



City Council Agenda

Monday, April 26, 2010

6:00 p.m.

City Council Chambers

(Times are Approximate)

- | | |
|-----------|---|
| 6:00 p.m. | 1. Roll Call
Voting & Seating Order for April: Ihlan, Johnson, Roe, Pust, Klausing |
| 6:02 p.m. | 2. Approve Agenda |
| 6:05 p.m. | 3. Public Comment |
| 6:10 p.m. | 4. Council Communications, Reports, Announcements and Housing and Redevelopment Authority Report |
| 6:15 p.m. | 5. Recognitions, Donations, Communications
a. Proclaim May Asian Pacific American Heritage Month |
| 6:20 p.m. | 6. Approve Minutes
a. Approve Minutes of April 12, 2010 Meeting |
| 6:25 p.m. | 7. Approve Consent Agenda
a. Approve Payments
b. Approve General Purchases and Sale of Surplus items in excess of \$5000
c. First Quarter Financial Report
d. Approve Part-time Firefighter Associate Job Description
e. Adopt Resolution Authorizing a DEED Contamination Investigation Grant Application for the PIK Parcel |
| 6:35 p.m. | 8. Consider Items Removed from Consent |
| | 9. General Ordinances for Adoption |
| | 10. Presentations |
| 6:45 p.m. | a. Presentation of Progress and Proposals regarding the Zoning Regulations Update |
| | 11. Public Hearings |
| 7:05 p.m. | a. Public Hearing regarding Twin Lakes Infrastructure Study |

Amendment

12. Business Items (Action Items)

- 7:20 p.m. a. Approve Twin Lakes Infrastructure Study Amendment
- 7:25 p.m. b. Adopt Resolution Approving Plans and Specifications and Order Advertisement for Bids for Twin Lakes Infrastructure Improvements Phase 2
- 7:30 p.m. c. Amend Contract for Design Services for Twin Lakes Infrastructure Improvements
- 7:40 p.m. d. Adopt Resolution directing Xcel Energy to Underground Overhead Electric Lines along Rice Street
- 7:55 p.m. e. Authorize Automated Meter Reading Implementation Plan
- 8:10 p.m. f. Authorize City Abatement for Unresolved Violations of City Code at 1748 Galtier Street
- 8:20 p.m. g. Adopt a Resolution Approving a Policy for Reviewing and Approving Solar Energy Systems in Roseville
- 8:40 p.m. h. Approve Extension for St. Paul Water Services Approval of Concrete Recycling as an Interim Use at the Dale Street Reservoir

13. Business Items – Presentations/Discussions

- 8:50 p.m. a. Finance Department Presentation regarding *Imagine Roseville 2025* Topics
- 9:05 p.m. b. Budgeting and Alternative Revenues & Preliminary Levy
- 9:35 p.m. c. Discussion regarding the Size of the Parks and Recreation Commission

9:45 p.m. **14. City Manager Future Agenda Review**

9:50 p.m. **15. Councilmember Initiated Items for Future Meetings**

16. Adjourn

Some Upcoming Public Meetings.....

Apr 27	Tue	6:30 p.m.	Public Works, Environment & Transportation Commission
May 4	Tue	6:30 p.m.	Parks & Recreation Commission
May 5	Wed	6:30 p.m.	Planning Commission
May 10	Mon	6:00 p.m.	City Council
May 11	Tue	6:30 p.m.	Human Rights Commission
May 17	Mon	6:00 p.m.	City Council

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May 18	Tue	6:00 p.m.	Housing & Redevelopment Authority
May 24	Mon	6:00 p.m.	City Council Meeting
May 25	Tue	6:30 p.m.	Public Works, Environment & Transportation Commission
Jun 1	Tue	6:30 p.m.	Parks & Recreation Commission Cancelled
Jun 2	Wed	6:30 p.m.	Planning Commission
Jun 7	Mon	6:00 p.m.	City Council

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.



Asian Pacific American Heritage Month May 2010

Whereas: The month of May commemorates the first Japanese immigrants to the United States on May 7, 1843, and the transcontinental railroad completion on May 10, 1869 (Golden Spike Day); and

Whereas: In 1978, President Jimmy Carter signed a Joint Resolution designating the first week of May as Asian Pacific Heritage Week, and in 1990 President George Bush signed a Resolution expanding the holiday to the entire month of May; and

Whereas: From the early 1800s to today, Asian and Pacific peoples have made lasting contributions to and have played a vital role in the development of the United States; and

Whereas: Roseville recognizes Asian Pacific American Heritage Month's 2010 theme of "Diverse Leadership for A Diverse Workforce;" and

Whereas: Asian and Pacific Americans have provided leadership, diversity and harmony to the arts, sciences and humanities and society; and

Whereas: Asian Pacific Americans bring a rich cultural heritage representing many languages, ethnicities and religious traditions to our society; and

Whereas: Approximately five percent of Roseville residents are of Asian Pacific American descent; and

Whereas: Diversity represents one of our greatest strengths, and we must strive to ensure that all Americans have the opportunity to reach their full potential. By recognizing the accomplishments and contributions of Asian Pacific Americans, Roseville celebrates the importance of inclusion in building a better future for all our citizens.

Now, Therefore Be It Resolved, that the City Council hereby declare May 2010 to be Asian Pacific American Heritage Month in the City of Roseville, County of Ramsey, State of Minnesota, U.S.A.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Roseville to be affixed this 26th day of April 2010.

Mayor Craig D. Klausing

Date: 4/26/10

Item: 6.a

Minutes of 4/12/10

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 4/26/2010
Item No.: 7.a

Department Approval

Chris Miller

City Manager Approval

Chris Miller

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$2,596,930.89
58212-58340	\$356,360.35
Total	\$2,953,291.24

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: n/a

Accounts Payable

Checks for Approval

User: mjenson

Printed: 04/21/2010 - 8:07 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	04/08/2010	G.O. Bond Issue #23 (97 & 0	Interest Expense	Depository Trust Agency- ACH	Debt Service Payment	9,943.75
0	04/08/2010	G.O. Bond Issue #23 (97 & 0	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Payment	205,000.00
0	04/08/2010	G.O. Bond Issue # 25 (99 & 0	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Payment	14,408.33
0	04/08/2010	G.O. Bond Issue # 25 (99 & 0	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Payment	215,000.00
0	04/08/2010	GO Bonds #27 (2003)	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Payment	138,473.13
0	04/08/2010	GO Bonds #27 (2003)	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Payment	605,000.00
0	04/08/2010	GO Equipment Certif (2008A	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Payment	42,713.75
0	04/08/2010	GO Equipment Certif (2008A	Bond Principal Payments	Depository Trust Agency- ACH	Debt Service Payment	220,000.00
0	04/08/2010	G.O. Housing Revenue (2009	Bond Interest Payment	Depository Trust Agency- ACH	Debt Service Payment	30,267.71
0	04/08/2010	Police - DWI Enforcement	Operating Supplies	Roseville License Center-ACH	Vehicle Licensing	80.00
0	04/08/2010	Water Fund	Water - Roseville	City of Roseville- ACH	February Water	687.99
0	04/08/2010	Sanitary Sewer	Credit Card Service Fees	Applied Merchant Services-ACH	Feb UB Payments.com Charges	406.31
0	04/08/2010	General Fund	Operating Supplies	Roseville License Center-ACH	Vehicle Licensing	50.00
0	04/08/2010	Public Works Vehicle Revolv	Public Works Vehicles	Roseville License Center-ACH	Vehicle Licensing	3,690.86
0	04/08/2010	General Fund	211404 - MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 6/2/09 Payroll	4,001.30
0	04/08/2010	General Fund	210300 - State Income Tax W/H	MN Dept of Revenue-ACH	State Tax-Batches 666 & 777 P&R	17.78
0	04/08/2010	General Fund	210300 - State Income Tax W/H	MN Dept of Revenue-ACH	State Tax Deposit for 3/9 Payroll	19,028.66
0	04/08/2010	General Fund	211404 - MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/9 Payroll	4,297.83
0	04/08/2010	General Fund	210400 - PERA Employee Ded.	PERA-ACH	Payroll Deduction for 3/9 Payroll	30,131.90
0	04/08/2010	General Fund	211600 - PERA Employers Share	PERA-ACH	Payroll Deduction for 3/9 Payroll	39,990.99
0	04/08/2010	General Fund	211000 - Deferered Comp.	Great West- ACH	Payroll Deduction for 3/9 Payroll	8,838.23
0	04/08/2010	General Fund	210200 - Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/9 Payroll	44,232.74
0	04/08/2010	General Fund	210800 - FICA Employee Ded.	IRS EFTPS- ACH	Fed Tax Batches 666 & 777 P&R	75.93
0	04/08/2010	General Fund	210800 - FICA Employee Ded.	IRS EFTPS- ACH	Federal Tax Deposit For 3/9 Payroll	24,124.02
0	04/08/2010	General Fund	211700 - FICA Employers Share	IRS EFTPS- ACH	Fed Tax Batches 666 & 777 P&R	75.93
0	04/08/2010	General Fund	211700 - FICA Employers Share	IRS EFTPS- ACH	Federal Tax Deposit for 3/9 Payroll	24,124.02
0	04/08/2010	General Fund	210400 - PERA Employee Ded.	PERA-ACH	Batches 666 & 777 P&R	44.01
0	04/08/2010	General Fund	211600 - PERA Employers Share	PERA-ACH	Batches 666 & 777 P&R	51.34
0	04/08/2010	General Fund	209000 - Sales Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	284.79
0	04/08/2010	General Fund	Motor Fuel	MN Dept of Revenue-ACH	Fuel Tax	430.62
0	04/08/2010	General Fund	209001 - Use Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	80.36
0	04/08/2010	Recreation Fund	Sales Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	2,559.19

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	04/08/2010	Recreation Fund	Use Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	145.30
0	04/08/2010	P & R Contract Maintenance	Sales Tax	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	30.78
0	04/08/2010	License Center	Sales Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	685.70
0	04/08/2010	Police Forfeiture Fund	Use Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	0.14
0	04/08/2010	Sanitary Sewer	Sales Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	5.34
0	04/08/2010	Water Fund	State Sales Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	-29.63
0	04/08/2010	Water Fund	Use Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	17.97
0	04/08/2010	Storm Drainage	Sales Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	7.46
0	04/08/2010	Solid Waste Recycle	Sales Tax	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	5.98
0	04/08/2010	Solid Waste Recycle	Use Tax Payable	MN Dept of Revenue-ACH	Sale/Use Tax Feb 2010	32.62
0	04/08/2010	General Fund	Operating Supplies	Roseville License Center-ACH	Vehicle Licensing	9.50
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Roseville License Center-ACH	Vehicle Licensing	100.00
0	04/08/2010	Police - DWI Enforcement	Operating Supplies	Roseville License Center-ACH	Vehicle Licensing	60.00
0	04/08/2010	Internal Service - Interest	Investment Income	RVA- ACH	February Interest	1,119.85
0	04/08/2010	Recreation Fund	Credit Card Fees	US Bank-ACH	February Terminal Charges	204.11
0	04/08/2010	Sanitary Sewer	Credit Card Service Fees	US Bank-ACH	February Terminal Charges	412.45
0	04/08/2010	Golf Course	Credit Card Fees	US Bank-ACH	February Terminal Charges	38.00
0	04/08/2010	General Fund	Postage	Pitney Bowes - Monthly ACH	March Postage	3,000.00
0	04/08/2010	General Fund	210300 - State Income Tax W/H	MN Dept of Revenue-ACH	State Tax Deposit For 3/23 Payroll	18,981.67
0	04/08/2010	General Fund	211404 - MN State Retirement	MN State Retirement System-ACH	Payroll Deduction for 3/23 Payroll	4,275.90
0	04/08/2010	General Fund	210400 - PERA Employee Ded.	PERA-ACH	Payroll Deduction for 3/23 Payroll	30,098.96
0	04/08/2010	General Fund	211600 - PERA Employers Share	PERA-ACH	Payroll Deduction for 3/23 Payroll	39,951.72
0	04/08/2010	General Fund	211000 - Deferered Comp.	Great West- ACH	Payroll Deduction for 3/23 Payroll	8,838.23
0	04/08/2010	General Fund	210200 - Federal Income Tax	IRS EFTPS- ACH	Federal Tax Deposit for 3/23 Payroll	43,798.71
0	04/08/2010	General Fund	210800 - FICA Employee Ded.	IRS EFTPS- ACH	Federal Tax Deposit for 3/23 Payroll	24,206.96
0	04/08/2010	General Fund	211700 - FICA Employers Share	IRS EFTPS- ACH	Federal Tax Deposit for 3/23 Payroll	24,206.96
0	04/08/2010	Workers Compensation	Police Patrol Claims	SFM-ACH	March Work Comp Claims	1,403.03
0	04/08/2010	Workers Compensation	Street Department Claims	SFM-ACH	March Work Comp Claims	56,318.36
0	04/08/2010	General Fund	Salaries - Regular	SFM-ACH	March Work Comp Claims	2,039.46
Check Total:						1,948,077.00
0	04/07/2010	Sanitary Sewer	Office Supplies	Target- ACH	Shredder	8.03
0	04/07/2010	Water Fund	Office Supplies	Target- ACH	Shredder	8.03
0	04/07/2010	Storm Drainage	Office Supplies	Target- ACH	Shredder	8.04
0	04/07/2010	General Fund	Office Supplies	Target- ACH	Shredder	8.04
0	04/07/2010	General Fund	Vehicle Supplies	Reeds Sales-ACH	Switch	15.28
0	04/07/2010	Recreation Fund	Operating Supplies	Fed Ex Kinko's-ACH	Volunteer Appreciation Supplies	16.06
0	04/07/2010	Golf Course	Operating Supplies	Mikes LP Gas, Inc-ACH	Pilot Lights	60.90
0	04/07/2010	General Fund	Vehicle Supplies	MN State Patrol-ACH	Decal	44.50
0	04/07/2010	Information Technology	Computer Equipment	Newegg.Com-ACH	Computer Equipment	4,475.01
0	04/07/2010	Information Technology	Computer Equipment	Newegg.Com-ACH	Computer Equipment	68.55
0	04/07/2010	Information Technology	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-287.87
0	04/07/2010	Information Technology	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-4.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	04/07/2010	Information Technology	Operating Supplies	Buy.com- ACH	Hard Drive	65.45
0	04/07/2010	Information Technology	Use Tax Payable	Buy.com- ACH	Sales/Use Tax	-4.21
0	04/07/2010	Community Development	Operating Supplies	Batteries Plus-ACH	Cell Phone Battery	42.84
0	04/07/2010	General Fund	Training	Superamerica-ACH	Training Supplies	5.07
0	04/07/2010	General Fund	Operating Supplies	Roseville Bakery-ACH	Training Supplies	28.60
0	04/07/2010	General Fund	Training	Olive Garden-ACH	Training Supplies	271.56
0	04/07/2010	Recreation Fund	Operating Supplies	Office Depot- ACH	Office Supplies	70.00
0	04/07/2010	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	52.39
0	04/07/2010	Recreation Fund	Professional Services	Pioneer Press-ACH	Summer Camps Advertising	132.00
0	04/07/2010	Water Fund	Memberships & Subscriptions	American Water Works-ACH	Membership Renewal	1,704.00
0	04/07/2010	General Fund	Training	Target- ACH	Training Supplies	119.65
0	04/07/2010	Golf Course	Advertising	GDS-ACH	Golf Course Advertising	175.00
0	04/07/2010	General Fund	Operating Supplies	Menards-ACH	Station Supplies	19.13
0	04/07/2010	General Fund	Operating Supplies	Menards-ACH	Station Supplies	144.67
0	04/07/2010	Recreation Fund	Operating Supplies	Cub Foods- ACH	Gocery Items	18.97
0	04/07/2010	General Fund	Memberships & Subscriptions	MN Government-ACH	GFOA Membership Renewal	180.00
0	04/07/2010	Recreation Fund	Operating Supplies	Weissman's Design-ACH	Dance Costumes	270.07
0	04/07/2010	Recreation Fund	Operating Supplies	Target- ACH	Candlelight Ski Event Supplies	13.58
0	04/07/2010	Recreation Fund	Operating Supplies	Target- ACH	AARP Driving Class Coffee	17.68
0	04/07/2010	Recreation Fund	Operating Supplies	Designs for Dance-ACH	Dance Costumes	245.35
0	04/07/2010	Golf Course	Operating Supplies	Mikes LP Gas, Inc-ACH	P Line	20.30
0	04/07/2010	Recreation Fund	Operating Supplies	K-Bid Online	Amplifier Parts	95.89
0	04/07/2010	Information Technology	Computer Equipment	Newegg.Com-ACH	Computer Equipment	183.61
0	04/07/2010	Information Technology	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-11.81
0	04/07/2010	General Fund	Training	Streicher's-ACH	Ammunition	277.88
0	04/07/2010	Recreation Fund	Office Supplies	Office Max-ACH	Office Supplies	65.08
0	04/07/2010	Community Development	Operating Supplies	Target- ACH	Planning Commission Cameras	32.91
0	04/07/2010	Recreation Fund	Operating Supplies	Next Day Gourmet- ACH	Coffee Maker	52.72
0	04/07/2010	Recreation Fund	Operating Supplies	Next Day Gourmet- ACH	Coffee Maker	52.73
0	04/07/2010	Water Fund	Water Meters	Menards-ACH	Meter Van Supplies	22.66
0	04/07/2010	Water Fund	Water Meters	Suburban Ace Hardware-ACH	Meter Van Supplies	5.35
0	04/07/2010	Recreation Fund	Office Supplies	Office Depot- ACH	Office Supplies	106.27
0	04/07/2010	Community Development	Operating Supplies	Cub Foods- ACH	Open House Cookies	19.95
0	04/07/2010	Recreation Fund	Operating Supplies	Wolff Fording Inc- ACH	Dance Costumes	183.35
0	04/07/2010	Recreation Fund	Operating Supplies	Wolff Fording Inc- ACH	Dance Costumes-Credit	-155.35
0	04/07/2010	General Fund	Operating Supplies	EMP-ACH	Nitrile Gloves	114.94
0	04/07/2010	General Fund	Employee Recognition	EngravingAwardsgifts.com-ACH	Firefighter Service Awards	855.00
0	04/07/2010	General Fund	209001 - Use Tax Payable	EngravingAwardsgifts.com-ACH	Sales/Use Tax	-55.00
0	04/07/2010	Information Technology	Operating Supplies	Meritline-ACH	Adapter	6.40
0	04/07/2010	Information Technology	Use Tax Payable	Meritline-ACH	Sales/Use Tax	-0.41
0	04/07/2010	Information Technology	Operating Supplies	Newegg.Com-ACH	IDE Hard Drive	88.64
0	04/07/2010	Information Technology	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-5.70
0	04/07/2010	Grass Lake Water Mgmt. Org	Operating Supplies	Papa John's-ACH	Pizza's	34.28
0	04/07/2010	Information Technology	Operating Supplies	Buy.com- ACH	USB Flash Drive	39.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	04/07/2010	Information Technology	Use Tax Payable	Buy.com- ACH	Sales/Use Tax	-2.53
0	04/07/2010	General Fund	Operating Supplies	Office Depot- ACH	Office Supplies	21.41
0	04/07/2010	Police Forfeiture Fund	Professional Services	Target- ACH	East Metro SWAT Exercise Supplies	21.54
0	04/07/2010	License Center	Office Supplies	Target- ACH	Cleaning Supplies	19.48
0	04/07/2010	General Fund	Vehicle Supplies	Walter Hammond Co -ACH	Vehicle Supplies	46.96
0	04/07/2010	Police Forfeiture Fund	Professional Services	Office Max-ACH	East Metro SWAT Exercise Supplies	42.21
0	04/07/2010	Police Forfeiture Fund	Professional Services	Home Depot- ACH	East Metro SWAT Exercise Supplies	18.11
0	04/07/2010	General Fund	Vehicle Supplies	Reeds Sales-ACH	GSK Set, Valve	35.90
0	04/07/2010	General Fund	Memberships & Subscriptions	JC Penny-ACH	Chief Officer Uniform Shoes	49.99
0	04/07/2010	Recreation Fund	Operating Supplies	Joe's Sporting Goods-ACH	Cross Country Ski Repair	2.14
0	04/07/2010	General Fund	Contract Maintenance	United Rentals-ACH	Equipment Rental for Dryer Installation	40.17
0	04/07/2010	General Fund	Operating Supplies	Best Buy- ACH	Computer Part Replacement	26.77
0	04/07/2010	General Fund	Operating Supplies	Target- ACH	VHS Tapes	37.44
0	04/07/2010	Golf Course	Operating Supplies	Target- ACH	Garbage Bags	6.95
0	04/07/2010	General Fund	Vehicle Supplies	O'Reilly Automotive-ACH	Vehicle Maintenance Supplies	28.88
0	04/07/2010	Recreation Fund	Rental	Fun Jumps, Inc-ACH	Climbing Wall Deposit	599.90
0	04/07/2010	Information Technology	Operating Supplies	Buy.com- ACH	Tape Cartridges	934.33
0	04/07/2010	Information Technology	Use Tax Payable	Buy.com- ACH	Sales/Use Tax	-60.10
0	04/07/2010	Water Fund	Operating Supplies	Mills Fleet Farm-ACH	Valve Repair Supplies	28.91
0	04/07/2010	General Fund	Operating Supplies	Menards-ACH	Station Supplies	6.08
0	04/07/2010	P & R Contract Maintenance	Clothing	Viking Industrial Center-ACH	Safety Glasses, Respirator	240.24
0	04/07/2010	Recreation Fund	Operating Supplies	Anchor Paper-ACH	Preschool Supplies	36.41
0	04/07/2010	General Fund	Operating Supplies	Lynn Card Company-ACH	LEP-57	83.24
0	04/07/2010	License Center	Postage	USPS-ACH	Passport Mailing	33.60
0	04/07/2010	Recreation Fund	Office Supplies	Staples-ACH	Paper	21.40
0	04/07/2010	Golf Course	Advertising	Valpak of Minnesota-ACH	Coupons-Advertising	1,100.00
0	04/07/2010	General Fund	Training	Scuba Center-ACH	Air Fill	5.00
0	04/07/2010	Recreation Fund	Operating Supplies	Home Depot- ACH	Ceiling Tile, Insulation	23.88
0	04/07/2010	Recreation Fund	Operating Supplies	Costume Gallery-ACH	Hip Hop Costumes	328.93
0	04/07/2010	General Fund	Memberships & Subscriptions	Safe Kids Worldwide-ACH	Recertification Fee	50.00
0	04/07/2010	Police Forfeiture Fund	Professional Services	Panera Bread-ACH	East Metro SWAT Exercise Supplies	305.48
0	04/07/2010	Recreation Fund	Operating Supplies	Panda Garden Buffet-ACH	Open House Supplies	14.00
0	04/07/2010	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Hose	32.12
0	04/07/2010	General Fund	Operating Supplies	Best Buy- ACH	Fire Admin. Officer Replacement Supplies	67.47
0	04/07/2010	Information Technology	Operating Supplies	Crescent Electric-ACH	Fiber Patch Cables	117.05
0	04/07/2010	Police Forfeiture Fund	Professional Services	Panera Bread-ACH	East Metro SWAT Exercise Supplies	305.48
0	04/07/2010	Information Technology	Operating Supplies	Microsoft-ACH	Windows Upgrade	102.98
0	04/07/2010	Information Technology	Use Tax Payable	Microsoft-ACH	Sales/Use Tax	-6.62
0	04/07/2010	Recreation Fund	Operating Supplies	Uniforms Unlimited-ACH	Staff Uniforms	126.00
0	04/07/2010	General Fund	Operating Supplies	Menards-ACH	Replacement Dryer for Fire Station #3	411.23
0	04/07/2010	Recreation Fund	Operating Supplies	Pioneer Press-ACH	Nature Center Advertising	44.00
0	04/07/2010	Golf Course	Advertising	Mikes Marketshare-ACH	Golf Course Advertising	250.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	04/07/2010	P & R Contract Maintenance	Operating Supplies	Dollar Tree-ACH	Home & Garden Show Supplies	6.43
0	04/07/2010	General Fund	Vehicle Supplies	Qquest-ACH	Service Agreement	389.00
0	04/07/2010	P & R Contract Maintenance	Operating Supplies	Party America-ACH	Home & Garden Show Supplies	32.09
0	04/07/2010	Recreation Fund	Operating Supplies	Cub Foods- ACH	Preschool Supplies	15.58
0	04/07/2010	P & R Contract Maintenance	Operating Supplies	Cub Foods- ACH	Home & Garden Show Supplies	8.56
0	04/07/2010	Recreation Fund	Operating Supplies	Target- ACH	Batteries, Candy	45.89
0	04/07/2010	Recreation Fund	Operating Supplies	Target- ACH	Candy	7.65
0	04/07/2010	Info Tech/Contract Cities	Lake Elmo Computer Equipment	Crucial.Com-ACH	Memory Upgrade	55.69
0	04/07/2010	Recreation Fund	Operating Supplies	Mar Beck-ACH	Percolator	60.76
0	04/07/2010	Recreation Fund	Use Tax Payable	Mar Beck-ACH	Sales/Use Tax	-3.91
0	04/07/2010	Golf Course	Operating Supplies	Next Day Gourmet- ACH	Stove Cleaner.	8.88
0	04/07/2010	Water Fund	Operating Supplies	Mills Fleet Farm-ACH	Valve Repair Supplies	53.55
0	04/07/2010	P & R Contract Maintenance	Operating Supplies	Michaels-ACH	Home & Garden Show Supplies	20.29
0	04/07/2010	General Fund	Operating Supplies	Office Depot- ACH	Office Supplies	17.44
0	04/07/2010	General Fund	Training	Target- ACH	Lunch for Staff @ Home & Garden Fair	8.12
0	04/07/2010	General Fund	Operating Supplies	Target- ACH	Candy	22.95
0	04/07/2010	General Fund	Operating Supplies	Menards-ACH	Supplies for Mailbox Repairs	21.66
0	04/07/2010	General Fund	Operating Supplies	Menards-ACH	Supplies for Mailbox Repairs	62.26
0	04/07/2010	General Fund	Training	Acapulco Restaurant-ACH	Lunch	42.55
0	04/07/2010	Golf Course	Operating Supplies	Designer Golf Co.-ACH	Scorecards	657.28
0	04/07/2010	Golf Course	Use Tax Payable	Designer Golf Co.-ACH	Sales/Use Tax	-42.28
0	04/07/2010	Information Technology	Operating Supplies	Baltic Networks-ACH	Remote Routers	254.33
0	04/07/2010	Information Technology	Use Tax Payable	Baltic Networks-ACH	Sales/Use Tax	-16.36
0	04/07/2010	General Fund	Training	Brueggers Bagels- ACH	Bagels	13.99
0	04/07/2010	General Fund	Operating Supplies	Fed Ex Kinko's-ACH	Towing Forms	112.48
0	04/07/2010	General Fund	Training	Caribou Coffee- ACH	Coffee	14.57
0	04/07/2010	Recreation Fund	Operating Supplies	Dragon Star Supermarket-ACH	Open House Supplies	8.78
0	04/07/2010	Recreation Fund	Operating Supplies	United Noodles-ACH	Open House Supplies	27.78
0	04/07/2010	General Fund	Training	McDonald's-ACH	Lunch	9.22
0	04/07/2010	Recreation Fund	Clothing	Hockey Attire-ACH	Full Zip Hockey Jackets	54.90
0	04/07/2010	Recreation Fund	Operating Supplies	1000 Bulbs.com-ACH	Emergency Ballasts	121.08
0	04/07/2010	Recreation Fund	Use Tax Payable	1000 Bulbs.com-ACH	Sales/Use Tax	-7.79
Check Total:						17,701.13
0	04/08/2010	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Wastewater Flow	194,939.17
0	04/08/2010	General Fund	Operating Supplies	Julie Griffin	Property Items Reimbursement	27.28
0	04/08/2010	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	79.50
0	04/08/2010	General Fund	Training	Brady Martin	USPCA Trial Fees	120.00
0	04/08/2010	Sanitary Sewer	Sanitary Sewer	City of Maplewood	Sanitary Sewer-Storm Drainage 4th Qrt 09	20,571.49
0	04/08/2010	Storm Drainage	Storm Drainage Fees	City of Maplewood	Sanitary Sewer-Storm Drainage 4th Qrt 09	2,871.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	04/08/2010	Recreation Fund	Professional Services	Barbara Carlson	Community Band Librarian Jan-March 2010	117.00
0	04/08/2010	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	1,000.00
0	04/08/2010	General Fund	211000 - Deferered Comp.	ICMA Retirement Trust 457-3002	Payroll Deduction for 4/6 Payroll	5,642.18
0	04/08/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	293.00
0	04/08/2010	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	429.55
0	04/08/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	111.17
0	04/08/2010	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	188.00
0	04/08/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	234.15
0	04/08/2010	Community Development	Electrical Inspections	Tokle Inspections, Inc.	March Electrical Inspections	8,064.80
0	04/08/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	2,127.17
0	04/08/2010	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	480.00
0	04/08/2010	General Fund	Operating Supplies	Cole Information Services	Cole Directory	388.97
0	04/08/2010	General Fund	209001 - Use Tax Payable	Cole Information Services	Sales/Use Tax	-25.02
0	04/08/2010	General Fund	Contract Maintenance Vehicles	Catco Parts & Service Inc	2010 Blanket PO For Vehicle Repairs	2,513.09
0	04/08/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2010 Blanket PO For Vehicle Repairs	461.82
0	04/08/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2010 Blanket PO For Vehicle Repairs	14.64
0	04/08/2010	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Repair VAV	1,012.64
0	04/08/2010	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Boiler Repair	720.00
0	04/08/2010	General Fund	Contract Maint. - City Hall	Yale Mechanical, LLC	Repair Boiler	489.97
0	04/08/2010	General Fund	Professional Services	City of St. Paul	Wireless & RMS Service-April 2010	4,358.00
0	04/08/2010	General Fund	Contract Maintenance Vehicles	Wingfoot Commercial Tire, LLC	2010 Banket PO For Vehicle Repairs	3,646.95
0	04/08/2010	P & R Contract Maintenance	Overtime Pay	Cushman Motor Co Inc	Skid Shoes	345.46
0	04/08/2010	General Fund	Other Improvements	Advanced Graphix Inc	Squad Car Graphics	3,525.00
0	04/08/2010	General Fund	Other Improvements	Advanced Graphix Inc	Squad Car Graphics	248.00
0	04/08/2010	Housing & Redevelopment	ARental	Roseville Area Schools	Facility Use-Living Smarter Fair	1,130.00
0	04/08/2010	General Fund	Vehicle Supplies	MacQueen Equipment	2010 Blanket PO For Vehicle Repairs	306.78
0	04/08/2010	P & R Contract Maintenance	Operating Supplies	O'Reilly Automotive Inc	Oil	61.98
0	04/08/2010	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	1,237.50
0	04/08/2010	Recreation Fund	Professional Services	Metro Volleyball Officials	Volleyball Officiating	687.50
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	2010 Ford Crown Vic Police Interceptor M	107,786.60
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Delete Speed Control	-945.00
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Delete Engine Block Heater (49H)	-145.00
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Delete carpet/floor mats (128)	-525.00
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Add Power Drivers Seat (21A)	1,595.00
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Add keyed aliked to keycode (1294X)	210.00
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Add courtesy lamp disable	85.00
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Add 3.55 limited slip axle (45C)	165.00
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Add/Install front door body side mouldin	125.00
0	04/08/2010	Police Vehicle Revolving	Vehicles & Equipment	Elk River Ford	Base care extended warranty: 3 yr/100.00	7,850.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	04/08/2010	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quin	Legal Services Through Feb 28, 2010	980.00
0	04/08/2010	General Fund	Utilities	Xcel Energy	Fire #3	987.96
0	04/08/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	1,354.13
0	04/08/2010	Water Fund	Utilities	Xcel Energy	Water	3,422.20
0	04/08/2010	License Center	Utilities	Xcel Energy	Motor Vehicle	453.22
0	04/08/2010	Water Fund	Utilities	Xcel Energy	2501 Fairview/Water Tower	321.83
0	04/08/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	44.61
0	04/08/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	24.95
0	04/08/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	15.31
0	04/08/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	15.21
0	04/08/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	136.35
0	04/08/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	31.22
0	04/08/2010	General Fund	Utilities	Xcel Energy	Traffic Signal	31.41
0	04/08/2010	Storm Drainage	Utilities	Xcel Energy	Storm Water	112.02
0	04/08/2010	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Service	73.64
0	04/08/2010	Solid Waste Recycle	Professional Services	Eureka Recycling	Curbside Recycling	33,983.64
0	04/08/2010	Golf Course	Operating Supplies	Hornungs Pro Golf Sales, Inc.	Golf Course Items	154.86
0	04/08/2010	Golf Course	Use Tax Payable	Hornungs Pro Golf Sales, Inc.	Sales/Use Tax	-9.96
0	04/08/2010	Golf Course	Merchandise For Sale	Hornungs Pro Golf Sales, Inc.	Items for Resale	219.49
0	04/08/2010	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Concrete Mix	10.67
0	04/08/2010	Recreation Fund	Operating Supplies	Grainger Inc	Lamp	47.32
0	04/08/2010	General Fund	Op Supplies - City Hall	Grainger Inc	Gas Regulator	117.11
0	04/08/2010	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2010 Blanket PO For Vehicle Repairs	167.57
0	04/08/2010	General Fund	Vehicle Supplies	CCP Industries Inc	Scrimdry	513.77
Check Total:						417,829.23
0	04/15/2010	Telephone	Telephone	FSH Communications-LLC	Payphone Advantage	64.13
0	04/15/2010	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2010 Blanket PO For Vehicle Repairs	64.07
0	04/15/2010	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2010 Blanket PO For Vehicle Repairs	15.31
0	04/15/2010	Recreation Fund	Professional Services	Carole Gernes	Preschool Program Setup & Cleanup	102.00
0	04/15/2010	Recreation Fund	Printing	Roseville Area Schools	Copies	125.40
0	04/15/2010	Recreation Fund	Printing	Roseville Area Schools	Copies	73.15
0	04/15/2010	Recreation Fund	Printing	Roseville Area Schools	Copies	73.15
0	04/15/2010	Recreation Fund	Printing	Roseville Area Schools	Copies	73.15
0	04/15/2010	Recreation Fund	Printing	Roseville Area Schools	Copies	73.15
0	04/15/2010	Information Technology	Transportation	Douglas Barber	Mileage Reimbursement	322.50
0	04/15/2010	General Fund	Professional Services	Erickson, Bell, Beckman & Quin	Legal Services Through March 31, 2010	12,750.00
0	04/15/2010	Recreation Fund	Professional Services	Star Tribune	Art Show Advertising	246.00
0	04/15/2010	Recreation Fund	Transportation	Jeff Evenson	Mileage Reimbursement	105.00
0	04/15/2010	Community Development	Training	Bryan Lloyd	AICP Exam Prep Course	99.00
0	04/15/2010	License Center	Rental	Gaughan Properties	Motor Vehicle Rent-May 2010	4,452.00
0	04/15/2010	North Suburban Access Corp	Miscellaneous Expense	North Suburban Access Corp	Transfer Funds	189,177.79

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	04/15/2010	General Fund	Miscellaneous	Carolyn Curti	Reimbursement for Roseville U Treats	33.11
0	04/15/2010	Housing & Redevelopment	APrinting	George Hornik	Quarterly Newsletter Layout	300.00
0	04/15/2010	Community Development	Training	Thomas Paschke	Certification Materials Reimbursement	10.00
0	04/15/2010	General Fund	Vehicle Supplies	Napa Auto Parts	2010 Blanket PO For Vehicle Repairs	13.97
0	04/15/2010	General Fund	Vehicle Supplies	Napa Auto Parts	2010 Blanket PO For Vehicle Repairs	16.78
0	04/15/2010	Water Fund	Professional Services	Elecsys International Corp.	Monthly Software Support Fee-May 2010	93.65
0	04/15/2010	Water Fund	Use Tax Payable	Elecsys International Corp.	Sales/Use Tax	-6.02
0	04/15/2010	General Fund	Vehicle Supplies	Rigid Hitch Incorporated	2010 Blanket PO For Vehicle Repairs	141.28
0	04/15/2010	General Fund	Operating Supplies	City of St. Paul	Asphalt Mix	528.63
0	04/15/2010	General Fund	Vehicle Supplies	Midway Ford Co	2010 Blanket PO For Vehicle Repairs	190.00
0	04/15/2010	Information Technology	Contract Maintenance	Electro Watchman, Inc.	Security System 2701 N Lexington	128.25
0	04/15/2010	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Seeds	137.98
0	04/15/2010	Storm Drainage	Operating Supplies	Aggregate Industries, Inc.	RIP RAP IV	721.38
0	04/15/2010	Recreation Fund	Rental	Roseville Area Schools	Auditorium Rental	525.00
0	04/15/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	77.14
0	04/15/2010	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Electronic Mirror Control Switches	127.74
0	04/15/2010	License Center	Professional Services	Quicksilver Express Courier	Courier Service	151.62
0	04/15/2010	General Fund	Contract Maintenance	Adam's Pest Control Inc	Quarterly Service	56.64
0	04/15/2010	General Fund	Operating Supplies	Davis Lock & Safe Inc	Brass Tags	7.70
0	04/15/2010	General Fund	Contract Maintenance	Total Tool	C&H Inspections	112.22
0	04/15/2010	General Fund	Operating Supplies	Grainger Inc	Car Wash Detergent	42.34
0	04/15/2010	Recreation Fund	Operating Supplies	Grainger Inc	Ball Valve	44.15
0	04/15/2010	Recreation Fund	Operating Supplies	Grainger Inc	Ballast	34.82
0	04/15/2010	Recreation Fund	Operating Supplies	Grainger Inc	Cable Tie	64.50
0	04/15/2010	Recreation Fund	Operating Supplies	Grainger Inc	V Belt	40.48
0	04/15/2010	Recreation Fund	Operating Supplies	Grainger Inc	Air Filter	85.03
0	04/15/2010	General Fund	Vehicle Supplies	Grainger Inc	2010 Blanket PO For Vehicle Repairs	209.54
0	04/15/2010	Recreation Fund	Operating Supplies	Rink Systems Inc	Goal Package	1,234.19
0	04/15/2010	Recreation Fund	Operating Supplies	Rink Systems Inc	Credit Memo	-58.56
0	04/15/2010	General Fund	Vehicle Supplies	Fastenal Company Inc.	2010 Blanket PO For Vehicle Repairs	33.06
0	04/15/2010	Golf Course	Operating Supplies	Tessman Seed Co - St. Paul	Athletic Mix	207.12
0	04/15/2010	General Fund	Operating Supplies	Tessman Seed Co - St. Paul	Boulevard Mix	57.87
Check Total:						213,177.41
0	04/13/2010	Information Technology	Contract Maintenance	Local Link, Inc.-ACH	Hosting, Domain Names	120.00
0	04/13/2010	Information Technology	Contract Maintenance	Drop.io-ACH	Transactions	23.99
0	04/13/2010	Sanitary Sewer	Operating Supplies	Walgreens-ACH	MXLL V/T T120	2.13
Check Total:						146.12
58212	04/08/2010	Recreation Fund	Professional Services	AARP	AARP Drivers Course	308.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						308.00
58213	04/08/2010	Community Development	Memberships & Subscriptions	American Planning Association	Membership Dues-Trudgeon	500.00
Check Total:						500.00
58214	04/08/2010	General Fund	Operating Supplies	Batteries Plus, Inc.	3V Photo Lithium	31.96
58214	04/08/2010	General Fund	Operating Supplies	Batteries Plus, Inc.	C Alkaline	27.70
Check Total:						59.66
58215	04/08/2010	Golf Course	Merchandise For Sale	Blink Eyewear	Nylon Graphite Frame	287.66
58215	04/08/2010	Golf Course	Use Tax Payable	Blink Eyewear	Sales/Use Tax	-18.50
Check Total:						269.16
58216	04/08/2010	General Fund	Vehicle Supplies	Boyer Trucks, Corp.	2010 Blanket PO For Vehicle Repairs	18.85
Check Total:						18.85
58217	04/08/2010	General Fund	Professional Services	Brighton Veterinary Hospital	Animal Control Billing-Jan 2010	800.00
Check Total:						800.00
58218	04/08/2010	Water Fund	Accounts Payable	PATRICK BURNS	Refund check	144.91
Check Total:						144.91
58219	04/08/2010	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages For Resale	128.80
Check Total:						128.80
58220	04/08/2010	Housing & Redevelopment A	Rental	Cenaiko Expo, Inc.	Booth Rental for Home and Garden Fair	5,673.03
Check Total:						5,673.03
58221	04/08/2010	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	39.63
58221	04/08/2010	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	2.69

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						42.32
58222	04/08/2010	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivable	Transaction Fee Pawn America Jan 10	1,547.00
58222	04/08/2010	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivable	Transaction Fee Pawn America Feb 10	1,199.00
Check Total:						2,746.00
58223	04/08/2010	Community Development	Deposits	Richard Cox	Construction Deposit Refund	750.00
Check Total:						750.00
58224	04/08/2010	General Fund	Vehicle Supplies	Crysteel Truck Equipment, Inc.	2010 Blanket PO For Vehicle Repairs	25.65
Check Total:						25.65
58225	04/08/2010	Water Fund	Accounts Payable	PETER CZACHOR	Refund check	51.21
Check Total:						51.21
58226	04/08/2010	TIF District #17-Twin Lakes	Professional Services	Dahlen, Dwyer & Foley Inc.	Appraisal Report	3,250.00
Check Total:						3,250.00
58227	04/08/2010	Golf Course	Operating Supplies	Designer Golf Company	Full Color Scorecard	913.08
58227	04/08/2010	Golf Course	Use Tax Payable	Designer Golf Company	Sales/Use Tax	-58.74
Check Total:						854.34
58228	04/08/2010	Water Fund	Accounts Payable	FERN FARGO	Refund check	41.10
58228	04/08/2010	Sanitary Sewer	Accounts Payable	FERN FARGO	Refund check	8.63
Check Total:						49.73
58229	04/08/2010	General Fund	Operating Supplies	Jason Gehrman	Lunch Reimbursement	15.55
Check Total:						15.55
58230	04/08/2010	General Fund	Operating Supplies	General Industrial Supply Co.	Tape Measure	48.56

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						48.56
58231	04/08/2010	Recreation Fund	Operating Supplies	Groth Music Company	Music	114.46
58231	04/08/2010	Recreation Fund	Use Tax Payable	Groth Music Company	Sales/Use Tax	-7.36
Check Total:						107.10
58232	04/08/2010	License Center	Professional Services	Har Mar Lock	Service Call-License Center	84.86
Check Total:						84.86
58233	04/08/2010	General Fund	Other Improvements	HealthEast Vehicle Services	Install Computer in K9 Car	105.29
Check Total:						105.29
58234	04/08/2010	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-1099	Payroll Deduction For 4/6 Payroll	350.28
Check Total:						350.28
58235	04/08/2010	General Fund	211202 - HRA Employer	ING ReliaStar	High Deductable Savings Acct-March 2010	10,272.00
Check Total:						10,272.00
58236	04/08/2010	General Fund	Contract Maint. - City Garage	ISS Facility Services-Minneapo	Janitorial Service Public Works March	675.47
58236	04/08/2010	General Fund	Contract Maint. - City Hall	ISS Facility Services-Minneapo	Facility Cleaning	4,090.88
58236	04/08/2010	Recreation Fund	Contract Maintenance	ISS Facility Services-Minneapo	Facility Cleaning	798.23
58236	04/08/2010	General Fund	Contract Maint. - City Hall	ISS Facility Services-Minneapo	Facility Cleaning	399.11
58236	04/08/2010	Recreation Fund	Contract Maintenance	ISS Facility Services-Minneapo	Facility Cleaning	598.67
58236	04/08/2010	License Center	Professional Services	ISS Facility Services-Minneapo	Facility Cleaning	498.89
Check Total:						7,061.25
58237	04/08/2010	Community Development	Property Improvement Permit	Chris Jansen	Permit Refund	63.00
Check Total:						63.00
58238	04/08/2010	Multi-Family Loan Program	Escrow for Attyny Fees	Kennedy & Graven, Chartered	Legal Services	693.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						693.00
58239	04/08/2010	General Fund	Operating Supplies	Language Line Services	Interpreter Services	6.54
Check Total:						6.54
58240	04/08/2010	General Fund	Training	Law Enforcement Targets, Inc.	Targets	26.72
Check Total:						26.72
58241	04/08/2010	General Fund	210600 - Union Dues Deduction	LELS	Payroll Deduction for 4/6 Payroll	1,596.00
Check Total:						1,596.00
58242	04/08/2010	Community Development	Advertising	Lillie Suburban Newspaper Inc	Notices	36.83
58242	04/08/2010	General Fund	Advertising	Lillie Suburban Newspaper Inc	Notices	35.65
Check Total:						72.48
58243	04/08/2010	General Fund	Operating Supplies	Martin Marietta Materials Inc	FA-2 Class A Aggregate per 2010 Material	9,158.88
Check Total:						9,158.88
58244	04/08/2010	P & R Contract Maintenance	Operating Supplies	Menards	Rain Gauges	15.92
Check Total:						15.92
58245	04/08/2010	Golf Course	Memberships & Subscriptions	MGA, INC	Annual Dues	90.00
Check Total:						90.00
58246	04/08/2010	Police - DWI Enforcement	Professional Services	Mid America Auction, Inc.	Alcohol Forfeited Vehicles Reimbursement	3,040.00
Check Total:						3,040.00
58247	04/08/2010	General Fund	Capital Outlay	Midway Ford	New Fire Marshall Vehicle	21,062.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						21,062.00
58248	04/08/2010	Recreation Fund	Operating Supplies	Minnesota Recreation & Park As	Basketball Registrations	670.00
Check Total:						670.00
58249	04/08/2010	General Fund	211200 - Financial Support	MN Child Support Payment Cntr	Case #: 001023511002	292.00
Check Total:						292.00
58250	04/08/2010	Water Fund	State surcharge - Water	MN Dep Pub Health-Water Supply	Water Supply Connection Fee-1st Qtr	16,157.58
Check Total:						16,157.58
58251	04/08/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	281.67
Check Total:						281.67
58252	04/08/2010	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	K9 Food	100.68
58252	04/08/2010	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	K9 Food	60.54
58252	04/08/2010	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	K9 Food	54.49
Check Total:						215.71
58253	04/08/2010	General Fund	211401- HSA Employee	Premier Bank	HSA	1,793.07
58253	04/08/2010	General Fund	211405 - HSA Employer	Premier Bank	HSA	3,627.69
Check Total:						5,420.76
58254	04/08/2010	General Fund	Contract Maint. - City Hall	Pro-Tec Design, Inc.	Door Release Button Repair	398.75
Check Total:						398.75
58255	04/08/2010	General Fund	Vehicle Supplies	Ramsey County	Hazardous Waste	72.75
58255	04/08/2010	General Fund	Vehicle Supplies	Ramsey County	Hazardous Waste	20.00
Check Total:						92.75
58256	04/08/2010	General Fund	Professional Services	Regents of the University of M	K9 Healthcare	732.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						732.39
58257	04/08/2010	Storm Drainage	Contract Maintenance	Reliakor Services, Inc.	Elgin Pelican Sweeper Assist With 2010 S	4,958.00
Check Total:						4,958.00
58258	04/08/2010	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	20.00
Check Total:						20.00
58259	04/08/2010	Recreation Fund	Spectator Admissions	Roseville Area High School	Share of Hockey Season Gate Receipts	9,147.00
Check Total:						9,147.00
58260	04/08/2010	General Fund	Training	Maureen Sikorra	Training Expenses Reimbursement	4.91
58260	04/08/2010	General Fund	Motor Fuel	Maureen Sikorra	Training Expenses Reimbursement	37.78
Check Total:						42.69
58261	04/08/2010	General Fund	Operating Supplies	SPAN Publishing Inc.	2010 Natl Law Enforcement Directory	162.56
58261	04/08/2010	General Fund	209001 - Use Tax Payable	SPAN Publishing Inc.	Sales/Use Tax	-10.46
Check Total:						152.10
58262	04/08/2010	General Fund	Motor Fuel	Speedway SuperAmerica	Fuel	0.58
Check Total:						0.58
58263	04/08/2010	General Fund	Operating Supplies	Sprint	Subpoena Compliance	30.00
Check Total:						30.00
58264	04/08/2010	General Fund	210502 - Life Ins. Employer	Standard Insurance Company	Life Insurance Premium for April 2010	1,967.23
58264	04/08/2010	General Fund	210500 - Life Ins. Employee	Standard Insurance Company	Life Insurance Premium for April 2010	4,266.27
Check Total:						6,233.50
58265	04/08/2010	General Fund	Operating Supplies	Taser International, Inc.	X26 Return	480.94
58265	04/08/2010	General Fund	209001 - Use Tax Payable	Taser International, Inc.	Sales/Use Tax	-30.94

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						450.00
58266	04/08/2010	General Fund	Vehicle Supplies	Tennant Sales & Services	Filter Package	811.18
Check Total:						811.18
58267	04/08/2010	Sanitary Sewer	Vehicles / Equipment	Towmaster	Install Hoist	10,456.65
Check Total:						10,456.65
58268	04/08/2010	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
58268	04/08/2010	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
58268	04/08/2010	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
58268	04/08/2010	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	299.25
58268	04/08/2010	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	122.91
58268	04/08/2010	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	90.84
58268	04/08/2010	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	299.25
58268	04/08/2010	Police - DWI Enforcement	Professional Services	Twin Cities Transport & Recove	Towing Service	122.91
Check Total:						1,207.68
58269	04/08/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Button	0.80
58269	04/08/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Shirts, Pants	297.50
58269	04/08/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Body Armor	799.99
58269	04/08/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Hats, Raincoats, Shirts, Pants	396.16
Check Total:						1,494.45
58270	04/08/2010	General Fund	Vehicle Supplies	Vermeer Sales and Service, Cor	2010 Blanket PO For Vehicle Repairs	770.58
Check Total:						770.58
58271	04/08/2010	General Fund	Vehicle Supplies	Zep Manufacturing Co	Brake Wash	155.11
Check Total:						155.11
58272	04/15/2010	Recreation Fund	Professional Services	3rd Lair SkatePark	Summer Camp Deposit	600.00
58272	04/15/2010	Recreation Fund	Professional Services	3rd Lair SkatePark	Summer Series	500.00
Check Total:						1,100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58273	04/15/2010	Information Technology	Contract Maintenance	Access Communications Inc	Technician Labor	39.01
Check Total:						39.01
58274	04/15/2010	Recreation Fund	Professional Services	Nicole Allard	Novice Speedskating Coach	110.00
Check Total:						110.00
58275	04/15/2010	Water Fund	Accounts Payable	ALAN & DOROTHY ALSHOUSE	Refund check	80.64
Check Total:						80.64
58276	04/15/2010	Community Development	Memberships & Subscriptions	American Planning Association	Membership Dues-Paschke	315.00
Check Total:						315.00
58277	04/15/2010	General Fund	Vehicle Supplies	Boyer Trucks, Corp.	2010 Blanket PO For Vehicle Repairs	155.41
58277	04/15/2010	General Fund	Vehicle Supplies	Boyer Trucks, Corp.	2010 Blanket PO For Vehicle Repairs	601.02
Check Total:						756.43
58278	04/15/2010	Golf Course	Merchandise For Sale	Callaway Golf Company	Clothing	384.00
58278	04/15/2010	Golf Course	Merchandise For Sale	Callaway Golf Company	Clothing	10.79
58278	04/15/2010	Golf Course	Merchandise For Sale	Callaway Golf Company	Caps	44.08
58278	04/15/2010	Golf Course	Merchandise For Sale	Callaway Golf Company	Visers	8.80
58278	04/15/2010	Golf Course	Merchandise For Sale	Callaway Golf Company	Caps	18.37
Check Total:						466.04
58279	04/15/2010	Equipment Replacement	FunRecord Management System	CDW Government, Inc.	Pocketjet Kits	1,654.48
58279	04/15/2010	Equipment Replacement	FunRecord Management System	CDW Government, Inc.	Brother Thermals	319.59
Check Total:						1,974.07
58280	04/15/2010	Contracted Engineering Svcs	Memberships & Subscriptions	City Engineer Assoc of MN CEAM-c/o	Annual Membership-City Engineers Assoc	60.00
58280	04/15/2010	General Fund	Memberships & Subscriptions	City Engineer Assoc of MN CEAM-c/o	Annual Membership-City Engineers Assoc	60.00
Check Total:						120.00
58281	04/15/2010	TIF District #17-Twin Lakes	Contractor Payments	Cent Ventures	Pass Through Grant Reimbursement	47,481.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						47,481.85
58282	04/15/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	394.13
Check Total:						394.13
58283	04/15/2010	General Fund	Contract Maintenance Vehicles	Clarey's Safety Equipment Inc	Velvac Mirrors	1,187.20
Check Total:						1,187.20
58284	04/15/2010	Recreation Fund	Professional Services	Michelle Colbert	Novice Speedskating Coach	115.00
Check Total:						115.00
58285	04/15/2010	Information Technology	Telephone	Comcast Cable	Telephone	55.54
58285	04/15/2010	General Fund	Contract Maintenance	Comcast Cable	Cable TV	4.69
Check Total:						60.23
58286	04/15/2010	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Midway Speedskating-March Bingo Billing	1,973.16
58286	04/15/2010	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	RSVL Youth Hockey-March Bingo Billing	2,143.26
Check Total:						4,116.42
58287	04/15/2010	Community Development	Professional Services	Cunningham Group Architecture,	Professional Services-Zoning Update	12,250.00
Check Total:						12,250.00
58288	04/15/2010	Golf Course	Day League Registration	Ann Deprey	Golf League Refund	32.00
Check Total:						32.00
58289	04/15/2010	General Fund	Vehicle Supplies	Duncan Company	Solenoid Valve	120.11
Check Total:						120.11
58290	04/15/2010	General Fund	Operating Supplies	Ecolab Inc	Flexylite, Digiclean Foam	473.10

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						473.10
58291	04/15/2010	General Fund	Operating Supplies	EMP	Micromask, Nitrile Gloves	334.62
Check Total:						334.62
58292	04/15/2010	Recreation Fund	Professional Services	Paul Gangl	Novice Speedskating Coach	250.00
Check Total:						250.00
58293	04/15/2010	Recreation Fund	Professional Services	Rita Gangl	Novice Speedskating Coach	60.00
Check Total:						60.00
58294	04/15/2010	Recreation Fund	Figure Skate School	Janet Gardin	Skating School Refund	26.07
Check Total:						26.07
58295	04/15/2010	Recreation Fund	Operating Supplies	Groth Music Company	Music	569.43
58295	04/15/2010	Recreation Fund	Use Tax Payable	Groth Music Company	Sales/Use Tax	-36.63
Check Total:						532.80
58296	04/15/2010	Recreation Fund	Professional Services	Katelin Harned	Novice Speedskating Coach	215.00
Check Total:						215.00
58297	04/15/2010	Recreation Fund	Professional Services	Steve Hartman	Novice Speedskating Coach	200.00
Check Total:						200.00
58298	04/15/2010	General Fund	Training	Hennepin Technical College	Art of Reading Smoke Class	60.00
Check Total:						60.00
58299	04/15/2010	Recreation Fund	Printing	House of Print	Spring/Summer Brochure Printing	1,333.62
58299	04/15/2010	Recreation Fund	Use Tax Payable	House of Print	Sales/Use Tax	-85.79
Check Total:						1,247.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58300	04/15/2010	General Fund	Memberships & Subscriptions	IAFC Membership	Membership Dues-Loftus	204.00
					Check Total:	204.00
58301	04/15/2010	Recreation Fund	Operating Supplies	Ice Skating Institute	Badges	68.93
58301	04/15/2010	Recreation Fund	Use Tax Payable	Ice Skating Institute	Sales/Use Tax	-4.43
					Check Total:	64.50
58302	04/15/2010	Recreation Fund	Advertising	It's Time Publications, LLC	Summer Camp Advertising	190.00
					Check Total:	190.00
58303	04/15/2010	Singles Program	Operating Supplies	Marilyn Johnson	Singles Supplies Reimbursement	11.77
					Check Total:	11.77
58304	04/15/2010	Recreation Fund	Buildings & Structures	K & E Consulting, Inc.	Wireless Microphone	507.66
					Check Total:	507.66
58305	04/15/2010	Recreation Fund	Professional Services	Susan Kaeppl	Novice Speedskating Coach	300.00
					Check Total:	300.00
58306	04/15/2010	Equipment Replacement	FunRental - Copier Machines	Konica Minolta Business Soluti	Copy Charges	2,323.27
58306	04/15/2010	Equipment Replacement	FunRental - Copier Machines	Konica Minolta Business Soluti	Copy Charges	81.09
					Check Total:	2,404.36
58307	04/15/2010	Community Development	Deposits	Kraus Anderson Construction	Construction Deposit Refund-2335 HWY 36	3,500.00
58307	04/15/2010	Community Development	Deposits	Kraus Anderson Construction	Construction Deposit Refund-2335 HWY 36	3,500.00
					Check Total:	7,000.00
58308	04/15/2010	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshop	20.00
58308	04/15/2010	Risk Management	Training	League of MN Cities	Safety & Loss Control Workshop	40.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						60.00
58309	04/15/2010	Risk Management	Street Department Claims	League of MN Cities Ins Trust	LMCIT Claim #: 11071573	511.68
58309	04/15/2010	Risk Management	Insurance	League of MN Cities Ins Trust	Insurance-1st Installment	78,064.50
58309	04/15/2010	Risk Management	Insurance	League of MN Cities Ins Trust	Annual Pay Plan	563.00
Check Total:						79,139.18
58310	04/15/2010	General Fund	Medical Services	LexisNexis Risk Solutions Inc.	Drug Test	58.00
Check Total:						58.00
58311	04/15/2010	General Fund	Operating Supplies	Martin Marietta Materials Inc	Freight-Omitted on Last Invoice	14,342.34
58311	04/15/2010	General Fund	209001 - Use Tax Payable	Martin Marietta Materials Inc	Sales/Use Tax	-922.61
Check Total:						13,419.73
58312	04/15/2010	General Fund	Training	Mine Safety Appliances Co.	Care Training	562.41
Check Total:						562.41
58313	04/15/2010	General Fund	Professional Services	MMKR	2009 Audit	9,500.00
Check Total:						9,500.00
58314	04/15/2010	Recreation Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	43.56
58314	04/15/2010	P & R Contract Maintenance	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	2,261.00
58314	04/15/2010	Recreation Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	108.01
58314	04/15/2010	P & R Contract Maintenance	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	1,352.00
58314	04/15/2010	Recreation Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	1,182.71
58314	04/15/2010	General Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	2,273.46
58314	04/15/2010	Recreation Fund	Unemployment Insurance	Mn Dept of Employment & Econ D	Unemployment Insurance	154.65
Check Total:						7,375.39
58315	04/15/2010	Community Development	Building Surcharge	MN Dept of Labor and Industry	Building Permit Surcharge	907.89
58315	04/15/2010	Community Development	Miscellaneous Revenue	MN Dept of Labor and Industry	Building Permit Surcharge-Retention	-25.00
Check Total:						882.89
58316	04/15/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						100.00
58317	04/15/2010	General Fund	Contract Maint. - City Hall	Nitti Sanitation Inc.	Regular Monthly Service	153.00
58317	04/15/2010	General Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Monthly Service	88.40
58317	04/15/2010	General Fund	Contract Maint. - City Garage	Nitti Sanitation Inc.	Regular Monthly Service	275.40
58317	04/15/2010	General Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Monthly Service	54.40
58317	04/15/2010	Golf Course	Contract Maintenance	Nitti Sanitation Inc.	Regular Monthly Service	108.80
58317	04/15/2010	Recreation Fund	Contract Maintenance	Nitti Sanitation Inc.	Regular Monthly Service	224.40
58317	04/15/2010	P & R Contract Maintenance	Contract Maintenance	Nitti Sanitation Inc.	Regular Monthly Service	516.80
58317	04/15/2010	General Fund	Contract Maint. - City Hall	Nitti Sanitation Inc.	Finance Charge	-18.68
Check Total:						1,402.52
58318	04/15/2010	Community Development	Deposits	O'Reilly Automotive, Inc.	Construction Deposit Refund	3,500.00
Check Total:						3,500.00
58319	04/15/2010	Telephone	St. Anthony Telephone	Qwest	Telephone Service	80.90
58319	04/15/2010	Telephone	St. Anthony Telephone	Qwest	Telephone Service	135.08
58319	04/15/2010	Telephone	St. Anthony Telephone	Qwest	Telephone Service	50.73
58319	04/15/2010	Telephone	St. Anthony Telephone	Qwest	Telephone Service	188.61
58319	04/15/2010	Telephone	St. Anthony Telephone	Qwest	Telephone Service	304.96
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	172.11
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	641.26
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	641.26
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	641.26
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	86.06
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	641.26
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	61.12
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	364.51
58319	04/15/2010	Telephone	Telephone	Qwest	Telephone Service	340.95
58319	04/15/2010	Telephone	NSCC Telephone	Qwest	Telephone Service	203.40
Check Total:						4,553.47
58320	04/15/2010	General Fund	Operating Supplies	Riverside Business Products, L	Temporary No Parking Signs	376.23
58320	04/15/2010	Storm Drainage	Operating Supplies	Riverside Business Products, L	Temporary No Parking Signs	376.24
Check Total:						752.47
58321	04/15/2010	Recreation Fund	Professional Services	Alex Ronchak	Novice Speedskating Coach	80.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						80.00
58322	04/15/2010	Recreation Fund	Professional Services	Kyle Ronchak	Novice Speedskating Coach	260.00
Check Total:						260.00
58323	04/15/2010	General Fund	Employee Recognition	Roseville Bakery	Sheet Cake	58.99
Check Total:						58.99
58324	04/15/2010	General Fund	Operating Supplies	Sam's Club	Supplies	55.00
Check Total:						55.00
58325	04/15/2010	General Fund	Vehicle Supplies	Scharber & Sons	Drop Leg Jack	102.12
Check Total:						102.12
58326	04/15/2010	Housing & Redevelopment A	Printing	Service Printers of Duluth, In	Loan Program Flyers	1,592.50
58326	04/15/2010	Housing & Redevelopment A	Use Tax Payable	Service Printers of Duluth, In	Sales/Use Tax	-102.44
Check Total:						1,490.06
58327	04/15/2010	P & R Contract Maintenance	Temporary Employees	Sprint	Cell Phones	40.36
58327	04/15/2010	Sanitary Sewer	Telephone	Sprint	Cell Phones	40.36
58327	04/15/2010	General Fund	Operating Supplies	Sprint	Cell Phones	40.36
58327	04/15/2010	Information Technology	Telephone	Sprint	Cell Phones	121.03
58327	04/15/2010	Recreation Fund	Telephone	Sprint	Cell Phones	40.36
Check Total:						282.47
58328	04/15/2010	License Center	Memberships & Subscriptions	Stephens Peck, Inc.	Title Book Revision Service	65.00
Check Total:						65.00
58329	04/15/2010	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	287.50
58329	04/15/2010	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.35
58329	04/15/2010	Storm Drainage	Professional Services	Sheila Stowell	PWET Commission Meeting Minutes	184.00
58329	04/15/2010	Storm Drainage	Professional Services	Sheila Stowell	Mileage Reimbursement	4.35

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						480.20
58330	04/15/2010	Golf Course	Day League Registration	Wanda Strane	Golf League Refund	16.00
Check Total:						16.00
58331	04/15/2010	Recreation Fund	Operating Supplies	Suburban Ace Hardware	Sponge	17.06
58331	04/15/2010	Recreation Fund	Operating Supplies	Suburban Ace Hardware	Tiedown Ratchet	70.52
58331	04/15/2010	Recreation Fund	Operating Supplies	Suburban Ace Hardware	Fasteners	5.73
Check Total:						93.31
58332	04/15/2010	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2010 Blanket PO For Vehicle Repairs	1,044.52
Check Total:						1,044.52
58333	04/15/2010	General Fund	Vehicle Supplies	Toll Gas & Welding Supply	CYL	20.40
Check Total:						20.40
58334	04/15/2010	Recreation Fund	Professional Services	Nathan Tonkinson	Novice Speedskating Coach	335.00
Check Total:						335.00
58335	04/15/2010	General Fund	Vehicle Supplies	Truck Utilities Mfg Co.	Bearing Holder, Loadline, Adjuster	560.09
Check Total:						560.09
58336	04/15/2010	Recreation Fund	Daily Skating	Stephen Trynoski	Adult Learn to Skate Instructor	250.00
Check Total:						250.00
58337	04/15/2010	Recreation Fund	Professional Services	Andrew Turner	Novice Speedskating Coach	150.00
Check Total:						150.00
58338	04/15/2010	Golf Course	Contract Maint. - Vehicles	University of MN-Les Bolstad G	Lawnmower Repair	630.00
Check Total:						630.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58339	04/15/2010	General Fund	Contract Maint. - City Hall	Village Plumbing, Inc.	Faucet Replacement-License Center	364.75
Check Total:						364.75
58340	04/15/2010	Information Technology	Telephone	XO Communications Inc.	Telephone	12,780.77
58340	04/15/2010	Information Technology	Telephone	XO Communications Inc.	Telephone	1,403.55
Check Total:						14,184.32
Report Total:						2,953,291.24

REQUEST FOR COUNCIL ACTION

Date: 4/26/2010
Item No.: 7.b

Department Approval

Christopher K. Miller

City Manager Approval

Christopher K. Miller

Item Description: Request for Approval of General Purchases or Sale of Surplus Items
Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Recreation	TruGreen	Fertilizer/weed control in parks	\$ 5,456.10
Recreation	Biolawn	Fertilizer/weed control in parks	5,525.03

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

19 **STAFF RECOMMENDATION**

20 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
21 applicable, authorize the trade-in/sale of surplus items.

22 **REQUESTED COUNCIL ACTION**

23 Motion to approve the submitted list of general purchases, contracts for services, and if applicable the
24 trade-in/sale of surplus equipment.

25

26

Prepared by: Chris Miller, Finance Director

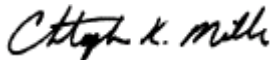
Attachments: A: None

27

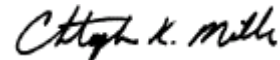
REQUEST FOR COUNCIL ACTION

Date: 4/26/10
Item No.: 7.c

Department Approval



Acting City Manager Approval



Item Description: 2010 1st Quarter Financial Report

BACKGROUND

In an effort to keep the Council informed on the City's fiscal condition, a comparison of the 2010 revenues and expenditures for the period ending March 31, 2010 (unaudited) is shown below. This comparison is presented in accordance with the City's Operating Budget Policy, which reads (in part) as follows:

The Finance Department will prepare regular reports comparing actual expenditures to budgeted amounts as part of the budgetary control system. These reports shall be distributed to the City Council on a periodic basis.

The comparison shown below includes those programs and services that constitute the City's core functions and for which changes in financial trends can have a near-term impact on the ability to maintain current service levels. Programs such as debt service and tax increment financing which are governed by pre-existing obligations and restricted revenues are not shown. In addition, expenditures in the City's vehicle and equipment replacement programs are not shown as these expenditures are specifically tied to pre-established sinking funds. Unlike some of the City's operating budgets, these sinking funds are not susceptible to year-to-year fluctuations. In these instances, annual reviews are considered sufficient.

The information is presented strictly on a cash basis which measures only the actual revenues that have been deposited and the actual expenditures that have been paid. This is in contrast with the City's audited year-end financial report which attempts to measure revenues earned but not collected, as well as costs incurred but not yet paid.

It should be noted that many of the City's revenue streams such as property taxes, are non-recurring or are received intermittently throughout the year. This can result in wide revenue fluctuations from month to month. In addition, some of the City's expenditures such as capital replacements are also non-recurring and subject to wide fluctuations. To accommodate these differences, a comparison is made to historical results to identify whether any new trends exist.

Citywide Financial Summary

The following table depicts the 2010 revenues and expenditures for the fiscal period ending March 31, 2010 for the City's core programs and services (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Norm.</u>	<u>Diff.</u>
Revenues					
General property taxes	\$ 11,398,295	\$ -	0.0%	0.0%	0.0%
Intergovernmental revenue	884,000	141,341	16.0%	13.4%	2.6%
Licenses & permits	1,442,400	169,092	11.7%	12.6%	-0.9%
Charges for services	15,302,050	1,392,296	9.1%	9.6%	-0.5%
Fines and forfeits	288,770	36,125	12.5%	15.2%	-2.7%
Cable franchise fees	326,650	-	0.0%	0.0%	0.0%
Rentals / Lease	287,465	152,841	53.2%	42.4%	10.8%
Donations	-	-	n/a	n/a	n/a
Interest earnings	382,795	-	0.0%	0.0%	n/a
Miscellaneous	339,500	39,952	11.8%	12.5%	-0.7%
Total Revenues	\$ 30,651,925	\$ 1,931,646	6.3%	6.6%	-0.3%
	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Norm.</u>	<u>Diff.</u>
Expenditures					
General government	\$ 1,726,895	\$ 396,247	22.9%	20.7%	2.3%
Public safety	7,948,425	1,798,374	22.6%	22.6%	0.1%
Public works	2,619,585	485,392	18.5%	23.9%	-5.4%
Information technology	1,000,700	286,839	28.7%	23.0%	5.7%
Communications	327,650	135,259	41.3%	44.2%	-2.9%
Recreation	3,689,500	652,490	17.7%	18.9%	-1.2%
Community development	1,260,295	256,728	20.4%	21.3%	-1.0%
License Center	1,085,375	212,803	19.6%	18.0%	1.6%
Sanitary Sewer	4,417,300	503,537	11.4%	19.8%	-8.4%
Water	5,993,150	559,965	9.3%	9.0%	0.4%
Storm Drainage	1,510,875	92,753	6.1%	7.3%	-1.1%
Golf Course	383,300	43,053	11.2%	10.0%	1.2%
Recycling	449,000	118,093	26.3%	30.4%	-4.1%
Total Expenditures	\$ 32,412,050	\$ 5,541,532	17.1%	18.6%	-1.5%

Table Comments:

- ❖ '% Actual' column depicts the percentage spent compared to the budget
- ❖ '% Norm' column depicts the percentage of expenditures we normally incur during this period as measured over the previous 3 years
- ❖ 'Diff' column depicts the difference between the percentage actually spent and the percentage we typically incur. A percentage difference of 10% or more in this column would be considered significant

Revenue and Expenditure Comments

Overall, revenues and expenditures were near expected levels.

General Fund Summary

The following table depicts the 2010 financial activity for the General Fund for the fiscal period ending March 31, 2010 (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
General property taxes	\$ 9,569,735	\$ -	0.0%	0.0%	0.0%
Intergovernmental revenue	884,000	141,341	16.0%	13.4%	2.6%
Licenses & permits	267,400	16,287	6.1%	6.3%	-0.2%
Charges for services	930,000	10,048	1.1%	8.9%	-7.8%
Fines and forfeits	288,770	36,125	12.5%	15.2%	-2.7%
Donations	-	-	0.0%	0.0%	n/a
Interest earnings	200,000	-	0.0%	0.0%	n/a
Miscellaneous	155,000	16,270	10.5%	3.2%	7.3%
Total Revenues	\$ 12,294,905	\$ 220,070	1.8%	2.4%	-0.6%
Expenditures					
General government	\$ 1,726,895	\$ 396,247	22.9%	20.7%	2.3%
Public safety	7,948,425	1,798,374	22.6%	22.6%	0.1%
Public works	2,619,585	485,392	18.5%	23.9%	-5.4%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 12,294,905	\$ 2,680,013	21.8%	22.6%	-0.8%

Comments:

General Fund revenues and expenditures were near expected levels.

The primary concerns for the General Funds' financial condition include the potential for declining interest earnings due to the continued economic downturn, and the increasing reliance on property taxes to fund operations. The City should also be concerned about the General Fund's overall reserve level which has dropped to 31% of the annual operating budget. This is well below the 50% amount prescribed by Council-adopted policies and industry-recommended standards.

Information Technology Fund Summary

The following table depicts the 2010 financial activity for the Information Technology Fund for the fiscal period ending March 31, 2010 (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 669,145	\$ 153,761	23.0%	17.8%	5.2%
General property taxes	50,000	-	0.0%	0.0%	0.0%
Rentals / Lease	287,465	137,118	47.7%	45.0%	2.7%
Miscellaneous	75,000	-	0.0%	5.4%	-5.4%
Total Revenues	\$ 1,081,610	\$ 290,879	26.9%	24.8%	2.1%
Expenditures					
Information technology	1,000,700	286,839	28.7%	23.0%	5.7%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 1,000,700	\$ 286,839	28.7%	23.0%	5.7%

Comments:

Information Technology revenues and expenditures were near expected levels.

The Information Technology Fund is expected to continue to face challenges in meeting unmet citywide needs. Current funding sources are insufficient to replace city equipment at the end of their useful lives. In addition, the Fund has no cash reserves rendering it unable to provide for any new initiatives. A computer replacement charge to other funds is expected to be recommended with the 2011 Budget to improve the Fund's financial stability.

Communications Fund Summary

The following table depicts the 2010 financial activity for the Communications Fund for the fiscal period ending March 31, 2010 (unaudited).

	<u>2010 Budget</u>	<u>2010 Actual</u>	<u>% Actual</u>	<u>% Expect.</u>	<u>Diff.</u>
Revenues					
Cable franchise fees	\$ 326,650	\$ -	0.0%	0.0%	0.0%
Interest earnings	1,000	-	0.0%	0.0%	0.0%
Miscellaneous	-	-	n/a	n/a	n/a
Total Revenues	\$ 327,650	\$ -	0.0%	0.1%	-0.1%
Expenditures					
Communications	\$ 327,650	\$ 135,259	41.3%	44.2%	-2.9%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 327,650	\$ 135,259	41.3%	44.2%	-2.9%

Comments:

Communications Fund revenues and expenditures were near expected levels.

The Communications Fund is currently in excellent financial condition with a cash reserve of \$276,000 or 92% of the annual operating budget. However, the uncertainty of future cable franchise fees, such as the abolishment of local franchising authority, may warrant the development of a contingency plan in the event this revenue stream ceases.

Recreation Fund Summary

The following table depicts the 2010 financial activity for the Recreation Fund for the fiscal period ending March 31, 2010 (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
General property taxes	\$ 1,828,560	\$ -	0.0%	0.0%	0.0%
Charges for services	1,854,440	338,782	18.3%	24.6%	-6.4%
Rentals / Lease	-	15,723	0.0%	29.0%	-29.0%
Donations	-	-	0.0%	3.8%	-3.8%
Interest earnings	6,500	-	0.0%	0.0%	0.0%
Miscellaneous	-	10,345	0.0%	55.3%	-55.3%
Total Revenues	\$ 3,689,500	\$ 364,850	9.9%	12.4%	-2.5%
Expenditures					
Recreation	3,689,500	652,490	17.7%	18.9%	-1.2%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 3,689,500	\$ 652,490	17.7%	18.9%	-1.2%

Comments:

Recreation Fund revenues and expenditures are near expected levels.

The Recreation Fund is currently in fair financial condition with a cash reserve of \$449,000 or 12% of the annual operating budget. The Council-adopted policy recommends a reserve level of 25%. Additional reserves will be needed to ensure program stability. Absent the elimination of some non-fee programs, additional property taxes remain the most viable option for improving the overall condition.

Community Development Fund Summary

The following table depicts the 2010 financial activity for the Community Development Fund for the fiscal period ending March 31, 2010 (unaudited).

	<u>2010 Budget</u>	<u>2010 Actual</u>	<u>% Actual</u>	<u>% Expect.</u>	<u>Diff.</u>
Revenues					
Licenses & permits	\$ 1,175,000	\$ 152,805	13.0%	14.5%	-1.5%
Charges for services	-	-	0.0%	0.0%	n/a
Fines and forfeits	-	-	0.0%	0.0%	n/a
Interest earnings	15,295	-	0.0%	0.0%	0.0%
Miscellaneous	70,000	10,238	14.6%	13.6%	1.0%
Total Revenues	\$ 1,260,295	\$ 163,043	12.9%	14.4%	-1.5%
Expenditures					
Community development	1,260,295	256,728	20.4%	21.3%	-1.0%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 1,260,295	\$ 256,728	20.4%	21.3%	-1.0%

Comments:

Community Development Fund revenues and expenditures are near expected levels.

The Community Development Fund is currently in good financial condition with a cash reserve of \$339,000 or 28% of the annual operating budget. However the City needs to remain mindful of current economic conditions and the viability of redevelopment opportunities. A sustained slowdown in housing and/or commercial development will impact the Fund's ability to sustain current staffing and service levels.

License Center Fund Summary

The following table depicts the 2010 financial activity for the License Center Fund for the fiscal period ending March 31, 2010 (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 1,085,375	\$ 208,295	19.2%	18.1%	1.1%
Miscellaneous	-	-	n/a	n/a	n/a
Total Revenues	\$ 1,085,375	\$ 208,295	19.2%	18.1%	1.1%
Expenditures					
License Center operations	1,085,375	212,803	19.6%	18.0%	1.6%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 1,085,375	\$ 212,803	19.6%	18.0%	1.6%

Comments:

License Center Fund revenues are near expected levels but down significantly from 2007 due to the continued downturn in the local economy. New and used car sales have decreased which in turn results in less titling fees at the License Center. In addition, consumer demand for passports has also waned due to reduced travel to other countries. Expenditures are below expected levels due to a reduction in hours and wages from part-time employees as well as leaving a budgeted full-time position vacant.

The License Center Fund is currently in good financial condition with a cash reserve of \$335,000 or 34% of the annual operating budget. However the City needs to stay cognizant of increased competition from other area licensing centers, as well as new federal or state mandates that could result in higher operating costs. A sustained economic downturn also poses a risk.

Sanitary Sewer Fund Summary

The following table depicts the 2010 financial activity for the Sanitary Sewer Fund for the fiscal period ending March 31, 2010 (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 3,694,675	\$ 285,408	7.7%	6.4%	1.3%
Interest earnings	100,000	-	0.0%	0.0%	0.0%
Miscellaneous	-	-	n/a	n/a	n/a
Total Revenues	\$ 3,794,675	\$ 285,408	7.5%	6.2%	1.3%
Expenditures					
Sanitary Sewer operations	4,417,300	503,537	11.4%	19.8%	-8.4%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 4,417,300	\$ 503,537	11.4%	19.8%	-8.4%

Comments:

Sanitary Sewer Fund revenues and expenditures are near expected levels.

The Sanitary Sewer Fund is currently in excellent financial condition with a cash reserve of \$2.5 million or 71% of the annual operating budget. An internal loan has been made to the Water Fund to cover that fund's prior-period operating losses.

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Water Fund Summary
The following table depicts the 2010 financial activity for the Water Fund for the fiscal period ending March 31, 2010 (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 5,517,080	\$ 287,204	5.2%	5.2%	0.0%
Interest earnings	2,000	-	0.0%	0.0%	0.0%
					-
Miscellaneous	2,000	-	0.0%	173.7%	173.7%
Total Revenues	\$ 5,521,080	\$ 287,204	5.2%	5.3%	-0.1%
Expenditures					
Water operations	5,993,150	559,965	9.3%	9.0%	0.4%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 5,993,150	\$ 559,965	9.3%	9.1%	0.3%

Comments:
Water Fund revenues and expenditures are near expected levels.

The Water Fund is currently in poor financial condition with no cash reserves. Although a positive operating surplus was realized in 2007 and 2008, an internal loan has been made from the Sanitary Sewer Fund to the Water Fund to cover prior period operating losses. Future rate increases will be needed to repay the internal loan and to offset projected increases in operational and capital replacement costs.

161 **Storm Sewer Fund Summary**

162 The following table depicts the 2010 financial activity for the Storm Sewer Fund for the fiscal period
 163 ending March 31, 2010 (unaudited).

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	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 792,535	\$ 62,090	7.8%	9.2%	-1.4%
Interest earnings	50,000	-	0.0%	0.0%	0.0%
Miscellaneous	35,000	3,099	8.9%	72.3%	-63.5%
Total Revenues	\$ 877,535	\$ 65,189	7.4%	8.8%	-1.4%
Expenditures					
Storm Drainage operations	1,510,875	92,753	6.1%	7.3%	-1.1%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 1,510,875	\$ 92,753	6.1%	7.3%	-1.1%

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166 Comments:

167 Storm Sewer Fund revenues and expenditures are near expected levels.

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169 The Storm Sewer Fund is currently in excellent financial condition with a cash reserve of \$2.4 million.
 170 This reserve level is expected to decline over the next 10 years due to planned capital improvements.
 171 Future rate increases will partially offset the draw down of reserves.

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Golf Course Fund Summary

The following table depicts the 2010 financial activity for the Golf Course Fund for the fiscal period ending March 31, 2010 (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
Charges for services	\$ 372,800	\$ 16,252	4.4%	4.5%	-0.1%
Interest earnings	8,000	-	0.0%	0.0%	0.0%
Miscellaneous	2,500	-	0.0%	20.5%	-20.5%
Total Revenues	\$ 383,300	\$ 16,252	4.2%	4.5%	-0.2%
Expenditures					
Golf Course operations	383,300	43,053	11.2%	10.0%	1.2%
Other	-	-	n/a	n/a	n/a
Total Expenditures	\$ 383,300	\$ 43,053	11.2%	10.0%	1.2%

Comments:

Golf Course Fund revenues and expenditures were near expected levels. Revenues and expenditures can fluctuate greatly from year to year depending on the length of the golfing season and the number of paid rounds.

The Golf Course Fund is currently in good financial condition with a cash reserve of \$394,000 or 114% of the annual operating budget. However it does not have sufficient funds to replace the clubhouse and maintenance facilities at the end of their useful life. Future green fee increases will be needed to offset projected increases in operational and capital replacement costs.

Recycling Fund Summary

The following table depicts the 2010 financial activity for the Recycling Fund for the fiscal period ending March 31, 2010 (unaudited).

	2010 <u>Budget</u>	2010 <u>Actual</u>	% <u>Actual</u>	% <u>Expect.</u>	<u>Diff.</u>
Revenues					
Intergovernmental revenue	\$ 65,000	\$ 34,672	53.3%	39.8%	13.5%
Charges for services	386,000	30,455	7.9%	13.6%	-5.7%
Miscellaneous	-	-	n/a	n/a	n/a
Total Revenues	\$ 451,000	\$ 65,127	14.4%	15.0%	-0.5%
Expenditures					
Recycling operations	449,000	118,093	26.3%	30.4%	-4.1%
Total Expenditures	\$ 449,000	\$ 118,093	26.3%	30.4%	-4.1%

Comments:

Recycling Fund revenues and expenditures were near expected levels.

The Recycling Fund is currently in poor financial condition, with virtually no cash reserves. A significant rate increase was made in 2010 to replenish reserves that had been spent to offset the unexpected loss of revenue sharing monies.

Final Comments

The City's overall financial condition remains strong; however a couple of concerns should be noted. First, a sustained economic downturn will result in lower investment earnings and lower licenses and permit revenues. In addition, the City's cash reserve levels in key operating units and asset replacement funds are below recommended levels and should be addressed with future budgets.

POLICY OBJECTIVE

The information presented above satisfies the reporting requirements in the City's Operating Budget Policy.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

No formal Council action is requested. The financial report is presented for informational purposes only.

Prepared by: Chris Miller, Finance Director
Attachments: A: None

REQUEST FOR COUNCIL ACTION

Date: 4/26/10
Item No.: 7.d

Department Approval

City Manager Approval

Timothy O'Neill

Christopher K. Miller

Item Description: Approve Part-Time Associate Firefighter Job Description

BACKGROUND

The Fire Department has attempted many different strategies for recruiting and maintaining firefighters throughout the years. One of the most successful strategies has been recruitment and training of community based individuals. The Fire Department is currently at a crossroads of options for future staffing models.

The Fire Department recognizes the importance and efficiencies which come from a community based department, and therefore has set plans in place to return to a community based recruitment model.

As part of these plans, the Fire Department plans to establish a new position within the department, "Associate Firefighter". This position will be an entry-level position in training which will lead to promotion to the Firefighter rank upon completion of all probationary fire and EMS training.

FINANCIAL IMPACTS

The cost of this program change and creation of a new position within the department will vary depending upon training levels of those hired. The average cost to hire and train a new firefighter with no experience is between \$8,000-10,000.

We anticipate hiring an average of 4-8 Associate Firefighters annually dependant on turnover and need.

STAFF RECOMMENDATION

Staff recommends Council authorize the Fire Department to establish a new "Associate Firefighter" position within the Fire Department with corresponding rate of pay.

REQUESTED COUNCIL ACTION

Authorize the Fire Department to establish a new "Associate Firefighter" position within the Fire Department with corresponding rate of pay.

Prepared by: Timothy O'Neill, Acting Fire Chief

Attachments: A. Position Description



CITY OF ROSEVILLE	JOB DESCRIPTION
Job Description Title: Firefighter-Associate	FLSA Status: Hourly/Non Union
Department/Division: Fire	Position Status: Part-Time Fire
Accountable To: Lieutenant/Captain	Salary Grade: Fire Rate of Pay \$9.00
Prepared By: Employers Association, Inc.	Revision Date:

Job Summary:

Associate firefighter is a learning position, designed for firefighters who have not yet completed all necessary fire and EMS related education.

Firefighters perform their duties to ensure the overall goals and objectives of the Fire Department are met. Firefighter duties include performing fire prevention, fire suppression, inspections, public education, hazardous materials incident mitigation, rescue and emergency medical services to citizens and is responsible for helping to assure compliance with all legislative, judicial and administrative obligations established by higher authority.

Scope of Responsibility:

The Firefighter's primary scope is the performance of fire, rescue, medical and prevention services. A Firefighter may, on occasion, be assigned limited administrative responsibility and, on a limited basis, may be responsible for supervising other firefighting personnel on the scenes of emergencies.

Essential Duties and Responsibilities:

1. Using knowledge of the scope of services provided by the fire department and personal fire-rescue skills the Firefighter communicates with supervisors on the effectiveness of priorities.
 - 1.1 Performs task-level assignments in emergency and non-emergency situations, as assigned by a supervisor, ensuring the needs of the citizens are being met.
 - 1.2 Works to ensure productive working relationships with peers, superiors, and citizens.
 - 1.3 May take a limited supervisory role during calls for service, as assigned by a supervisor.
2. Serves as a representative of the City in the department's involvement on mutual aid calls by performing duties in a courteous and professional manner that conveys a positive image of city government and that fosters cooperation and support.
 - 2.1 Using respect for individual ideas and interests, the Firefighter is sensitive to diverse audiences in communicating about fire department business.
 - 2.2 Seeks cooperation from others in the form of actions or other desired outcomes by concerns and ideas in a concise and favorable form.
3. Performs technical operations during a variety of emergency and non-emergency calls for service, helping to ensure the Fire Department is in compliance with all legal and financial requirements.
 - 3.1 Follows appropriate procedures and complies with City policies and general government requirements.



3.2 May suggests purchases to supervisors.

4. Makes suggestions supervisors regarding the organization structure of the Fire Department and may participate in the process of hiring of qualified Fire Department staff.
 - 4.1 May be involved in evaluating candidates for hiring to fill firefighter positions.
 - 4.2 Makes suggestions for the development of Fire Department personnel policies.
5. Directs the enforcement of all City codes and ordinances in a manner that protects and safeguards the welfare of the public and enhances quality of life in the City.

Minimum Qualifications:

Requires a high school diploma or G.E.D. Prefer post-secondary course work in business administration, public administration, fire science, or related field and three progressively responsible years of related experience, or equivalent. Key characteristics are knowledge of government and fire/rescue services, leadership, problem solving and interpersonal relationship skills.

Physical Demands & Working Conditions:

The Firefighter may be required to: spend excessive time outside exposed to the elements; tolerate extreme fluctuations in temperature while performing firefighting duties; perform physically demanding work in hot (up to 400 degree Fahrenheit), humid (up to 100 %) atmospheres while wearing equipment that significantly impairs body-cooling mechanisms; experience frequent transition from hot to cold and from humid to dry atmospheres; work in wet, icy, muddy areas, and uneven terrain; perform a variety of tasks on slippery, hazardous surfaces such as on roof tops or from ladders; work in areas where sustaining traumatic or thermal injuries is possible; face exposure to carcinogenic dusts such as asbestos, toxic substances such as hydrogen cyanide, corrosives, carbon monoxide, or organic solvents either through inhalation or skin contact; face exposure to infectious biological agents such as hepatitis B or HIV; wear personal protective equipment that weighs approximately 50 pounds while performing fire fighting tasks; perform physically demanding work while wearing positive pressure breathing equipment with resistance to exhalation and a flow rate specified by current SCBA manufacture; perform complex tasks during life-threatening emergencies; work for long periods of time, requiring sustained physical activity and intense concentration; make decisions that could have life or death consequences for employees and civilians under difficult and stressful conditions with limited information during emergency conditions; be exposed to grotesque sights and smells associated with major trauma and burn victims; make rapid transitions from rest to near maximal exertion without warm-up periods; operate in environments of high noise, poor visibility, limited mobility, at heights, and in enclosed or confined spaces; use manual and power tools in the performance of duties; rely on senses of sight, hearing, smell, and touch to help determine the nature of the emergency, maintain personal safety, and make critical decisions in a confused, chaotic, and potentially life-threatening environment throughout the duration of operation; encounter smoke filled environments, and a variety of physical hazards, damaged structures, moving mechanical equipment, electrical equipment, radiant energy, and possible exposure to explosives; meet the physical requirements outlined in NFPA 1582 (Medical requirements for fire fighters); and perform the tasks outlined in NFPA 1001 (Fire fighter professional qualifications).

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 04/26/2010
Item No.: 7.e

Department Approval



Acting City Manager Approval



Item Description: Adopt Resolution Authorizing A Contamination Investigation Grant
Application for the PIK Parcel

1. BACKGROUND

The Minnesota Department of Employment and Economic Development (DEED) is soliciting contamination investigation grant proposals. The deadline for funding requests is May 3, 2010. As part of the application process, the agency requires applicants to pass a resolution that approves the investigation grant application, commits the local match, and authorizes contract signature.

Mr. Mark Fabel of McGough Development has requested that the City apply for grant funds to assist with contamination investigation activities PIK site within the Twin Lakes redevelopment area. Braun Intertec, the environmental consultant for the developer, has estimated subsurface environmental investigation costs of \$100,000 for the project site of which they are seeking \$50,000 in DEED funding. (See Attachment A for further details.) The City applied for these funds in May and November 2008 and did not receive an award.

McGough is continuing to market the site for redevelopment. At this time, they do not have a potential tenant for this site, but they feel that understanding the full scope of environmental issues associated with this site and planning the remedial actions will help them better position the site as the economy recovers.

2. POLICY OBJECTIVE

Submitting a grant application on behalf of McGough is consistent with the 2030 Comprehensive Plan as Policy 4.3 of Chapter 7 states: "Foster environmental remediation of polluted property through partnerships with property owners and funding agencies."

3. FINANCIAL IMPACTS

There should not be any financial impact to the City by submitting these grant applications. McGough will be responsible to contribute required matching funds to the project.

4. STAFF RECOMMENDATION

Staff recommends that the City Council adopt the resolutions authorizing the submission of the Contamination Investigation and RAP Development Grant.

5. REQUESTED COUNCIL ACTION

By resolution, approve the City's application to DEED's Contamination Investigation Grant for the PIK site, commit the local match as required by the DEED, and authorize the Mayor and the City to execute agreements required by DEED to implement the project.

Prepared by: Jamie Radel, Economic Development Associate

Attachments: A: Letter from Braun Intertec dated April 20, 2010
B. Draft Resolution Approving Application, Committing Local Match, and
Authorizing Signature

April 20, 2010

Project BL-08-01484

Ms. Jamie Radel
City of Roseville
2660 Civic Center Drive
Roseville, Minnesota 55113

Re: Environmental Summary and Request for
Resolution in Support of Environmental Investigation Grant
PIK Facility Redevelopment
2690 Prior Avenue North
Roseville, Minnesota

Dear Ms. Radel:

On behalf of McGough Development (McGough), Braun Intertec has prepared this letter requesting sponsorship from the City of Roseville (City) of an environmental investigation grant that is being applied for to help offset costs with environmental response actions associated with redevelopment of the above-referenced property (Site). The following sections provide a summary of the proposed development and associated environmental conditions and anticipated investigation costs required at the Site.

Proposed Redevelopment

In light of the economic changes in the real estate development market PIK Property must change how they approach the redevelopment of their property. It is no longer viable to market a redevelopment site with uncertainty surrounding the ultimate cost to deliver a project and the inability to commit to a firm schedule with confidence. The City's commitment to construct Twin Lakes Parkway has removed one of the project elements that had created uncertainty. However, the owners of the site are still unable to define the scope and cost of the environmental condition of the site.

McGough and PIK Property need the DEED Grant funds to assist in paying for the assessment, testing and the drafting of a Response Action Plan. Once the investigation has been completed the property owner will be able to commit to a schedule and redevelopment cost with confidence furthering their chance of success in attracting a future tenant for the site. It is the property owners intent to simplify the redevelopment efforts on their property so when the market does return the PIK Property will be a highly sought after site due to their diligent preparation during this slow period.

Environmental Summary

The Site was first developed as a farmstead between 1848 and 1886, and operated as such until the early 1950s. The farmstead structures were removed from or demolished at the Site in the late-1950s. Hyman Freightways, Inc. developed the Site as a tractor-trailer repair and terminal facility in 1964, and operated the Site from 1964 through the early 2000s.

Known petroleum and non-petroleum-related soil and groundwater impacts are located on the Site, and it is suspected as a source area of a regional chlorinated solvent groundwater contamination plume. The Site is associated with closed Leaking Underground Storage Tank (LUST) and State Voluntary Investigation and Cleanup Program (SCL) incidents. The SCL is the Minnesota Pollution Control Agency's (MPCA) registry of properties at which a voluntary investigation and cleanup (VIC) has been or is being conducted.

It is suspected that underground storage tanks (USTs) are still located in the truck maintenance building and near the southeast corner of the L-shaped terminal building.

Environmental Investigation Costs

The costs associated with a subsurface environmental investigation required at the Site to define the extent of soil and groundwater contamination is estimated to be \$100,000.

Environmental Investigation Grant Application

Due to the environmental investigation costs, McGough would like to apply for public funding from the Minnesota Department of Employment and Economic Development (DEED), which provides funds for environmental investigation activities.

In order to apply for the grant, the City must be listed as the applicant. In addition, a resolution must be adopted prior to submission of the application package. The two required elements of the resolutions are:

1. A resolution from the governing body of the City where the project site is located, which approves the application.
2. A resolution from the applicant committing the local match and authorizing contract signatures.
Note: Pursuant to Minn. Stat. § 412.201, Statutory Cities must authorize the Mayor and Clerk to execute all contracts. The local match will be from private equity.

It is herein requested that the City prepare a resolution in support of the project.

If you have any questions regarding this letter or the project in general, please contact Jason Kunze at 952.995.2436.

Sincerely,

BRAUN INTERTEC CORPORATION



Jason J. Kunze
Associate Principal

c: Mr. Mark Fabel, McGough Development

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

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7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
8 of Roseville, County of Ramsey, Minnesota was duly held on the 26 day of April, 2010,
9 at 6:00 p.m.

10
11 The following members were present:

12
13 and the following were absent: .

14
15 Member introduced the following resolution and moved its adoption:

16
17 **RESOLUTION No.**

18
19 **City Approving the Application, Committing Local Match, and Authorizing**
20 **Contract Signature for a DEED Contamination Investigation and RAP**
21 **Development Grant for the Pik Site**
22

23
24 Whereas, the City of Roseville shall act as the legal sponsor for project contained in the
25 Contamination Investigation and RAP Development Grant application to be submitted on
26 May 3, 2010.

27
28 Whereas, that Mayor and City Manager are hereby authorized to apply to the Department
29 of Employment and Economic Development for funding of this project on behalf of the
30 City of Roseville.

31
32 Whereas, the City of Roseville has the legal authority to apply for financial assistance,
33 and the institutional, managerial, and financial capability to ensure adequate project
34 administration.

35
36 Whereas, the sources and amounts of the local match identified in the application are
37 committed to the project identified.

38
39 Whereas, the City of Roseville has not violated any Federal, State or local laws pertaining
40 to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or
41 corrupt practice.

42
43 Whereas, that upon approval of its application by the state, the City of Roseville may
44 enter into an agreement with the State of Minnesota for the above-referenced project, and
45 that the City certifies that it will comply with all applicable laws and regulation as stated
46 in all contract agreements.

47 **NOW, THEREFORE, BE IT RESOLVED** that the City of Roseville has approved the
48 Contamination Investigation and RAP Development Grant application to be submitted to
49 the Department of Employment and Economic Development (DEED) on May 3, 2010, by
50 the City of Roseville for the PIK site.
51

52 **BE IT RESOLVED**, that the Mayor and the City Manager are hereby authorized to
53 execute such agreements as are necessary to implement the project on behalf of the
54 applicant.
55

56 The motion for the adoption of the foregoing resolution was duly seconded by Member
57

58 , and upon a vote being taken thereon, the following voted in favor thereof:
59

60 and the following voted against the same: none.
61

62 WHEREUPON said resolution was declared duly passed and adopted.
63

REQUEST FOR COUNCIL DISCUSSION

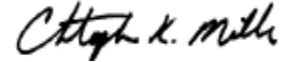
DATE: **04/26/2010**

ITEM NO: 10.a

Department Approval:



Acting City Manager Approval:



Item Description: **Presentation and discussion on the progress and proposals regarding Title 10, Zoning Regulations**

1.0 PROGRESS REPORT

1.1 Following our February 11, 2010 memo updating the City Council on the zoning ordinance rewrite process, the Planning Division and Consultant (The Cuningham Group) began work on necessary modifications to the residential and commercial districts. These changes are based on the goals and policies identified in the Roseville 2030 Comprehensive Plan and on the need to update/clarify specific uses, dimensional requirements, and language within the new code. Although these were the primary areas of focus, staff and the consultant have also been working on other areas of the zoning code rewrite including definitions, employment districts, administration, general regulations, signs, and parking,

1.2 On March 25, 2010 the second Community Open House was held, which gathering presented both the residential and commercial/mixed use district draft requirements. The Open House was attended by a dozen interested persons. Staff and the Consultant presented information about the draft residential and commercial codes and answered questions.

1.3 On April 7, 2010, the City Planner further discussed with the Planning Commission final changes to the residential districts regulations and presented the commercial/mixed use districts regulations for their consideration and comment. The City Planner also discussed the timing of the remaining sections and when the Commission might be presented drafts for review and comment, as well as a tentative schedule for public hearings.

2.0 NEW VERSUS OLD CODE

2.1 Beginning with Imagine Roseville 2025 and continuing through Roseville's 2030 Comprehensive Plan, the City has established a number of vision statements, policies and goals that direct the new zoning ordinance in a completely different direction. The philosophy has been to create a code that is more focused on the physical form of uses and its relationship with the surrounding area. This emphasis will promote innovative practices, support more flexible standards, and streamline current processes with performance standards (to replace processes such as certain conditional use and variances and planned unit developments).

31 2.2 Zoning districts have been created with names that are similar to their counterpart land
32 use category found in the Comprehensive Plan.

33 2.3 Simple sketches and photos will be used throughout the document to illustrate specific
34 requirements and the formatting and general organization is much different than the
35 current document.

36 **3.0 RESIDENTIAL DISTRICT DIFFERENCES**

37 3.1 All of the residential districts take their names directly from their land use designations.
38 However, there are two low density residential zoning districts (LDR-1 and LDR-2) in
39 order to address the density range allowed under the Low Density Residential land use
40 category.

41 3.2 Specific residential districts regulation modifications include:

- 42 a. Reduced minimum lot size in order to achieve 93% lot size compliance. Reduced
43 size is equal to a minimum width of 75 feet and a minimum size of 9,500 sq. ft.
- 44 b. Accessory structure number and overall size have been refined. The proposal
45 limits LDR-1 and LDR-2 districts to a maximum of two accessory structures and
46 a maximum total allowance of 1,008 sq. ft. The definition of accessory structure
47 will include a garden shed to eliminate confusion over type and number.
- 48 c. Proposed design standards for single-family residences to limit the amount of
49 space garage doors may occupy on the street frontage; this has the effect of
50 reducing the visual prominence of garages on residences and enhancing the
51 pedestrian environment.
- 52 d. The proposal establishes specific design standards for multiple family dwellings
53 that promote architecturally interesting buildings.
- 54 e. Modification of certain dimensional standards such as reduction in certain setback
55 areas; establishing height as a number not number of stories; clarifying buildable
56 area and impervious area coverage.

57 **4.0 COMMERCIAL/MIXED-USE DISTRICT DIFFERENCES**

58 4.1 Commercial district designations also take on their Comprehensive Land Use designation
59 counterparts, which eliminates a number of existing zoning district designations as well
60 as creates a few new district designations.

61 4.2 Specific commercial/mixed-use districts regulation modifications include:

- 62 a. Design standards to minimize impacts, especially for larger buildings (i.e.
63 building placement, articulation of long facades, pedestrian orientation, four sided
64 design, and parking lot standards).
- 65 b. Simplification of use table, including the elimination of certain inappropriate or
66 confusing uses, as well as a generalizing of retail and service uses.
- 67 c. Clarification and update of dimensional standards regarding height, floor area
68 ratios, and building coverage versus impervious coverage.

69 **d.** Mixed Use District (encompassing the Twin Lakes Redevelopment Area)
70 includes both general and specific design/performance standards, and requires a
71 regulating map that addresses the type and general placement of structures at
72 specific locations.

73 **5.0 ZONING CODE AND MAP APPROVAL PROCESS**

74 The Planning Division will be holding three public hearings regarding the zoning
75 ordinance update at the June 2, 2010 Planning Commission meeting. They include the
76 Zoning Map, the Residential Districts regulations and the Commercial/Mixed Use
77 District regulations. All property owners within the City will be notified of the June
78 public hearing specific to their change in zoning designation. The Planning Staff will
79 bring the new Official Zoning Map forward for adoption in June, with the expectation
80 that it would not take effect (i.e., would not replace the existing zoning map) until the
81 updated zoning ordinance is adopted.

82 **6.0 SUGGESTED CITY COUNCIL ACTION**

83 Since the City Council will be considering specific sections of the draft ordinance at
84 future meetings, no action is required this evening. However, the Planning Staff would
85 welcome any input from Council Members about the Zoning Code update.

86 **Prepared by: City Planner Thomas Paschke (651-792-7074)**

87 Attachments: A: Updated Zoning Districts

PROPOSED NEW ZONING DISTRICTS

Potential New Residential Districts

- **LDR – Low-Density Residential – 1**
 - Combine R-1, SFROD; make majority of lots conforming
- **LDR – Low-Density Residential – 2**
 - Current R-2; also usable as a redevelopment tool – include small-lot single-family, “cottage courts” and townhomes
 - ❖ It should be noted that the Comprehensive Plan states that low density areas can have 8 units per acre for two-family homes. Planning staff feels it is best to have two separate low density districts.
- **MDR – Medium-Density Residential**
 - Combines R-3, R-3A, R-4, R-5, R-6
 - Density from 8 to 12 units/acre; encourage mix of housing types
- **HRD – High-Density Residential**
 - Simplification of R-7; multi-family and townhomes

Potential New Mixed-Use & Commercial Districts

- **NB – Neighborhood Business**
 - Similar to B-1, B-1A; office, small retail and service, upper-story residential uses
- **CB – Community Business**
 - Combines B-2, B-3, B-4; medium-scale retail and service uses
- **RB – Regional Business**
 - Similar to SC; mall and large shopping centers
- **CMU – Community Mixed Use**
 - New district with some similarities to B-6, B-4
 - Medium/high density residential, office, community business, lodging, institutional, parks and open space

Design standards; pedestrian orientation

Potential Nonresidential & Special Districts

- **Business or Office Park**
 - Similar to B-6; Office, office-warehouse-showroom, R & D, supportive retail, services, lodging
 - Design standards; pedestrian orientation, open space / landscape design
- **I – Industrial**
 - Combines I-1, I-2, I-2A; improve landscaping standards
- **IN – Institutional**
 - New district: campuses, large parks, schools, religious institutions
- **Parks and Open Space (existing district)**
- **Shoreland and Wetlands Regulations**
 - Explore new shoreland standards

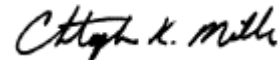
REQUEST FOR COUNCIL ACTION

Date: 4/26/10
Item No.: 11.a

Department Approval



Acting City Manager Approval



Item Description: Infrastructure Improvements for the Twin Lakes AUAR Area- Final Report Update

BACKGROUND

On February 25, 2008, the City Council adopted the Infrastructure Improvements for the Twin Lakes AUAR Area- Final Report. The purpose of the document was to develop proportionate cost share for individual properties within the Twin Lakes area for the public infrastructure needed to support the redevelopment. The Council approved an update of this report on December 15, 2008. The attached map and table show the 17 roadway infrastructure improvements that were identified as mitigation measures in the AUAR that made up the network of public improvements.

In summary, the report developed overall cost estimates for the public infrastructure improvements. We then estimated the traffic generation from each land use proposed as a part of AUAR Scenarios B&C, and routed the PM peak hour trips through the network. This established a total number of network trips for the planned build out of the Twin Lakes AUAR area. Using the total cost and total network trips, the report established a cost allocation rate per network trip for each type of use; Residential, Commercial- office and Commercial- retail.

The cost per network trip is a function of the total network trips contributed and subsequent cost allocation of specific development types based on their vicinity to the proposed improvements. As development proposals come forward, their respective land uses are reviewed against the assumptions contained in the study in order to determine that the specific number of network trips associated cost allocation amount is appropriate for the proposed use.

The City Council has requested that staff review the study on an annual basis in order to ensure that the cost allocation rates assigned to redevelopment are consistent with the real costs to construct the public improvements. In 2009, the first phase of public infrastructure construction was completed. We have determined that the cost allocation rate per network trip will need to be adjusted to ensure that the real costs for these improvements are recovered.

The original cost estimates were created using the best information available at that time. They did not include environmental costs including soil engineering, remediation plan development, and clean up costs. They also did not include building demolition costs or actual appraised right-of-way value. Finally, they assumed that the individual projects would be constructed under one construction contract, achieving lower unit pricing. Upon review of actual costs for the construction of the first phase of the public infrastructure construction, we are recommending that we update the cost allocation rates to reflect the real costs for these public improvements. The City also has been successful in obtaining grants for the proposed infrastructure work.

32 **POLICY OBJECTIVE**

33 The intent of the Infrastructure Study was to allocate public improvement costs related to
34 redevelopment in the Twin Lakes area. We have incorporated the actual Twin Lakes Infrastructure
35 Phase 1 costs and distributed them consistent with the original report. The costs for Phase 2 & 3 of the
36 infrastructure are estimated at this time. The study will be updated when final costs are available. The
37 City also has been successful in obtaining grants for the proposed infrastructure work. When grant
38 funds are received, they will be deducted from the final cost of the improvements.

39 **FINANCIAL IMPACTS**

40 The Infrastructure Improvements for the Twin Lakes AUAR Area- Final Report estimates each parcel's
41 obligation for its share of costs for the infrastructure. In the long term, developers will contribute
42 towards the cost of the improvements when their property redevelops. The allocation will be
43 incorporated into development agreements, with contributions calculated according to the cost
44 allocation formulas described in the report.

45 **STAFF RECOMMENDATION**

46 Approve the amendments to the Infrastructure Improvements for the Twin Lakes AUAR Area- Final
47 Report.

48 **REQUESTED COUNCIL ACTION**

49 Approved the amendments to the Infrastructure Improvements for the Twin Lakes AUAR Area- Final
50 Report.

Prepared by: Debra Bloom, City Engineer

Attachments: A: Infrastructure Improvement Location Map
B: Twin Lakes AUAR Boundary Map
C: Figure 19- 2008
D: Revised Figure 19
E: Figure 21- 2008
F: Revised Figure 21



Figure 2

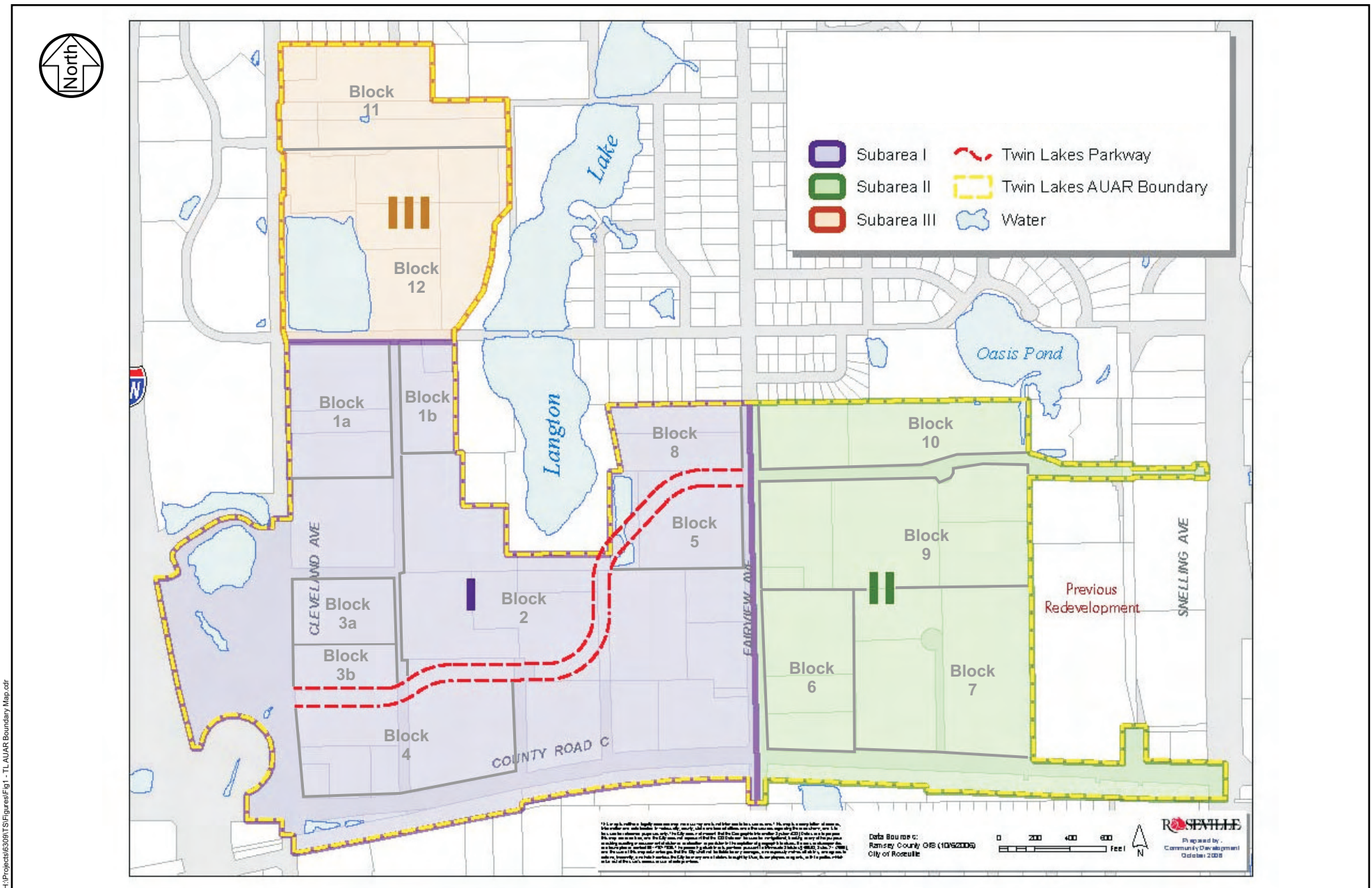


Figure 19
2030 Weekday PM Peak Hour - Cost Allocation per Network Trip based on proposed Use

Nov-08

Sub Area	Block	Proposed Land Use	SCENARIO C		AVERAGE COST PER NETWORK TRIP BASED ON LAND USE AND LOCATION
			Network Trips	Total Cost Allocation	
I	1a	Commercial - Office	2050	\$2,445,728	\$1,193
		Residential	136	\$176,531	\$1,298
	1b	Commercial - Office	823	\$991,030	\$1,204
	2	Commercial - Office	2114	\$3,137,459	\$1,484
		Residential	80	\$134,919	\$1,692
	3a, 3b	Commercial - Retail	418	\$550,152	\$1,316
		Transit	1052	\$1,597,921	\$1,519
	4	Commercial - Retail	2036	\$3,155,774	\$1,550
		Commercial - Office	321	\$495,598	\$1,545
	5	Commercial - Office	395	\$712,948	\$1,805
	8	Commercial - Office	105	\$197,771	\$1,880
		Residential	63	\$121,136	\$1,932
II	6	Commercial - Office	77	\$101,100	\$1,313
	7	Commercial - Office	68	\$87,309	\$1,284
		Commercial - Retail	1146	\$1,463,185	\$1,277
	9	Commercial - Office	642	\$839,879	\$1,308
	10	Residential	424	\$648,635	\$1,530
III	11	Residential - Already approved	N/A	N/A	N/A
	12	Commercial - Office	1057	\$1,156,620	\$1,094
		Residential	205	\$218,534	\$1,066
N/A	N/A	Year 2030 Background Traffic	18,520	\$4,958,341	\$268
N/A	N/A	Northwestern College	408	\$191,469	\$469
Total			32139	\$23,382,039	

Figure 19

Mar-10

2030 Weekday PM Peak Hour - Cost Allocation per Network Trip based on proposed Use

Sub Area	Block	Proposed Land Use	SCENARIO C		AVERAGE COST PER NETWORK TRIP BASED ON LAND USE AND
			Network Trips	Total Cost Allocation	
I	1a	Commercial - Office	2050	\$2,850,070	\$1,390
		Residential	136	\$207,479	\$1,526
	1b	Commercial - Office	823	\$1,154,658	\$1,403
	2	Commercial - Office	2114	\$3,743,377	\$1,770
		Residential	80	\$162,473	\$2,038
	3a, 3b	Commercial - Retail	418	\$635,009	\$1,519
		Transit	1052	\$1,597,921	\$1,519
	4	Commercial - Retail	2036	\$3,655,111	\$1,796
		Commercial - Office	321	\$573,746	\$1,789
	5	Commercial - Office	395	\$844,887	\$2,139
8	Commercial - Office	105	\$236,338	\$2,247	
	Residential	63	\$143,464	\$2,288	
II	6	Commercial - Office	77	\$109,220	\$1,418
	7	Commercial - Office	68	\$94,413	\$1,388
		Commercial - Retail	1146	\$1,470,289	\$1,283
	9	Commercial - Office	642	\$908,894	\$1,416
10	Residential	424	\$702,342	\$1,656	
III	11	Residential - Already approved	N/A	N/A	N/A
	12	Commercial - Office	1057	\$1,192,809	\$1,128
Residential		205	\$224,773	\$1,096	
N/A	N/A	Year 2030 Background Traffic	18,520	\$4,958,341	\$268
N/A	N/A	Northwestern College	408	\$191,469	\$469
Total			32139	\$25,657,084	



Allocation assigned

Table developed by SRF.
Updated by Roseville Staff

2030 Weekday PM Peak Hour - Land Use Breakdown - Updated Cost Allocation-
January 2009

Sub Area	Block	Land Use Type (ITE Land-Use Code)	Land Use Size	Improvement Location	County Road C and Cleveland Avenue	County Road C and Snelling Avenue	Snelling Avenue and County Road C2	Snelling Avenue and Lydia Avenue	Cleveland Avenue and I-35W Northbound Ramps	Cleveland Avenue and County Road C2	Cleveland Avenue and County Road D	County Road D and I-35W Northbound Ramps	County Road D and Fairview Avenue	Fairview Avenue and Lydia Avenue	Fairview Avenue and Terrace Drive
				Improvement #	1	2	3	4	5	6	7	8	9	10	11
				Improvement Costs	\$476,580	\$1,276,700	\$742,350	\$623,750	\$1,974,700	\$519,900	\$1,366,600	\$584,850	\$1,443,450	\$639,850	\$1,941,200
I	1a	Medical Office (720)	140,000 sq. ft.	% Trips at Intersection	16.6%	1.9%	1.5%	1.3%	16.2%	23.6%	17.0%	16.3%	6.2%	0.0%	4.2%
				Trips	157	134	80	78	208	194	130	94	31	0	40
				Cost per Development	\$79,262	\$24,545	\$11,058	\$8,354	\$320,293	\$122,444	\$232,233	\$95,607	\$89,457	\$0	\$81,137
		Multi-Family Housing (220)	70 Units	% Trips at Intersection	1.0%	0.1%	0.0%	0.0%	1.4%	1.3%	1.2%	1.0%	0.4%	0.0%	0.2%
				Trips	9	6	2	1	18	11	9	6	2	0	2
				Cost per Development	\$4,544	\$1,099	\$276	\$107	\$27,718	\$6,943	\$16,078	\$6,103	\$5,687	\$0	\$4,057
	1b	Hi-Tech Office (710)	140,000 sq. ft.	% Trips at Intersection	5.5%	0.6%	0.4%	0.4%	3.7%	9.8%	8.6%	9.4%	2.8%	0.6%	1.7%
				Trips	52	43	24	25	47	81	66	54	14	4	16
				Cost per Development	\$26,252	\$7,876	\$3,317	\$2,680	\$72,374	\$51,123	\$117,903	\$54,923	\$39,809	\$3,948	\$32,455
	2	General Office (710)	215,000 sq. ft.	% Trips at Intersection	8.6%	0.8%	0.7%	0.7%	8.2%	7.0%	7.8%	8.9%	3.7%	2.2%	4.5%
				Trips	81	58	39	38	105	58	60	51	19	14	43
				Cost per Development	\$40,893	\$10,624	\$5,391	\$4,073	\$161,686	\$36,607	\$107,184	\$51,872	\$54,027	\$13,818	\$87,222
		Medical Office (720)	80,000 sq. ft.	% Trips at Intersection	8.3%	0.7%	0.7%	0.6%	6.6%	2.3%	2.6%	3.0%	3.5%	2.8%	8.5%
				Trips	78	52	37	36	85	19	20	17	18	18	81
				Cost per Development	\$39,378	\$9,525	\$5,114	\$3,859	\$130,889	\$11,992	\$35,728	\$17,291	\$51,183	\$17,766	\$164,302
		Multi-Family Housing (220)	45 Units	% Trips at Intersection	0.6%	0.1%	0.1%	0.1%	0.7%	0.3%	0.3%	0.4%	0.4%	0.3%	0.7%
				Trips	6	5	3	3	9	3	2	2	2	2	7
				Cost per Development	\$3,029	\$916	\$415	\$322	\$13,859	\$1,723	\$3,573	\$2,380	\$5,687	\$1,974	\$14,199
	3a, 3b	Park and Ride	460 spaces	% Trips at Intersection	2.2%	1.4%	0.3%	0.9%	4.8%	5.9%	6.4%	3.8%	1.0%	6.6%	4.6%
				Trips	21	97	14	52	61	49	49	22	5	43	44
				Cost per Development	\$10,602	\$17,768	\$1,935	\$5,574	\$93,932	\$30,927	\$87,534	\$22,376	\$14,218	\$42,441	\$89,251
		Hotel (310)	120 Rooms	% Trips at Intersection	2.8%	0.2%	0.1%	0.1%	3.7%	1.0%	1.2%	1.6%	0.8%	1.1%	0.6%
				Trips	26	16	5	8	48	8	9	9	4	7	6
				Cost per Development	\$13,126	\$2,931	\$691	\$858	\$73,914	\$5,049	\$16,078	\$9,154	\$11,374	\$6,909	\$12,171
		Restaurant (932)	5,000 sq. ft.	% Trips at Intersection	2.1%	0.2%	0.1%	0.1%	2.8%	0.7%	0.7%	0.9%	0.6%	0.8%	0.4%
				Trips	20	11	3	5	36	6	5	5	3	5	4
				Cost per Development	\$10,097	\$2,015	\$415	\$536	\$55,435	\$3,787	\$8,932	\$5,085	\$8,531	\$4,935	\$8,114
	4	Service Mix - Retail (820)	175,000 sq. ft.	% Trips at Intersection	16.2%	1.9%	1.7%	1.1%	19.8%	13.3%	14.2%	15.6%	20.7%	16.2%	14.8%
				Trips	153	131	92	66	254	110	109	90	105	105	142
				Cost per Development	\$77,242	\$24,064	\$12,717	\$7,087	\$391,127	\$69,187	\$194,718	\$91,142	\$299,336	\$103,903	\$288,036
		General Office (710)	70,000 sq. ft	% Trips at Intersection	3.1%	0.3%	0.3%	0.2%	2.6%	2.0%	2.2%	2.3%	3.3%	2.6%	2.6%
				Trips	29	18	14	11	33	16	17	13	17	17	25
				Cost per Development	\$14,641	\$3,297	\$1,923	\$1,179	\$50,816	\$10,338	\$30,369	\$13,619	\$48,340	\$16,779	\$50,711
	5	General Office (710)	105,000 sq. ft.	% Trips at Intersection	1.8%	0.3%	0.3%	0.3%	2.4%	0.5%	0.9%	1.0%	2.4%	2.5%	8.6%
				Trips	17	22	14	19	31	4	7	6	12	16	82
				Cost per Development	\$8,582	\$4,030	\$1,935	\$2,037	\$47,736	\$2,525	\$12,505	\$6,103	\$34,122	\$15,792	\$166,331
	8	General Office (710)	40,000 sq. ft.	% Trips at Intersection	0.8%	0.1%	0.0%	0.0%	0.5%	0.1%	0.4%	0.5%	0.6%	0.5%	2.0%
				Trips	8	4	2	1	6	1	3	3	3	3	19
				Cost per Development	\$4,039	\$733	\$276	\$124	\$9,824	\$732	\$5,181	\$3,051	\$8,246	\$3,435	\$38,540
		Multi-Family Housing (220)	70 Units	% Trips at Intersection	0.2%	0.0%	0.0%	0.0%	0.5%	0.1%	0.3%	0.3%	0.6%	0.4%	1.1%
				Trips	2	3	2	1	6	1	2	2	3	3	11
				Cost per Development	\$1,010	\$462	\$232	\$90	\$9,239	\$530	\$3,751	\$1,709	\$8,531	\$2,487	\$22,313
II	6	Hi-Tech Office (710)	105,000 sq. ft.	% Trips at Intersection	0.3%	0.2%	0.1%	0.1%	0.7%	0.0%	0.3%	0.2%	1.0%	0.8%	1.5%
				Trips	3	11	6	6	9	0	2	1	5	5	14
				Cost per Development	\$1,515	\$2,015	\$829	\$643	\$13,859	\$0	\$3,573	\$1,017	\$14,218	\$4,935	\$28,398
	7	Hi-Tech Office (710)	100,000 sq. ft.	% Trips at Intersection	0.2%	0.2%	0.1%	0.1%	0.9%	0.0%	0.4%	0.3%	0.6%	0.5%	1.0%
				Trips	2	12	4	5	11	0	3	2	3	3	10
				Cost per Development	\$1,010	\$2,198	\$553	\$536	\$16,939	\$0	\$5,359	\$2,034	\$8,531	\$2,961	\$20,284
		Service Mix - Retail (820)	135,000 sq. ft.	% Trips at Intersection	4.3%	1.5%	1.4%	0.9%	1.4%	0.2%	10.6%	12.2%	30.1%	23.6%	16.7%
				Trips	41	104	74	51	18	2	81	70	153	153	160
				Cost per Development	\$20,699	\$19,050	\$10,229	\$5,467	\$27,718	\$1,262	\$144,699	\$71,197	\$435,057	\$151,013	\$324,548
	9	Hi-Tech Office (710)	215,000 sq. ft.	% Trips at Intersection	3.3%	0.9%	0.6%	0.5%	3.6%	0.3%	1.7%	2.0%	4.6%	3.5%	9.0%
				Trips	31	60	31	31	46	3	13	12	23	22	86
				Cost per Development	\$15,792	\$10,961	\$4,230	\$3,280	\$71,204	\$1,717	\$23,080	\$11,758	\$65,742	\$22,149	\$173,795
		General Office (710)	95,000 sq. ft.	% Trips at Intersection	1.6%	0.4%	0.3%	0.2%	1.7%	0.2%	0.8%	0.9%	2.1%	1.6%	4.2%
				Trips	15	28	14	14	22	1	6	5	11	11	40
				Cost per Development	\$7,431	\$5,158	\$1,990	\$1,544	\$33,508	\$808	\$10,861	\$5,533	\$30,937	\$10,423	\$81,786
	10	Multi-Family Housing (220)	295 Units	% Trips at Intersection	3.1%	0.5%	0.1%	0.1%	2.7%	0.6%	2.7%	3.1%	4.5%	3.5%	11.0%
				Trips	29	38	8	6	35	5	21	18	23	23	105
				Cost per Development	\$14,641	\$6,961	\$1,106	\$643	\$53,895	\$3,156	\$37,515	\$18,308	\$65,401	\$22,701	\$212,984

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Sub Area	Block	Land Use Type (ITE Land-Use Code)	Land Use Size	Improvement Location	County Road C and Cleveland Avenue	County Road C and Snelling Avenue	Snelling Avenue and County Road C2	Snelling Avenue and Lydia Avenue	Cleveland Avenue and I-35W Northbound Ramps	Cleveland Avenue and County Road C2	Cleveland Avenue and County Road D	County Road D and I-35W Northbound Ramps	County Road D and Fairview Avenue	Fairview Avenue and Lydia Avenue	Fairview Avenue and Terrace Drive
				Improvement #	1	2	3	4	5	6	7	8	9	10	11
				Improvement Costs	\$476,580	\$1,276,700	\$742,350	\$623,750	\$1,974,700	\$519,900	\$1,366,600	\$584,850	\$1,443,450	\$639,850	\$1,941,200
III	11	Multi-Family Housing (220)	125 Units	% Trips at Intersection											
				Trips											
				Cost per Development											
	12	General Office (710)	285,000 sq. ft.	% Trips at Intersection	14.2%	0.9%	0.3%	0.8%	11.5%	24.0%	17.3%	14.1%	9.1%	4.3%	1.9%
				Trips	134	64	18	46	148	198	132	81	46	28	18
				Cost per Development	\$67,650	\$11,723	\$2,488	\$4,931	\$227,901	\$124,968	\$235,805	\$82,385	\$130,801	\$27,636	\$36,512
		Multi-Family Housing (220)	130 Units	% Trips at Intersection	3.2%	0.1%	0.1%	0.1%	3.6%	6.6%	2.5%	2.1%	1.0%	0.3%	0.2%
				Trips	30	9	3	3	46	54	19	12	5	2	2
				Cost per Development	\$15,146	\$1,649	\$415	\$322	\$70,834	\$34,082	\$33,942	\$12,205	\$14,218	\$1,974	\$4,057
N/A	N/A	Year 2030 Background Traffic	N/A	% Trips at Intersection	0.0%	86.7%	88.8%	89.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
				Trips	0	6044	4771	5180	0	0	0	0	0	0	0
				Cost per Development	\$0	\$1,107,101	\$659,472	\$555,249	\$0	\$0	\$0	\$0	\$0	\$0	\$0
N/A	N/A	Northwestern College	N/A	% Trips at Intersection			2.1%	2.3%						25.3%	
				Trips			111	133						164	
				Cost per Development			\$15,343	\$14,256						\$161,870	
TOTAL				% Trips	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
				Trips	944	6970	5371	5819	1282	824	765	575	508	648	957
				Cost per Development	\$476,580	\$1,276,700	\$742,350	\$623,750	\$1,974,700	\$519,900	\$1,366,600	\$584,850	\$1,443,450	\$639,850	\$1,941,200



- The costs associated with the two roundabouts along Twin Lakes Parkway are included in the Twin Lakes Parkway Cost
- The developments included in this scenario include all known developments as of August 2008. Parcels undeveloped were assumed to include developments identified for Scenario C.
- Background traffic not included in this table
- Any information regarding driveway locations or access that was received after February 2008 is included in this analysis.



Indicates an improvement at the intersection



Indicates a segment of roadway that is being improved

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Sub Area	Block	Land Use Type (ITE Land-Use Code)	Land Use Size	Improvement Location	County Road D (Three-Lane Section)	Twin Lakes Parkway	Prior Avenue (South of Twin Lakes Parkway)	Prior Avenue (North of Twin Lakes Parkway)	Fairview Avenue (Three-Lane Section)	Iona Lane	TOTAL
				Improvement #	12	13	14	15	16	17	
				Improvement Costs	\$1,747,850	\$6,375,034	\$669,600	\$987,600	\$1,585,950	\$426,075	\$23,382,039
I	1a	Medical Office (720)	140,000 sq. ft.	% Trips at Intersection	2.4%	13.7%	20.1%	33.7%	0.0%	0.0%	6.4%
				Trips	31	299	140	433	0	0	2,050
				Cost per Development	\$42,553	\$871,177	\$134,304	\$333,305	\$0	\$0	\$2,445,728
		Multi-Family Housing (220)	70 Units	% Trips at Intersection	0.2%	1.0%	1.3%	2.9%	0.0%	0.0%	0.4%
				Trips	2	22	9	37	0	0	136
				Cost per Development	\$2,705	\$64,100	\$8,634	\$28,481	\$0	\$0	\$176,531
	1b	Hi-Tech Office (710)	140,000 sq. ft.	% Trips at Intersection	0.8%	5.3%	9.9%	15.4%	0.2%	1.4%	2.6%
				Trips	10	116	69	197	4	1	823
				Cost per Development	\$13,526	\$337,982	\$66,193	\$151,642	\$3,268	\$5,758	\$991,030
	2	General Office (710)	215,000 sq. ft.	% Trips at Intersection	0.4%	11.1%	13.8%	23.8%	0.7%	18.9%	3.9%
				Trips	5	243	96	305	14	14	1,243
				Cost per Development	\$6,763	\$708,013	\$92,094	\$234,776	\$11,438	\$80,609	\$1,707,091
		Medical Office (720)	80,000 sq. ft.	% Trips at Intersection	0.0%	12.9%	15.0%	0.3%	0.9%	0.0%	2.7%
				Trips	0	283	105	4	18	0	871
				Cost per Development	\$0	\$824,559	\$100,728	\$3,348	\$14,705	\$0	\$1,430,368
		Multi-Family Housing (220)	45 Units	% Trips at Intersection	0.0%	1.2%	1.1%	0.1%	0.0%	0.0%	0.2%
				Trips	0	27	8	1	0	0	80
				Cost per Development	\$0	\$78,668	\$7,674	\$500	\$0	\$0	\$134,919
	3a, 3b	Park and Ride	460 spaces	% Trips at Intersection	0.0%	8.9%	14.3%	15.6%	2.2%	77.0%	3.3%
				Trips	0	195	100	200	43	57	1,052
				Cost per Development	\$0	\$568,159	\$95,931	\$153,952	\$35,130	\$328,193	\$1,597,921
		Hotel (310)	120 Rooms	% Trips at Intersection	0.0%	1.8%	1.6%	3.0%	0.4%	1.4%	0.8%
				Trips	0	39	11	39	7	1	243
				Cost per Development	\$0	\$113,632	\$10,552	\$30,021	\$5,719	\$5,758	\$317,935
	4	Restaurant (932)	5,000 sq. ft.	% Trips at Intersection	0.0%	1.3%	1.1%	2.3%	0.3%	1.4%	0.5%
				Trips	0	29	8	29	5	1	175
				Cost per Development	\$0	\$84,495	\$7,674	\$22,323	\$4,085	\$5,758	\$232,217
		Service Mix - Retail (820)	175,000 sq. ft.	% Trips at Intersection	0.0%	22.5%	11.6%	0.0%	5.4%	0.0%	6.3%
				Trips	0	492	81	0	105	0	2,036
				Cost per Development	\$0	\$1,433,509	\$77,704	\$0	\$86,002	\$0	\$3,155,774
	5	General Office (710)	70,000 sq. ft	% Trips at Intersection	0.0%	3.5%	2.3%	0.0%	0.9%	0.0%	1.0%
				Trips	0	77	16	0	17	0	321
				Cost per Development	\$0	\$224,350	\$15,349	\$0	\$13,888	\$0	\$495,598
		General Office (710)	105,000 sq. ft.	% Trips at Intersection	0.2%	5.9%	2.3%	0.0%	0.8%	0.0%	1.2%
				Trips	3	130	16	0	16	0	395
				Cost per Development	\$4,058	\$378,773	\$15,349	\$0	\$13,071	\$0	\$712,948
	8	General Office (710)	40,000 sq. ft.	% Trips at Intersection	0.1%	1.7%	1.1%	0.0%	0.2%	0.0%	0.3%
				Trips	2	38	8	0	3	0	105
				Cost per Development	\$2,354	\$110,718	\$7,674	\$0	\$2,843	\$0	\$197,771
		Multi-Family Housing (220)	70 Units	% Trips at Intersection	0.2%	1.0%	0.3%	0.0%	0.1%	0.0%	0.2%
				Trips	2	22	2	0	3	0	63
				Cost per Development	\$2,705	\$64,100	\$1,919	\$0	\$2,059	\$0	\$121,136
II	6	Hi-Tech Office (710)	105,000 sq. ft.	% Trips at Intersection	0.2%	0.4%	0.0%	0.0%	0.3%	0.0%	0.2%
				Trips	2	8	0	0	5	0	77
				Cost per Development	\$2,705	\$23,309	\$0	\$0	\$4,085	\$0	\$101,100
	7	Hi-Tech Office (710)	100,000 sq. ft.	% Trips at Intersection	0.2%	0.3%	0.0%	0.0%	0.2%	0.0%	0.2%
				Trips	3	7	0	0	3	0	68
				Cost per Development	\$4,058	\$20,395	\$0	\$0	\$2,451	\$0	\$87,309
		Service Mix - Retail (820)	135,000 sq. ft.	% Trips at Intersection	6.1%	0.3%	0.0%	0.0%	7.9%	0.0%	3.6%
				Trips	79	7	0	0	153	0	1,146
				Cost per Development	\$106,857	\$20,395	\$0	\$0	\$124,996	\$0	\$1,463,185
	9	Hi-Tech Office (710)	215,000 sq. ft.	% Trips at Intersection	0.8%	2.1%	0.0%	0.0%	1.2%	0.0%	1.4%
				Trips	10	46	0	0	23	0	437
				Cost per Development	\$13,797	\$134,726	\$0	\$0	\$18,888	\$0	\$571,118
		General Office (710)	95,000 sq. ft.	% Trips at Intersection	0.4%	1.0%	0.0%	0.0%	0.6%	0.0%	0.6%
				Trips	5	22	0	0	11	0	205
				Cost per Development	\$6,493	\$63,401	\$0	\$0	\$8,889	\$0	\$268,761
	10	Multi-Family Housing (220)	295 Units	% Trips at Intersection	1.2%	2.4%	2.1%	0.3%	1.4%	0.0%	1.3%
				Trips	15	52	15	4	27	0	424
				Cost per Development	\$20,289	\$151,509	\$14,390	\$3,079	\$22,058	\$0	\$648,635

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Sub Area	Block	Land Use Type (ITE Land-Use Code)	Land Use Size	Improvement Location	County Road D (Three-Lane Section)	Twin Lakes Parkway	Prior Avenue (South of Twin Lakes Parkway)	Prior Avenue (North of Twin Lakes Parkway)	Fairview Avenue (Three-Lane Section)	Iona Lane	TOTAL
				Improvement #	12	13	14	15	16	17	
				Improvement Costs	\$1,747,850	\$6,375,034	\$669,600	\$987,600	\$1,585,950	\$426,075	\$23,382,039
III	11	Multi-Family Housing (220)	125 Units	% Trips at Intersection							
				Trips							
				Cost per Development							
	12	General Office (710)	285,000 sq. ft.	% Trips at Intersection	3.6%	1.3%	1.6%	2.3%	1.4%	0.0%	3.3%
				Trips	47	29	11	29	28	0	1,057
				Cost per Development	\$63,573	\$84,495	\$10,552	\$22,323	\$22,875	\$0	\$1,156,620
		Multi-Family Housing (220)	130 Units	% Trips at Intersection	0.4%	0.2%	0.4%	0.4%	0.1%	0.0%	0.6%
				Trips	5	5	3	5	2	0	205
				Cost per Development	\$6,763	\$14,568	\$2,878	\$3,849	\$1,634	\$0	\$218,534
N/A	N/A	Year 2030 Background Traffic	N/A	% Trips at Intersection	82.9%	0.0%	0.0%	0.0%	74.9%	0.0%	57.6%
				Trips	1071	0	0	0	1454	0	18,520
				Cost per Development	\$1,448,651	\$0	\$0	\$0	\$1,187,867	\$0	\$4,958,341
N/A	N/A	Northwestern College	N/A	% Trips at Intersection							1.3%
				Trips							408
				Cost per Development							\$191,469
TOTAL				% Trips	100%	100%	100%	100%	100%	100%	100%
				Trips	1292	2188	698	1283	1941	74	32139
				Cost per Development	\$1,747,850	\$6,375,034	\$669,600	\$987,600	\$1,585,950	\$426,075	\$23,382,039



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Figure 21

2030 Weekday PM Peak Hour - Land Use
Breakdown - Cost Allocation- March 2010

Sub Area	Block	Land Use Type (ITE Land-Use Code)	Land Use Size	Improvement Location	County Road C and Cleveland Avenue	County Road C and Snelling Avenue	Snelling Avenue and County Road C2	Snelling Avenue and Lydia Avenue	Cleveland Avenue and I-35W Northbound	Cleveland Avenue and County Road C2	Cleveland Avenue and County Road D	County Road D and I-35W Northbound	County Road D and Fairview Avenue	Fairview Avenue and Lydia Avenue
				Improvement #	1	2	3	4	5	6	7	8	9	10
				Total Cost of improvements	\$476,580	\$1,276,700	\$742,350	\$623,750	\$1,974,700	\$519,900	\$1,366,600	\$584,850	\$1,443,450	\$639,850
				Improvement Cost to Allocate	\$476,580	\$1,276,700	\$742,350	\$623,750	\$1,974,700	\$519,900	\$1,366,600	\$584,850	\$1,443,450	\$639,850
I	1a	Medical Office (720)	140,000 sq. ft.	% Trips at Intersection	16.6%	1.9%	1.5%	1.3%	16.2%	23.6%	17.0%	16.3%	6.2%	0.0%
				Trips	157	134	80	78	208	194	130	94	31	0
				Cost per Developmen	\$79,262	\$24,545	\$11,058	\$8,354	\$320,293	\$122,444	\$232,233	\$95,607	\$89,457	\$0
		Multi-Family Housing (220)	70 Units	% Trips at Intersection	1.0%	0.1%	0.0%	0.0%	1.4%	1.3%	1.2%	1.0%	0.4%	0.0%
				Trips	9	6	2	1	18	11	9	6	2	0
				Cost per Developmen	\$4,544	\$1,099	\$276	\$107	\$27,718	\$6,943	\$16,078	\$6,103	\$5,687	\$0
	1b	Hi-Tech Office (710)	140,000 sq. ft.	% Trips at Intersection	5.5%	0.6%	0.4%	0.4%	3.7%	9.8%	8.6%	9.4%	2.8%	0.6%
				Trips	52	43	24	25	47	81	66	54	14	4
				Cost per Developmen	\$26,252	\$7,876	\$3,317	\$2,680	\$72,374	\$51,123	\$117,903	\$54,923	\$39,809	\$3,948
	2	General Office (710)	215,000 sq. ft.	% Trips at Intersection	8.6%	0.8%	0.7%	0.7%	8.2%	7.0%	7.8%	8.9%	3.7%	2.2%
				Trips	81	58	39	38	105	58	60	51	19	14
				Cost per Developmen	\$40,893	\$10,624	\$5,391	\$4,073	\$161,686	\$36,607	\$107,184	\$51,872	\$54,027	\$13,818
		Medical Office (720)	80,000 sq. ft.	% Trips at Intersection	8.3%	0.7%	0.7%	0.6%	6.6%	2.3%	2.6%	3.0%	3.5%	2.8%
				Trips	78	52	37	36	85	19	20	17	18	18
				Cost per Developmen	\$39,378	\$9,525	\$5,114	\$3,859	\$130,889	\$11,992	\$35,728	\$17,291	\$51,183	\$17,766
		Multi-Family Housing (220)	45 Units	% Trips at Intersection	0.6%	0.1%	0.1%	0.1%	0.7%	0.3%	0.3%	0.4%	0.4%	0.3%
				Trips	6	5	3	3	9	3	2	2	2	2
				Cost per Developmen	\$3,029	\$916	\$415	\$322	\$13,859	\$1,723	\$3,573	\$2,380	\$5,687	\$1,974
	3a, 3b	Park and Ride	460 spaces	% Trips at Intersection	2.2%	1.4%	0.3%	0.9%	4.8%	5.9%	6.4%	3.8%	1.0%	6.6%
				Trips	21	97	14	52	61	49	49	22	5	43
				Cost per Developmen	\$10,602	\$17,768	\$1,935	\$5,574	\$93,932	\$30,927	\$87,534	\$22,376	\$14,218	\$42,441
		Hotel (310)	120 Rooms	% Trips at Intersection	2.8%	0.2%	0.1%	0.1%	3.7%	1.0%	1.2%	1.6%	0.8%	1.1%
				Trips	26	16	5	8	48	8	9	9	4	7
				Cost per Developmen	\$13,126	\$2,931	\$691	\$858	\$73,914	\$5,049	\$16,078	\$9,154	\$11,374	\$6,909
		Restaurant (932)	5,000 sq. ft.	% Trips at Intersection	2.1%	0.2%	0.1%	0.1%	2.8%	0.7%	0.7%	0.9%	0.6%	0.8%
				Trips	20	11	3	5	36	6	5	5	3	5
				Cost per Developmen	\$10,097	\$2,015	\$415	\$536	\$55,435	\$3,787	\$8,932	\$5,085	\$8,531	\$4,935
	4	Service Mix - Retail (820)	175,000 sq. ft.	% Trips at Intersection	16.2%	1.9%	1.7%	1.1%	19.8%	13.3%	14.2%	15.6%	20.7%	16.2%
				Trips	153	131	92	66	254	110	109	90	105	105
				Cost per Developmen	\$77,242	\$24,064	\$12,717	\$7,087	\$391,127	\$69,187	\$194,718	\$91,142	\$299,336	\$103,903
		General Office (710)	70,000 sq. ft	% Trips at Intersection	3.1%	0.3%	0.3%	0.2%	2.6%	2.0%	2.2%	2.3%	3.3%	2.6%
				Trips	29	18	14	11	33	16	17	13	17	17
				Cost per Developmen	\$14,641	\$3,297	\$1,923	\$1,179	\$50,816	\$10,338	\$30,369	\$13,619	\$48,340	\$16,779
	5	General Office (710)	105,000 sq. ft.	% Trips at Intersection	1.8%	0.3%	0.3%	0.3%	2.4%	0.5%	0.9%	1.0%	2.4%	2.5%
				Trips	17	22	14	19	31	4	7	6	12	16
				Cost per Developmen	\$8,582	\$4,030	\$1,935	\$2,037	\$47,736	\$2,525	\$12,505	\$6,103	\$34,122	\$15,792
	8	General Office (710)	40,000 sq. ft.	% Trips at Intersection	0.8%	0.1%	0.0%	0.0%	0.5%	0.1%	0.4%	0.5%	0.6%	0.5%
				Trips	8	4	2	1	6	1	3	3	3	3
				Cost per Developmen	\$4,039	\$733	\$276	\$124	\$9,824	\$732	\$5,181	\$3,051	\$8,246	\$3,435
		Multi-Family Housing (220)	70 Units	% Trips at Intersection	0.2%	0.0%	0.0%	0.0%	0.5%	0.1%	0.3%	0.3%	0.6%	0.4%
				Trips	2	3	2	1	6	1	2	2	3	3
				Cost per Developmen	\$1,010	\$462	\$232	\$90	\$9,239	\$530	\$3,751	\$1,709	\$8,531	\$2,487
	6	Hi-Tech Office (710)	105,000 sq. ft.	% Trips at Intersection	0.3%	0.2%	0.1%	0.1%	0.7%	0.0%	0.3%	0.2%	1.0%	0.8%
				Trips	3	11	6	6	9	0	2	1	5	5
				Cost per Developmen	\$1,515	\$2,015	\$829	\$643	\$13,859	\$0	\$3,573	\$1,017	\$14,218	\$4,935

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Sub Area	Block	Land Use Type (ITE Land-Use Code)	Land Use Size	Improvement Location	County Road C and Cleveland Avenue	County Road C and Snelling Avenue	Snelling Avenue and County Road C2	Snelling Avenue and Lydia Avenue	Cleveland Avenue and I-35W Northbound	Cleveland Avenue and County Road C2	Cleveland Avenue and County Road D	County Road D and I-35W Northbound	County Road D and Fairview Avenue	Fairview Avenue and Lydia Avenue	
				Improvement #	1	2	3	4	5	6	7	8	9	10	
Total Cost of improvements					\$476,580	\$1,276,700	\$742,350	\$623,750	\$1,974,700	\$519,900	\$1,366,600	\$584,850	\$1,443,450	\$639,850	
Improvement Cost to Allocate					\$476,580	\$1,276,700	\$742,350	\$623,750	\$1,974,700	\$519,900	\$1,366,600	\$584,850	\$1,443,450	\$639,850	
II	7	Hi-Tech Office (710)	100,000 sq. ft.	% Trips at Intersection	0.2%	0.2%	0.1%	0.1%	0.9%	0.0%	0.4%	0.3%	0.6%	0.5%	
				Trips	2	12	4	5	11	0	3	2	3	3	
				Cost per Development	\$1,010	\$2,198	\$553	\$536	\$16,939	\$0	\$5,359	\$2,034	\$8,531	\$2,961	
		Service Mix - Retail (820)	135,000 sq. ft.	% Trips at Intersection	4.3%	1.5%	1.4%	0.9%	1.4%	0.2%	10.6%	12.2%	30.1%	23.6%	
				Trips	41	104	74	51	18	2	81	70	153	153	
				Cost per Development	\$20,699	\$19,050	\$10,229	\$5,467	\$27,718	\$1,262	\$144,699	\$71,197	\$435,057	\$151,013	
	9	Hi-Tech Office (710)	215,000 sq. ft.	% Trips at Intersection	3.3%	0.9%	0.6%	0.5%	3.6%	0.3%	1.7%	2.0%	4.6%	3.5%	
				Trips	31	60	31	31	46	3	13	12	23	22	
				Cost per Development	\$15,792	\$10,961	\$4,230	\$3,280	\$71,204	\$1,717	\$23,080	\$11,758	\$65,742	\$22,149	
		General Office (710)	95,000 sq. ft.	% Trips at Intersection	1.6%	0.4%	0.3%	0.2%	1.7%	0.2%	0.8%	0.9%	2.1%	1.6%	
				Trips	15	28	14	14	22	1	6	5	11	11	
				Cost per Development	\$7,431	\$5,158	\$1,990	\$1,544	\$33,508	\$808	\$10,861	\$5,533	\$30,937	\$10,423	
	10	Multi-Family Housing (220)	295 Units	% Trips at Intersection	3.1%	0.5%	0.1%	0.1%	2.7%	0.6%	2.7%	3.1%	4.5%	3.5%	
				Trips	29	38	8	6	35	5	21	18	23	23	
				Cost per Development	\$14,641	\$6,961	\$1,106	\$643	\$53,895	\$3,156	\$37,515	\$18,308	\$65,401	\$22,701	
III	11	Multi-Family Housing (220)	125 Units	% Trips at Intersection											
				Trips											
				Cost per Development											
	12	General Office (710)	285,000 sq. ft.	% Trips at Intersection	14.2%	0.9%	0.3%	0.8%	11.5%	24.0%	17.3%	14.1%	9.1%	4.3%	
				Trips	134	64	18	46	148	198	132	81	46	28	
				Cost per Development	\$67,650	\$11,723	\$2,488	\$4,931	\$227,901	\$124,968	\$235,805	\$82,385	\$130,801	\$27,636	
		Multi-Family Housing (220)	130 Units	% Trips at Intersection	3.2%	0.1%	0.1%	0.1%	3.6%	6.6%	2.5%	2.1%	1.0%	0.3%	
				Trips	30	9	3	3	46	54	19	12	5	2	
				Cost per Development	\$15,146	\$1,649	\$415	\$322	\$70,834	\$34,082	\$33,942	\$12,205	\$14,218	\$1,974	
N/A	N/A	Year 2030 Background Traffic	N/A	% Trips at Intersection	0.0%	86.7%	88.8%	89.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
				Trips	0	6044	4771	5180	0	0	0	0	0	0	0
				Cost per Development	\$0	\$1,107,101	\$659,472	\$555,249	\$0	\$0	\$0	\$0	\$0	\$0	\$0
N/A	N/A	Northwestern College	N/A	% Trips at Intersection			2.1%	2.3%						25.3%	
				Trips			111	133							164
				Cost per Development			\$15,343	\$14,256							\$161,870
TOTAL				Total Network Trips	944	6970	5371	5819	1282	824	765	575	508	648	
				Total Network Trips Remaining to Allocate	944	6970	5371	5819	1282	824	765	575	508	648	
				Cost per Development	\$476,580	\$1,276,700	\$742,350	\$623,750	\$1,974,700	\$519,900	\$1,366,600	\$584,850	\$1,443,450	\$639,850	



Table originally developed by SRF,
updated by Roseville Staff

- Cost allocation assigned as a part of development approval. These items were adjusted to indicate the costs that were allocated at the time of development approval
- The costs associated with the two roundabouts along Twin Lakes Parkway are included in the Twin Lakes Parkway Cost
- The developments included in this scenario include all known developments as of March 2010. Parcels undeveloped were assumed to as identified for Scenario C.
- Any information regarding driveway locations or access that was received
- Background traffic not included in this table

Figure 21: Draft Copy

Indicates an improvement at the intersection

Indicates a segment of roadway that is being improved

2030 Weekday PM Peak Hour - Land Use
Breakdown - Cost Allocation- March 2010

March-10

Sub Area	Block	Land Use Type (ITE Land-Use Code)	Land Use Size	Improvement Location	Fairview Avenue and Terrace Drive	County Road D (Three-Lane Section)	Twin Lakes Parkway	Prior Avenue (South of Twin Lakes Parkway)	Prior Avenue (North of Twin Lakes Parkway)	Fairview Avenue (Three-Lane Section)	Iona Lane	TOTAL
				Improvement #	11	12	13	14	15	16	17	
				Total Cost of improvements	\$1,941,200	\$1,747,850	\$8,397,756	\$669,600	\$1,239,923	\$1,585,950	\$426,075	\$25,657,084
				Improvement Cost to Allocate	\$1,941,200	\$1,747,850	\$7,829,597	\$669,600	\$1,085,972	\$1,585,950	\$97,882	\$24,606,781
I	1a	Medical Office (720)	140,000 sq. ft.	% Trips at Intersection	4.2%	2.4%	15.0%	20.1%	40.0%	0.0%	0.0%	6.4%
				Trips	40	31	299	140	433	0	0	2,050
				Cost per Developmen	\$81,137	\$42,553	\$1,174,636	\$134,304	\$434,188	\$0	\$0	\$2,850,070
		Multi-Family Housing (220)	70 Units	% Trips at Intersection	0.2%	0.2%	1.1%	1.3%	3.4%	0.0%	0.0%	0.4%
				Trips	2	2	22	9	37	0	0	136
				Cost per Developmen	\$4,057	\$2,705	\$86,428	\$8,634	\$37,102	\$0	\$0	\$207,479
	1b	Hi-Tech Office (710)	140,000 sq. ft.	% Trips at Intersection	1.7%	0.8%	5.8%	9.9%	18.2%	0.2%	5.9%	2.6%
				Trips	16	10	116	69	197	4	1	823
				Cost per Developmen	\$32,455	\$13,526	\$455,712	\$66,193	\$197,541	\$3,268	\$5,758	\$1,154,658
	2	General Office (710)	215,000 sq. ft.	% Trips at Intersection	4.5%	0.4%	12.2%	13.8%	28.2%	0.7%	82.4%	3.9%
				Trips	43	5	243	96	305	14	14	1,243
				Cost per Developmen	\$87,222	\$6,763	\$954,637	\$92,094	\$305,837	\$11,438	\$80,609	\$2,024,775
		Medical Office (720)	80,000 sq. ft.	% Trips at Intersection	8.5%	0.0%	14.2%	15.0%	0.4%	0.9%	0.0%	2.7%
				Trips	81	0	283	105	4	18	0	871
				Cost per Developmen	\$164,302	\$0	\$1,111,779	\$100,728	\$4,362	\$14,705	\$0	\$1,718,602
		Multi-Family Housing (220)	45 Units	% Trips at Intersection	0.7%	0.0%	1.4%	1.1%	0.1%	0.0%	0.0%	0.2%
				Trips	7	0	27	8	1	0	0	80
				Cost per Developmen	\$14,199	\$0	\$106,071	\$7,674	\$652	\$0	\$0	\$162,473
	3a, 3b	Park and Ride	460 spaces	% Trips at Intersection	4.6%	0.0%	8.9%	14.3%	15.6%	2.2%	77.0%	3.3%
				Trips	44	0	195	100	200	43	57	1,052
				Cost per Developmen	\$89,251	\$0	\$568,159	\$95,931	\$153,952	\$35,130	\$328,193	\$1,597,921
		Hotel (310)	120 Rooms	% Trips at Intersection	0.6%	0.0%	2.0%	1.6%	3.6%	0.4%	5.9%	0.8%
				Trips	6	0	39	11	39	7	1	243
				Cost per Developmen	\$12,171	\$0	\$153,213	\$10,552	\$39,107	\$5,719	\$5,758	\$366,603
		Restaurant (932)	5,000 sq. ft.	% Trips at Intersection	0.4%	0.0%	1.5%	1.1%	2.7%	0.3%	5.9%	0.5%
				Trips	4	0	29	8	29	5	1	175
				Cost per Developmen	\$8,114	\$0	\$113,928	\$7,674	\$29,080	\$4,085	\$5,758	\$268,406
	4	Service Mix - Retail (820)	175,000 sq. ft.	% Trips at Intersection	14.8%	0.0%	24.7%	11.6%	0.0%	5.4%	0.0%	6.3%
				Trips	142	0	492	81	0	105	0	2,036
				Cost per Developmen	\$288,036	\$0	\$1,932,846	\$77,704	\$0	\$86,002	\$0	\$3,655,111
		General Office (710)	70,000 sq. ft	% Trips at Intersection	2.6%	0.0%	3.9%	2.3%	0.0%	0.9%	0.0%	1.0%
				Trips	25	0	77	16	0	17	0	321
				Cost per Developmen	\$50,711	\$0	\$302,498	\$15,349	\$0	\$13,888	\$0	\$573,746
	5	General Office (710)	105,000 sq. ft.	% Trips at Intersection	8.6%	0.2%	6.5%	2.3%	0.0%	0.8%	0.0%	1.2%
				Trips	82	3	130	16	0	16	0	395
				Cost per Developmen	\$166,331	\$4,058	\$510,711	\$15,349	\$0	\$13,071	\$0	\$844,887
	8	General Office (710)	40,000 sq. ft.	% Trips at Intersection	2.0%	0.1%	1.9%	1.1%	0.0%	0.2%	0.0%	0.3%
				Trips	19	2	38	8	0	3	0	105
				Cost per Developmen	\$38,540	\$2,354	\$149,285	\$7,674	\$0	\$2,843	\$0	\$236,338
		Multi-Family Housing (220)	70 Units	% Trips at Intersection	1.1%	0.2%	1.1%	0.3%	0.0%	0.1%	0.0%	0.2%
				Trips	11	2	22	2	0	3	0	63
				Cost per Developmen	\$22,313	\$2,705	\$86,428	\$1,919	\$0	\$2,059	\$0	\$143,464
	6	Hi-Tech Office (710)	105,000 sq. ft.	% Trips at Intersection	1.5%	0.2%	0.4%	0.0%	0.0%	0.3%	0.0%	0.2%
				Trips	14	2	8	0	0	5	0	77
				Cost per Developmen	\$28,398	\$2,705	\$31,428	\$0	\$0	\$4,085	\$0	\$109,220

2030 Weekday PM Peak Hour - Land Use
Breakdown - Cost Allocation- March 2010

March-10

Sub Area	Block	Land Use Type (ITE Land-Use Code)	Land Use Size	Improvement Location	Fairview Avenue and Terrace Drive	County Road D (Three-Lane Section)	Twin Lakes Parkway	Prior Avenue (South of Twin Lakes Parkway)	Prior Avenue (North of Twin Lakes Parkway)	Fairview Avenue (Three-Lane Section)	Iona Lane	TOTAL
				Improvement #	11	12	13	14	15	16	17	
				Total Cost of improvements	\$1,941,200	\$1,747,850	\$8,397,756	\$669,600	\$1,239,923	\$1,585,950	\$426,075	\$25,657,084
				Improvement Cost to Allocate	\$1,941,200	\$1,747,850	\$7,829,597	\$669,600	\$1,085,972	\$1,585,950	\$97,882	\$24,606,781
II	7	Hi-Tech Office (710)	100,000 sq. ft.	% Trips at Intersection	1.0%	0.2%	0.4%	0.0%	0.0%	0.2%	0.0%	0.2%
				Trips	10	3	7	0	0	3	0	68
				Cost per Development	\$20,284	\$4,058	\$27,500	\$0	\$0	\$2,451	\$0	\$94,413
		Service Mix - Retail (820)	135,000 sq. ft.	% Trips at Intersection	16.7%	6.1%	0.4%	0.0%	0.0%	7.9%	0.0%	3.6%
				Trips	160	79	7	0	0	153	0	1,146
				Cost per Development	\$324,548	\$106,857	\$27,500	\$0	\$0	\$124,996	\$0	\$1,470,289
	9	Hi-Tech Office (710)	215,000 sq. ft.	% Trips at Intersection	9.0%	0.8%	2.3%	0.0%	0.0%	1.2%	0.0%	1.4%
				Trips	86	10	46	0	0	23	0	437
				Cost per Development	\$173,795	\$13,797	\$181,656	\$0	\$0	\$18,888	\$0	\$618,048
		General Office (710)	95,000 sq. ft.	% Trips at Intersection	4.2%	0.4%	1.1%	0.0%	0.0%	0.6%	0.0%	0.6%
				Trips	40	5	22	0	0	11	0	205
				Cost per Development	\$81,786	\$6,493	\$85,485	\$0	\$0	\$8,889	\$0	\$290,846
	10	Multi-Family Housing (220)	295 Units	% Trips at Intersection	11.0%	1.2%	2.6%	2.1%	0.4%	1.4%	0.0%	1.3%
				Trips	105	15	52	15	4	27	0	424
				Cost per Development	\$212,984	\$20,289	\$204,285	\$14,390	\$4,011	\$22,058	\$0	\$702,342
III	11	Multi-Family Housing (220)	125 Units	% Trips at Intersection								
				Trips								
				Cost per Development								
	12	General Office (710)	285,000 sq. ft.	% Trips at Intersection	1.9%	3.6%	1.5%	1.6%	2.7%	1.4%	0.0%	3.3%
				Trips	18	47	29	11	29	28	0	1,057
				Cost per Development	\$36,512	\$63,573	\$113,928	\$10,552	\$29,080	\$22,875	\$0	\$1,192,809
		Multi-Family Housing (220)	130 Units	% Trips at Intersection	0.2%	0.4%	0.3%	0.4%	0.5%	0.1%	0.0%	0.6%
				Trips	2	5	5	3	5	2	0	205
				Cost per Development	\$4,057	\$6,763	\$19,643	\$2,878	\$5,014	\$1,634	\$0	\$224,773
N/A	N/A	Year 2030 Background Traffic	N/A	% Trips at Intersection	0.0%	82.9%	0.0%	0.0%	0.0%	74.9%	0.0%	57.6%
				Trips	0	1071	0	0	0	1454	0	18,520
				Cost per Development	\$0	\$1,448,651	\$0	\$0	\$0	\$1,187,867	\$0	\$4,958,341
N/A	N/A	Northwestern College	N/A	% Trips at Intersection								1.3%
				Trips								408
				Cost per Development								\$191,469
TOTAL				Total Network Trips	957	1292	2188	698	1283	1941	74	32139
				Total Network Trips Remaining to Allocate	957	1292	1993	698	1083	1941	17	31687
				Cost per Development	\$1,941,200	\$1,747,850	\$8,397,756	\$669,600	\$1,239,923	\$1,585,950	\$426,075	\$25,657,084



Table originally developed by SRF,
updated by Roseville Staff

Figure 21

Figure 21: Draft Copy

Date: 4/26/10

Item: 12.a

Amended Twin Lakes
Cost Allocation Plan

No Attachment

See 11.a

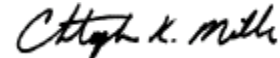
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/26/10
Item No.: 12.b

Department Approval



Acting City Manager Approval



Item Description: Adopt a Resolution Approving Plans and Specifications and Order Advertisement for Bids for Twin Lakes Infrastructure Improvements Phase 2

BACKGROUND

The purpose of this report is to provide the City Council an update in regards to the status of the Twin Lakes infrastructure construction projects.

The City's contractor has completed nearly all of the Phase 1 work, including the installation of sewer, water, and storm water utilities, the construction of Twin Lakes Parkway from Cleveland Avenue to Mount Ridge Road, the construction of Mount Ridge Road from Twin Lakes Parkway to County Road C2, and the installation of the storm water management system, streetlights, and a portion of the landscaping. Mount Ridge Road and Twin Lakes Parkway was opened to traffic on Monday, December 14, 2009. The remaining Phase 1 work includes the installation of the remaining trees, shrubs, and perennials, the installation of the crosswalks at Twin Lakes Parkway at the roundabout, and the final lift of asphalt on Twin Lakes Parkway. The Contractor should be starting this work in April.

The City's consulting engineer, WSB, has developed final plans and specifications for Phase 2 of the public infrastructure construction Twin Lakes AUAR Subarea I. This Bid Package includes the following improvements:

- Intersection improvements at County Road C and Prior Avenue
- Construction of Twin Lakes Parkway from Mount Ridge Road to Prior Avenue.
- Reconstruction of Prior Ave from County Road C to Twin Lakes Parkway.
- Municipal utilities including sanitary sewer, water, and storm sewer.

POLICY OBJECTIVE

The action being considered will lead to the construction of additional roadway and utility infrastructure in the Twin Lakes redevelopment area. Twin Lakes has long been identified in the Roseville Comprehensive Plan as an important redevelopment area for the City.

The City accepted a \$1 million grant from the Department of Employment and Economic Development. In accordance with the grant agreement, the City must incur costs for this project prior to December 31, 2010, in order to receive reimbursement for these activities by the state.

26 **FINANCIAL IMPACTS**

27 This project is being funded by grant monies, TIF balances, and cost allocation. Ultimately the city will
28 be reimbursed for the TIF balance contribution through future cost allocations from redevelopment.
29 What follows is an estimate of the construction costs for this project.

30

	Estimated cost
Street Construction	\$894,780.21
Environmental clean up	\$147,600.00
Streetscape Construction	\$141,780.00
Lighting	\$200,812.50
Storm Sewer Construction	\$98,899.50
Sanitary Sewer & Watermain	\$118,442.00
Total	\$1,602,314.21

31 **STAFF RECOMMENDATION**

32 It is recommended that the Council approve the plans and specifications and order the advertisement for bids
33 for the Twin Lakes Infrastructure Improvements Phase 2

34 **REQUESTED COUNCIL ACTION**

35 Adopt a Resolution Approving plans and specifications and order the advertisement for bids for the Twin
36 Lakes Infrastructure Improvements Phase 2.

Prepared by: Debra Bloom, City Engineer

Attachments: A: Resolution

**EXTRACT OF MINUTES OF MEETING
OF CITY COUNCIL
CITY OF ROSEVILLE
RAMSEY COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held in the City Hall at 2660 Civic Center Drive, Roseville, Minnesota, on Monday, the 26th day of April, 2010, at 6:00 o'clock p.m.

The following members were present: and the following were absent:.

Councilmember introduced the following resolution and moved its adoption:

RESOLUTION

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS
FOR TWIN LAKES INFRASTRUCTURE IMPROVEMENTS PHASE 2**

WHEREAS, pursuant to resolution passed by the City Council, the City Engineer has prepared plans and specifications for the following improvements and has presented such plans and specifications to the Council for approval

City Project No. 10-17- Twin Lakes Phase 2 Infrastructure Improvements

- Intersection improvements at County Road C and Prior Avenue
- Construction of Twin Lakes Parkway from Mount Ridge Road to Prior Avenue.
- Reconstruction of Prior Ave from County Road C to Twin Lakes Parkway.
- Municipal utilities including sanitary sewer, water, and storm sewer.

THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. Such plans and specifications, copies of which are attached hereto, and made a part hereof, are hereby approved.
2. The City Manager shall prepare and cause to be inserted in the *Roseville Review*, the official newspaper, and in the *Construction Bulletin*, an advertisement for bids upon the making of such approved plans and specifications. The advertisement for bids for City Project P-10-17, Twin Lakes Phase 2 Infrastructure Improvements, shall be published as required by law, shall specify the work to be done, shall call the bids on the basis of cash payment for such work, shall state the date and time that the bids will be received by the City Manager and City Engineer at which time they will be publicly opened in the City Hall by the City Engineer and subsequently be considered by the Council; and that no bids will be considered unless sealed and filed with the Manager and accompanied by a cash deposit, certified check or bid bond payable to the City of Roseville for ten percent of the amount of such bid.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: and ; the following voted against the same:

STATE OF MINNESOTA)

50) ss
51 COUNTY OF RAMSEY)
52
53
54

55 I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of
56 Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing
57 extract of minutes of a regular meeting of said City Council held on the 26th day of April, 2010, with the
58 original thereof on file in my office.

59
60 WITNESS MY HAND officially as such Manager this 26th day of April, 2010.
61
62
63

64 _____
65 William J. Malinen, City Manager
66
67

68 (SEAL)
69

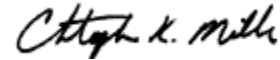
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 4/26/10
Item No.: 12.c

Department Approval



Acting City Manager Approval



Item Description: Amend Contract for the Design of the Twin Lakes AUAR Subarea I
Infrastructure Improvements

BACKGROUND

On June 9, 2008, the City Council approved a contract with WSB & Associates to complete the design work for the Twin Lakes AUAR Subarea I Infrastructure Improvements. These include:

- Intersection improvements at County Road C and Cleveland Avenue
- Cleveland Ave / I35W ramp and intersection improvements
- Intersection improvements at Fairview and Terrace Drive
- Twin Lakes Parkway from Cleveland Ave. to Fairview Ave
- Mount Ridge Road from County Road C2 to Twin Lakes Parkway
- Prior Avenue south of Twin Lakes Parkway to County Road C
- Municipal utilities including sanitary sewer, water, and storm water.

This contract is attached, the executed contract does not have line numbers for reference so we have attached a copy with line numbers. There have been many changes to the original RFP scope. While the original contract contained “not to exceed” cost of \$458,036.00, the additional work outside of the scope of the contract added to the project work plan, increasing the cost for completing the design of this infrastructure. What follows is a summary of the justification for the change in scope of this project.

Project Phasing

The original scope of services assumed that these projects would be bid as a single construction package. Much of the change in approach from a single project to a multi phase project occurred after the plans were at the 60% level. These items increased the overall cost to provide these services by \$18,798. This created the following additional work:

- Temporary Twin Lakes Approach – When switching from full plans to Phase 1 plans, the City directed WSB to design part of Twin Lakes Parkway for temporary connection to Cleveland Avenue rather than the full width, as the Cleveland Avenue and I-35 ramp improvements were not being built. WSB was also directed to avoid demolition of the building to the south (Cummins building) if possible. WSB designed as directed, but noted the difficult grades adjacent to the building. Through right of way negotiations, the City determined that it was more economical to have the building removed as part of Phase 1, and directed WSB to add the building removal back into the plans, and revised the road plans in this area to include the full width and sidewalk for the majority of the formerly temporary area.
- Financial Phasing – At the 60 percent level, the City directed WSB to divide the full project into logical portions and prepare a corresponding cost estimate in order to make decisions regarding

the scope of Phase 1. The City used this information to correlate the limit of the Phase 1 improvements with their corresponding funding. WSB coordinated the logical division points with the City, prepared an exhibit to graphically depict the different segments, and split the quantities for the entire project to correspond to these limits.

- Alternate Bid Items – To accommodate funding concerns, the City directed WSB and Hoisington Koegler to establish five alternate bid items for the contract. These items included building removal (in case the owners could get better prices), concrete pavers (alternate to colored textured concrete), rain gardens along Mount Ridge Road (base bid was just a sodded area), induction lighting (alternate to conventional lighting in base bid), and remote telemetry (SCADA) system. WSB and HKGi prepared modified plan sheets, alternate and extra specifications, performed product research, and modified the bid documents to accommodate these requests.
- Bidding – Bidding services were not included in the original scope of work. At the time of the original RFP, the City anticipated that WSB would complete the development of plans and specifications only. In 2008, the City did not have funding available to construct the infrastructure improvements. WSB handled the bidding process, including questions from bidders and issuing of addenda. The inclusion of the storm water reuse system and associated filtration beds made this more time consuming than a typical level of effort for both answering questions and issuing addenda.
- Federal Funding- \$1.6 million dollars of Federal UPA funding was provided by Metro Transit to construct Phase 1 of this project. Due to the use of UPA money, the specifications had to include several additional requirements, mostly for DBE requirements. WSB needed to coordinate with Metro Transit personnel, obtained electronic copies of their forms, and reviewed and redlined them for inclusion into the project manual.

Comprehensive Storm Water Plan

The original scope assumed that much of the water treatment for these public improvements would be accomplished in concert with redevelopment. WSB was responsible for After submittal of 60 percent plans with drainage treatment ponds shown on redevelopment parcels, it was determined that the effort to coordinate a master drainage plan with the use of ponds (and obtaining the additional right of way) would increase the right of way acquisition cost, as well as create potential future obstacles for the property owners to redevelop their sites in accordance with the Twin Lakes design principles. At that time, the City directed WSB to design a storm treatment system that would be located entirely within the boundaries of the right of way that was being acquired for the project. This included a storm water reuse system, complete with underground retention and storage, as well as a force main for conveyance of the storm water to the irrigation system. These items increased the overall cost to provide these services by \$81,733. The following tasks were required to complete the final design of the system. Many of these tasks were not contemplated as part of the original proposal, and required the redesign of the storm sewer conveyance system.

- Changes in the Storm Water Conveyance System– The original conveyance system directed storm water to a series of ponds throughout the project. Per the City’s direction, all the storm water was now to be directed to a central location for storage. WSB reworked the conveyance system to direct water to the future remnant parcel at the northeast corner of the roundabout. However, through development of the MPCA Response Action Plan, it was determined that this location would not be feasible due to high potential for contaminated soils. Thus, WSB had to design the conveyance system a third time, resulting in two systems – one that drained as much as possible to the new storage location at the north end, and the rest toward Cleveland Avenue.

This meant redoing spread-runby calculations, modifying catch basin layouts, realigning pipes, adjusting pipe grades, and deleting/adding pipe profiles to the plans.

- Storm Water Storage, Reuse, and Infiltration System – Custom design of the storage, reuse, and infiltration system was required. Activities included research of available systems and materials; coordination with potential suppliers to provide a wide variety of alternatives for consideration; schematic design of the system to meet requirements for seasonal considerations, infiltration rates and volumes, storage versus reuse rates, and maintenance access; introduction of lift station and well system design expertise for returning the water to the irrigation system; design of the storm water force main; coordination with and design by an electrical subconsultant to design the power.
- Additional Rice Creek Watershed District (RCWD) Coordination– WSB had anticipated coordination with Rice Creek to accommodate traditional approaches to drainage treatment. Because of the custom and unique nature of this system, additional correspondence, negotiation, and discussions with the District were required to establish proper credit and permitting for the new system. Additional time was also spent to resolve interagency coordination between the Minnesota Pollution Control Agency and RCWD.
- Biofiltration Beds – Original landscape design for the areas along Twin Lakes Parkway called for planting beds. At the direction of the City, Hoisington Koegler Group and WSB investigated direct application of storm water to these beds, converting them to biofiltration beds. Additional plant types were researched and specified, special soil design to aid infiltration was performed, special direct inlets were designed, tile drain systems were researched and specified, weir systems were designed, specified and detailed for drainage and aesthetic improvements, and overflow/safeguard systems were calculated and designed.

Additional Services Phase 2 and 3

- **Schedule and Budget Tracking / Invoicing:** With the additional time added to the schedule of the contract, the project manager must perform additional monthly budget and schedule tracking. The duration of Phase 2 & 3 design is expected to be three months.
- **Design Review Meetings:** Three additional design review meetings are anticipated for Phase 2 & 3 (one per month).
- **Biofiltration Beds:** Much of the design detail from the biofiltration beds can be carried forward as a template for Phase 2. However, each bed is custom designed to match road grade, width, length, and sidewalk offset. The proposed hours accommodates these custom calculations and design.
- **Lift Station Design – Phase 3:** In order to ensure to meet Rice Creek Watershed District requirements for Phase 3, it is anticipated that a combination of pond expansion and use of the existing irrigation reuse/infiltration system (installed in Phase 1) will need to be utilized. In order to get storm water into the existing system, a small lift station will be required within Phase 3.
- **Miscellaneous Plan Sheets – Second Set:** As discussed in allocation of original design fee proposal, there are several sheets that must be included and customized for each plan set. The work required for these sheets must be duplicated for each set, and the proposed hours reflect this effort.
- **Contract Document Preparation-** The documents needed for contracting, beyond the drawings and special provisions, must be regenerated for each contract. Bid Advertising, Instruction to Bidders, contracts, bid forms, etc., must all be reviewed and modified for a new contract.

POLICY OBJECTIVE

As described in the attached Consultant Services Agreement, section C, this proposed contract amendment is being requested for services or deliverables not specifically identified in section A of the agreement. Staff has been working with WSB on these costs and is satisfied that with the justification provided for these changes to contract Scope.

FINANCIAL IMPACTS

These amended design costs will be included in the “Infrastructure Improvements for the Twin Lakes AUAR Area- Final Report”. In the long term, developers will contribute towards the cost of the improvements when their property redevelops. The allocation will be incorporated into development agreements, with contributions calculated according to the cost allocation formulas described in the report.

STAFF RECOMMENDATION

Staff recommends that the City Council authorize staff to amend the existing contract with WSB and associates for the Design of Twin Lakes AUAR Subarea I Infrastructure Improvements.

REQUESTED COUNCIL ACTION

Motion to authorize the City Manager to amend the Twin Lakes AUAR SubArea I Infrastructure Improvements Design Contract with WSB and Associates in the amount of \$143,131.

Prepared by: Debra Bloom, City Engineer

Attachments: A. Contract

**CITY OF ROSEVILLE
CONSULTANT SERVICES AGREEMENT**

THIS IS AN AGREEMENT entered into the ____ day of _____, 2008, by and between the City of Roseville, Minnesota, hereinafter referred to as the City, and WSB and Associates., hereinafter referred to as the Consultant.

WITNESSETH:

WHEREAS, the City desires to hire the Consultant to complete Twin Lakes AUAR SubArea I Infrastructure Improvements, and the Consultant desires to perform those services for the compensation and on the terms described herein.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

- I. Scope of Services. The Consultant shall perform those Services as are described in the attached Exhibit A.
- II. Term. This Agreement shall be effective upon the approval of the City Council and execution by the Mayor and City Manager and shall continue until terminated by either party upon a seven (7) day written notice thereof.
- III. Compensation. The fees for the Consultant's services will be billed on and in accordance with the hourly rate shown in the attached Exhibit B. Consultant's compensation for the Exhibit A work shall not exceed \$458,036.00. Fees shall be paid within thirty (30) days following receipt of a monthly invoice and status report detailing the services performed.
- IV. Schedule. Exhibit C contains a schedule for completion of the scope of services. It is understood that if the schedule is delayed, through no fault of the Consultant, so that it is no longer possible to complete the work in 2008, the hourly rates shown on the attached Exhibit B can be updated to the current year hourly rates, so long as those rates do not increase more than 5%.
- V. Indemnification. The Consultant shall defend, indemnify and hold harmless the City and its officials, agents, and employees from any loss, claim, liability, and expense (including reasonable attorney's fees and expenses of litigation) arising out of any action constituting malfeasance or gross negligence of the respective parties in the performance of the service of this contract.
- V. Assignment. This Agreement shall not be assigned, sublet, or transferred without the written consent of the City.
- VI. Conflict of Interest. The Consultant agrees to immediately inform, by written notice, the City Manager of possible contractual conflicts of interest in representing the City, as well

46 as property owners or developers on the same project. Conflicts of interest may be
47 grounds for termination of this Agreement.
48

49 VII. Ownership of Work. Should the City elect to terminate this Agreement under Section III
50 hereof, Consultant shall promptly provide all work-product to the City for which payment
51 has been made and the City shall be entitled to utilize the work in any manner determined
52 by the City to be in its best interests.
53

54 VIII. Notices. All notices to be given hereunder shall be in writing and shall be deemed given
55 on the earlier of receipt or three (3) business days after deposit in the United States mail,
56 postage prepaid, addressed to:
57

58 A. City of Roseville
59 Attn: City Engineer
60 2660 Civic Center Drive
61 Roseville, MN 55113
62

63 B. WSB & Associates Inc.
64 Attn: Jupe Hale
65 701 Xenia Avenue South, Suite 300
66 Minneapolis, MN 55416
67

68 IX. Attachments. All attachments referenced in the Agreement are attached to and
69 incorporated into this Agreement, and are part hereof as though they were fully set forth
70 in the body of this Agreement.
71

72
73 *(signature page follows)*

THIS AGREEMENT was adopted by the City Council in and for the City of Roseville, Minnesota, on the ____ day of _____, 2008.

CITY OF ROSEVILLE

Its Mayor

Its City Manager

THIS AGREEMENT was accepted by _____ on the _____ day of _____, 2008.

Bret A. Weiss, President

Anthony Heppelmann, Principal/ Vice President

Exhibit A
Scope of Services

Exhibit A outlines a Scope of Services which as a part of the Consultant Services Agreement constitutes an agreement between the **City of Roseville**, hereinafter referred to as the CLIENT, and **WSB & Associates, Inc.**, hereinafter referred to as the CONSULTANT for professional planning services for the Comprehensive Plan Update, hereinafter referred to as the PROJECT.

The CLIENT and CONSULTANT agree as set forth below:

A. BASIC SERVICES

In order to achieve the primary project goal of having complete construction documents by the end of 2008, Mn/DOT approval must be obtained through a multitude of documents and Mn/DOT reviews. But it bears noting that the majority of the improvements are not subject to the Mn/DOT and federal approval process, nor are the ramp modifications absolutely necessary for access to the developments with preliminary approval. Therefore, WSB is proposing that the federal approval process be separated from the approval process for the State Aid streets and utilities. Mn/DOT review can then remain focused on their areas of jurisdiction, specifically the ramp improvements and the improvements to Cleveland Avenue (Improvement 5). WSB will structure the plans in such a manner that the sheet cuts, typical sections, cross-sections, alignments, tabulations and details can be easily divided at the limits of Mn/DOT jurisdiction. Submittals to Mn/DOT functional groups will contain only those sheets necessary for their review. At the same time, the full project set, including the ramp improvements, will be prepared and submitted for City, County and Mn/DOT State Aid review, as well as obtaining necessary permits. Similarly, the specifications will be prepared for full Mn/DOT review. By approaching the project in this manner, the plans can easily be separated into two projects should the need arise due to scheduling needs, review delays, or development delays.

1. PROJECT MANAGEMENT

1.1 Schedule and Budget Tracking, Invoicing

Throughout the entire project, WSB will actively manage the work tasks to adhere to both the proposed schedule and budget. Tony will provide the project oversight and Jupe will provide the day-to-day management of the project. Management activities include City and outside agency communication; coordination and communication regarding design tasks with the City, County and Mn/DOT when appropriate; preparation of progress reports including schedule, and invoicing.

1.2 Public Meetings

WSB and HKGI will discuss strategy and prepare exhibits for two public meetings. Specific aspects of design will be highlighted, such as through and turn lane configurations, roundabout design, and public space amenities such as landscape, walkways, trail connections and street lighting. Representatives from both WSB and HKGI will attend the meetings to collect comments, which will be summarized and implemented where appropriate and at the direction of the City.

1.3 City Council Meetings

WSB will attend and present as needed at two City Council meetings. WSB will prepare presentation aids, either electronic or hard copy, to facilitate the discussion

around the pertinent details of the design. WSB staff will be prepared to answer questions from the Council, and to implement any comments received in conjunction with City staff.

1.4 Design Review Meetings

WSB will hold five design review meetings with City staff. WSB will organize these design review meetings around major project milestones so that staff time is used effectively and appropriate input can be obtained at key points and incorporated into the project design and schedule.

1.5 Mn/DOT, County and Agency Coordination

WSB will organize regular agency coordination meetings that will include key city staff. These meetings will be used to update Mn/DOT and Ramsey County on key preliminary and final design issues as the project moves from preliminary to final design. In addition, WSB will directly coordinate with each of the Mn/DOT functional groups in order to expedite plan review. We will also coordinate directly with Ramsey County design staff on issues related to the County roads.

2. DATA COLLECTION

2.1 Traffic Counts and Observation

WSB will count A.M. peak hour turning movement at three intersections (this time period was not included in the AUAR). Observe traffic operations on Cleveland Avenue, up to three intersections, for model calibration subtask.

2.2 Topographic Survey

Design level topographic survey will be performed for the roadway and utility corridors. WSB is proposing to use our High Density Laser Scanning for the survey, which will allow us to do the survey without obtaining permission from the property owner for entry. WSB will supplement the scanning with traditional topographic survey should specific areas require it, such as storm sewer inverts.

Typical items identified by horizontal coordinates and elevations include: roadway centerline, curb and gutter, edge of bituminous, grade breaks, edge of sidewalk, signs, above-ground utility structures, valve and manhole covers, pipe inverts, storm sewer outlets, edge of water, and significant vegetation.

2.3 Utility Mapping and Coordination

This task will include ordering a Gopher State One Call design ticket, resulting in identification of all receiving entities in the area as well as triggering delivery of facility maps. We will obtain as-built plans from the City, Met Council, Ramsey County, and Mn/DOT as needed. WSB will attempt to have the facilities located in the field so they can be picked up with field survey and included on the base mapping for the project area.

Coordination with the private utilities will include mapping their facilities on our base drawing and returning it to them requesting review for accuracy. Once preliminary design has been completed, WSB will contact the utilities to identify potential conflicts and discuss necessary relocations. If necessary, a meeting will be held to resolve any remaining issues and finalize the scope of needed relocations and schedules relative to planned construction.

2.4 Wetland Delineation

A wetland delineation of the project corridor will be conducted during the growing season (May-October). Wetlands will be delineated in conformance with the US Corps of Engineers 1987 Manual and flagged in the field. The delineation will be surveyed using handheld GPS unit. A wetland delineation report will be prepared and submitted City and permitting agencies. The delineation will be reviewed in the field with these agencies to obtain approval of the delineation.

2.5 Cultural Resources

An initial assessment for the presence of cultural and historical properties will be necessary as stated in the AUAR, Section 25 prior to construction activities. WSB proposes using the 106 Group to perform this assessment for the full project, which can also be used to complete the Project Memorandum. The scope and fees for this assessment have yet to be determined. Similar to the geotechnical and environmental investigations, WSB will assist the City in developing the scope of work, and pass the cost of service to the City with no additional markup.

2.6 Base Map Preparation

WSB will incorporate the data collected into an accurate base drawing on County coordinates. This base map will be used to develop the design layouts and plan sheets, apply for permits, and communicate with utilities.

3. INTERCHANGE DESIGN (IMPROVEMENT 5)

3.1 CORSIM Modeling and Analysis

The Twin Lakes development is located near I-35W, and the traffic modeling portion of the recently completed AUAR indicated that 19 percent of the development is destined to or from I-35W. This has lead to numerous traffic related impacts, specifically the northbound ramp terminals from I-35W with Cleveland Avenue.

A freeway CORSIM model on I-35W is available from Mn/DOT for use and includes calibrated base models and future models for years 2008, 2020, and 2030. The model will require minor changes that include adding the additional traffic generated from the proposed development as well as local roadway connections with the interstate such as Cleveland Avenue and its major intersections. Therefore, the modeling effort needed to obtaining the project approval should not interfere with the project schedule since they are minor adjustments to an existing model. WSB will work diligently with Mn/DOT to update the CORSIM model and obtain expedient Mn/DOT and FHWA agreement as to the necessary improvements, the staff approved layout, and necessary documentation.

WSB will perform the following subtasks associated with the CORSIM analysis:

- Building a Base Model: Base model update of existing Mn/DOT 2008 CORSIM model including adding Cleveland Avenue and up to three intersections.
- Calibration of Base Model: Calibrate updated Mn/DOT 2008 CORSIM model along Cleveland Avenue based on observation.
- Design Year Traffic Analysis: Update Mn/DOT 2030 CORSIM model with trip generation from Twin Lakes Development. Conduct a No-Build (no improvements) analysis and a Build (with improvements) analysis.

- Opening Year Traffic Analysis: Update Mn/DOT 2008 CORSIM model with trip generation from Twin Lakes Development. Conduct a No-Build (no improvements) analysis and a Build (with improvements) analysis.

3.2 Interstate Access Modification Request

WSB contacted Kevin Sommers at Mn/DOT to gather more information regarding the extent of freeway modeling and documentation that will be necessary to complete the recommended improvements at the access ramps. He indicated that an IAR may not be required to receive Mn/DOT and FHWA approvals, as long as the CORSIM modeling indicates that improvements are not necessary on I-35W outside the intersection improvements at the ramp terminal. WSB believes that this can be substantiated through the traffic analysis, which will significantly decrease the time and effort needed to secure approvals for ramp improvements.

WSB will prepare an IAR to document the impact of proposed changes to the Cleveland Avenue and I-35W Interchange and obtain FHWA approval. The IAR will document the CORSIM freeway modeling analysis, crash analysis, and other key policy points in accordance to the FHWA guidelines for interstate access approvals. This task will coincide with the CORSIM freeway modeling efforts in terms of coordination and delivery.

3.3 Project Memorandum

WSB will streamline the environmental documentation by preparing a Project Memorandum (PM) using information gathered by the recently completed AUAR and adhering to Mn/DOT's Highway Project Development Process (HPDP). The PM will serve as the federal environmental analysis and will focus on the impacts and design criteria related to affected areas of I-35W and its access ramps to Cleveland Avenue. WSB will meet with Mn/DOT early in the process to confirm the documentation requirements and the appropriate approval authorities such as Mn/DOT State Aid and/or Mn/DOT's Office of Environmental Services. WSB has a strong understanding of the state and federal procedural requirements and will use this expertise to expedite federal and state environmental clearances for the proposed improvements.

3.4 Staff Approved Layout (30% Design) and Estimate

WSB will begin the staff approved layout process by initially meeting with Mn/DOT to establish the appropriate Staff Approved Layout Level for the type of improvements that impact I-35W. It is anticipated that the improvements will be contained to the ramp terminal intersections with Cleveland Avenue, necessitating only Level 2 layout development and approval. A second coordination meeting is anticipated after the improvements are identified from the CORSIM modeling effort. The layout development will occur on a parallel track with other efforts such as other preliminary engineering activities, Project Memorandum, and freeway modeling to minimize schedule impact.

3.5 Final Design – 60% Submittal

WSB will prepare 60% drawings for the interchange improvements. As discussed in the approach, these documents will be a portion of the overall project set, but will be submitted independently for Mn/DOT review. 60% shall include all primary design sheets, with the concepts and principles indicated or detailed. Fully developed removal

277 sheets, roadway construction drawings, utility drawings, drainage design, signing and
278 striping layout, signal design, turf establishment and restoration, and cross-sections are
279 anticipated at this submittal, leaving only the miscellaneous details and tabulations
280 incomplete. WSB will submit 60% interchange design plans and draft specifications
281 for the entire project to the Mn/DOT Area Manager for review.

282 **3.6 Final Design – 90% and Final Submittal**

283 Once 60% review is complete, WSB will address any review comments on the
284 interchange design sheets, as well as finalize the remaining details and tabulations.
285 Although we understand that there will likely be final revisions necessary before the
286 plans can be approved, the 90% plan set will contain completed design. As before, the
287 interchange sheets will be separated from the full set and submitted to Mn/DOT, along
288 with final project specifications and estimate. Any final comments on these plans will
289 be addressed and signatures obtained.

290 **4. ROADWAY AND UTILITY DESIGN**

291 **4.1 Preliminary Roadway Geometrics and Roundabout Design**

292 Using the prepared base mapping and the schematic improvements included in the
293 Infrastructure Improvements Report, WSB will verify compliance of the horizontal
294 geometrics with State Aid standards. WSB will also establish a preliminary vertical
295 alignment for the roadways, incorporating design speeds and appropriate sight
296 distances, and use the profile and typical roadway sections to develop cross-section
297 data and construction limits, modifying the geometrics as needed to best fit the
298 proposed roadway into project constraints. Preliminary roundabout geometrics will be
299 established and reviewed by MTJ Engineering, an approved Mn/DOT roundabout
300 design consultant.

301 **4.2 Intersection Control Evaluation**

302 An Intersection Control Evaluation (ICE) will be conducted and prepared for six
303 intersections within the project study area as described below. The purpose of the ICE
304 study will be to evaluate the appropriate traffic control for each intersection. This
305 could include review of potential traffic signal installation, roundabout construction,
306 four-way stop, side street stop or other intersection control. The ICE study will include:

- 307 • Collecting existing and projected traffic data;
- 308 • Preparing a roundabout concept design in enough detail to accurately perform
309 RODEL modeling;
- 310 • Conducting a capacity and level of service (LOS) analysis using SYNCRO for the
311 signal alternative and RODEL for the roundabout alternative;
- 312 • Conducting a crash analysis; and
- 313 • Preparation of a report documenting the warrants and justification for the
314 appropriate intersection control.

315 We will prepare three separate ICE reports based on the agencies that need to review
316 the report. The intersections that would be included in each ICE report and the
317 reviewing agencies are:

- 318 (1) Cleveland/NB I-35W Ramps and Cleveland/County Road C – Roseville,
319 Mn/DOT, Ramsey County

- (2) County Road C/Prior Avenue, Fairview Avenue/Twin Lakes Parkway – Roseville and Ramsey County
(3) Twin Lakes Parkway Roundabouts – City of Roseville

4.3 Roundabout Peer Review

Once the roundabout geometrics are finalized, WSB will enlist the services of MTJ Engineering, currently on the Mn/DOT approved list for roundabout design, to conduct a peer review of the layout and the proposed signing and pavement markings. WSB will incorporate any review comments into the preliminary and final design.

4.4 Water, Sanitary Sewer and Technology Conduit Sizing and Layout

The final design of the municipal utilities will be coordinated with each segment of the project. The design will be based on the findings of the AUAR and Infrastructure Study. Additional improvements to the sanitary sewer will be included based on the findings of the televising report.

4.5 Storm Water Modeling, Master Planning and Treatment Design

WSB will analyze existing storm water facilities and treatment relative to the recently-updated requirements of the Rice Creek Watershed District regarding infiltration and treatment. Because the majority of the contributing area is impervious, it is quite possible that the amount of runoff and treatment needed would be reduced. Additionally, because the contributing drainage area comprises most of Sub Area I, this analysis will lend itself to a master drainage plan. WSB will devise a master treatment plan prior to the 30% submittal for review by the City, and if acceptable, area developments and property owners. Based on the results of this preliminary planning effort, a roadway storm sewer system and associated treatment design will be designed and included in the 30% plans.

4.6 Public Space Concept Definition and Refinement

Near the beginning of the project WSB and HKGi will meet with City Public Works, Planning, Community Development and Parks staff to identify project desires and establish a plan to communicate the public space improvements amongst the different departments. Based on this input, up to three concepts will be developed as part of the preliminary design efforts and for presentation to both City Council and at public meetings.

4.7 Developer Coordination

Once the roadway geometrics and utility alignments/depths have been established, WSB will meet with area landowners and developers to discuss access and utility service needs. It is quite likely that each entity will be at a different stage of their project development. WSB will incorporate their needs as appropriate into the design, while at the same time considering State Aid design requirements for access and sight distance, as well as City utility system demands and capacities.

4.8 Staff Approved Layout Submittal – 30% Design

WSB will consolidate the preliminary design information into a comprehensive layout for approval by City and County staff. The layout will consist of horizontal and vertical roadway geometrics, roundabout geometrics, roadway profile, design speeds and sight distances, construction limits, right-of-way needs, water/sanitary sewer

alignments and sizes, and storm sewer layout. The submittal will also include cross-sectional data, preferred streetscape and public space concept, and cost estimate.

4.9 Geotechnical and Environmental Investigation

WSB will team with Braun Intertec to perform geotechnical and environmental investigations where needed once preliminary engineering has been completed. Braun has already done a substantial amount of investigations in the area, and has a working knowledge of site conditions. They will supplement this existing body of data with additional site investigations and generate a report that will set the basis for final pavement design and necessary environmental remediation. The scope for the geotechnical investigation has been prepared separately, and the associated fees have been indicated. The environmental investigation scope of services is as yet undefined, and there are no fees included for this work. Once the environmental scope can be accurately defined, WSB will prepare an additional services contract with Braun and pass the associated cost to the City without markup.

4.10 Permitting

A substantial number of permits will be required for the project: Rice Creek Watershed District, Minnesota Department of Natural Resources, US Army Corps of Engineers, Wetland Conservation Act and the National Pollutant Discharge Elimination System. WSB will prepare and submit the permit applications based on the preliminary (30%) submittal, and coordinate additional information and approvals for each entity.

4.11 Final Design – 60% Submittal

WSB will prepare final design drawings, specifications and estimate for 60% submittal purposes. 60% shall include all primary design sheets, with complete design concepts and principles indicated or detailed. Fully developed removal sheets, roadway construction drawings, utility drawings, drainage design, signing and striping layout, signal design, turf establishment and restoration, cross-sections, landscape layout, and street light layout and cross-sections are anticipated at this submittal, leaving only the miscellaneous details and tabulations incomplete. Specifications will include a complete table of contents, boiler plate documents and attachments, and standard special provisions. An updated estimate will also be provided. WSB will submit 60% plans, specifications and estimate for the entire project to the City of Roseville and Ramsey County for review.

4.12 Final Design – 90% and Final Submittal

Based on comments received, WSB will make final modifications and complete the design details and tabulations. Construction documents, including plans, specifications and estimate will be submitted to the City, County and Mn/DOT State Aid for final review. Any final comments received will be incorporated into the final bid documents and submitted to the City for bidding purposes.

B. PROJECT PHASING

As presented in the Scope of Work above, we have broken the project into four phases. Each phase is generally outlined below, and detailed task descriptions are included in the work plan. Additional details for each proposed staff member, including the task they will work on and the anticipated time commitment, is indicated on the table of estimated

hours and fees. Lastly, the timeline for the project by major task is shown on the schedule.

Phase 1, Project Management: This phase contains the management, coordination and meeting work related to the project. The timeline for this phase spans the entire project, and senior staff will be responsible for directing this effort. Deliverables in this phase include meeting minutes, presentation aids and graphics, invoices and progress reports, and correspondence with review agencies. City responsibilities include solicitation of input from affected City departments, strategy guidance for public and council meetings, and timely response to meeting action or follow-up items.

Phase 2, Data Collection: This phase is intended to assemble available data for the project, and is intended to be the preliminary step to design tasks. Personnel proposed include survey crews, traffic counters, design engineers, wetland scientists and CADD technicians. Deliverables for this phase are limited to preliminary survey, geotechnical survey, utility location, and coordination documentation, wetland delineation reports, and cultural resource assessment findings.

Phase 3, Interchange Design and Phase 4, Roadway and Utility Design: Phases 3 and 4 will take place concurrently, and they represent preparation of the final construction plan set, specifications and estimate for the project. They have been broken into two parts in order to place appropriate personnel for the Mn/DOT federal process of preliminary and final design. It is fully anticipated that these two parts of the design process will progress at different rates, and are subject to a different review requirements. The intent is to prepare one set of construction documents by the end of 2008, as reflected in the schedule, without having one review and approval process dictate the progress of the other.

As the schedule indicates, issuing final construction documents by the end of 2008 is an attainable project goal. However, there is a substantial amount of plan and permit review involved, as indicated by the thinner, yellow bars, to obtain necessary approvals. Due to the sometimes unpredictable nature of this review, the synchronized schedules for Phases 3 and 4 may be difficult to maintain. And lastly, the schedule indicates final plans submitted to Mn/DOT functional groups at the end of the year. It has been our experience that even though all comments have been addressed for the final submittal, the Mn/DOT process typically identifies a few more minor changes, before all signatures can be obtained for bidding.

Deliverables include staff approved layouts, CORSIM model, ICE reports, IAR, Project Memorandum, right-of-way plan, 30%, 60%, 90% and final construction documents and permits.

City responsibilities include overseeing all consultant work and acting as a liaison to Mn/DOT and Ramsey County. We expect the City to provide input on key design decisions and project staging. WSB will bring to the City's attention any issues that have major cost or schedule issues.

C. ADDITIONAL SERVICES

The CONSULTANT and the CLIENT may agree in writing to amend this Contract for additional services related to the PROJECT and compensation for such services. The

450 following services have not been requested by the CLIENT but are available upon written
451 authorization.

452 (1) Meetings in addition to those specified in Paragraph A above.

453 (2) Services or Deliverables not specifically identified in Paragraph A above.

454 **D. CLIENT'S RESPONSIBILITY**

455 The CLIENT shall be responsible for the following:

456 (1) Mailing lists, printing, postage and the mailing of invitations for public meetings.

457 (2) Arrangements for public meetings.

458 (3) Reproduction of all interim reports for distribution as deemed necessary.

459 **E. SUB-CONSULTANTS**

460 To complete aspects of the PROJECT as described in Paragraph A, the CONSULTANT shall
461 make separate agreements with other qualified firms listed in this paragraph. The
462 CONSULTANT shall coordinate the work of Sub-Consultants as part of the work of the
463 PROJECT. The CONSULTANT shall not remove the involvement of identified firms or add
464 the involvement of unmentioned firms without written consent from the CLIENT. Costs for
465 Sub-Consultants shall be billed directly to the City with no CONSULTANT markup. The
466 identified Sub-Consultants for the PROJECT are:

HKGI

Attn: Paul Paige

123 N 3rd Street, Suite 400

Minneapolis, Minnesota 55401

651-7125

106 Group

Attn: Anne Ketz

370 Selby Avenue

St. Paul, Minnesota 55102

651-290-0977

Braun Intertec Corporation

11001 Hampshire Ave S

Minneapolis, Minnesota 55438

652-995-2000

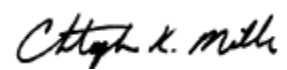
REQUEST FOR COUNCIL ACTION

Date: 4/26/10
Item No.: 12.d

Department Approval



Acting City Manager Approval



Item Description: Adopt Resolution Approving the Undergrounding of the Overhead Electric Lines along Rice Street

BACKGROUND

The Highway 36 and Rice Street interchange reconstruction is expected to begin in mid to late June of this year. As a result of Roseville and Little Canada City Council's actions in January, staff from both cities have continued to pursue the of burying the overhead power lines that currently run along the west side of Rice Street. These overhead electric lines and poles blight the corridor and it would greatly improve the aesthetics of a key street to both cities if they could be eliminated.

Initially, Xcel Energy provided a preliminary estimate of over \$2 million to bury the power lines from County Road B to County Road B2. Staff requested additional preliminary design and a new scoping estimate suggested it would cost \$574,300 to perform the additional work to underground these lines. This estimate has been further refined and now is estimated at **\$551,259** which also includes the burying of the east-west overhead lines at the Co. Rd. B-2 intersection. Roseville's share of the cost is estimated at **\$275,629.50**. This is the amount Xcel is expecting to incur above the cost of relocating the existing overhead facilities to accommodate the new road design. There are also some additional costs for Roseville for easements necessary for ground mounted transfer switches and other equipment estimated at up to \$10,000.

The cities agreed that the cost for this undergrounding be shared equally. The Council authorized staff to work with Xcel Energy on a surcharge option for the Xcel to recover their incremental costs incurred in Roseville on this project. The surcharge option, CRFS (Community Requested Facility Surcharge) is available for these projects where each rate payer of the city would have a small surcharge added to their electric bill based on a formula to finance the cost of the work over a period of time. Little Canada is utilizing other finance tools for their share of this project.

City staff from Roseville and Little Canada agree that burying the power lines along Rice Street will dramatically improve the appearance along this important stretch of street that serves as a gateway to both cities. Burying the power lines would mean the overhead communication would be buried as well since they are on Xcel's power poles by agreement. The total cost of the Rice Street/Highway 36 interchange project is currently estimated at \$28 million. Burying the power lines would seem to be great improvement given the magnitude of work being performed along the corridor and the additional aesthetic improvements being included in the road project.

Looking forward, another issue for future consideration is continuing the overhead power line

undergrounding going north as Ramsey County eventually reconstructs Rice Street north of County Road B2. The stretch of Rice Street from County Road B2 north to Little Canada Road is currently in Ramsey County's five-year TIP for 2012. The stretch from Little Canada Road north to I-694 has not been scheduled yet by Ramsey County, but would appear to be at least six years out.

The Little Canada City Council will be considering final approval of the undergrounding project at their April 28, 2010 meeting.

Attached is a resolution for Council approval formally asking Xcel to implement the undergrounding project. (Attachment A) We also are attaching the final estimate which includes the total cost for the facilities on the Roseville side of Rice Street as well as the surcharge amount for the various rate classes. (Attachment B)

FINANCIAL IMPACTS

The Roseville rate payers cost share for the undergrounding of the overhead electric lines is proposed to be financed by a (CRFS) surcharge on Roseville's Xcel electric customers. The impact on a residential class rate payer is estimated at \$0.44 per month for a three year period. This includes carry costs. The equal sharing of these costs will require Little Canada to pay Roseville \$97,179.50 which Roseville will in turn submit to Xcel for the remainder of the cost of the work on the Roseville side of Rice St. Staff is working on an agreement with Little Canada regarding this transaction and will submit it for Council approval at a May meeting.

STAFF RECOMMENDATION

Staff recommends the Council approve the resolution authorizing Xcel to move forward with the undergrounding of the overhead electric lines along Rice St. as a part of the interchange project utilizing the Minnesota Public Utilities Commission authorized surcharge.

REQUESTED COUNCIL ACTION

Motion approving a resolution requesting Xcel Energy implement the undergrounding of the overhead electric power lines along Rice St. from Co. Rd. B to Co. Rd. B-2 utilizing the CRFS financing option.

Prepared by: Duane Schwartz, Public Works Director

Attachments: A. Resolution
B. Final Estimate

permanent easements on a form provided by Xcel Energy for the relocation underground of facilities that cannot be placed within the public right-of-way along Rice Street.

3. The City agrees that it will not oppose Xcel Energy's implementation of a surcharge consistent with the tariff on customers of Xcel Energy located within the City. The amount shall be Xcel Energy's necessary, actual and reasonably incurred costs of undergrounding less the estimated costs Xcel Energy would have incurred through relocation of its overhead lines along the project site because of the Rice Street project.
4. The City does not waive its right to verify by legal means available to it that the amount of the surcharge is the necessary, actual and reasonable cost incurred.
5. The City hereby agrees to the collection of a surcharge for the added cost of the underground placement of the Xcel Energy distribution electric line along Rice Street between County Road B and County Road B-2.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: and ; the following voted against the same:

WITNESS MY HAND officially as such Manager this 26th day of April, 2010.

(SEAL)



3000 Maxwell Avenue
Newport, Minnesota 55055-1001

April 19, 2010

Mr. Duane Schwartz
Public Works Director
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

SUBJECT: City of Roseville/Rice Street
Engineering Estimate for Special Facilities Project

Dear Mr. Schwartz:

Your city has requested information from Northern States Power d/b/a Xcel Energy ("Xcel Energy") regarding replacement of the existing overhead electric distribution system on Rice Street between County Road B and County Road B-2 with an equivalent underground system. We have completed an Engineering Estimate of the cost of this project, which we have determined is a "special facilities" project. Section 5.3 of the rules and regulations in our Minnesota Electric Rate Book (tariff) contains the definition of standard and special facilities; the relevant tariff sections are provided in Attachment B to this letter.

Attachment A to this letter is an Engineering Estimate form, which provides the project scope, assumptions and estimated excess expenditures (i.e., the incremental costs above those for standard facilities) for this project. The estimated excess expenditure associated with this "special facilities" project is \$372,809.00. Xcel Energy can commence construction based on this engineering design; however, scope changes, field conditions, winter construction charges and other variables may impact the final "special facilities" project cost, and hence, the excess expenditures.

The Xcel Energy tariff allows Xcel Energy to recover or seek recovery of any excess expenditure associated with special facilities. The available methods of cost recovery depend on several factors. For example, if the project is distribution facility undergrounding ordered by a city, the cost recovery procedures in our City Requested Facilities Surcharge (CRFS) Rider may apply (see Attachment B). The CRFS Rider may also apply if a City requests undergrounding and agrees to use the CRFS. This is a Minnesota Public Utilities Commission (PUC) approved surcharge on customers within your city only. If the "special facility" does not involve the undergrounding of a distribution facility pursuant to a city's police powers, or if the city and Xcel Energy do not mutually agree to use the CRFS to recover the excess expenditures, there is no

automatic surcharge and Xcel Energy must propose a surcharge for approval by the Minnesota Public Utilities Commission.

Or, the city can choose to prepay or to otherwise arrange for payment of the excess expenditures. We understand that the City of Roseville intends to make a partial direct payment in the amount of \$97,170.50 bringing the final CRFS amount to \$275,629.50.

If this project were to proceed and cost recovery were to occur under the CRFS Rider or similar surcharge, the following information is useful. Based on the projected excess expenditures associated with this Engineering Estimate and assuming the CRFS Rider is used to recover the costs, the estimated term of the surcharge is 36 months, and the estimated monthly surcharge amount per customer class is as shown below. However, the surcharge would reflect Xcel Energy's actual expenditures related to this project, so the term and/or total excess expenditures may be different than shown here.

<u>Customer Class</u>	<u>Monthly Surcharge</u>
Residential	\$\$ 0.44
Residential Low Income	\$\$ 0.44
Small C&I Non-demand Billed	\$\$ 0.44
Small C&I Demand Billed	\$\$ 1.32
Large C&I	\$\$ 1.76
Street Lighting	\$\$ 0.44
Small Municipal Pumping Non-demand	\$\$ 0.44
Small Municipal Pumping Demand	\$\$ 1.32
Large Municipal Pumping Demand	\$\$ 1.76

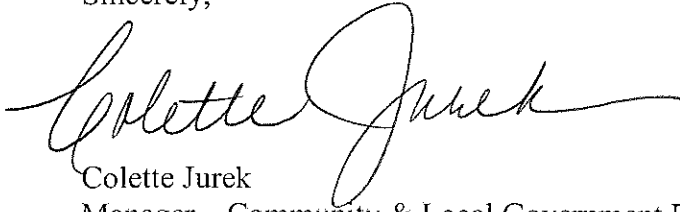
Please note that your City will have the opportunity to challenge: (1) Xcel Energy's determination that a surcharge is necessary; (2) the amount of the surcharge; and (3) how the surcharge is distributed among Xcel Energy's customers in your City.

Next Steps

Please let us know if the City wishes to proceed with this project. If so, please sign and date the enclosed Engineering Estimate and return it to me as soon as possible for we cannot proceed without City approval. If the project is to proceed, Xcel Energy will confirm that understanding in writing to the City.

If you have any questions, please feel free to contact me at (651) 458-1228 or via e-mail at colette.c.jurek@xcelenergy.com.

Sincerely,

A handwritten signature in black ink, appearing to read "Colette Jurek". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Colette Jurek
Manager – Community & Local Government Relations
SE Metro Area
Newport Service Center

cc: Bill Malinen, City Manager

Attachment A: Project Engineering Estimate Form

Attachment B: Xcel Energy MN Electric Rate Book, Rules and Regulations,
Section 5.3

Attachment C: City Requested Special Facilities Surcharge (CRFS) Spreadsheet

ATTACHMENT A

SPECIAL FACILITIES ENGINEERING ESTIMATE

This “Engineering Estimate” provides estimated Excess Expenditures based on an engineered design for a requested or ordered non-standard installation (Special Facility). This estimate is only valid for the specific project information and assumptions as detailed in this form.

This Engineering Estimate is Xcel Energy’s best evaluation of the Excess Expenditures associated with this Special Facility. However, there will be many factors that influence actual costs, such as: those associated with permitting; inclement weather; winter construction costs; unexpected increases in material costs; unexpected increases or changes in labor charges; scheduling, availability, and/or mobilization; ability to schedule outages on the existing electric facilities of Xcel Energy or other electric companies; emergencies occurring on the electric systems of Xcel Energy or electric companies; and other factors not specifically identified herein but allowed as an incremental cost for recovery. The actual Excess Expenditures will be calculated using Xcel Energy’s actual costs, including all allowed overheads.

REQUESTOR INFORMATION

Requestor Name: Duane Schwartz, Public Works Director
City of Roseville
Address: 2660 Civic Center Drive
Roseville, MN 55113
Phone: 651/792-7041
E-mail: duane.schwartz@ci.roseville.mn.us

PROJECT, PERMITTING AND SITING INFORMATION

Xcel Energy has relied on the Project Information, Project Assumptions and Permitting Requirements detailed below to produce this engineering estimate:

Project Information

Name: Rice Street Underground Distribution Project
Location: Rice Street between County Road B and County Road B-2

Scope: This project requested by the City of Roseville includes the removal of the existing overhead main line feeder and distribution system by Xcel Energy and replacing it with an equivalent underground main line feeder and distribution system.

Project Assumptions: This estimate includes the costs associated with the removal of the existing overhead system and installation of the following materials:

Five electric cabinet enclosures consisting of four switch centers and one pad mounted transformer.

9,535 feet of mainline, distribution and secondary underground cable will be installed.

New poles will be set to terminate the new underground system and to serve the existing overhead system adjacent to the area being converted to underground.

This estimate **does not include:** Repair and/or replacement of privately-owned sprinkler systems; additional costs incurred due to soil conditions (debris, rock or any other obstruction encountered in the soil that increase the cost of installation); additional installation costs due to frost and/or winter construction charges; repair of customer-owned underground facilities not located prior to construction; replacement of privately-owned shrubbery located in public right-of-way or utility easements; any costs associated with the acquisition of additional right-of-way or easements necessary to install underground facilities.

Permitting Requirements/Siting Issues

Xcel Energy has reviewed the permitting requirements and siting issues that may be a factor for this project. These requirements must generally be satisfactorily resolved prior to starting any field construction.

Right-of-way and private easements: **It will be the responsibility and at the expense of the City to acquire and record any additional easements necessary to accommodate the installation of new underground distribution facilities.**

Xcel Energy has determined there will be a need for additional utility easements to accommodate the new underground distribution system. At no cost to Xcel Energy, the City and/or its contractor will provide surveying (as needed or requested by Xcel Energy) during construction of the overhead to underground system.

Conversion of existing overhead customer's electric service entrance panels to accept underground service: If applicable, the City will take an active role in notifying all affected residential and commercial customers about the impending changes (and costs) associated with the conversion of their electrical service equipment.

ADDITIONAL INFORMATION

Because costs increase over time, this Engineering Estimate may be considered valid for sixty (60) days from the date below. Unless otherwise agreed, the Requestor may be asked to prepay for Xcel Energy's costs to prepare any additional or revised Engineering Estimate necessary because of project scope changes, delays, or other factors beyond the control of Xcel Energy.

COST ESTIMATES FOR STANDARD AND SPECIAL FACILITIES AND EXCESS EXPENDITURES

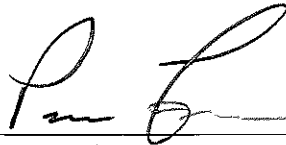
Estimate of Standard Facility Costs:	\$ 173,539.00
Estimate of Non-Standard Facility Costs:	\$ 546,348.00
Engineering Estimate of	
Total Excess Expenditures	\$ 372,809.00
(non-standard costs - standard costs)	
Minus direct cash payment to Xcel Energy	\$ 97,179.50
Final amount for CRFS	\$ 275,629.50

This estimate expires in 60 days.

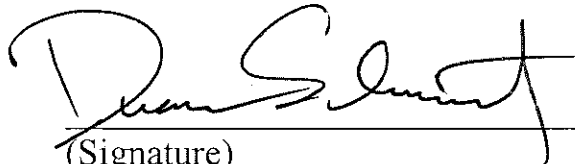
Estimate Prepared by: Pam Fossum, Xcel Energy Electric Design
Supervisor

Dated: April 19, 2010

Estimate Prepared by:


(Signature)

Acknowledgement by: City of Roseville
Duane Schwartz, Public Works Director


(Signature)

Dated: April 21, 2010

Northern States Power Company, a Minnesota corporation
and wholly owned subsidiary of Xcel Energy Inc.
Minneapolis, Minnesota 55401

MINNESOTA ELECTRIC RATE BOOK – MPUC NO. 2

CITY REQUESTED FACILITIES SURCHARGE RIDER

Section No. 5
1st Revised Sheet No. 131

APPLICABILITY

Applicable to bills for electric service provided under the Company's retail rate schedules in a City ordering the installation of non-standard underground Distribution Facilities. The Excess Expenditure costs for these Special Facilities are to be collected from customers located within such City in accordance with the provisions in the General Rules and Regulations, Section 5.3, SPECIAL FACILITIES.

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Company will provide notice to and affected City of any miscellaneous rate filing by Company under Minn. Stat. §216B16, Subd. 1 to establish a Special Facilities surcharge applicable to customers in such City.

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RATE

In each applicable City, there shall be included in the monthly minimum billing on each customer's bill a separately itemized surcharge line item determined in accordance with this Rider entitled City Requested Special Facilities. The City Requested Special Facilities Surcharge shall not be subject to current month billing adjustments or City surcharges and shall be subject to any applicable sales taxes.

DETERMINATION OF CITY REQUESTED FACILITIES SURCHARGE

The City Requested Special Facilities Surcharge for each applicable City project shall be calculated by determining a Class Facilities Surcharge to be applied to the Average Monthly Customers in the designated City such that the total Excess Expenditure plus carrying charges in the City Project Tracker Account are recovered over the designated Recovery Period.

Average Monthly Customers shall be the projected average number of active customers in each applicable customer classification located in the City for the designated Recovery Period.

Class Facilities Surcharge shall be the surcharge amount for each applicable customer classification determined in accordance with the Rules for Application.

City Project Tracker Account is a regulatory asset account representing the sum of the following:

- (1) The total Excess Expenditures for each Distribution Facilities undergrounding project in such City,
- (2) Monthly carrying charges on the under recovered or over recovered monthly balance in the City Project Tracker Account based on the overall rate of return from the Company's most recent electric general rate case decision,
- (3) Less the recovered project costs collected to date through the applicable City's Facilities Surcharge.

Recovery Period is the number of months the City Requested Special Facilities Surcharge shall be applied to bills for a designated City project determined in accordance with the Rules for Application.

Excess Expenditures shall be determined in accordance with the provisions in the General Rules and Regulations, Section 5.3.

(Continued on Sheet No. 5-132)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

Northern States Power Company, a Minnesota corporation
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Minneapolis, Minnesota 55401

MINNESOTA ELECTRIC RATE BOOK – MPUC NO. 2

**CITY REQUESTED FACILITIES SURCHARGE RIDER
(Continued)**

Section No. 5
Original Sheet No. 132

RULES FOR APPLICATION

1. The Recovery Period shall not commence until the City Requested Facilities Surcharge to be applied to bills is at least \$0.25 per customer per month. A surcharge of \$0.25 up to and including \$1.00 per customer regardless of customer class may be applied for a Recovery Period of exactly one month (e.g., a one-time surcharge).
2. For a Recovery Period greater than one month, the Class Facilities Surcharge per month per customer in each non-residential customer class for any month in which a Residential Class Facilities Surcharge is applicable shall be as follows:
 - a. Commercial & Industrial (C&I), Street Lighting and Municipal – Non-Demand Billed: Equal to the Residential Class Facilities Surcharge.
 - b. Small C&I and Small Municipal – Demand Billed: Three times the Residential Class Facilities Surcharge.
 - c. Large C&I – Demand Billed: Four times the Residential Class Facilities Surcharge.

However, whenever the Non-residential Class Facilities Surcharges to be billed exceed the Customer Charge applicable on a customer account, the Class Facilities Surcharge for that account shall be equal to such Customer Charge.

3. A Residential Class Facilities Surcharge of \$0.25 up to and including \$1.00 per Residential customer per month will be applied each month whenever the City Project Tracker Account balance to be collected allows for a Recovery Period of 36 months or less.
4. A Residential Class Facilities Surcharge of over \$1.00, up to and including \$4.50, per Residential customer per month will be applied each month for a Recovery Period of 36 months whenever the City Project Tracker Account balance is uncollectable at a Residential Class Facilities Surcharge level of \$1.00 or less, provided that the surcharge amount for any Residential class customer account receiving a Low Income Energy Discount shall not exceed \$1.00 per month.
5. A Residential Class Facilities Surcharge of \$4.50 per Residential customer per month for a Recovery Period of 36 months up to and including 60 months will be applied only when necessary to recover the City Project Tracker Account balance, provided a surcharge of \$4.50 may be collected pending Commission action on a Company petition or City complaint to modify the design of the rate surcharge for a specific project which cannot be recovered in 60 months.

(Continued on Sheet No. 5-133)

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		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

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Minneapolis, Minnesota 55401

MINNESOTA ELECTRIC RATE BOOK – MPUC NO. 2

**CITY REQUESTED FACILITIES SURCHARGE RIDER
(Continued)**

Section No. 5
Original Sheet No. 133

RULES FOR APPLICATION (Continued)

6. The Class Facilities Surcharges may be adjusted annually and in the last 6 months of the Recovery Period to more closely recover the balance remaining in the City Project Tracker Account.
7. Subject to the limits on monthly surcharge amounts set forth above, the Class Facilities Surcharges may also be increased at any time, with notice as provided in Section 5.3 of the General Rules and Regulations, in order to recover Excess Expenditures associated with additional Distribution Facilities undergrounding projects requested or ordered by City.

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		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

5.2 GENERAL EXTENSION (Continued)

Non-refundable payments will be in the amount determined by subtracting from the total estimated installation cost the product of three and one half (3.5) times the anticipated annual revenue, excluding the portion of the revenue representing fuel-cost recovery, as set forth in Section 5.1, STANDARD INSTALLATION. Additional refundable payments may be required where service is extended and where customer occupancy is expected to be delayed. In such cases, for each additional customer served directly from the original contracted extension within five years from the date of its completion, the person who made the advance payment will receive proportionate refunds as additional customers take occupancy. The total of such refunds will in no event exceed the total refundable advance payment. Refunds will be made only for line extensions on private property to a single customer served directly from the original contracted facilities.

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5.3 SPECIAL FACILITIES

A. Definitions

For the purposes of Section 5.3 and the City Requested Facilities Surcharge Rider, the following definitions apply:

1. "Distribution Facilities" are defined as all primary and secondary voltage wires, poles, insulators, transformers, fixtures, cables, trenches, ductlines, and other associated accessories and equipment, including substation equipment, rated 35kV class and below, whose express function and purpose is for the distribution of electrical power from the Company's distribution substation directly to residential, commercial, and/or industrial customers. Distribution Facilities exclude all facilities used primarily for the purpose of transferring electricity from a generator to a substation and/or from one substation to another substation. As such, Distribution Facilities serve only customers on the primary and secondary rates of the Company.
2. "Transmission Facilities" are defined as all poles, towers, wires, insulators, transformers, fixtures, cables, and other associated structures, accessories and equipment, including substation equipment, rated 25kV class and above, whose express function and purpose is the transmission of electricity from a generator to a substation or substations, and from one substation to another.
3. "Municipality" is defined as any one of the following entities: a county, a city, a township or other unit of local government.
4. "City" is defined as either a statutory city or a home rule charter city consistent with Minn. Stat. Sections 410.015 and 216B.02, Subd. 9.

(Continued on Sheet No. 6-27.1)

Date Filed: 11-02-05 By: Cynthia L. Leshner Effective Date: 02-01-07
President and CEO of Northern States Power Company
Docket No. E002/GR-05-1428 Order Date: 09-01-06

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MINNESOTA ELECTRIC RATE BOOK – MPUC NO. 2

GENERAL RULES AND REGULATIONS (Continued)

Section No. 6
Original Sheet No. 27.1

5.3 SPECIAL FACILITIES (Continued)

A. Definitions (Continued)

5. "Standard Facilities" are those facilities whose design or location constitute the reasonable and prudent, least-cost alternative that is consistent with the existing electric system configuration, will meet the needs of the Company's customers and will maintain system reliability and performance under the circumstances. In determining the design or location of a "Standard Facility", the Company shall use good utility practices and evaluate all of the circumstances surrounding the proposal, including (i) public and employee safety in the installation, operation and maintenance of the facility, (ii) compliance with the National Electrical Safety Code, other applicable engineering standards and electric utility norms and standards, (iii) electric system reliability requirements, (iv) the presence, age, condition and configuration of existing facilities in the affected area, (v) the presence and size of existing right-of-way in the affected area, (vi) existing topology, soil, spacing, and any environmental limitations in the specific area, (vii) existing and reasonably projected development in the affected area, (viii) installation, maintenance, useful life and replacement cost factors, and (ix) other relevant factors under the particular circumstances.
6. "Special Facilities" are non-standard facilities or the non-standard design or location of facilities as provided in Section 5.3(B).
7. "Excess Expenditure" is defined as the total reasonable incremental cost for construction of Special Facilities, including: the value of the un-depreciated life of existing facilities being removed and removal costs less salvage; the fully allocated incremental labor costs for design, surveying, engineering, construction, administration, operations or any other activity associated with said project; the incremental easement or other land costs incurred by the Company; the incremental costs of immediately required changes to associated electric facilities, including backup facilities, to ensure reliability, structural integrity and operational integrity of electric system; the incremental taxes associated with requested or ordered Special Facilities; the incremental cost represented by accelerated replacement cost if the Special Facility has a materially shorter life expectancy than the standard installation; the incremental material cost for all items associated with said construction, less salvage value of removed facilities, and any other prudent costs incurred by Company directly related to the applicable Special Facilities.

(Continued on Sheet No. 6-27.2)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
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Docket No.	E002/GR-05-1428		Order Date:	09-01-06

MINNESOTA ELECTRIC RATE BOOK – MPUC NO. 2

GENERAL RULES AND REGULATIONS (Continued)

Section No. 6
Original Sheet No. 27.2

5.3 SPECIAL FACILITIES (Continued)

B. General Rule

1. When the Company is requested by a customer, group of customers, developer, or Municipality to provide types of service that result in an expenditure in excess of the Company designated standard service installation as provided under Section 5.1, STANDARD INSTALLATION, or designated standard Distribution Facilities or Transmission Facilities under Section 5.3 (A)(5) the requesting customer, group of customers, developer, or Municipality will be responsible for such Excess Expenditure, unless otherwise required by law. Common examples of Special Facilities include duplicate service facilities, special switching equipment, special service voltage, three phase service where single phase service is adequate, excess capacity, capacity for intermittent equipment, trailer park distribution systems, underground installations to wood poles, conversion from overhead to underground service, specific area undergrounding, other special undergrounding, location and relocation or replacement of existing Company facilities.
2. When requested under Section 5.3 (B)(1) the Company will evaluate the circumstances and determine the Standard Facility(ies) that would be appropriate to the particular situation. From this evaluation, the Company will determine the facilities design/configuration for the proposed project that meets the definition of a Standard Facility. This design/configuration shall constitute the Standard Facility for purposes of determining the Excess Expenditure associated with any requested or ordered Special Facility, including a Special Facility subject to a City Requested Facilities Surcharge or other rate surcharge.
3. Subject to the requirements of applicable law, and subject to the Company's previously scheduled or emergency work, the Company will initially install Special Facilities or will replace, modify or relocate to a Company-approved location or route its existing Distribution Facilities or Transmission Facilities (a) upon the request of a customer, a group of customers, developer, or upon request or lawful order of a Municipality if the Company determines the requested or ordered Special Facilities will not adversely affect the reliability, structural integrity, ability to efficiently expand capacity or operational integrity of the Company's Distribution Facilities or Transmission Facilities; and (b) the requesting or ordering customer, group of customers, developer, or Municipality arranges for payment of the Excess Expenditures under Section 5.3(E)(1) or 5.3(E)(2), or a requesting or ordering City elects that the Excess Expenditures for undergrounding of Distribution Facilities be recovered by surcharge under Section 5.3(E)(3).

(Continued on Sheet No. 6-28)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

5.3 SPECIAL FACILITIES (Continued)

C. Special Facilities In Public Right-Of-Way

1. Whenever a Municipality as a governing body of public right-of-way orders or requests the Company to replace, modify or relocate its existing Distribution Facilities or Transmission Facilities located by permit in said public right-of-way to the extent necessary to avoid interference with construction on said public right-of-way, such facilities will be replaced, modified or relocated at Company expense, provided the construction is the Standard Facility(ies) installation designated by the Company.
2. If the Municipality requests or orders a facility other than the standard facility(ies) determined under 5.3(C)(1), the Company will provide the Municipality notification of the Excess Expenditure compared to the Standard Facility. If the Municipality requests or orders a type of construction with cost in excess of the Company designated standard construction, recovery of such Excess Expenditures will be subject to Section 5.3(E).
3. Except in emergencies, the Company has no obligation to commence initial construction of new Special Facilities, or to commence construction for replacement, modification, reconstruction or relocation of existing facilities, until the Company receives a permit, or other written authorization, from the Municipality (or its designee) having jurisdiction over use of the applicable public right-of-way, authorizing the construction at a Company-approved reasonable location within the public right-of-way or at a location established by lawful order of the Municipality.
4. The Company reserves the right to require an order from a Municipality if the Company determines the requested Special Facilities constitute an improvement primarily for the benefit of a landowner or other group and only an incidental benefit to public use of the right-of-way. The Company also reserves the right to challenge the lawfulness of a Municipality's order.

D. Underground Facilities Requirements

The following provisions apply when replacing overhead facilities with underground facilities:

1. The customer, at customer's expense, must engage an electrician to adapt the customer's electrical facilities to accept service from Company underground facilities.
2. The Company will allow reasonable time for the customer to make the necessary alterations to their facilities, before removal of the existing overhead facilities. The customer, group of customers, developer or Municipality must provide Company reasonable notice of the undergrounding request so Company may efficiently plan and install such facilities.

(Continued on Sheet No. 6-29)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

5.3 SPECIAL FACILITIES (Continued)

D. Underground Facilities Requirements (Continued)

3. Perpetual easements will be granted Company at no cost to the Company whenever any portion of the underground distribution system is located on private land. Said private easements also will allow the Company access for inspection, maintenance, and repair of Company facilities.
4. The Company must receive, by franchise or permit, full access to its facilities installed underground for the purpose of inspection, maintenance, and repair of such facilities, such right of access to include the right to open public ways.
5. The Municipality will give sufficient notice and will allow the Company sufficient time to place its facilities beneath public ways while the same are torn up for resurfacing. The Municipality shall provide Company with access to the torn up public ways during such period so that Company will have unobstructed use of sufficiently large sections of the public ways to allow installation of the underground facilities in an economic manner.
6. Secondary voltage service supplied from an underground distribution lateral installation will require that the customer install, own, and maintain necessary conduits and secondary service conductors or bus duct to a point designated by Company within or adjacent to the secondary compartment of the transformer or vault. Company will make final connection of customer's secondary service conductors or bus duct to Company's facilities.
7. Secondary voltage service supplied from underground secondary service conductors require that the customer install, own, or maintain necessary conduits on private property to a point designated by the Company at or near the property line. The secondary service conductors usually will be installed by the customer in the customer's conduit, however, in some installations it may be preferred to have Company provide a continuous installation from the Company facilities through the customer conduit to the customer's service equipment. In these installations the customer must pay the total installed cost of the Company's cable installed on private property. The Company will make the final connection of customer's secondary service connectors to Company's facilities.
8. The customer, group of customers, developer or Municipality will be subject to any charges imposed as a result of the conditions set forth in Section 5.1, STANDARD INSTALLATION and charges for Special Facilities as provided in this Section 5.3.

(Continued on Sheet No. 6-29.1)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

5.3 SPECIAL FACILITIES (Continued)

E. Special Facilities Payments

1. Where the requesting or ordering party is required to prepay or agrees to prepay or arrange payment for Special Facilities, the requesting or ordering party shall execute an agreement or service form pertaining to the installation, operation and maintenance, and payment of the Special Facilities. Payments required will be made on a non-refundable basis and may be required in advance of construction unless other arrangements are agreed to in writing by the Company. The facilities installed by the Company shall be the property of the Company. Any payment by a requesting or ordering party shall not change the Company's ownership interest or rights.

Payment for Special Facilities may be required by either, or a combination, of the following methods as prescribed by the Company: a single charge for the costs incurred or to be incurred by the Company due to such a special installation or a monthly charge being one-twelfth of Company's annual fixed costs necessary to provide such a special installation. The monthly charge will be discontinued if the special facilities are removed or if the requester eventually qualifies for the originally requested Special Facilities.

2. Where Special Facilities are requested or ordered by a Municipality which is not a City, or in circumstances other than those addressed in Section 5.3(E)(3), and payment is not made or arranged by the Municipality, the Company may seek approval of the Commission to allow the Excess Expenditures to be the responsibility of the Company's customers residing within the Municipality and may seek approval by the Commission pursuant to Minn. Stat. Chap. 216B to allow recovery of such expenditures from those customers through a rate surcharge or other method.

Company will provide notice to an affected Municipality of any miscellaneous rate filing by Company under Minn. Stat. Sect. 216B.16, Subd. 1, to establish a Special Facilities surcharge applicable to customers in such Municipality. Customers in the applicable Municipality will be notified of (a) the implementation of the Special Facilities surcharge through either a bill message or bill insert during the month of implementation of such surcharge, and (b) any change in the surcharge.

Continued on Sheet No. 6-29.2)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

SPECIAL FACILITIES (Continued)

E. Special Facilities Payments (Continued)

3. Where undergrounding of Distribution Facilities as a Special Facility is ordered by a City, and payment for excess expenditure is not made or arranged by the City, the Excess Expenditures will be recovered from the Company's customers located in the City through a rate surcharge set forth in Section 5.3 (F) and the City Requested Facilities Surcharge Rider subject to the following conditions:
 - a. The Company shall provide written notice to the City containing the following:
 - i. the estimated total excess expenditures required for the designated City undergrounding project and an estimate of the resulting surcharge;
 - ii. notice to the City Clerk that the City has sixty (60) days from its receipt of the notice to file with the Commission an objection to the proposed surcharge under Minnesota Statutes 216B.17 or other applicable law. The notice shall contain a brief statement of facts and tariff or other legal authority on which the Company bases its right to surcharge the ratepayers located in the City.
 - b. Within the sixty (60) day period noticed by the Company, the City may give written notice to the Company of its intention to pay all, a portion or none of the estimated Excess Expenditures, or otherwise enter into an agreement with the Company regarding payment of any Excess Expenditures. If the City does not respond in writing within the sixty (60) days, it is deemed to have elected not to pay any portion of the Excess Expenditures and will have waived its right to object to the Company's right to surcharge ratepayers in the City for the Excess Expenditures. Such failure, however, is not a waiver of the City's right to object to the Company's Excess Expenditures surcharged to ratepayers in the City, which objection may be exercised pursuant to other applicable law.
 - c. A rate surcharge set forth in Section 5.3(F) and the City Requested Facilities Surcharge Rider may be used to recover the excess Expenditures of Distribution Facilities when such projects are initiated and controlled by a city even if the city does not act within its police powers to require the undergrounding project to be completed and the City and Company mutually agree in writing to using such a surcharge.

(Continued on Sheet No. 6-29.3)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06
S:\General-Offices-GO-01\PSF\RA\Rates\Current\Mn_elec\Me_6_29-2_r01.doc				

GENERAL RULES AND REGULATIONS (Continued)

Section No. 6
1st Revised Sheet No. 29.3

SPECIAL FACILITIES (Continued)

E. Special Facilities Payments (Continued)

- d. The City may bring its objection to the proposed surcharge to the Commission by filing a statement of objection with the Commission and serving the Company within sixty (60) days. An objection proceeding shall not halt or delay the project, except for good cause shown. Notice and implementation of the surcharge shall be stayed until the Commission or a court of competent jurisdiction issues a final order or judgment.
- e. Nothing in this tariff is intended to establish or limit the rights of a Company customer that is a member of the class of customers surcharged or proposed to be surcharged from pursuing its rights under applicable law.
- f. Customers in the applicable City will be notified of: (i) the implementation of a City Requested Facilities Surcharge either through a bill message or a bill insert during the month preceding the month the surcharge is commenced; and (ii) any change in a preexisting surcharge. The Company shall provide the Department and City the proposed notice to customers no less than sixty (60) days prior to the first day of the month in which the Company intends to notify customers of the surcharge.

(Continued on Sheet No. 6-29.4)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

SPECIAL FACILITIES (Continued)

F. Costs of Special Facilities Recovered by City Requested Facilities Surcharge

1. The Excess Expenditure required for any Special Facility undergrounding of Distribution Facilities requested or ordered by a City shall be subject to surcharge in accordance with the provisions of this section and the City Requested Facilities Surcharge (CRFS) Rider, if the City does not prepay or otherwise arrange payment. The surcharge shall commence on such date as determined by the Company, but no earlier than the first full billing month following at least 60 days notice to the applicable City of the planned implementation date of a surcharge.
2. City Project Tracker Account. The Company will establish a City Project Tracker Account for the applicable City in order to track project cost recovery through customer collections. The initial balance in the Tracker Account will be the Company-determined Excess Expenditure for the applicable Special Facilities. Excess Expenditures for subsequent, additional City requested or ordered Special Facilities may be added to the Tracker Account balance at any time to the extent additional Excess Expenditures are incurred by Company. The Tracker Account balance shall be determined as follows:
 - a. The total Excess Expenditure ("EE") for each City Special Facility undergrounding project to be recovered through a CRFS surcharge. The EE will be adjusted to reflect actual Company costs and any direct payments made by the City for the designated construction project;
 - b. Plus the Carrying Charge ("CC") on the unrecovered or over-recovered monthly balance in the Tracker Account based on the overall rate of return from the Company's most recent electric general rate case decision; and
 - c. Less the Recovered Project Costs ("RPC") equal to the actual monthly amounts billed to customers in the applicable city through the CRFS Rider, subject to subsequent reductions to account for uncollectibles, refunds and correction of erroneous billings.

(Continued on Sheet No. 6-29.5)

Date Filed:	11-02-05	By: Cynthia L. Leshner	Effective Date:	02-01-07
		President and CEO of Northern States Power Company		
Docket No.	E002/GR-05-1428		Order Date:	09-01-06

SPECIAL FACILITIES (Continued)

F. Costs of Special Facilities Recovered by City Requested Facilities Surcharge (Continued)

3. The Company may delay implementation of a surcharge for a City Project Tracker Account until the minimum surcharge amount provided in the CRFS Rider is reached. Any under or over recovery of the Tracker Account balance in the last month of the final Recovery Period will be expensed. The Company will limit over-recoveries to no more than \$0.05 per customer at the time the Tracker Account is terminated.
4. Record Access and Reporting Requirements. The Company's records associated with a City's Tracker Account shall be available for inspection by such City at reasonable times. If requested by a City, the Company shall provide a report on the status and balance of the City Project Tracker Account as follows:
 - a. whenever Excess Expenditures for requested or ordered Distribution Facilities undergrounding are added to the Tracker Account for a designated or new City project,
 - b. on or before the last business day of the month following the final month of the Recovery Period, or
 - c. annually if the Recovery Period is greater than 12 months.
5. The surcharge for a particular Special Facility Distribution Facilities undergrounding project may be of a different design than set forth in the City Requested Facilities Surcharge Rider if approved in advance by Commission order in response to a rate filing by the Company under Minn. Stat. Section 216B.16, or in response to a complaint filed by the applicable City under Minn. Stat. Section 216B.17.

Date Filed: 11-02-05

By: Cynthia L. Leshner

Effective Date: 02-01-07

President and CEO of Northern States Power Company

Docket No. E002/GR-05-1428

Order Date: 09-01-06

Northern States Power Company, a Minnesota Corporation
City Requested Special Facilities Surcharge (CRFS)
City of Roseville

Excess Expenditures = \$275,630				
Customer Class	Customers	Surcharge ⁽¹⁾	Months	Recovery
Residential	14,806	\$0.44	36	\$233,984
Res Low Income	360	\$0.44	36	\$5,689
Small C&I ND	1,078	\$0.44	36	\$17,036
Small C&I	891	\$1.32	36	\$42,242
Large C&I	169	\$1.76	36	\$10,683
Street Lighting	39	\$0.44	36	\$616
Sm Mun Pump ND	10	\$0.44	36	\$158
Small Mun Pump	3	\$1.32	36	\$142
Large Mun Pump	0	\$1.76	36	\$0
Total	17,356			\$310,552
Total Carrying Charges included in recovery amount⁽²⁾				\$34,922

Allowable Class Surcharge Levels per Month Under CRSF Tariff	
Residential:	\$0.25 up to \$4.50
Low Income Residential:	\$0.25 up to \$1.00
Small C&I Non-Dmd:	\$0.25 up to \$4.50
Small C&I - Demand:	3 Times Residential Amount
Large C&I - Demand:	4 Times Residential Amount

- (1) Adjustment possible in final months of recovery period for more precise cost recovery.
(2) Monthly carrying charge of 1.0132% applies to outstanding balance, equal to compounded rate based on 8.83% overall rate of return from the last general rate case (2008) and 4.03% tax factor.

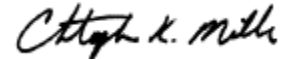
REQUEST FOR COUNCIL ACTION

Date: April 26, 2010
Item No.: 12.e

Department Approval



Acting City Manager Approval



Item Description: Automated Meter Reading (AMR) Authorization

BACKGROUND

At the March 29, 2010 Council meeting, staff presented information on the differences between the various AMR systems. Staff indicated that goals and objectives have been evaluated and that we are confident now is the right time for a move to AMR. Although today's basic water meter is still a simple mechanical device with the purpose of measuring amount of water used, reading and collecting data continues to be a labor-intensive and costly process. The associated labor savings are well-recognized within the water industry and form the core of business justifications for AMR. The benefits of AMR go far beyond gains in efficiency. AMR technologies not only allow us to replace manual meter reading, but they are designed to be an effective approach in reducing operating costs, increasing cash flow, enhancing customer service, and mitigating risk. These are benefits to both the City and the water customer and only further justify making the informed decision to move to an AMR fixed-base system.

DISCUSSION

Implementing a change from manual meter reading to an AMR system is the next logical step for the future of metering in the City of Roseville. Staff diligently compared the two vendors that offer a fixed based system with a nutating disk meter that our system requires. Our current inventory of meters is aging, with over 35% over 20 years old. Many of them are in excess of 30 years of age. American Waterworks Association recommends an average useful meter life of 20 years. Accuracy diminishes as meters age. The industry standard is a .33 percent reduction in accuracy per year of meter life based on average consumption. Resources for our meter replacement program needs to increase to meet the demand to update our aging meters. As meters are updated, we need to obtain access from the water customer, thus minimal additional installation costs will be incurred.

The following table depicts our proposed annual implementation plan and associated costs.

Phase I: 2010 – 2012 Startup, all commercial, and some residential installs

2010 - AMR Startup Costs	Quantity	Per Unit	Total Cost
Cost for DCU's (3 w/ one free)	2	\$12,500	\$25,000
Data Backhaul	3	\$420	\$1,260
FCC License Fee	1	\$300	\$300
No Charge First 3 Years for the following:			

Annual DCU Maintenance	0	\$3,000	\$0
Annual Software Maintenance	0	\$900	\$0
Total			\$26,560

26 *Vendor offer – 400 register & radio installs \$20,000 value

2010 - AMR & Meter Costs	Quantity	AMR Costs	Meter Costs
Commercial Radios & Meters Installed	304	\$40,000	\$23,000
Residential radios & Meters Installed	260	\$18,900	\$41,400
Total		\$58,900	\$37,506

27

2011 - AMR & Meter Costs	Quantity	AMR Costs	Meter Costs
Commercial Radios & 1.5” Meters Installed	225	\$20,000	\$66,000
Commercial Radios & 2” Disc Meters Installed	108	\$9,600	\$40,700
Residential Radios 5/8” Meters Installed	165	\$11,900	\$26,800
Total		\$41,500	\$133,500

28

2012 - AMR & Meter Costs	Quantity	AMR Costs	Meter Costs
Commercial Radios & 2” Compound Meters	40	\$7,100	\$43,250
Commercial Radios & 3” Compound Meters	10	\$1,740	\$15,990
Commercial Radios & 4” Compound	5	\$870	\$10,790
Commercial Radios & Heads	333	\$51,250	N/A
Residential radios 5/8” Meters	290	\$23,000	\$46,000
Total		\$83,960	\$116,029

29

30

31 **Phase II: 2013 – 2016 Finish residential installs**

2013 - AMR & Meter Costs	Quantity	AMR Costs	Meter Costs
Residential Radios 5/8” Meters Installed	2115	\$186,000	\$158,660
Backhaul, DCU & Software Maintenance			\$5,340
Total		\$186,000	\$164,000

32

2014 - AMR & Meter Costs	Quantity	AMR Costs	Meter Costs
Residential Radios 5/8” Meters Installed	2115	\$186,000	\$158,660
Backhaul, DCU & Software Maintenance			\$5,340

Total		\$186,000	\$164,000
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33

34

35

2015 - AMR & Meter Costs	Quantity	AMR Costs	Meter Costs
Residential Radios 5/8" Meters Installed	2115	\$186,000	\$158,660
Backhaul, DCU & Software Maintenance			\$5,340
Total		\$186,000	\$164,000

36

2016 - AMR & Meter Costs	Quantity	AMR Costs	Meter Costs
Residential Radios 5/8" Meters Installed	2115	\$186,000	\$158,660
Backhaul, DCU & Software Maintenance			\$5,340
Total		\$186,000	\$164,000

37

38 Phase one of implementation will include the installation of ADE (Absolute Digital Encoder)
39 heads and R450 radios on all existing Badger commercial meters within 2-3 years. Some of
40 these meters are more than 20 years old and will need to be replaced and would have been
41 regardless of whether we automate meter reading. These older meters will be replaced with new
42 meters together with R450 radios. Also in this phase, residential radios and meters will be
43 installed for some of the more difficult to read meters.

44 Phase two of implementation will focus more on the residential meters. Remaining aging meters
45 will be replaced with Neptune meters and R450 heads, and the rest will get an ADE head (on
46 existing Badger meters) and a radio.

47 The City will experience immediate benefit of obtaining reads remotely so that monthly billings
48 could be processed for more consistent cash flow. With a fixed based system, we will be able to
49 determine true consumption to better identify our Non-Revenue Water (NRW) or loss.
50 Additionally, indirect benefits such as eliminating estimated reads or misread information which
51 will result in less calls and time spent on billing disputes, thus improving customer satisfaction.

52 **Policy Objective**

53 To provide efficient, accurate metering and billing for water use and to provide excellent
54 customer service to all utility customers.

55 **Financial Impacts**

56 Currently we are expending approximately .75 FTE staff time and additional vehicle costs
57 reading water meters. During implementation, these resources will gradually be redirected to
58 installation of AMR and meter replacement. After this program is implemented the resources
59 will be allocated to other utility areas, such increasing maintenance needs for gate valves,
60 watermains, hydrants and right of way management.

As mentioned earlier, the two vendors that can provide a fixed-based system compatible with nutating disc meter technology, Badger and Neptune were researched and provided quotations. The following is a comparison of the costs of the two systems components:

Vendor Comparison – Meter Costs

Meter/Radio/Head	Badger/Galaxy	Neptune/Ecoder/R450
20 GPM 5/8"	\$161.50	\$161.40
¾"	\$199.00	\$183.40
1"	\$265.00	\$234.15

Startup costs were also compared. Startup costs include the cost for the Data Collection Unit's, data backhaul, FCC license fee, vendor services, and cost of software for the first year. See below for startup cost comparison:

Vendor Startup Cost Comparison

	Badger/Galaxy			Neptune/R450		
	Qu	Per Unit	Total	Qu	Per Unit	Total
Cost for DCU's	2 (1 free)	\$5,700	\$11,400	2 (1 free)	\$12,500	\$25,000
Data Backhaul (annual)	Included			3	\$420	\$1,260
FCC License Fee	1	\$300	\$300	1	\$300	\$300
Vendor offer - 400 register & radio installs				400	\$-50	\$-20,000
Vendor offer 75 radio installs	75	\$-138	\$-10,350			
Cost of Software	1	\$10,645	\$10,645	1	\$0	\$0
Total			\$11,995			\$6,560

Water Customer Impact

The impact to water rates would be an increase of 1.5 to 2.5% depending on additional revenue realized due to accuracy increase. A current residential usage charge of \$35.10 would increase to \$35.98 for an additional quarterly amount of \$.88, or \$3.52 a year. This increase would provide leak detection, which could save the customer hundreds of dollars by catching a leak immediately as well as extensive consumption data to help with conservation efforts. Commercial customers will see up to an increase of 3.5%. They would get the same advantages as the residential customer, and in many cases detecting leaks early for large water users could mean the difference between thousands of dollars. Early leak detection is a great value to the customer. The City will be able to provide a greater service to the customer by making available detailed water usage information that will assist in budget preparation and conservation.

Total project funding request for the next 7 years will be approximately \$1,750,000. Current 2011 approved budget contains \$160,000 for this meter replacement and AMR implementation.

85 Additional funds, \$90,000 annually, are proposed to come from a combination of the water rate
86 increase and added revenue from additional water recorded as usage that will be realized as new
87 meters are installed. Exact dollar amounts for this added revenue are unknown due to lack of
88 data; however other cities have seen substantial increases in revenue after converting to an AMR
89 system and installing new meters, some as much as 50%.

90 **Staff Recommendation**

91 Staff recommends implementing AMR using the Neptune fixed-based system. This will ensure
92 the City receives the highest quality product with the latest technology to fit our goals and
93 objectives for the lowest cost.

94 **Requested Council Action**

95 Motion to authorize implementation plan for a Neptune fixed-base, two-way AMR system.

96

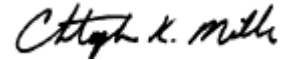
Prepared by: Tony Thury, Utilities Supervisor, Gretchen Carlson, Maintenance Support
Specialist, Duane Schwartz, Public Works Director

REQUEST FOR COUNCIL ACTION

Date: 4-26-10
Item No.: 12.f

Department Approval

Acting City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1748 Galtier Street.**

BACKGROUND

- The subject property is a single-family detached home.
- The current owner is Carol Armstrong who lives at the property.
- Current violations include:
 - Garbage stored in bags in the driveway (Violation of City Code Section 407.02.D).
- At direction of Council, staff attempted contact with owner in the evenings:
 - Four attempts were made.
 - Three times no answer at door.
 - Once a resident claimed Ms. Armstrong not home.
- On April 16, 2010, staff observed two vehicles in driveway (in the afternoon). Staff attempted to discuss situation with owner. Person refused to discuss, said they would call, however, they never did.
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

30 **FINANCIAL IMPACTS**

31 City Abatement:

32 An abatement would encompass the following:

- 33 • Removal of garbage stored in bags in the yard or on the driveway.
- 34 o Approximately - \$250.00

35 Total: Approximately - \$250.00

36

37 In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated
38 \$100,000 for abatement activities. The property owner will then be billed for actual and administrative
39 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
40 reported to Council following the abatement.

41 **STAFF RECOMMENDATION**

42 Staff recommends that the Council direct Community Development staff to abate the above referenced
43 public nuisance violations at 1748 Galtier Street by hiring a contractor to remove any garbage bags not
44 in a trash container. This is to be a one time action. If violations continue, staff will bring matter back
45 to Council for further consideration.

46 **REQUESTED COUNCIL ACTION**

47 Direct Community Development staff to abate public nuisance violations at 1748 Galtier Street by
48 hiring general contractors to remove garbage stored in bags but not in a trash receptacle.

49 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
50 is to recover costs as specified in Section 407.07B. If violations continue, staff to bring the matter back
51 to Council for further consideration.

52

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1748 Galtier Street

1748 Galtier St N



Prepared by:
Community Development Department
Printed: March 12, 2010



Site Location

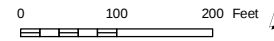
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (3/4/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



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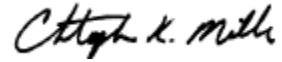
REQUEST FOR COUNCIL ACTION

DATE: 4/26/10
ITEM NO: 12.g

Department Approval:



Acting City Manager Approval:



Item Description: **Approval of Resolution creating a policy for reviewing and approval
Solar Energy Standards in Roseville.**

1.0 REVIEW OF REQUEST

1.1 Over the past year the Community Development Department (Planning and Permit Divisions) has received numerous calls and requests regarding the installation of solar energy systems.

1.2 A review of the current Zoning Ordinance reveals that the Code is silent on such standards or requirements, leaving staff no option other than to prohibit the issuance of permits for such installations and to rely on the up-coming zoning ordinance rewrite as the mechanism to create such standards.

1.3 Given the strong interest in solar energy systems, Staff does not feel that this is in the best interest of the community to wait until the zoning code update is complete. Staff has concluded that the passage of a policy on solar energy standards is more prudent as an interim step prior to specific adoption of the new Zoning Ordinance currently in development.

1.4 The Planning Division has been researching solar code requirements and is working with Mr. Brian Ross, Community Resources Planning, Inc (project coordinator with Minneapolis/Saint Paul solar energy projects) and the Minnesota Pollution Control Agencies model ordinance (attached).

1.5 The Planning Staff has reviewed the model ordinance, discussed our policy goal and necessary standards/requirements with Mr. Ross, and has developed the following items for consideration in Roseville's initial policy.

2.0 STAFF RECOMMENDATION

2.1 BY MOTION, APPROVE the attached resolution creating a policy for reviewing and approving solar energy systems in Roseville.

2.2 The proposed policy would create a set of definitions and regulations under which a proposed solar energy system could be approved by the City. Specifically the policy would define terms such as types of solar energy systems (active, building-integrated, and passive to name a few), and create specific regulations like setbacks, height, visibility and coverage (see attached Draft Resolution) It is anticipated that this policy will form the basis on an ordinance later this year as part of the Zoning Code Update.

30 **3.0 SUGGESTED CITY COUNCIL ACTION**
31 Adopt attached resolution creating a policy for reviewing and approving solar energy
32 systems in Roseville.

Prepared by: City Planner Thomas Paschke (651-792-7074)

Attachment A: Resolution

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 26th day of April 2010 at 6:00 p.m.

The following Members were present:
and ___ Members were absent.

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____ A RESOLUTION ESTABLISHING A POLICY FOR REVIEW AND APPROVAL OF RESIDENTIAL SOLAR ENERGY SYSTEMS

WHEREAS, the Community Development Department has received increased interest in residential solar energy systems; and

WHEREAS, the existing zoning regulations (Title 10) of the Roseville City Code does not provide any guidance or regulations on such accessory residential uses; and

WHEREAS, Roseville's 2030 Comprehensive Plan includes specific goals and policies regarding sustainability and the use of sustainable practices and encourage and promote the use of alternative energy such as solar and wind; and

WHEREAS, the City Council has determined it is in the best interest of the community to create a policy now versus waiting until the zoning ordinance update process is finished to address such alternative energy systems;

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the following definitions and approval requirements:

DEFINITIONS

Active Solar System - A solar energy system that transforms solar energy into another form of energy or transfers heat from a collector to another medium using mechanical, electrical, or chemical means.

Building-integrated Solar Systems - An active solar system that is an integral part of a principal or accessory building, rather than a separate mechanical device, replacing or substituting for an architectural or structural component of the building. Building-integrated systems include but are not limited to photovoltaic or hot water solar systems that are contained within roofing materials, windows, skylights, and awnings.

Grid-intertie Solar System - A photovoltaic solar system that is connected to an electric circuit served by an electric utility company.

Off-grid Solar System - A photovoltaic solar system in which the circuits energized by the solar system are not electrically connected in any way to electric circuits that are served by an electric utility company.

Passive Solar System - A solar energy system that captures solar light or heat without transforming it to another form of energy or transferring the energy via a heat exchanger.

Photovoltaic System - An active solar energy system that converts solar energy directly into electricity.

Renewable Energy Easement, Solar Energy Easement - An easement that limits the height or location, or both, of permissible development on the burdened land in terms of a structure or vegetation, or both, for the purpose of providing access for the benefited land to wind or sunlight passing over the burdened land.

Renewable Energy System - A solar energy or wind energy system. Renewable energy systems do not include passive systems that serve a dual function, such as a greenhouse or window.

Roof Pitch - The final exterior slope of a building roof calculated by the rise over the run, typically but not exclusively expressed in twelfths such as 3/12, 9/12, 12/12.

Solar Access - A view of the sun, from any point on the collector surface, that is not obscured by any vegetation, building, or object located on parcels of land other than the parcel upon which the solar collector is located, between the hours of 9:00 AM and 3:00 PM Standard time on any day of the year.

Solar Collector - A device, structure or a part of a device or structure for which the primary purpose is to transform solar radiant energy into thermal, mechanical, chemical, or electrical energy.

Solar Collector Surface - Any part of a solar collector that absorbs solar energy for use in the collector's energy transformation process. Collector surface does not include frames, supports and mounting hardware.

Solar Daylighting - A device specifically designed to capture and redirect the visible portion of the solar spectrum, while controlling the infrared portion, for use in illuminating interior building spaces in lieu of artificial lighting.

Solar Energy - Radiant energy received from the sun that can be collected in the form of heat or light by a solar collector.

Solar Energy Device - A system or series of mechanisms designed primarily to provide heating, to provide cooling, to produce electrical power, to produce mechanical power, to provide solar daylighting or to provide any combination of the foregoing by means of collecting and transferring solar generated energy into such uses either by active or passive means. Such systems may also have the capability of storing such energy for future utilization. Passive solar systems shall clearly be designed as a solar energy device such as a trombe wall and not merely a part of a normal structure such as a window.

Solar Energy System - A device or structural design feature, a substantial purpose of which is to provide daylight for interior lighting or provide for the collection, storage and distribution of solar energy for space heating or cooling, electricity generating, or water heating.

Solar Heat Exchanger - A component of a solar energy device that is used to transfer heat from one substance to another, either liquid or gas.

Solar Hot Water System - A system that includes a solar collector and a heat exchanger that heats or preheats water for building heating systems or other hot water needs, including residential domestic hot water and hot water for commercial processes.

Solar Mounting Devices - Devices that allow the mounting of a solar collector onto a roof surface or the ground.

Solar Storage Unit - A component of a solar energy device that is used to store solar generated electricity or heat for later use.

PERMITTED ACCESSORY USE - Active solar energy systems shall be allowed as an accessory use in all zoning classifications where structures of any sort are allowed, subject to certain requirements as set forth below:

A. **Height** - Active solar systems must meet the following height requirements:

1. Building- or roof- mounted solar systems shall not exceed the maximum allowed height in any zoning district. For purposes for height measurement, solar systems other than building-integrated systems shall be considered to be mechanical devices and are restricted consistent with other building-mounted mechanical devices.
2. Ground- or pole-mounted solar systems shall not exceed 15 feet in height when oriented at maximum tilt.

B. **Set-back** - Active solar systems must meet the accessory structure setback for the zoning district and primary land use associated with the lot on which the system is located.

1. **Roof-mounted Solar Systems** - In addition to the building setback, the collector surface and mounting devices for roof-mounted solar systems shall not extend beyond the exterior perimeter of the building on which the system is mounted or built. Exterior piping for solar hot water systems shall be allowed to extend beyond the perimeter of the building on a side yard exposure.
2. **Ground-mounted Solar Systems** - Ground-mounted solar energy systems may not extend into the side-yard or rear setback when oriented at minimum design tilt.

C. **Visibility** - Active solar systems shall be designed to blend into the architecture of the building or be screened from routine view from public right-of-ways other than alleys. The color of the solar collector is not required to be consistent with other roofing materials.

1. **Building Integrated Photovoltaic Systems** - Building integrated photovoltaic solar systems shall be allowed regardless of visibility, provided the building component in which the system is integrated meets all required setback, land use or performance standards for the district in which the building is located.

2. **Solar Systems with Mounting Devices** - Solar systems using roof mounting devices or ground-mount solar systems shall not be restricted if the system is not visible from the closest edge of any public right-of-way other than an alley. Roof-mount systems that are visible from the nearest edge of the street frontage right-of-way shall not have a highest finished pitch more than five (5) percent steeper than the roof pitch on which the system is mounted, and shall be no higher than ten (10) inches above the roof. Systems with a pitch more than five percent greater than the finished roof pitch are not allowed.

3. **Coverage** - Roof or building mounted solar systems, excluding building-integrated systems, shall not cover more than 80% of the south-facing or flat roof upon which the panels are mounted, and shall be set back from the roof edge by a minimum of one (1) foot. The surface area of pole or ground mount systems shall not exceed half the building footprint of the principal structure.

D. **Approved Solar Components** - Electric solar system components must have a UL listing.

E. **Plan Approval Required** - All solar systems shall require administrative plan approval by the Community Development Department.

1. **Plan Applications** - Plan applications for solar systems shall be accompanied by to-scale horizontal and vertical (elevation) drawings. The drawings must show the location of the system on the building or on the property for a ground-mount system, including the property lines.

a. **Pitched Roof Mounted Solar Systems** - For all roof-mounted systems other than a flat roof the elevation must show the highest finished slope of the solar collector and the slope of the finished roof surface on which it is mounted.

b. **Flat Roof Mounted Solar Systems** - For flat roof applications a drawing shall be submitted showing the distance to the roof edge and any parapets on the building and shall identify the height of the building on the street frontage side, the shortest distance of the system from the street frontage edge of the building, and the highest finished height of the solar collector above the finished surface of the roof.

PLAN APPROVALS - Applications that meet the design requirements of this policy shall be granted administrative approval by the zoning official and shall not require Planning Commission review. Plan approval does not indicate compliance with Building Code or Electric Code.

F. **Compliance with Building Code** - All active solar systems shall meet approval of local building code officials, consistent with the State of Minnesota Building Code.

G. **Compliance with State Electric Code** - All photovoltaic systems shall comply with the Minnesota State Electric Code.

H. **Utility Notification** - No grid-intertie photovoltaic system shall be installed until evidence has been given to the Community Development Department that the owner has submitted notification to the utility company of the customer's intent to install an

153 interconnected customer-owned generator. Off-grid systems are exempt from this
154 requirement.

155 The motion for the adoption of the foregoing resolution was duly seconded by Council
156 Member _____ and upon vote being taken thereon, the following voted in favor:
157 and _____ voted against.

158 WHEREUPON said resolution was declared duly passed and adopted.

159

160

161

[illegible]

WITNESS MY HAND officially as such Manager this 26th day of April 2010.

(SEAL)

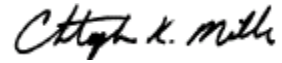
REQUEST FOR COUNCIL ACTION

DATE: 4/26/2010
ITEM NO: 12.h

Department Approval:



Acting City Manager Approval:



Item Description: Requested extension of St. Paul Regional Water Services' approval of concrete recycling as an INTERIM USE at the Dale Street Reservoir, 1901 Alta Vista Drive (PF10-001)

1.0 REQUESTED ACTION

St. Paul Regional Water Services (SPRWS) is seeking an extension of the time allowed in the City Council's approval of a temporary concrete crushing/recycling operation as an INTERIM USE at the Dale Street Reservoir at 1901 Alta Vista Drive. The extension request is included with this staff report as Attachment B.

Project Review History

- Planning Commission recommendation (5-0) to approve the proposed INTERIM USE: February 3, 2010
- City Council approval (4-0) of the INTERIM USE: February 22, 2010
- Extension request: April 9, 2010
- Project report prepared: April 12, 2010

2.0 SUMMARY OF RECOMMENDATION

Planning Division staff recommends approval of the requested extension to the temporary concrete recycling operation, subject to certain conditions; see Section 4-5 of this report for additional information.

3.0 SUMMARY OF SUGGESTED ACTION

Pass a motion extending the dates of operation of the approved INTERIM USE; see Section 6 of this report for details.

4.0 BACKGROUND

4.1 Section 1013.09 (Interim Uses) of the City Code establishes the regulations pertaining to INTERIM USES.

- a. Section 1013.09A states: *The City Council may authorize an interim use of property. Interim uses may not be consistent with the land uses designated on the adopted Land Use Plan. They may also fail to meet all of the zoning standards established for the district within which it is located.*
- b. Section 1013.09B states: *The City Council may attach conditions to Interim Use Permits [sic]. In reviewing [such] applications, the City will establish a specific date or event that will terminate the use on the property. The Council will also determine that the approval of the interim use would not result in adverse effects on the public health, safety, and general welfare, and that it will not impose additional costs on the public if it is necessary for the public to take the property in the future.*

4.2 An applicant seeking approval an INTERIM USE is required to hold an open house meeting to inform the surrounding property owners and other interested attendees of the proposal, to answer questions, and to solicit feedback. The open house was held on December 15, 2009; according to the sign-in sheet submitted with the INTERIM USE application approximately a dozen people attended the open house meeting. A summary of the open house meeting is included with this staff report as Attachment C.

4.3 The duly noticed public hearing for this request was held by the Planning Commission on February 3, 2010. Much of the public comment from people who attended the meeting or who sent email to staff prior to the meeting, revolved around the demolition of the existing reservoir or the construction of the new facility; while issues related to the removal and replacement of the reservoir are not insignificant, they are not germane to the requested approval of a temporary concrete recycling operation. Minutes of the public hearing are included with this staff report as Attachment D. The application was subsequently approved on February 22nd as part of the City Council's consent agenda; while there was no further discussion of the proposal, the meeting minutes reflect that Mayor Klausing confirmed that nobody was in attendance of the meeting who wished to speak about the proposal.

4.4 Since the approval of the INTERIM USE application, one nearby homeowner phoned City staff in mid-March to express concerns that the demolition had not yet begun and, if the recycling operation would not be completed by the May 15th deadline, it would become more of a disruption if it continued beyond that date.

5.0 STAFF COMMENTS

5.1 When the Planning Commission and City Council reviewed and approved the proposed INTERIM USE in February, SPRWS representatives believed that they were nearing the end of the process selecting a contractor to demolish the existing reservoir facility and that the demolition and subsequent concrete recycling would soon begin. With this expectation, SPRWS felt that the recycling operation could be concluded by May 15, 2010. The time invested in evaluating the first-choice contractor turned out to be time well spent because SPRWS found that this contractor would not be a suitable choice. But

this time vetting a contractor that would ultimately be ruled out had the effect of delaying the demolition project because another contractor had to be evaluated through the same process.

5.2 Now that the demolition contract has finally been awarded, there is no longer enough time to demolish the existing reservoir and conclude the concrete recycling by May 15th, which is the required end date established in the approval of the INTERIM USE. SPRWS is currently requesting that the expiration of the recycling operation be pushed back to June 12, 2010 in order to account for the delayed start of the demolition.

5.3 The City Code does not address INTERIM USE extensions like the one presently requested. For longer-term INTERIM USES like the State Fair Park and Ride lots in various locations around the community, a use is approved for a certain number of months or years and, if the applicants wish to continue the use beyond that time, they have been required to apply for a new approval, beginning by holding an open house meeting before seeking the support of the Planning Commission and the approval of the City Council. In this case, where the approved use has not yet begun and would only last a handful of weeks (which is less time than would be required to navigate a new application and approval process), the City Attorney has indicated that the City Council may approve the requested extension without a renewed application process.

5.4 When the INTERIM USE was approved, several conditions were attached to the approval to mitigate negative impacts; Resolution 10787 approving the concrete recycling operation is included with this staff report as Attachment E. Of those conditions, most address the conduct and conclusion of the temporary use and Planning Division staff recommends leaving those conditions unchanged except for an extension of the dates of operation. Three other conditions of the original approval require the development of plans for ensuring the safety of park users, preserving maintenance access to the adjacent cellular tower facility, and repairing any damage to the asphalt pavement on the park property. All of these plans have been developed at a recent “pre-construction meeting” through collaboration between City and SPRWS staff. The applicant has indicated a willingness to send a letter to the neighbors to inform them of the project status and invite them to contact project staff with any concerns or questions; Planning Division staff recommends making this a requirement if the requested extension is granted.

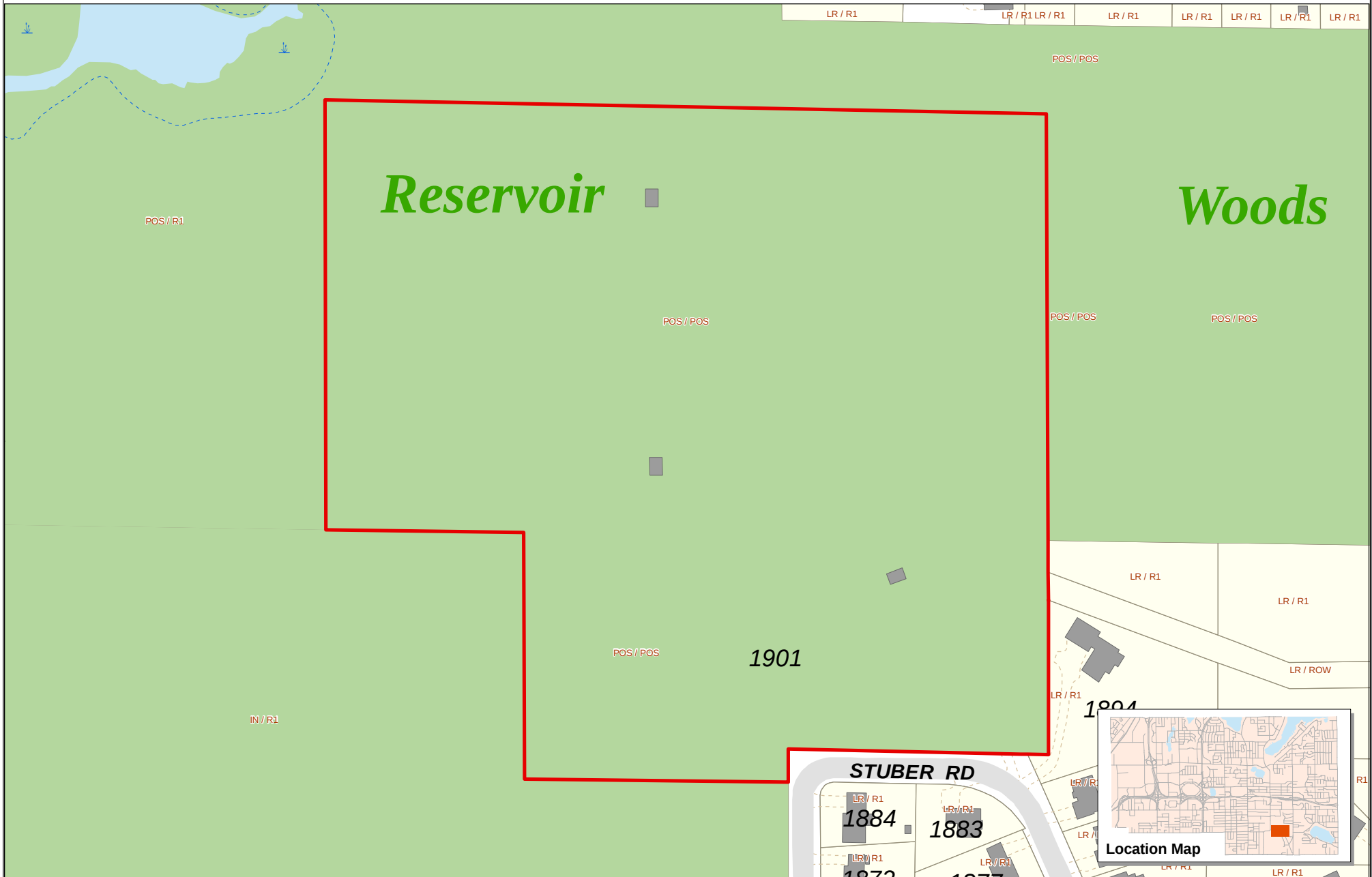
6.0 SUGGESTED ACTION

Pass a motion amending condition “h” of Resolution 10787 to allow the temporary recycling of concrete at the Dale Street Reservoir, 1901 Alta Vista Drive, as an INTERIM USE to continue until June 12, 2010, based on the comments and findings of Sections 4-5 of this report, and subject to the condition that the applicant send a letter to the owners of property within 500 feet of the reservoir site to inform them of the project status and to instruct the property owners to call SPRWS staff with questions and concerns.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments: A: Area map D: Public hearing minutes
B: SPRWS extension request letter E: Resolution 10787
C: Open house meeting summary

Attachment A: Location Map for Planning File 10-001



Prepared by:
Community Development Department
Printed: January 27, 2010



Site Location

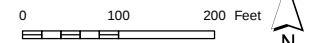
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (1/4/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Saint Paul Regional Water Services
1900 Rice St
Saint Paul, MN 55113
April 9, 2010

Bryan Lloyd
Associate City Planner
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

Re: Request for Interim Use Permit Extension–Dale Reservoir

Bryan:

This letter is in regards to the Interim Use Permit approving concrete recycling at the Dale Street Reservoir. SPRWS would like to request an extension of that permit from the original end date of May 15, 2010 to June 12, 2010.

The demolition project was delayed during the contract award process. SPRWS checked references of the low bidder and found that they were not responsible and had not performed to expected standards on previous projects. Due to the scope of this project, SPRWS decided not to take the risk, and excluded the low bidder. SPRWS then contacted another bidder and checked their references. Once the references checked out, SPRWS met with the bidder to go over the project and their approach. Satisfied that they could complete the project, the contract award process was started.

If this extension is approved, SPRWS will gladly send letters to the neighborhood updating them on the status of the project. Specifically, letting them know of the new concrete recycling end date and that it was approved by the City Council. The letters will also instruct the homeowners to call Steve Campbell of SEH or me if they have questions or concerns.

Thank you.

Sincerely,

Tim Bagstad
Project Engineer

Open House Summary

St. Paul Regional Water Services

Demolition of the 30,000,000 Gallon Concrete Reservoir

Located in Reservoir Woods

The Open House was held on Tuesday, December 15, 2009 from 6:00 p.m. to 8:00 p.m. at the SPRWS offices at 1900 Rice Street. The Attendance List is attached. Also in attendance representing SPRWS were: Tim Bagstad, SPRWS
Brad Eilts, SPRWS
Steve Campbell, SEH

A number of issues were raised by the attendees. They are listed as follows, along with the responses that were provided.

Noise generated by the crushing equipment. Local demolition contractors have indicated that the decibel levels from their crushing equipment are similar to that of a lawn mower. Because the nearest residence is over 500 feet away and the work is scheduled for early spring, noise impacts on the residents are expected to be minor. Mr. Larry Hudella of Roselawn Cemetery expressed specific concerns about noise levels during graveside services. Mr. Hudella will be invited to meet with the Contactor at the Pre-Construction Conference. If noise levels in the cemetery are found to be a problem, the Contractors equipment run times can be coordinated with the cemetery schedule as necessary.

Dust emissions from the crushing equipment. The contract specifications will require the use of spray type dust abatement devices on the crushing equipment.

Discharge of chlorinated water. When the reservoir is drained, the purged water is piped to a pond on the east side of Dale Street. As a matter of policy, SPRWS dechlorinates all stored water prior to discharge to any surface waters.

Stockpiling of materials. Crushed concrete and soil materials from the demolition will be stockpiled separately for re-use within the footprint of the existing reservoir.

Presence of asbestos in the reservoir. An inspection by a certified inspector will be conducted at the reservoir prior to demolition to determine the presence of asbestos.

Traffic generation. A minor amount of construction traffic will be generated on Alta Vista Drive during mobilization to and demobilization from the site, however the decision to crush the concrete on-site will eliminate the need for 600-900 trips for hauling the materials to a demolition landfill.

Communications Plan: A project website has been established and can be made accessible to the public.

Agency Review: The final demolition contract documents will be forwarded to the Minnesota Department of Health for review.

Planning File 10-001**Request by St. Paul Regional Water Services for approval of concrete recycling as an INTERIM USE at the Dale Set Reservoir, 1901 Alta Vista Drive**

Chair Doherty opened the Public Hearing for Planning File 10-001 at 6:37 p.m.

Associate Planner Bryan Lloyd reviewed staff's analysis of the request by St. Paul Regional Water Services (SPRWS) to reuse the concrete from the demolition of the existing reservoir in the construction of the new reservoir, rather than trucking out the concrete rubble, at the Dale Street Reservoir at 1901 Alta Vista Drive. The request seeks approval of a temporary concrete crushing/recycling operation as an INTERIM USE, pursuant to City Code, Section 1013.09.

Mr. Lloyd noted that the most significant issues would be noise and vibrations during the crushing operations; however, he noted that there were no residents within 150' of the proposed crushing site, with the closest residence being approximately 500' from the location, so impact in the neighborhood should be minimal. Mr. Lloyd advised that, to mitigate any potential noise concerns, City Code stipulated hours of operation on weekdays from 7:00 a.m. – 10:00 p.m., and 9:00 a.m. – 9:00 p.m. on weekends; and staff was recommending an additional condition further reducing those times of operation to 8:00 a.m. – 8:00 p.m. on weekdays; and 9:00 a.m. – 8:00 p.m. on weekends for even less interruption of residents' mornings and evenings.

Mr. Lloyd noted that any potential runoff and dust were regulated by City Code, through watering down of the piles as part of the process; and further monitored by state level agencies.

Staff recommended approval of the requested INTERIM USE, based on the comments and findings of Sections 4 – 6, and subject to conditions as detailed in Section 7 of the staff report dated February 03, 2010. Mr. Lloyd advised that the only condition still pending agreement between staff and the applicant was the ending date suggested for April 30, 2010; with the applicant seeking an additional two (2) weeks, until May 15, 2010, to facilitate any potential delays. Mr. Lloyd further advised that staff had determined that this extension should cause no major impacts to the process.

Discussion included the number of anticipated days required for the crushing operations; completion of demolition with materials stockpiled, then crushed within a contracted period of time, prior to construction of the new facility; and plans of the applicant for dust mitigation.

Applicant Representative, John Klebeck, Short Elliott Hendrickson

Mr. Klebeck advised that the start date of the demolition portion of the project is projected to be approximately March 1, 2010, with a bid opening scheduled for February 24, and pending contract processing. Mr. Klebeck advised that there was no date scheduled yet for the crushing, and would be up to the contractor, but that it was anticipated to begin as early as possible, with the projected May 15, 2010 deadline for completion of that portion of the operation.

Discussion among Commissioners, staff and the applicant included the process for demolition, crushing and use of the crushed materials for the foundation base of the new reservoir; footprint of the new reservoir the same as the original; height of the new reservoir, with final design still pending, but anticipated to be a concrete tank with a domed top and somewhat taller than the original, with bermed materials stockpiled and reused during the re-grading of area around the new tank, which will project further from the ground than the original, even though its capacity will be less than the original tank.

Mr. Klebeck advised that the original tank was constructed in 1918, stipulated where the actual crushing operations would occur on site; changes to the topography of the site the new construction based on gravity flow; composition of materials to be crushed according to MPCA guidelines; identification of project manager Steve Campbell from S.E.H. Engineering for identification of the project scope; and attempts to keep the crushing operation to as limited a time as possible during the spring before windows/doors are opened to keep impacts minimal for the benefit of the neighbors.

Further discussion included materials and/or chemicals that may be or may have been stored in the gatehouses, also scheduled for demolition, with roofing and brick materials proposed to be trucked off-site and not reused; electrical service nodes and alarms as part of the SCADA system for the City of Roseville and St. Paul Regional Water Services (SPRWS); and recommendation of Commissioner Wozniak to contact Ramsey County Environmental Health prior to demolition of the gatehouses to facilitate disposal of fluorescent lighting and other hazardous wastes in the gatehouses.

Mr. Paschke advised that, as standard practice, Ramsey County was notified by staff during the permitting process.

Additional discussion included any impacts, perceived as minimal by the applicant, to the pond on the east side of Dale Street, with the reservoir being currently empty and no discharge planned prior to demolition, with only the SPRWS draining the tank down periodically for normal maintenance; and the new tank having less impact on the pond than the current tank based on its smaller capacity.

Public Comment

Mr. Lloyd advised that, following public notice, staff had received one e-mail from a neighbor seeking additional information related to noise, traffic, and water in the reservoir, similar to those already addressed this evening, and that staff had responded to the individual.

Kathleen Winters, 676 Pineview Court

Ms. Winters expressed appreciation for the additional details available at tonight's meeting, than at the public meeting held in November of 2009; and sought assurances that asbestos and mercury switches had been addressed. Ms. Winters respectfully requested that staff ensure that the environmental survey was comprehensive enough to cover all materials not allowed to be in structures when demolished, including the reservoir and any additional service buildings. Ms. Winters advised that area residents, including her, were interested if other areas of the park or trails from the main gate would be utilized by contractors for access to the construction site.

Mr. Lloyd advised that the majority of the truck traffic was expected to occur before or during demolition and construction, but not during the crushing operation itself. Mr. Lloyd advised that the City's Parks Department was working with the applicant to close off the work site while allowing access to the remainder of the park through use of fences and signage.

Bob Guthrie, 1610 Alameda Street

Mr. Guthrie opined that a number of people in the neighborhood had not been aware of this meeting, including a number of residents utilizing the park on the north and south side. Mr. Guthrie further opined that, while water pressure was not an issue, the lasting visual impact was a concern, specifically taking the footprint as displayed, using the crushed concrete as a base, and extending vertically another 15'. Mr. Guthrie referenced City Code, Chapter 1011.08 related to design standards; zoning of the area for Parks and Open Space; and whether the structure had to be screened; or if a cross-section view was available to allow residents to determine future aesthetics.

Mr. Paschke clarified that the only item before the Planning Commission is the crushing of the existing structure and utilizing that for base materials. Mr. Paschke advised that water towers and how the City regulates them are exempt from code; and that both the City and SPRWS are aware of the height of the new tower and are working cooperatively to minimize the visual impact. Mr. Paschke advised that the new tower would be required, based on other City Code regulations, to meet exterior finish restrictions; however, with no final plans submitted to-date, staff was unable to address those issues until receipt of those plans, which would be handled administratively. Mr. Paschke noted, however, that water towers are exempt from screening and height requirements.

Mr. Klebeck advised that the height of the new tower was still being worked out, with cost considerations a part of that equation based on the type of construction materials used. Mr. Klebeck anticipated that the final overall height would be thirty feet (30'). Mr. Klebeck advised that the height considerations were further based on service to the City in maintaining pumping pressure and high-service pumps with limited operations during peak energy times.

Mr. Klebeck assured the Commissioners and public that the final height consideration, while still under discussion, and impacts to the neighborhood aesthetically for surrounding streets, park land, homes, and the entire neighborhood was a prime concern in their attempts to minimize that impact.

Mr. Paschke committed to having finalized designs, once submitted, available on the City's website for public dissemination, with boards displayed at City Hall as well.

Commissioner Wozniak suggested that the applicant consider having information displayed at the park for public information as well.

Mr. Lloyd noted that the Community Development Department web page was consistently updated with more significant developments occurring in the community and would be the place to find information about the reservoir project as it became available.

Carole Rust, 1826 Alameda Street

Ms. Rust questioned impacts to the surrounding old-growth forest during construction, noting that the

environment, plants, and wildlife were of vital importance to the community, while facilitating access for demolition and/or construction activities.

Mr. Lloyd reviewed the access to the reservoir site itself versus Alta Vista Road and the park, noting the service roads already on the site that would be utilized by contractors.

Mr. Lloyd noted an additional question from the caller he had previously mentioned and his question related to National security considerations to make sure current and future water sources are secure from tampering and/or attack.

Steve Schneider, General Manager, St. Paul Regional Water Services

Without providing specifics due to security issues, Mr. Schneider advised that the existing reservoir was secured via alarms and other means, and the new one would have similar if not upgraded security functions.

Discussion among Commissioners, staff and Mr. Schneider included rationale for replacing the 1918 structure, built to a higher capacity than now needed due to other facilities, and almost exclusive use by only the City of Roseville at this time; construction of the current structure with materials of non-reinforced concrete, and deterioration of that structure since its original construction, even though amazing in its structure and architectural features in the interior of the tank.

Mr. Schneider offered to arrange for limited tours for interested city officials, but unfortunately not available for the general public due to safety considerations, and the need to outfit visitors with harnessing equipment, etc.

Chair Doherty closed the Public Hearing at 7:13 p.m., with no one else appearing for or against.

Discussion among Commissioners and staff included clarifying that design/build issues were not before the Planning Commission, and since construction of the tower is a permitted use, there would be no further hearing before the Planning Commission or City Council, with only administrative review and approval at the staff level for those aspects of the project. Mr. Paschke again advised that only purpose for this hearing was for the Interim Use application for the crushing operation that required Planning Commission and City Council action.

Further discussion included the advantages in minimizing impacts by crushing and reusing the materials on-site rather than trucking them off site and creating additional truck traffic and noise.

Mr. Paschke advised that, in reference to crushing operation noises, he had personally visited a crushing site at I-694 and the former Ramsey County Public Works Garage on Rice Street in Roseville, to document the operation on film with sound to better determine actual impacts. Mr. Paschke advised that there was minimal noise at 150' and that it didn't sound much different than standing next to I-694, with that crushing site located just off Owasso Boulevard. Mr. Paschke advised that there was construction-type noise all around the site, but as one moved further away, it was not that obvious, and blended with other surrounding noises. Mr. Paschke advised that residential properties adjacent to this site were not as close in proximity as homes were for that previous project.

Commissioners Gottfried and Gisselquist concurred that attempting to complete the crushing operation in the spring was fortuitous and that crushing on site, as opposed to the noise and dust from trucks hauling off-site was the lesser of two evils in getting the work completed.

MOTION

Member Boerigter moved, seconded by Member Wozniak to RECOMMEND TO THE CITY COUNCIL APPROVAL of an INTERIM USE for Saint Paul Regional Water Services (SPRWS) to allow the temporary recycling of concrete at the Dale Street Reservoir, 1901 Alta Vista Drive, based on the comments and findings of Section 4 – 6 and the conditions of Section 7 as detailed in the staff report dated February 03, 2010; amended as follows:

Condition H: modify completion date from April 30 to May 15, 2010.

Commissioner Wozniak encouraged the applicant and City staff to take every available option to update the community with the status of the project as it pertains to final design.

Mr. Paschke duly noted this request.

Ayes: 5

Nays: 0

Motion carried.

EXTRACT OF MINUTES OF MEETING OF THE CITY COUNCIL OF THE CITY OF ROSEVILLE

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 22nd day of February 2010 at 6:00 p.m.

The following Members were present: Johnson; Pust; Roe; and Klausing; and the following Members were absent: Ihlan.

Council Member Klausing introduced the following resolution and moved its adoption:

RESOLUTION NO. 10787 A RESOLUTION APPROVING CONCRETE RECYCLING AT THE DALE STREET RESERVOIR AS AN INTERIM USE IN ACCORDANCE WITH §1013.09 OF THE ROSEVILLE CITY CODE FOR SAINT PAUL REGIONAL WATER SERVICES (PF10-001)

WHEREAS, Saint Paul Regional Water Services owns the Dale Street Reservoir property, adjacent to 1901 Alta Vista Drive; and

WHEREAS, the subject property is legally described as:

**Section 14 Township 29 Range 23 the S 652.5 ft of E 700 ft of SW 1/4 of NE 1/4 & S 652.5 ft
of W 400 ft of SE 1/4 of NE 1/4 in Sec 14 Tn 29 Rn 23
PIN: 14-29-23-13-0003**

WHEREAS, the property owner seeks to allow the temporary operation of concreting crushing equipment; and

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed INTERIM USE on February 3, 2010, voting 5-0 to recommend approval of the use based on the comments and findings of the staff report prepared for said public hearing; and

WHEREAS, the Roseville City Council has determined that approval of the proposed INTERIM USE will not result in adverse effects on the public health, safety, and general welfare, and that it will not impose additional costs on the public if it is necessary for the public to take the property in the future;

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the temporary concrete recycling at the Dale Street Reservoir as an INTERIM USE in accordance with Section §1013.09 of the Roseville City Code, subject to the following conditions:

- a.** The project site shall be limited to the general area indicated on the site plan reviewed with this application as Attachment C;

- b.** Materials to be recycled shall be limited to the rubble generated by the demolition of the Dale Street Reservoir facility;
- c.** The temporary operation shall employ best management practices (e.g., watering piles, installing silt fencing, etc.) to control dust and potential stockpile erosion. Said erosion control plan shall be reviewed and approved by the City Engineer;
- d.** Operation of recycling equipment shall be limited to the hours of 8:00 a.m.-8:00 p.m. on weekdays and 9:00 a.m.-8:00 p.m. on weekends;
- e.** The applicant shall be responsible for protecting and/or repairing damage to the pavement on the pathways/parking areas leading from Alta Vista Drive/Stuber Road to the reservoir site after the completion of the reconstruction project;
- f.** The applicant shall work with Public Works staff to ensure the preservation of maintenance access to the adjacent cellular tower and ground equipment during the project;
- g.** The applicant shall work with Parks and Recreation staff to develop and implement a park safety plan to ensure that park users are adequately informed of or restricted from the project area; and
- h.** Once approved the recycling operation shall be discontinued by 8:00 p.m. on May 15, 2010 or upon the completion of the recycling, whichever comes first.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member Johnson and upon vote being taken thereon, the following voted in favor: Johnson; Pust; Roe; and Klausing; and none voted against.

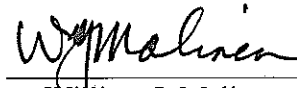
WHEREUPON said resolution was declared duly passed and adopted.

Resolution – SPRWS, Dale Street Reservoir (PF10-001)

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 22nd day of February 2010 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 22nd day of February 2010.



William J. Malinen, City Manager

(SEAL)

14. Finance - Roseville has a growing, diverse and stable revenue base

Strategy C: Consider alternative mechanisms to fund city services

14.C.1. Participate in regional collaborations to more efficiently fund city services

Action Steps

14.C.1.c Communicate financial impact to taxpayers and rate payers.

Dept

FN

Progress

Done

Timeline

Cost

14.C.2. Explore options such as local sales tax, county wheelage tax, billing and fees for services, assessments, etc.

Action Steps

14.C.2.c Communicate financial impact to taxpayers and rate payers.

Dept

FN

Progress

Done

Timeline

Cost

15. Finance - Roseville responsibly funds programs, services, and infrastructure to meet long-term needs

Strategy A: Maintain the highest financing and budgeting standards

Action Steps

15.A.1.a Annually adopt Financial and Budget policies

Dept

FN

Progress

Done

Timeline

1-3 yrs

Cost

\$

15.A.1.b Periodically review the City's financial condition to preserve bond

FN

Done

Scale for rankings:

0 = not worth the investment

1 = very little value to the city

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4 = provides value

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9 = absolutely must undertake/highest priority

10. Education - Roseville Supports highquality, lifelong learning

Strategy A: Promote the benefits of lifelong learning and intergenerational education

10.B.2 Create greater access to expanded curriculum offerings through technology

Action Steps

10.B.2.b Work with local school districts and higher education institutions to determine feasibility and practicality of internet-based curriculum curriculum offerrings

Dept

FN

Progress

On Going

Timeline

Cost

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13. Technology: Roseville has technology that gives us a competitive advantage

Strategy 13A: Ensure that the technology infrastructure is in place to optimize public and private sector performance

13.A.2 Invest in a technology infrastructure that meets short-term needs and provides long-term flexibility

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.2.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	in process	4 to 8	\$\$\$

13.A.5 Provide clear information to the public about options, plans, and funding

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.5.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	in process	1 to 3	\$

Strategy 13B: Develop a long-term technology infrastructure plan

13.B.1 Regularly assess and upgrade technology trends to identify and recommend future investments

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.1.a Assess available technologies and public/private partnership	FN	in process	1 to 3	\$

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1. Community - Roseville is a welcoming community that appreciates differences and fosters diversity

Strategy A: Make Roseville a livable community for all

1.A.3 Establish a City Help desk to provide communications within the community; make community information available in multiple languages and to people with disabilities

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
1.A.3.a. Assess demand for information 24 aday and/or demand for info in multiple languages. Potential tools include expanded website capability, additional staff w/ special training, or outside contractors.	FN	Not Yet	9+	\$

10. Education - Roseville Supports highquality, lifelong learning

Strategy B: Provide sustainable, cutting edge, educational technology

10.B.2 Create greater access to expanded curriculum offerings through technology

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
10.B.2.a Connect fiber to all public sites (PWET)	FN	Not Yet	4 to 8	\$\$\$

13. Technology: Roseville has technology that gives us a competitive advantage

Strategy 13A: Ensure that the technology infrastructure is in place to optimize public and private sector performance

13.A.1 Provide current and cost-effective technology and associated infrastructure for city operations and services, and public sector partnerships

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.1.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

13.A.3 Provide public access to technoloyg infrastructure

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.3.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

13.A.4 Support a citywide technology infrastructure that is accessible to the private sector

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.2.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

Strategy 13B: Develop a long-term technology infrastructure plan

13.B.1 Regularly assess and upgrade technology trends to identify and recommend future investments

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.2.a Assess available technologies and public/private partnership	FN	not yet	1 to 3	\$

13.B.3 Seek community and business input on technology infrastructure needs

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.3.a Assess available technologies and public/private partnership	FN	not yet	1 to 3	\$\$

15. Finance - Roseville responsibly funds programs, services, and infrastructure to meet long-term needs

Strategy C: Actively manage funds to provide long-term fiscal stability

15.C.1. Maintain adequate fund balance

15.C.1.a. See Response to 15.A	FN	Not Yet	1-3 yrs	\$
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15.C.2. Maintain good bond rating

15.C.1.b. See Response to 15.A	FN	Not Yet	1-3 yrs	\$
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<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
1.A.3.a. Assess demand for information 24 aday and/or demand for info in multiple languages. Potential tools include expanded website capability, additional staff w/ special training, or outside contractors.	FN	Not Yet	9+	\$

10. Education - Roseville Supports highquality, lifelong learning

Strategy B: Provide sustainable, cutting edge, educational technology

10.B.2 Create greater access to expanded curriculum offerings through technology

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
10.B.2.a Connect fiber to all public sites (PWET)	FN	Not Yet	4 to 8	\$\$\$

13. Technology: Roseville has technology that gives us a competitive advantage

Strategy 13A: Ensure that the technology infrastructure is in place to optimize public and private sector performance

13.A.1 Provide current and cost-effective technology and associated infrastructure for city operations and services, and public sector partnerships

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.1.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

13.A.3 Provide public access to technoloyg infrastructure

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.3.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

13.A.4 Support a citywide technology infrastructure that is accessible to the private sector

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.A.2.a Assess available technologies and public/private partnership opportunities. Evaluate stakeholder's willingness to pay	FN	not yet	4 to 8	\$\$\$

Strategy 13B: Develop a long-term technology infrastructure plan

13.B.1 Regularly assess and upgrade technology trends to identify and recommend future investments

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.2.a Assess available technologies and public/private partnership	FN	not yet	1 to 3	\$

13.B.3 Seek community and business input on technology infrastructure needs

<u>Action Steps</u>	<u>Dept</u>	<u>Progress</u>	<u>Timeline</u>	<u>Cost</u>
13.B.3.a Assess available technologies and public/private partnership	FN	not yet	1 to 3	\$\$

15. Finance - Roseville responsibly funds programs, services, and infrastructure to meet long-term needs

Strategy C: Actively manage funds to provide long-term fiscal stability

15.C.1. Maintain adequate fund balance

15.C.1.a. See Response to 15.A	FN	Not Yet	1-3 yrs	\$
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15.C.2. Maintain good bond rating

15.C.1.b. See Response to 15.A	FN	Not Yet	1-3 yrs	\$
--------------------------------	----	---------	---------	----

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2010 - 2019 Capital Investment Plan

Submitted August 10, 2009

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Executive Summary

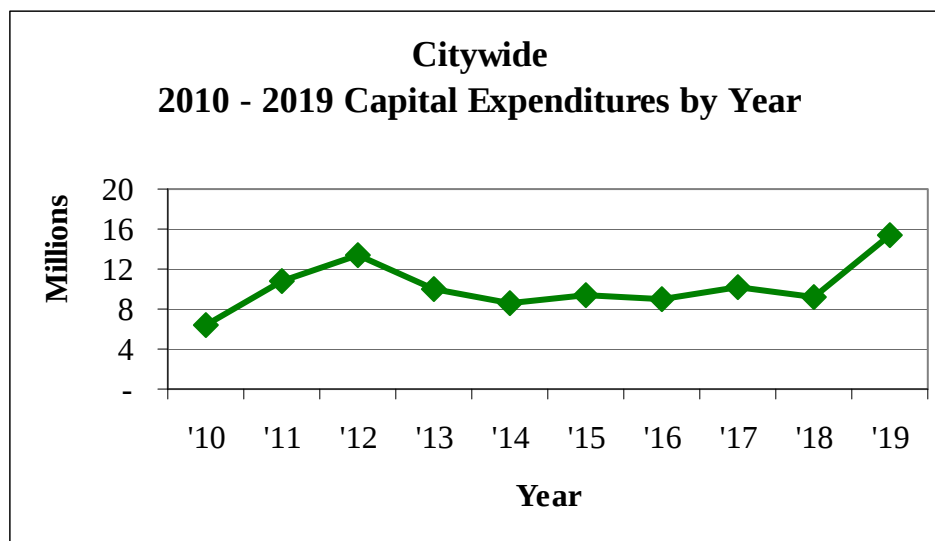
Enclosed is the 2010-2019 Capital Investment Plan (CIP) as prepared in accordance with the goals and strategies identified in the Imagine Roseville 2025 initiative and in consideration of the goals and objectives identified by the City Council earlier this year. The CIP also incorporates the valued contributions made by the City's advisory commissions, and other citizen groups. Finally, the CIP also addresses a number of federal and state mandates that require capital outlays.

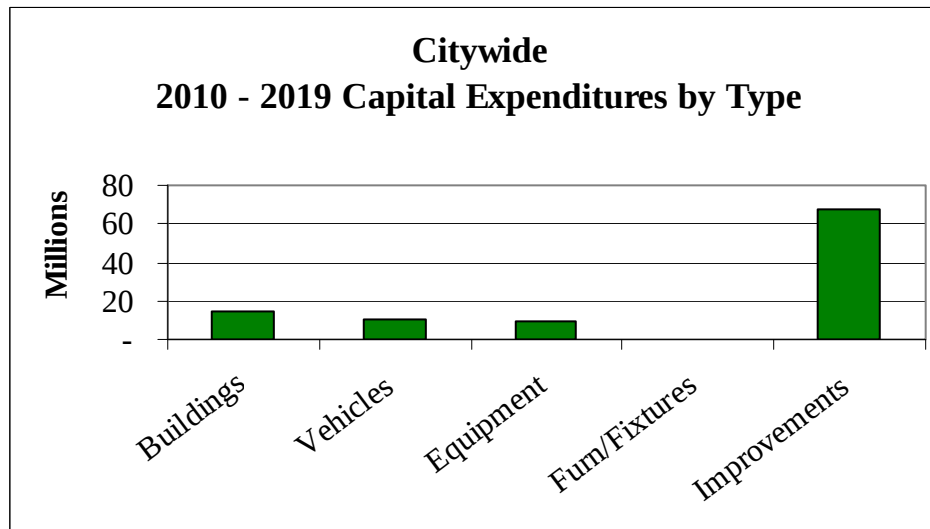
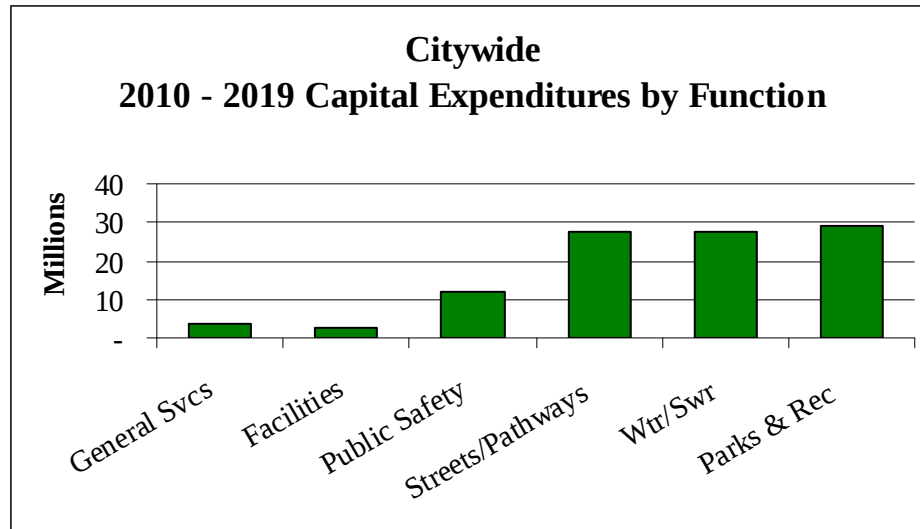
The CIP should not be construed as a request for funding; rather it is designed to serve as a planning tool that can be used to make informed budgeting decisions. Only after further discussion and Council approval will these items be considered funded. However, the inclusion of these items into the CIP signals general support for a particular service delivery model(s).

Over the next 10 years, the City expects to expend approximately \$97 million to replace existing vehicles, equipment, and infrastructure and has earmarked approximately \$5 million to allow for the purchase of new assets that would enhance the City's programs and services. This assumes that the City will have available funding and that all existing assets will be replaced at the end of their useful lives. It is conceivable that some of these items will not be replaced. By contrast, over the 10 previous years, the City expended only \$30 million to replace its capital assets; a reflection of both the general need and available funding during this time.

On average, the City expects to expend approximately \$10.2 million per year on capital assets over the next 10 years. The largest asset category is system improvements, which represents 66% of the total amount. The largest asset by City function is parks and recreation, which represents 27% of the total amount, followed closely by streets and pathways.

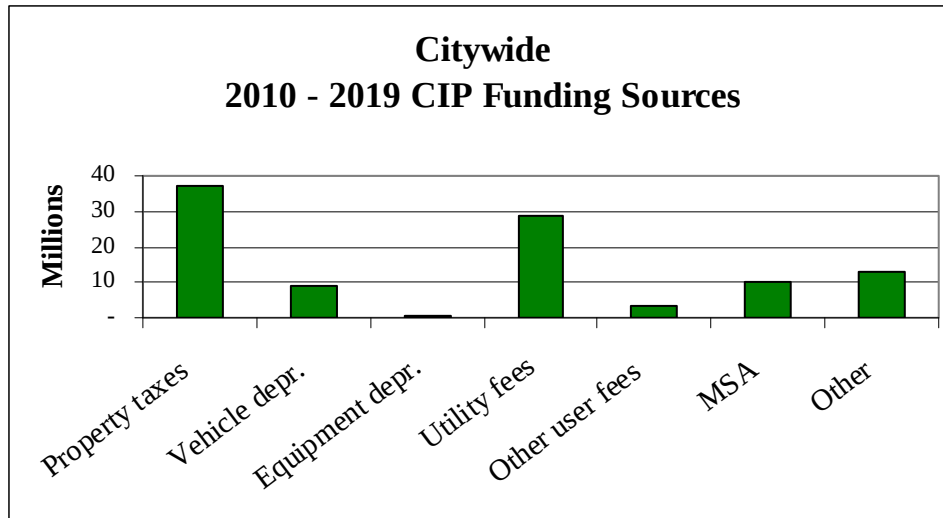
The following charts depict the City's 10-year capital needs.





Funding for the CIP is expected to come from numerous sources depending on the asset type. The largest expected funding source for the CIP is property taxes, which represents 36% of the total amount needed. The property tax burden can be lessened if alternative funding sources are secured.

The following chart depicts the funding sources for the City's 10-year CIP.



The CIP identifies a number of major capital items that are expected to be needed over the next 10 years to sustain current service levels. They include (in no particular order):

- ❖ \$29 million in park system improvements.
- ❖ \$28 million in streets and pathways.
- ❖ \$20 million in water and sewer infrastructure
- ❖ \$12 million in public safety vehicles and equipment and fire stations.
- ❖ \$7 million in stormwater infrastructure
- ❖ \$4 million in general facilities improvements including a new fire station.
- ❖ \$2 million in information systems

Financial Impact

The CIP will have a substantial impact on utility customers and taxpayers. Assuming all of the utility systems items contained in the CIP are funded, the City's water, sanitary sewer, and storm sewer rates will increase approximately 1-2% each year for the next 10 years. This is in addition to any inflationary-type increases that will be needed for general operations.

The impact on taxpayers is even greater. If all of the property tax-supported items contained in the CIP are funded including; vehicles, equipment, building improvements, and park improvements, taxpayers can expect to pay 3-4% more each year for the next 10 years. Again, this is in addition to any inflationary-type increases that will be needed. This assumes that all property tax-supported capital items will be funded through systematic increases in cash reserves, and that no other alternative funding sources are identified. The City may choose instead to issue voter-approved bonds to finance some items such as a new fire station or park improvements. In addition, it also assumes that all existing assets will be replaced with something similar at the end of their useful lives. It is likely that some assets will be retired with no intent of replacing it.

The combined financial impact to Roseville homeowners if all items contained in the CIP are funded would result in an increase of approximately 4-5% per year above and beyond what they're currently paying in property taxes and utility charges. Again, these same homeowners will also face inflationary-type increases for general operations as well.

For a single-family home with a property value of \$235,000 and average water consumption, the approximate impact is as follows:

Current	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
\$1,084	1,139	1,196	1,255	1,318	1,384	1,453	1,526	1,602	1,682	\$1,766

As the table indicates, a typical household would pay an additional \$682 or 63% more in 2019 than it does today if all items in the CIP are funded.

More detailed information can be found in the sections that follow this executive summary including impacts on future operating costs.

Administration and Finance

The 2010-2019 Administration and Finance Capital Investment Plan (CIP) has been developed in an effort to identify and address the capital purchases necessary to support the City's Administrative and Finance functions. The CIP was developed with consideration to the Imagine Roseville 2025 process, as well as required practices prescribed by the State of Minnesota and Ramsey County, and general governmental best practices.

The Administration Department carries out the City Council's policies and administers City business. Administration staff makes personnel policy decisions and ensures that all laws and ordinances are enforced. The Administration staff conducts studies and makes recommendations for Council consideration, provides information to residents, oversees elections and directs the City's solid waste and recycling programs. The department has 5.75 FTE and three part-time employees who assist with taping Council and Commission meetings.

The Finance Department is comprised of three divisions that include; Finance & Accounting, Information Technology, and the License Center. The Department is led by the Director of Finance, who oversees departmental strategic planning and is responsible for all departmental activities. Divisional managers oversee day-to-day operations and report directly to the Director. The Department includes 24 full-time and 6 part-time employees.

The *Finance & Accounting* Division includes 7 full-time employees who perform the following functions:

- ❖ Accounting, auditing, and financial reporting
- ❖ Budgeting and capital planning
- ❖ Treasury and investment portfolio management
- ❖ Debt management
- ❖ Risk management
- ❖ Utility billing
- ❖ Business licensing

The *Information Technology (IT)* Division includes 6 full-time and 1 part-time employee who are responsible for the planning, implementation, and support of citywide information systems. Through business partnerships with other governmental jurisdictions, the IT Division also provides services to the regional area which allows the City to realize a greater return on IT investments.

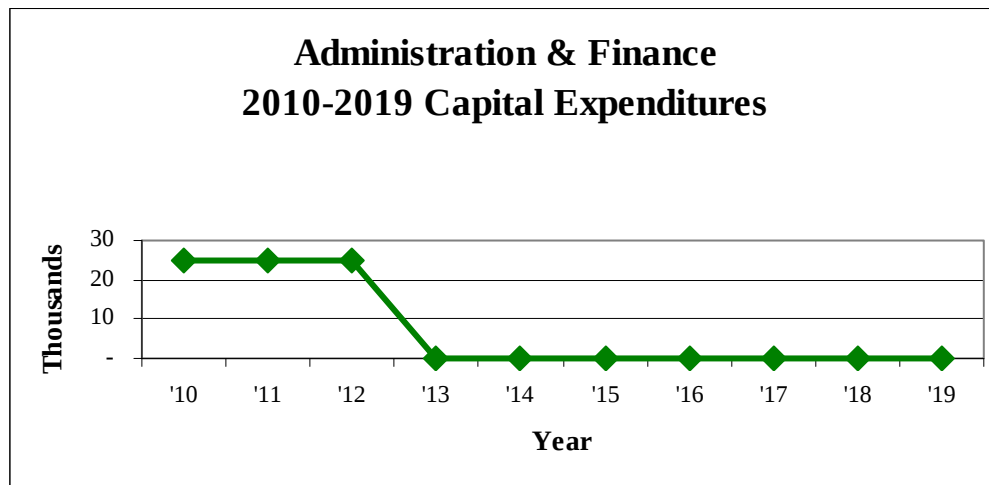
The City's *License Center* includes 11 full-time and 5 part-time employees that serve the general public as a MN Department of Public Safety Deputy offering State auto, drivers, and DNR licenses. The License Center also issues passports as governed by the US Department of State.

Operational Impacts

At this time, there does not appear to be any onerous external mandates or requirements within the administrative and finance functions that would significantly impact the CIP. The exception is the need for the City to purchase new voting equipment to remain compliant with applicable voting laws. The new voting equipment has an estimated cost of \$75,000 and is expected to be purchased in 2012. The City expects to set aside \$25,000 per year over the next 3 years to pay for the equipment.

Financial Impacts

The 2010-2019 Administration and Finance Department's CIP totals \$75,000. A year-by-year summary is depicted below.



The planned capital purchases will not have a significant impact on future operating costs. Funding will be provided by property taxes and other General Fund revenues.

Communications

The 2010-2019 Communications Capital Investment Plan (CIP) has been developed in an effort to identify and address the capital purchases necessary to support the City's Communications function. The CIP was developed with consideration to the Imagine Roseville 2025 process, as well as required practices prescribed by the State of Minnesota and Ramsey County, and general governmental best practices.

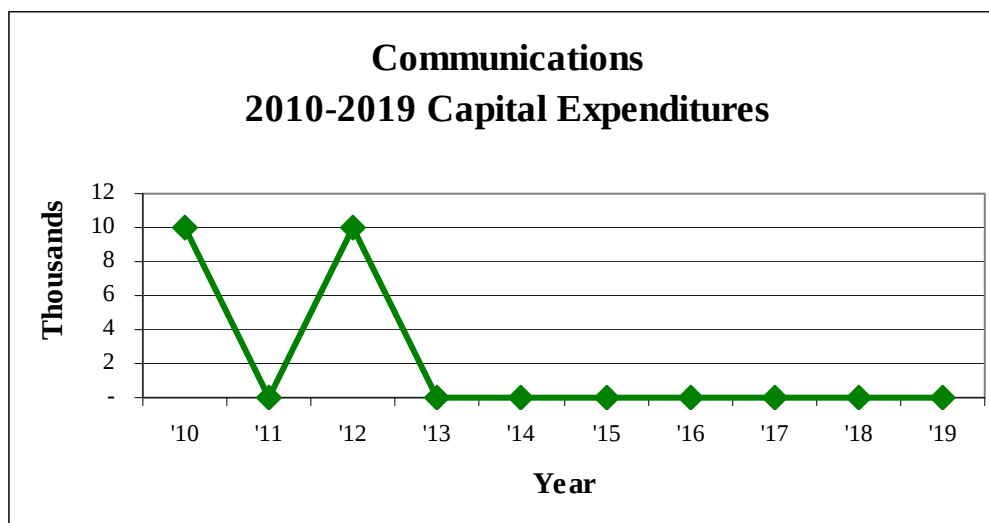
The Communications Program provides timely information to residents regarding city issues, activities, and services through the use of various media resources.

Operational Impacts

The City has made a significant investment in its broadcasting and recording capability for City Council and Advisory Commission meetings. To continue this service, new equipment will be needed for the City Council chambers. The City expects to expend \$10,000 in 2010 and \$10,000 in 2012 for this purpose.

Financial Impacts

The 2010-2019 Communications Division CIP totals \$20,000. A year-by-year summary is depicted below.



The planned capital purchases will not have a significant impact on future operating costs. Funding will be provided by local cable franchise fees.

License Center

The 2010-2019 License Center Capital Investment Plan (CIP) has been developed in an effort to identify and address the capital purchases necessary to support the City's License Center function. The CIP was developed with consideration to the Imagine Roseville 2025 process, as well as the required practices prescribed by the Minnesota Department of Public Safety and the United States Department of State.

The License Center serves as a Deputy Registrar for the State of Minnesota for the issuance of state-regulated licenses including; vehicle and drivers' licenses and DNR-issued licenses. In addition, the License Center also issues passports as governed by the US Department of State.

The License Center's long-term goals and priorities include:

- ❖ Continue to expand the City's presence with metro-area auto dealers
- ❖ Re-allocate resources to address volume changes in the passport and tab renewal functions
- ❖ Assess long-term facility options for a new License Center

In support of these goals, the License Center will need to continue to maintain the current complement of computers, printers, passport cameras, and internet bandwidth. In addition, the License Center will need to designate existing and future cash reserves for the eventual construction of a new License Center facility.

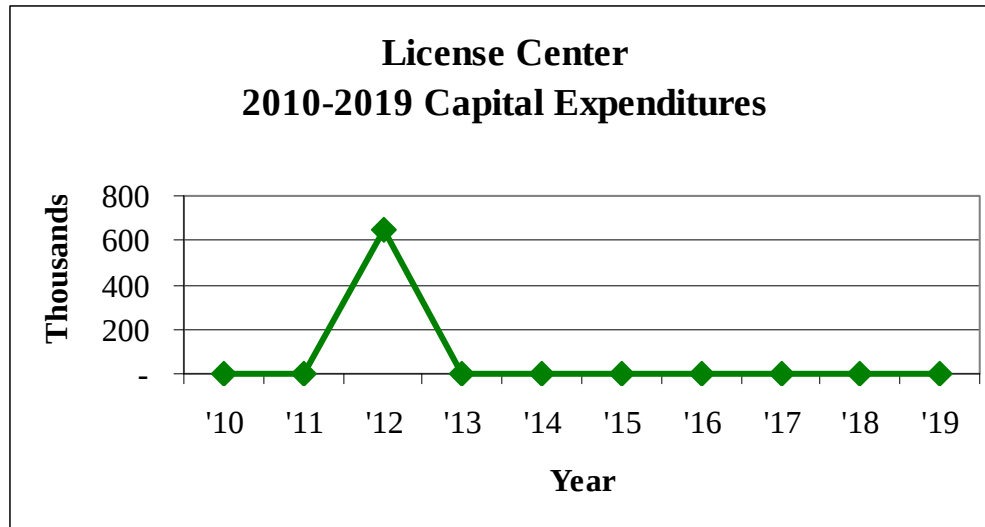
Operational Impacts

At this time, there does not appear to be any external mandates or requirements that would significantly impact the CIP. However, the emphasis on improved customer service and the steady growth in internet-based activities will require continued capital investment. The larger capital-related challenge will be the need to secure a long-term solution to the License Center facility. This is addressed in the section above.

Currently the City leases 3,330 square feet of store space in the Lexington Shopping Center, immediately North of Fire Station #1. While the City is enjoying below-market lease terms, the City expects to pay \$57,000 annually, with \$3,000 annual increases thereafter. Given these amounts, it is arguably in the City's best interest to either acquire or construct a city-owned facility (perhaps a multi-purpose facility) to house the License Center.

Financial Impacts

The 2010-2019 License Center's CIP totals \$650,000. A year-by-year summary is depicted below.



The construction of a new facility is estimated to be \$650,000, and is scheduled for 2012.

The planned replacements of existing capital will not have a significant impact on future operating costs. Financing for the new facility (less existing cash reserves) is expected to require an annual debt service payment of \$45,000 over a 10-year period beginning in 2013. However, current lease payments are expected to be \$63,000 during that same year. With a new facility, the City would forgo these payments and realize an annual savings of approximately \$18,000.

Funding for the License Center CIP will come from agent fees derived from the issuance of State licenses and passports.

General Facilities

The 2010-2019 Building Maintenance and Central Garage Capital Investment Plan (CIP) has been developed to identify Building Maintenance and capital purchases necessary to support efficient and safe use of City buildings for Employee's and other user groups. Proper maintenance and timely replacement of building components helps to prolong the useful life of these facilities. The CIP was developed with the Imagine Roseville 2025 goals in mind which gave considerable support for protection and replacement of community assets.

The City buildings are used daily by many different groups. With this extended use of the meeting and conference rooms we have to ensure that all areas are clean, in good working order and condition.

The Building Maintenance areas long range goals include:

- ❖ Continue to meet the needs of city staff and outside groups using facilities
- ❖ Preserve the communities investment in building assets

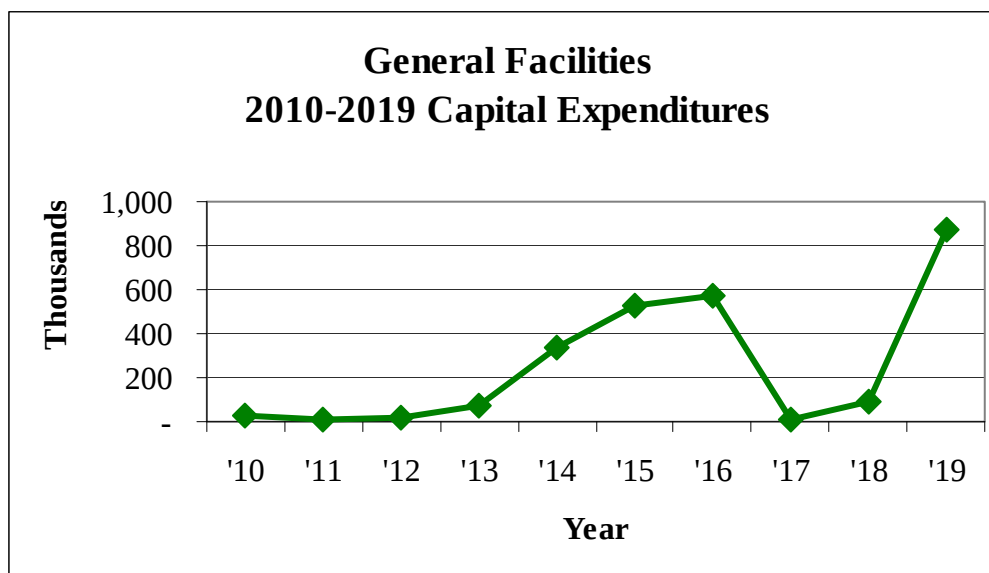
To support these goals building maintenance will need to continue to invest in city building assets. The City's general facilities include; City Hall, Public Works Building, Fire Stations, Central Park and Brimhall gymnasiums, and the Gymnastics facility.

Operational Impacts

Required building maintenance operations will increase due to the increased usage by the community and outside groups. This added usage increase wear and tear of the facilities and equipment and increase utility costs.

Financial Impacts

The 2010-2019 General Facilities Division CIP totals \$2,534,200. A year-by-year summary is depicted below.



The planned replacements of existing capital items will have significant impacts on funding. Additional depreciation should be set aside to anticipate these replacement needs. The larger cost impacts for replacement items starting in 2014 through 2016 are:

- ❖ Building Mechanical Equipment \$ 248,000
- ❖ Roofs for the older sections of City Hall, Public Works, and Fire Station #1 \$ 840,000
- ❖ Miscellaneous Fixtures and Flooring \$ 263,000

Funding will be provided by property taxes.

Police

Officially formed in the early 1950's, with the assigned mission to protect life and property, the Roseville Police Department has expanded not only personnel but the services it offers to the community. Today the department has a staff of 50 sworn officers, seven civilians, four community service officers, and hosts a myriad of volunteer opportunities including reserve officers, citizen's park patrol, Explorers and the Citizens Emergency Response Team (CERT). Because of its proximity to both Minneapolis and St. Paul, the police department sees a variety of criminal activity.

The police department consists of four major divisions: Administration, Patrol, Investigations, and Community Service. All employees of the department report to Chief of Police Carol M. Sletner.

The Police Department's Mission Statement is:

We are committed to work as a team with other city departments and our community to provide innovative, effective and efficient service which will improve the quality of life in the City of Roseville.

The Police Department's Vision Statement is:

We are committed to:

Service; We will provide quality service and protection to all people in an efficient, effective and innovative manner.

Integrity; We will uphold the public trust through honest, consistent and forthright interaction with all people, fostering and maintaining the highest ethical standards.

Respect; We will treat all persons with courtesy, dignity, and respect while upholding the constitutional rights of all people; we will temper all actions with compassion and understanding.

The philosophy of the Roseville Police Department is contained in the Mission and Value Statements, which were developed by the department. It is understood employees of this department will act in good faith, always do their best and use high level professional judgment.

In an effort to achieve established goals and objectives, the Police Department has developed the following action plans, proposing implementation in the years 2008-2011 (not in order of priority).

- ❖ 2008 -- Develop multi-lingual informational media to increase awareness and communication with the non-English speaking community
- ❖ 2008 -- Increase electronic communication with the community to improve efficiency in dissemination of pertinent information

- ❖ 2008 -- Actively pursue the implementation of a records management system that better fits the needs of this department
- ❖ 2008 -- Digitize the department's policy/procedure manual
- ❖ Send one officer each year to Spanish speaking immersion training
- ❖ 2009 -- Add a second officer dedicated to traffic enforcement to enhance public safety and educational efforts (will require an additional equipped squad)
- ❖ 2009 -- Add a third records technician (a 2007 study of law enforcement agencies of similar size showed the Roseville Police Department is critically understaffed in the records area)
- ❖ 2009 -- Encourage the City to create a full-time Emergency Management Director civilian position and remove responsibility from police department
- ❖ 2009 -- Implement a crime mapping program for both internal and external distribution—for the community to access through city's website
- ❖ 2009 -- Expand proactive posture in our policing and the community by the addition of a Problem Oriented Policing Unit (POP)—one sergeant and three officers to be proactive in developing relationships and partnerships in the community thereby preventing crime
- ❖ 2010 -- Code Enforcement Liaison Officers—two officers from the day crew would assist city code enforcement officers with problem dwellings
- ❖ 2010 -- Add a commercial patrol officer to proactively police major mall areas (new position request)
- ❖ 2010 -- Create a second lieutenant's position to improve service to the community and allow for additional promotional opportunities within the department (new position request)
- ❖ 2011 -- Add a fifth, permanent, part-time "Administrative CSO" or Police Cadet

The Police Department has further developed the following long-term goals and priorities:

- ❖ Continue to develop and promote police and community interaction
- ❖ Continue to develop community-based informational programs and tools
- ❖ Continue to provide department employees the resources necessary to best serve the community and the public
- ❖ Continue to provide all required and pertinent training to peace officers
- ❖ Continue to develop methodologies/agreements that promote data sharing with other law enforcement agencies

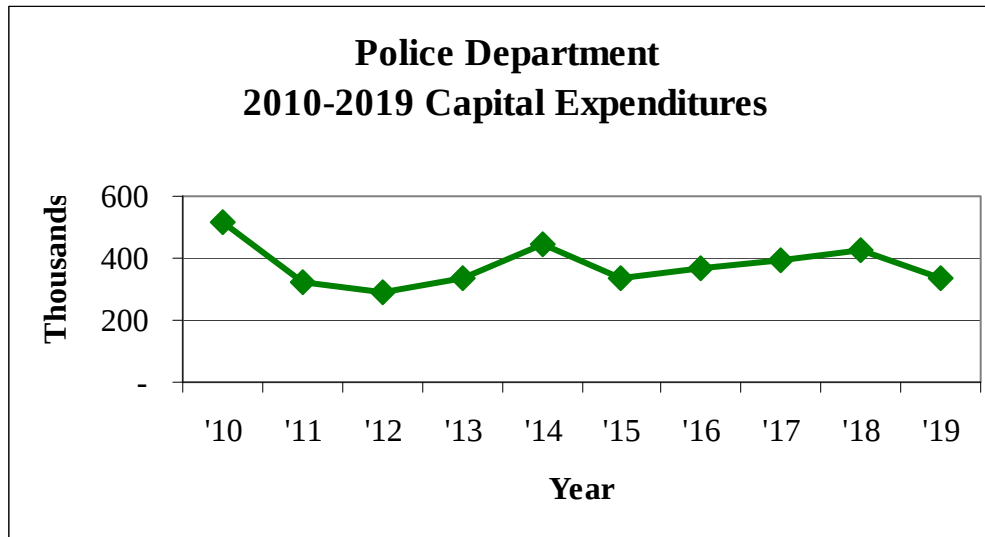
These goals and priorities will provide a guide in making resource allocation decisions for future budget requirements and employee deployment.

The Department is requesting six additional sworn staff over the next ten year period: four sworn personnel to form a Problem Oriented Policing Unit (POP) to develop relationships and partnerships in the community; a second lieutenant's position to improve service to the community and allow for additional promotional opportunities within the department; a commercial patrol officer to proactively police major mall areas; a part-time records technician to ensure police reports and stats are expeditiously reviewed and available; a fifth, permanent, part-time "Administrative CSO" or Police Cadet; two additional fully-equipped marked squads to support the POP Unit; five speed notification units as requested by City Council to make the

public aware of speed; a digital interview room (to be in compliance with court requirements); and surveillance cameras in the department's marked fleet.

Financial Impacts

The 2010-2019 Police Department Division CIP totals \$3,776,470. A year-by-year summary is depicted below.



The planned capital purchases will require approximately \$20,000 in additional on-going operating costs for motor fuel, vehicle and equipment depreciation, and software replacement. Funding will be provided by property taxes and other General Fund revenues.

Fire

The mission of the Roseville Fire Department is to remain dedicated, compassionate and caring professionals, providing services that improve the quality of life for our community. The Fire Department Capital Improvement Plan (CIP) was developed to identify capital purchases to support fire department operations.

This CIP was developed with consideration to the changes that have taken place within the fire department both internally and services provided. The plan also takes into consideration standard practices and performance benchmarks of the International City/County Manager's Association (ICMA), the Center for Public Safety Excellence (CPSE), the National Fire Protection Association (NFPA), and the Occupational Safety & Health Administration (OSHA).

The Fire Department's top strategic goals and priorities include:

- ❖ Firefighter Safety: Ensuring firefighters operate with the highest consideration to their safety by making it the department's highest priority to provide:
 - Well-trained, consistent, predictable, and appropriate levels of on-duty staffing.
 - Well-trained, consistent, predictable, and professional supervision.
 - High quality and well-maintained equipment and apparatus.
 - Appropriate levels of staffing to allow the department to meet national staffing and response time standards.
 - Appropriate training programs to ensure firefighters are well-prepared and practiced to safely provide services.
- ❖ Emergency Response: Ensuring the fire department has the proper capital assets to serve the community now, and into the future to provide an efficient and effective response. This includes:
 - Evaluation of the current three station model, by taking steps to reduce the number of stations and make strides towards replacing the older out dated buildings.
 - The proper number of vehicles, which allow the department to meet response time and performance standards.
- ❖ Customer Satisfaction: Ensure the fire department is able to provide all services (i.e., emergency services, prevention programs, inspections, investigations, plan review, including services and training for other departments of the city).

Operational Impacts

The fire department's three fire stations are among the city's oldest buildings. Very limited investments in repairs and upkeep to the stations over the years have left the buildings needing significant capital investment. Station 1 was built in the 1930's. Station 2 was built in the 1960's. Station 3 was constructed in the early 1970's. Two of the stations have had mold remediation and one fire station has a current mold issue. A fire station location, equipment and staffing study was completed in the spring of 2008. Given the economic challenges faced over the past year and the gloomy outlook for 2010 the fire department has tabled discussions related to a possible new fire station, but believe this discussion needs to be part of the 2011 budget and city goal setting discussions.

Thus, the fire department's capital improvement plan is a two-part document, detailing the capital needs if the department continues to operate three fire stations under the current configuration and a second plan that depicts the capital needs if the department transitions to a one or two-station configuration.

While this document addresses the fire department's capital needs, consideration should also be given to the significant operational savings (e.g., energy costs, fuel, repairs and maintenance) that can be achieved under a two-station configuration. This will be especially prevalent if the capital plans include new building(s).

2009 Capital Reductions

The fire department placed fire station #2 in a reserve status as of January 2009, and has sold Ladder 28 resulting in a future reduction in capital vehicle replacement of more than a million dollars.

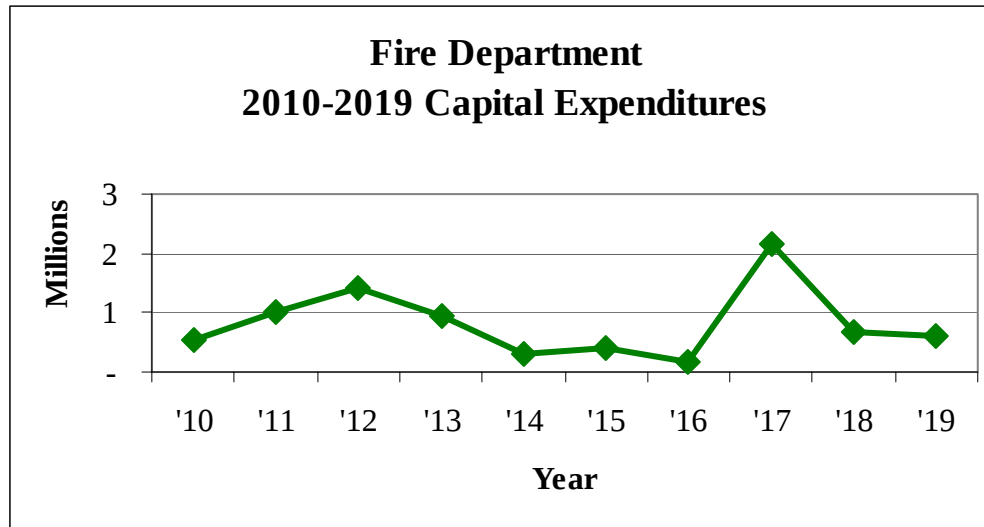
Performance Benchmarks

The performance benchmarks that are impacted by the fire department's capital assets include:

1. Response Times:
 - a. Call processing time under 60 seconds.
 - b. Staff turnout time under 60 seconds.
 - c. Staffed engine arrival under 5 minutes.
 - d. Staffed medical unit arrival under 5 minutes.
 - e. Full first alarm assignment arrival (2 engines, 1 ladder, and 1 chief under 8 minutes.
2. Staffing
 - a. 24-hour coverage of 1 fully-trained advanced-EMT shift supervisor.
 - b. 24 hour coverage of 4 fully-trained firefighters, with 2 being trained as advanced EMTs.
 - c. FTE per 1,000 population served of 1.67.
3. Training
 - a. Maintain and exceed training requirements and expectations from the MN EMSRB.
 - b. Maintain and exceed training requirements and expectations from the MNFSCB/NFPA.
 - c. Perform multiple live fire training opportunities annually to maintain firefighter skills.
 - d. Continuously refresh hazardous materials, WMD, and OSHA-mandated training.

Financial Impacts

The 2010-2019 Fire Department CIP totals \$8,217,800. A year-by-year summary is depicted below.



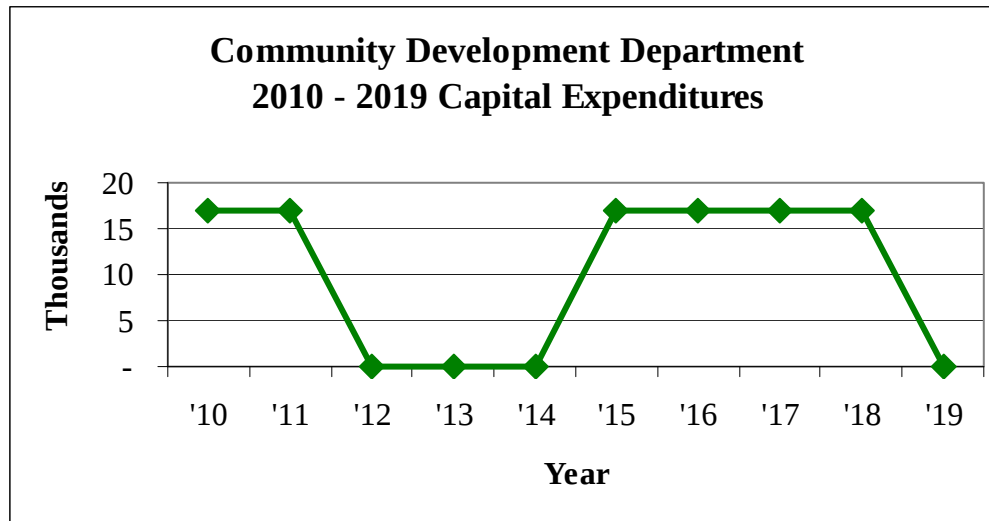
Funding will be provided by property taxes and other General Fund revenues.

Community Development

The Community Development Department is requesting a total of \$17,000 in 2010 and 2011 to replace an inspector's vehicle. Replacement of the vehicle is based on a 4-year replacement schedule. The new vehicle purchases will be for the most fuel efficient vehicle that the City budgets can accommodate.

Financial Impacts

The 2010-2019 Community Development Department CIP totals \$102,000. A year-by-year summary is depicted below.



Funding will be provided by building permits and plan review fees.

Public Works Administration

The 2010-2019 Public Works Administration/Engineering division Capital Investment Plan (CIP) has been developed to identify needs to support the engineering function. The CIP was developed to support the intent of the Imagine Roseville 2025 goals to meet staff and Community needs.

The Public Works Administration and Engineering division provides for planning, design, construction, and maintenance of infrastructure. As built records are maintained for city infrastructure and the division also provides for city GIS mapping services. The division also ensures compliance with a host of regulatory requirements including storm water and environmental areas.

The Public Works Administration and Engineering divisions long range goals include:

- ❖ Manage the replacement and rehabilitation of city infrastructure
- ❖ Meet the regulatory goals of watershed districts and others for infiltration and control of storm water.
- ❖ Provide excellent customer service in providing engineering services to the community

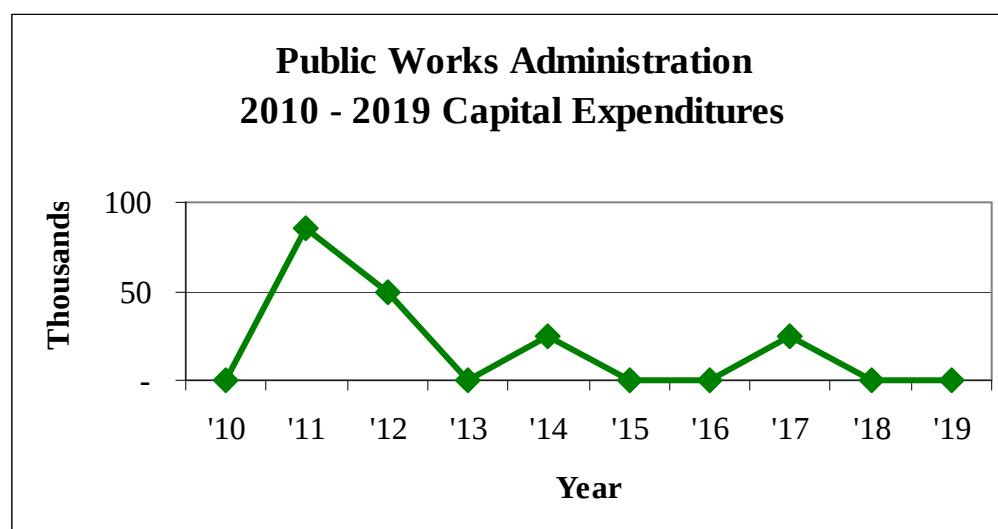
To support these goals we will need to replace the existing complement of vehicles, survey equipment, computers, and printers used in the provision of these services.

Operational Impacts

Other regulatory agencies have an impact on operational needs due to regulation enforcement at the local level. An additional vehicle may be needed if additional staff is employed to meet these needs. The city also has aging utility infrastructure in need of rehabilitation or replacement requiring additional engineering services.

Financial Impacts

The 2010-2019 Public Works Administration Division CIP totals \$185,000. A year-by-year summary is depicted below.



The planned replacements of existing capital items will not have significant impacts on future operating costs. The larger cost impacts for replacement items are; vehicles at \$110,000, and survey and office equipment at \$75,000. Funding will be provided by property taxes and other General Fund revenues.

Streets

The 2010-2019 Streets Division Capital Investment Plan (CIP) has been developed to identify needs to maintain the street system to a level that is safe and meets expectations of the motoring public. The CIP was developed to support the intent of the Imagine Roseville 2025 goals and strategies that indicated support for maintaining infrastructure to reasonable standards.

The Streets Division provides for the maintenance of streets and right of ways. This includes pavement maintenance, snow and ice control, traffic and informational signage and messages, and boulevard trees and streetscapes. Street Division long range goals include:

- ❖ Provide for the preventative pavement maintenance, snow and ice control, and boulevard tree maintenance on all city streets to provide safe travel and to maximize the public investment in street infrastructure.
- ❖ Maintain traffic control signs and messages for the efficient and safe flow of vehicles.
- ❖ Support livable communities' principles through well maintained streetscapes.

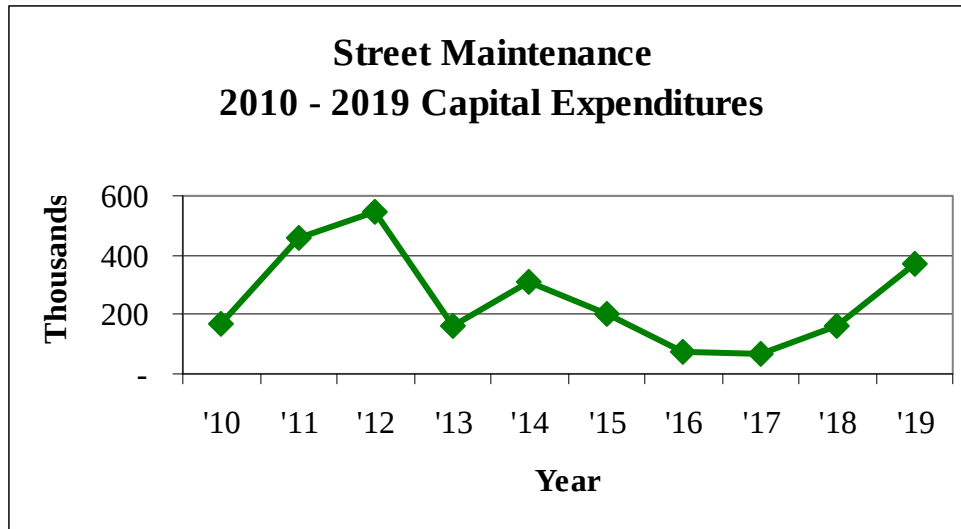
To support these goals we will need to replace existing equipment and traffic control signage at the end of its useful life. The majority of the CIP items related to this division are for replacement purposes.

Operational Impacts

The majority of the costs indicated in the Capital Improvement Plan for this area is for replacement of existing equipment and should not have significant operational impacts if reasonable replacement schedules are continued. Planned replacement reduces down time due to equipment failures and prevents gaps in service. Recent excessive increases in energy costs are having significant inflationary impacts on replacement costs. Street sign retro reflectivity standards requirements are increasing initial replacement costs but have little effect from a life cycle cost perspective.

Financial Impacts

The 2010-2019 Streets Division CIP totals \$2,523,940. A year-by-year summary is depicted below.



The replacement costs for Street Division equipment and street signs will need to be updated annually to ensure adequate funding is in place due to energy cost related manufacturing inflation. The major cost impacts for this area are; street signage at \$160,000, and vehicle and equipment replacement at \$2,300,000.

Funding will be provided by property taxes and MSA monies.

Pavement Management System Division

The 2010-2019 Pavement Management Capital Investment Plan (CIP) has been developed to identify needs to maintain the city's 123 mile street system to a pavement condition that is safe and meets expectations of the users. The CIP was developed to support the intent of the Imagine Roseville 2025 goals and strategies that indicated support for maintaining infrastructure to reasonable standards.

The Engineering Division manages the planned rehabilitation and replacement of street pavement infrastructure. The Pavement Management long range goals include:

- ❖ Provide for the rehabilitation and or replacement of city street infrastructure in accordance with the city's pavement management program goals and policies.

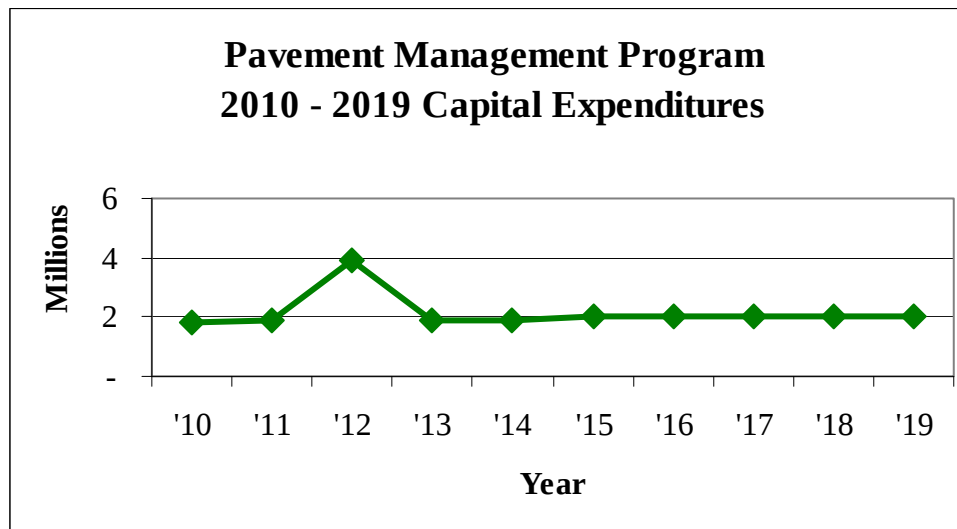
To support these goals we will need to replace existing pavements once condition ratings indicate it is no longer cost effective to continue to maintain the original pavement surface.

Operational Impacts

All of the costs indicated in the Capital Improvement Plan for this area are for replacement and or major maintenance of the city's street system. Recent excessive increases in energy costs are having significant inflationary impacts on pavement replacement and rehabilitation construction costs.

Financial Impacts

The 2010-2019 Pavement Management Division CIP totals \$21,400,000. A year-by-year summary is depicted below.



Pavement replacement costs should be re evaluated frequently as costs change to ensure adequate funding is in place to meet community expectations for this area. The entire capital request for this area is for infrastructure rehabilitation and or replacement. Major cost breakdown for this area is; reconstruct or mill and overlay local streets at \$9,400,000, and reconstruct or mill and overlay MSA streets at \$10,000,000.

Funding will be provided by MSA monies and interest earnings from the City's Infrastructure Replacement Fund. Additional detail on major pavement management capital items is found below.

Pathways and Parking Lots

The 2010-2019 Pathways and Parking Lot Capital Investment Plan (CIP) has been developed to identify needs to maintain the pathway system and city parking lot infrastructure to a level that is safe and meets expectations of the users. The CIP was developed to support the intent of the Imagine Roseville 2025 goals and strategies that indicated support for maintaining infrastructure to reasonable standards.

The Streets Division provides for the maintenance of pathways and parking lot infrastructure. The Pathway and Parking Lot Maintenance long range goals include:

- ❖ Provide for the preventative maintenance and replacement of all pathway and parking lot infrastructure in accordance with the city's pavement management program goals and policies.

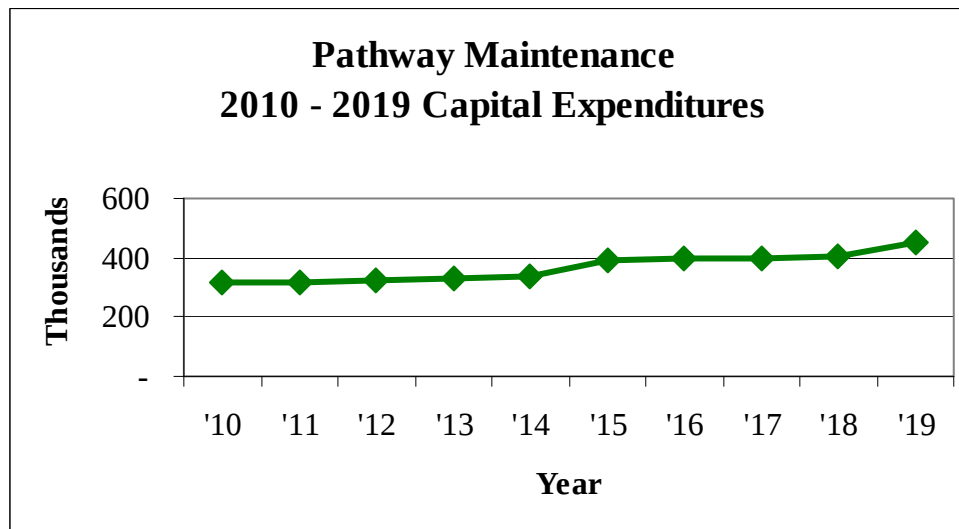
To support these goals we will need to replace existing pavements once condition ratings indicate it is no longer cost effective to continue to maintain the original pavement.

Operational Impacts

All of the costs indicated in the Capital Improvement Plan for this area are for replacement and major maintenance of the city's pathway and parking lots. Recent excessive increases in energy costs are having significant inflationary impacts on replacement and maintenance costs.

Financial Impacts

The 2010-2019 Pathways and Trails Division CIP totals \$3,670,000. A year-by-year summary is depicted below.



The planned replacement of pathway and parking lot infrastructure will need to be re evaluated frequently as costs change to ensure adequate funding is requested to meet community expectations for this area. The entire capital request for this area is for infrastructure replacement. Funding will be provided by property taxes and federal or state grant monies. Additional detail on major pavement management capital items is found below.

Water

The 2010-2019 Water Utility Division Capital Investment Plan (CIP) has been developed to identify needs to ensure proper continuous operation of the water system. The CIP was developed to support the intent of the Imagine Roseville 2025 goals to replace infrastructure when appropriate to minimize potential for failure of these systems.

The Water Utility provides for the operation, maintenance, and replacement of water utility infrastructure. The division also ensures compliance with a host of regulatory requirements in the operation and maintenance of this system.

The Water Utility Division long range goals include:

- ❖ Provide for uninterrupted operation of the water system to ensure the health and welfare of Roseville residents and businesses
- ❖ Meet the regulatory goals of Minnesota Department of Health and other regulatory agencies related to the provision of safe drinking water
- ❖ Provide excellent customer service in the utility area
- ❖ Plan and implement a long term infrastructure replacement plan.

To support these goals we will need to replace the existing complement of vehicles and equipment when they reach the end of their useful life. Infrastructure will be evaluated for appropriate rehabilitation or replacement schedules.

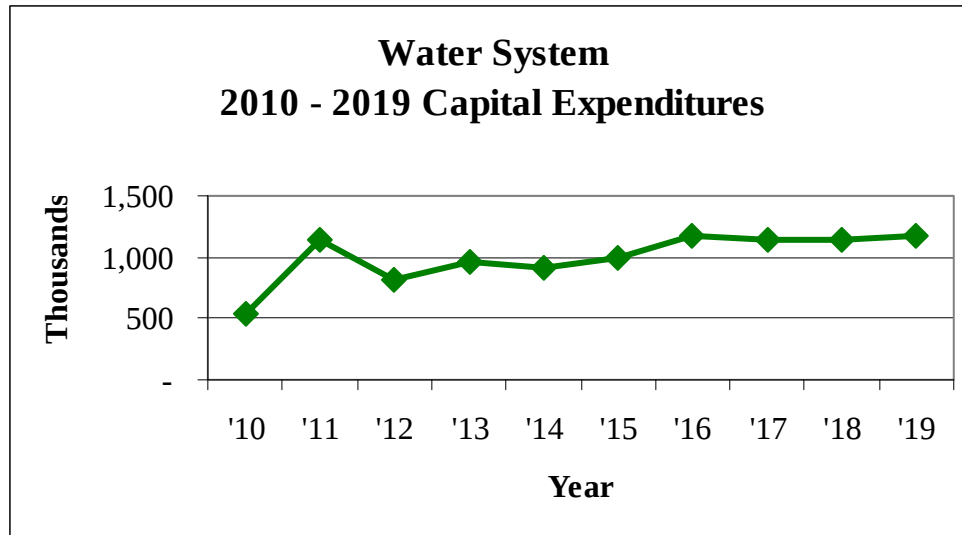
Operational Impacts

The city has over 100 miles of cast iron water mains installed in the 60's and early 70's. Cast iron is prone to breakage due to minor shifts in the ground. It is recommended the city plan for the replacement or rehabilitation of all cast iron main over the next 20 to 30 years. Total cost in today's dollars could exceed 30 million dollars for these mains to be replaced or lined. Technological improvements in pipe lining will help to minimize disruption to street infrastructure and keep restoration costs reasonable on these projects.

Other regulatory agencies have an impact on operational needs due to required compliance at the local level. A long term funding plan is necessary to meet the infrastructure replacement needs. The city will see minimal growth that would affect this system. Capital needs are to support replacement of existing infrastructure and support existing operational equipment.

Financial Impacts

The 2010-2019 Water Division CIP totals \$9,987,300. A year-by-year summary is depicted below.



The planned replacements of existing capital items will have significant impacts on future operating costs and utility rates if they remain the main funding source for the capital improvements. These costs include ramping up replacement of cast iron water main. The larger cost impacts for replacement items are; vehicles at \$227,000, structures and equipment at \$1,200,000, and water main replacements at \$7,600,000.

Funding will be provided by water utility fees. Additional detail on major water capital items is found below.

Sanitary Sewer

The 2010-2019 Sanitary Sewer Division Capital Investment Plan (CIP) has been developed to identify needs to ensure proper continuous operation of the sanitary sewer function. The CIP was developed to support the intent of the Imagine Roseville 2025 goals to replace infrastructure when appropriate to minimize potential for failure of these systems.

The Sanitary Sewer Utility provides for the operation, maintenance, and replacement of sanitary sewer infrastructure. The division also ensures compliance with a host of regulatory requirements in the operation and maintenance of this system.

The Sanitary Sewer Division long range goals include:

- ❖ Provide for uninterrupted operation of the sanitary sewer system to ensure the health and welfare of Roseville residents and businesses.
- ❖ Meet the regulatory goals of Metropolitan Council Environmental Services and other regulatory agencies related to inflow/infiltration reduction and other regulation.
- ❖ Provide excellent customer service in the utility area.
- ❖ Plan and implement a long term infrastructure replacement plan.

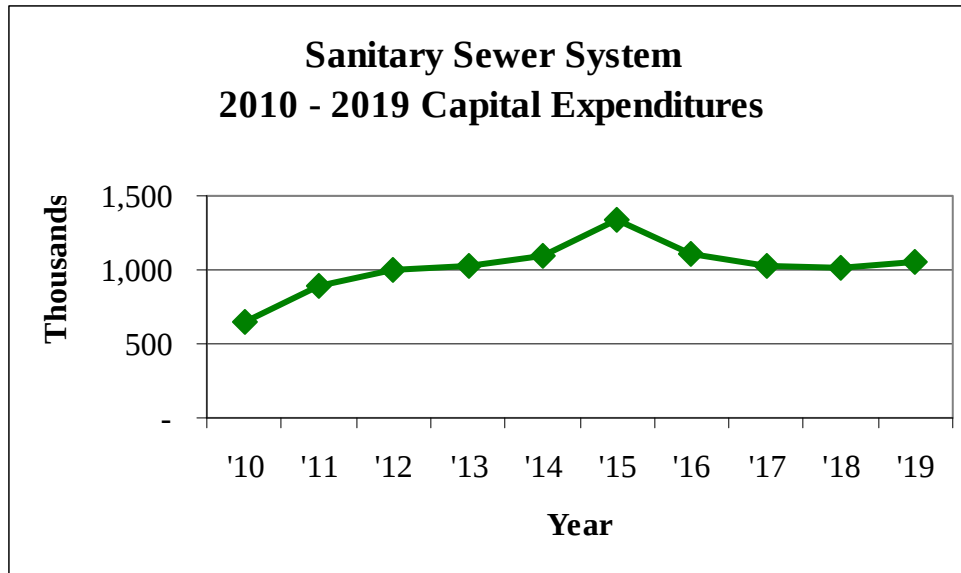
To support these goals we will need to replace the existing complement of vehicles and equipment when they reach the end of their useful life. Infrastructure will be evaluated for appropriate rehabilitation or replacement schedules.

Operational Impacts

Other regulatory agencies have an impact on operational needs due to their required compliance at the local level. A long term funding plan is necessary to meet the infrastructure replacement needs. The city will see minimal growth that would affect this system. Capital needs are to support replacement of existing infrastructure and support existing operational equipment.

Financial Impacts

The 2010-2019 Sanitary Sewer Division CIP totals \$10,216,500. A year-by-year summary is depicted below.



The planned replacements of existing capital items will have significant impacts on future operating costs. These items are historically funded by utility user fees. The larger cost impacts for replacement items are; vehicles at \$443,000, structures and equipment at \$450,000, and sewer main replacements at \$9,250,000.

Funding will be provided by sanitary sewer utility fees. Additional detail on major sanitary sewer capital items is found below.

Storm Sewer

The 2010-2019 Storm Water Division Capital Investment Plan (CIP) has been developed to identify needs to ensure proper storm water drainage and treatment and to protect property from flooding. The CIP was developed to support the intent of the Imagine Roseville 2025 goals to replace infrastructure when appropriate to minimize potential for failure of these systems as well as a high priority on protecting the city's environmental resources.

The Storm Water Utility area provides for the operation, maintenance, and replacement of storm sewer infrastructure. The division also ensures compliance with a host of regulatory requirements in the operation and maintenance of this system.

The Storm Water Utility Division long range goals include:

- ❖ Provide for storm sewer infrastructure to meet the drainage and water quality needs of the city and to protect property from flooding.
- ❖ Meet the regulatory goals of regulatory agencies in the area of storm water management.
- ❖ Provide excellent customer service addressing storm water concerns.
- ❖ Plan and implement a long term infrastructure maintenance and replacement plan.

To support these goals we will need to replace the existing complement of vehicles and equipment when they reach the end of their useful life. Infrastructure will be evaluated for appropriate rehabilitation or replacement schedules.

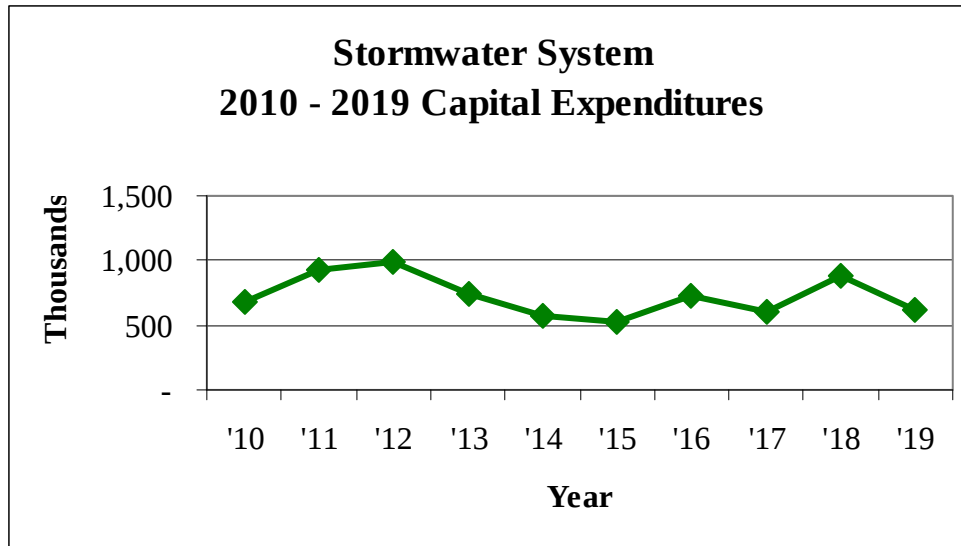
Operational Impacts

The city has over 100 miles of storm sewers and over 5,000 drainage structures. In addition this area is responsible for over 100 ponds, ditches, and wetlands. It is recommended the city plan for the replacement or rehabilitation of storm water infrastructure.

Other regulatory agencies have an impact on operational needs due to required compliance at the local level. Storm water is highly regulated and compliance will have significant capital needs implications. A long term funding plan is necessary to meet the infrastructure replacement needs. The city will see additional increases in impervious areas due to higher planned densities in the future. Capital needs are to support replacement of existing infrastructure and support existing operational equipment as well as meeting additional regulation.

Financial Impacts

The 2010-2019 Storm Sewer Division CIP totals \$7,265,060. A year-by-year summary is depicted below.



The planned replacements of capital items will have impacts on future operating costs and storm water utility rates as they are the main funding source for the capital improvements. These costs include vehicle and equipment replacement, Structures and mains repair and replacement, and storm water ponding and wetland improvements and maintenance. The larger cost impacts for the Capital Improvement Plan are; vehicles and equipment at \$1,206,000, and pond and system improvements and replacement at \$5,600,000.

Funding will be provided by storm sewer utility fees.

Park Maintenance

A brief summary of various park maintenance areas are detailed below.

Playground areas

Parks and Recreation maintains 26 playground areas. The expected useful life of play apparatus is estimated at 13 years. If we were to replace equipment in a timely manner, with a high standard, the city would replace approximately; two per year at an estimated cost of \$75,000 each.

Tennis Courts

Parks and Recreation maintains 17 lighted tennis courts, most in batteries of two. Depending on usage and location, the standard for maintaining tennis courts is that they should be recolor coated every two to five years at a cost of \$5,000 per court, with a complete reconstruct every 10 years at a cost of \$40,000 per court. To maintain our courts to a high standard we should be color coating two per year and reconstruct one annually. Lighting improvements are necessary periodically.

Basketball Courts

Parks and Recreation maintains 8 outdoor courts. Depending on usage and location, the standard for maintaining basketball courts is similar to tennis courts, that they should be recolor coated every two to five years with a complete reconstruct every 10 years. Where applicable, lighting improvements are necessary.

Outdoor Skating/Hockey Rinks

Parks and Recreation maintains hockey rinks in 6 parks. Boards should be replaced every 10 years at a cost of \$5,000 each. Lighting improvements are necessary periodically.

Park Buildings

Parks and Recreation maintains 9 park buildings. 6 of the 9 buildings are from the 60's vintage, and are in significant disrepair. 1 of the 6 has been taken completely out of service and the others are being contemplated. The cost to build a new fully functional Park Building to current Roseville standards is approximately \$400,000. Life span of the new buildings that are primarily concrete, would be indefinite; however, there are still significant maintenance costs including roofing, kitchen equipment and other items that would need to be addressed.

Park Shelters

Parks and Recreation maintains 6 very heavily used park shelters. 3 of the 6 are outdated and should be considered for future replacement. These shelters range from a simple shade structure to full rental facilities with commercial kitchen equipment and restroom facilities. Replacement cost of these shelters would range between \$100,000-\$400,000. Life span of these shelters would be 30 years or more with similar maintenance needs as the Park Buildings.

Fields

Parks and Recreation maintains more than 36 baseball/softball/soccer fields, many that are multi-use and with irrigation systems. These fields have an indefinite lifespan. There is significant maintenance costs associated with keeping these fields maintained to a high standard. Turf costs are continually rising and a full field can cost as much as \$30,000 to replace sod. Irrigation systems also have an indefinite life span but can also have significant maintenance costs.

Lighting in Park Areas and Athletic Fields

Parks and Recreation maintains lighting at 4 softball fields and 2 soccer fields, 7 skating areas, 9 tennis court areas, and pathways around Lake Bennett, in addition to 3 parking lots. Lighting improvements and replacements are required periodically.

Fencing

Parks and Recreation maintains more than 36 baseball/softball/soccer field fencing and backstops in addition to the tennis, and basketball court fencing that needs to be maintained. Fencing life spans vary depending on use; a new fencing system for an average ball field is approximately \$60,000.

Park Signs

Parks and Recreation maintains park signs throughout the city. There are 55 park signs that require replacement and maintenance. Replacement cost is approximately \$2,500.

Pathways and Park Trails

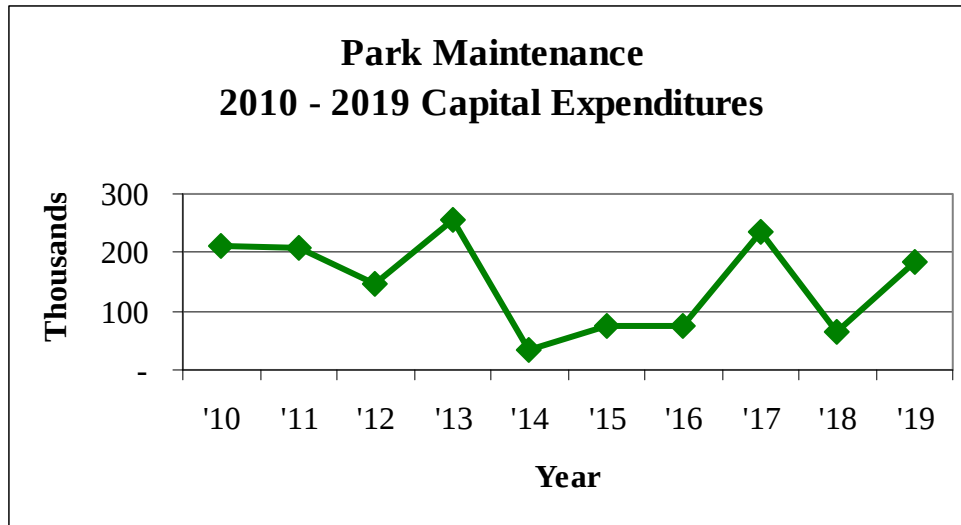
Parks and Recreation maintains and cleans 72 + miles of side walks and park trails, all of which, at times require coordination with the public works dept. for repair.

Natural Areas

Parks and Recreation has numerous natural areas that require maintenance and removal of buckthorn and other invasive species.

Financial Impacts

The 2010-2019 Park Maintenance Division CIP totals \$1,491,400. A year-by-year summary is depicted below.



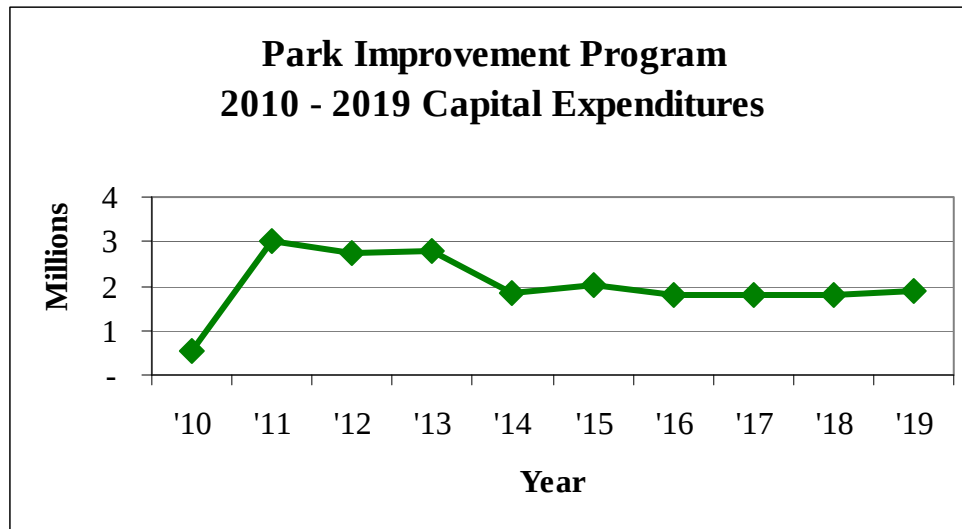
Funding will be provided by property taxes.

Park Improvement Program

The Park Improvement Program identifies major park system improvements involving the replacement of existing assets.

Financial Impacts

The 2010-2019 Park Improvement Division CIP totals \$20,287,000. A year-by-year summary is depicted below.



Funding will be provided by property taxes.

Skating Center

The Roseville Skating Center is a facility made up of many unique components. The facility also has a large number of items that by themselves are not very expensive, but in large quantities are significant expenditures. The following are items that are currently and integral part of the skating center operation:

Rental Ice Skates: We currently have about 300 pairs of K2 Ice Ascent rental ice skates in use at the Skating Center between the OVAL and the Arena rental areas. The current cost to replace one pair is \$75. We need to begin replacing these skates in groups of 50 or 100 in the very near future. To replace all skates in the current inventory will cost \$22,500.

Rental Inline Skates: We currently have approximately 125 pairs of inline rental skates in the OVAL. The replacement cost of each pair of inline skates is currently \$60. The inline skate inventory is currently in good condition and we will continue to maintain them as long as parts remain available. To replace all skates in the current inline inventory will cost \$ 7,500.00.

Skate Park: The Skate Park that operates during the summer on the OVAL is approximately 15 years old. Each year individual pieces are repaired as needed. In the near future several pieces will need to be replaced. There are currently 17 pieces of equipment that vary in cost from approximately \$4,000 to \$8,000 each. Total replacement cost of the Skate Park is estimated at \$102,000 based on the average cost of \$6,000 per piece.

OVAL Perimeter Pads: These pads are attached to the fencing surrounding the OVAL ice surface. They cushion skaters who may fall while skating competitively on the OVAL track. There are 290 pads of a variety of sizes that provide this safety protection around the track. The pads have been maintained and repaired individually and are in fair condition. Replacement should be considered in the next few years. A full replacement would be approximately \$40,600.

OVAL Black Divider Pads: These pads are used to divide the hockey rinks on the interior of the OVAL. There are currently 40 black pads in use. These pads are in good condition at this time and have a number of years of useful life remaining. A replacement of all black divider pads would be approximately \$7,500.

OVAL Red Divider Pads: These pads are used to separate the infield and track of the OVAL when programming is different for each portion. The pads are going to be re-built in 2008. By repairing them before they are unusable, we have saved more than half of the cost of a full replacement by being able to re-use the foam inside the pads. We currently have 85 pads in service. The cost to fully replace the pads would be \$ 16,150, or \$190 each.

Bandy Boards: These unique boards serve as the perimeter barrier of the bandy rink. We have 48 boards. They are currently in good condition. These boards must be purchased from a Swedish manufacturer or custom made in the United States. The estimated cost is \$200 per board. The cost to replace all boards is \$9,600.

Banquet Tables: The Skating Center has three different sizes of tables in use in the Skating Center Banquet Facility. They are:

8 Foot Banquet Tables – 20 tables in our current inventory. The replacement cost of each 8 foot table is \$105. We need to begin replacing a few of these tables in the near future. A replacement of all 8 foot tables would cost \$2,100

6 Foot Banquet Tables – 12 tables in our current inventory. The replacement cost of each 6 foot table is \$75. We need to begin replacing a few of these tables in the near future. A replacement of all 6 foot tables would cost \$900

5 Foot Round Banquet Tables – 38 tables in our current inventory. The replacement cost of each 5 foot round table is \$105. We need to begin replacing a few of these tables in the near future. A replacement of all 5 foot round tables would cost \$3,990.00

Banquet Chairs: The Skating Center Banquet Facility has a chair inventory of 325 chairs with fabric seats. We have been replacing worn seat backs and cushions as they become damaged. The availability of matching fabric may be questionable in the future. The replacement cost of one chair is \$68. The replacement of all chairs would cost \$22,100.

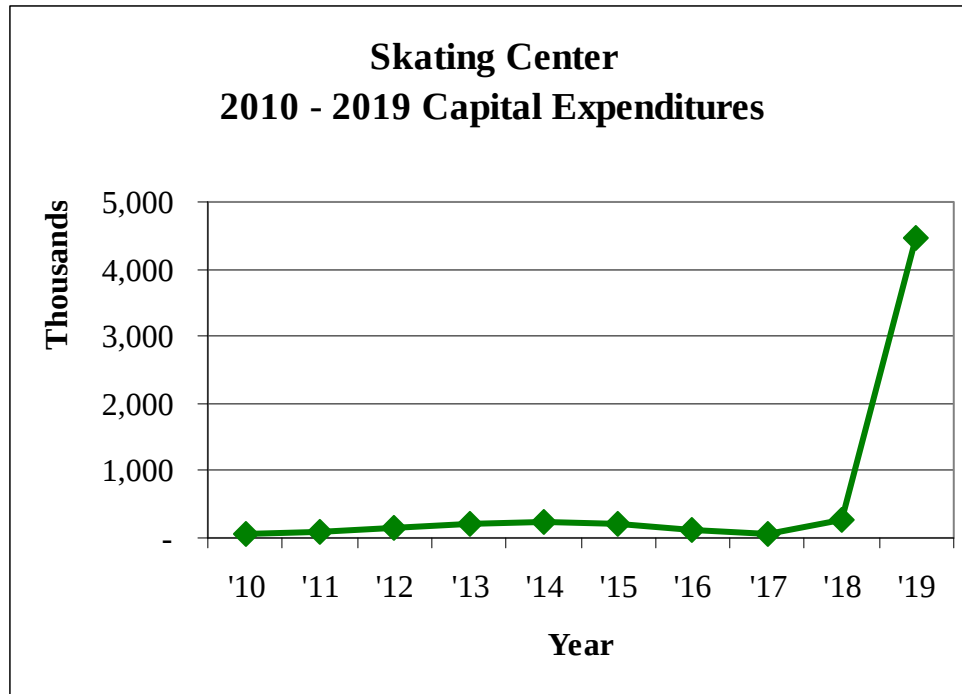
Banquet Facility Blinds: The banquet facility has blinds on 26 windows. The blinds were most recently replaced in December of 2006 for \$8,200.

Banquet Facility Carpet: The Banquet Facility has approximately 5600 square feet, or 625 square yards, of carpeting in the rooms and hallway. At an estimated cost of \$45 per square yard for installed carpeting, full replacement of the banquet room carpeting will cost approximately \$28,125. The existing banquet carpeting was installed in 1999.

Banquet Facility Wallpaper: The banquet facility has a large amount of wallpaper on the walls of the rooms. The exact square footage of wall space is unknown because of windows, doors, etc. It is estimated at 1500 square feet. Pricing is difficult to obtain without getting a formal quote due to all of the objects to work around. The existing banquet wallpaper was installed in 1999.

Financial Impacts

The 2010-2019 Skating Center Division CIP totals \$5,884,500. A year-by-year summary is depicted below.



Funding will be provided by property taxes and other Skating Center revenues.

Golf Course

Roseville Cedarholm Golf Course has been a part of the City's Recreation Department since 1968. The club house is used for many functions year round including parties, company meetings, weddings and various classes. The course is used primarily for two functions including golf in the summer and cross country skiing during the winter months.

Club House: the building was used as a model home prior to being moved to the current site. There were several structure improvements added in late 80's and remodel again in the early 90's. The rest rooms currently do not meet ADA requirements and kitchen operation is under review. A remodel of the club house is anticipated to be coming soon to include carpet, tile and relocation of the counter operations, venting systems, etc. The estimated cost of the clubhouse replacement is \$700,000 – \$1,000,000.

Irrigation System / Pump House: The current irrigation system is a combination of three systems: one installed in the 1960's, a second was an update from manual to an automatic system in 1988 and 3rd was in 1995 with newly installed pipe and heads on seven greens. Many of the heads and controls are in need of replacement. Cost estimate depends on the extent of work and is anticipated to be \$30,000.

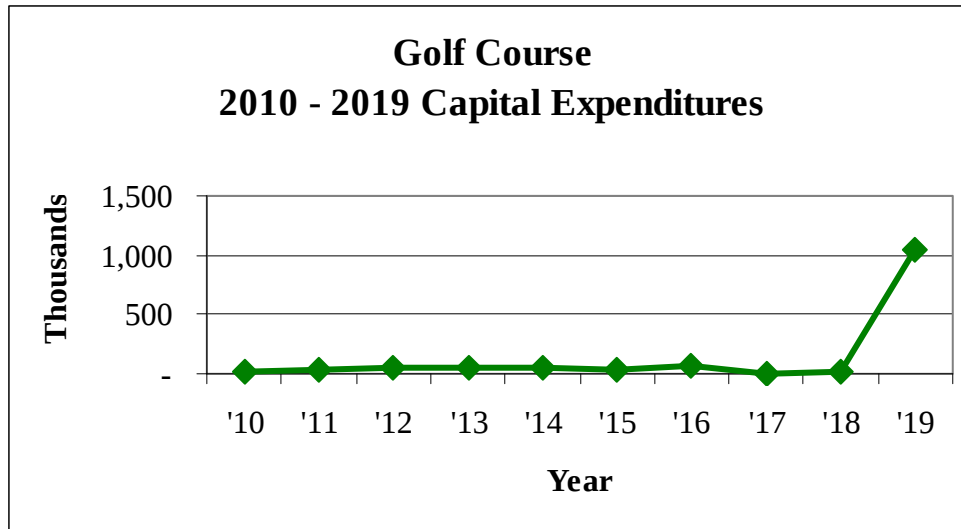
Turf Equipment: Several of the pieces of the turf equipment are due for replacement but not necessarily because they are not useful but rather that parts are becoming increasingly difficult to locate. Because of the limited use of many pieces of equipment at a golf course, it has been the practice to retain equipment longer than a normal scheduled life if it is still safe, functional and is not costing an exorbitant amount to maintain.

Golf Course Amenities: There are several golf course amenities that are in the need of replacement or updating due to their age and code updates, including: the gas pump and tank, pump that was installed in 1960's, shelters located on the course. The anticipated cost is \$30,000.

Maintenance Shop: The turf maintenance shop is a double wide four car garage with a small heated office/shop located on one end. The facility has no restroom or water and was structurally damaged in 1981 by a tornado. The shop is limited on storage and equipment space. Estimated replacement cost \$250,000-\$450,000

Financial Impacts

The 2010-2019 Golf Course Division CIP totals \$1,380,300. A year-by-year summary is depicted below.



Funding will be provided by Golf Course revenues.

Item: **Fiber Master Plan**
 Year: 2010-2019
 Status: Unfunded

Division: Finance
 Cost: \$100,000 annually

Description:

The Fiber Master Plan calls for the installation of a municipal-owned fiber optic network to connect all city-owned and other governmental facilities within Roseville. It is proposed that the City construct a half-mile segment of fiber per year at a cost of approximately \$100,000.

Justification:

A municipal-owned fiber network will ensure data and voice connectivity amongst governmental facilities that are currently relying on Comcast-provided fiber and will allow the City to extend services to facilities that have no fiber connectivity. The future uncertainty of having access to Comcast-provided fiber has prompted the need for an alternative solution.

In addition, a municipal-owned fiber network provides an opportunity to pursue public/private partnerships; something this is not available with Comcast-owned fiber.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 425,000
School District	15,000	15,000	15,000	15,000	15,000	75,000
Other	-	-	-	-	-	-
Total Sources	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Expenditures						
Capital installation	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
City tax levy	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 5,000
School District	500	500	500	500	500	2,500
Other	-	-	-	-	-	-
Total Sources	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Expenditures						
Locates & repairs	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Other	-	-	-	-	-	-
Total Expenditures	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500

Item: **License Center Facility**
 Year: 2012
 Status: \$200,000 available (projected)

Division: Finance
 Cost: \$650,000

Description:

The City currently leases 3,330 square feet of store space in the Lexington Shopping Center, immediately North of Fire Station #1. While the City is enjoying below-market lease terms for 2008, beginning in 2009 the lease agreement will require a significant increase in rent. Beginning in 2009, the City expects to pay \$57,000 annually, with \$3,000 annual increases thereafter. Given these amounts, it is arguably in the City's best interest to either acquire or construct a city-owned facility (perhaps a multi-purpose facility) to house the License Center.

Justification:

Financing for the new facility (less existing cash reserves) is expected to require an annual debt service payment of \$45,000 over a 10-year period beginning in 2013. However, current lease payments are expected to be \$63,000 during that same year. With a new facility, the City would forgo these payments and realize an annual savings of approximately \$18,000.

Funding for a new License Center facility will come from agent fees derived from the issuance of State licenses and passports.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Deputy Registrar Fees	\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -
Cash reserves	-	-	200,000	-	-	-
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -
Expenditures						
Capital construction	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Deputy Registrar Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. With a new facility, the City expects to realize operational savings and those savings are noted above.

Item: **Roof Replacements**
 Year: 2014 - 2016
 Status: Unfunded

Division: General Facilities
 Cost: \$840,000

Description:

Based on estimated useful lives, roof replacements will be needed for the City Hall, Public Works Garage, and Fire Station #1.

Justification:

To preserve the value of City facilities, regular investment in major components such as the roof will be needed.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 700,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 700,000
Expenditures						
Capital renovation	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 700,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 700,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Community Gymnasiums**
 Year: 2011 - 2019
 Status: Unfunded

Division: General Facilities
 Cost: \$220,300

Description:

Based on estimated useful lives, renovations will be needed for the Brimhall and Central Park Elementary gymnasiums as well as the Gymnastics Center. The City shares renovation costs with the Roseville School District. The amounts shown below depict the City's proportionate share.

Justification:

To preserve the value of City facilities, regular investment in major components will be needed. These facilities are currently used for Parks & Recreation programming.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ 5,000	\$ 14,500	\$ 5,000	\$ 95,800	\$ 100,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 5,000	\$ 14,500	\$ 5,000	\$ 95,800	\$ 100,000
Expenditures						
Capital renovation	\$ -	\$ 5,000	\$ 14,500	\$ 5,000	\$ 95,800	\$ 100,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 5,000	\$ 14,500	\$ 5,000	\$ 95,800	\$ 100,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Police Vehicle Replacements**
 Year: 2010 - 2019
 Status: \$1,400,000 available (projected)

Division: Police
 Cost: \$2,396,870

Description:

The Police Department has 27 vehicles in its fleet. The Department typically replaces six marked squad cars and two unmarked vehicles each year. In addition, the Department also plans to replace a CSO vehicle every four years. Two new car additions are also planned over the next 10 years.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 246,095	\$ 217,095	\$ 239,095	\$ 279,055	\$ 217,095	\$ 1,198,433
Other	-	-	-	-	-	-
Total Sources	\$ 246,095	\$ 217,095	\$ 239,095	\$ 279,055	\$ 217,095	\$ 1,198,433
Expenditures						
Capital replacement	\$ 246,095	\$ 217,095	\$ 239,095	\$ 279,055	\$ 217,095	\$ 1,198,433
Other	-	-	-	-	-	-
Total Expenditures	\$ 246,095	\$ 217,095	\$ 239,095	\$ 279,055	\$ 217,095	\$ 1,198,433

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Fire Vehicle Replacements**
 Year: 2010 - 2019
 Status: \$1,400,000 available (projected)

Division: Fire
 Cost: \$3,659,000

Description:

The Fire Department has 11 vehicles in its fleet. The Department typically replaces administrative vehicles every 10 years, whereas other service vehicles can last in excess of 20.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 480,000	\$ 126,000	\$ 575,000	\$ 55,000	\$ -	\$ 2,423,000
Other	-	-	-	-	-	-
Total Sources	\$ 480,000	\$ 126,000	\$ 575,000	\$ 55,000	\$ -	\$ 2,423,000
Expenditures						
Capital replacement	\$ 480,000	\$ 126,000	\$ 575,000	\$ 55,000	\$ -	\$ 2,423,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 480,000	\$ 126,000	\$ 575,000	\$ 55,000	\$ -	\$ 2,423,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Inspections Vehicle Replacements**

Division: Community Development

Year: 2010 - 2019

Cost: \$102,000

Status: \$102,000 available (projected)

Description:

The Community Development Department has 4 vehicles in its fleet and typically replaces them every four years.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 68,000
Other	-	-	-	-	-	-
Total Sources	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 68,000
Expenditures						
Capital replacement	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 68,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 68,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Engineering Vehicle Replacements**

Division: Public Works

Year: 2010 - 2019

Cost: \$110,000

Status: \$60,000 available (projected)

Description:

The Engineering Department has 2 vehicles in its fleet and typically replaces them every ten years. The Department is requesting to add a vehicle to the fleet in 2010.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ 25,000	\$ 25,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ 25,000	\$ 25,000
Expenditures						
Capital replacement	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ 25,000	\$ 25,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 25,000	\$ 35,000	\$ -	\$ 25,000	\$ 25,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant in operational costs.

Item: **Street Lighting**
 Year: 2010 - 2019
 Status: Unfunded

Division: Public Works
 Cost: \$70,000

Description:

City-owned street light poles will require replacement at the end of their useful lives. Poles along the Prior/Perimeter Drive and Co Road B2 Bridge segments have been identified as being in need of replacement.

Justification:

See above description.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Expenditures						
Capital replacement	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Street Vehicle Replacement**
 Year: 2010 - 2019
 Status: \$1,300,000 available (projected)

Division: Public Works
 Cost: \$2,170,440

Description:

The Street Department has 35 vehicles and rolling stock in its fleet. It typically replaces these capital items every ten years.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 145,000	\$ 306,000	\$ 463,000	\$ 162,740	\$ 297,200	\$ 796,500
Other	-	-	-	-	-	-
Total Sources	\$ 145,000	\$ 306,000	\$ 463,000	\$ 162,740	\$ 297,200	\$ 796,500
Expenditures						
Capital replacement	\$ 145,000	\$ 306,000	\$ 463,000	\$ 162,740	\$ 297,200	\$ 796,500
Other	-	-	-	-	-	-
Total Expenditures	\$ 145,000	\$ 306,000	\$ 463,000	\$ 162,740	\$ 297,200	\$ 796,500

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Fuel Pumps**
Year: 2010 - 2019
Status: Unfunded

Division: Public Works
Cost: \$106,000

Description:

The City's fuel pumps are expected to require capital maintenance over the next four years.

Justification:

Properly working fuel pumps are necessary to keep the City's fleet operational.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 16,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 50,000
Other	-	-	-	-	-	-
Total Sources	\$ 16,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 50,000
Expenditures						
Capital replacement	\$ 16,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 50,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 16,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 50,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant in operational costs.

Item: **Pavement Management**
 Year: 2010 - 2019
 Status: \$21,400,000 available (projected)

Division: Public Works
 Cost: \$21,400,000

Description:

The Pavement Management long range goal is to; provide for the rehabilitation and or replacement of city street infrastructure in accordance with the city's pavement management program goals and policies.

To support these goals we will need to replace existing pavements once condition ratings indicate it is no longer cost effective to continue to maintain the original pavement surface.

Pavement replacement costs should be re evaluated frequently as costs change to ensure adequate funding is in place to meet community expectations for this area. The entire capital request for this area is for infrastructure rehabilitation and or replacement. Major cost breakdown for this area is; reconstruct or mill and overlay local streets at \$9,400,000, and reconstruct or mill and overlay MSA streets at \$10,000,000.

Justification:

The City street network currently is comprised of 123 miles of paved streets, of which 28 miles are MSA supported. The City employs software to help track maintenance and assign a pavement condition index rating to help guide the City's maintenance and replacement program.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 1,800,000	\$ 1,900,000	\$ 3,900,000	\$ 1,900,000	\$ 1,900,000	\$ 10,000,000
Other	-	-	-	-	-	-
Total Sources	\$ 1,800,000	\$ 1,900,000	\$ 3,900,000	\$ 1,900,000	\$ 1,900,000	\$ 10,000,000
Expenditures						
Capital replacement	\$ 1,800,000	\$ 1,900,000	\$ 3,900,000	\$ 1,900,000	\$ 1,900,000	\$ 10,000,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 1,800,000	\$ 1,900,000	\$ 3,900,000	\$ 1,900,000	\$ 1,900,000	\$ 10,000,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Pathway Maintenance**
 Year: 2010 - 2019
 Status: \$1,400,000 available (projected)

Division: Public Works
 Cost: \$1,870,000

Description:

The City pathway network is comprised of 72 miles of paved trails and sidewalks. The City also has 41 paved parking lots at various facilities and parks. The City employs a Pavement Management System to track maintenance and assign a pavement condition index rating which is used to determine which segments need maintenance and/or replacement.

Justification:

To maintain the City's pathways and parking lots at current service levels will require sustained reinvestment.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000	\$ 995,000
Other	-	-	-	-	-	-
Total Sources	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000	\$ 995,000
Expenditures						
Capital replacement	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000	\$ 995,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 165,000	\$ 170,000	\$ 175,000	\$ 180,000	\$ 185,000	\$ 995,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** Not applicable. Operational costs are shown above as capital costs.

Item: **Pathway Construction**
 Year: 2010- 2019
 Status: Unfunded

Division: Public Works
 Cost: \$1,800,000

Description:

The City pathway network is comprised of 72 miles of paved trails and sidewalks, however several new sections have been identified to complete interconnects.

Justification:

To improve the City's pathways and parking lots, new investments will be needed.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
Other	-	-	-	-	-	-
Total Sources	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
Expenditures						
Capital replacement	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,050,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$7,500
Other	-	-	-	-	-	-
Total Sources	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Expenditures						
Other	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500
Total Expenditures	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 7,500

Item: **Water Vehicle Replacements**
 Year: 2010 - 2019
 Status: \$227,500 available (projected)

Division: Water
 Cost: \$227,500

Description:

The Water Department has 12 vehicles and rolling stock in its fleet. All of which are generally replaced on a 10-year replacement schedule.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 142,500
Other	-	-	-	-	-	-
Total Sources	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 142,500
Expenditures						
Capital replacement	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 142,500
Other	-	-	-	-	-	-
Total Expenditures	\$ 55,000	\$ 30,000	\$ -	\$ -	\$ -	\$ 142,500

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Water Main Replacement**
 Year: 2010 - 2019
 Status: \$7,600,000 available (projected)

Division: Public Works
 Cost: \$7,600,000

Description:

The City water system has over 100 miles of cast iron watermain that is nearing an age of 50 years old. A systematic replacement of lining over the next 30 years is needed to maintain this infrastructure.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 800,000	\$ 4,800,000
Other	-	-	-	-	-	-
Total Sources	\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 800,000	\$ 4,800,000
Expenditures						
Capital replacement	\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 800,000	\$ 4,800,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 800,000	\$ 4,800,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Water Storage Tank**
 Year: 2011
 Status: \$500,000 available (projected)

Division: Public Works
 Cost: \$500,000

Description:

The City's water storage tank was rehabilitated in 1995. Recent inspections indicate a need to repaint the structure to preserve the underlying metal and increase longevity. Repainting will also improve the tower's aesthetics.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Expenditures						
Capital replacement	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant in operational costs.

Item: **Water Meter Replacement**
 Year: 2010 - 2019
 Status: \$655,000 available (projected)

Division: Public Works
 Cost: \$655,000

Description:

The American Water Works Association standards suggest that water meters have a useful life of 20 years. The City's Water Meter Replacement Program follows this schedule.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 345,000
Other	-	-	-	-	-	-
Total Sources	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 345,000
Expenditures						
Capital replacement	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 345,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000	\$ 65,000	\$ 345,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Sewer Vehicle Replacements**
 Year: 2010 - 2019
 Status: \$443,000 available (projected)

Division: Sewer
 Cost: \$443,000

Description:

The Sewer Department has 11 vehicles and rolling stock in its fleet. All of which are generally replaced on a 10-year replacement schedule.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 63,000	\$ 320,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 63,000	\$ 320,000
Expenditures						
Capital replacement	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 63,000	\$ 320,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 63,000	\$ 320,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Sanitary Sewer Main Replacement**

Division: Public Works

Year: 2010 - 2019

Cost: \$8,800,000

Status: \$8,800,000 available (projected)

Description:

The City's sanitary sewer system has over 100 miles of clay tile sewer main that is nearing the age of 50 years. To maintain current service levels, the City will need to systematically replacement or line these mains over the next 30 years. Service and maintenance records are used to assist in determining which segments to replace first.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 400,000	\$ 600,000	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Other	-	-	-	-	-	-
Total Sources	\$ 400,000	\$ 600,000	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Expenditures						
Capital replacement	\$ 400,000	\$ 600,000	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 400,000	\$ 600,000	\$ 800,000	\$ 1,000,000	\$ 1,000,000	\$ 5,000,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Lift Station Repairs & Replacement**

Division: Public Works

Year: 2010 - 2019

Cost: \$450,000

Status: \$450,000 available (projected)

Description:

The City's sanitary sewer operation requires dependable lift station pumps, control systems, and monitoring equipment for emergency response for citizen health and safety; and the prevention of property damage due to sewer backups. Replacement of operational equipment at the end of its useful life is critical to providing uninterrupted flow of wastewater from homes and businesses to regional wastewater treatment facilities.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 100,000	\$ 100,000	\$ 250,000	\$ 25,000	\$ 32,000	\$ 168,000
Other	-	-	-	-	-	-
Total Sources	\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000	\$ 32,000	\$ 168,000
Expenditures						
Capital replacement	\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000	\$ 32,000	\$ 168,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 100,000	\$ 100,000	\$ 25,000	\$ 25,000	\$ 32,000	\$ 168,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Inflow & Infiltration**
 Year: 2010 - 2012
 Status: \$450,000 available (projected)

Division: Public Works
 Cost: \$450,000

Description:

Due to the age and design of the City's sanitary sewer system, infiltration of some of the City's stormwater runoff drains into the sanitary sewer system which subsequently receives unnecessary wastewater treatment at a cost to the City. Taking measures to reduce this unnecessary cost is not only required by the Metropolitan Council, but will save the City future related costs.

Justification:

See above

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Expenditures						
Capital replacement	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Stormwater Vehicle Replacements**

Division: Storm

Year: 2010 - 2019

Cost: \$459,000

Status: \$459,000 available (projected)

Description:

The Stormwater Department has 5 vehicles and rolling stock in its fleet. All of which are generally replaced on a 10-year replacement schedule.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 60,000	\$ -	\$ 159,000	\$ -	\$ -	\$ 240,000
Other	-	-	-	-	-	-
Total Sources	\$ 60,000	\$ -	\$ 159,000	\$ -	\$ -	\$ 240,000
Expenditures						
Capital replacement	\$ 60,000	\$ -	\$ 159,000	\$ -	\$ -	\$ 240,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 60,000	\$ -	\$ 159,000	\$ -	\$ -	\$ 240,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Stormwater Pond Improvements**

Division: Storm

Year: 2010 - 2019

Cost: \$2,650,000

Status: \$2,650,000 available (projected)

Description:

The City's Stormwater system requires regular maintenance of stormwater ponds that are used to capture and filter runoff.

Justification:

See above.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 300,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,400,000
Other	-	-	-	-	-	-
Total Sources	\$ 300,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,400,000
Expenditures						
Capital replacement	\$ 300,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,400,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 300,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 250,000	\$ 1,400,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Stormwater Sewer Mains**
Year: 2010 - 2019
Status: \$2,650,000 available (projected)

Division: Storm
Cost: \$2,650,000

Description:

The City's Stormwater system requires regular maintenance and replacement of stormwater mains that are used to capture and divert runoff.

Justification:

See above.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000
Other	-	-	-	-	-	-
Total Sources	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000
Expenditures						
Capital replacement	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 200,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,450,000

Operations and Maintenance Costs

	2009	2010	2011	2012	2013	2014-2018
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Leaf Site Improvements**
 Year: 2010
 Status: \$100,000 available (projected)

Division: Storm
 Cost: \$100,000

Description:

The City's Leaf Site is in need of improvements to improve service levels to residents and to prevent runoff into adjacent areas.

Justification:

See above.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Capital replacement	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Expenditures	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Utility Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Park Maintenance Vehicles**
 Year: 2010 – 2019
 Status: \$300,000 available (projected)

Division: Park Maintenance
 Cost: \$725,000

Description:

The Park Maintenance Division has 17 vehicles and rolling stock in its fleet. All of which are generally replaced on a 10-year replacement schedule.

Justification:

To maintain the City's current service levels, the City will need to adhere to an established vehicle replacement schedule which identifies the optimal time for replacement.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ 145,000	\$ 140,000	\$ 35,000	\$ 105,000	\$ 35,000	\$ 265,000
Other	-	-	-	-	-	-
Total Sources	\$ 145,000	\$ 140,000	\$ 35,000	\$ 105,000	\$ 35,000	\$ 265,000
Expenditures						
Capital replacement	\$ 145,000	\$ 140,000	\$ 35,000	\$ 105,000	\$ 35,000	\$ 265,000
Other	-	-	-	-	-	-
Total Expenditures	\$ 145,000	\$ 140,000	\$ 35,000	\$ 105,000	\$ 35,000	\$ 265,000

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Skating Center**
 Year: 2010 - 2019
 Status: Unfunded

Division: Skating Center
 Cost: \$5,884,500

Description:

The Skating Center will require on-going investment in equipment and facilities to maintain its usefulness and value. Major scheduled improvements include; parking lots, outdoor lighting, mechanical systems, roofs, and OVAL concrete flooring and refrigeration system components.

Justification:

These facilities are currently used for Parks & Recreation programming. It is also used by the Roseville School District and other athletic associations.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$50,000	\$ 88,000	\$ 157,000	\$ 215,000	\$246,000	\$ 5,128,500
Other	-	-	-	-	-	-
Total Sources	\$ 50,000	\$ 88,000	\$ 157,000	\$ 215,000	\$ 246,000	\$ 5,128,500
Expenditures						
Capital replacement	\$ 50,000	\$ 88,000	\$ 157,000	\$ 215,000	\$ 246,000	\$ 5,128,500
Other	-	-	-	-	-	-
Total Expenditures	\$ 50,000	\$ 88,000	\$ 157,000	\$ 215,000	\$ 246,000	\$ 5,128,500

Operations and Maintenance Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

Item: **Golf Course Facilities**
 Year: 2019
 Status: \$300,000 available (projected)

Division: Golf Course
 Cost: \$1,000,000

Description:

The Golf Course clubhouse and maintenance facility are scheduled to be renovated or replaced in 2018.

Justification:

A functioning clubhouse and maintenance facility is necessary to maintain a golf course operation.

Capital Costs

	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Expenditures						
Capital replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Other	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Operations and Maintenance Costs

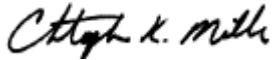
	2010	2011	2012	2013	2014	2015-2019
Funding Sources						
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	-	-	-	-	-	-
Total Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures						
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

** No operational costs are shown. There is no significant change in operational costs.

REQUEST FOR COUNCIL ACTION

Date: 03/29/10
Item No.: 13.c

Department Approval



City Manager Approval



Item Description: Discussion on Preliminary 2011 Revenue, Tax Levy, and Expenditure Forecast

BACKGROUND

In an effort to provide information for initial 2011 budget discussions, a preliminary forecast of non-property tax revenues is enclosed. It should be noted that these estimates are based on prior year trends and assumptions on future economic conditions.

For purposes of this report, the forecast pertains only to the property tax-supported services in the General and Parks & Recreation Funds. Forecasts for fee-supported programs will be developed later in the budget process based on program participation levels, customer demand for services, and future economic conditions.

2011 Preliminary General Fund Revenue Forecast

For budgeting purposes, revenues in the City's General Fund are categorized as follows:

- ❖ Property taxes
- ❖ Licenses & Permits
- ❖ Court Fines
- ❖ Intergovernmental Revenues
- ❖ Charges for Services
- ❖ Interest Earnings
- ❖ Miscellaneous

For 2011, it is projected that all non-tax General Fund revenues will total \$2,438,000; a decrease of \$287,170 from 2010. As a result of this decline, a property tax increase will be needed to maintain current service levels. General Fund programs include; police, fire, street maintenance, elections, legal, engineering, administration and finance, and others.

Alternatively, the City could eliminate programs, reduce service levels, or consider alternative revenue sources such as street light utility fees or gas & electric franchise fees. For background purposes, a copy of the Staff memo dated February 22, 2010 regarding this subject is attached.

Additional detail for each revenue category is presented below.

Property Taxes

The amount of property taxes is directly dependent on the property tax levy set by the Council each year. Contrary to what is oftentimes reported, the construction of new housing or commercial buildings does not result in additional property taxes. The City gets what it levies for and nothing more. The presence of the new development simply means there are more properties available to shoulder the overall property tax burden.

For 2011 the City will remain under state mandated level limits which will somewhat inhibit our ability to raise property taxes. The City has approximately \$500,000 in available levy capacity (citywide) excluding any special levies that are exempt from levy limits. For 2011, the City will have an expiring debt levy in the amount of \$490,000 that was earmarked for a street improvement project. This will somewhat alleviate property tax increases for other purposes.

Licenses & Permits

Licenses & permits include the following:

- ❖ General business licenses
- ❖ Alcohol & tobacco licenses
- ❖ Pet licenses
- ❖ Fire inspection fees
- ❖ Pawn shop transaction fees

For 2011, it is projected that licenses and permits revenue will be \$269,000; a slight increase of \$2,000 from 2010. It is conceivable that license and permit fees could be increased but it would have to be commensurate with the increase in associated regulatory costs. This estimate is based on prior year revenues, and assumes that all existing establishments will seek renewal of their licenses where applicable.

Court Fines

Court fines include fines paid for traffic violations and criminal offenses occurring within the City limits. Fine revenues can fluctuate from year to year depending on the amount of crimes and the level of enforcement efforts.

For 2011, it is projected that Court fine revenue will be \$215,000; a decrease of \$48,000 from 2010. Court fines have declined each year since 2006.

Intergovernmental Revenue

Intergovernmental revenues include street maintenance aid, police and fire aid, PERA aid, School Liaison monies, and federal and state grants.

For 2011, it is projected that intergovernmental revenue will be \$834,000; a decrease of \$50,000 from 2010, largely due to a decline in fire state aid as compared to the current budgeted amount.

Charges for Services

Charges for services revenues include administrative charges between funds, false alarm fees, fire surcharge fees, and recreation program fees.

For 2011, it is projected that charges for services revenue will be \$965,000; an increase of \$10,000 from 2010. The increase will be distributed as internal charges to various funds that receive General Fund administrative services.

Interest Earnings

Interest earnings represent investment earnings on cash reserves held in the City's investment portfolio. Earnings are expected to decline in 2011 due to market conditions and a smaller investment portfolio. For 2011, it is projected that interest earnings will be \$50,000; a decrease of \$150,000 from 2010.

Miscellaneous

Miscellaneous revenues include one-time monies such as special police enforcement grant monies, and public works right-of-way fees.

For 2011, it is projected that miscellaneous revenues will be \$105,000; a decrease of \$50,000 from 2010.

2011 Preliminary Parks & Recreation Fund Revenue Forecast

For budgeting purposes, revenues in the City's Parks & Recreation Fund are categorized as follows:

- ❖ Property taxes
- ❖ Charges for Services
- ❖ Interest Earnings

Additional detail for each revenue category is presented below.

Property Taxes

As noted above, for 2011 the City will remain under state mandated level limits which will somewhat inhibit our ability to raise property taxes. The City has approximately \$500,000 in available levy capacity (citywide) excluding any special levies that are exempt from levy limits. For 2011, the City will have an expiring debt levy in the amount of \$490,000 that was earmarked for a street improvement project. This will somewhat alleviate property tax increases for other purposes.

Charges for Services

Charges for services include program registration fees. The amount expected for 2011 will be dependent on the number of registrations and fee amounts. However, inasmuch as these fees can only be used to support the direct and indirect costs of the programs themselves, a forecast is not presented at this time. Program costs will be commensurate with expected program revenues.

Interest Earnings

Interest earnings represent investment earnings on cash reserves held in the City's investment portfolio. Earnings are expected to decline in 2011 due to market conditions and a smaller investment portfolio. For 2011, it is projected that interest earnings will be \$6,500; the same amount budgeted for in 2010.

2011 Budget Impacts

City Staff are in the process of formulating preliminary 2011 budgets. However, we do not expect to finalize a recommended budget until the Council provides general direction on budget priorities and spending targets.

128 Based on projected costs and assuming the Council desires to provide the same programs and service
129 levels, a number of significant budgetary impacts in the tax-supported funds are expected for 2011. They
130 include:

131

- 132 ❖ \$600,000 for employee cost-of-living adjustments, and increased pension and healthcare costs
- 133 ❖ \$450,000 to fully fund the City's vehicle replacement program
- 134 ❖ \$250,000 for general inflationary increases in supplies, maintenance, utilities, etc.

135

136 In total, these expected new budget impacts total \$1,300,000. This amount does not reflect the additional
137 monies needed for the Parks Improvement Program (PIP), and for the repair and replacement of City
138 facilities. Annual funding for the PIP and City facility needs is estimated to be approximately \$3 million
139 per year over the next 10 years.

140

141 City Staff will be available at the meeting to address any Council inquiries.

142 **POLICY OBJECTIVE**

143 Producing revenue and expenditure forecasts are consistent with industry best practices and the City's
144 Financial Policies. Although it represents estimated revenues, the forecast should be used as a primary tool
145 in making resource allocation decisions.

146 **FINANCIAL IMPACTS**

147 Not applicable.

148 **STAFF RECOMMENDATION**

149 Not applicable.

150 **REQUESTED COUNCIL ACTION**

151 For information purposes only. No formal Council action is required.

152

Prepared by: Chris Miller, Finance Director

Attachments: A: Staff Memo dated February 22, 2010 Regarding Alternative Revenue Sources

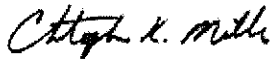
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 02/22/10

Item No.:

Department Approval

City Manager Approval



Item Description: Discussion on Alternative Revenue Sources

BACKGROUND

At the May 11, 2009 and November 9, 2009 City Council meetings, Staff presented a brief overview of alternative revenue sources that could be used to support City programs and services. While there was some interest expressed by individual Councilmembers in pursuing these further, the Council chose not to implement any of the new revenue sources at that time.

The 2010-2019 Financial Plan and 2010-2019 Capital Investment Plan identified a substantial gap in the funding sources needed to maintain services at current levels. However, State-imposed levy limits and stagnant non-tax revenues will inhibit the City's ability to generate new monies from traditional sources. It's imperative that the City remain diligent in identifying additional means of funding City programs – a sentiment shared by the community during the Imagine Roseville 2025 process. The Council-adopted Revenue Policy prescribes the same approach.

During prior discussions a number of potential new revenue sources were identified. However, it is acknowledged that only two sources would produce significant revenue; a street light utility, and a gas/electric franchise fee. If the City enacted a street light utility it could be set at such a rate to generate \$300,000 annually. Gas and electric franchise fees would garner even more. A 1% franchise fee charged to gas and electric customers would equate to approximately \$620,000 annually.

City Staff will be available at the meeting to provide some general comments and address any Council inquiries on these alternative revenue sources.

POLICY OBJECTIVE

The use of varied revenue sources provides greater stability in preserving programs and service levels, and can produce a more equitable distribution of program costs. This is further supported in the Council-adopted Revenue Policy as well as the Imagine Roseville 2025 Goals and Strategies.

FINANCIAL IMPACTS

The potential revenues that could result from implementing these new funding sources vary substantially, but could be significant and may allow the City to preserve program and services at current levels.

STAFF RECOMMENDATION

Staff recommends the continued diversification of revenue streams to support City programs and services.

01 **REQUESTED COUNCIL ACTION**

02 City Staff is seeking direction on whether to pursue the alternative revenue sources identified above.

03
Prepared by: Chris Miller, Finance Director

ROSEVILLE PARKS AND RECREATION COMMISSION**MINUTES OF MEETING OF APRIL 6, 2010****ROSEVILLE CITY HALL ~ 6:30PM****DRAFT****PRESENT:** Azer, Doneen, Etten, D.Holt, M.Holt, Jacobson, Pederson, Rostow, Stark, Willmus**ABSENT:****STAFF:** Brokke, Anfang**1. INTRODUCTIONS/ROLL CALL/PUBLIC COMMENT**

No Public Comment

2. APPROVAL OF MINUTES – MARCH 2, 2010 MEETING**Commission Recommendation:** Minutes for the March 2, 2010 meeting were approved unanimously.**3. INTRODUCTION AND OATH of OFFICE for NEW COMMISSIONERS**

Erin Azer and Randall Doneen took the Oath of Office from Commission Chair Willmus. Following the swearing-in ceremony, Doneen and Azer shared background information with the Commission

4. ELECTION OF CHAIR and VICE CHAIR

A request to change the meeting agenda and move this item up in the evenings schedule resulted in a change to the original agenda.

Willmus announced he would not seek reappointment to the Commission Chair position.

Willmus nominated Jim Stark to the Commission Chair position. Nomination seconded by Etten, Pederson and Ristow. Jim Stark was unanimously elected Parks and Recreation Commission Chair.

Pederson nominated Jason Etten to the Commission Vice-Chair position. Nomination seconded by D. Holt. Jason Etten was unanimously elected Parks and Recreation Commission Vice-Chair.

5. PRELIMINARY 2010 BUDGET DISCUSSION

Brokke briefed the commission on the current and upcoming budget process. Historically, the budget process evolved around line item budgets, in 2010 the Council and staff began using a form of Budgeting for Outcomes. A lot was learned from last year's budget process and the Council has decided to pursue a priorities based budgeting process in 2011. Parks and Recreation staff have identified Recreation Administration and Operations, Recreation Programs, Skating Center, Maintenance and Golf Course as the major budget program areas. This grouping has changed some from past budgets with the transition of HANC and the Activity Center into the Recreation Program budget.

- The Priorities Based Budget process will have the Council looking at levels of service and then buying into those levels of service.
- The first step in the 2011 budgeting process will be a time spent profile done for all regular employee positions.

Commissioner questions and comments;

- Willmus inquired into where one would find personnel changes/increases in staffing levels.
- Etten commented on the need for improved detail to better understand budget components and help guide budget decisions.
- D. Holt asked about how consequences will be identified if services are eliminated or reduced.
 - Holt also wondered about how the Council will know the ramifications if parks and recreation facilities and operations are not properly funded.
- Willmus worries about the Council focusing on key items and not knowing the details until if and when questions are asked.

- Stark recognized that at some point the Council will need to make value judgments and allocate funds.
- Pederson inquired into documenting how special events are funded

Brokke addressed questions regarding the levels of service and how costs for specific service levels will be identified. In general, the process for identifying levels of service is currently a work-in-progress. Brokke also spoke about volunteer experiences in Roseville and the cost of maximizing volunteer services.

Willmus and Etten requested staff to bring back future versions of the budget process.

Ristow added the need to find ways to raise new monies and possibly look into the possibilities of a local sales tax.

6. **PARKS and RECREATION MASTER PLAN UPDATE**

- Vision boards are on display at all Parks and Recreation facilities.
- The trails and parks constellation map is included in you packet. This map is a way of organizing the Parks and Recreation System. The Pathway Master Plan is being overlaid with the constellation concept.
- Imagine Roseville 2025 is acting as an overlay and guide for the overall Master Plan.
- Current amenities and components are identified within the constellations as well as identifying future planning.
- The thought is that each constellation does not necessarily need to have identical components.
- The entire parks and recreation system will encompass all the constellations and community sectors.
- The constellation concept is a way to organize the system and was devised through the planning process' community input initiatives.
- Constellations "J" and "K" have been recognized as sections of the community that lack green space, open space and public space.
 - Remnant spaces could be a way to add park spaces in this area.
 - We also need to work with adjacent communities on possible partnerships.

Community Meeting # 3 will focus on Programs, Priorities and Policies
Wednesday, April 21 ~ 7:00-9:30pm at the Roseville Skating Center

Julia Jacobson and Brokke spoke about an upcoming event at RAHS. During the 3rd week in May the RAHS advisory period will be distributing surveys to all students – this is a great opportunity to gather information from current parks and recreation facility users and program participants as well as insight from the next generation of potential Roseville homeowners and citizens. Julia Jacobson will work with staff to facilitate the inclusion of a master planning survey at RAHS.

7. **DIRECTORS REPORT**

- The request to install a communication tower in Acorn Park has been denied and will not be constructed in the park. This action provides the City with time to develop a policy on commercial enterprise on public property.
- As a result of the pool of applicants (which included 9 very qualified candidates for 2 positions) for the recent open parks and recreation commission seats the Council has inquired into possibly expanding the size of the Parks and Recreation Commission.
 - Willmus mentioned that the meeting site will make it difficult to accommodate a larger commission and make it hard to have a good discussion with the larger group. Adding 2 or 3 members to a commission that already has 10 members will make it harder on everyone.
 - Many commissioners commented to the fact that this was an unusual year for Parks and Recreation commission applicants.

- o Etten is concerned that expanding the size of the commission could result in a weakened pool.
- o Pederson reminded everyone that term limits will lead to commissioner turnover and provide opportunities for those wanting to be involved in the future.
- o Jacobson suggested providing commission applicants with other opportunities outside of the commission.
 - Standing sub-committees were suggested. Holt reminded everyone that the commission is more a “think-tank” than a task specific group.
- Brokke recognized the exceptional master planning article written by youth commissioner and master plan Citizen Advisory Team member Julia Jacobson for the RAHS school newspaper.
- Emerald Ash Borer Update;
 - o The Minnesota Department of Agriculture Grant will provide for a city-wide tree inventory, identify the most susceptible trees in the City, funding for the removal and replacement of up to 30 trees and lead to an updated City Tree Ordinance.
 - o The strategy for utilizing grant funding is to figure out what exactly we are dealing with, identify those trees that are experiencing a significant decline and identify where potentially the EAB might attack.
- Legislative Air Quality Bill Update;
 - o The original bill required all Ice Arenas to have an air monitoring system no matter if the arena had equipment powered by combustible engines or battery powered ice resurfacers and edgers. In recent years, Roseville has replaced equipment with battery powered models to be proactive in air quality perspective. Staff is working with Representative Greiling to tweek the bill to exempt facilities like Roseville who are using battery powered equipment.
- Community is encouraged to take a look at the Spring and Summer brochure for a wide range of recreation programs and community events.
- The annual Ice Show will take place on April 23, 24 and 25 at the Roseville Skating Center.
- June 8 is the Ribbon cutting for the new Arboretum facility.
- Pre-construction meeting for the reservoir in Reservoir Woods will be scheduled in the near future.

8. OTHER

- Etten inquired into the policy directing park hours. Staff explained that all parks except Reservoir Woods are open until 10pm (Reservoir Woods hours are dawn to dusk) no matter how early or how late the sun goes down.
- Etten announced a neighborhood park clean up for the South East corner of Roseville to include Villa Park, McCarrons Lake and Reservoir Woods on Sunday, April 18 at 9:15am, meet at the corner of Cohansey and Crescent.

Meeting adjourned at 8:35 pm

Respectfully Submitted,
Jill Anfang, Assistant Director