prescribed by the State of Minnesota and Ramsey County, and general governmental best practices.

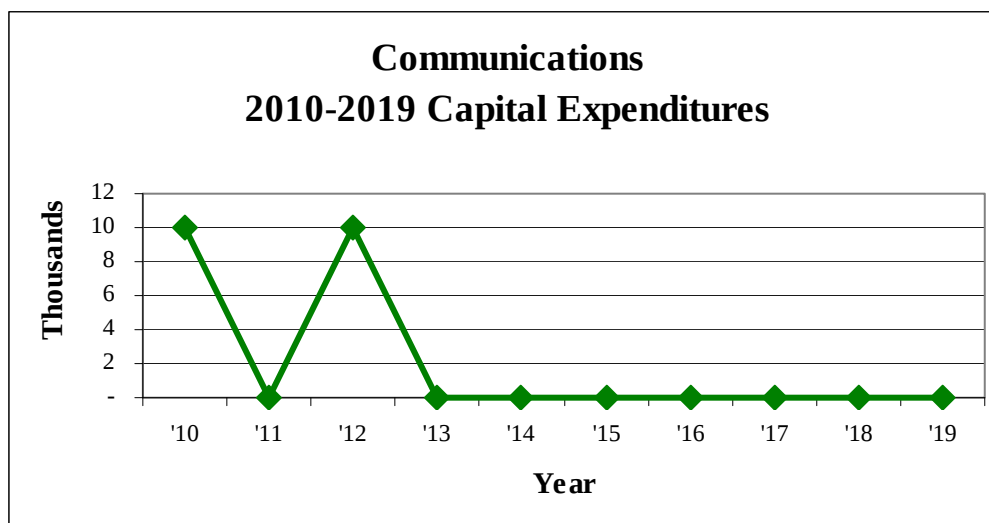
The Communications Program provides timely information to residents regarding city issues, activities, and services through the use of various media resources.

Operational Impacts

The City has made a significant investment in its broadcasting and recording capability for City Council and Advisory Commission meetings. To continue this service, new equipment will be needed for the City Council chambers. The City expects to expend \$10,000 in 2010 and \$10,000 in 2012 for this purpose.

Financial Impacts

The 2010-2019 Communications Division CIP totals \$20,000. A year-by-year summary is depicted below.



The planned capital purchases will not have a significant impact on future operating costs. Funding will be provided by local cable franchise fees.

License Center

The 2010-2019 License Center Capital Investment Plan (CIP) has been developed in an effort to identify and address the capital purchases necessary to support the City's License Center function. The CIP was developed with consideration to the Imagine Roseville 2025 process, as well as the required practices prescribed by the Minnesota Department of Public Safety and the United States Department of State.

The License Center serves as a Deputy Registrar for the State of Minnesota for the issuance of state-regulated licenses including; vehicle and drivers' licenses and DNR-issued licenses. In addition, the License Center also issues passports as governed by the US Department of State.

The License Center's long-term goals and priorities include:

- ❖ Continue to expand the City's presence with metro-area auto dealers
- ❖ Re-allocate resources to address volume changes in the passport and tab renewal functions
- ❖ Assess long-term facility options for a new License Center

In support of these goals, the License Center will need to continue to maintain the current complement of computers, printers, passport cameras, and internet bandwidth. In addition, the License Center will need to designate existing and future cash reserves for the eventual construction of a new License Center facility.

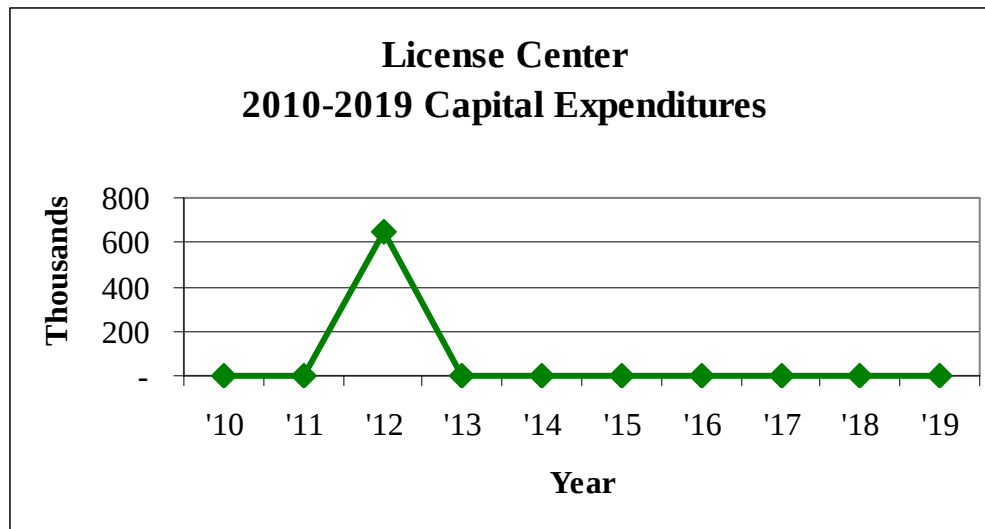
Operational Impacts

At this time, there does not appear to be any external mandates or requirements that would significantly impact the CIP. However, the emphasis on improved customer service and the steady growth in internet-based activities will require continued capital investment. The larger capital-related challenge will be the need to secure a long-term solution to the License Center facility. This is addressed in the section above.

Currently the City leases 3,330 square feet of store space in the Lexington Shopping Center, immediately North of Fire Station #1. While the City is enjoying below-market lease terms, the City expects to pay \$57,000 annually, with \$3,000 annual increases thereafter. Given these amounts, it is arguably in the City's best interest to either acquire or construct a city-owned facility (perhaps a multi-purpose facility) to house the License Center.

Financial Impacts

The 2010-2019 License Center's CIP totals \$650,000. A year-by-year summary is depicted below.



The construction of a new facility is estimated to be \$650,000, and is scheduled for 2012.

The planned replacements of existing capital will not have a significant impact on future operating costs. Financing for the new facility (less existing cash reserves) is expected to require an annual debt service payment of \$45,000 over a 10-year period beginning in 2013. However, current lease payments are expected to be \$63,000 during that same year. With a new facility, the City would forgo these payments and realize an annual savings of approximately \$18,000.

Funding for the License Center CIP will come from agent fees derived from the issuance of State licenses and passports.

General Facilities

The 2010-2019 Building Maintenance and Central Garage Capital Investment Plan (CIP) has been developed to identify Building Maintenance and capital purchases necessary to support efficient and safe use of City buildings for Employee's and other user groups. Proper maintenance and timely replacement of building components helps to prolong the useful life of these facilities. The CIP was developed with the Imagine Roseville 2025 goals in mind which gave considerable support for protection and replacement of community assets.

The City buildings are used daily by many different groups. With this extended use of the meeting and conference rooms we have to ensure that all areas are clean, in good working order and condition.

The Building Maintenance areas long range goals include:

- ❖ Continue to meet the needs of city staff and outside groups using facilities
- ❖ Preserve the communities investment in building assets

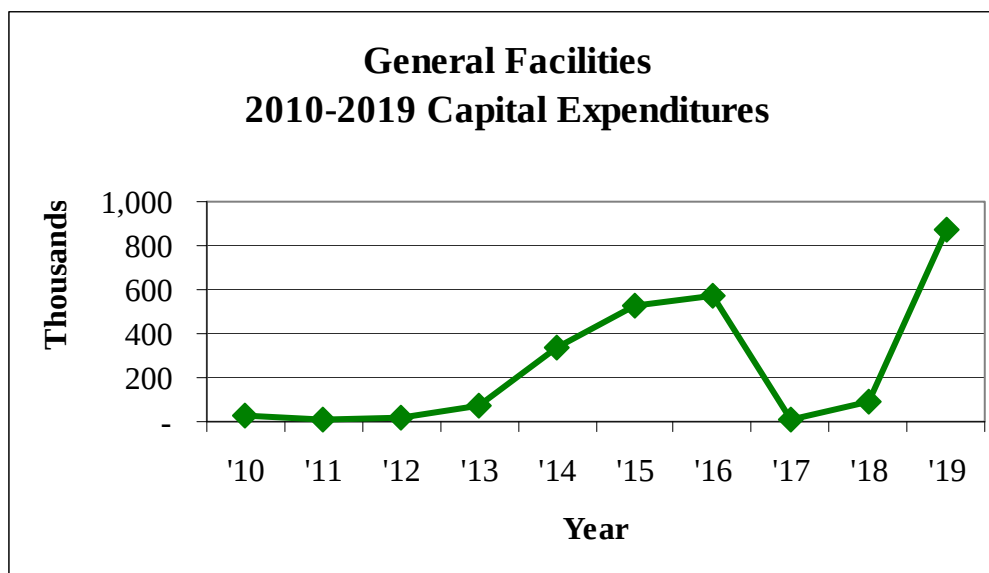
To support these goals building maintenance will need to continue to invest in city building assets. The City's general facilities include; City Hall, Public Works Building, Fire Stations, Central Park and Brimhall gymnasiums, and the Gymnastics facility.

Operational Impacts

Required building maintenance operations will increase due to the increased usage by the community and outside groups. This added usage increase wear and tear of the facilities and equipment and increase utility costs.

Financial Impacts

The 2010-2019 General Facilities Division CIP totals \$2,534,200. A year-by-year summary is depicted below.



The planned replacements of existing capital items will have significant impacts on funding. Additional depreciation should be set aside to anticipate these replacement needs. The larger cost impacts for replacement items starting in 2014 through 2016 are:

- ❖ Building Mechanical Equipment \$ 248,000
- ❖ Roofs for the older sections of City Hall, Public Works, and Fire Station #1 \$ 840,000
- ❖ Miscellaneous Fixtures and Flooring \$ 263,000

Funding will be provided by property taxes.

Police

Officially formed in the early 1950's, with the assigned mission to protect life and property, the Roseville Police Department has expanded not only personnel but the services it offers to the community. Today the department has a staff of 50 sworn officers, seven civilians, four community service officers, and hosts a myriad of volunteer opportunities including reserve officers, citizen's park patrol, Explorers and the Citizens Emergency Response Team (CERT). Because of its proximity to both Minneapolis and St. Paul, the police department sees a variety of criminal activity.

The police department consists of four major divisions: Administration, Patrol, Investigations, and Community Service. All employees of the department report to Chief of Police Carol M. Sletner.

The Police Department's Mission Statement is:

We are committed to work as a team with other city departments and our community to provide innovative, effective and efficient service which will improve the quality of life in the City of Roseville.

The Police Department's Vision Statement is:

We are committed to:

Service; We will provide quality service and protection to all people in an efficient, effective and innovative manner.

Integrity; We will uphold the public trust through honest, consistent and forthright interaction with all people, fostering and maintaining the highest ethical standards.

Respect; We will treat all persons with courtesy, dignity, and respect while upholding the constitutional rights of all people; we will temper all actions with compassion and understanding.

The philosophy of the Roseville Police Department is contained in the Mission and Value Statements, which were developed by the department. It is understood employees of this department will act in good faith, always do their best and use high level professional judgment.

In an effort to achieve established goals and objectives, the Police Department has developed the following action plans, proposing implementation in the years 2008-2011 (not in order of priority).

- ❖ 2008 -- Develop multi-lingual informational media to increase awareness and communication with the non-English speaking community
- ❖ 2008 -- Increase electronic communication with the community to improve efficiency in dissemination of pertinent information

- ❖ 2008 -- Actively pursue the implementation of a records management system that better fits the needs of this department
- ❖ 2008 -- Digitize the department's policy/procedure manual
- ❖ Send one officer each year to Spanish speaking immersion training
- ❖ 2009 -- Add a second officer dedicated to traffic enforcement to enhance public safety and educational efforts (will require an additional equipped squad)
- ❖ 2009 -- Add a third records technician (a 2007 study of law enforcement agencies of similar size showed the Roseville Police Department is critically understaffed in the records area)
- ❖ 2009 -- Encourage the City to create a full-time Emergency Management Director civilian position and remove responsibility from police department
- ❖ 2009 -- Implement a crime mapping program for both internal and external distribution—for the community to access through city's website
- ❖ 2009 -- Expand proactive posture in our policing and the community by the addition of a Problem Oriented Policing Unit (POP)—one sergeant and three officers to be proactive in developing relationships and partnerships in the community thereby preventing crime
- ❖ 2010 -- Code Enforcement Liaison Officers—two officers from the day crew would assist city code enforcement officers with problem dwellings
- ❖ 2010 -- Add a commercial patrol officer to proactively police major mall areas (new position request)
- ❖ 2010 -- Create a second lieutenant's position to improve service to the community and allow for additional promotional opportunities within the department (new position request)
- ❖ 2011 -- Add a fifth, permanent, part-time "Administrative CSO" or Police Cadet

The Police Department has further developed the following long-term goals and priorities:

- ❖ Continue to develop and promote police and community interaction
- ❖ Continue to develop community-based informational programs and tools
- ❖ Continue to provide department employees the resources necessary to best serve the community and the public
- ❖ Continue to provide all required and pertinent training to peace officers
- ❖ Continue to develop methodologies/agreements that promote data sharing with other law enforcement agencies

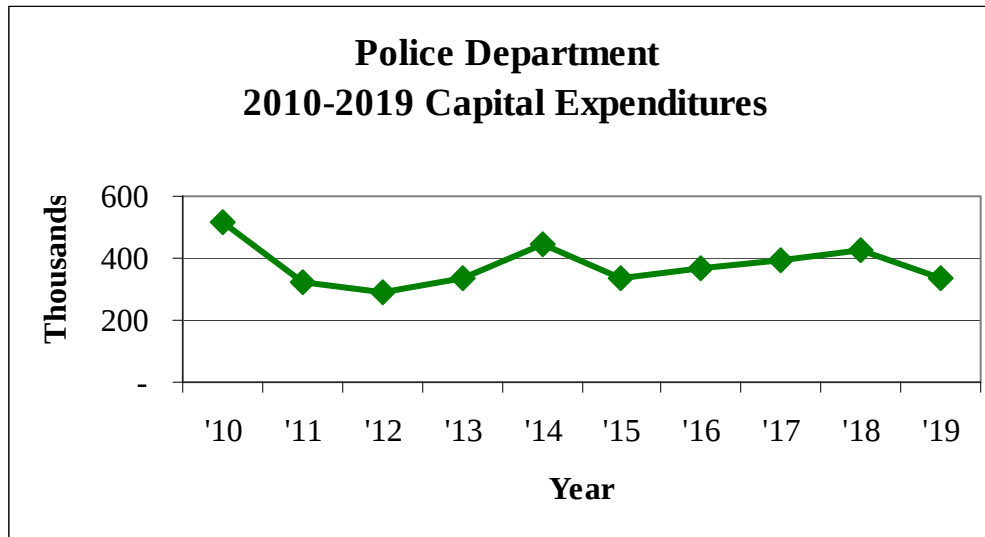
These goals and priorities will provide a guide in making resource allocation decisions for future budget requirements and employee deployment.

The Department is requesting six additional sworn staff over the next ten year period: four sworn personnel to form a Problem Oriented Policing Unit (POP) to develop relationships and partnerships in the community; a second lieutenant's position to improve service to the community and allow for additional promotional opportunities within the department; a commercial patrol officer to proactively police major mall areas; a part-time records technician to ensure police reports and stats are expeditiously reviewed and available; a fifth, permanent, part-time "Administrative CSO" or Police Cadet; two additional fully-equipped marked squads to support the POP Unit; five speed notification units as requested by City Council to make the

public aware of speed; a digital interview room (to be in compliance with court requirements); and surveillance cameras in the department's marked fleet.

Financial Impacts

The 2010-2019 Police Department Division CIP totals \$3,776,470. A year-by-year summary is depicted below.



The planned capital purchases will require approximately \$20,000 in additional on-going operating costs for motor fuel, vehicle and equipment depreciation, and software replacement. Funding will be provided by property taxes and other General Fund revenues.

Fire

The mission of the Roseville Fire Department is to remain dedicated, compassionate and caring professionals, providing services that improve the quality of life for our community. The Fire Department Capital Improvement Plan (CIP) was developed to identify capital purchases to support fire department operations.

This CIP was developed with consideration to the changes that have taken place within the fire department both internally and services provided. The plan also takes into consideration standard practices and performance benchmarks of the International City/County Manager's Association (ICMA), the Center for Public Safety Excellence (CPSE), the National Fire Protection Association (NFPA), and the Occupational Safety & Health Administration (OSHA).

The Fire Department's top strategic goals and priorities include:

- ❖ Firefighter Safety: Ensuring firefighters operate with the highest consideration to their safety by making it the department's highest priority to provide:
 - Well-trained, consistent, predictable, and appropriate levels of on-duty staffing.
 - Well-trained, consistent, predictable, and professional supervision.
 - High quality and well-maintained equipment and apparatus.
 - Appropriate levels of staffing to allow the department to meet national staffing and response time standards.
 - Appropriate training programs to ensure firefighters are well-prepared and practiced to safely provide services.
- ❖ Emergency Response: Ensuring the fire department has the proper capital assets to serve the community now, and into the future to provide an efficient and effective response. This includes:
 - Evaluation of the current three station model, by taking steps to reduce the number of stations and make strides towards replacing the older out dated buildings.
 - The proper number of vehicles, which allow the department to meet response time and performance standards.
- ❖ Customer Satisfaction: Ensure the fire department is able to provide all services (i.e., emergency services, prevention programs, inspections, investigations, plan review, including services and training for other departments of the city).

Operational Impacts

The fire department's three fire stations are among the city's oldest buildings. Very limited investments in repairs and upkeep to the stations over the years have left the buildings needing significant capital investment. Station 1 was built in the 1930's. Station 2 was built in the 1960's. Station 3 was constructed in the early 1970's. Two of the stations have had mold remediation and one fire station has a current mold issue. A fire station location, equipment and staffing study was completed in the spring of 2008. Given the economic challenges faced over the past year and the gloomy outlook for 2010 the fire department has tabled discussions related to a possible new fire station, but believe this discussion needs to be part of the 2011 budget and city goal setting discussions.

Thus, the fire department's capital improvement plan is a two-part document, detailing the capital needs if the department continues to operate three fire stations under the current configuration and a second plan that depicts the capital needs if the department transitions to a one or two-station configuration.

While this document addresses the fire department's capital needs, consideration should also be given to the significant operational savings (e.g., energy costs, fuel, repairs and maintenance) that can be achieved under a two-station configuration. This will be especially prevalent if the capital plans include new building(s).

2009 Capital Reductions

The fire department placed fire station #2 in a reserve status as of January 2009, and has sold Ladder 28 resulting in a future reduction in capital vehicle replacement of more than a million dollars.

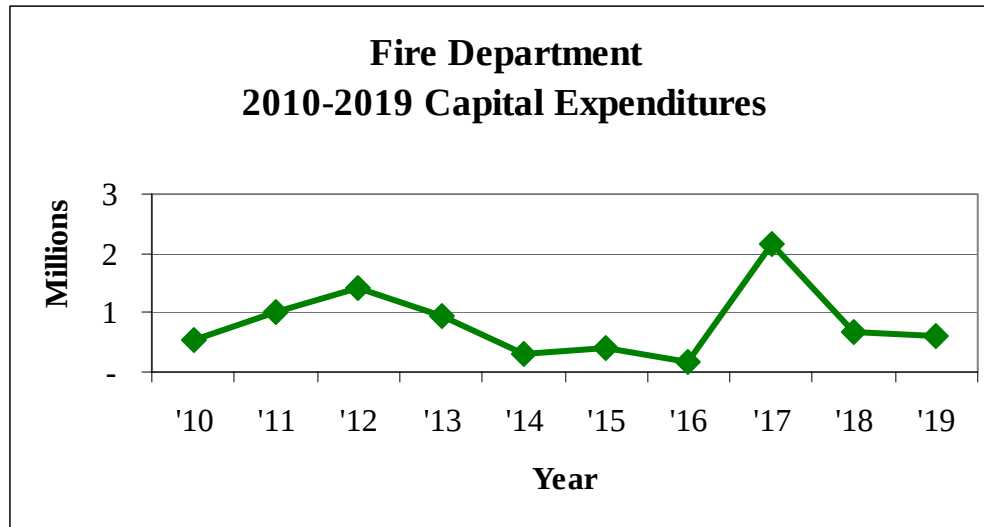
Performance Benchmarks

The performance benchmarks that are impacted by the fire department's capital assets include:

1. Response Times:
 - a. Call processing time under 60 seconds.
 - b. Staff turnout time under 60 seconds.
 - c. Staffed engine arrival under 5 minutes.
 - d. Staffed medical unit arrival under 5 minutes.
 - e. Full first alarm assignment arrival (2 engines, 1 ladder, and 1 chief under 8 minutes.
2. Staffing
 - a. 24-hour coverage of 1 fully-trained advanced-EMT shift supervisor.
 - b. 24 hour coverage of 4 fully-trained firefighters, with 2 being trained as advanced EMTs.
 - c. FTE per 1,000 population served of 1.67.
3. Training
 - a. Maintain and exceed training requirements and expectations from the MN EMSRB.
 - b. Maintain and exceed training requirements and expectations from the MNFSCB/NFPA.
 - c. Perform multiple live fire training opportunities annually to maintain firefighter skills.
 - d. Continuously refresh hazardous materials, WMD, and OSHA-mandated training.

Financial Impacts

The 2010-2019 Fire Department CIP totals \$8,217,800. A year-by-year summary is depicted below.



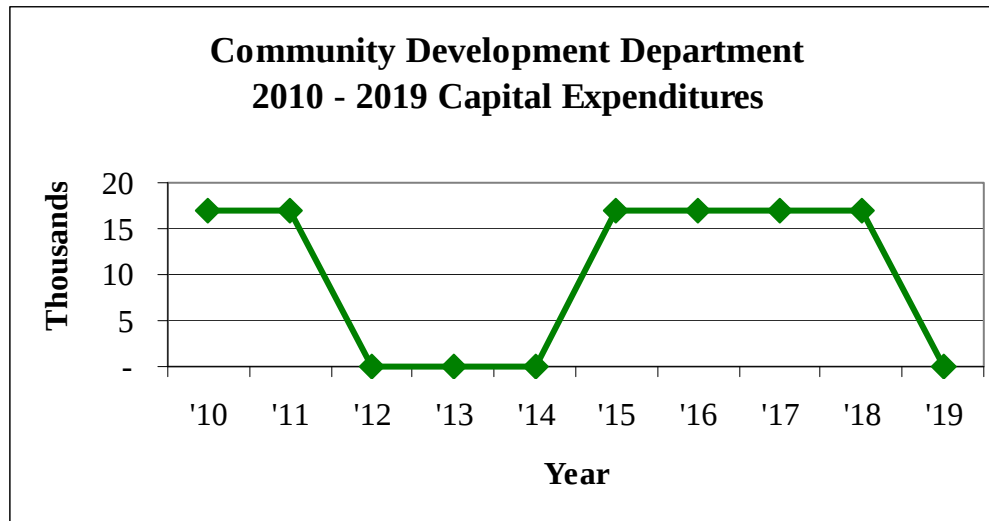
Funding will be provided by property taxes and other General Fund revenues.

Community Development

The Community Development Department is requesting a total of \$17,000 in 2010 and 2011 to replace an inspector's vehicle. Replacement of the vehicle is based on a 4-year replacement schedule. The new vehicle purchases will be for the most fuel efficient vehicle that the City budgets can accommodate.

Financial Impacts

The 2010-2019 Community Development Department CIP totals \$102,000. A year-by-year summary is depicted below.



Funding will be provided by building permits and plan review fees.

Public Works Administration

The 2010-2019 Public Works Administration/Engineering division Capital Investment Plan (CIP) has been developed to identify needs to support the engineering function. The CIP was developed to support the intent of the Imagine Roseville 2025 goals to meet staff and Community needs.

The Public Works Administration and Engineering division provides for planning, design, construction, and maintenance of infrastructure. As built records are maintained for city infrastructure and the division also provides for city GIS mapping services. The division also ensures compliance with a host of regulatory requirements including storm water and environmental areas.

The Public Works Administration and Engineering divisions long range goals include:

- ❖ Manage the replacement and rehabilitation of city infrastructure
- ❖ Meet the regulatory goals of watershed districts and others for infiltration and control of storm water.
- ❖ Provide excellent customer service in providing engineering services to the community

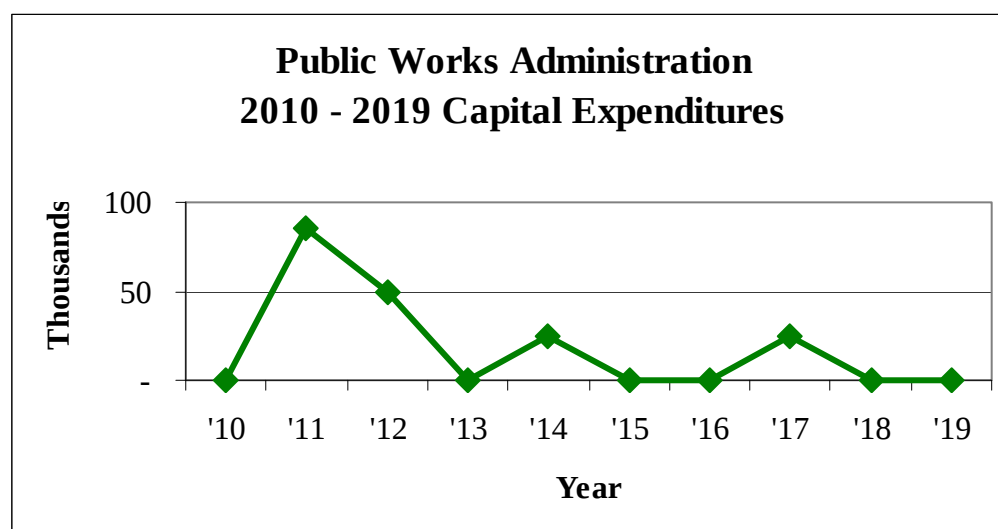
To support these goals we will need to replace the existing complement of vehicles, survey equipment, computers, and printers used in the provision of these services.

Operational Impacts

Other regulatory agencies have an impact on operational needs due to regulation enforcement at the local level. An additional vehicle may be needed if additional staff is employed to meet these needs. The city also has aging utility infrastructure in need of rehabilitation or replacement requiring additional engineering services.

Financial Impacts

The 2010-2019 Public Works Administration Division CIP totals \$185,000. A year-by-year summary is depicted below.



The planned replacements of existing capital items will not have significant impacts on future operating costs. The larger cost impacts for replacement items are; vehicles at \$110,000, and survey and office equipment at \$75,000. Funding will be provided by property taxes and other General Fund revenues.

Streets

The 2010-2019 Streets Division Capital Investment Plan (CIP) has been developed to identify needs to maintain the street system to a level that is safe and meets expectations of the motoring public. The CIP was developed to support the intent of the Imagine Roseville 2025 goals and strategies that indicated support for maintaining infrastructure to reasonable standards.

The Streets Division provides for the maintenance of streets and right of ways. This includes pavement maintenance, snow and ice control, traffic and informational signage and messages, and boulevard trees and streetscapes. Street Division long range goals include:

- ❖ Provide for the preventative pavement maintenance, snow and ice control, and boulevard tree maintenance on all city streets to provide safe travel and to maximize the public investment in street infrastructure.
- ❖ Maintain traffic control signs and messages for the efficient and safe flow of vehicles.
- ❖ Support livable communities' principles through well maintained streetscapes.

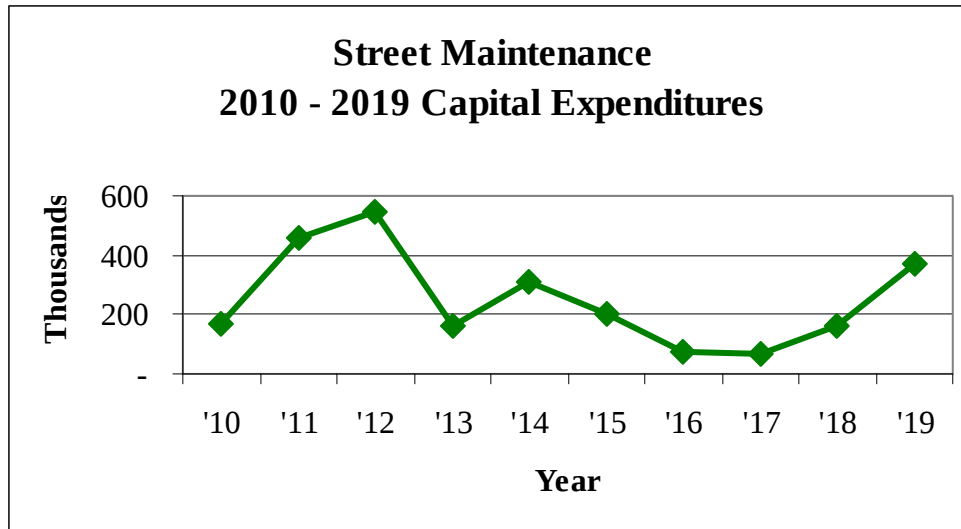
To support these goals we will need to replace existing equipment and traffic control signage at the end of its useful life. The majority of the CIP items related to this division are for replacement purposes.

Operational Impacts

The majority of the costs indicated in the Capital Improvement Plan for this area is for replacement of existing equipment and should not have significant operational impacts if reasonable replacement schedules are continued. Planned replacement reduces down time due to equipment failures and prevents gaps in service. Recent excessive increases in energy costs are having significant inflationary impacts on replacement costs. Street sign retro reflectivity standards requirements are increasing initial replacement costs but have little effect from a life cycle cost perspective.

Financial Impacts

The 2010-2019 Streets Division CIP totals \$2,523,940. A year-by-year summary is depicted below.



The replacement costs for Street Division equipment and street signs will need to be updated annually to ensure adequate funding is in place due to energy cost related manufacturing inflation. The major cost impacts for this area are; street signage at \$160,000, and vehicle and equipment replacement at \$2,300,000.

Funding will be provided by property taxes and MSA monies.

Pavement Management System Division

The 2010-2019 Pavement Management Capital Investment Plan (CIP) has been developed to identify needs to maintain the city's 123 mile street system to a pavement condition that is safe and meets expectations of the users. The CIP was developed to support the intent of the Imagine Roseville 2025 goals and strategies that indicated support for maintaining infrastructure to reasonable standards.

The Engineering Division manages the planned rehabilitation and replacement of street pavement infrastructure. The Pavement Management long range goals include:

- ❖ Provide for the rehabilitation and or replacement of city street infrastructure in accordance with the city's pavement management program goals and policies.

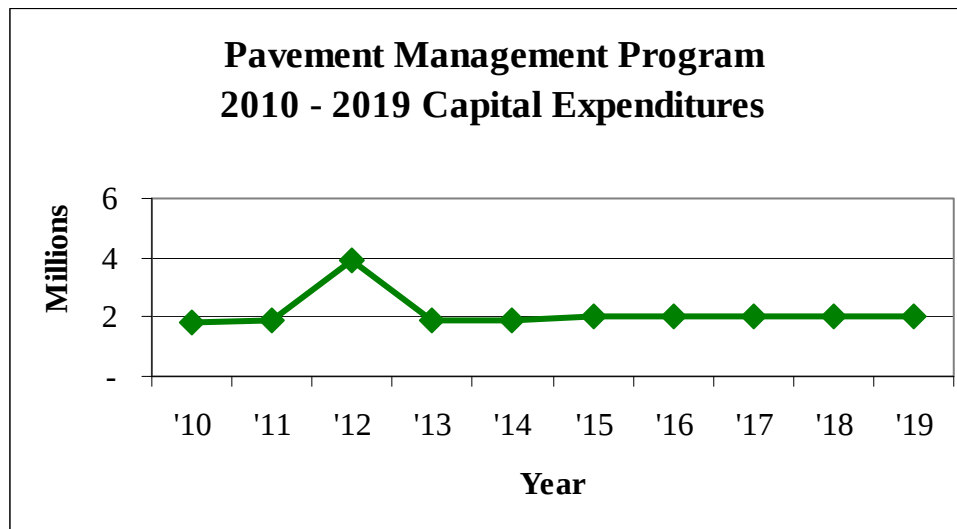
To support these goals we will need to replace existing pavements once condition ratings indicate it is no longer cost effective to continue to maintain the original pavement surface.

Operational Impacts

All of the costs indicated in the Capital Improvement Plan for this area are for replacement and or major maintenance of the city's street system. Recent excessive increases in energy costs are having significant inflationary impacts on pavement replacement and rehabilitation construction costs.

Financial Impacts

The 2010-2019 Pavement Management Division CIP totals \$21,400,000. A year-by-year summary is depicted below.



Pavement replacement costs should be re evaluated frequently as costs change to ensure adequate funding is in place to meet community expectations for this area. The entire capital request for this area is for infrastructure rehabilitation and or replacement. Major cost breakdown for this area is; reconstruct or mill and overlay local streets at \$9,400,000, and reconstruct or mill and overlay MSA streets at \$10,000,000.

Funding will be provided by MSA monies and interest earnings from the City's Infrastructure Replacement Fund. Additional detail on major pavement management capital items is found below.

Pathways and Parking Lots

The 2010-2019 Pathways and Parking Lot Capital Investment Plan (CIP) has been developed to identify needs to maintain the pathway system and city parking lot infrastructure to a level that is safe and meets expectations of the users. The CIP was developed to support the intent of the Imagine Roseville 2025 goals and strategies that indicated support for maintaining infrastructure to reasonable standards.

The Streets Division provides for the maintenance of pathways and parking lot infrastructure. The Pathway and Parking Lot Maintenance long range goals include:

- ❖ Provide for the preventative maintenance and replacement of all pathway and parking lot infrastructure in accordance with the city's pavement management program goals and policies.

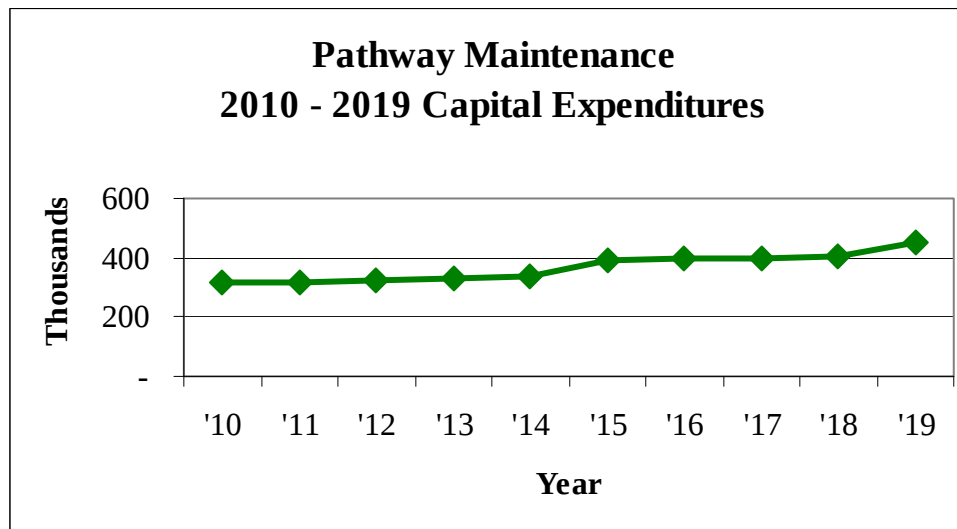
To support these goals we will need to replace existing pavements once condition ratings indicate it is no longer cost effective to continue to maintain the original pavement.

Operational Impacts

All of the costs indicated in the Capital Improvement Plan for this area are for replacement and major maintenance of the city's pathway and parking lots. Recent excessive increases in energy costs are having significant inflationary impacts on replacement and maintenance costs.

Financial Impacts

The 2010-2019 Pathways and Trails Division CIP totals \$3,670,000. A year-by-year summary is depicted below.



The planned replacement of pathway and parking lot infrastructure will need to be re evaluated frequently as costs change to ensure adequate funding is requested to meet community expectations for this area. The entire capital request for this area is for infrastructure replacement. Funding will be provided by property taxes and federal or state grant monies. Additional detail on major pavement management capital items is found below.

Water

The 2010-2019 Water Utility Division Capital Investment Plan (CIP) has been developed to identify needs to ensure proper continuous operation of the water system. The CIP was developed to support the intent of the Imagine Roseville 2025 goals to replace infrastructure when appropriate to minimize potential for failure of these systems.

The Water Utility provides for the operation, maintenance, and replacement of water utility infrastructure. The division also ensures compliance with a host of regulatory requirements in the operation and maintenance of this system.

The Water Utility Division long range goals include:

- ❖ Provide for uninterrupted operation of the water system to ensure the health and welfare of Roseville residents and businesses
- ❖ Meet the regulatory goals of Minnesota Department of Health and other regulatory agencies related to the provision of safe drinking water
- ❖ Provide excellent customer service in the utility area
- ❖ Plan and implement a long term infrastructure replacement plan.

To support these goals we will need to replace the existing complement of vehicles and equipment when they reach the end of their useful life. Infrastructure will be evaluated for appropriate rehabilitation or replacement schedules.

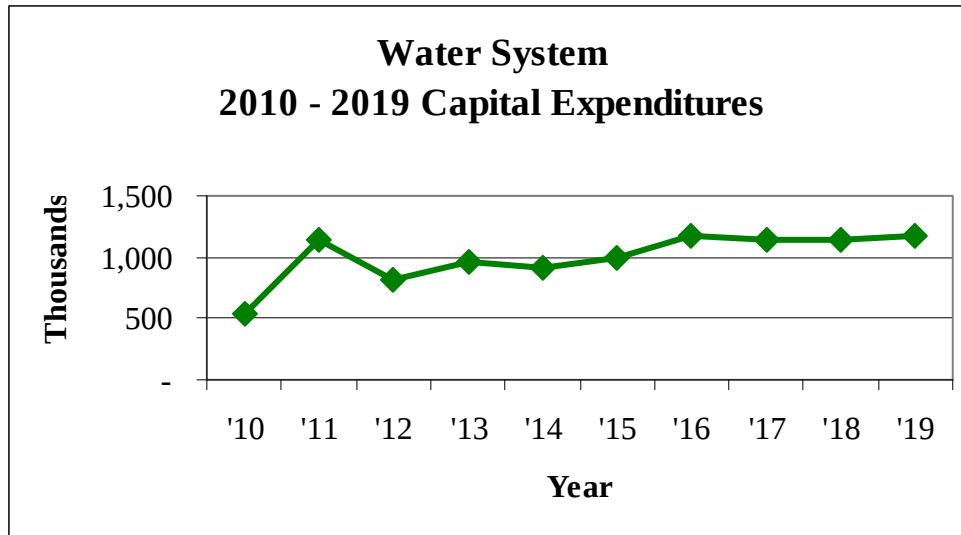
Operational Impacts

The city has over 100 miles of cast iron water mains installed in the 60's and early 70's. Cast iron is prone to breakage due to minor shifts in the ground. It is recommended the city plan for the replacement or rehabilitation of all cast iron main over the next 20 to 30 years. Total cost in today's dollars could exceed 30 million dollars for these mains to be replaced or lined. Technological improvements in pipe lining will help to minimize disruption to street infrastructure and keep restoration costs reasonable on these projects.

Other regulatory agencies have an impact on operational needs due to required compliance at the local level. A long term funding plan is necessary to meet the infrastructure replacement needs. The city will see minimal growth that would affect this system. Capital needs are to support replacement of existing infrastructure and support existing operational equipment.

Financial Impacts

The 2010-2019 Water Division CIP totals \$9,987,300. A year-by-year summary is depicted below.



The planned replacements of existing capital items will have significant impacts on future operating costs and utility rates if they remain the main funding source for the capital improvements. These costs include ramping up replacement of cast iron water main. The larger cost impacts for replacement items are; vehicles at \$227,000, structures and equipment at \$1,200,000, and water main replacements at \$7,600,000.

Funding will be provided by water utility fees. Additional detail on major water capital items is found below.

Sanitary Sewer

The 2010-2019 Sanitary Sewer Division Capital Investment Plan (CIP) has been developed to identify needs to ensure proper continuous operation of the sanitary sewer function. The CIP was developed to support the intent of the Imagine Roseville 2025 goals to replace infrastructure when appropriate to minimize potential for failure of these systems.

The Sanitary Sewer Utility provides for the operation, maintenance, and replacement of sanitary sewer infrastructure. The division also ensures compliance with a host of regulatory requirements in the operation and maintenance of this system.

The Sanitary Sewer Division long range goals include:

- ❖ Provide for uninterrupted operation of the sanitary sewer system to ensure the health and welfare of Roseville residents and businesses.
- ❖ Meet the regulatory goals of Metropolitan Council Environmental Services and other regulatory agencies related to inflow/infiltration reduction and other regulation.
- ❖ Provide excellent customer service in the utility area.
- ❖ Plan and implement a long term infrastructure replacement plan.

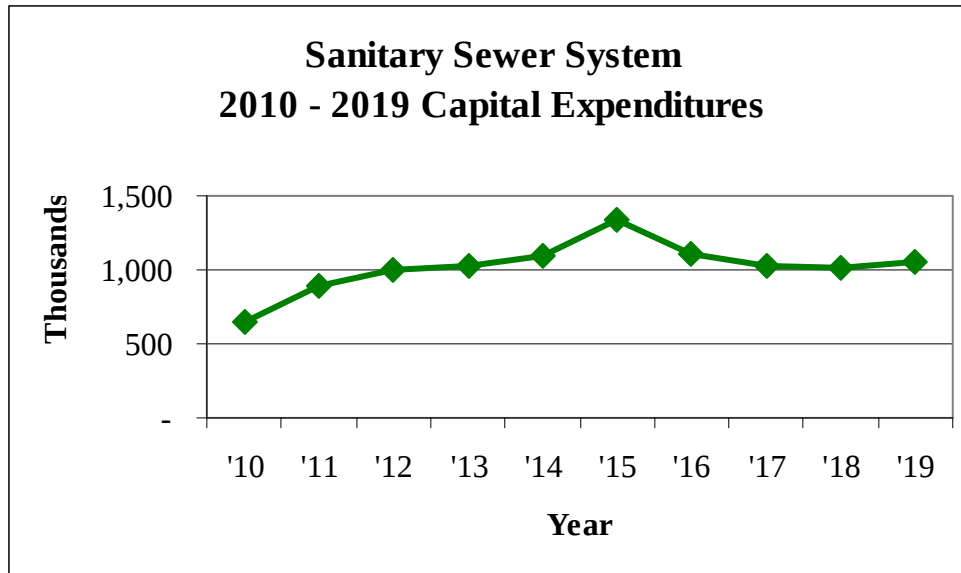
To support these goals we will need to replace the existing complement of vehicles and equipment when they reach the end of their useful life. Infrastructure will be evaluated for appropriate rehabilitation or replacement schedules.

Operational Impacts

Other regulatory agencies have an impact on operational needs due to their required compliance at the local level. A long term funding plan is necessary to meet the infrastructure replacement needs. The city will see minimal growth that would affect this system. Capital needs are to support replacement of existing infrastructure and support existing operational equipment.

Financial Impacts

The 2010-2019 Sanitary Sewer Division CIP totals \$10,216,500. A year-by-year summary is depicted below.



The planned replacements of existing capital items will have significant impacts on future operating costs. These items are historically funded by utility user fees. The larger cost impacts for replacement items are; vehicles at \$443,000, structures and equipment at \$450,000, and sewer main replacements at \$9,250,000.

Funding will be provided by sanitary sewer utility fees. Additional detail on major sanitary sewer capital items is found below.

Storm Sewer

The 2010-2019 Storm Water Division Capital Investment Plan (CIP) has been developed to identify needs to ensure proper storm water drainage and treatment and to protect property from flooding. The CIP was developed to support the intent of the Imagine Roseville 2025 goals to replace infrastructure when appropriate to minimize potential for failure of these systems as well as a high priority on protecting the city's environmental resources.

The Storm Water Utility area provides for the operation, maintenance, and replacement of storm sewer infrastructure. The division also ensures compliance with a host of regulatory requirements in the operation and maintenance of this system.

The Storm Water Utility Division long range goals include:

- ❖ Provide for storm sewer infrastructure to meet the drainage and water quality needs of the city and to protect property from flooding.
- ❖ Meet the regulatory goals of regulatory agencies in the area of storm water management.
- ❖ Provide excellent customer service addressing storm water concerns.
- ❖ Plan and implement a long term infrastructure maintenance and replacement plan.

To support these goals we will need to replace the existing complement of vehicles and equipment when they reach the end of their useful life. Infrastructure will be evaluated for appropriate rehabilitation or replacement schedules.

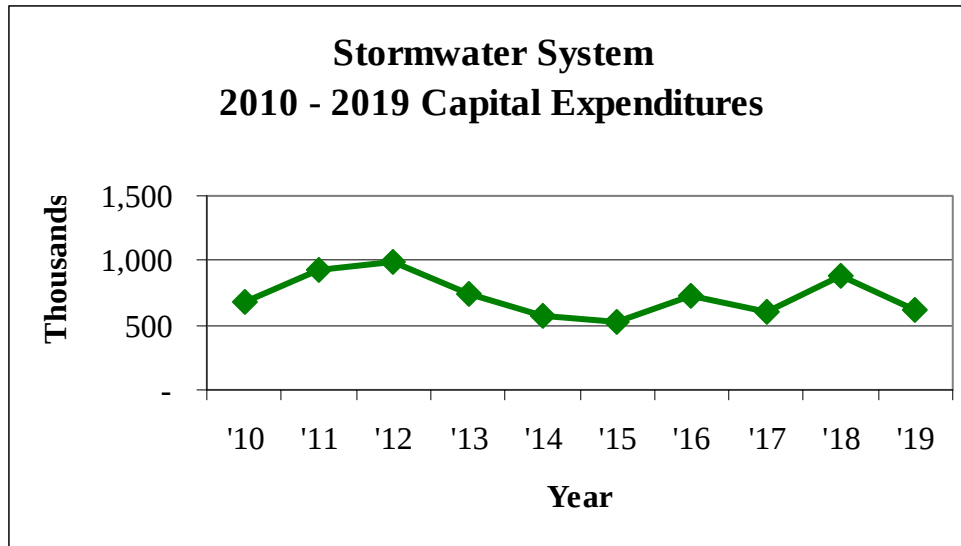
Operational Impacts

The city has over 100 miles of storm sewers and over 5,000 drainage structures. In addition this area is responsible for over 100 ponds, ditches, and wetlands. It is recommended the city plan for the replacement or rehabilitation of storm water infrastructure.

Other regulatory agencies have an impact on operational needs due to required compliance at the local level. Storm water is highly regulated and compliance will have significant capital needs implications. A long term funding plan is necessary to meet the infrastructure replacement needs. The city will see additional increases in impervious areas due to higher planned densities in the future. Capital needs are to support replacement of existing infrastructure and support existing operational equipment as well as meeting additional regulation.

Financial Impacts

The 2010-2019 Storm Sewer Division CIP totals \$7,265,060. A year-by-year summary is depicted below.



The planned replacements of capital items will have impacts on future operating costs and storm water utility rates as they are the main funding source for the capital improvements. These costs include vehicle and equipment replacement, Structures and mains repair and replacement, and storm water ponding and wetland improvements and maintenance. The larger cost impacts for the Capital Improvement Plan are; vehicles and equipment at \$1,206,000, and pond and system improvements and replacement at \$5,600,000.

Funding will be provided by storm sewer utility fees.

Park Maintenance

A brief summary of various park maintenance areas are detailed below.

Playground areas

Parks and Recreation maintains 26 playground areas. The expected useful life of play apparatus is estimated at 13 years. If we were to replace equipment in a timely manner, with a high standard, the city would replace approximately; two per year at an estimated cost of \$75,000 each.

Tennis Courts

Parks and Recreation maintains 17 lighted tennis courts, most in batteries of two. Depending on usage and location, the standard for maintaining tennis courts is that they should be recolor coated every two to five years at a cost of \$5,000 per court, with a complete reconstruct every 10 years at a cost of \$40,000 per court. To maintain our courts to a high standard we should be color coating two per year and reconstruct one annually. Lighting improvements are necessary periodically.

Basketball Courts

Parks and Recreation maintains 8 outdoor courts. Depending on usage and location, the standard for maintaining basketball courts is similar to tennis courts, that they should be recolor coated every two to five years with a complete reconstruct every 10 years. Where applicable, lighting improvements are necessary.

Outdoor Skating/Hockey Rinks

Parks and Recreation maintains hockey rinks in 6 parks. Boards should be replaced every 10 years at a cost of \$5,000 each. Lighting improvements are necessary periodically.

Park Buildings

Parks and Recreation maintains 9 park buildings. 6 of the 9 buildings are from the 60's vintage, and are in significant disrepair. 1 of the 6 has been taken completely out of service and the others are being contemplated. The cost to build a new fully functional Park Building to current Roseville standards is approximately \$400,000. Life span of the new buildings that are primarily concrete, would be indefinite; however, there are still significant maintenance costs including roofing, kitchen equipment and other items that would need to be addressed.

Park Shelters

Parks and Recreation maintains 6 very heavily used park shelters. 3 of the 6 are outdated and should be considered for future replacement. These shelters range from a simple shade structure to full rental facilities with commercial kitchen equipment and restroom facilities. Replacement cost of these shelters would range between \$100,000-\$400,000. Life span of these shelters would be 30 years or more with similar maintenance needs as the Park Buildings.

Fields

Parks and Recreation maintains more than 36 baseball/softball/soccer fields, many that are multi-use and with irrigation systems. These fields have an indefinite lifespan. There is significant maintenance costs associated with keeping these fields maintained to a high standard. Turf costs are continually rising and a full field can cost as much as \$30,000 to replace sod. Irrigation systems also have an indefinite life span but can also have significant maintenance costs.

Lighting in Park Areas and Athletic Fields

Parks and Recreation maintains lighting at 4 softball fields and 2 soccer fields, 7 skating areas, 9 tennis court areas, and pathways around Lake Bennett, in addition to 3 parking lots. Lighting improvements and replacements are required periodically.

Fencing

Parks and Recreation maintains more than 36 baseball/softball/soccer field fencing and backstops in addition to the tennis, and basketball court fencing that needs to be maintained. Fencing life spans vary depending on use; a new fencing system for an average ball field is approximately \$60,000.

Park Signs

Parks and Recreation maintains park signs throughout the city. There are 55 park signs that require replacement and maintenance. Replacement cost is approximately \$2,500.

Pathways and Park Trails

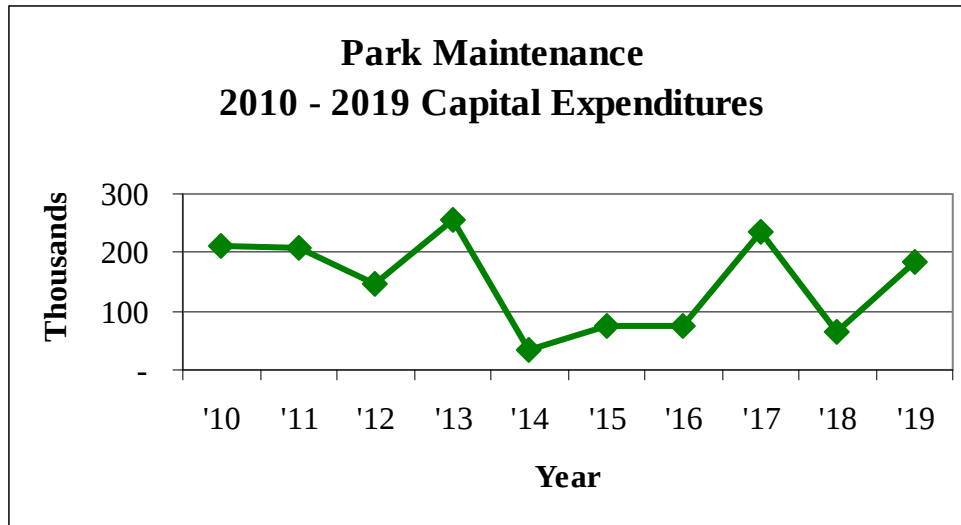
Parks and Recreation maintains and cleans 72 + miles of side walks and park trails, all of which, at times require coordination with the public works dept. for repair.

Natural Areas

Parks and Recreation has numerous natural areas that require maintenance and removal of buckthorn and other invasive species.

Financial Impacts

The 2010-2019 Park Maintenance Division CIP totals \$1,491,400. A year-by-year summary is depicted below.



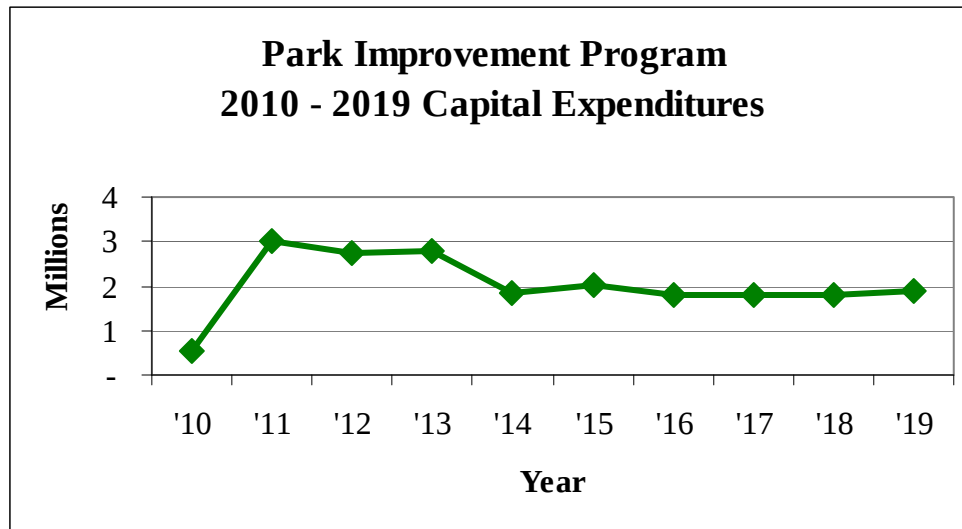
Funding will be provided by property taxes.

Park Improvement Program

The Park Improvement Program identifies major park system improvements involving the replacement of existing assets.

Financial Impacts

The 2010-2019 Park Improvement Division CIP totals \$20,287,000. A year-by-year summary is depicted below.



Funding will be provided by property taxes.

Skating Center

The Roseville Skating Center is a facility made up of many unique components. The facility also has a large number of items that by themselves are not very expensive, but in large quantities are significant expenditures. The following are items that are currently and integral part of the skating center operation:

Rental Ice Skates: We currently have about 300 pairs of K2 Ice Ascent rental ice skates in use at the Skating Center between the OVAL and the Arena rental areas. The current cost to replace one pair is \$75. We need to begin replacing these skates in groups of 50 or 100 in the very near future. To replace all skates in the current inventory will cost \$22,500.

Rental Inline Skates: We currently have approximately 125 pairs of inline rental skates in the OVAL. The replacement cost of each pair of inline skates is currently \$60. The inline skate inventory is currently in good condition and we will continue to maintain them as long as parts remain available. To replace all skates in the current inline inventory will cost \$ 7,500.00.

Skate Park: The Skate Park that operates during the summer on the OVAL is approximately 15 years old. Each year individual pieces are repaired as needed. In the near future several pieces will need to be replaced. There are currently 17 pieces of equipment that vary in cost from approximately \$4,000 to \$8,000 each. Total replacement cost of the Skate Park is estimated at \$102,000 based on the average cost of \$6,000 per piece.

OVAL Perimeter Pads: These pads are attached to the fencing surrounding the OVAL ice surface. They cushion skaters who may fall while skating competitively on the OVAL track. There are 290 pads of a variety of sizes that provide this safety protection around the track. The pads have been maintained and repaired individually and are in fair condition. Replacement should be considered in the next few years. A full replacement would be approximately \$40,600.

OVAL Black Divider Pads: These pads are used to divide the hockey rinks on the interior of the OVAL. There are currently 40 black pads in use. These pads are in good condition at this time and have a number of years of useful life remaining. A replacement of all black divider pads would be approximately \$7,500.

OVAL Red Divider Pads: These pads are used to separate the infield and track of the OVAL when programming is different for each portion. The pads are going to be re-built in 2008. By repairing them before they are unusable, we have saved more than half of the cost of a full replacement by being able to re-use the foam inside the pads. We currently have 85 pads in service. The cost to fully replace the pads would be \$ 16,150, or \$190 each.

Bandy Boards: These unique boards serve as the perimeter barrier of the bandy rink. We have 48 boards. They are currently in good condition. These boards must be purchased from a Swedish manufacturer or custom made in the United States. The estimated cost is \$200 per board. The cost to replace all boards is \$9,600.

Banquet Tables: The Skating Center has three different sizes of tables in use in the Skating Center Banquet Facility. They are:

8 Foot Banquet Tables – 20 tables in our current inventory. The replacement cost of each 8 foot table is \$105. We need to begin replacing a few of these tables in the near future. A replacement of all 8 foot tables would cost \$2,100

6 Foot Banquet Tables – 12 tables in our current inventory. The replacement cost of each 6 foot table is \$75. We need to begin replacing a few of these tables in the near future. A replacement of all 6 foot tables would cost \$900

5 Foot Round Banquet Tables – 38 tables in our current inventory. The replacement cost of each 5 foot round table is \$105. We need to begin replacing a few of these tables in the near future. A replacement of all 5 foot round tables would cost \$3,990.00

Banquet Chairs: The Skating Center Banquet Facility has a chair inventory of 325 chairs with fabric seats. We have been replacing worn seat backs and cushions as they become damaged. The availability of matching fabric may be questionable in the future. The replacement cost of one chair is \$68. The replacement of all chairs would cost \$22,100.

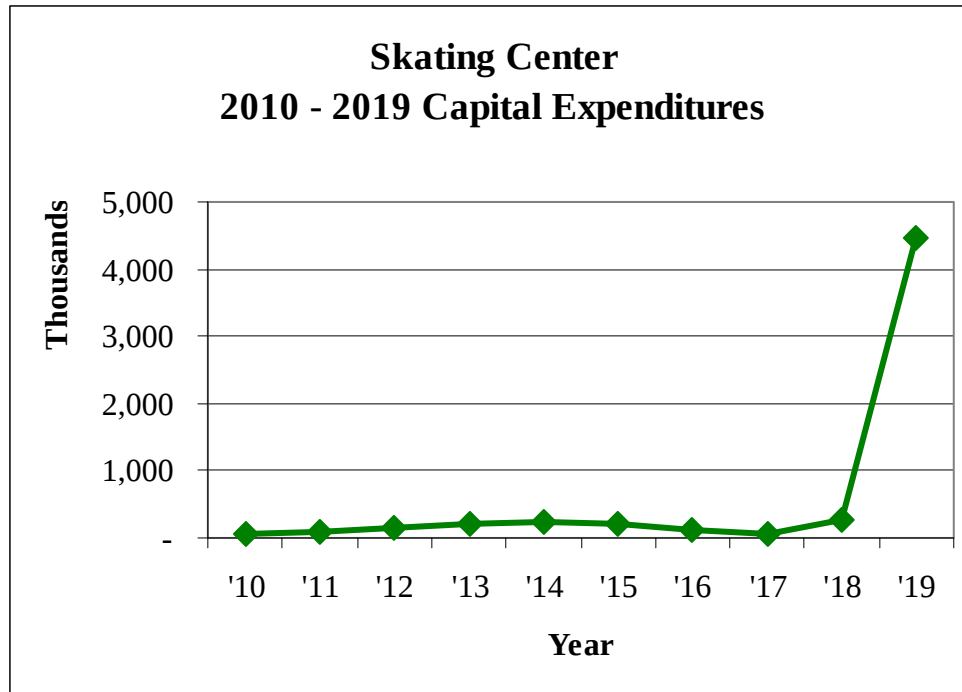
Banquet Facility Blinds: The banquet facility has blinds on 26 windows. The blinds were most recently replaced in December of 2006 for \$8,200.

Banquet Facility Carpet: The Banquet Facility has approximately 5600 square feet, or 625 square yards, of carpeting in the rooms and hallway. At an estimated cost of \$45 per square yard for installed carpeting, full replacement of the banquet room carpeting will cost approximately \$28,125. The existing banquet carpeting was installed in 1999.

Banquet Facility Wallpaper: The banquet facility has a large amount of wallpaper on the walls of the rooms. The exact square footage of wall space is unknown because of windows, doors, etc. It is estimated at 1500 square feet. Pricing is difficult to obtain without getting a formal quote due to all of the objects to work around. The existing banquet wallpaper was installed in 1999.

Financial Impacts

The 2010-2019 Skating Center Division CIP totals \$5,884,500. A year-by-year summary is depicted below.



Funding will be provided by property taxes and other Skating Center revenues.

Golf Course

Roseville Cedarholm Golf Course has been a part of the City's Recreation Department since 1968. The club house is used for many functions year round including parties, company meetings, weddings and various classes. The course is used primarily for two functions including golf in the summer and cross country skiing during the winter months.

Club House: the building was used as a model home prior to being moved to the current site. There were several structure improvements added in late 80's and remodel again in the early 90's. The rest rooms currently do not meet ADA requirements and kitchen operation is under review. A remodel of the club house is anticipated to be coming soon to include carpet, tile and relocation of the counter operations, venting systems, etc. The estimated cost of the clubhouse replacement is \$700,000 – \$1,000,000.

Irrigation System / Pump House: The current irrigation system is a combination of three systems: one installed in the 1960's, a second was an update from manual to an automatic system in 1988 and 3rd was in 1995 with newly installed pipe and heads on seven greens. Many of the heads and controls are in need of replacement. Cost estimate depends on the extent of work and is anticipated to be \$30,000.

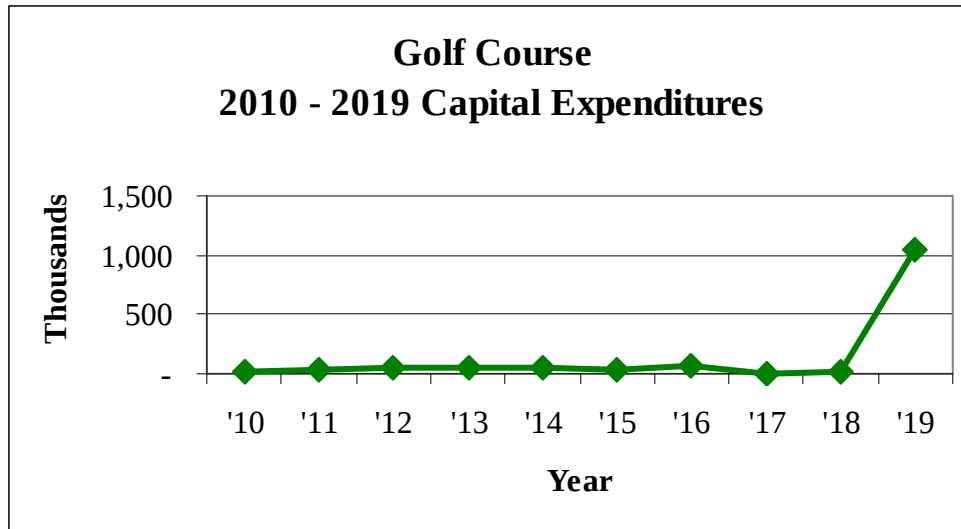
Turf Equipment: Several of the pieces of the turf equipment are due for replacement but not necessarily because they are not useful but rather that parts are becoming increasingly difficult to locate. Because of the limited use of many pieces of equipment at a golf course, it has been the practice to retain equipment longer than a normal scheduled life if it is still safe, functional and is not costing an exorbitant amount to maintain.

Golf Course Amenities: There are several golf course amenities that are in the need of replacement or updating due to their age and code updates, including: the gas pump and tank, pump that was installed in 1960's, shelters located on the course. The anticipated cost is \$30,000.

Maintenance Shop: The turf maintenance shop is a double wide four car garage with a small heated office/shop located on one end. The facility has no restroom or water and was structurally damaged in 1981 by a tornado. The shop is limited on storage and equipment space. Estimated replacement cost \$250,000-\$450,000

Financial Impacts

The 2010-2019 Golf Course Division CIP totals \$1,380,300. A year-by-year summary is depicted below.



Funding will be provided by Golf Course revenues.

Item: **Fiber Master Plan**
 Year: 2010-2019
 Status: Unfunded

Division: Finance
 Cost: \$100,000 annually

Description:

The Fiber Master Plan calls for the installation of a municipal-owned fiber optic network to connect all city-owned and other governmental facilities within Roseville. It is proposed that the City construct a half-mile segment of fiber per year at a cost of approximately \$100,000.

Justification:

A municipal-owned fiber network will ensure data and voice connectivity amongst governmental facilities that are currently relying on Comcast-provided fiber and will allow the City to extend services to facilities that have no fiber connectivity. The future uncertainty of having access to Comcast-provided fiber has prompted the need for an alternative solution.

In addition, a municipal-owned fiber network provides an opportunity to pursue public/private partnerships; something this is not available with Comcast-owned fiber.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 425,000
School District	15,000	15,000	15,000	15,000	15,000	75,000
Other	-	-	-	-	-	-
Total Sources	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Expenditures						
Capital installation	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
City tax levy	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 5,000
School District	500	500	500	500	500	2,500
Other	-	-	-	-	-	-
Total Sources	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Expenditures						
Locates & repairs	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Other	-	-	-	-	-	-
Total Expenditures	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500

Item: **License Center Facility**
 Year: 2012
 Status: \$200,000 available (projected)

Division: Finance
 Cost: \$650,000

Description:

The City currently leases 3,330 square feet of store space in the Lexington Shopping Center, immediately North of Fire Station #1. While the City is enjoying below-market lease terms for 2008, beginning in 2009 the lease agreement will require a significant increase in rent. Beginning in 2009, the City expects to pay \$57,000 annually, with \$3,000 annual increases thereafter. Given these amounts, it is arguably in the City's best interest to either acquire or construct a city-owned facility (perhaps a multi-purpose facility) to house the License Center.

Justification:

Financing for the new facility (less existing cash reserves) is expected to require an annual debt service payment of \$45,000 over a 10-year period beginning in 2013. However, current lease payments are expected to be \$63,000 during that same year. With a new facility, the City would forgo these payments and realize an annual savings of approximately \$18,000.

Funding for a new License Center facility will come from agent fees derived from the issuance of State licenses and passports.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Deputy Registrar Fees	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -
Cash reserves	-	-	200,000	-	-	-
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -
Expenditures						
Capital construction	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Deputy Registrar Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. With a new facility, the City expects to realize operational savings and those savings are noted above.

Item: **Roof Replacements**
 Year: 2014 - 2016
 Status: Unfunded

Division: General Facilities
 Cost: \$840,000

Description:

Based on estimated useful lives, roof replacements will be needed for the City Hall, Public Works Garage, and Fire Station #1.

Justification:

To preserve the value of City facilities, regular investment in major components such as the roof will be needed.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 700,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 700,000
Expenditures						
Capital renovation	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 700,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 700,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Community Gymnasiums**
 Year: 2011 - 2019
 Status: Unfunded

Division: General Facilities
 Cost: \$220,300

Description:

Based on estimated useful lives, renovations will be needed for the Brimhall and Central Park Elementary gymnasiums as well as the Gymnastics Center. The City shares renovation costs with the Roseville School District. The amounts shown below depict the City's proportionate share.

Justification:

To preserve the value of City facilities, regular investment in major components will be needed. These facilities are currently used for Parks & Recreation programming.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ 5,000	\$ 14,500	\$ 5,000	\$ 95,800	\$ 100,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 5,000	\$ 14,500	\$ 5,000	\$ 95,800	\$ 100,000
Expenditures						
Capital renovation	\$ -	\$ 5,000	\$ 14,500	\$ 5,000	\$ 95,800	\$ 100,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 5,000	\$ 14,500	\$ 5,000	\$ 95,800	\$ 100,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Police Vehicle Replacements**
 Year: 2010 - 2019
 Status: \$1,400,000 available (projected)

Division: Police
 Cost: \$2,396,870

Description:

The Police Department has 27 vehicles in its fleet. The Department typically replaces six marked squad cars and two unmarked vehicles each year. In addition, the Department also plans to replace a CSO vehicle every four years. Two new car additions are also planned over the next 10 years.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 246,095	\$ 217,095	\$ 239,095	\$ 279,055	\$ 217,095	\$ 1,198,433
Other	-	-	-	-	-	-
Total Sources	\$ 246,095	\$ 217,095	\$ 239,095	\$ 279,055	\$ 217,095	\$ 1,198,433
Expenditures						
Capital replacement	\$ 246,095	\$ 217,095	\$ 239,095	\$ 279,055	\$ 217,095	\$ 1,198,433
Other	-	-	-	-	-	-
Total Expenditures	\$ 246,095	\$ 217,095	\$ 239,095	\$ 279,055	\$ 217,095	\$ 1,198,433

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Fire Vehicle Replacements**
 Year: 2010 - 2019
 Status: \$1,400,000 available (projected)

Division: Fire
 Cost: \$3,659,000

Description:

The Fire Department has 11 vehicles in its fleet. The Department typically replaces administrative vehicles every 10 years, whereas other service vehicles can last in excess of 20.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 480,000	\$ 126,000	\$ 575,000	\$ 55,000	\$ -	\$ 2,423,000
Other	-	-	-	-	-	-
Total Sources	\$ 480,000	\$ 126,000	\$ 575,000	\$ 55,000	\$ -	\$ 2,423,000
Expenditures						
Capital replacement	\$ 480,000	\$ 126,000	\$ 575,000	\$ 55,000	\$ -	\$ 2,423,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 480,000	\$ 126,000	\$ 575,000	\$ 55,000	\$ -	\$ 2,423,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Inspections Vehicle Replacements**

Division: Community Development

Year: 2010 - 2019

Cost: \$102,000

Status: \$102,000 available (projected)

Description:

The Community Development Department has 4 vehicles in its fleet and typically replaces them every four years.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 68,000
Other	-	-	-	-	-	-
Total Sources	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 68,000
Expenditures						
Capital replacement	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 68,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 68,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Engineering Vehicle Replacements**

Division: Public Works

Year: 2010 - 2019

Cost: \$110,000

Status: \$60,000 available (projected)

Description:

The Engineering Department has 2 vehicles in its fleet and typically replaces them every ten years. The Department is requesting to add a vehicle to the fleet in 2010.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ 25,000	\$ 25,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ 25,000	\$ 25,000
Expenditures						
Capital replacement	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ 25,000	\$ 25,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ 25,000	\$ 25,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant in operational costs.

Item: **Street Lighting**
Year: 2010 - 2019
Status: Unfunded

Division: Public Works
Cost: \$70,000

Description:

City-owned street light poles will require replacement at the end of their useful lives. Poles along the Prior/Perimeter Drive and Co Road B2 Bridge segments have been identified as being in need of replacement.

Justification:

See above description.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Expenditures						
Capital replacement	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Street Vehicle Replacement**
Year: 2010 - 2019
Status: \$1,300,000 available (projected)

Division: Public Works
Cost: \$2,170,440

Description:

The Street Department has 35 vehicles and rolling stock in its fleet. It typically replaces these capital items every ten years.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 145,000	\$ 306,000	\$ 463,000	\$ 162,740	\$ 297,200	\$ 796,500
Other	-	-	-	-	-	-
Total Sources	\$ 145,000	\$ 306,000	\$ 463,000	\$ 162,740	\$ 297,200	\$ 796,500
Expenditures						
Capital replacement	\$ 145,000	\$ 306,000	\$ 463,000	\$ 162,740	\$ 297,200	\$ 796,500
Other	-	-	-	-	-	-
Total Expenditures	\$ 145,000	\$ 306,000	\$ 463,000	\$ 162,740	\$ 297,200	\$ 796,500

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Fuel Pumps**
 Year: 2010 - 2019
 Status: Unfunded

Division: Public Works
 Cost: \$106,000

Description:

The City's fuel pumps are expected to require capital maintenance over the next four years.

Justification:

Properly working fuel pumps are necessary to keep the City's fleet operational.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 16,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 50,000
Other	-	-	-	-	-	-
Total Sources	\$ 16,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 50,000
Expenditures						
Capital replacement	\$ 16,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 50,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 16,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 50,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant in operational costs.

Item: **Pavement Management**
 Year: 2010 - 2019
 Status: \$21,400,000 available (projected)

Division: Public Works
 Cost: \$21,400,000

Description:

The Pavement Management long range goal is to; provide for the rehabilitation and or replacement of city street infrastructure in accordance with the city's pavement management program goals and policies.

To support these goals we will need to replace existing pavements once condition ratings indicate it is no longer cost effective to continue to maintain the original pavement surface.

Pavement replacement costs should be re evaluated frequently as costs change to ensure adequate funding is in place to meet community expectations for this area. The entire capital request for this area is for infrastructure rehabilitation and or replacement. Major cost breakdown for this area is; reconstruct or mill and overlay local streets at \$9,400,000, and reconstruct or mill and overlay MSA streets at \$10,000,000.

Justification:

The City street network currently is comprised of 123 miles of paved streets, of which 28 miles are MSA supported. The City employs software to help track maintenance and assign a pavement condition index rating to help guide the City's maintenance and replacement program.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 1,800,000	\$ 1,900,000	\$ 3,900,000	\$ 1,900,000	\$ 1,900,000	\$ 10,000,000
Other	-	-	-	-	-	-
Total Sources	\$ 1,800,000	\$ 1,900,000	\$ 3,900,000	\$ 1,900,000	\$ 1,900,000	\$ 10,000,000
Expenditures						
Capital replacement	\$ 1,800,000	\$ 1,900,000	\$ 3,900,000	\$ 1,900,000	\$ 1,900,000	\$ 10,000,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 1,800,000	\$ 1,900,000	\$ 3,900,000	\$ 1,900,000	\$ 1,900,000	\$ 10,000,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Pathway Maintenance**
 Year: 2010 - 2019
 Status: \$1,400,000 available (projected)

Division: Public Works
 Cost: \$1,870,000

Description:

The City pathway network is comprised of 72 miles of paved trails and sidewalks. The City also has 41 paved parking lots at various facilities and parks. The City employs a Pavement Management System to track maintenance and assign a pavement condition index rating which is used to determine which segments need maintenance and/or replacement.

Justification:

To maintain the City's pathways and parking lots at current service levels will require sustained reinvestment.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000	\$ 995,000
Other	-	-	-	-	-	-
Total Sources	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000	\$ 995,000
Expenditures						
Capital replacement	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000	\$ 995,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000	\$ 995,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** Not applicable. Operational costs are shown above as capital costs.

Item: **Pathway Construction**
 Year: 2010- 2019
 Status: Unfunded

Division: Public Works
 Cost: \$1,800,000

Description:

The City pathway network is comprised of 72 miles of paved trails and sidewalks, however several new sections have been identified to complete interconnects.

Justification:

To improve the City's pathways and parking lots, new investments will be needed.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
Other	-	-	-	-	-	-
Total Sources	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
Expenditures						
Capital replacement	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500
Other	-	-	-	-	-	-
Total Sources	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Expenditures						
Other	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Total Expenditures	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500

Item: **Water Vehicle Replacements**
 Year: 2010 - 2019
 Status: \$227,500 available (projected)

Division: Water
 Cost: \$227,500

Description:

The Water Department has 12 vehicles and rolling stock in its fleet. All of which are generally replaced on a 10-year replacement schedule.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 142,500
Other	-	-	-	-	-	-
Total Sources	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 142,500
Expenditures						
Capital replacement	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 142,500
Other	-	-	-	-	-	-
Total Expenditures	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 142,500

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Water Main Replacement**
Year: 2010 - 2019
Status: \$7,600,000 available (projected)

Division: Public Works
Cost: \$7,600,000

Description:

The City water system has over 100 miles of cast iron watermain that is nearing an age of 50 years old. A systematic replacement of lining over the next 30 years is needed to maintain this infrastructure.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 800,000	\$ 4,800,000
Other	-	-	-	-	-	-
Total Sources	\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 800,000	\$ 4,800,000
Expenditures						
Capital replacement	\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 800,000	\$ 4,800,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 800,000	\$ 4,800,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Water Storage Tank**
 Year: 2011
 Status: \$500,000 available (projected)

Division: Public Works
 Cost: \$500,000

Description:

The City's water storage tank was rehabilitated in 1995. Recent inspections indicate a need to repaint the structure to preserve the underlying metal and increase longevity. Repainting will also improve the tower's aesthetics.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Expenditures						
Capital replacement	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant in operational costs.

Item: **Water Meter Replacement**
 Year: 2010 - 2019
 Status: \$655,000 available (projected)

Division: Public Works
 Cost: \$655,000

Description:

The American Water Works Association standards suggest that water meters have a useful life of 20 years. The City's Water Meter Replacement Program follows this schedule.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 345,000
Other	-	-	-	-	-	-
Total Sources	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 345,000
Expenditures						
Capital replacement	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 345,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 345,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Sewer Vehicle Replacements**
 Year: 2010 - 2019
 Status: \$443,000 available (projected)

Division: Sewer
 Cost: \$443,000

Description:

The Sewer Department has 11 vehicles and rolling stock in its fleet. All of which are generally replaced on a 10-year replacement schedule.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 63,000	\$ 320,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 63,000	\$ 320,000
Expenditures						
Capital replacement	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 63,000	\$ 320,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 63,000	\$ 320,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Sanitary Sewer Main Replacement**

Division: Public Works

Year: 2010 - 2019

Cost: \$8,800,000

Status: \$8,800,000 available (projected)

Description:

The City's sanitary sewer system has over 100 miles of clay tile sewer main that is nearing the age of 50 years. To maintain current service levels, the City will need to systematically replacement or line these mains over the next 30 years. Service and maintenance records are used to assist in determining which segments to replace first.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 400,000	\$ 600,000	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Other	-	-	-	-	-	-
Total Sources	\$ 400,000	\$ 600,000	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Expenditures						
Capital replacement	\$ 400,000	\$ 600,000	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 400,000	\$ 600,000	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Lift Station Repairs & Replacement**

Division: Public Works

Year: 2010 - 2019

Cost: \$450,000

Status: \$450,000 available (projected)

Description:

The City's sanitary sewer operation requires dependable lift station pumps, control systems, and monitoring equipment for emergency response for citizen health and safety; and the prevention of property damage due to sewer backups. Replacement of operational equipment at the end of its useful life is critical to providing uninterrupted flow of wastewater from homes and businesses to regional wastewater treatment facilities.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 100,000	\$ 100,000	\$ 250,000	\$ 25,000	\$ 32,000	\$ 168,000
Other	-	-	-	-	-	-
Total Sources	\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000	\$ 32,000	\$ 168,000
Expenditures						
Capital replacement	\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000	\$ 32,000	\$ 168,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000	\$ 32,000	\$ 168,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Inflow & Infiltration**
 Year: 2010 - 2012
 Status: \$450,000 available (projected)

Division: Public Works
 Cost: \$450,000

Description:

Due to the age and design of the City's sanitary sewer system, infiltration of some of the City's stormwater runoff drains into the sanitary sewer system which subsequently receives unnecessary wastewater treatment at a cost to the City. Taking measures to reduce this unnecessary cost is not only required by the Metropolitan Council, but will save the City future related costs.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Expenditures						
Capital replacement	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Stormwater Vehicle Replacements**

Division: Storm

Year: 2010 - 2019

Cost: \$459,000

Status: \$459,000 available (projected)

Description:

The Stormwater Department has 5 vehicles and rolling stock in its fleet. All of which are generally replaced on a 10-year replacement schedule.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 60,000	\$ -	\$ 159,000	\$ -	\$ -	\$ 240,000
Other	-	-	-	-	-	-
Total Sources	\$ 60,000	\$ -	\$ 159,000	\$ -	\$ -	\$ 240,000
Expenditures						
Capital replacement	\$ 60,000	\$ -	\$ 159,000	\$ -	\$ -	\$ 240,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 60,000	\$ -	\$ 159,000	\$ -	\$ -	\$ 240,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Stormwater Pond Improvements**

Division: Storm

Year: 2010 - 2019

Cost: \$2,650,000

Status: \$2,650,000 available (projected)

Description:

The City's Stormwater system requires regular maintenance of stormwater ponds that are used to capture and filter runoff.

Justification:

See above.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 300,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,400,000
Other	-	-	-	-	-	-
Total Sources	\$ 300,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,400,000
Expenditures						
Capital replacement	\$ 300,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,400,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 300,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,400,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Stormwater Sewer Mains**
 Year: 2010 - 2019
 Status: \$2,650,000 available (projected)

Division: Storm
 Cost: \$2,650,000

Description:

The City's Stormwater system requires regular maintenance and replacement of stormwater mains that are used to capture and divert runoff.

Justification:

See above.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000
Other	-	-	-	-	-	-
Total Sources	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000
Expenditures						
Capital replacement	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000

Operations and Maintenance Costs

	2009	2010	2011	2012	2013	2014-2018
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Leaf Site Improvements**
 Year: 2010
 Status: \$100,000 available (projected)

Division: Storm
 Cost: \$100,000

Description:

The City's Leaf Site is in need of improvements to improve service levels to residents and to prevent runoff into adjacent areas.

Justification:

See above.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Capital replacement	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Park Maintenance Vehicles**
 Year: 2010 – 2019
 Status: \$300,000 available (projected)

Division: Park Maintenance
 Cost: \$725,000

Description:

The Park Maintenance Division has 17 vehicles and rolling stock in its fleet. All of which are generally replaced on a 10-year replacement schedule.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 145,000	\$ 140,000	\$ 35,000	\$ 105,000	\$ 35,000	\$ 265,000
Other	-	-	-	-	-	-
Total Sources	\$ 145,000	\$ 140,000	\$ 35,000	\$ 105,000	\$ 35,000	\$ 265,000
Expenditures						
Capital replacement	\$ 145,000	\$ 140,000	\$ 35,000	\$ 105,000	\$ 35,000	\$ 265,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 145,000	\$ 140,000	\$ 35,000	\$ 105,000	\$ 35,000	\$ 265,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Skating Center**
 Year: 2010 - 2019
 Status: Unfunded

Division: Skating Center
 Cost: \$5,884,500

Description:

The Skating Center will require on-going investment in equipment and facilities to maintain its usefulness and value. Major scheduled improvements include; parking lots, outdoor lighting, mechanical systems, roofs, and OVAL concrete flooring and refrigeration system components.

Justification:

These facilities are currently used for Parks & Recreation programming. It is also used by the Roseville School District and other athletic associations.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$50,000	\$ 88,000	\$ 157,000	\$ 215,000	\$246,000	\$ 5,128,500
Other	-	-	-	-	-	-
Total Sources	\$ 50,000	\$ 88,000	\$ 157,000	\$ 215,000	\$ 246,000	\$ 5,128,500
Expenditures						
Capital replacement	\$ 50,000	\$ 88,000	\$ 157,000	\$ 215,000	\$ 246,000	\$ 5,128,500
Other	-	-	-	-	-	-
Total Expenditures	\$ 50,000	\$ 88,000	\$ 157,000	\$ 215,000	\$ 246,000	\$ 5,128,500

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Golf Course Facilities**
Year: 2019
Status: \$300,000 available (projected)

Division: Golf Course
Cost: \$1,000,000

Description:

The Golf Course clubhouse and maintenance facility are scheduled to be renovated or replaced in 2018.

Justification:

A functioning clubhouse and maintenance facility is necessary to maintain a golf course operation.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Expenditures						
Capital replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Operations and Maintenance Costs

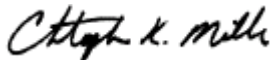
	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

REQUEST FOR COUNCIL ACTION

Date: 03/29/10
Item No.: 13 . C

Department Approval



City Manager Approval



Item Description: Discussion on Preliminary 2011 Revenue, Tax Levy, and Expenditure Forecast

BACKGROUND

In an effort to provide information for initial 2011 budget discussions, a preliminary forecast of non-property tax revenues is enclosed. It should be noted that these estimates are based on prior year trends and assumptions on future economic conditions.

For purposes of this report, the forecast pertains only to the property tax-supported services in the General and Parks & Recreation Funds. Forecasts for fee-supported programs will be developed later in the budget process based on program participation levels, customer demand for services, and future economic conditions.

2011 Preliminary General Fund Revenue Forecast

For budgeting purposes, revenues in the City's General Fund are categorized as follows:

- ❖ Property taxes
- ❖ Licenses & Permits
- ❖ Court Fines
- ❖ Intergovernmental Revenues
- ❖ Charges for Services
- ❖ Interest Earnings
- ❖ Miscellaneous

For 2011, it is projected that all non-tax General Fund revenues will total \$2,438,000; a decrease of \$287,170 from 2010. As a result of this decline, a property tax increase will be needed to maintain current service levels. General Fund programs include; police, fire, street maintenance, elections, legal, engineering, administration and finance, and others.

Alternatively, the City could eliminate programs, reduce service levels, or consider alternative revenue sources such as street light utility fees or gas & electric franchise fees. For background purposes, a copy of the Staff memo dated February 22, 2010 regarding this subject is attached.

Additional detail for each revenue category is presented below.

Property Taxes

The amount of property taxes is directly dependent on the property tax levy set by the Council each year. Contrary to what is oftentimes reported, the construction of new housing or commercial buildings does not result in additional property taxes. The City gets what it levies for and nothing more. The presence of the new development simply means there are more properties available to shoulder the overall property tax burden.

For 2011 the City will remain under state mandated level limits which will somewhat inhibit our ability to raise property taxes. The City has approximately \$500,000 in available levy capacity (citywide) excluding any special levies that are exempt from levy limits. For 2011, the City will have an expiring debt levy in the amount of \$490,000 that was earmarked for a street improvement project. This will somewhat alleviate property tax increases for other purposes.

Licenses & Permits

Licenses & permits include the following:

- ❖ General business licenses
- ❖ Alcohol & tobacco licenses
- ❖ Pet licenses
- ❖ Fire inspection fees
- ❖ Pawn shop transaction fees

For 2011, it is projected that licenses and permits revenue will be \$269,000; a slight increase of \$2,000 from 2010. It is conceivable that license and permit fees could be increased but it would have to be commensurate with the increase in associated regulatory costs. This estimate is based on prior year revenues, and assumes that all existing establishments will seek renewal of their licenses where applicable.

Court Fines

Court fines include fines paid for traffic violations and criminal offenses occurring within the City limits. Fine revenues can fluctuate from year to year depending on the amount of crimes and the level of enforcement efforts.

For 2011, it is projected that Court fine revenue will be \$215,000; a decrease of \$48,000 from 2010. Court fines have declined each year since 2006.

Intergovernmental Revenue

Intergovernmental revenues include street maintenance aid, police and fire aid, PERA aid, School Liaison monies, and federal and state grants.

For 2011, it is projected that intergovernmental revenue will be \$834,000; a decrease of \$50,000 from 2010, largely due to a decline in fire state aid as compared to the current budgeted amount.

Charges for Services

Charges for services revenues include administrative charges between funds, false alarm fees, fire surcharge fees, and recreation program fees.

For 2011, it is projected that charges for services revenue will be \$965,000; an increase of \$10,000 from 2010. The increase will be distributed as internal charges to various funds that receive General Fund administrative services.

Interest Earnings

Interest earnings represent investment earnings on cash reserves held in the City's investment portfolio. Earnings are expected to decline in 2011 due to market conditions and a smaller investment portfolio. For 2011, it is projected that interest earnings will be \$50,000; a decrease of \$150,000 from 2010.

Miscellaneous

Miscellaneous revenues include one-time monies such as special police enforcement grant monies, and public works right-of-way fees.

For 2011, it is projected that miscellaneous revenues will be \$105,000; a decrease of \$50,000 from 2010.

2011 Preliminary Parks & Recreation Fund Revenue Forecast

For budgeting purposes, revenues in the City's Parks & Recreation Fund are categorized as follows:

- ❖ Property taxes
- ❖ Charges for Services
- ❖ Interest Earnings

Additional detail for each revenue category is presented below.

Property Taxes

As noted above, for 2011 the City will remain under state mandated level limits which will somewhat inhibit our ability to raise property taxes. The City has approximately \$500,000 in available levy capacity (citywide) excluding any special levies that are exempt from levy limits. For 2011, the City will have an expiring debt levy in the amount of \$490,000 that was earmarked for a street improvement project. This will somewhat alleviate property tax increases for other purposes.

Charges for Services

Charges for services include program registration fees. The amount expected for 2011 will be dependent on the number of registrations and fee amounts. However, inasmuch as these fees can only be used to support the direct and indirect costs of the programs themselves, a forecast is not presented at this time. Program costs will be commensurate with expected program revenues.

Interest Earnings

Interest earnings represent investment earnings on cash reserves held in the City's investment portfolio. Earnings are expected to decline in 2011 due to market conditions and a smaller investment portfolio. For 2011, it is projected that interest earnings will be \$6,500; the same amount budgeted for in 2010.

2011 Budget Impacts

City Staff are in the process of formulating preliminary 2011 budgets. However, we do not expect to finalize a recommended budget until the Council provides general direction on budget priorities and spending targets.

128 Based on projected costs and assuming the Council desires to provide the same programs and service
129 levels, a number of significant budgetary impacts in the tax-supported funds are expected for 2011. They
130 include:

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- 132 ❖ \$600,000 for employee cost-of-living adjustments, and increased pension and healthcare costs
- 133 ❖ \$450,000 to fully fund the City's vehicle replacement program
- 134 ❖ \$250,000 for general inflationary increases in supplies, maintenance, utilities, etc.

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136 In total, these expected new budget impacts total \$1,300,000. This amount does not reflect the additional
137 monies needed for the Parks Improvement Program (PIP), and for the repair and replacement of City
138 facilities. Annual funding for the PIP and City facility needs is estimated to be approximately \$3 million
139 per year over the next 10 years.

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141 City Staff will be available at the meeting to address any Council inquiries.

142 **POLICY OBJECTIVE**

143 Producing revenue and expenditure forecasts are consistent with industry best practices and the City's
144 Financial Policies. Although it represents estimated revenues, the forecast should be used as a primary tool
145 in making resource allocation decisions.

146 **FINANCIAL IMPACTS**

147 Not applicable.

148 **STAFF RECOMMENDATION**

149 Not applicable.

150 **REQUESTED COUNCIL ACTION**

151 For information purposes only. No formal Council action is required.

152

Prepared by: Chris Miller, Finance Director

Attachments: A: Staff Memo dated February 22, 2010 Regarding Alternative Revenue Sources

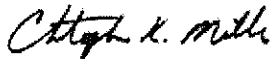
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 02/22/10

Item No.:

Department Approval

City Manager Approval



Item Description: Discussion on Alternative Revenue Sources

BACKGROUND

At the May 11, 2009 and November 9, 2009 City Council meetings, Staff presented a brief overview of alternative revenue sources that could be used to support City programs and services. While there was some interest expressed by individual Councilmembers in pursuing these further, the Council chose not to implement any of the new revenue sources at that time.

The 2010-2019 Financial Plan and 2010-2019 Capital Investment Plan identified a substantial gap in the funding sources needed to maintain services at current levels. However, State-imposed levy limits and stagnant non-tax revenues will inhibit the City's ability to generate new monies from traditional sources. It's imperative that the City remain diligent in identifying additional means of funding City programs – a sentiment shared by the community during the Imagine Roseville 2025 process. The Council-adopted Revenue Policy prescribes the same approach.

During prior discussions a number of potential new revenue sources were identified. However, it is acknowledged that only two sources would produce significant revenue; a street light utility, and a gas/electric franchise fee. If the City enacted a street light utility it could be set at such a rate to generate \$300,000 annually. Gas and electric franchise fees would garner even more. A 1% franchise fee charged to gas and electric customers would equate to approximately \$620,000 annually.

City Staff will be available at the meeting to provide some general comments and address any Council inquiries on these alternative revenue sources.

POLICY OBJECTIVE

The use of varied revenue sources provides greater stability in preserving programs and service levels, and can produce a more equitable distribution of program costs. This is further supported in the Council-adopted Revenue Policy as well as the Imagine Roseville 2025 Goals and Strategies.

FINANCIAL IMPACTS

The potential revenues that could result from implementing these new funding sources vary substantially, but could be significant and may allow the City to preserve program and services at current levels.

STAFF RECOMMENDATION

Staff recommends the continued diversification of revenue streams to support City programs and services.

01 **REQUESTED COUNCIL ACTION**

02 City Staff is seeking direction on whether to pursue the alternative revenue sources identified above.

03
Prepared by: Chris Miller, Finance Director