



City Council Agenda

Monday, June 28, 2010

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order for June: Johnson, Ihlan, Pust, Roe, Klausing
- 6:02 p.m. **Closed Executive Session**
Discuss Ryan Twin Lakes Limited Pending Litigation
- 6:32 p.m. **2. Approve Agenda**
- 6:35 p.m. **3. Public Comment**
- 6:40 p.m. **4. Council Communications, Reports, Announcements and Housing and Redevelopment Authority Report**
- 6:45 p.m. **5. Recognitions, Donations, Communications**
a. Resolution expressing Sympathy and Condolences to Family, Friends and Colleagues of Maplewood Police Sergeant Joe Bergeron
- 6:50 p.m. **6. Approve Minutes**
a. Approve Minutes of June 14, 2010 Meeting
- 6:55 p.m. **7. Approve Consent Agenda**
a. Approve Payments
b. Approve Business Licenses
c. Approve General Purchases and Sale of Surplus items in Excess of \$5000
d. Accept GLBTNSFF Accept Livable Communities Demonstration Account Grant
e. Accept Donation of a Golf Cart from Private Citizens
f. Accept Livable Communities Demonstration Account Grant for Sienna Green Phase II
g. Adopt a Resolution Approving the Request by Clearwire, LLC for a Telecommunication Tower Facility as a

Conditional Use at 2489 Rice Street (PF10-010)

- h. Receive Energy Use Update
- i. Adopt a Resolution Awarding Bids for the Rice Street Interchange Project
- j. Adopt a Resolution Awarding Bid for Rosewood Neighborhood Drainage Improvements
- k. Approve an Agreement of Cost Sharing with the City of Little Canada

7:05 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

7:15 p.m. a. Joint Meeting with Public Works, Environment and Transportation Commission

7:55 p.m. b. 2010 Rental Registration Report

11. Public Hearings

8:10 p.m. a. Conduct a Public Hearing for a Minor Subdivision Creating Two Additional Residential Parcels at 2218 Highway 36

12. Business Items (Action Items)

8:20 p.m. a. Approve Request for a Minor Subdivision Creating Two Additional Residential Parcels at 2218 Highway 36

8:25 p.m. b. Authorize City Abatement for Violations of City Code at 391 Highway 36

8:35 p.m. c. Authorize City Abatement for Violations of City Code at 2544 Fairview Avenue

13. Business Items – Presentations/Discussions

8:45 p.m. **14. City Manager Future Agenda Review**

8:50 p.m. **15. Councilmember Initiated Items for Future Meetings**

16. Adjourn

Some Upcoming Public Meetings.....

Tuesday	Jul 7	6:30 p.m.	Parks & Recreation Commission - no July meeting
Wednesday	Jul 7	6:30 p.m.	Planning Commission
Monday	Jul 12	6:00 p.m.	City Council Meeting
Tuesday	Jul 13	6:30 p.m.	Human Rights Commission - no July meeting

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Monday	Jul 19	6:00 p.m.	City Council Meeting
Tuesday	Jul 20	6:00 p.m.	Housing & Redevelopment Authority
Thursday	Jul 22	5:00 p.m.	Grass Lake Water Management Organization
Monday	Jul 26	6:00 p.m.	City Council Meeting
Tuesday	Jul 27	6:30 p.m.	Public Works, Environment & Transportation Commission
Tuesday	Aug 3	6:30 p.m. 8:00 p.m.	Parks & Recreation Commission (Night to Unite)

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

REQUEST FOR COUNCIL ACTION

Date: June 28, 2010
Item No.: 5 . a

Department Approval

City Manager Approval

WJ Malinen

Item Description: Resolution expressing sympathy and condolences to family, friends and colleagues of Maplewood Police Sergeant Joe Bergeron

BACKGROUND

Every day, people who work in the public safety field whether it be police officers, firefighters, first responders and others, selflessly risk their lives to protect us. Public safety workers work across jurisdictions providing support and assistance to each other while protecting the community at large.

On May 1, 2010, Maplewood Police Sergeant Joe Bergeron was slain in his squad car while responding to a carjacking. Even though, Sgt. Bergeron was employed by the City of Maplewood, he worked for all of us. His senseless murder has touched all of our lives.

We offer a resolution to reinforce the City's sympathy at the death of one of Maplewood's finest.

FINANCIAL IMPACTS

None

STAFF RECOMMENDATION

Approve resolution expressing sympathy and condolences to family, friends and colleagues of Maplewood Police Sergeant Joe Bergeron.

REQUESTED COUNCIL ACTION

Approve resolution expressing sympathy and condolences to family, friends and colleagues of Maplewood Police Sergeant Joe Bergeron.

Prepared by: William J. Malinen, City Manager
Attachments: A: Draft Resolution

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 28th day of June 2010, at 6:00 p.m.

The following members were present:

and the following were absent: .

Member introduced the following resolution and moved its adoption:

RESOLUTION No.

**A RESOLUTION OF THE ROSEVILLE CITY COUNCIL, EXPRESSING
SYMPATHY AND CONDOLENCES TO FAMILY, FRIENDS AND
COLLEAGUES OF MAPLEWOOD POLICE SERGEANT JOE BERGERON,
WHO WAS KILLED IN THE LINE OF DUTY**

WHEREAS, The City of Roseville, Minnesota and the other cities, counties and the State of Minnesota employ law enforcement officers, firefighters, paramedics and other first responder personnel who provide the highest level of duty to protect and serve the citizens of our city, county and state and are placed in harm's way; and

WHEREAS, The City of Maplewood, Minnesota, employed Sergeant Joseph Bergeron as a member of the Maplewood Police Department to protect and serve the citizens of Maplewood; and

WHEREAS, Sergeant Joseph Bergeron, while faithfully performing his public duty as a police officer, was killed in the line of duty; and

WHEREAS, The City of Roseville, its Police and Fire Departments, Council, Mayor and citizens, feel a profound sense of loss when any member of the public safety family falls in the line of duty.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Roseville City Council wish to express personally, and on behalf of our City, its employees and citizens, our sincerest and deepest sympathies and condolences to Sergeant Joseph Bergeron's family, his friends and co-workers, and to the citizens and civic leaders of the City of Maplewood.

46 The motion for the adoption of the foregoing resolution was duly seconded by Member
47 , and upon a vote being taken thereon, the following voted in favor thereof:

48

49 and the following voted against the same:.

50

51 WHEREUPON said resolution was declared duly passed and adopted.

Resolution: Expressing sympathy and condolences to family, friends and colleagues of Maplewood Police Sergeant Joe Bergeron

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 28th day of June, 2010 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this day of June, 2010.

William J. Malinen, City Manager

(Seal)

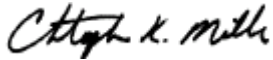
Date: 6/28/10
Item: 6.a
Minutes of 6/14/10

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 6/28/2010
Item No.: 7 . a

Department Approval



City Manager Approval



Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$261,841.08
58753-58946	\$724,271.37
Total	\$986,112.45

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: n/a

Accounts Payable

Checks for Approval

User: mjenson

Printed: 06/22/2010 - 9:00 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	06/10/2010	Water Fund	Water Meters	McMaster-Carr-ACH	Galvanized Pipe	32.47
0	06/10/2010	Community Development	Operating Supplies	TLF From You Flowers-ACH	Error by CC Company-Credited back 3/30	81.97
0	06/10/2010	Community Development	Operating Supplies	TLF From You Flowers-ACH	Error by CC Company-Credited back 3/30	-81.97
Check Total:						32.47
0	06/10/2010	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Wastewater Flow-June 2010	194,939.17
0	06/10/2010	Telephone	Telephone	FSH Communications-LLC	Payphone Advantage	64.13
0	06/10/2010	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2010 Blanket PO For Vehicle Repairs	13.77
0	06/10/2010	General Fund	Operating Supplies	John Jorgensen	Carpet Cleaning Reimbursement	56.71
0	06/10/2010	Municipal Jazz Band	Professional Services	Glen Newton	RSVL Big Band Director-May 2010	225.00
0	06/10/2010	Recreation Fund	Professional Services	Caitlin Bean	Assistant Dance Instructor	26.00
0	06/10/2010	Recreation Fund	Professional Services	Julie Risinger	Assistant Dance Instructor	64.00
0	06/10/2010	Recreation Fund	Operating Supplies	Lonnie Brokke	Supplies Reimbursement	64.07
0	06/10/2010	Recreation Fund	Operating Supplies	Lonnie Brokke	Expenses Reimbursement	38.55
0	06/10/2010	Recreation Fund	Professional Services	Rebecca Fandrich	Assistant Dance Instructor	24.50
0	06/10/2010	Information Technology	Transportation	Douglas Barber	Mileage Reimbursement	228.00
0	06/10/2010	General Fund	211403 - Flex Spend Day Care	[REDACTED]	Dependent Care Reimbursement	188.00
0	06/10/2010	License Center	Rental	Gaughan Properties	Motor Vehicle Rent-July 2010	4,452.00
0	06/10/2010	General Fund	211403 - Flex Spend Day Care	[REDACTED]	Dependent Care Reimbursement	186.00
0	06/10/2010	General Fund	211402 - Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	281.86
0	06/10/2010	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-May 2010	8,372.20
0	06/10/2010	General Fund	211403 - Flex Spend Day Care	[REDACTED]	Dependent Care Reimbursement	500.00
0	06/10/2010	General Fund	211402 - Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	240.28
0	06/10/2010	General Fund	211402 - Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	1,280.95
0	06/10/2010	General Fund	211402 - Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	271.70
0	06/10/2010	General Fund	211402 - Flex Spending Health	[REDACTED]	Flexible Benefit Reimbursement	95.99
0	06/10/2010	General Fund	Vehicle Supplies	Napa Auto Parts	2010 Blanket PO For Vehicle Repairs	146.10
0	06/10/2010	General Fund	Vehicle Supplies	Napa Auto Parts	2010 Blanket PO For Vehicle Repairs	100.76
0	06/10/2010	General Fund	Vehicle Supplies	Napa Auto Parts	2010 Blanket PO For Vehicle Repairs	45.53

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	-55.31
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	44.24
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	56.63
0	06/10/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2010 Blanket PO For Vehicle Repairs	11.35
0	06/10/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2010 Blanket PO For Vehicle Repairs	35.01
0	06/10/2010	General Fund	Contract Maint. - City Hall	Collins Electrical Constructio	Install Ballasts in Office Area	297.00
0	06/10/2010	P & R Contract Maintenance	Overtime Pay	North Heights Hardware Hank	Batteries	24.56
0	06/10/2010	P & R Contract Maintenance	Operating Supplies	North Heights Hardware Hank	Fasterner, Anchors	1.43
0	06/10/2010	General Fund	Contract Maintenance	City of St. Paul	Radio Service & Maintenance-April 2010	77.65
0	06/10/2010	General Fund	Professional Services	City of St. Paul	Crime Lab Services-April 2010	50.00
0	06/10/2010	General Fund	Professional Services	City of St. Paul	Wireless & RMS Service-June 2010	4,358.00
0	06/10/2010	General Fund	Operating Supplies City Garage	Brock White Co	Backer Rod	11.97
0	06/10/2010	Golf Course	Vehicle Supplies	Cushman Motor Co Inc	Carb Connector	29.68
0	06/10/2010	Information Technology	Operating Supplies	Crescent Electric Supply Co	Smode Duplx.	32.73
0	06/10/2010	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Peat Moss	678.12
0	06/10/2010	P & R Contract Maintenance	Operating Supplies	Linder's Greenhouse, Inc.	Petunias	937.00
0	06/10/2010	General Fund	Contract Maintenance Vehicles	Advanced Graphix Inc	Reflective Graphics	375.00
0	06/10/2010	General Fund	Vehicle Supplies	Kath Fuel Oil Service, Inc.	2010 Blanket PO For Vehicle Repairs	368.50
0	06/10/2010	General Fund	Operating Supplies	Uline	Envelopes	72.27
0	06/10/2010	P & R Contract Maintenance	Minor Equipment	O'Reilly Automotive Inc	Spark Plugs	73.42
0	06/10/2010	Housing & Redevelopment A	Office Supplies	Intereum, Inc.	Wk CHR Aeron	703.84
0	06/10/2010	General Fund	Contract Maintenance	Mister Car Wash	Car Washes	5.60
0	06/10/2010	General Fund	Contract Maintenance Vehicles	Mister Car Wash	Car Washes	128.80
0	06/10/2010	P & R Contract Maintenance	Operating Supplies	Praxair Distribution, Inc.	High Press	20.68
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	-15.00
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	180.62
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	42.07
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	52.79
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	32.77
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	21.12
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	106.06
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	45.36
0	06/10/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	246.95
0	06/10/2010	Police - DWI Enforcement	Professional Services	Erickson, Bell, Beckman & Quin	Legal Services Through April 30, 2010	3,890.00
0	06/10/2010	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Pump Test-Engine 31	523.53
0	06/10/2010	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Pump Test-Engine 32	523.53
0	06/10/2010	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Pump Test-Engine 11	523.53
0	06/10/2010	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc	Pump Test-Ladder 38	589.93
0	06/10/2010	License Center	Professional Services	Quicksilver Express Courier	Courier Service	151.62
0	06/10/2010	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	106.88
0	06/10/2010	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc	Quarterly Service	73.64
0	06/10/2010	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc	Quarterly Service	106.88
0	06/10/2010	P & R Contract Maintenance	Operating Supplies	MTI Distributing, Inc.	V-Belt	46.27

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	06/10/2010	Sanitary Sewer	Operating Supplies	Grainger Inc	Hand Sanitizer Wipes	27.31
0	06/10/2010	General Fund	Vehicle Supplies	Midway Ford Co	2010 Blanket PO For Vehicle Repairs	31.68
0	06/10/2010	General Fund	Operating Supplies City Garage	Grainger Inc	Padlocks	165.05
0	06/10/2010	General Fund	Op Supplies - City Hall	Eagle Clan Enterprises, Inc	Nitrile Gloves	9.45
0	06/10/2010	P & R Contract Maintenance	Operating Supplies	Eagle Clan Enterprises, Inc	White Roll Towels	294.98
0	06/10/2010	P & R Contract Maintenance	Operating Supplies	Eagle Clan Enterprises, Inc	White Roll Towels	147.49
0	06/10/2010	General Fund	Operating Supplies City Garage	Eagle Clan Enterprises, Inc	Toilet Tissue, Towels	314.21
0	06/10/2010	General Fund	Clothing	Streicher's	Badges, Commendation Bars	50.20
0	06/10/2010	Police Forfeiture Fund	Professional Services	Streicher's	Training Ammo, Weaponlight	585.81
0	06/10/2010	General Fund	Training	Streicher's	Training Ammo, Weaponlight	515.00
0	06/10/2010	General Fund	Training	Streicher's	Weaponlight	512.98
0	06/10/2010	General Fund	Clothing	Streicher's	Shirts, Trousers	122.00
0	06/10/2010	Police Forfeiture Fund	Professional Services	Streicher's	Sling	48.08
0	06/10/2010	General Fund	Clothing	Streicher's	Badge	106.88
0	06/10/2010	General Fund	Vehicle Supplies	Emergency Automotive Tech Inc	2010 Blanket PO For Vehicle Repairs	321.59
0	06/10/2010	Water Fund	Operating Supplies	ESS Brothers & Sons, Inc.	Water Valve Risers, Aluminum Hatch	1,349.83
0	06/10/2010	Storm Drainage	Operating Supplies	ESS Brothers & Sons, Inc.	2010 Blanket PO for Pipe and Castings	94.05
0	06/10/2010	General Fund	Vehicle Supplies	Fastenal Company Inc.	2010 Blanket PO For Vehicle Repairs	194.17
0	06/10/2010	General Fund	Vehicle Supplies	Turfwerks	Filter, Breather	495.99
0	06/10/2010	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Leader Hose Installation	484.47
0	06/10/2010	Water Fund	Operating Supplies	Ferguson Waterworks	Gaskets	507.04
0	06/10/2010	Water Fund	Operating Supplies	Ferguson Waterworks	CPLG, Pipes	3,162.30
0	06/10/2010	Sanitary Sewer	Operating Supplies	Ferguson Waterworks	Flex CPLG	191.86
0	06/10/2010	Boulevard Landscaping	Operating Supplies	Tessman Seed Co - St. Paul	Natural Futerra	163.52
Check Total:						237,387.93
0	06/15/2010	Park Dedication Fund	Miscellaneous Expense	LHB Inc	Parks and Recreation Master Plan Update	8,833.50
0	06/15/2010	General Fund	Vehicle Supplies	Goodin Corp.	Vehicle Supplies	49.45
0	06/15/2010	Internal Service - Interest	Investment Income	M&I Marshall & Ilsley Bank	Safekeeping Charges	47.50
0	06/15/2010	General Fund	211000 - Deferered Comp.	ICMA Retirement Trust 457-3002	Payroll Deduction for 6/15 Payroll	5,642.18
0	06/15/2010	General Fund	210700 - Minnesota Benefit Ded	MN Benefit Association	Payroll Deduction for 6/15 Payroll	1,195.89
0	06/15/2010	Recreation Fund	Operating Supplies	Roxann Maxey	Summer Supplies Reimbursement	149.10
0	06/15/2010	Recreation Fund	Transportation	Allison Davitt	Mileage Reimbursement	39.75
0	06/15/2010	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium for May 2010	5,942.47
0	06/15/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	501.48
0	06/15/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	151.10
0	06/15/2010	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	437.50
0	06/15/2010	General Fund	Vehicle Supplies	Napa Auto Parts	2010 Blanket PO For Vehicle Repairs	7.28
0	06/15/2010	General Fund	Vehicle Supplies	Napa Auto Parts	2010 Blanket PO For Vehicle Repairs	22.83
0	06/15/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2010 Blanket PO For Vehicle Repairs	93.40
0	06/15/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2010 Blanket PO For Vehicle Repairs	65.58

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
0	06/15/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc	2010 Blanket PO For Vehicle Repairs	120.80
0	06/15/2010	General Fund	Vehicle Supplies	MacQueen Equipment	2010 Blanket PO For Vehicle Repairs	124.49
0	06/15/2010	Grass Lake Water Mgmt. Org	Professional Services	Barr Engineering Co., Inc.	Consulting Services	332.00
0	06/15/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	2010 Blanket PO For Vehicle Repairs	38.43
0	06/15/2010	P & R Contract Maintenance	Operating Supplies	Davis Lock & Safe Inc	Keys	144.28
0	06/15/2010	General Fund	Op Supplies - City Hall	North Heights Hardware Hank	Fasteners	1.44
0	06/15/2010	General Fund	Vehicle Supplies	Midway Ford Co	2010 Blanket PO For Vehicle Repairs	103.67
0	06/15/2010	General Fund	Op Supplies - City Hall	North Heights Hardware Hank	Black Putty Stick	3.20
0	06/15/2010	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Ball Valve	4.60
0	06/15/2010	P & R Contract Maintenance	Operating Supplies	Grainger Inc	Key Ring	8.36
0	06/15/2010	Recreation Fund	Operating Supplies	Grainger Inc	Battery	19.65
0	06/15/2010	Recreation Fund	Operating Supplies	Grainger Inc	Snap Ring	9.30
0	06/15/2010	Recreation Fund	Operating Supplies	Grainger Inc	Elbows	14.48
0	06/15/2010	Recreation Fund	Operating Supplies	Eagle Clan Enterprises, Inc	Toilet Tissue, Roll Towels	259.71
0	06/15/2010	General Fund	Vehicle Supplies	Allegis Corporation	Shur-Step	57.26
Check Total:						24,420.68
58753	06/10/2010	Water Fund	Accounts Payable	LINDA ALLEN	Refund check	391.52
Check Total:						391.52
58754	06/10/2010	Police Forfeiture Fund	Professional Services	Allina Hospitals & Clinics	Medical Directorship	525.00
Check Total:						525.00
58755	06/10/2010	General Fund	Operating Supplies	Allina Medical Transportation	Van Transport	82.50
Check Total:						82.50
58756	06/10/2010	General Fund	Clothing	Aspen Mills Inc.	Shirt	103.35
Check Total:						103.35
58757	06/10/2010	General Fund	Professional Services	BCA-MNJIS Section	RVA, RVC, RVE	840.00
Check Total:						840.00
58758	06/10/2010	General Fund	Training	BCA/Criminal Justice Training	Police & The Press Training-Scheider	120.00
Check Total:						120.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58759	06/10/2010	P & R Contract Maintenance	Operating Supplies	Beacon Athletics. Inc.	Quick Dry Turface, Sparkle Bags	1,699.31
58759	06/10/2010	P & R Contract Maintenance	Use Tax Payable	Beacon Athletics. Inc.	Sales/Use Tax	-109.31
Check Total:						1,590.00
58760	06/10/2010	Water Fund	Accounts Payable	JOSEPHINE BONGIOVANNI	Refund check	4.65
58760	06/10/2010	Sanitary Sewer	Accounts Payable	JOSEPHINE BONGIOVANNI	Refund check	25.66
Check Total:						30.31
58761	06/10/2010	General Fund	Professional Services	Brighton Veterinary Hospital	Animal Control Charges	1,600.00
Check Total:						1,600.00
58762	06/10/2010	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	64.40
Check Total:						64.40
58763	06/10/2010	Telephone	Unity Voice Mail Box	CDW Government, Inc.	LIC-CM-DL-100 Call Manager Device Licens	6,567.79
58763	06/10/2010	Information Technology	Operating Supplies	CDW Government, Inc.	USB Interface Card	95.13
58763	06/10/2010	Telephone	Equipment Reserve Fund	CDW Government, Inc.	Unified IP Phone	1,714.57
58763	06/10/2010	Telephone	Equipment Reserve Fund	CDW Government, Inc.	Unified IP Phone	95.89
58763	06/10/2010	Telephone	Equipment Reserve Fund	CDW Government, Inc.	Unified IP Phone	2,193.91
58763	06/10/2010	Telephone	Equipment Reserve Fund	CDW Government, Inc.	Unified IP Phone	608.40
Check Total:						11,275.69
58764	06/10/2010	Storm Drainage	Operating Supplies	Cemstone Products Co, Inc.	Gravel	443.53
58764	06/10/2010	Storm Drainage	Operating Supplies	Cemstone Products Co, Inc.	Credit	-48.09
Check Total:						395.44
58765	06/10/2010	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	147.68
58765	06/10/2010	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	298.20
Check Total:						445.88
58766	06/10/2010	Golf Course	Junior Golf League Registratio	Carol Cho	Youth League Refund	5.00
58766	06/10/2010	Golf Course	Green Fees	Carol Cho	Youth League Refund	105.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						110.00
58767	06/10/2010	General Fund	Non Business Licenses - Pawn	City of Minneapolis Receivable	Pawn Transaction Fees-April 2010	2,166.00
Check Total:						2,166.00
58768	06/10/2010	Golf Course	Merchandise For Sale	Coca Cola Bottling Company	Beverages for Resale	333.05
Check Total:						333.05
58769	06/10/2010	General Fund	Operating Supplies	Coffee Mill, Inc.	Coffee Supplies	168.00
Check Total:						168.00
58770	06/10/2010	General Fund	Contract Maintenance	Comcast Cable	Cable TV	4.69
58770	06/10/2010	Information Technology	Telephone	Comcast Cable	High Speed Internet	111.08
Check Total:						115.77
58771	06/10/2010	Sanitary Sewer	Operating Supplies	Continental Research Corp	Combo Pipe Wrenches	198.66
Check Total:						198.66
58772	06/10/2010	Pathway Maintenance Fund	Operating Supplies	Curbmaster, Inc.	Miscellaneous Concrete Sidewalk Panels p	960.75
58772	06/10/2010	General Fund	Contract Maintenance	Curbmaster, Inc.	Miscellaneous Concrete Sidewalk Panels p	1,205.00
58772	06/10/2010	Storm Drainage	Contract Maintenance	Curbmaster, Inc.	Miscellaneous Concrete Sidewalk Panels p	1,452.00
58772	06/10/2010	Water Fund	Contract Maintenance	Curbmaster, Inc.	Miscellaneous Concrete Sidewalk Panels p	6,514.68
Check Total:						10,132.43
58773	06/10/2010	Water Fund	Water Meters	Dakota Supply Group	HASA3910AB	668.89
Check Total:						668.89
58774	06/10/2010	TIF District #17-Twin Lakes	Payment to Owners	Dorso Building Company, LLC	Twin Lakes Easement	552.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						552.00
58775	06/10/2010	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Western Cedar, Black Dirt	437.65
58775	06/10/2010	Water Fund	Operating Supplies	Fra-Dor Inc.	Western Cedar, Black Dirt	89.78
Check Total:						527.43
58776	06/10/2010	Information Technology	Contract Maintenance	FWR Communication Networks	Optical Fiber	200.00
Check Total:						200.00
58777	06/10/2010	P & R Contract Maintenance	Operating Supplies	Gametime	Chain Plug Insert	47.56
Check Total:						47.56
58778	06/10/2010	Water Fund	Accounts Payable	BYRON GAUDET	Refund check	13.25
Check Total:						13.25
58779	06/10/2010	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Primer	10.93
58779	06/10/2010	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Chocker Cable, Nylon Eye	49.79
Check Total:						60.72
58780	06/10/2010	General Fund	Op Supplies - City Hall	Gertens Greenhouses	Nursery Supplies	754.54
58780	06/10/2010	General Fund	Op Supplies - City Hall	Gertens Greenhouses	Credit Memo	-378.34
Check Total:						376.20
58781	06/10/2010	Grass Lake Water Mgmt. Org	Capital Outlay	Thomas Harbaugh	Grass Lake Water Mgt-Rainwater Garden	400.50
Check Total:						400.50
58782	06/10/2010	Recreation Fund	Professional Services	Lola Haugen	Band Tabulator for 2010 Rosefest Parade	120.00
Check Total:						120.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58783	06/10/2010	Recreation Fund	Professional Services	Tom Haugen	Head Band Judge-2010 Rosefest Parade	330.00
Check Total:						330.00
58784	06/10/2010	General Fund	Other Improvements	HealthEast Vehicle Services	New Police Vehicle Accessories	7,022.68
58784	06/10/2010	General Fund	Other Improvements	HealthEast Vehicle Services	New Police Vehicle Accessories	4,812.98
58784	06/10/2010	General Fund	Other Improvements	HealthEast Vehicle Services	Antenna Mount	347.95
58784	06/10/2010	General Fund	Other Improvements	HealthEast Vehicle Services	Antenna Mount	342.53
58784	06/10/2010	General Fund	Other Improvements	HealthEast Vehicle Services	Antenna Mount	449.67
58784	06/10/2010	General Fund	Other Improvements	HealthEast Vehicle Services	Antenna Mount	464.25
58784	06/10/2010	General Fund	Other Improvements	HealthEast Vehicle Services	Rocker Switch	65.09
Check Total:						13,505.15
58785	06/10/2010	Information Technology	Computer Equipment	Hewlett-Packard Company	HP Quote # CNWY-23348-02	22,585.24
58785	06/10/2010	Information Technology	Computer Equipment	Hewlett-Packard Company	HP Servers for	1,552.73
58785	06/10/2010	Information Technology	Computer Equipment	Hewlett-Packard Company	Sales Tax Power Supply Kit	1,021.73
Check Total:						25,159.70
58786	06/10/2010	General Fund	Clothing	Inventory Trading Company	Uniforms	169.25
Check Total:						169.25
58787	06/10/2010	General Fund	Contract Maint. - City Garage	ISS Facility Services-Minneapo	Janitorial Service-Public Works	1,095.47
Check Total:						1,095.47
58788	06/10/2010	General Fund	Contract Maint. - City Hall	Jeff's S.O.S. Drain Cleaning,	Main Line High Pressure Jetting	343.75
58788	06/10/2010	General Fund	Contract Maint. - City Garage	Jeff's S.O.S. Drain Cleaning,	Main Line High Pressure Jetting	110.00
Check Total:						453.75
58789	06/10/2010	Singles Program	Operating Supplies	Marilyn Johnson	Singles Supplies Reimbursement	6.97
Check Total:						6.97
58790	06/10/2010	Recreation Fund	Professional Services	Casey Kohs	Assistant Dance Instructor	52.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						52.50
58791	06/10/2010	Equipment Replacement	FunRental - Copier Machines	Konica Minolta Business Soluti	Copy Charges	3,088.13
58791	06/10/2010	Equipment Replacement	FunRental - Copier Machines	Konica Minolta Business Soluti	Copy Charges	86.29
Check Total:						3,174.42
58792	06/10/2010	Recreation Fund	Fee Program Revenue	La Familia Guidance Center	Super Combo Refund	56.00
58792	06/10/2010	Recreation Fund	Fee Program Revenue	La Familia Guidance Center	Super Combo Refund	10.00
58792	06/10/2010	Recreation Fund	Collected Insurance Fee	La Familia Guidance Center	Super Combo Refund	5.00
58792	06/10/2010	Recreation Fund	Fee Program Revenue	La Familia Guidance Center	Super Combo Refund	8.00
Check Total:						79.00
58793	06/10/2010	General Fund	Operating Supplies	Language Line Services	Interpreter Services	78.33
Check Total:						78.33
58794	06/10/2010	General Fund	Vehicle Supplies	Larson Companies	2010 Blanket PO For Vehicle Repairs	60.18
58794	06/10/2010	General Fund	Vehicle Supplies	Larson Companies	2010 Blanket PO For Vehicle Repairs	43.39
Check Total:						103.57
58795	06/10/2010	Equipment Replacement	FunRecord Management System	Law Enforcement Tech Group, LL	Signature Pad, Labelwriter	304.59
Check Total:						304.59
58796	06/10/2010	General Fund	Operating Supplies	LexisNexis Risk Data Managemen	Reports, Criminal Searches	193.95
Check Total:						193.95
58797	06/10/2010	General Fund	Vehicle Supplies	Liberty Tire Recycling, LLC	2010 Blanket PO For Vehicle Repairs	139.13
Check Total:						139.13
58798	06/10/2010	Recreation Fund	Professional Services	Lillie Suburban Newspaper Inc	City Wide Garage Sale Ad	60.00
Check Total:						60.00
58799	06/10/2010	P & R Contract Maintenance	Operating Supplies	M/A Associates	Black Liner	654.93

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						654.93
58800	06/10/2010	Information Technology	Contract Maintenance	McAfee, Inc.	Disaster Recovery Service	195.00
58800	06/10/2010	Information Technology	Contract Maintenance	McAfee, Inc.	Disaster Recovery Service	195.00
Check Total:						390.00
58801	06/10/2010	Water Fund	Accounts Payable	JASON & MARTA MCINTYRE	Refund check	22.04
Check Total:						22.04
58802	06/10/2010	P & R Contract Maintenance	Operating Supplies	Menards	Garden Supplies	101.42
Check Total:						101.42
58803	06/10/2010	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Spray Head, Coil	34.67
58803	06/10/2010	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Rotors	80.78
58803	06/10/2010	General Fund	Op Supplies - City Hall	MIDC Enterprises	Pop-Up Sprayhead	8.50
Check Total:						123.95
58804	06/10/2010	T.I.F. District # 11	Great Dane Receivable	Midwest Great Dane	Overpayment Refund	1,000.00
Check Total:						1,000.00
58805	06/10/2010	Recreation Fund	Professional Services	Megan Miner	Assistant Dance Instructor	60.00
Check Total:						60.00
58806	06/10/2010	Recreation Fund	Professional Services	Minnesota Women's Press, Inc.	Golf League Advertising	401.00
Check Total:						401.00
58807	06/10/2010	TIF District #17-Twin Lakes	Professional Services	MN Pollution Control	ESA Investigation Review	1,500.00
58807	06/10/2010	TIF District #17-Twin Lakes	Professional Services	MN Pollution Control	RAP/CCP Approval Letter Preparation	525.00
Check Total:						2,025.00
58808	06/10/2010	General Fund	Operating Supplies	National Camera Exchange	Film Processing	7.34

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						7.34
58809	06/10/2010	General Fund	Training	National Tactical Officers Ass	SWAT Team Leader Dev.-Lowther	662.00
Check Total:						662.00
58810	06/10/2010	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service-May	89.85
Check Total:						89.85
58811	06/10/2010	Recreation Fund	Professional Services	New Brighton Parks/Recreation	Chanhassen Dinner Theatre Trip	1,235.60
Check Total:						1,235.60
58812	06/10/2010	Recreation Fund	Professional Services	Bob Nielsen	Load and Unload Van	80.00
Check Total:						80.00
58813	06/10/2010	Water Fund	Accounts Payable	ARDIS NIER	Refund check	20.82
58813	06/10/2010	Sanitary Sewer	Accounts Payable	ARDIS NIER	Refund check	13.17
Check Total:						33.99
58814	06/10/2010	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	K9 Food	105.98
58814	06/10/2010	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	Tax Omitted on Invoice OA020911	7.29
58814	06/10/2010	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	K9 Food	125.96
58814	06/10/2010	General Fund	Operating Supplies	Petco Animal Supplies, Inc.	Tax Omitted on Invoice OA020913	8.66
Check Total:						247.89
58815	06/10/2010	Recreation Fund	Professional Services	Barry Peterson	Band Judging-2010 Rosefest Parade	210.00
Check Total:						210.00
58816	06/10/2010	Water Fund	Accounts Payable	NICK PETERSON	Refund check	22.48
Check Total:						22.48
58817	06/10/2010	General Fund	Memberships & Subscriptions	PLEAA	2010 Dues-Roberto	30.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						30.00
58818	06/10/2010	Telecommunications	Postage	Postmaster- Cashier Window #5	Newsletter Postage Acct 2437	2,600.00
Check Total:						2,600.00
58819	06/10/2010	Water Fund	Professional Services	Q3 Contracting, Inc.	Barricades, Arrows, Signs	289.99
Check Total:						289.99
58820	06/10/2010	Telephone	St. Anthony Telephone	Qwest	Telephone	135.50
58820	06/10/2010	Telephone	St. Anthony Telephone	Qwest	Telephone	304.96
58820	06/10/2010	Telephone	Telephone	Qwest	Telephone	172.11
58820	06/10/2010	Telephone	Telephone	Qwest	Telephone	641.26
58820	06/10/2010	Telephone	Telephone	Qwest	Telephone	641.26
58820	06/10/2010	Telephone	Telephone	Qwest	Telephone	641.26
58820	06/10/2010	Telephone	Telephone	Qwest	Telephone	86.06
58820	06/10/2010	Telephone	Telephone	Qwest	Telephone	641.26
58820	06/10/2010	Telephone	Telephone	Qwest	Telephone	97.26
58820	06/10/2010	Telephone	Telephone	Qwest	Telephone	367.12
58820	06/10/2010	Telephone	NSCC Telephone	Qwest	Telephone	222.42
Check Total:						3,950.47
58821	06/10/2010	Storm Drainage	Rental	Railroad Management Co. III, L	Rent	99.83
58821	06/10/2010	Storm Drainage	Rental	Railroad Management Co. III, L	Rent	99.83
Check Total:						199.66
58822	06/10/2010	General Fund	Dispatching Services	Ramsey County	911 Dispatch Service-April 2010	15,509.78
Check Total:						15,509.78
58823	06/10/2010	General Fund	Op Supplies - City Hall	The Retrofit Companies Inc	Lamps Recycling	229.15
Check Total:						229.15
58824	06/10/2010	Singles Program	Operating Supplies	Ron Rieschl	Singles Supplies Reimbursement	20.00
Check Total:						20.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58825	06/10/2010	General Fund	Vehicle Supplies	Ruffridge Johnson Equipment, I	2010 Blanket PO For Vehicle Repairs	423.67
					Check Total:	423.67
58826	06/10/2010	General Fund	Contract Maint. - City Hall	Schindler Elevator Corporation	Quarterly Billing	1,114.47
					Check Total:	1,114.47
58827	06/10/2010	Recreation Fund	Fee Program Revenue	Karen Schlossmacher Smith	Basketball Camp Refund	17.00
					Check Total:	17.00
58828	06/10/2010	Recreation Fund	Professional Services	Andy Schmidt	Band Judge-2010 Rosefest Parade	210.00
					Check Total:	210.00
58829	06/10/2010	Recreation Fund	Professional Services	Melissa Schuler	Assistant Dance Instructor	43.75
					Check Total:	43.75
58830	06/10/2010	Community Development	Printing	Service Printers of Duluth, In	Public Hearing Postcards	2,365.58
					Check Total:	2,365.58
58831	06/10/2010	P & R Contract Maintenance	Operating Supplies	SKB Environmental, Inc.	Recycling	26.88
					Check Total:	26.88
58832	06/10/2010	Water Fund	Accounts Payable	JOHN SLAVIK	Refund check	12.02
					Check Total:	12.02
58833	06/10/2010	Boulevard Landscaping	Operating Supplies	Specialized Environmental Tech	Hardwood Mulch	128.25
					Check Total:	128.25
58834	06/10/2010	Recreation Fund	Transportation	Speco Charter LLC	Motorcoach	775.00
					Check Total:	775.00
58835	06/10/2010	Water Fund	St. Paul Water	St. Paul Regional Water Servic	Water	288,419.76

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						288,419.76
58836	06/10/2010	Grass Lake Water Mgmt. Org	Professional Services	Sheila Stowell	GLWMO Meeting Minutes	172.50
58836	06/10/2010	Grass Lake Water Mgmt. Org	Professional Services	Sheila Stowell	Mileage Reimbursement	4.35
58836	06/10/2010	Grass Lake Water Mgmt. Org	Professional Services	Sheila Stowell	GLWMO Meeting Minutes	235.75
58836	06/10/2010	Grass Lake Water Mgmt. Org	Professional Services	Sheila Stowell	Mileage Reimbursement	4.35
58836	06/10/2010	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	212.75
58836	06/10/2010	General Fund	Professional Services	Sheila Stowell	Mileage Reimbursement	4.35
58836	06/10/2010	Sanitary Sewer	Professional Services	Sheila Stowell	PWET Meeting Minutes	149.50
58836	06/10/2010	Sanitary Sewer	Professional Services	Sheila Stowell	Mileage Reimbursement	4.35
Check Total:						787.90
58837	06/10/2010	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware	Power Equipment Parts	60.91
Check Total:						60.91
58838	06/10/2010	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	2010 Blanket PO For Vehicle Repairs	471.34
Check Total:						471.34
58839	06/10/2010	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Asphalt	2,892.24
58839	06/10/2010	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Asphalt	242.87
Check Total:						3,135.11
58840	06/10/2010	Community Development	Professional Services	TMR Quality Lawn Service	Lawn Service @ 1748 Galtier	35.00
Check Total:						35.00
58841	06/10/2010	General Fund	Vehicle Supplies	Toll Gas & Welding Supply	Oxygen	37.35
Check Total:						37.35
58842	06/10/2010	Recreation Fund	Professional Services	Tri State Band Judges	Membership Tapes, Misc. Supplies	280.00
Check Total:						280.00
58843	06/10/2010	General Fund	Vehicle Supplies	Tri State Bobcat	2010 Blanket PO For Vehicle Repairs	262.82

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						262.82
58844	06/10/2010	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	Blanket PO for Right of Way Weed Control	324.92
58844	06/10/2010	Boulevard Landscaping	Operating Supplies	Trugreen L.P.	Blanket PO for Right of Way Weed Control	154.98
Check Total:						479.90
58845	06/10/2010	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Bacterial Analysis-April 2010	320.00
Check Total:						320.00
58846	06/10/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Shirts	59.86
58846	06/10/2010	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Badge Clip	10.15
58846	06/10/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Name Bar	7.47
58846	06/10/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Shirt	45.68
58846	06/10/2010	General Fund	Operating Supplies	Uniforms Unlimited, Inc.	Lamp Bulb	14.95
58846	06/10/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Vest, Vest Carrier	943.20
58846	06/10/2010	General Fund	Clothing	Uniforms Unlimited, Inc.	Insignia	25.62
Check Total:						1,106.93
58847	06/10/2010	General Fund	Training	USPCA Region 18	K9 Majors Registration for K9 Trials	100.00
Check Total:						100.00
58848	06/10/2010	General Fund	Vehicle Supplies	Valley Natural Gases-LOC 93	Acetylene, Helium	327.00
Check Total:						327.00
58849	06/10/2010	General Fund	Contract Maintenance	Verizon Wireless	Cell Phones	180.42
Check Total:						180.42
58850	06/10/2010	Sanitary Sewer	Operating Supplies	Viking Industrial Center	Gloves, Safety Glasses	80.31
58850	06/10/2010	P & R Contract Maintenance	Operating Supplies	Viking Industrial Center	Gloves	44.02
Check Total:						124.33
58851	06/10/2010	General Fund	Contract Maint. - City Garage	Village Plumbing, Inc.	Install Amtrol Therm-X	263.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						263.00
58852	06/10/2010	Water Fund	Professional Services	Water Conservation Service, In	Leak Locator	212.00
58852	06/10/2010	Water Fund	Professional Services	Water Conservation Service, In	Leak Locator	211.50
Check Total:						423.50
58853	06/10/2010	Workers Compensation	Insurance	WCRA	Polity 40017	3,775.00
Check Total:						3,775.00
58854	06/10/2010	Golf Course	Green Fees	Laurie Wegleitner	Golf League Refund	172.80
Check Total:						172.80
58855	06/10/2010	Water Fund	Operating Supplies	Winnick Supply Co	Doublewall Poly Culvert	564.79
Check Total:						564.79
58856	06/15/2010	Recreation Fund	Professional Services	Mark Adams- Westin	Summer Entertainment	200.00
Check Total:						200.00
58857	06/15/2010	Recreation Fund	Operating Supplies	Alfax Furniture, LLC	Folding Table	225.56
58857	06/15/2010	Recreation Fund	Use Tax Payable	Alfax Furniture, LLC	Sales/Use Tax	-14.51
Check Total:						211.05
58858	06/15/2010	Recreation Fund	Professional Services	Americana Fireworks Display Co	July 4th Fireworks Display	6,000.00
58858	06/15/2010	Recreation Donations	Operating Supplies	Americana Fireworks Display Co	July 4th Fireworks Display	5,340.00
Check Total:						11,340.00
58859	06/15/2010	Recreation Fund	Professional Services	Anoka High School Band	Rosefest Band Travel Expenses	175.00
Check Total:						175.00
58860	06/15/2010	Recreation Fund	Professional Services	Big Walter Smith	Summer Entertainment	800.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						800.00
58861	06/15/2010	Pathway Maintenance Fund	Operating Supplies	Bituminous Roadways Inc	2010 Blanket PO for LVWE45030B, LVNW350B	951.68
Check Total:						951.68
58862	06/15/2010	General Fund	Contract Maintenance Vehicles	Boyer Trucks Lauderdale	2010 Blanket PO For Vehicle Repairs	2,075.33
Check Total:						2,075.33
58863	06/15/2010	General Fund	Vehicle Supplies	Boyer Trucks, Corp.	2010 Blanket PO For Vehicle Repairs	40.86
Check Total:						40.86
58864	06/15/2010	Recreation Fund	Professional Services	Buffalo High School Marching B	Rosefest Band Travel Expenses	200.00
Check Total:						200.00
58865	06/15/2010	Information Technology	Computer Equipment	CDW Government, Inc.	AIR-LAP 1142 AK9-PR 02.11A/G/N LWAPP AP	6,114.59
Check Total:						6,114.59
58866	06/15/2010	Recreation Fund	Professional Services	Champlin Park HS Marching Band	Rosefest Bank Travel Expenses	175.00
Check Total:						175.00
58867	06/15/2010	General Fund	Clothing	Cintas Corporation #470	Uniform Cleaning	39.36
58867	06/15/2010	P & R Contract Maintenance	Clothing	Cintas Corporation #470	Uniform Cleaning	2.66
Check Total:						42.02
58868	06/15/2010	Recreation Improvements	1000 Bench	Clearwater Recreation	Park Benches	5,774.51
Check Total:						5,774.51
58869	06/15/2010	Community Development	Sienna Green Phase I	Commonwealth Land Title Insura	Pass Through-Sienna Green Phase 1	124,722.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						124,722.00
58870	06/15/2010	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Midway Speedskating May Bingo	1,939.14
58870	06/15/2010	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair	Roseville Youth Hockey-May Bingo	2,449.44
Check Total:						4,388.58
58871	06/15/2010	Recreation Fund	Professional Services	Dan Perry, Music Director	Summer Entertainment	200.00
Check Total:						200.00
58872	06/15/2010	Recreation Fund	Advertising	Dex Media East LLC	Yellow Pages Advertising	41.09
58872	06/15/2010	Golf Course	Advertising	Dex Media East LLC	Yellow Pages Advertising	41.09
Check Total:						82.18
58873	06/15/2010	General Fund	211200 - Financial Support	Discover Bank	Case #: 62CV-09-11758	281.16
Check Total:						281.16
58874	06/15/2010	General Fund	211200 - Financial Support	Diversified Collection Service		210.24
Check Total:						210.24
58875	06/15/2010	Recreation Fund	Professional Services	Mark Emme	Volleyball Officiating	88.00
Check Total:						88.00
58876	06/15/2010	Recreation Fund	Professional Services	Lee Engele	Summer Entertainment	200.00
Check Total:						200.00
58877	06/15/2010	P & R Contract Maintenance	Operating Supplies	Flanagan Sales, Inc.	Push Door Dome Tops	1,976.12
Check Total:						1,976.12
58878	06/15/2010	Recreation Fund	Professional Services	Forest Lake Jr. HS Marching Ba	Rosefest Band Travel Expenses	175.00
Check Total:						175.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
58879	06/15/2010	Recreation Improvements	Other Improvements	Fra-Dor Inc.	Western Cedar	774.84
58879	06/15/2010	Recreation Improvements	CP Amphitheater	Fra-Dor Inc.	Black Dirt	1,493.56
58879	06/15/2010	P & R Contract Maintenance	Operating Supplies	Fra-Dor Inc.	Black Dirt	42.44
Check Total:						2,310.84
58880	06/15/2010	Contracted Engineering Svcs	Transportation	Kristine Giga	Mileage Reimbursement	311.50
Check Total:						311.50
58881	06/15/2010	Storm Drainage	Contract Maintenance	Goldstar Electric Inc	Pump Station Service Call	2,188.00
Check Total:						2,188.00
58882	06/15/2010	Golf Course	Fee Program Revenue	GolfTec	Youth Clinic Series	400.00
Check Total:						400.00
58883	06/15/2010	Recreation Fund	Transportation	Maranda Gorr-Diaz	Mileage Reimbursement	4.50
Check Total:						4.50
58884	06/15/2010	Recreation Fund	Fee Program Revenue	Gladys Graham	Shelter Rental Refund	115.86
58884	06/15/2010	Recreation Fund	Fee Program Revenue	Gladys Graham	Shelter Rental Refund	23.00
58884	06/15/2010	Recreation Fund	Sales Tax Payable	Gladys Graham	Shelter Rental Refund	11.14
Check Total:						150.00
58885	06/15/2010	General Fund	Motor Fuel	Hartland Fuels, LLC	Unleaded Fuel	9,804.12
Check Total:						9,804.12
58886	06/15/2010	General Fund	211406 - Medical Ins Employer	Healthpartners	Health Insurance Premium June 2010	76,648.23
58886	06/15/2010	General Fund	211400 - Medical Ins Employee	Healthpartners	Health Insurance Premium June 2010	9,194.84
58886	06/15/2010	General Fund	211400 - Medical Ins Employee	Healthpartners	Health Insurance Premium June 2010	7,669.08
Check Total:						93,512.15
58887	06/15/2010	Recreation Fund	Professional Services	Glen Helgeson	Summer Entertainment	200.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						200.00
58888	06/15/2010	Recreation Fund	Professional Services	Henry Sibley Marching Band	Rosefest Band Travel Expenses	175.00
Check Total:						175.00
58889	06/15/2010	Recreation Fund	Operating Supplies	Hillyard, Inc.-Minneapolis	Blades	30.88
Check Total:						30.88
58890	06/15/2010	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	176.00
Check Total:						176.00
58891	06/15/2010	General Fund	Memberships & Subscriptions	IAAI	Membership-Loftus	75.00
Check Total:						75.00
58892	06/15/2010	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-1099	Payroll Deduction for 6/15 Payroll	350.28
Check Total:						350.28
58893	06/15/2010	Recreation Fund	Professional Services	Tom Imhoff	Volleyball Officiating	176.00
Check Total:						176.00
58894	06/15/2010	Recreation Fund	Professional Services	Johmar Farms	Rose Parade Unit	450.00
Check Total:						450.00
58895	06/15/2010	Recreation Fund	Professional Services	Rachel Kroog	Summer Entertainment	500.00
Check Total:						500.00
58896	06/15/2010	Recreation Fund	Transportation	Alyssa Kruzel	Mileage Reimbursement	15.00
Check Total:						15.00
58897	06/15/2010	General Fund	Medical Services	LexisNexis Risk Data Managemen	Initial Enrollment Charge	32.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						32.00
58898	06/15/2010	Recreation Fund	Professional Services	Litchfield H. S. Marching Band	Rosefest Band Travel Expenses	225.00
Check Total:						225.00
58899	06/15/2010	P & R Contract Maintenance	Operating Supplies	M/A Associates	Can Liners	228.52
Check Total:						228.52
58900	06/15/2010	Recreation Fund	Professional Services	Mankato 77 Lancers	Rosefest Band Travel Expenses	175.00
Check Total:						175.00
58901	06/15/2010	Recreation Fund	Professional Services	Maple Lake High School Band	Rosefest Band Travel Expenses	200.00
Check Total:						200.00
58902	06/15/2010	P & R Contract Maintenance	Operating Supplies	Metro Athletic Supply, Inc.	Field Rakes	348.09
Check Total:						348.09
58903	06/15/2010	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Couplings, Bushings	117.74
58903	06/15/2010	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Pipe Elbows, Spray Heads	72.75
58903	06/15/2010	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Riser Extender	74.39
58903	06/15/2010	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Toro Service Kit, Adapters	115.44
58903	06/15/2010	P & R Contract Maintenance	Operating Supplies	MIDC Enterprises	Gear Drive Rotor	61.46
Check Total:						441.78
58904	06/15/2010	Recreation Fund	Professional Services	Milaca High School Marching Ba	Rosefest Band Travel Expenses	200.00
Check Total:						200.00
58905	06/15/2010	General Fund	Professional Services	MMKR	2009 Audit-Final Payment	7,200.00
Check Total:						7,200.00
58906	06/15/2010	General Fund	211200 - Financial Support	MN Child Support Payment Cntr	Case #: 001023511002	279.64

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						279.64
58907	06/15/2010	TIF District #17-Twin Lakes	Professional Services	MN Dept of Health-Well Mgmt Se	Well Monitoring Fee Permit # 702843	50.00
Check Total:						50.00
58908	06/15/2010	Community Development	Building Surcharge	MN Dept of Labor and Industry	Building Permit Surcharges	1,547.36
58908	06/15/2010	Community Development	Miscellaneous Revenue	MN Dept of Labor and Industry	Building Permit Surcharges-Retention	-30.95
Check Total:						1,516.41
58909	06/15/2010	Recreation Fund	Professional Services	MN State Fire Svc. Mem. Pipe B	Rose Parade Unit	500.00
Check Total:						500.00
58910	06/15/2010	Recreation Fund	Professional Services	Morsound	Announcing Services	125.00
Check Total:						125.00
58911	06/15/2010	Recreation Fund	Professional Services	Music Memories, Inc.	Summer Entertainment	150.00
Check Total:						150.00
58912	06/15/2010	Recreation Fund	Professional Services	New Richmond Marching Band	Rosefest Band Travel Expenses	225.00
Check Total:						225.00
58913	06/15/2010	Recreation Fund	Professional Services	Osceola High School Marching B	Rosefest Band Travel Expenses	175.00
Check Total:						175.00
58914	06/15/2010	Recreation Fund	Professional Services	Osman Shrine	Rose Parade Unit	350.00
Check Total:						350.00
58915	06/15/2010	Recreation Fund	Professional Services	Patriots Marching Band	Rosefest Band Travel Expenses	225.00
Check Total:						225.00
58916	06/15/2010	Recreation Fund	Professional Services	Cyril Paul	Summer Entertainment	625.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						625.00
58917	06/15/2010	General Fund	Postage	Postmaster- Cashier Window #5	BRM Permit Acct # 2437	185.00
Check Total:						185.00
58918	06/15/2010	Recreation Fund	Professional Services	Powder Puff Clown Club	Rose Parade Unit	285.00
Check Total:						285.00
58919	06/15/2010	General Fund	211401- HSA Employee	Premier Bank	HSA	1,786.15
58919	06/15/2010	General Fund	211405 - HSA Employer	Premier Bank	HSA	3,586.15
Check Total:						5,372.30
58920	06/15/2010	Recreation Fund	Contract Maintenance	Printers Service Inc	Ice Knife Sharpening	72.00
Check Total:						72.00
58921	06/15/2010	Storm Drainage	Professional Services	Ramsey County	Bridge Inspections	380.00
Check Total:						380.00
58922	06/15/2010	General Fund	211200 - Financial Support	Rausch Sturm Israel & Hornik	Case #: CV074555	368.03
Check Total:						368.03
58923	06/15/2010	Recreation Fund	Professional Services	Stevie Ray	Summer Entertainment	200.00
Check Total:						200.00
58924	06/15/2010	Recreation Fund	Professional Services	Red Wing HS Marching Band	Rosefest Band Travel Expenses	175.00
Check Total:						175.00
58925	06/15/2010	Recreation Fund	Professional Services	Richard Allen Productions	Summer Entertainment	750.00
Check Total:						750.00
58926	06/15/2010	Recreation Fund	Professional Services	Richfield H.S. Marching Band	Rosefest Band Travel Expenses	175.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						175.00
58927	06/15/2010	General Fund	Vehicle Supplies	Ruffridge Johnson Equipment, I	2010 Blanket PO For Vehicle Repairs	167.32
Check Total:						167.32
58928	06/15/2010	Recreation Fund	Professional Services	Reed Schillenman	Summer Entertainment	200.00
Check Total:						200.00
58929	06/15/2010	Recreation Fund	Professional Services	Everett Smithson	Summer Entertainment	400.00
Check Total:						400.00
58930	06/15/2010	Recreation Fund	Professional Services	The Splatter Sisters	Summer Entertainment	625.00
Check Total:						625.00
58931	06/15/2010	General Fund	Telephone	Sprint	Cell Phones	36.41
58931	06/15/2010	General Fund	Telephone	Sprint	Cell Phones	387.60
58931	06/15/2010	Recreation Fund	Telephone	Sprint	Cell Phones	73.02
58931	06/15/2010	P & R Contract Maintenance	Telephone	Sprint	Cell Phones	36.51
58931	06/15/2010	Golf Course	Telephone	Sprint	Cell Phones	46.67
58931	06/15/2010	General Fund	Telephone	Sprint	Cell Phones	36.41
58931	06/15/2010	Community Development	Telephone	Sprint	Cell Phones	36.82
58931	06/15/2010	Information Technology	Telephone	Sprint	Cell Phones	294.79
Check Total:						948.23
58932	06/15/2010	Recreation Fund	Professional Services	St. Cloud All City Marching Ba	Rosefest Band Travel Expenses	200.00
Check Total:						200.00
58933	06/15/2010	Recreation Fund	Professional Services	St. Francis High School Marchi	Rosefest Band Travel Expenses	175.00
Check Total:						175.00
58934	06/15/2010	Recreation Fund	Professional Services	St. Michael-Albertville Marchi	Rosefest Band Travel Expenses	175.00

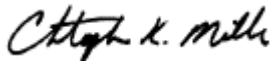
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						175.00
58935	06/15/2010	Recreation Fund	Professional Services	St. Paul Clown Club	Rose Parade Unit	200.00
Check Total:						200.00
58936	06/15/2010	General Fund	Memberships & Subscriptions	Suburban Rate Authority	SRA Membership	1,400.00
Check Total:						1,400.00
58937	06/15/2010	Water Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Asphalt	479.01
58937	06/15/2010	General Fund	Operating Supplies	T. A. Schifsky & Sons, Inc.	Asphalt	2,288.78
58937	06/15/2010	Storm Drainage	Operating Supplies	T. A. Schifsky & Sons, Inc.	Asphalt	1,200.54
Check Total:						3,968.33
58938	06/15/2010	General Fund	Vehicle Supplies	Tri State Bobcat	2010 Blanket PO For Vehicle Repairs	112.21
Check Total:						112.21
58939	06/15/2010	General Fund	Contract Maint. - City Garage	Trugreen L.P.	Ornamental W/C May	91.92
58939	06/15/2010	General Fund	Contract Maint. - City Hall	Trugreen L.P.	Ornamental W/C May	253.31
Check Total:						345.23
58940	06/15/2010	Recreation Fund	Professional Services	Twin Cities Unicycle Club	Rose Parade Unit	400.00
Check Total:						400.00
58941	06/15/2010	General Fund	Vehicle Supplies	United Rentals Northwest, Inc.	Pivot-Cylinder	98.73
Check Total:						98.73
58942	06/15/2010	P & R Contract Maintenance	Professional Services	Upper Cut Tree Service	Tree Removal	4,444.66
Check Total:						4,444.66
58943	06/15/2010	Recreation Fund	Professional Services	Kathie Urbaniak	Volleyball Officiating	176.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Description	Amount
Check Total:						176.00
58944	06/15/2010	Recreation Fund	Operating Supplies	US Bank	Run for the Roses Change	150.00
Check Total:						150.00
58945	06/15/2010	Water Fund	Hydrant Meter Deposits	Wickenhauser Exc. Inc.	Meter Deposit	1,100.00
58945	06/15/2010	Water Fund	Water - Roseville	Wickenhauser Exc. Inc.	Less Water Charges	-61.60
58945	06/15/2010	Water Fund	State Sales Tax Payable	Wickenhauser Exc. Inc.	Less Tax	-4.00
58945	06/15/2010	Water Fund	Miscellaneous Revenue	Wickenhauser Exc. Inc.	Less Meter Rental	-40.00
Check Total:						994.40
58946	06/15/2010	Information Technology	Telephone	XO Communications Inc.	Telephone	1,403.55
Check Total:						1,403.55
Report Total:						986,112.45

REQUEST FOR COUNCIL ACTION

Date: 06/28/10
Item No.: 7 . b

Department Approval



City Manager Approval



Item Description: Approval of 2010/2011 Business Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Cigarette/Tobacco Products

NAD, Inc. dba Adam's Food -n- Fuel
2815 Rice Street
Roseville, MN 55113

Tower Glen Liquor
2216-R West County Road D
Roseville, MN 55113

Walgreens #13685
2635 Rice Street
Roseville, MN 55113

Gasoline Station License

NAD, Inc. dba Adam's Food -n- Fuel
2815 Rice Street
Roseville, MN 55113

Massage Therapist License

Jennifer Koubsky
At Mind, Body & Soul Wellness Center
1740 Lexington Avenue
Roseville, MN 55113

Vonnie Hoschette
At VMH Therapies
3101 Old Highway 8, Ste 202
Roseville, MN 55113
Justina Person

34 At Serene Body Therapy
35 1629 West County Rd C
36 Roseville, MN 55113
37

38 **Massage Therapy Establishment License**

39 VMH Therapies
40 3101 Old Highway 8, Ste 202
41 Roseville, MN 55113
42

43 Juut Salonspa
44 1641 County Road C
45 Roseville, MN 55113

46 **POLICY OBJECTIVE**
47 Required by City Code

48 **FINANCIAL IMPACTS**
49 The correct fees were paid to the City at the time the application(s) were made.

50 **STAFF RECOMMENDATION**
51 Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements.
52 Staff recommends approval of the license(s).
53

54 **REQUESTED COUNCIL ACTION**
55 Motion to approve the business license application(s) as submitted.
56

57 Prepared by: Chris Miller, Finance Director
Attachments: A: Applications
B:
58



City of Roseville
 Finance Department, License Division
 2660 Civic Center Drive, Roseville, MN 55113
 (651) 792-7036

Cigarette/Tobacco Products License Application

Business Name NAD, Inc dba Adam's Food & Fuel
 Business Address 2815 Rice ST. ROSEVILLE MN 55113
 Business Phone 651-484-1211
 Email Address -

Person to Contact in Regard to Business License:

Name Adam Khutib
 Address 2815 Rice ST. ROSEVILLE MN 55113
 Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2010, and ending June 30, 2011, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature [Signature]
 Date 5/29/10

If completed license should be mailed somewhere other than the business address, please advise.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name TOWER GLEN LIQUOR
Business Address 2216 - R WEST COUNTY ROAD D
Business Phone 651 - 639 - 0122
Email Address _____

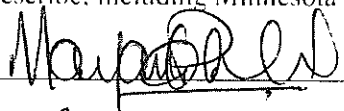
Person to Contact in Regard to Business License:

Name MIKE PATEL, OWNER.
Address - AS ABOVE -
Phone 651 - 639 - 0122.

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2010, and ending June 30, 2011, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature 
Date 6-1-2010.

If completed license should be mailed somewhere other than the business address, please advise.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Cigarette/Tobacco Products License Application

Business Name Walgreens #13685
Business Address 2635 RICE ST., ROSEVILLE, MN 55113
Business Phone (612) 722 8558
Email Address mgr.13685@walgreens.com (Store Email)

Person to Contact in Regard to Business License:

Name Michael Ortiz, License Specialist
Address PO Box 901., Deerfield, IL 60015
Phone 847-527-4439

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2010, and ending June 30, 2011, in the City of Roseville, County of Ramsey, State of Minnesota.

<u>License Required</u>	<u>Fee</u>
Cigarette/Tobacco Products	\$200.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182.

Signature Margarita Kellen Margarita Kellen,
Date 06/10/10 Assistant Secretary

If completed license should be mailed somewhere other than the business address, please advise.

PLEASE MAIL THE LICENSE TO: PO BOX 901, DEERFIELD, IL 60015.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Gasoline Station License Application

Business Name NAD, Inc
Business Address 2815 Rice ST. Roseville MN 55113
Business Phone 651-484-1211
Email Address _____

Person to Contact in Regard to Business License.

Name Adam Khatib
Address 2815 Rice ST. Roseville MN 55113
Phone _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2010, and ending June 30, 2011, in the City of Roseville, County of Ramsey, State of Minnesota.

License Required

Fee

Gasoline Station

\$130.00

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statute #176.182.

Signature

Date

[Signature]
5/29/10

A fire inspection is required before issuance of a license. Please call 651-792-7341 to set up an inspection.

If completed license should be mailed somewhere other than the business address, please advise.



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal ☒

For License year ending June 30 _____

1. Legal Name JENNIFER KOUBSKY
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No _____ If yes, list each name along with dates and places where used.

JENNIFER AKBAM - 2002-2005

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.

MIND, BODY & SOUL WELLNESS CENTER
LEXINGTON AVE
ROSEVILLE, MN 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes ☒ No _____ If yes explain in detail.

NOT RENEWED - JUNE 09 - BUSINESS CLOSED FOR YEAR

License fee is 100.00

Make checks payable to City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal ☒

For License year ending June 30 2011

1. Legal Name Donnie Marie Hoschette
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes ☒ No _____ If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Umi Therapies 3101 Old Highway 8 Ste 202

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No ☒ If yes explain in detail.

License fee is 75.00

Make checks payable to City of Roseville



Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapist License

New License _____ Renewal X

For License year ending June 30 _____

1. Legal Name Justina Person
2. Home Address _____
3. Home Telephone _____
4. Date of Birth _____
5. Drivers License Number _____
6. Email Address _____

7. Have you ever used or been known by any name other than the legal name given in number 1 above?
Yes _____ No X If yes, list each name along with dates and places where used.

8. Name and address of the licensed Massage Therapy Establishment that you expect to be employed by.
Serene Body Therapy 1629 W. County Rd C 55113

9. Attach a certified copy of a diploma or certificate of graduation from a school of massage therapy including a minimum of 600 hours in successfully completed course work as described in Roseville Ordinance 116, massage Therapy Establishments.

10. Have you had any previous massage therapist license that was revoked, suspended, or not renewed?
Yes _____ No X If yes explain in detail.

License fee is 100.00
Make checks payable to City of Roseville



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name UMH Therapies
Business Address 3101 Old Highway 8 Ste 202, Roseville 55113
Business Phone 651.485.5741
Email Address _____
Person to Contact in Regard to Business License:
Legal Name Donnie Hoschette
Address _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2010, and ending June 31, 2011, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required	Fee
Massage Therapy Establishment	\$300.00
	\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

Signature Donnie Hoschette
Date _____

If completed license should be mailed somewhere other than the business address, please advise.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name Juut Salonspa
Business Address 1641 County Road C, Roseville, MN 55113
Business Phone 651-639-0578
Email Address jmcfling@juut.com
Person to Contact in Regard to Business License:
Legal Name Jeremy A. Mcfling
Address _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2010, and ending June 31, 2011, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required	Fee
Massage Therapy Establishment	\$300.00
	\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. ~~In~~ In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

Signature _____

Date _____

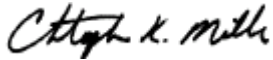
Jeremy Mcfling
6.17.10

If completed license should be mailed somewhere other than the business address, please advise.

REQUEST FOR COUNCIL ACTION

Date: 6/28/2010
Item No.: 7.C

Department Approval



City Manager Approval



Item Description: Request for Approval of General Purchases or Sale of Surplus Items
Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Utilities	Frontier Precision	Handheld GPS device	\$ 9,819.23
IT	CDW Government	MacAfee License Renewals	25,810.31

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

19 **STAFF RECOMMENDATION**

20 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
21 applicable, authorize the trade-in/sale of surplus items.

22 **REQUESTED COUNCIL ACTION**

23 Motion to approve the submitted list of general purchases, contracts for services, and if applicable the
24 trade-in/sale of surplus equipment.

25

26

Prepared by: Chris Miller, Finance Director

Attachments: A: None

27

REQUEST FOR COUNCIL ACTION

Date: June 28, 2010
Item No.: 7 . d

Department Approval

City Manager Approval

W. J. Mahinen

Item Description: Accept GLBTNSFF Donation to Human Rights Commission

BACKGROUND

At the June Human Rights Commission (HRC) meeting, the Gay Lesbian Bisexual Transgender North Suburban Friends and Folk presented the HRC with a check for \$125 to support the October community forum that the HRC organizes. GLBTNSFF is a newly formed group of about 40 people from the Roseville, Falcon Heights and Lauderdale area.

The Human Rights Commission has conducted community forums in October for the past two years. The previous forums have been well received in the community, more than 90 attendees at each. They have drawn a diverse group of people and create a safe place to discuss topics of prejudice and discrimination in an attempt to foster greater understanding and acceptance of differences.

POLICY OBJECTIVE

Upon approval from the City Council, the Human Rights Commission will use the funds to support the October 2010 forum.

FINANCIAL IMPACTS

This donation will offset costs incurred in the planning of the October forum.

STAFF RECOMMENDATION

Motion to accept the GLBTNSFF donation of \$125 to the Human Rights Commission for the October forum.

REQUESTED COUNCIL ACTION

Motion to accept the GLBTNSFF donation of \$125 to the Human Rights Commission for the October forum.

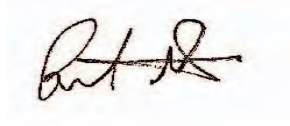
Prepared by: Carolyn Curti, Human Rights Commission Staff Liaison

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 6/28/2010
Item No.: 7.e

Department Approval

City Manager Approval



Item Description:

Accept Donation of a Golf Cart from Private Citizens

BACKGROUND

The golf cart (donated in 2000) currently being used by the Police Department's Citizens Park Patrol is at the end of its usable life. While Park Patrol can use the department's ATV, many park patrol members prefer the comfort of the golf cart and do not wish to use the ATV.

Realizing that the Department did not have the funds to replace the golf cart, two Park Patrol members have come forward and offered to cover the cost of a replacement golf cart short of what the Department can recoup by auctioning the current golf cart through Mid-America Auctions (the firm the Department uses to auction old squad cars and forfeited vehicles). The "old" golf cart will go to auction June 26, 2010; at this time, the auctioneer cannot provide us an estimate of what the cart will sell for.

Park patrol members have donated \$2,000 to cover the down payment for a 2003 gas-powered, four passenger, E-Z-GO golf cart, and will cover the difference between the proceeds of the sale of the old golf cart and the price of the new cart.

POLICY OBJECTIVE

Allow the police department to accept the funds donated by the two Park Patrol members. The funds will be used to purchase a replacement golf cart for use by our Citizens Park Patrol.

FINANCIAL IMPACTS

There is no cost to the city.

STAFF RECOMMENDATION

Allow the police department to accept the funds donated by the two Citizens Park Patrol members.

REQUESTED COUNCIL ACTION

Request Council approval to accept the donation from the two Citizens Park Patrol members.

Prepared by: Karen Rubey
Attachments:

REQUEST FOR COUNCIL ACTION

Date: 06/28/2010
Item No.: 7.f

Department Approval



City Manager Approval



Item Description: Accept Livable Communities Demonstration Account Grant

BACKGROUND

The Metropolitan Council awarded the City a \$202,100 Livable Communities Demonstration Account grant to assist with costs associated with the Sienna Green Phase 2 project. Specifically the grant is to offset costs associated with the project's onsite improvements, including stormwater management, sidewalks, and lighting, and the construction a pathway connecting the Sienna Green site to County B.

Aeon and the City will be dividing the responsibilities of this grant—Aeon will be responsible for undertaking all onsite improvements and the City will be responsible for undertaking the off-site improvements. The roles and responsibilities for the grant-funded activities will be set forward in a memorandum of understanding between Aeon and the City. In discussing this memorandum of understanding with the City Attorney, he recommended to wait to enter into this agreement until the final development entity is known. It is anticipated that Aeon will form a development entity that will act as the developer and owner of the Sienna Green II project. Upon formation of this entity, staff will bring forward a draft memorandum of understanding for the Council's review.

In order to be reimbursed for future incurred costs, the City must enter into a contract with the Metropolitan Council. See Attachment A to review the contract.

POLICY OBJECTIVE

By accepting the LCDA grant, the City is working with Aeon to secure regional financial resources for Sienna Green Phase II, affordable housing project, which is supported by the 2030 Comprehensive Plan.

This grant application also supports the implementation of the 2008 Pathways Master Plan in seeking resources for the construction of pedestrian facilities.

FINANCIAL IMPACTS

This project will not impact the City's budget. The implementation of the off-site portion of this project (i.e. pathway along West Snelling Drive) is not part of the City's Capital Improvements Budget for 2010 or 2011. The estimated full cost of this project was awarded in the grant. If the actual costs exceed the estimate, Aeon will be responsible for the additional costs. See Attachment B to review a letter from Gina Ciganik, Vice President of Development, stating that Aeon will be responsible for cost overages.

28 **STAFF RECOMMENDATION**

29 Staff recommends that the City Council approve the execution of the LCDA grant contracts between
30 the City and the Metropolitan Council in order to facilitate the construction of Sienna Green Phase 2
31 and the development of a pathway along the Snelling Frontage Road.

32 **REQUESTED COUNCIL ACTION**

33 By motion, approve grant contract between the City and the Metropolitan Council for \$202,100 in
34 LCDA funds

35

36

37

Prepared by: Jamie Radel, Economic Development Associate

Attachments: A: Livable Communities Demonstration Account Contract
B: Letter from Gina Ciganik

GRANTEE: City of Roseville		GRANT NO. SG009-079
PROJECT: Sienna Green Phase II		
GRANT AMOUNT: \$202,100		FUNDING CYCLE: Fall 2009
COUNCIL ACTION: January 13, 2010		EXPIRATION DATE: December 31, 2011

**METROPOLITAN LIVABLE COMMUNITIES ACT
GRANT AGREEMENT**

THIS GRANT AGREEMENT ("Agreement") is made and entered into by the Metropolitan Council ("Council") and the Municipality, County or Development Authority identified above as "Grantee."

WHEREAS, Minnesota Statutes section 473.251 creates the Metropolitan Livable Communities Fund, the uses of which fund must be consistent with and promote the purposes of the Metropolitan Livable Communities Act ("LCA") and the policies of the Council's Metropolitan Development Guide; and

WHEREAS, Minnesota Statutes sections 473.251 and 473.253 establish within the Metropolitan Livable Communities Fund a Livable Communities Demonstration Account and require the Council to use the funds in the account to make grants or loans to municipalities participating in the Local Housing Incentives Program under Minnesota Statutes section 473.254 or to Counties or Development Authorities to fund the initiatives specified in Minnesota Statutes section 473.25(b) in Participating Municipalities; and

WHEREAS, the Grantee is a Municipality participating in the Local Housing Incentives Account program under Minnesota Statutes section 473.254, a County or a Development Authority; and

WHEREAS, the Grantee seeks funding in connection with an application for Livable Communities Demonstration Account grant program funds submitted in response to the Council's notice of availability of grant funds for the "Funding Cycle" identified above and will use the grant funds made available under this Agreement to help fund the "Project" identified in the application; and

WHEREAS, the Council awarded Livable Communities Demonstration Account grant program funds to the Grantee subject to the Council's eminent domain policy and any terms, conditions and clarifications stated in its Council Action, and with the understanding that the Project identified in the application will proceed to completion in a timely manner and all grant funds will be expended prior to the "Expiration Date" identified above.

NOW THEREFORE, in reliance on the above statements and in consideration of the mutual promises and covenants contained in this Agreement, the Grantee and the Council agree as follows:

DEMONSTRATION ACCOUNT

I. DEFINITIONS

1.01. Definition of Terms. The terms defined in this section have the meanings given them in this section unless otherwise provided or indicated by the context.

- (a) **Council Action.** "Council Action" means the action or decision of the governing body of the Metropolitan Council, on the meeting date identified at Page 1 of this Agreement, by which the Grantee was awarded Livable Communities Demonstration Account funds.
- (b) **County.** "County" means Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington Counties.
- (c) **Development Authority.** "Development Authority" means a statutory or home rule charter city, a housing and redevelopment authority, an economic development authority, or a port authority in the Metropolitan Area.
- (d) **Metropolitan Area.** "Metropolitan Area" means the seven-county metropolitan area as defined by Minnesota Statutes section 473.121, subdivision 2.
- (e) **Municipality.** "Municipality" means a statutory or home rule charter city or town participating in the Local Housing Incentives Account Program under Minnesota Statutes section 473.254.
- (f) **Participating Municipality.** "Participating Municipality" means a statutory or home rule charter city or town which has elected to participate in the Local Housing Incentive Account program and negotiated affordable and life-cycle housing goals for the Municipality pursuant to Minnesota Statutes section 473.254.
- (g) **Project.** Unless clearly indicated otherwise by the context of a specific provision in this Agreement, "Project" means the development or redevelopment project identified in the application for Demonstration Account funds for which grant funds were requested. Grant-funded activities typically are components of the Project.

II. GRANT FUNDS

2.01. Total Grant Amount. The Council will grant to the Grantee the "Grant Amount" identified at Page 1 of this Agreement which shall be funds from the Livable Communities Demonstration Account of the Metropolitan Livable Communities Fund. Notwithstanding any other provision of this Agreement, the Grantee understands and agrees that any reduction or termination of Livable Communities Demonstration Account grant funds made available to the Council may result in a like reduction in the Grant Amount made available to the Grantee.

2.02. Authorized Use of Grant Funds. The Grant Amount made available to the Grantee under this Agreement shall be used only for the purposes and activities described in the application for Livable Communities Demonstration Account grant funds. A Project summary that describes eligible uses of the grant funds as approved by the Council is attached to and incorporated into this Agreement

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DEMONSTRATION ACCOUNT

as Attachment A. Grant funds must be used to fund the initiatives specified in Minnesota Statutes section 473.25(b), in a Participating Municipality. Grant funds must be used for costs directly associated with the specific proposed Project activities and shall not be used for “soft costs” such as: administrative overhead; travel expenses; legal fees; insurance; bonds; permits, licenses or authorization fees; costs associated with preparing other grant proposals; operating expenses; planning costs, including comprehensive planning costs; and prorated lease and salary costs. Grant funds may not be used for costs of Project activities that occurred prior to the grant award. Grant funds also shall not be used by the Grantee or others to supplant or replace: (a) grant or loan funds obtained for the Project from other sources; or (b) Grantee contributions to the Project, including financial assistance, real property or other resources of the Grantee. The Council shall bear no responsibility for cost overruns which may be incurred by the Grantee or others in the implementation or performance of the Project activities. The Grantee agrees to comply with any “business subsidy” requirements of Minnesota Statutes sections 116J.993 to 116J.995 that apply to the Grantee’s expenditures or uses of the grant funds.

2.03. Loans for Low-Income Housing Tax Credit Projects. If consistent with the application and the Project activities described in Attachment A or if requested in writing by the Grantee, the Grantee may structure the grant assistance to the Project as a loan so the Project owner can take advantage of federal and state low-income housing tax credit programs. The Grantee may use the grant funds as a loan for a low-income housing tax credit project, subject to the terms and conditions stated in Section 2.02 and the following additional terms and conditions:

- (a) The Grantee covenants and represents to the Council that the Project is a rental housing project that received or will receive an award of low-income housing tax credits under Section 42 of the Internal Revenue Code of 1986, as amended, and the low-income housing tax credit program administered by the Minnesota Housing Finance Agency.
- (b) The Grantee will provide to the Council a copy of the loan agreement between the Grantee and the Project owner.
- (c) The Grantee will submit annual written reports to the Council that certify: (1) the grant funds continue to be used for the Project for which the grant funds were awarded; and (2) the Project is a “qualified low-income housing project” under section 42 of the Internal Revenue Code of 1986, as amended. This annual reporting requirement is in addition to the reporting requirements stated in Section 3.03. Notwithstanding the Expiration Date identified at Page 1 of this Agreement and referenced in Section 4.01, the Grantee will submit the annual certification reports during the initial “compliance period” and any “extended use period,” or until such time as the Council terminates this annual reporting requirement by written notice to the Grantee.
- (d) The grant funds made available to the Grantee and disbursed to the Project owner by the Grantee in the form of a loan may be used only for the grant-eligible activities and Project components for which the Grantee was awarded the grant funds. For the purposes of this Agreement, the term “Project owner” means the current Project owner and any Project owner successor(s).

DEMONSTRATION ACCOUNT

- (e) Pursuant to Section 2.02, the grant funds made available to the Grantee and disbursed to the Project owner in the form of a loan shall not be used by the Grantee, the Project owner or others to supplant or replace: (1) grant or loan funds obtained for the Project from other sources; or (2) Grantee contributions to the Project, including financial assistance, real property or other resources of the Grantee. The Council will not make the grant funds available to the Grantee in a lump sum payment, but will disburse the grant funds to the Grantee on a reimbursement basis pursuant to Section 2.09.
- (f) By executing this Agreement, the Grantee: (1) acknowledges that the Council expects the loan will be repaid so the grant funds may be used to help fund other activities consistent with the requirements of the Metropolitan Livable Communities Act; (2) covenants, represents and warrants to the Council that the Grantee's loan to the Project owner will meet all applicable low-income housing tax credit program requirements under Section 42 of the Internal Revenue Code of 1986, as amended (the "Code"), and the low-income housing tax credit program administered by the Minnesota Housing Finance Agency; and (3) agrees to administer its loan to the Project owner consistent with federal and state low-income housing tax credit program requirements.
- (g) The Grantee will, at its own expense, use diligent efforts to recover loan proceeds: (1) when the Project owner becomes obligated to repay the Grantee's loan or defaults on the Grantee's loan; (2) when the initial thirty-year "compliance period" expires, unless the Council agrees in writing that the Grantee may make the grant funds available as a loan to the Project owners for an "extended use period"; and (3) if noncompliance with low-income housing tax credit program requirements or some other event triggers the Project owner's repayment obligations under its loan agreement with the Grantee. The Grantee must repay to the Council all loan repayment amounts the Grantee receives from the Project owner. The Grantee shall not be obligated to repay the grant funds to the Council except to the extent the Project owner repays its loan to the Grantee, provided the Grantee has exercised the reasonable degree of diligence and used administrative and legal remedies a reasonable and prudent public housing agency would use to obtain payment on a loan, taking into consideration (if applicable) the subordinated nature of the loan. At its discretion, the Council may: (1) permit the Grantee to use the loan repayment from the Project owner to continue supporting affordable housing components of the Project; or (2) require the Grantee to remit the grant funds to the Council.
- (h) If the Grantee earns any interest or other income from its loan agreement with the Project owner, the Grantee will: (1) use the interest earnings or income only for the purposes of implementing the Project activities for which the grant was awarded; or (2) remit the interest earnings or income to the Council. The Grantee is not obligated to earn any interest or other income from its loan agreement with the Project owner, except to the extent required by any applicable law.

2.04. Revolving Loans. If consistent with the application and the Project summary or if requested in writing by the Grantee, the Grantee may use the grant funds to make deferred loans (loans made without interest or periodic payments), revolving loans (loans made with interest and periodic payments) or otherwise make the grant funds available on a "revolving" basis for the purposes of implementing the Project activities described in Attachment A. The Grantee will submit annual

written reports to the Council that report on the uses of the grant funds. The form and content of the report will be determined by the Council. This annual reporting requirement is in addition to the reporting requirements stated in Section 3.03. Notwithstanding the Expiration Date identified at Page 1 of this Agreement and referenced in Section 4.01, the Grantee will submit the annual reports until the deferred or revolving loan programs terminate, or until such time as the Council terminates this annual reporting requirement by written notice to the Grantee. At its discretion, the Council may: (1) permit the Grantee to use loan repayments to continue supporting affordable housing components of the Project; or (2) require the Grantee to remit the grant funds to the Council.

2.05. Project Changes. The Grantee must promptly inform the Council in writing of any significant changes to the Project for which the grant funds were awarded, as well as any potential changes to the grant-funded activities described in Attachment A. Failure to inform the Council of any significant changes to the Project or significant changes to grant-funded components of the Project, and use of grant funds for ineligible or unauthorized purposes, will jeopardize the Grantee's eligibility for future LCA awards. Grant funds will not be disbursed prior to Council approval of significant changes to either the Project or grant-funded activities described in Attachment A.

2.06. Budget Variance. A variance of twenty percent (20%) in the budget amounts for grant-funded activities identified in Attachment A shall be considered acceptable without Council approval, provided no budget amount for any individual grant-funded activity may be increased or decreased by more than twenty percent (20%) from the budget amount identified in Attachment A. The Grantee must inform the Council of any budget variances. Budget variances for any individual grant-funded activity identified in Attachment A exceeding twenty percent (20%) will require approval of the governing body of the Metropolitan Council. Notwithstanding the aggregate or net effect of any variances, the Council's obligation to provide grant funds under this Agreement shall not exceed the Grant Amount identified at Page 1 of this Agreement.

2.07. Eminent Domain Restrictions. On January 25, 2006 the Council adopted a policy that restricted the use of LCA grant funds on projects when eminent domain authority was used to acquire private property for "economic development" purposes in connection with the projects. The Council's policy defined the term "economic development" for LCA program purposes and covers the time period from January 25, 2006 to June 28, 2006. On June 28, 2006 the Council adopted a revised eminent domain policy that is consistent with the statutory definitions and restrictions contained in Minnesota Statutes chapter 117 as amended (effective May 20, 2006) during the 2006 legislative session. The revised policy applies to LCA grant awards and grant agreements made on or after June 28, 2006. The Council's January 25, 2006 and June 28, 2006 eminent domain policies are available online at: <http://www.metrocouncil.org/services/livcomm/EminentDomainPolicy.htm>.

- (a) If a notice of petition was served between January 25, 2006 and May 20, 2006 in connection with the Grantee's Project (or any component of the Project) for which grant funds were awarded, the grant funds may not be used to fund or support the Project unless the Project: (1) would have been eligible under the Council's January 25, 2006 policy; or (2) qualifies for an exemption under Minnesota Statutes section 117.012, subdivision 3 or 2006 Minnesota Laws chapter 214, section 22, clauses (b) through (e).

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- (b) If a notice of petition was served on or after May 20, 2006 in connection with the Grantee's Project (or any component of the Project) for which grant funds were awarded, the grant funds may not be used to fund or support the Project unless the Project qualifies for an exemption under Minnesota Statutes section 117.012, subdivision 3 or 2006 Minnesota Laws chapter 214, section 22, clauses (b) through (e).

2.08. Loss of Grant Funds. The Grantee agrees to remit to the Council in a prompt manner: any unspent grant funds, including any grant funds that are not expended prior to the Expiration Date identified at Page 1 of this Agreement; any grant funds that are not used for the authorized purposes; and any interest earnings described in Section 2.10 that are not used for the purposes of implementing the Project activities described in Attachment A. For the purposes of this Agreement, grant funds are "expended" prior to the Expiration Date if the Grantee pays or is obligated to pay for expenses of eligible Project activities that occurred prior to the Expiration Date and the eligible expenses were incurred prior to the Expiration Date. Unspent or unused grant funds and other funds remitted to the Council shall revert to the Council's Livable Communities Demonstration Account for distribution through application processes in future Funding Cycles or as otherwise permitted by law.

2.09. Payment Request Forms and Disbursements. The Council will disburse grant funds in response to written payment requests submitted by the Grantee and reviewed and approved by the Council's authorized agent. Written payment requests shall be made using payment request forms, the form and content of which will be determined by the Council. Payment request and other reporting forms are available online at: <http://www.metrocouncil.org/services/livcomm/LCAresources.htm>. The Council will disburse grant funds on a reimbursement basis or a "cost incurred" basis. The Grantee must provide with its written payment requests documentation that shows grant-funded Project activities actually have been completed. Disbursements prior to the performance of a grant-funded Project activity will be subject to terms and conditions mutually agreed to by the Council's authorized agent and the Grantee. Subject to verification of each payment request form (and its documentation) and approval for consistency with this Agreement, the Council will disburse a requested amount to the Grantee within two (2) weeks after receipt of a properly completed payment request form.

2.10. Interest Earnings. If the Grantee earns any interest or other income from the grant funds received from the Council under this Agreement, the Grantee will use the interest earnings or income only for the purposes of implementing the Project activities described in Attachment A.

2.11. Effect of Grant. Issuance of this grant neither implies any Council responsibility for contamination, if any, at the Project site nor imposes any obligation on the Council to participate in any pollution cleanup of the Project site if such cleanup is undertaken or required.

III. ACCOUNTING, AUDIT AND REPORT REQUIREMENTS

3.01. Accounting and Records. The Grantee agrees to establish and maintain accurate and complete accounts and records relating to the receipt and expenditure of all grant funds received from the Council. Notwithstanding the expiration and termination provisions of Sections 4.01 and 4.02, such accounts and records shall be kept and maintained by the Grantee for a period of six (6) years following the completion of the Project activities described in Attachment A or six (6) years

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following the expenditure of the grant funds, whichever occurs earlier. Accounting methods shall be in accordance with generally accepted accounting principles.

3.02. Audits. The above accounts and records of the Grantee shall be audited in the same manner as all other accounts and records of the Grantee are audited and may be audited or inspected on the Grantee's premises or otherwise by individuals or organizations designated and authorized by the Council at any time, following reasonable notification to the Grantee, for a period of six (6) years following the completion of the Project activities or six (6) years following the expenditure of the grant funds, whichever occurs earlier. Pursuant to Minnesota Statutes section 16C.05, subdivision 5, the books, records, documents and accounting procedures and practices of the Grantee that are relevant to this Agreement are subject to examination by the Council and either the Legislative Auditor or the State Auditor, as appropriate, for a minimum of six (6) years.

3.03. Report Requirements. The Grantee will report to the Council on the status of the Project activities described in Attachment A and the expenditures of the grant funds. Submission of properly completed payment request forms (with proper documentation) required under Section 2.09 will constitute periodic status reports. The Grantee also must complete and submit to the Council a grant activity closeout report. The closeout report form must be submitted with the final payment request form or within 120 days after the expiration or termination of this Agreement, whichever occurs earlier. Within 120 days after the Expiration Date, the Grantee must complete and submit to the Council a certification of expenditures of funds form signed by the Grantee's chief financial officer or finance director. The form and content of the closeout report and the certification form will be determined by the Council. These reporting requirements shall survive the expiration or termination of this Agreement.

3.04. Environmental Site Assessment. The Grantee represents that a Phase I Environmental Site Assessment or other environmental review has been or will be carried out, if such environmental assessment or review is appropriate for the scope and nature of the Project activities funded by this grant, and that any environmental issues have been or will be adequately addressed.

IV. AGREEMENT TERM

4.01. Term. This Agreement is effective upon execution of the Agreement by the Council. Unless terminated pursuant to Section 4.02, this Agreement expires on the "Expiration Date" identified at Page 1 of this Agreement and **ALL GRANT FUNDS NOT EXPENDED BY THE GRANTEE PRIOR TO THE EXPIRATION DATE SHALL REVERT TO THE COUNCIL.**

4.02. Termination. This Agreement may be terminated by the Council for cause at any time upon fourteen (14) calendar days' written notice to the Grantee. Cause shall mean a material breach of this Agreement and any amendments of this Agreement. If this Agreement is terminated prior to the Expiration Date, the Grantee shall receive payment on a pro rata basis for eligible Project activities described in Attachment A that have been completed prior to the termination. Termination of this Agreement does not alter the Council's authority to recover grant funds on the basis of a later audit or other review, and does not alter the Grantee's obligation to return any grant funds due to the Council as a result of later audits or corrections. If the Council determines the Grantee has failed to comply with the terms and conditions of this Agreement and the applicable provisions of the Metropolitan Livable Communities Act, the Council may take any action to protect the Council's

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interests and may refuse to disburse additional grant funds and may require the Grantee to return all or part of the grant funds already disbursed.

4.03. Amendments and Extension. The Council and the Grantee may amend this Agreement by mutual agreement. Amendments or an extension of this Agreement shall be effective only on the execution of written amendments signed by authorized representatives of the Council and the Grantee. If the Grantee needs additional time within which to complete the Project, the Grantee must submit to the Council **AT LEAST NINETY (90) CALENDAR DAYS PRIOR TO THE EXPIRATION DATE**, a resolution of the Grantee's governing body requesting the extension and a written extension request. The form and content of the written extension request and instructions for requesting an extension are available online at: <http://www.metrocouncil.org/services/livcomm/LCAGrantExtensions.htm>. **THE EXPIRATION DATE MAY BE EXTENDED ONLY ONCE. THE PERIOD OF THE ONE-TIME EXTENSION SHALL NOT EXCEED ONE (1) YEAR BEYOND THE ORIGINAL EXPIRATION DATE IDENTIFIED AT PAGE 1 OF THIS AGREEMENT.** The Grantee's extension request must be approved by the governing body of the Metropolitan Council.

V. GENERAL PROVISIONS

5.01. Equal Opportunity. The Grantee agrees it will not discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, membership or activity in a local civil rights commission, disability, sexual orientation or age and will take affirmative action to insure applicants and employees are treated equally with respect to all aspects of employment, rates of pay and other forms of compensation, and selection for training.

5.02. Conflict of Interest. The members, officers and employees of the Grantee shall comply with all applicable state statutory and regulatory conflict of interest laws and provisions.

5.03. Liability. Subject to the limitations provided in Minnesota Statutes chapter 466, to the fullest extent permitted by law, the Grantee shall defend, indemnify and hold harmless the Council and its members, employees and agents from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the conduct or implementation of the Project activities funded by this grant, except to the extent the claims, damages, losses and expenses arise from the Council's own negligence. Claims included in this indemnification include, without limitation, any claims asserted pursuant to the Minnesota Environmental Response and Liability Act (MERLA), Minnesota Statutes chapter 115B, the federal Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA) as amended, United States Code, title 42, sections 9601 *et seq.*, and the federal Resource Conservation and Recovery Act of 1976 (RCRA) as amended, United States Code, title 42, sections 6901 *et seq.* This obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which otherwise would exist between the Council and the Grantee. The provisions of this section shall survive the expiration or termination of this Agreement. This indemnification shall not be construed as a waiver on the part of either the Grantee or the Council of any immunities or limits on liability provided by Minnesota Statutes chapter 466, or other applicable state or federal law.

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5.04. Acknowledgments. The Grantee shall acknowledge the financial assistance provided by the Council in promotional materials, press releases, reports and publications relating to the Project activities described in Attachment A that are funded in whole or in part with the grant funds. The acknowledgment should contain the following language:

*Financing for this project was provided by the Metropolitan Council
Metropolitan Livable Communities Fund.*

Until the Project activities funded by this Agreement are completed, the Grantee shall ensure the above acknowledgment language, or alternative language approved by the Council's authorized agent, is included on all signs located at Project or construction sites that identify Project funding partners or entities providing financial support for the Project.

5.05. Permits, Bonds and Approvals. The Council assumes no responsibility for obtaining any applicable local, state or federal licenses, permits, bonds, authorizations or approvals necessary to perform or complete the Project activities described in Attachment A. The Grantee and its developer(s), if any, must comply with all applicable licensing, permitting, bonding, authorization and approval requirements of federal, state and local governmental and regulatory agencies, including conservation districts.

5.06. Subgrantees, Contractors and Subcontractors. The Grantee shall include in any subgrant, contract or subcontract for Project activities appropriate provisions to ensure subgrantee, contractor and subcontractor compliance with all applicable state and federal laws and this Agreement. Along with such provisions, the Grantee shall require that contractors and subcontractors performing work covered by this grant comply with all applicable state and federal Occupational Safety and Health Act regulations.

5.07. Stormwater Discharge and Water Management Plan Requirements. If any grant funds are used for urban site redevelopment, the Grantee shall at such redevelopment site meet or require to be met all applicable requirements of:

- (a) Federal and state laws relating to stormwater discharges including, without limitation, any applicable requirements of Code of Federal Regulations, title 40, parts 122 and 123; and
- (b) The Council's *2030 Water Resources Management Policy Plan* and the local water management plan for the jurisdiction within which the redevelopment site is located.

5.08. Authorized Agent. Payment request forms, written reports and correspondence submitted to the Council pursuant to this Agreement shall be directed to:

Metropolitan Council
Attn: LCA Grants Administration
390 Robert Street North
Saint Paul, Minnesota 55101-1805

5.09. Non-Assignment. Minnesota Statutes section 473.253, subdivision 2 requires the Council to distribute grant funds to eligible "municipalities," metropolitan-area counties or "development

DEMONSTRATION ACCOUNT

authorities” for projects in municipalities participating in the Local Housing Incentives Account program. Accordingly, this Agreement is not assignable and shall not be assigned by the Grantee.

5.10. Warranty of Legal Capacity. The individuals signing this Agreement on behalf of the Grantee and on behalf of the Council represent and warrant on the Grantee’s and the Council’s behalf respectively that the individuals are duly authorized to execute this Agreement on the Grantee’s and the Council’s behalf respectively and that this Agreement constitutes the Grantee’s and the Council’s valid, binding and enforceable agreements.

IN WITNESS WHEREOF, the Grantee and the Council have caused this Agreement to be executed by their duly authorized representatives. This Agreement is effective on the date of final execution by the Council.

GRANTEE

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

METROPOLITAN COUNCIL

By: _____

Guy Peterson, Director
Community Development Division

Date: _____

DEMONSTRATION ACCOUNT

ATTACHMENT A

APPLICATION FOR LIVABLE COMMUNITIES DEMONSTRATION ACCOUNT FUNDS

This attachment comprises this page and the succeeding page(s) which contain(s) a summary of the Project identified in the application for Livable Communities Demonstration Account grant funds submitted in response to the Council's notice of availability of Demonstration Account grant funds for the Funding Cycle identified at Page 1 of this Agreement. The summary reflects the proposed Project for which the Grantee was awarded grant funds by the Council Action, and may reflect changes in Project funding sources, changes in funding amounts, or minor changes in the proposed Project that occurred subsequent to application submission. The application is incorporated into this Agreement by reference and is made a part of this Agreement as follows. If the application or any provision of the application conflicts with or is inconsistent with the Council Action, other provisions of this Agreement, or the Project summary contained in this Attachment A, the terms, descriptions and dollar amounts reflected in the Council Action or contained in this Agreement and the Project summary shall prevail. For the purposes of resolving conflicts or inconsistencies, the order of precedence is: (1) the Council Action; (2) this Agreement; (3) the Project summary; and (4) the grant application.

Project Summary

Grantee: City of Roseville
Project Name: Sienna Green Phase II
Project Location: Snelling Avenue North and Highway 36

SG009-079

Project Description:

Construction will begin in early summer 2010 on Sienna Green Phase II, a new affordable (at or below 50% AMI) multifamily apartment building for approximately 50 workforce families on the site of the 1950s-era Har Mar apartments. It is the second and final phase of the Sienna Green redevelopment. The building will be located on a portion of the former parking lot for the apartments, and will include underground parking, bike racks and a small surface parking area. The first phase, which received a previous LCDA grant and a TBRA grant, involved rehabilitation and site improvements to the existing five-building complex of 120 one-bedroom apartments, converting some units to larger apartments.

Grant-Funded Activities:

LCDA funds will assist with infiltration swales and rain gardens that connect throughout the project area and retain stormwater onsite. The LCDA award will also allow for the completion of sidewalks along West Snelling Drive to provide pedestrian connections from Sienna Green to the current bus stop on County Road B and Selling Avenue and the future Snelling Avenue BRT line.

Future Development Phases, if applicable:

Not applicable.

Advisory Committee Comments on Demonstration, Innovation, Catalyst Elements of this Project:

The project does a good job of continuing with integrating stormwater treatment throughout the site and using many different practices to achieve this outcome. This project demonstrates restructuring an apartment development built in a different era to work for today's needs by adding another building on the site to increase housing options at this location. This transforms the development into a more livable place, and connects housing to jobs.

Funding:

Amount Requested	Amount Recommended	Use of Funds
\$77,500	\$77,500	- Design, engineering, and construction of a stormwater management system - Design and engineering for grading drainage and sidewalk
\$124,600	\$124,600	Permanent pedestrian improvements - extension of public sidewalk and street lighting

Previous LCA Grants Received For This Or Related Project:

A \$305,000 LCDA grant was awarded in 2007 for design and engineering for site demolition, grading, and a stormwater management plan; to remove obsolete structures on the site; implement the stormwater management; and for site grading. In October of 2009, this grant was given an administrative extension to 12/31/2010. \$121,500 in TBRA funds were awarded in 2007 for asbestos and lead-based paint abatement. This grant was also extended in October 2009 to 12/31/2010.

Development Timeline:

Task	Start Date	End Date
Site acquisition	2/1/2010	2/1/2010
Design and engineering	2/1/2010	5/1/2010
Site grading	6/1/2010	7/1/2010
Stormwater system construction	7/1/2010	6/1/2011
Pedestrian improvements - extension of public sidewalk	3/1/2011	6/1/2011
Completion of Sienna Green Phase II - 50 units of workforce housing		12/31/2011

21



August 24, 2009

Pat Trudgeon
Community Development Director
City of Roseville
2660 Civic Center Drive
Roseville, MN 55113

RE: Acknowledgement of the City's Financial Responsibilities Related to Aeon's LCDA Application

Dear Mr. Trudgeon:

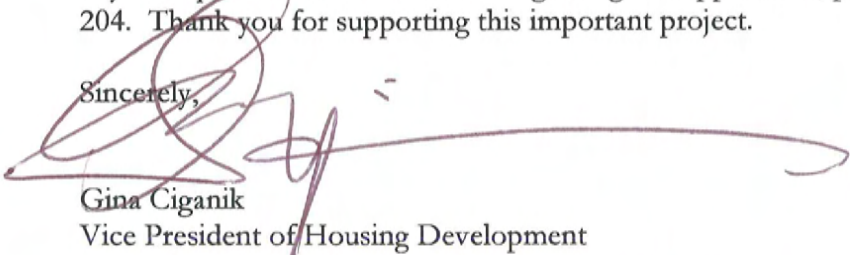
On August 24, 2009, with the City's approval, Aeon submitted a funding application to the Metropolitan Council's Livable Communities Demonstration Account ("LCDA") program. An element of the application for which Aeon requested funds was the extension of the public sidewalk along the west side of West Snelling Drive from the southern tip of Aeon's Sienna Green (formerly Har Mar Apartments) property to the existing sidewalk on County Road B West. This statement serves as Aeon's acknowledgement that the City does not have the funds to fulfill any unfunded gaps in the project element's cost. In addition, Aeon does not expect the City to contribute towards filling any financing gap for the sidewalk element.

The construction of the sidewalk along West Snelling Drive is not an item that is budgeted for in the City's 2009 budget or in the proposed 2010 budget; therefore, the City does not have the funds to contribute towards the design and construction of the sidewalk. If the Met Council awards only partial funding, or if the City is unable to complete the design and construction of the sidewalk for any other reason, Aeon will continue to raise additional funds from other sources to complete the project within the LCDA grant term. If additional funds cannot be secured for the sidewalk element, the LCDA grant funds will be returned to the Met Council.

The sidewalk element is also not a part of Aeon's development budget for Phase I and Phase II of the Har Mar Apartments project. Further, Aeon does not currently have additional funding to complete the sidewalk element if LCDA funds are inadequate. However, Aeon and the City believe the sidewalk is an important way to connect local pedestrians to the larger urban fabric and nearby services and amenities.

If you require further information regarding this application, please contact me at 612-341-3148 ext. 204. Thank you for supporting this important project.

Sincerely,

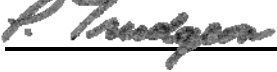


Gina Ciganik
Vice President of Housing Development

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 6/28/2010
ITEM NO: 7.g

Department Approval:



City Manager Approval:



Item Description: Request by Clearwire, LLC for approval of a telecommunication tower facility as a CONDITIONAL USE at 2489 Rice Street (PF10-010)

1.0 REQUESTED ACTION

Clearwire is requesting approval of the erection of a 125-foot-tall telecommunication monopole facility at the Oakwood Square office property (2489-2499 Rice Street) as a CONDITIONAL USE, pursuant to §1013 (General Requirements) and §1014 (Conditional Uses) of the City Code.

Project Review History

- Application submitted and determined complete: March 5, 2010
- Sixty-day review deadline (extended by applicant): July 6, 2010
- Planning Commission recommendation (7-0 to approve): April 7, 2010
- Project report prepared: June 10, 2010
- Anticipated City Council action: June 28, 2010

2.0 SUMMARY OF STAFF RECOMMENDATION

The Planning Division concurs with the recommendation of the Planning Commission to approve the proposed CONDITIONAL USE, subject to certain conditions; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt a resolution approving the proposed CONDITIONAL USE, pursuant to §1014.01 (Conditional Uses) of the City Code, subject to conditions; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

4.1 Cave and Associates, Ltd. owns the property at 2489-2499 Rice Street, which has a Comprehensive Plan designation of Community Business (CB) and a zoning classification of Limited Retail (B-1B) District.

4.2 This CONDITIONAL USE proposal reflects the applicant's desire to erect the tower to accommodate their own equipment as well as potential providers of other wireless services.

5.0 STAFF COMMENTS

5.1 Terrence Heiser, Director of Information Technology (IT), explained in previous instances that Clearwire provides both fixed (i.e., home) Internet access as well as mobile access. Once their system is deployed in the metro area subscribers will be able to take their Internet connection with them if they have a notebook computer, and Twin Citians will have another option in addition to Qwest DSL or Comcast Cable Modem for Internet access. To accomplish this, Clearwire will need hundreds of sites throughout the metropolitan area, including 7 - 9 antenna sites in or around Roseville. Current tower owners were contacted first and, to fill in the remaining holes (i.e., "dead spots"), Clearwire is exploring the development of new towers, making the question less about *whether* such towers will appear and more about *where* they will be installed.

5.2 Section 1013.10A4 (Commercial Towers) of the City Code allows telecommunication towers that are owned commercial entities as CONDITIONAL USES in business and industrial districts. Such privately-owned facilities on private properties are not required to allow more than one service provider on the tower, but Planning Division staff would encourage co-location as a means to check the proliferation of single-provider towers. The proposed monopole would be 125 feet tall; because trees are relatively sparse around the base of the tower, this tower height could possibly accommodate antenna equipment for one or two additional providers, depending on their height and space needs.

5.3 By reference to requirements in business zoning districts, §1013.10A6 (Other Requirements) requires a telecommunication tower on the subject property to be set back 30 feet from street rights-of-way on the south and east sides, 20 feet from the western property line and 10 feet from the northern property line. The proposed location far exceeds all of these setback requirements. Section 1005.01G (Residential Buffer Zones) further requires that the proposed facility be screened to a height of 6-8 feet by opaque fencing or vegetation. The site plan included with this staff report as part of Attachment C indicates the installation of several cypress trees, consistent with other trees on the property, between the proposed monopole/ground equipment and the parking area.

5.4 More restrictive than the typical 10-foot setback requirement from the northern side property line is the requirement of a 50-foot wetland setback established in §1017.16A (Wetland Setbacks). The wetland boundary, delineated by Acorn Environmental Consultants, Inc. was verified at the property on May 21, 2010 by staff from Acorn as well as Roseville's Engineering Division. The wetland boundary is shown on the attached site plan, and the proposed monopole and ground equipment installation narrowly fits in the proposed location.

5.5 Planning Division staff believes that the proposed cypress screening would be sufficient if one additional tree is added to the southern end of the line or if the line were shifted

slightly southward to ensure adequate screening from the residential properties to the southwest as shown in Attachment D. Staff would also recommend some sort of landscape screening on the Rice Street side of the proposed installation, but the angle for viewing the facility from Rice Street is so broad, substantial screening may be impractical.

5.6 Section 1014.01 (Conditional Uses) requires the Planning Commission and City Council to consider the following criteria when reviewing a CONDITIONAL USE application:

- Impact on traffic;
- Impact on parks, streets, and other public facilities;
- Compatibility of the site plan, internal traffic circulation, landscaping, and structures with contiguous properties;
- Impact of the use on the market value of contiguous properties;
- Impact on the general public health, safety, and welfare; and
- Compatibility with the City's Comprehensive Plan.

- a. **Impact on traffic:** The Planning Division has determined that an increase in traffic volume due to the installation of the proposed tower will not be an issue given that such a facility is not the origin or destination of vehicle trips beyond the initial construction and occasional maintenance.
- b. **Impact on parks, streets and other public facilities:** The Planning Division has determined that the only potential impact of a telecommunications tower on the City's parks, streets, and/or other facilities would be aesthetic. While nothing can be feasibly done to mask the tower itself, some screening around the base and the ground equipment is both proposed and required.
- c. **Compatibility ... with contiguous properties:** The proposed tower would not change the circulation on the property. While another 125-foot tower on the office property might not be aesthetically compatible with the surrounding residential, business, and park uses, Planning Division staff believes that the proposed use (i.e., the provision of wireless Internet service itself) could be welcomed as a residential, commercial, and recreational amenity.
- d. **Impact of the use on the market value of contiguous properties:** Planning Division staff is unaware of existing market analyses indicating that telecommunications towers like the one currently proposed have a negative impact on the value of nearby properties. While the presence of a nearby monopole structure may make property owners feel differently about their own properties, the additional or improved wireless service(s) provided from the tower may well offset the aesthetic impact in the minds of future, prospective buyers.
- e. **Impact on the general public health, safety, and welfare:** The Planning Division is unaware of any negative impacts on the general public health, safety, and welfare caused by the provision of wireless Internet service as proposed. Moreover, the Federal Communications Commission, which is the regulating authority for communications equipment like what is currently proposed, prohibits a local government from denying such equipment for reasons pertaining to health.

f. **Compatibility with the City's Comprehensive Plan:** Telecommunication tower facilities are conditionally permitted uses in the B-1B zoning district and Planning Division staff believes that the following sections of the Comprehensive Plan are generally supportive of the kind of telecommunication equipment and service currently proposed:

i. VISION CHAPTER

Page 2-1, IR2025 vision statement: *"We value and invest in lifelong learning opportunities and life-cycle housing that attract a diverse mix of residents and businesses and keep our community strong. Leading-edge technology and a comprehensive and reliable transportation system support residents and businesses, and a variety of convenient, flexible, and safe transit alternatives serve all community members."*

Page 2-2, IR2025 goals: *"Roseville has technology that gives us a competitive advantage."*

ii. LAND USE CHAPTER

Page 4-2, General goal/policy 1.10: *"Promote and support the provision of a citywide technology infrastructure that is accessible to both the public and private sectors."*

iii. TRANSPORTATION CHAPTER

Page 5-4, Sustainable Transportation Goals: *"Encourage telecommuting through the development of technology infrastructure."*

iv. ECONOMIC DEVELOPMENT AND REDEVELOPMENT CHAPTER

Page 7-2, business infrastructure policy 3.4: *"Encourage and promote the development of advanced, state-of-the-art telecommunication and information technology infrastructure to and within Roseville."*

v. UTILITIES CHAPTER

Page 10-2, goal 3: *"Coordinate the installation of communication technology infrastructure to be responsive to rapidly evolving systems."*

vi. Page 10-11, Utility improvements: *"In addition to water, sanitary sewer, and storm sewer service, development relies upon the availability of private utilities, notably electricity, natural gas, and communications. While local governments do not control the provision of these services, they do have limited regulatory authority over the location and design of the conveyance infrastructure. The City will continue to facilitate development of these private utilities, while minimizing associated adverse impacts. ... Although water supply and sanitary sewer are the primary focus of this chapter, private utilities (electric, natural gas and telecommunications) are essential elements of Roseville's well-being and future vitality.*

Reliable and high-quality service is required to attract and keep people and businesses in Roseville. As with municipal utilities, the ongoing replacement and upgrading of aging infrastructure is essential. In the coming years, technology infrastructure will be increasingly important. This technology connects Roseville to the global economy."

6.0 PUBLIC HEARING

6.1 The duly-noticed public hearing for the application was held by the Planning Commission on April 7, 2010; minutes of the public hearing are included with this staff report as Attachment E. In addition to the comments received at the public hearing, Planning Division staff had received a couple of phone calls and one email about the application prior to the Planning Commission meeting to inquire about the nature of the proposed facility and whether the new equipment would cause interference with other

radio signals and to express varying levels of opposition. No communications have been received since the public hearing.

6.2 Much of the discussion at the public hearing centered on how much latitude to allow in the re-situation of the proposed tower and ground equipment if the wetland boundary (which had not yet been delineated) proposed location fell within the 50-foot setback from the wetland boundary. As it turns out, only a slight relocation of the facility (closer to the building) was required to keep the structures outside of the wetland setback area, so the revised proposal is materially consistent with the original proposal reviewed and recommended for approval by the Planning Commission

7.0 STAFF RECOMMENDATION

Based on the comments and findings outlined in Sections 4-6 of this report, the Planning Division recommends approval of the proposed telecommunication tower as a CONDITIONAL USE, subject to the following conditions:

- a. The landscape screening from the residential properties to the west shall be situated generally as proposed, relative to the telecommunication equipment. The applicant shall work with staff to arrange the line of planted cypresses to ensure that the facility is screened from the residences to the west and, to the extent practicable, from Rice Street;
- b. Any future ground equipment shall be screened consistent with the zoning requirements in effect at that time;
- c. The top of the proposed monopole tower shall not be higher than 125 feet above the grade at the base of the structure;
- d. The monopole and all ground equipment shall be painted or otherwise colored to blend with the surroundings as much as possible;
- e. Any wiring serving the equipment shall be buried;
- f. External lights (i.e., those not integral to the equipment itself) shall not be installed on the tower or equipment; and
- g. Prior to installing equipment, all service providers shall submit documentation demonstrating that the telecommunication equipment will operate within the technical requirements of the Federal Communications Commission.

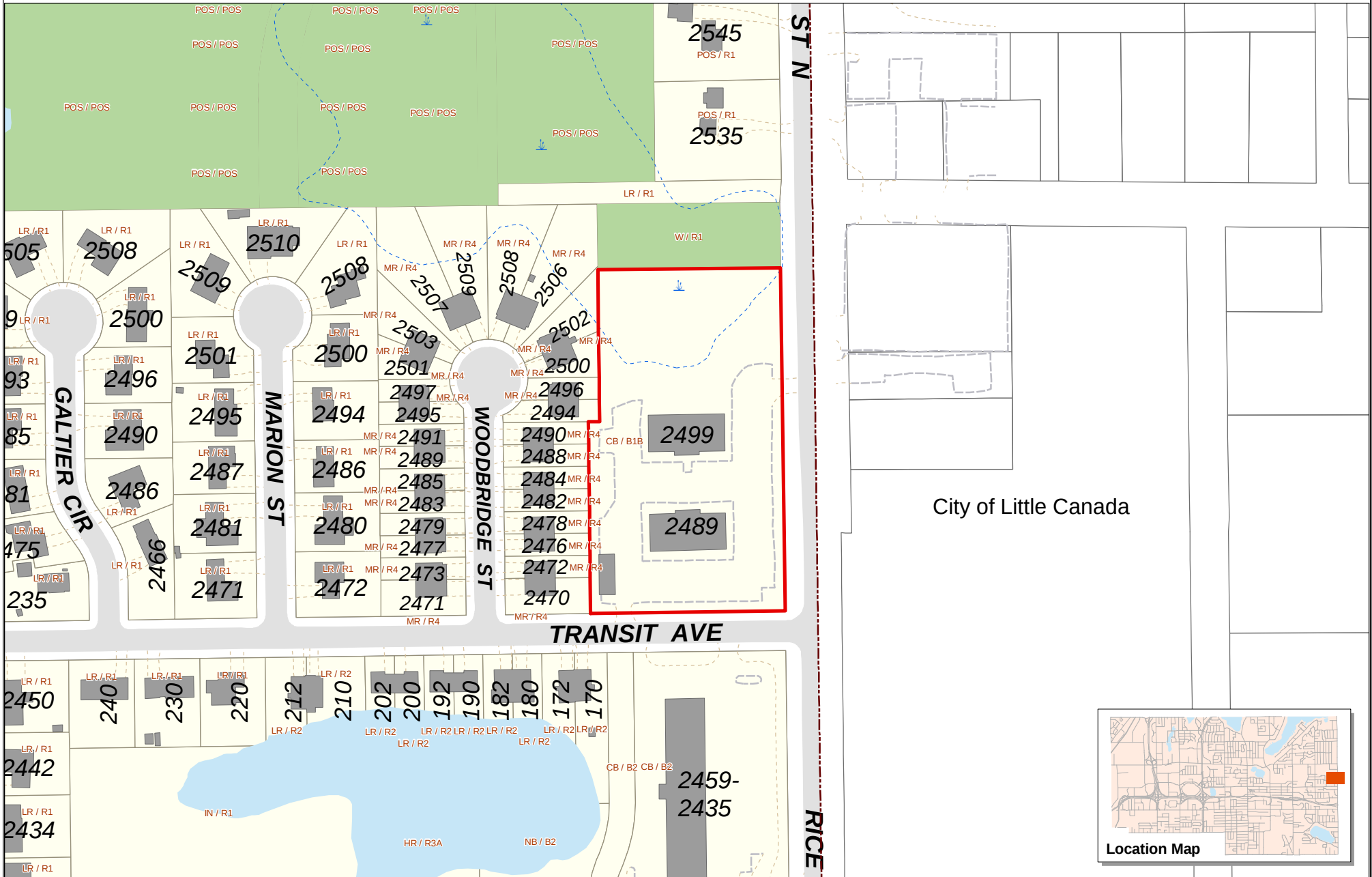
8.0 SUGGESTED ACTION

Adopt a resolution approving the proposed CONDITIONAL USE for Clearwire, LLC to allow the construction of a 125-foot telecommunication tower at 2489 Rice Street, based on the comments and findings of Sections 4-6 and the conditions of Section 7 of this report.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments:	A: Area map	D: Context illustration
	B: Aerial photo	E: Public hearing minutes
	C: Proposed plans	F: Draft resolution

Attachment A: Location Map for Planning File 10-010



Prepared by:
Community Development Department
Printed: March 16, 2010



Site Location

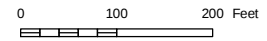
LR / R1 Comp Plan / Zoning Designations

Data Sources

* Ramsey County GIS Base Map (3/4/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B: Aerial Map of Planning File 10-010



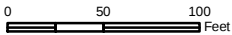
Prepared by:
Community Development Department
Printed: March 16, 2010



Site Location

Data Sources
* Ramsey County GIS Base Map (3/4/2009)
* Aerial Data: Kucera (4/2009)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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A&E:

WIRELESS
11300 SORRENTO VALLEY ROAD
STE 230, SAN DIEGO, CA 92121
WWW.SACW.COM

MN-MSP0400-C
2489 RICE STREET
ROSEVILLE, MN 55113

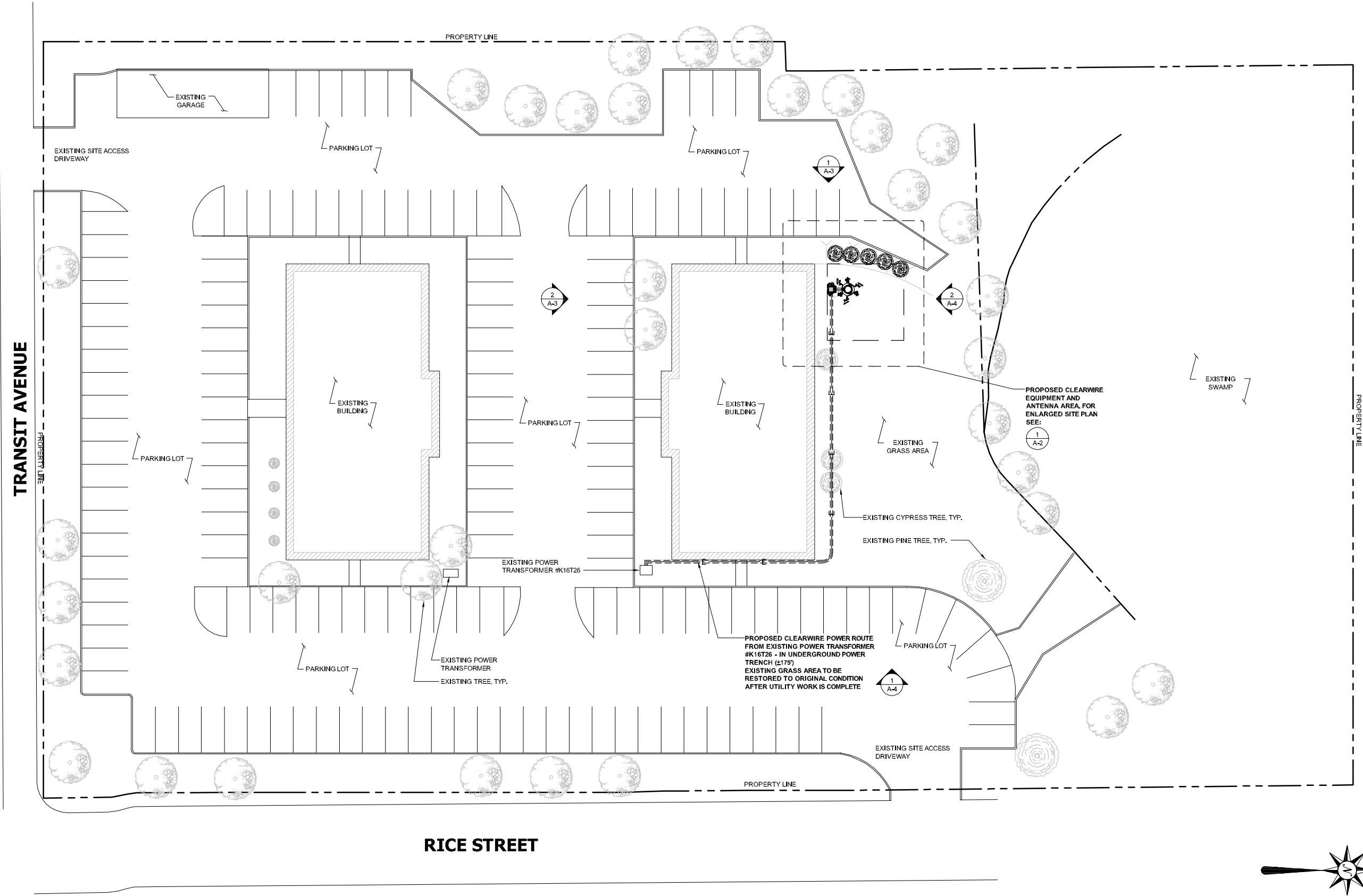
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B	03/08/10	100% ZONING	RMD
C	03/09/10	REV. 100% ZONING	MA
NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET			

SHEET TITLE
SITE PLAN

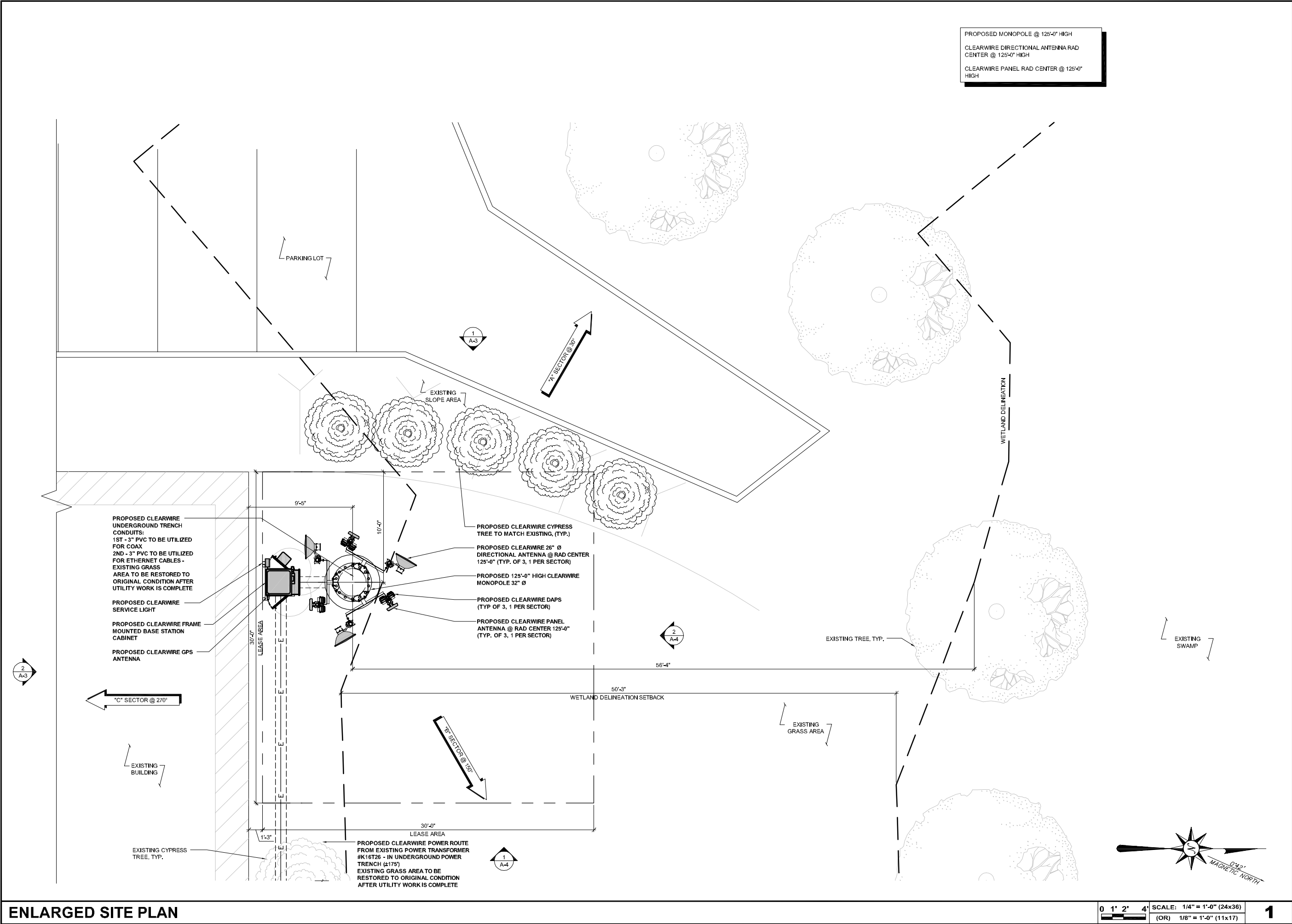
SHEET NUMBER
A-1

NOTE
UTILITY COMPANY POWER ROUTING AND UTILITY COMPANY METERING LOCATION IS SHOWN ON THE DRAWINGS FOR PRELIMINARY DESIGN ONLY AND SHALL BE VERIFIED BY THE CONTRACTOR WITH THE POWER UTILITY COMPANY PROVIDER PRIOR TO CONSTRUCTION

DISCLAIMER
THESE DRAWINGS REPRESENT AN EXISTING TELECOMMUNICATIONS COMPOUND AND WERE PRODUCED WITHOUT THE BENEFIT OF A LAND SURVEY. ALL PROPERTY LINES, EASEMENTS, AND SETBACKS SHALL BE VERIFIED PRIOR TO START OF CONSTRUCTION. SAC WIRELESS DOES NOT GUARANTEE THE ACCURACY OF SAID PROPERTY LINES, EASEMENTS AND SETBACKS.



SITE PLAN



Attachment C

Clear Wireless
- a Sprint affiliate.

8800 HWY 7 STE 203
SAINT LOUIS PARK, MN 55426

A&E:

SAC
WIRELESS

11300 SORRENTO VALLEY ROAD
STE 230, SAN DIEGO, CA 92121
WWW.SACW.COM

MN-MSP0400-C
2489 RICE STREET
ROSEVILLE, MN 55113

REVISIONS			
NO.	DATE	DESCRIPTION	BY
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B	03/08/10	100% ZONING	RMD
C	03/09/10	REV. 100% ZONING	MA
D	05/19/10	WETLAND DELINEATION	MA
E	05/26/10	REV. WETLAND	MA
NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET			

SHEET TITLE

ENLARGED SITE PLAN

SHEET NUMBER

A-2

A&E:



11300 SORRENTO VALLEY ROAD
STE 230, SAN DIEGO, CA 92121
WWW.SACW.COM

MN-MSP0400-C
2489 RICE STREET
ROSEVILLE, MN 55113

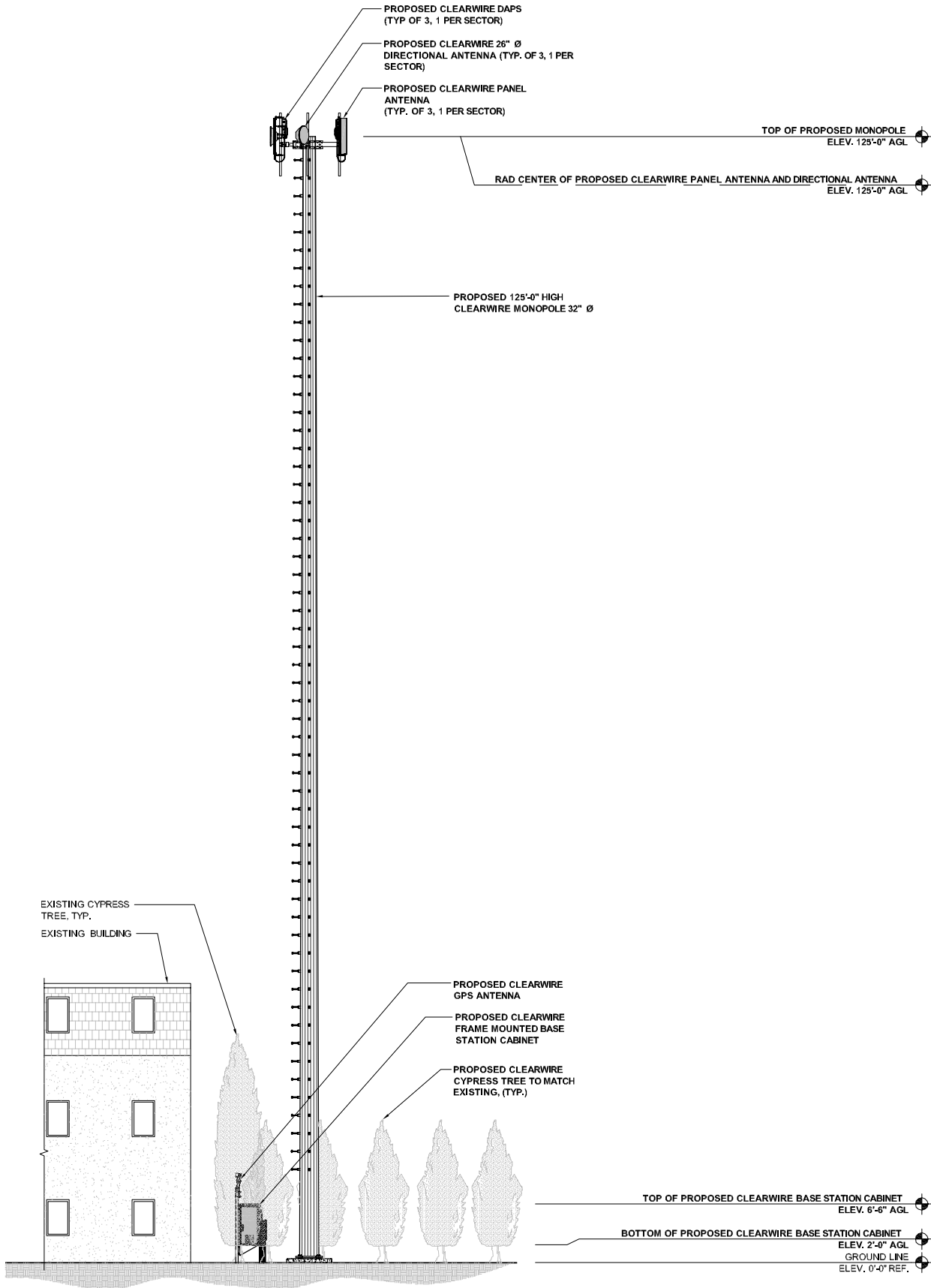
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C	03/09/10	REV. 100% ZONING	MA

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AS CONSTRUCTION SET

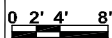
SHEET TITLE
EAST & NORTH ELEVATIONS

SHEET NUMBER

A-3

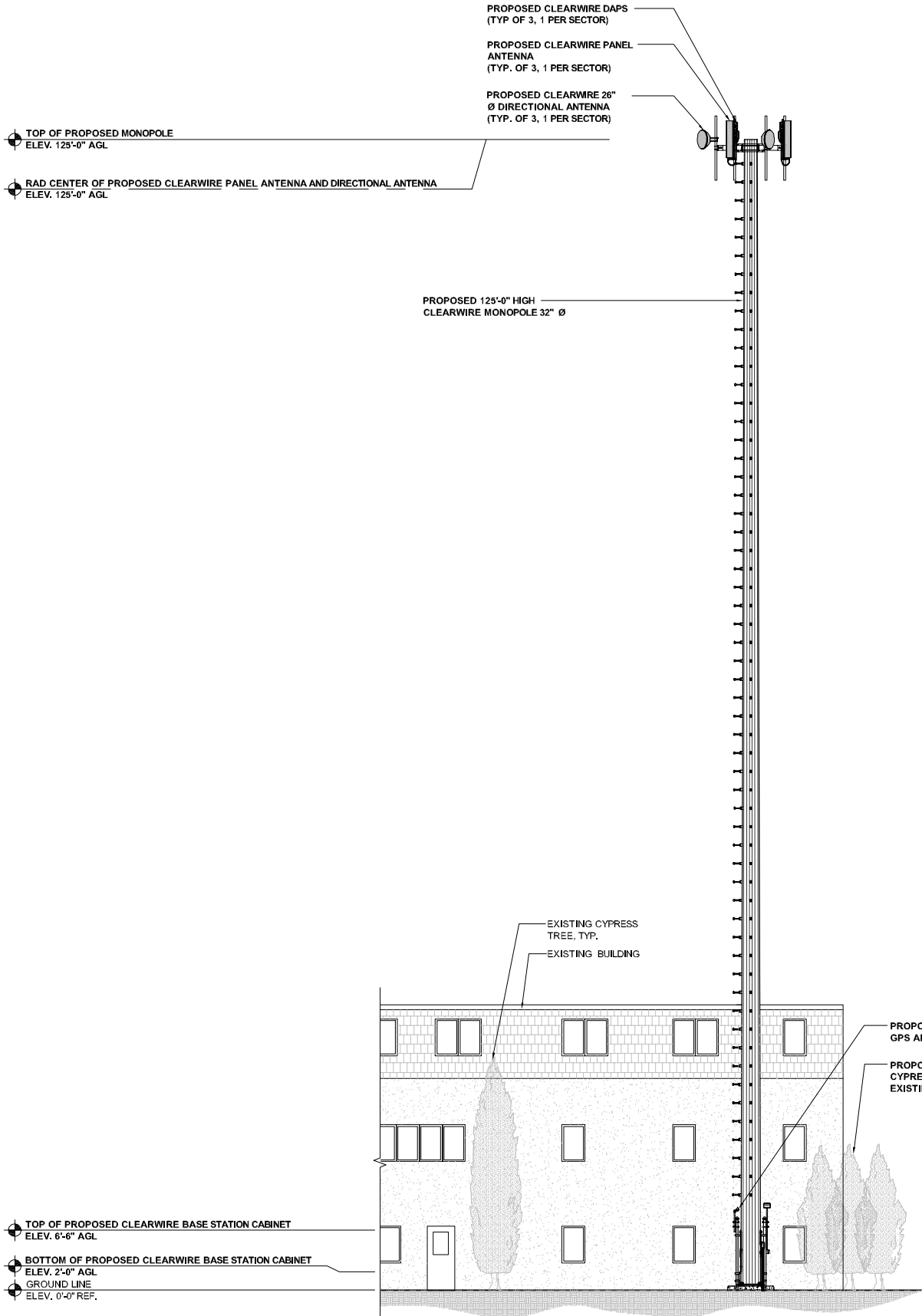


EAST ELEVATION

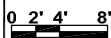


SCALE: 1/8" = 1'-0" (24x36)
(OR) 1/16" = 1'-0" (11x17)

1

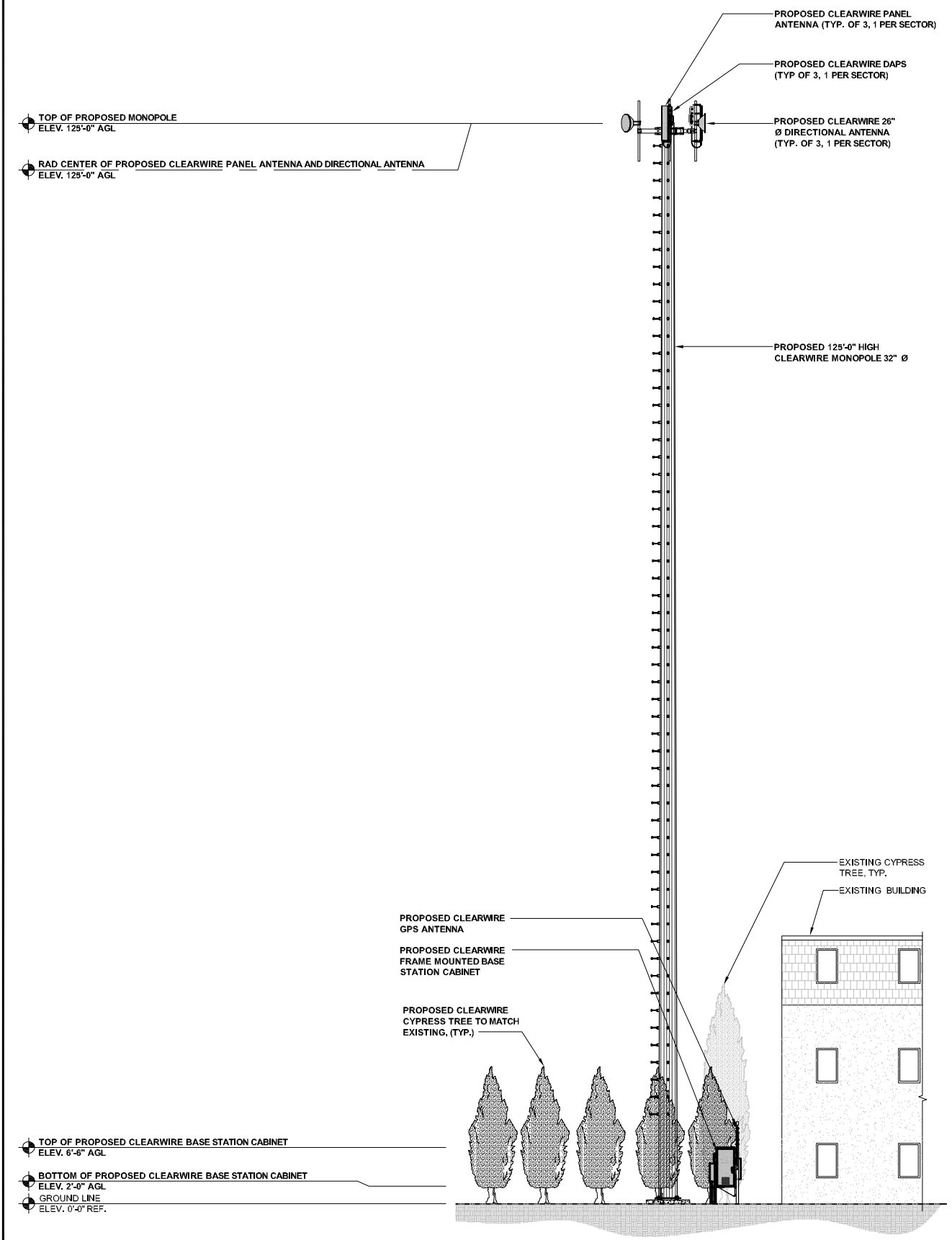


NORTH ELEVATION



SCALE: 1/8" = 1'-0" (24x36)
(OR) 1/16" = 1'-0" (11x17)

2

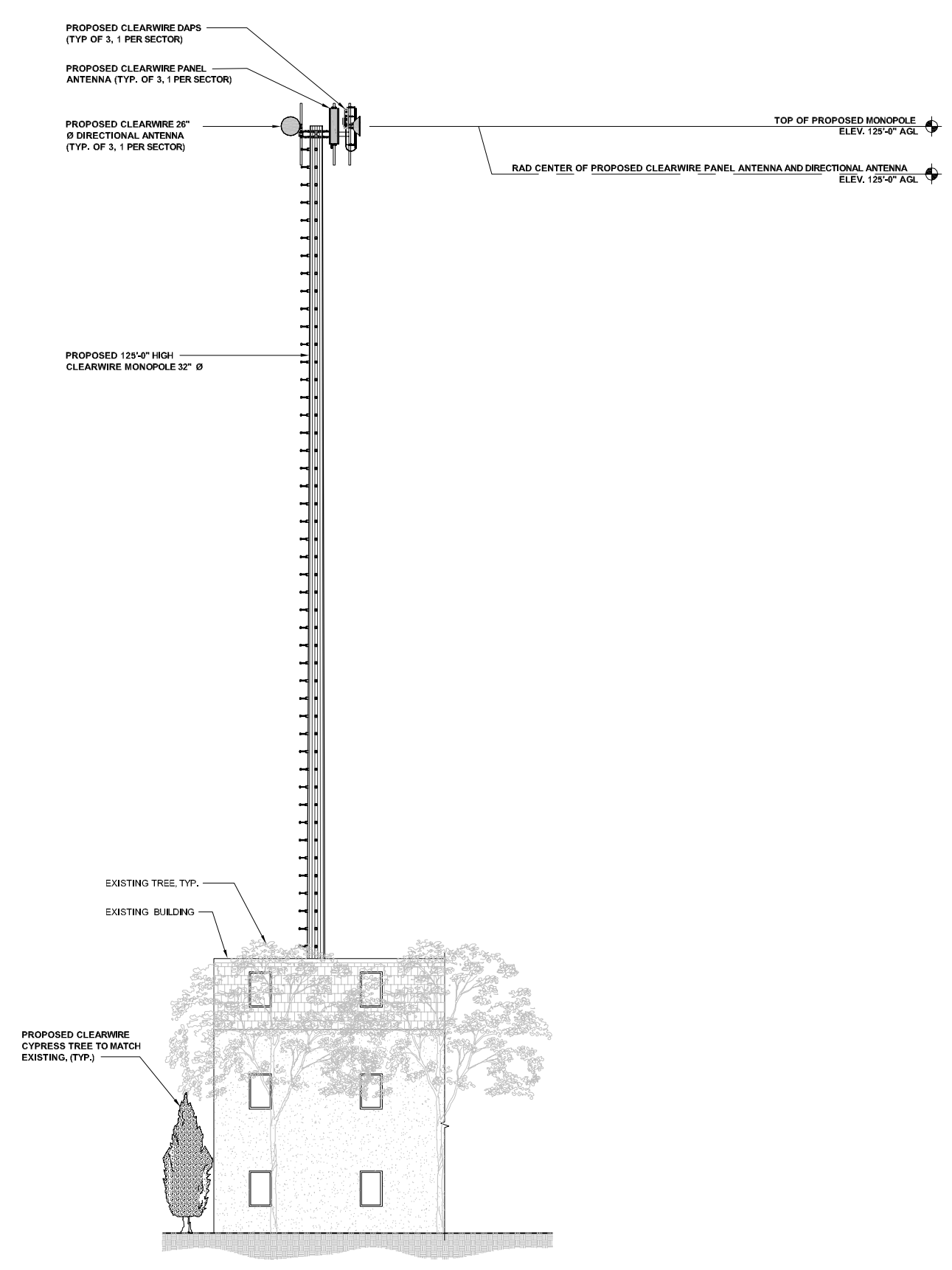


WEST ELEVATION

SCALE: 1/8" = 1'-0" (24x36)
(OR) 1/16" = 1'-0" (11x17)

1

SOUTH ELEVATION



SCALE: 1/8" = 1'-0" (24x36)
(OR) 1/16" = 1'-0" (11x17)

2

REVISIONS			
NO.	DATE	DESCRIPTION	BY
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B	03/08/10	100% ZONING	RMD
C	03/09/10	REV. 100% ZONING	MA
NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET			



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SOURCES: City of Roseville and Ramsey County, The Lawrence Group; December 1, 2009 for City of Roseville data and Ramsey County property records data,

Request by Clearwire, LLC for approval of telecommunication tower facility as a CONDITIONAL USE at 2489 Rice Street

Chair Doherty opened the Public Hearing for Planning File 10-010 at 6:34 p.m.

Associate Planner Bryan Lloyd reviewed staff's analysis of the request by Clearwire, LLC for approval of a telecommunication tower facility as a CONDITIONAL USE at 2489 Rice Street (PF10-010), as detailed in the Request for Planning Commission Action dated April 7, 2010. Mr. Lloyd specifically noted Condition "a" related to pending wetland delineation to determine the actual fifty foot (50') setback once ground conditions are suitable for that determination.

Staff recommended approval of the requested CONDITIONAL USE for Clearwire, LLC to allow the installation of 125' telecommunication tower at 2489 Rice Street; based on the comments and findings of Sections 4 – 5 and the conditions of Section 6 of the staff report dated April 7, 2010.

Discussion included allowances for possible relocation of the tower on the lot and relative to adjacent residential properties, and the definition of "significant" any potential relocation may be at the City Council level if the Commission approved the request as recommended by staff.

Further discussion included anticipated city-wide antenna network based on Information Technology needs in the community; previous approvals to-date; and existing ordinances addressing additional antenna versus additional towers.

Commissioner Gottfried expressed concerns with the proposed, yet pending, setback (Attachment D) between the proposed tower facility and the most adjacent residence on the west; and any potential hazards to that property owner if the tower should fall.

Mr. Paschke noted that existing towers were located in even closer proximity to residential properties, and as indicated in previous presentations to the Commissioners, location was not restricted based on that concern, as the towers were being engineered to facilitate any structure failure, by collapsing on themselves; and suggested that the applicant's representative could address those concerns as well.

Commissioner Gottfried opined that remained a point of concern for him, recognizing that the concern may be perceived versus actual.

Commissioner Cook sought clarification on setback requirements from Rice Street (front side); with Mr. Lloyd responding that the setback was related to the actual building structure in a B-1 Zoning District at thirty feet (30').

Additional discussion included rationale in the applicant's request for this site after unsuccessful attempts to locate on public property in the City's Acorn park; access to the site for initial construction and ongoing maintenance; and the intent of the applicant for possible relocation going to the east or west, rather than elsewhere on the site.

Commissioner Wozniak requested clarification from staff on the addressed used for public notice of this Public Hearing, whether it was 2489 or 2499 Rice Street; with Mr. Lloyd displaying an actual notice post card, indicating that either property location would have served the standard five hundred foot (500') area.

Applicant Representative, David W. Fischer (2324 University Avenue W) with Buell Consulting

Mr. Fischer advised that he was attending in place of Mr. Tony Vavoulis who was currently on vacation.

Mr. Fischer provided engineering provisions for potential monopole collapses, with the top section designed to buckle in the shape of a "J" but not touching the ground; and offered to provide staff and the Commission with a letter detailing the safeguards for such a collapse. Mr. Fischer addressed potential relocations options on the property as suggested by Commissioners; but assured them of the applicant's intent to remain at least fifty feet (50') from the wetland; and that they would continue to work with staff and the property owner on that actual location.

Further discussion ensued on the wetland delineation, seasonal soil conditions, and water table adjustments for seasonable norms to allow proper assessment.

Public Comment

Beverly Schmidt; 2442 Rice Street, Trailer #85, Little Canada (mobile home park directly across Rice Street from the proposed tower site)

Ms. Schmidt had several questions related to impacts to residents of the mobile home park related to signal interference with land and cell phone lines and reception, as well as for any alarm systems; area traffic signal lights; or potential lightning strikes; and any additional significant traffic from the location of this pole at that site.

Ms. Schmidt also questioned the allotment of revenue from this tower lease, noting that there would be no public monies from the tower, but only negative visual impacts.

Mr. Lloyd advised that FCC regulations dictated frequencies for users to operate within a narrow frequency band to avoid interference with other frequencies and users, including area signal lights; clarified that the tower was now proposed for location on private property with that property owner the recipient of any lease revenues; and advised that Mr. Fischer from Buell Consulting confirmed that the equipment is outfitted to transmit any electricity from a lightning strike directly to the ground.

Chair Doherty advised that minimal truck traffic would be realized, except during the initial construction and for routine maintenance.

Gary Lumberg, Little Canada resident; owner of property at 170 Transit Street; and father of property owner at 172 Transit (first house right off Rice Street on Transit)

Mr. Lumberg expressed concern about this project, recognizing that people had a right to build the towers; and questioned whether other locations in industrial areas had been considered as a potential site rather than this one adjacent to a residential neighborhood. Mr. Lumberg suggested that there may be a more appropriate site in Little Canada in a more industrial area. Mr. Lumberg spoke in opposition to locating the tower in the proposed location.

Chair Doherty noted that this particular tower request, at various locations, had been before the Planning Commission and/or City Council in various alliterations in the past months.

Commissioner Gisselquist concurred with Chair Doherty, and briefly reviewed the original request for locating the tower in Acorn Park to facilitate a "dead zone" for cellular and wireless signals in this area of the Roseville and Little Canada communities; and that limited flexibility was available for other locations that would effectively serve that area.

Members of the audience, off microphone, suggested other potential locations; however, Chair Doherty advised that it was the Commission's charge to review the application and location currently before them.

Chair Doherty closed the Public Hearing at 7:20 p.m., with no one else appearing for or against.

Chair Doherty spoke in support of the application; noting that this was the third time a request had come before the Commission, due in part to suggestions from the Commission and/or City Council for alternate locations outside of Acorn Park, and acknowledging that the applicant had complied with that request. Chair Doherty opined that any hazards to human health from these towers were minimal or non-existent.

Commissioner Cook expressed concern that additional restrictions be placed on relocation of the tower to any area other than along the east line of the wetland delineation.

Mr. Paschke assured Commissioners that it was the goal of staff and the applicant that that delineation was determined prior to this request going before the City Council; however, asked that the Commission provide staff with their specific level of comfort in staff working with the application on any location change if there happened to be an unexpected and dramatic wetland location change, requiring that the tower be relocated to another location on the property; and advised that staff would be reluctant to move the tower closer to the front yards versus side or rear yard.

Chair Doherty stated that he was not confident that the tower could be moved in the east/west direction, but questioned if moving the tower closer to Rice Street would gain that much, but opined that the west side of the building would then be preferable.

Commissioner Gottfried stated that he was not interested in moving the tower any closer to the residential area, but could support it moving on the east/west line; and expressed appreciation that staff was not supportive of the tower locating on the east or south side of the building.

Mr. Paschke recognized the comments of the Commission; opining that Condition "a" in the staff report provided sufficient direction, if amenable to the Commissioners, noting that any potential location would also need to consider the property owner's wishes related to windows, access and other site amenities; but would be the ultimate decision of the City Council for final approval, once the wetland delineation was determined.

Commissioner Wozniak stated that his only concern was that adequate screening for the equipment be provided.

Commissioner Boerigter expressed his confidence in language as stated in Condition "a," allowing discretion with the City Council.

MOTION

102 Member Wozniak moved, seconded by Member Boerigter to RECOMMEND APPROVAL of a
103 CONDITIONAL USE for Clearwire, LLC to allow the construction of 125' telecommunication tower at ~~[2489]~~
104 2499 Rice Street; based on the comments and findings of Sections 4 – 5 and the conditions of Section 6
105 of the staff report dated April 7, 2010.

106 Ayes: 7

107 Nays: 0

108 Motion carried.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 28th day of June 2010 at 6:00 p.m.

The following Members were present: _____;
and _____ was absent.

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____
A RESOLUTION APPROVING THE INSTALLATION OF TELECOMMUNICATION
MONOPOLE FACILITY ON THE COMMERCIAL PROPERTY AT 2489-2499 RICE
STREET AS A CONDITIONAL USE IN ACCORDANCE WITH §1014.01 OF THE
ROSEVILLE CITY CODE (PF10-010)

WHEREAS, the property at 2489-2499 Rice Street is owned by Cave and Associates, Ltd., which supports the application by Clearwire; and

WHEREAS, the subject property is legally described as:

Cave's Oakwood Townhouses Outlot B
PIN: 12-29-23-14-0002

WHEREAS, the applicant seeks to install a telecommunication monopole and ground-mounted equipment on the commercial property; and

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed CONDITIONAL USE on April 6, 2010, voting 7-0 to recommend approval of the use based on the comments and findings of the staff report prepared for said public hearing; and

WHEREAS, the Roseville City Council has determined that approval of the proposed CONDITIONAL USE will not result in adverse impacts on the criteria considered in review of requests for CONDITIONAL USE approval;

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the installation of telecommunication equipment at 2489-2499 Rice Street as a CONDITIONAL USE in accordance with Section §1014.01 of the Roseville City Code, subject to the following conditions:

- a. The landscape screening from the residential properties to the west shall be situated generally as proposed, relative to the telecommunication equipment. The applicant shall work with staff to arrange the line of planted cypresses to ensure that the facility is screened from the residences to the west and, to the extent practicable, from Rice Street;

- 33 **b.** Any future ground equipment shall be screened consistent with the zoning
34 requirements in effect at that time;
- 35 **c.** The top of the proposed monopole tower shall not be higher than 125 feet above
36 the grade at the base of the structure;
- 37 **d.** The monopole and all ground equipment shall be painted or otherwise colored to
38 blend with the surroundings as much as possible;
- 39 **e.** Any wiring serving the equipment shall be buried;
- 40 **f.** External lights (i.e., those not integral to the equipment itself) shall not be
41 installed on the tower or equipment; and
- 42 **g.** Prior to installing equipment, all service providers shall submit documentation
43 demonstrating that the telecommunication equipment will operate within the
44 technical requirements of the Federal Communications Commission.

45 The motion for the adoption of the foregoing resolution was duly seconded by Council
46 Member _____ and upon vote being taken thereon, the following voted in favor: _____;
47 and _____ voted against.

48 WHEREUPON said resolution was declared duly passed and adopted.

Resolution – Clearwire/Oakwood Square, 2489-2499 Rice Street (PF10-010)

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 28th day of June 2010 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 28th day of June 2010.

William J. Malinen, City Manager

(SEAL)

REQUEST FOR COUNCIL ACTION

Date: 06/28/10
Item No.: 7 . h

Department Approval



City Manager Approval



Item Description: Energy Use Update

BACKGROUND:

In 2008, as a response to high energy prices, the City formed an internal committee called REACT (Roseville Energy and Action Team) to investigate ways to reduce our energy consumption. The City Council received a report from staff in December of 2008 which outlined all city Department's collective efforts to reduce energy usage. Some of those efforts include changing driving habits for increased fuel efficiency, turning lights off as you leave a room, using day-lighting wherever possible, and to adjust thermostat settings year-round. The City Manager has requested regular updates on the City's energy consumption. The attached memo and charts highlight recent energy savings and reductions to date realized through cooperative staff efforts.

Prepared by: Duane Schwartz, Public Works Director

Attachments: A: Memo
B: Electric Usage Charts
C: Gas Usage Charts



Public Works Maintenance Department

Memo

To: Duane Schwartz, Public Works Director
From: Pat Dolan, Fleet & Facility Supervisor
Date: June 14, 2010
Re: Energy Use Update

The following is an update of the Roseville Energy and Conservation Team supported energy savings areas we have made achieved as of May 31, 2010. In these areas, 2009 was used as a baseline.

Fleet Fuel Reduction

Goal

Our goal for 2010 is to continue to reduce fuel consumption by another 5%.

Accomplishment

From January 1 through May 31, fuel consumption decreased by 1%, as compared to the same time in 2009.

Summary

We will continue to follow the recommendations of the "no idle policy" and practice efficient driving habits. With each vehicle purchase, energy efficiency is considered in the decision-making process. We will continue to look for and consider alternative fuel options, as they become available.

Building Energy Management

Goal

Our goal is to continue to reduce overall energy consumption from 2009.

Accomplishment

- After evaluation of our HVAC systems by our system maintenance vendor, it was determined that adjustments to the programming could be helpful. By working with the vendor, we were able to re-balance the system and make adjustments to improve performance resulting in reduced energy costs.

- Comparing the first 150 days of 2010 to the same period in 2009, considerable energy savings were achieved.

Electric

Electric usage in both City Hall and the Maintenance Center building has decreased. City Hall electric usage decreased by 12%. The Maintenance Center usage decreased by 8%.

Gas

City Hall gas usage decreased by 62%, and Public Works decreased usage by 12%. The reductions are due to the adjustments made to the HVAC systems and warmer temperatures during this time period in 2010.

- By adjusting our thermostat set points, to 68° in winter and 74° in summer, we have recognized an overall energy reduction from 2009 to 2010, as noted above. See attached charts showing energy consumption trends.

Summary

Assess performance on a regular basis to verify effectiveness of changes to the system.

Flat Panel Monitor Replacement

Goal

Our original goal was to upgrade computers and accessories to more energy efficient models.

Accomplishment

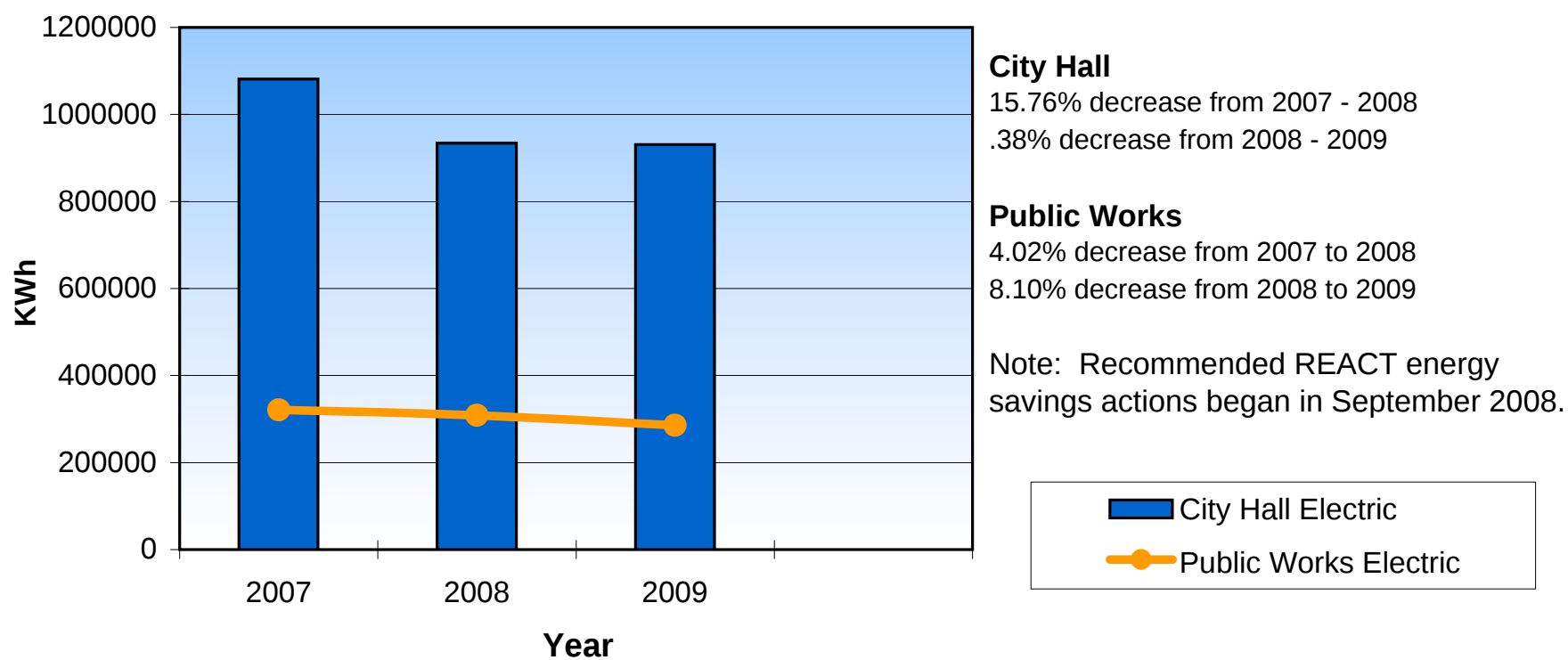
There are only 2 CRT monitors left City-wide to replace with more efficient LCD.

Summary

The monitors left to replace are in areas where they are seldom used; therefore they will be replaced when the units fail.

Electric Usage

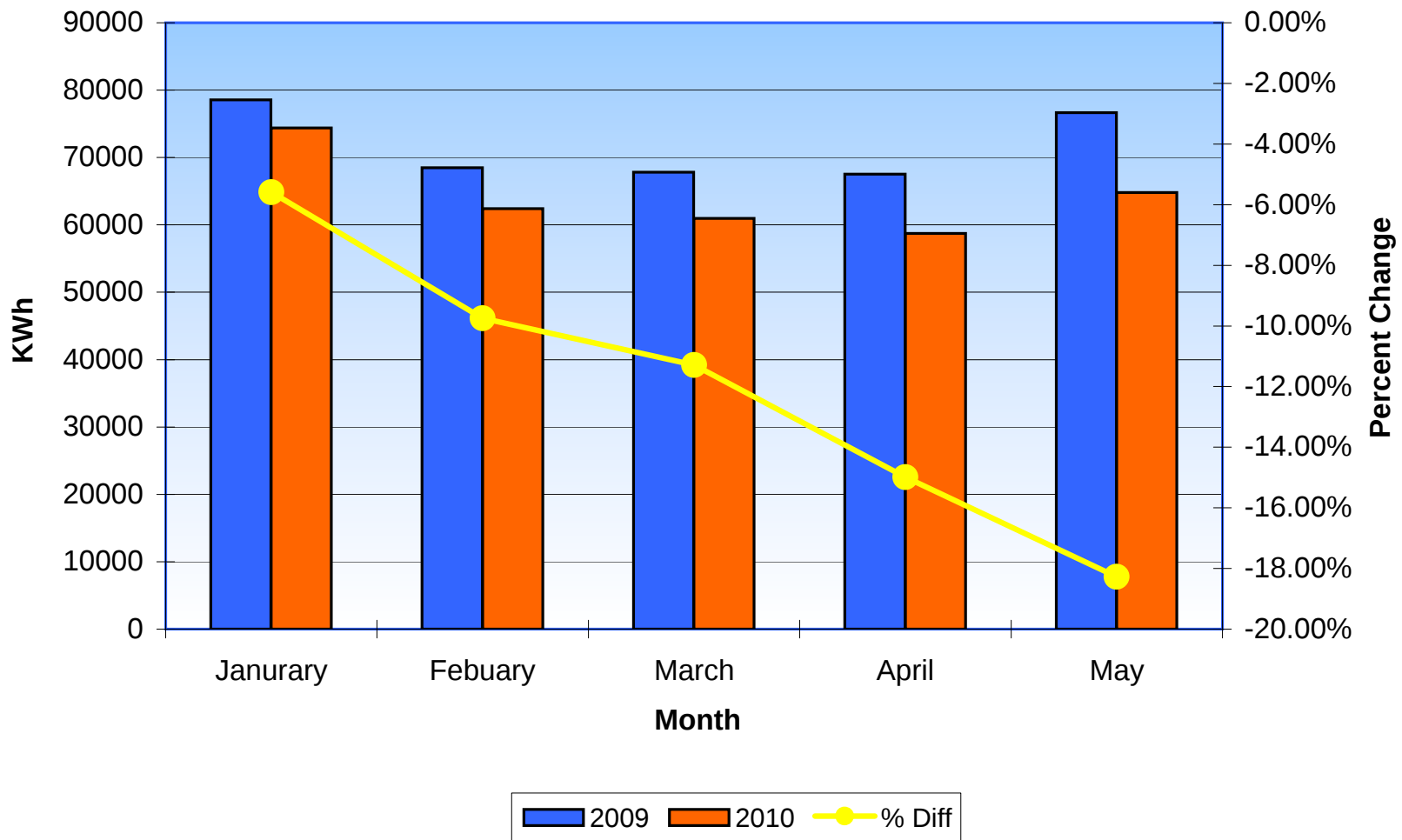
City Hall & Public Works Jan 1, 2007 - Dec 31, 2009



City Hall 2009 - 2010 Electric Comparison

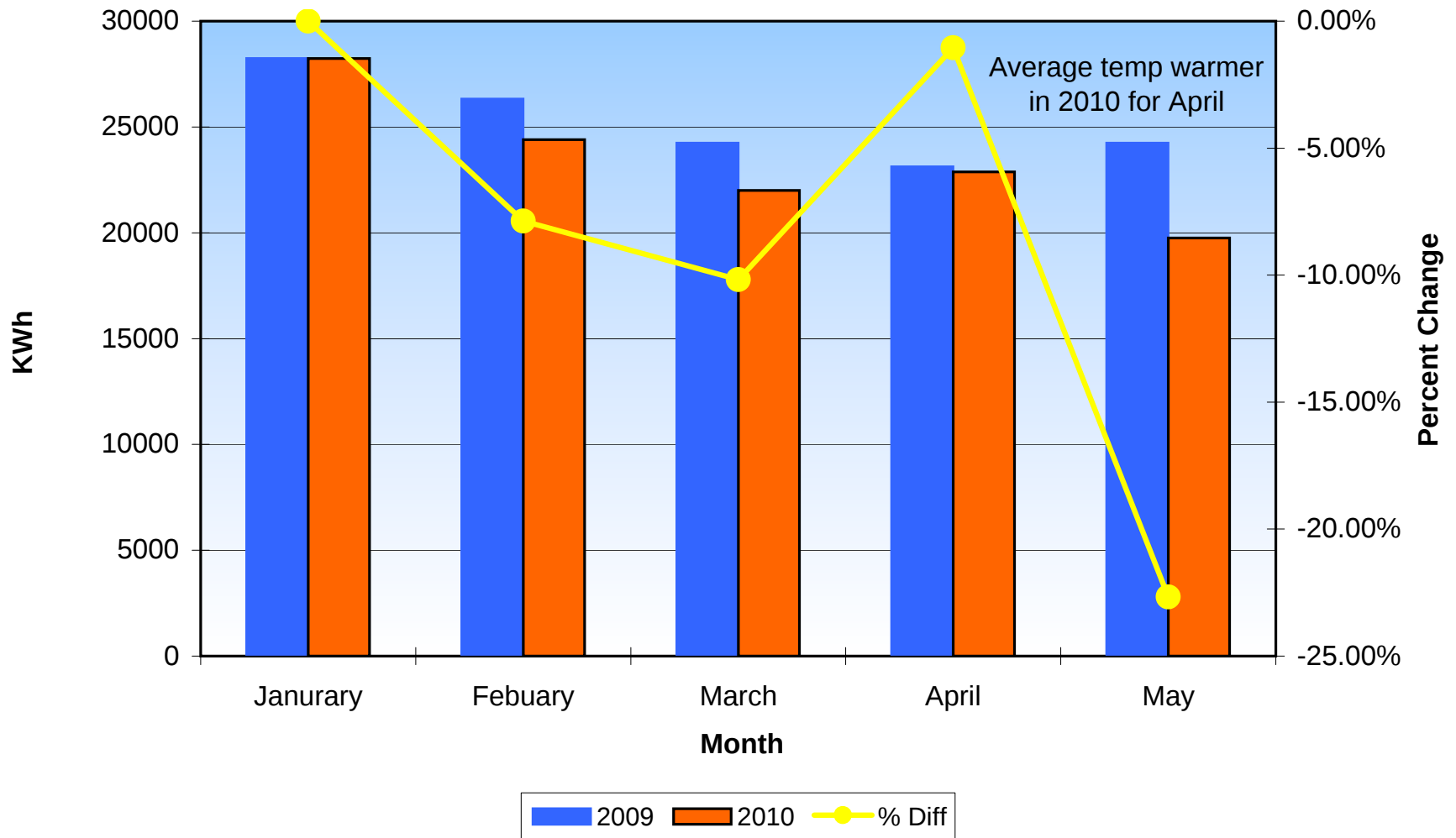
Comparing the first 150 days

Consistent decline in energy usage due to weather, staff efforts & behavior changes, and re-balancing the HVAC systems.



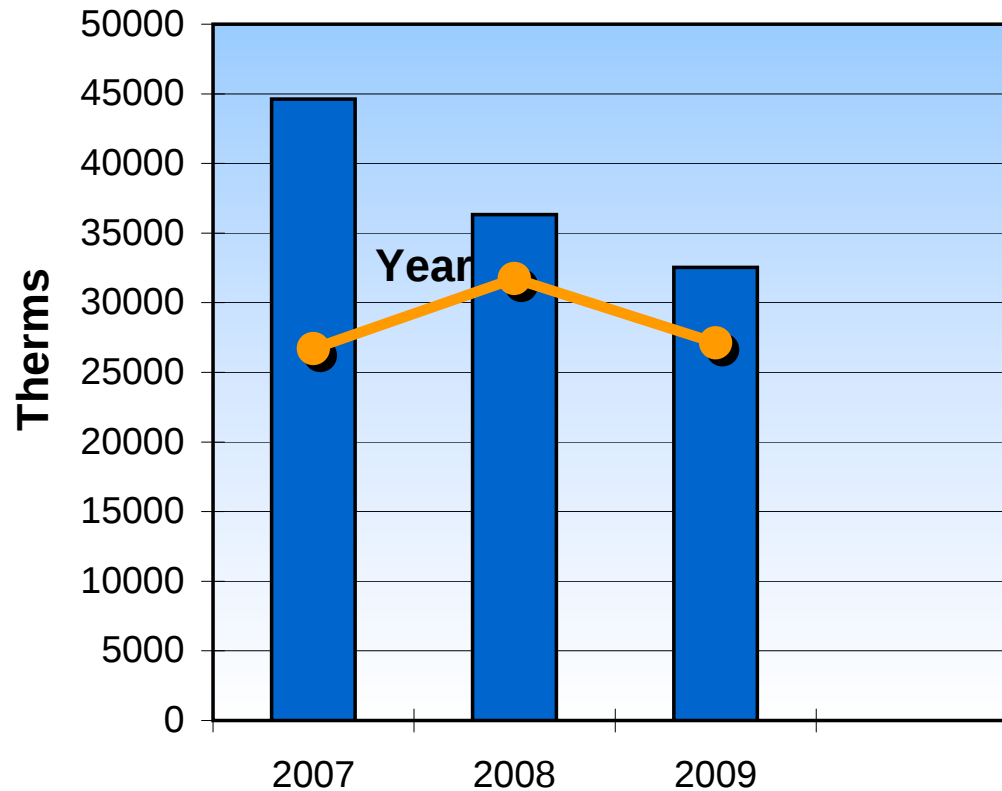
Public Works Electric Comparison 2009 - 2010

Comparing the first 150 days



Gas Usage

City Hall & Public Works 2007 through 2009



After energy savings habits were initiated, usage for both City Hall and Public Works decreased.

City Hall

22.82% decrease from 2007 to 2008

10.46% decrease from 2008 to 2009

Public Works

15.90% increase from 2007 to 2008

17.04% decrease from 2008 to 2009

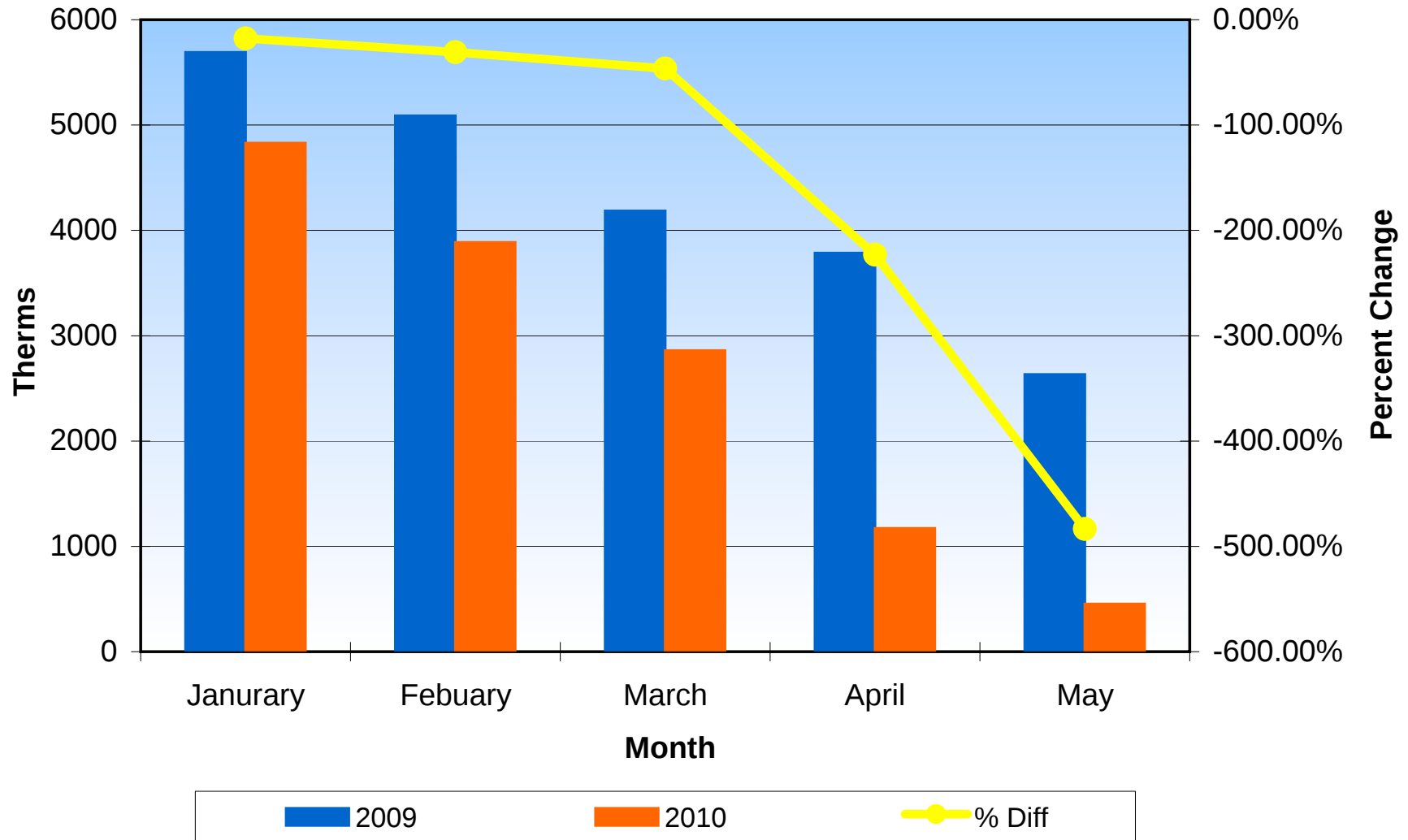
Note: Recommended REACT energy savings actions began in September 2008.

■ City Hall Gas
● Public Works Gas

City Hall 2009 - 2010 Gas Comparison

Comparing the first 150 days (Jan - May)

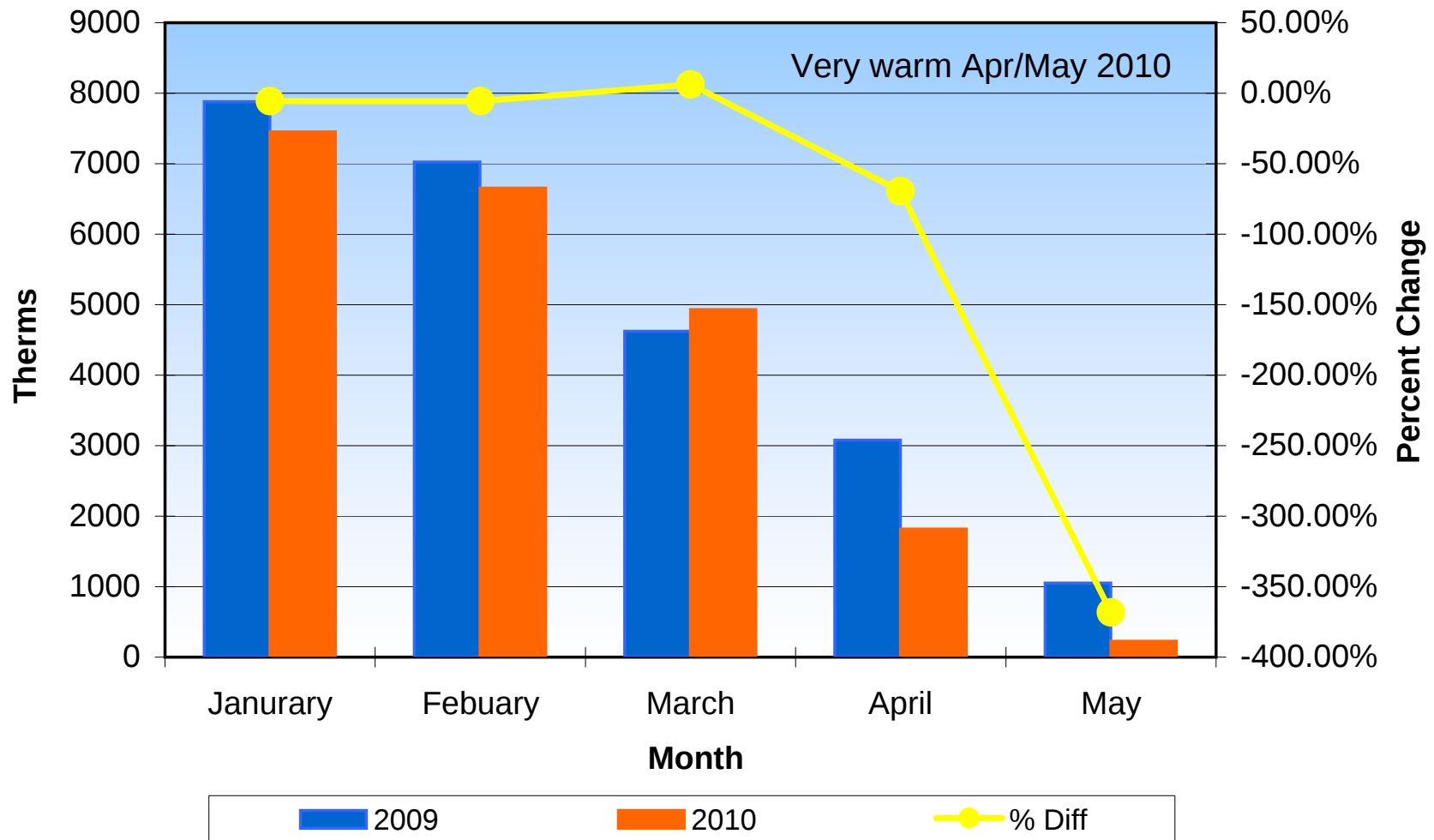
The weather, plus staff efforts and re-balancing of the HVAC systems have helped to reduce gas usage.



Public Works 2009 - 2010 Gas Comparison

Comparing the first 150 days (Jan - May)

Very warm April & May. The weather, plus staff efforts have helped to reduce gas usage.



REQUEST FOR COUNCIL ACTION

Date: 6/28/10
Item No.: 7 . i

Department Approval



City Manager Approval



Item Description: Approve Resolution for Award of the Rice Street Interchange Project

BACKGROUND

The City Council recently ordered City Project M-09-11, Rice Street Interchange Reconstruction Project. This project extends from just south of County Road B to a point several hundred feet north of County Road B-2. Ramsey County opened bids on Monday, June 21st. The County received the following 8 bids for this work.

CONTRACTOR	BID
LUNDA	\$16,590,088.00
SHAHER	\$17,223,481.81
C.S. MCCROSSAN	\$17,459,271.00
AIMS CONSTRUCTION	\$17,472,722.61
ED KREMER & SONS	\$17,476,514.62
REDSTONE CONSTRUCTION	\$18,263,415.79
FOREST LAKE	\$18,937,497.70
PARK CONSTRUCTION	\$20,179,916.14

POLICY OBJECTIVE

This project will be managed by Ramsey County, however, as described by our cost share agreements, a portion of the costs will be paid for by the City of Roseville. As a result, the County has requested that we pass a resolution concurring with their award of this project to the low bidder Lunda Construction.

FINANCIAL IMPACTS

The engineer's estimate for this project was \$20.5 million dollars. As detailed in the agreement, the City's cost participation will be based on actual project costs. Any cost savings experienced in this project, will be shared by the City. The City's costs will be paid for using municipal state aid funds, utility infrastructure funds, and assessments as outlined in the feasibility report for this project.

STAFF RECOMMENDATION

Approval of a resolution awarding bid for Rice Street Interchange project to Lunda Construction of Rosemount, Minnesota

REQUESTED COUNCIL ACTION

Approval of a resolution awarding bid for Rice Street Interchange project to Lunda Construction of Rosemount, Minnesota

Prepared by: Debra Bloom, City Engineer
Attachments: A. Resolution

**EXTRACT OF MINUTES OF MEETING
OF CITY COUNCIL
CITY OF ROSEVILLE
RAMSEY COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held in the City Hall at 2660 Civic Center Drive, Roseville, Minnesota, on Monday, the 28th day of June, 2010, at 6:00 o'clock p.m.

The following members were present: and the following were absent:

Councilmember Johnson introduced the following resolution and moved its adoption:

**RESOLUTION No.
RESOLUTION AWARDDING BIDS
FOR RICE STREET INTERCHANGE PROJECT**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof, Ramsey County received said bids on Monday, June 21, 2010, opened and tabulated according to law and the following bids were received complying with the advertisement:

CONTRACTOR	BID
LUNDA	\$16,590,088.00
SHAFFER	\$17,223,481.81
C.S. MCCROSSAN	\$17,459,271.00
AIMS CONSTRUCTION	\$17,472,722.61
ED KREMER & SONS	\$17,476,514.62
REDSTONE CONSTRUCTION	\$18,263,415.79
FOREST LAKE	\$18,937,497.70
PARK CONSTRUCTION	\$20,179,916.14

WHEREAS, it appears that Lunda Construction, Rosemount, Minnesota, is the lowest responsible bidder at the tabulated price of \$16,590,088.00, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota, that we concur with the decision by Ramsey County to award the bid for the Rice Street interchange project to Lunda Construction of Rosemount, Minnesota for \$16,590,088.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:
The motion for the adoption of the foregoing resolution was duly seconded by and upon vote being taken thereon, the following voted in favor: and the following voted against the same: .

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 28th day of June, 2010, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 28th day of June, 2010.

City Manager

REQUEST FOR COUNCIL ACTION

Date: 6/28/10

Item No.: 7. j

Department Approval



City Manager Approval



Item Description: Award Bid for Rosewood Neighborhood Drainage Improvements

BACKGROUND

On March 24, 2008, the City Council authorized a study of the storm water hydrology of the Walsh Lake subwatershed located in the neighborhood southeast of Midland Hills Golf Course ("Rosewood Neighborhood") due to neighborhood concerns about localized street flooding and damage to property. This area includes the following streets: Midland Hills Road, Draper Avenue, Rosedale Drive, Westwood Circle, Hythe Street, Skillman Avenue, North Rosewood Lane, and South Rosewood Lane.

WSB and Associates, Inc., completed the final design for the first phase of drainage improvements to mitigate the flooding in the neighborhood. This phase consists of completing the construction of 19 rain gardens throughout the neighborhood. The construction of many of these rain gardens began last fall. The contractor last fall did not complete the work in a timely manner, was often absent from the project site, leaving work partially completed, and did not keep to the schedule he had provided the City, therefore the City closed out the contract on February 22, 2010. The work being awarded at this time is to complete the original contract.

The completion of this project is proposed for construction this summer. Since the project has been partially constructed, staff recommends moving forward to complete the project at this time. City staff is currently providing construction engineering on several other city projects at this time and does not have the capacity to provide these services. The project has been managed by consultants to date. To maintain continuity on the project, staff recommends the consultant continue to manage the project through its completion.

POLICY OBJECTIVE

In 2007, the Walsh Lake subwatershed was added as a problem area to the City's Comprehensive Surface Water Management Plan (CSWMP.) One of the goals from the City's CSWMP is to provide flood protection for all residents and structures as well as protect the integrity of conveyance channels and storm water detention areas. This project is also consistent with City water quality goals.

Based on past practice, the City Council has awarded contracts to the lowest responsible bidder. In this case the lowest bidder is Urban Companies, of St. Paul, Minnesota.

FINANCIAL IMPACTS

We received two bids for the Rosewood Neighborhood Drainage Improvements. Bids were received on June 18, 2010. The low bid submitted by Urban Companies, \$42,391.25, is within

the budgeted amount for this project. This work is funded in the Storm Sewer Infrastructure Funds, as well as with grants received from the Ramsey Conservation District and the Rice Creek Watershed District. The following is a list of bids received:

BIDDER	AMOUNT
Urban Companies	\$42,391.25
Sandstrom Land Management	\$44,506.00

WSB has provided a proposal for construction observation in an amount not to exceed \$5,000.

REQUESTED COUNCIL ACTION

Motion adopting a resolution awarding a bid for Rosewood Neighborhood Drainage Improvements in the amount of \$42,391.25 to Urban Companies and engaging WSB and Associates, Inc. for construction services through not to exceed \$5,000.

Prepared by: Kristine Giga, Civil Engineer

Attachments: A: Resolution

**EXTRACT OF MINUTES OF MEETING
OF CITY COUNCIL
CITY OF ROSEVILLE
RAMSEY COUNTY, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held in the City Hall at 2660 Civic Center Drive, Roseville, Minnesota, on Monday, the 28th day of June, 2010, at 6:00 p.m.

The following members were present: and the following were absent: .

Councilmember introduced the following resolution and moved its adoption:

**RESOLUTION
RESOLUTION AWARDED BIDS
FOR ROSEWOOD NEIGHBORHOOD DRAINAGE IMPROVEMENTS**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Wednesday, September 9, 2009, at 9:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

BIDDER	AMOUNT
Urban Companies	\$42,391.25
Sandstrom Land Management	\$44,506.00

WHEREAS, it appears that Urban Companies of St. Paul, Minnesota, is the lowest responsible bidder at the tabulated price of \$42,391.25 and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and Manager are hereby authorized and directed to enter into a contract with Urban Companies for \$42,391.25 in the name of the City of Roseville for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Manager.
2. The City Manager is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids except the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember and upon vote being taken thereon, the following voted in favor thereof: and the following voted against the same: .

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
 COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 28th day of June, 2010, with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 28th day of June, 2010.

 William J. Malinen, City Manager

(SEAL)

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 6/28/10
Item No.: 7 . k

Department Approval



City Manager Approval



Item Description: Approve an Agreement of Cost Sharing with the City of Little Canada

BACKGROUND

The Highway 36 and Rice Street interchange reconstruction has been bid and construction expected to begin shortly after the 4th of July. Burial of the utility lines has begun and is expected to be completed in a few weeks. The City Attorney requested staff work with the City of Little Canada to formalize our agreement to share the burial costs equally. We have drafted an agreement outlining the sharing of the electric line burial costs and it has been reviewed by both City Attorneys. We have attached the agreement for Council approval. (Attachment A)

FINANCIAL IMPACTS

The Roseville rate payers cost share for the undergrounding of the overhead electric lines is proposed to be financed by a (CRFS) surcharge on Roseville's Xcel electric customers. The total estimated cost is \$551,259 for the electric line burial. Due to unequal work on the Roseville side of Rice Street it is estimated Little Canada will reimburse Roseville \$97,179.50 which Roseville will in turn submit to Xcel for the remainder of the cost of the work on the Roseville side of Rice St.

STAFF RECOMMENDATION

Staff recommends the Council approve the cost sharing agreement with the City of Little Canada.

REQUESTED COUNCIL ACTION

Motion approving an agreement with the City of Little Canada for the sharing of the costs of electrical line burial.

Prepared by: Duane Schwartz, Public Works Director

Attachments: A. Agreement

**AGREEMENT FOR SHARING OF UNDERGROUNDING XCEL ELECTRICAL LINES
COST BETWEEN THE CITY OF ROSEVILLE AND CITY OF LITTLE CANADA
June 2010**

This Agreement is made on June__, 2010, between the City of Roseville, a Minnesota municipal corporation ("Roseville"), and The City of Little Canada, a Minnesota municipal corporation ("Little Canada").

1. PURPOSE

Little Canada and Roseville (Collectively the "Cities") have determined that it is in the best interests of the residents of each City to undertake in a cooperative fashion the sharing of the costs associated with the burial of Xcel Energy's overhead electric lines on the Rice Street corridor from County Road B to County Road B-2 ("Project"). The City of Roseville has authorized a Community Requested Facility Surcharge project for this work through Xcel Energy. Little Canada has authorized and agreed with Xcel energy to complete the work in the City of Little Canada for this project. The amounts payable to Xcel Energy by Little Canada and Roseville under their separate contracts are not equal. However, the Cities have agreed between themselves to share equally in the costs for the burial of the power lines. The goal of the Cities is to provide for a coordinated equal sharing of costs of the Project while utilizing different funding mechanisms. The purpose of this agreement is to set forth the agreement of the Cities to each pay for one-half of the total Project costs.

2. PROJECT

2.1 The Project shall consist of the undergrounding of Xcel's facilities on Rice Street from County Road B to County Road B-2 and related work on adjacent streets necessary to eliminate the existing overhead electric power lines ("Project Work").

2.2 The costs of the Project will be shared equally by the Cities as provided in Section 5.1 hereof.

3. DESIGN

3.1 Xcel Energy, has prepared, engineering drawings, specifications and construction plans for the Project. The construction plans included a cost estimate.

4.1 CONSTRUCTION

4.1 Xcel Energy is responsible for construction of this project and will be the sole owner of the facilities.

5. PAYMENT OF COSTS OF PROJECT

5.1 The Cities acknowledge that the costs payable to Xcel Energy pursuant to their separate contracts with Xcel Energy provide that Roseville will be paying a larger amount than Little Canada.

1 5.2 It is the intention of the Cities that both parties pay an equal amount for the
2 Project Work. Therefore, Little Canada shall pay Roseville the amount billed to Roseville by
3 Xcel Energy which exceeds 50% of the total Project costs.

4 5.3 The payment of the amount due under Section 5.2 shall be paid within 30 days of
5 the date that Little Canada is notified by Roseville in writing of the amount billed Roseville by
6 Xcel Energy for the Project.

7 **6. DISPUTE RESOLUTION**

8 6.1 If a dispute arises between the Cities regarding this agreement, the City Manager
9 and/or City Administrator of each City, or their designees, shall promptly meet and attempt in
10 good faith to negotiate a resolution of the dispute.

11 6.2 If the Cities have not negotiated a resolution of the dispute within 30 days after the
12 meeting described in Section 6.1 above, the Cities shall select a mutually agreeable mediator and
13 attempt to mediate the dispute.

14 6.3 If the dispute is not resolved within 30 days after the first meeting with the
15 mediator, the Cities may litigate the matter.

17 **7. GENERAL PROVISIONS**

18 7.1 All notices under this agreement must be delivered personally or sent by first
19 class mail addressed to:

20 If to Little Canada: Joel Hanson
21 City of Little Canada
22 515 E. Little Canada Rd.
23 Little Canada , MN 55117

24 If to Roseville Bill Malinen
25 City of Roseville
26 2660 Civic Center Drive
27 Roseville, MN 55113
28
29

30 or addressed to such party at such other address as such party shall hereafter furnish by notice to
31 the other party.

32 7.2 This Agreement may be amended only in writing, executed by the proper
33 representatives of each city.

34 7.3 This Agreement must be interpreted under the laws of the State of Minnesota.

1 Date: _____

CITY OF LITTLE CANADA

2 By: _____
3 Its Mayor

4 By: _____
5 Its City Manager

6 Date: _____

CITY OF ROSEVILLE

7 By: _____
8 Its Mayor

9 By: _____
10 Its City Manager

REQUEST FOR COUNCIL ACTION

Date: 06/28/10

Item No.: 10 . a

Department Approval



City Manager Approval



Item Description: Joint Meeting with Public Works, Environment and Transportation Commission

BACKGROUND

The Public Works, Environment, and Transportation Commission have provided the following topic areas for discussion at the June 28, 2010 Council meeting. They look forward to the opportunity to meet with the City Council.

1. Review of Past Year
 - a. Rice Street and Highway 36 Interchange Design
 - b. Illicit Discharge Ordinance
 - c. Annual Storm Water Report/ Public Meeting
 - d. Annual Recycling Report
 - e. Study of Organized Waste Collection
2. Role of the PWETC
 - a. Inflow/Infiltration
 - b. MS4 storm water permit requirements
 - c. Water quality improvements
 - d. Complete Streets/ Low Impact Development
 - e. Pathways and Trails
 - f. Improving Transit options for Roseville
 - g. Conservation water rates effectiveness
 - h. Land Use/Development review
3. Additional Concerns
 - a. Additional street sweeping
 - b. Adequate funding of maintenance and rehabilitation to preserve infrastructure investment

Prepared by: Duane Schwartz, Public Works Director

REQUEST FOR COUNCIL ACTION

Date: 06.28.10
Item No.: 10 . b

Department Approval



City Manager Approval



Item Description: 2010 Rental Registration Report

BACKGROUND

In 2008, the City of Roseville adopted an ordinance which required registration for properties being rented and had between 1 to 4 units. For the 2008-2009 registration period, 339 housing units registered with the City as being offered to rent. For 2009-2010, 390 units registered with the City. A comparison of each time period and the type of units is below:

Type of Unit	2009 # of units	2010 # of units
SF-1 unit	139	141
Duplex	55	44
Triplex	6	4
Quad	0	5
Condo	132	157
Townhome	7	18
Twin Home	0	19
2 residences on one parcel	0	2
Total	339	390

It should be noted that the increase in the number of units being rented in Roseville may not necessarily reflect a trend of more units being converted to rental. A contributing factor in the increase may also be as a result of greater outreach by staff and greater awareness of landlords of the City's registration requirement. Roseville continues to see more condos being rented than single-family homes.

Attachment A shows the distribution of properties that have between 1-4 units that are being rented throughout the City for the 2009-2010 period. As was true last year, the map indicates that the single-family homes which are being rented are fairly spread out through the City. There is a small cluster of rental single-family homes around Northwestern College and another small cluster of single-family rentals between Hamline and Lexington, between County Road C and C2. The exhibit also shows a tendency for single-family homes along major arterials (County Roads and State Highways) to be rented. The condos are concentrated in certain areas, probably more due to the fact that these are associated with higher-density developments that are only allowed in certain parts of the City.

So what does the typical registered rental unit look like? For single-family homes, the average rented home is older, smaller, and valued less than owner-occupied home as indicated in the chart below:

Single Family Homes	Non-rental	Registered Rental
Total Number	8,464	141
Median 2010 Value	\$225,100	\$204,600
Median Structure Age	53	57
Median Rooms	6	6
Median Living Area (sq ft)	1,452	1,212

In regards to the diminished value, staff took a look at the assessed value for both land and building for the rental unit and found that the rental unit structures are valued 15% less than the average owner-occupied home. This indicates that the single-family homes that are being rented are not being maintained as well. It should be noted that only 2% of Roseville's single-family housing stock is being rented. Nevertheless, the difference in value is dramatic.

Of the single-family homes that are being rented, 38% are owned by Roseville residents. Two-thirds of the single-family homes that are rented are one-story building. (Currently only 60% of the overall single-family homes in Roseville are classified as one-story).

For non-single family rented units, the story is similar. These types of units are valued less, are slightly older, and are smaller in size.

Condo/Townhome/Duplex	Non-rental	Registered Rental
Total Number	2,157	225
Mean 2010 Value	\$122,700	\$96,900
Median Structure Age	38	39
Median Rooms	5	4
Median Living Area (sq ft)	1,105	995

Similar to single-family units, the difference in value for multi-family units is mostly due to the building valuation. A fairly high percentage of condo units (12%) are being rented out.

In regards to code enforcement activity, staff has found that rental units in general have a higher rate of code violations than typical residential property. Code enforcement issues with rental units are mostly with single-family homes. The table below compares the incidence of code violations between single-family rental units and the rest of the city.

Code Compliance (2008 - present)	Number	Percent of units
Rental units with compliance issues	57	15.3%
Number of all residential properties with compliance issues	739	6.9%
NEP cases for rentals	9	2.4%
NEP for all residential properties	340	3.2%

POLICY OBJECTIVE

Staff is reporting back to the City Council on the second year of the rental registration ordinance, which was created as a result of community input and the work of the Rental Housing Citizen Advisory Group, the Roseville HRA, and the City Council.

FINANCIAL IMPACTS

Property owners are charged \$25.00 for each unit they are renting. Given 390 units, the City generated \$9,750 in revenue last year. The administration of the rental registration ordinance is conducted by existing staff. Staff estimates that approximately 215 hours are spent on the rental registration administration for a staff cost of \$7,469 with about \$1,000 in material costs.

STAFF RECOMMENDATION

From two years of data, we now have a better understanding of how many and where our rental units are, especially single-family homes. It appears that only a small amount of single-family homes (2%) are actually being rented. Continuing the rental registration program will help the City in tracking if there is an increase in single-family rentals. We also know that rented single-family homes have higher incidences of code violations. The information gathered as part of the rental registration program has proved to be helpful in getting into contact with the property owners of problem rental properties.

Based on the data collected and looking at the typical characteristics of rental single-family homes, staff has done some modeling to determine areas where conditions are ripe for single-family homes to convert to a rental property. Attachment B shows the results of the analysis. Specifically, it appears that the area around Lydia Ave. east of Snelling is an area that could see more rentals in the future. There also is a potential pocket of future rentals along B-2 from Lexington to Rice Street. The area of Western Avenue north of County Road C also have attributes that could lead to more rentals. Generally speaking, the homes along the major arterials through the City also will be susceptible to conversion to rental based on our analysis.

Staff will continue to monitor these areas. Potential actions for the City to consider in those areas is targeted code enforcement and/or loan programs to assist home owners and/or property owners maintain the structures.

In regards to rental registration itself, staff feels that the City should continue rental registration as it has proven to be beneficial to staff in enforcing code and gives the City a better understanding of the scope and magnitude of rental properties in the community. The Roseville HRA concurs in continuing rental registration for single-family homes, individual condos and townhomes, duplexes, triplexes, and quads.

At this point, Staff does not recommend going to rental licensing for these types of units. From Staff's review of the data, it does not appear that there is a huge number or concentration of rental units, especially in regards to single-family homes. Licensing and the subsequent inspections by City staff of rental properties are typically done to ensure that the properties meet minimum standards. The information we have gathered so far does not indicate that there overwhelming need for licensing and inspection. It also should be noted that going to licensing and inspection will require the allocation of dollars to pay for the new program, which would include the hiring of new staff.

However, staff does feel that there is a need to do some enhanced code enforcement activity on single-family rental properties. Our current Neighborhood Enhancement Program (NEP) views every single-

106 family residential property on a three year schedule. Given the higher incidence of code violations for
107 single-family rental properties, an annual walk-by of rental single-family homes would be beneficial.
108 To that end, staff suggested to the HRA that the current NEP program be expanded to incorporate a
109 walk-by of all single-family rental units on an annual basis. The HRA agreed and staff has implemented
110 the annual walk-by of single-family rental units in the 2010 NEP. Staff has determined that the
111 additional work can be incorporated into the program without any additional cost.

112 Finally, while the City now has better understanding of what low density property is being rented, the
113 City does not have any programs in place to monitor and regulate larger rental buildings and complexes
114 (4+ units). Roseville does have a couple of apartment complexes that are 'problem properties' where
115 the Police Department and Code Enforcement staff has spent significant time and noted numerous
116 violations. Stronger City standards on the rental of apartment buildings may have a positive effect on
117 correcting these 'problem properties' as well as give the City better tools to make sure that basic
118 standards are met and properties don't evolve into a 'problem property'. Staff suggests that the City
119 Council discuss the possibility of requiring the registration or licensing of apartment buildings.

120

121 **REQUESTED COUNCIL ACTION**

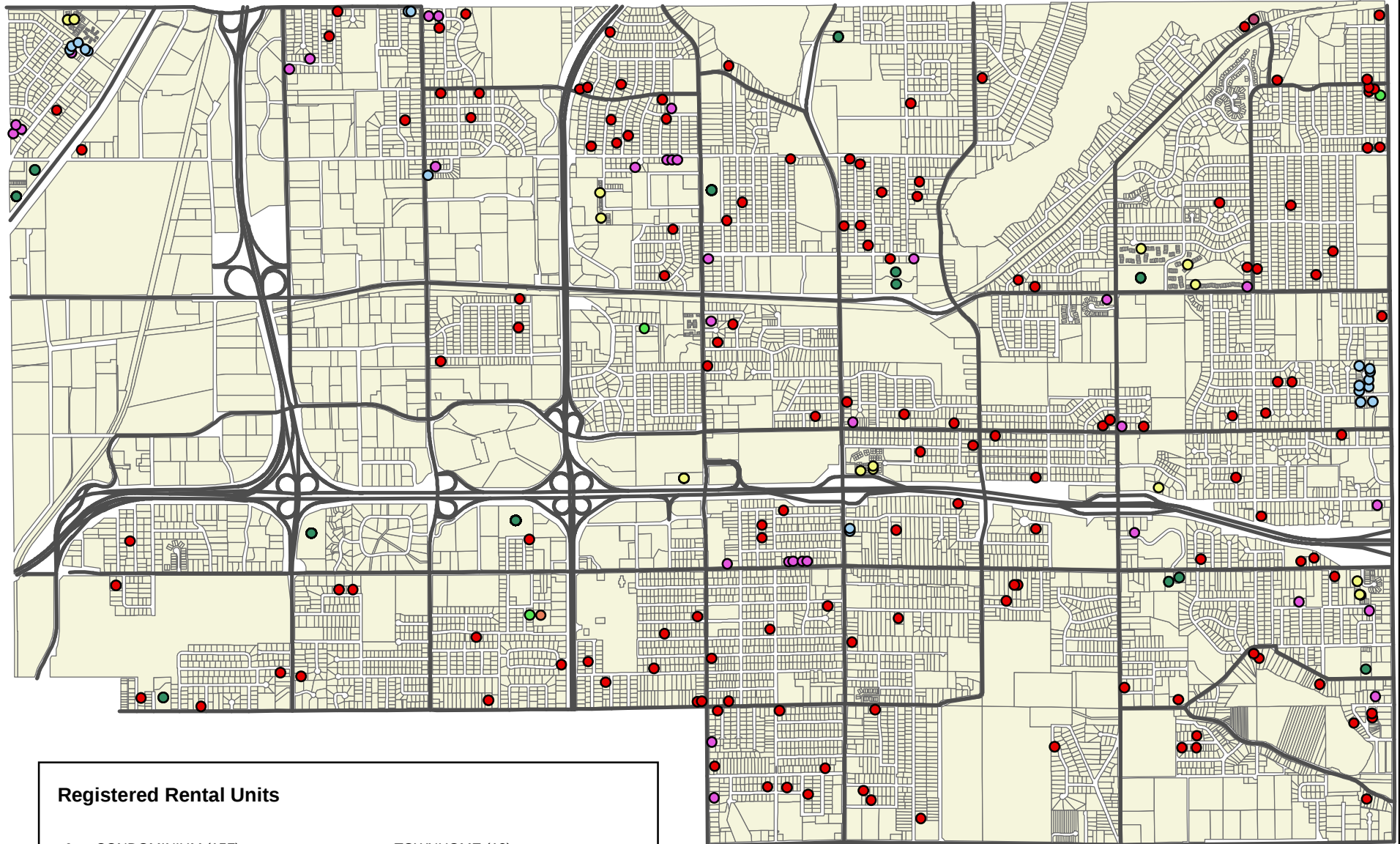
122 The City Council should review the information and direct staff on the following:

- 123 • The continuation of the rental registration program for properties for single-family homes,
124 individual condos and townhomes, duplexes, triplexes, and quads and any modifications of the
125 program.
- 126 • Discuss the creation of regulations governing the renting of apartment buildings.

127

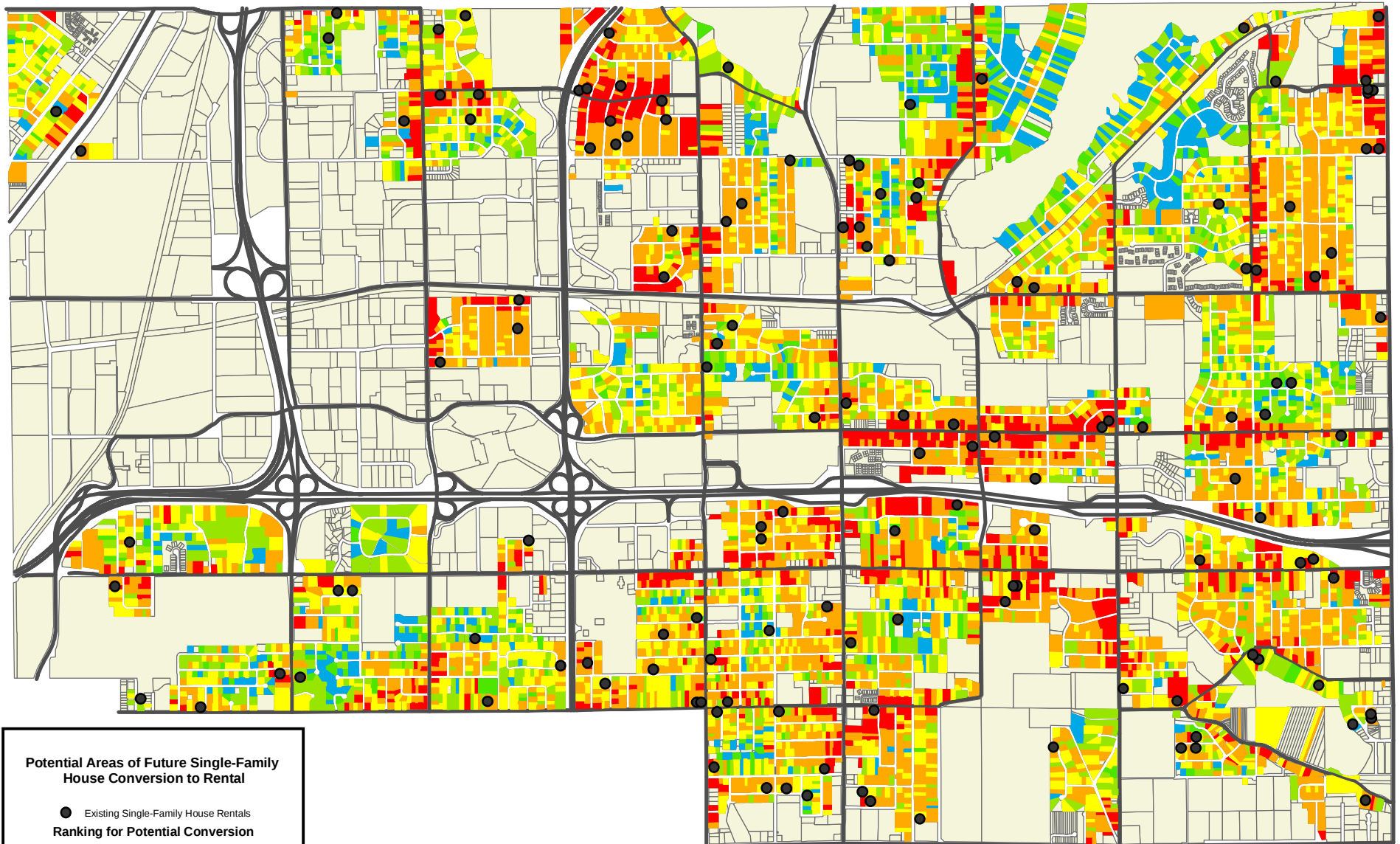
Prepared by: Patrick Trudgeon, Community Development Director (651) 792-7071

128 Attachments: A: Map showing properties with 1-4 units that are renting.
129 B: Map showing potential areas of future single-family rentals.
130 C: RHRA Minutes dated April 20, 2010

**Registered Rental Units**

- | | |
|--------------------------------|----------------------------------|
| ● CONDOMINIUM (157) | ● TOWNHOME (18) |
| ● DUPLEX (44) | ● TRIPLEX (4) |
| ● FOURPLEX (5) | ● TWIN HOMES (19) |
| ● SINGLE FAMILY DETACHED (141) | ● TWO RESIDENCES, ONE PARCEL (2) |





**Potential Areas of Future Single-Family
House Conversion to Rental**

● Existing Single-Family House Rentals

Ranking for Potential Conversion

High

Medium

Low



HRA Meeting
Minutes – Tuesday, April 20, 2010
Page 2

1 None.

2
3 **8. Presentations**

4
5 **a. Rental Registration**

6 Executive Director Patrick Trudgeon summarized findings over the last two year registration
7 period attempting to identify rental properties throughout the City, as detailed in the Request
8 for HRA Action dated April 20, 2010. Mr. Trudgeon reviewed the findings for type of rental
9 units; staff outreach to those properties thought to be rentals, based on research of Ramsey
10 County property records for homesteaded and non-homesteaded properties, and word-of-
11 mouth; and a city-wide map showing the distribution of those identified rental units. Several
12 clusters of those rental units were identified, mostly in the vicinity of Northwestern College, at
13 Rice Street, and Snelling Avenue, typically near busier streets. Mr. Trudgeon noted that
14 property owners appeared to be becoming more aware of and cooperative with the rental
15 registration program. Mr. Trudgeon further reviewed percentage of rentals versus total
16 housing stock; rentals of single-family homes and potential diminished value of those homes;
17 and owner-occupied versus non-owner occupied units; average age of the typical single-family
18 rentals and their average square footage; and other types of rental units based on registration
19 to-date. Mr. Trudgeon noted that code violations throughout the City were significantly higher
20 in rentals than in owner-occupied homes, which could become a major issue in the community,
21 and was a valid concern for the RVHRA and City Council to be aware of.

22
23 The staff report detailed staff's suggestions at this time regarding continuation of rental
24 registration for monitoring purposes, but not recommending moving toward rental licensing at
25 this time, due to the lack of concentration of rental units, particularly in single-family homes.
26 However, Mr. Trudgeon suggested that there remained a need to do some enhanced code
27 enforcement activities on rental properties through an annual NEP review, rather than the
28 current three-year cycle; and that if so directed, staff could provide a financial analysis for an
29 additional staff person to perform those annual inspections. Mr. Trudgeon also suggested that
30 if the RVHRA determined to pursue rental licensing, the problem rentals appeared to be those
31 from eight (8) to thirty (30) units, which had been identified with major issues.

32
33
34 Discussion included comparison figures for the number of duplexes rented during 2009 and
35 2010; challenges in identifying rental units based on limited knowledge and inaccuracies found
36 in the Ramsey County property tax rolls until staff had culled that information; response rate
37 for those contacted; compliance rates and limited code enforcement issues in smaller rentals.

38
39 Further discussion included future staff recommendation to the City Council for a problem
40 property ordinance to address larger rental units and related fees and/or fines for non-
41 compliance for larger rental buildings, and ramifications for non-responsive landlords of those
42 units, through the cooperation and coordination of the RVHRA, the City's Police Department
43 and their awareness of excessive calls to a specific address; and financial penalties and legal
44 remedies for their lack of cooperation. Mr. Trudgeon noted that there were a number of
45 multiple rental facilities that were very well-run; however, noted that there were a handful
46 needing to be sent a message to ensure their cooperation in order to protect the health, safety
47 and welfare of the community and those tenants in those larger rentals.

48
49 Additional discussion included next steps for future discussion and recommendation;
50 consensus to continue voluntary licensing but address the larger multi-family units where more
51 serious problems exist; consideration of the role of the RVHRA; and staff's report to the City
52 Council in late May or June of this year based on the RVHRA recommendation.

53
54 **Motion: Member Majerus moved, seconded by Member Pust to recommend to the City**
55 **Council that, based on the last two (2) years of experience with rental registration, the**

RV HRA recommends that there be no licensing requirements for units of four (4) or less; with additional considerations be given to pass-by code enforcement on an annual basis for those units.

Ayes: 6

Nays: 0

Abstentions: 0

Motion carried.

Staff was requested to provide additional information to the HRA on a NEP program for rentals.

9. Action Items

a. Inclusionary Housing

Housing Coordinator Jeanne Kelsey summarized previous discussions regarding Inclusionary Housing and its purpose in sustaining affordable housing options in a community, as generated during the *Imagine Roseville2025* community visioning process. Staff recommended that, at this time, the HRA not support adopting an Inclusionary Housing Zoning Ordinance, based on the affordability of existing housing stock and that the private sector appeared to be meeting the needs for affordable housing in the community.

Discussion included the current zoning code rewrite to comply with the Comprehensive Plan in relationship to inclusionary housing and how this concept could be memorialized; private marketplace activity and corrections versus local government mandates; changing philosophy of zoning in the community; need for ongoing review of whether affordable housing needs are being responded to by the private market and to ensure that the City remained committed to affordable housing needs in the community.

Mr. Trudgeon suggested that the preamble of the City's zoning code rewrite address a statement committing to safe, affordable housing; while making the community attractive to developers through incentive options when indicated, but not dictated by the City.

b. HRA to enter into an Option Agreement with Roseville School District

Chair Maschke noted that discussion had been ongoing with School District 623 administrative staff related to a potential partnership with the RV HRA for an affordable senior housing facility at the former Comcast site (old Owasso School). Chair Maschke emphasized that discussion were only at a starting point with details unknown or fully discussed at this time.

Housing Coordinator Jeanne Kelsey reviewed the recently-completed Comprehensive Multi-family Housing Needs Analysis completed for the RV HRA by Maxfield Research and findings of that study; various options available and those needed to sustain the community; how the RV HRA can encourage the right type of development of that needed housing; and considerations of the School District in repositioning the site.

Ms. Kelsey further reviewed specifics of the site itself, with the Comprehensive Plan identifying it as high-density residential; adjacent ball fields, and acreage available for development (total site equals approximately ten acres, with 5.85 available for high-density housing); zoning of the site being high-density with the ball fields identified as Park and Open space; and advantages for the City and School District for the RV HRA to obtain an option on this site in anticipation of going out for Requests for Proposals (RFP's) seeking the right type of development and private/public partnership to achieve the most needed facility for the City, and the HRA's role in that process.

REQUEST FOR COUNCIL ACTION

DATE: 6/28/2010
ITEM NO: 11.a

Department Approval



City Manager Approval



Item Description: Request for approval of a MINOR SUBDIVISION creating two additional residential parcels at 2218 Hwy 36 (PF10-019)

1.0 REQUESTED ACTION

The proposed MINOR SUBDIVISION of the subject lot is intended to a total of three residential parcels out of a single, existing parcel.

Project Review History

- Application submitted and determined complete: June 4, 2010
- Sixty-day review deadline: August 3, 2010
- Project report prepared: June 9, 2010
- Anticipated City Council action: June 28, 2010

2.0 SUMMARY OF RECOMMENDATION

The Planning Division recommends approval of the proposed MINOR SUBDIVISION; see Section 6 of this report for the detailed recommendation.

3.0 SUGGESTED ACTION

By motion, approve the proposed MINOR SUBDIVISION creating a total of three conforming parcels, pursuant to §1104.04 (Minor Subdivisions) of the City Code; see Section 7 of this report for the detailed action.

4.0 BACKGROUND

4.1 The property located in Planning District 12, has a Comprehensive Plan designation of Low-Density Residential (LR) and a zoning classification of Single-Family Residence (R-1) District.

4.2 A MINOR SUBDIVISION application has been submitted in lieu of the preliminary plat/final plat process because §1104.04 (Minor Subdivision) of the City Code establishes the three-parcel minor subdivision process to simplify subdivisions “which create a total of three or less [sic] parcels, situated in accordance with City codes, and no further utility or street extensions are necessary, and the new parcels meet or exceed the size requirements of the zoning code.” The current application meets all of these criteria.

5.0 REVIEW OF PROPOSED MINOR SUBDIVISION

5.1 City Code §1004.016 (Dimensional and Setback Requirements) requires single-family parcels at street corners to be at least 100 feet wide and 100 feet deep, and to comprise at least 12,500 square feet in total area. The northernmost parcel at the intersection of Marion Road and the Highway 36 Service Drive would be 100 feet wide (i.e., along Marion Road) and 160 feet deep, and it would have a total area of 16,000 square feet. The approximate location of the proposed southern boundary of this corner parcel is shown in the site plan included with this report as Attachment C.

5.2 Section 1004.016 also requires interior (i.e., non-corner) single-family parcels to be at least 85 feet wide and 110 feet deep, and to comprise at least 11,000 square feet in total area. The middle proposed parcel would be 85 feet wide, 160 feet deep, and 13,600 square feet in area. The existing site improvements would remain on this middle parcel. To achieve the required 10-foot building setback from side property lines, a portion of the existing home will be removed, and the elimination of an existing, paved turnaround area would bring the impervious coverage within the 30% limit on the proposed middle parcel. The southern parcel would be 116 feet wide, 160 feet deep and 18,560 square feet in area. The approximate location of the proposed shared boundary for middle and southern parcels is also shown in Attachment C.

5.3 In reviewing the application, Roseville's Development Review Committee (DRC) has confirmed that two, separate sewer and water services are present in the Marion Road right-of-way to serve the proposed parcels. The DRC also noted that that 6-foot wide drainage easements are required along the sides and rear of the new parcels, consistent with §1103.04 (Easements) of the City Code; these easements are shown in Attachment C as well.

5.4 According to the established procedure, if a MINOR SUBDIVISION application is approved, a survey of the approved parcels, the new legal descriptions, and any necessary Quit Claim or Warranty deeds must be submitted for administrative review to verify consistency with the City Council's approval; then the approved survey must be recorded by the applicant with the Ramsey County Recorder.

6.0 RECOMMENDATION

Based on the comments and findings outlined in Sections 4 and 5 of this report, Planning Division staff recommends approval of the proposed MINOR SUBDIVISION creating a total of three conforming parcels, consistent with the attached site plan.

7.0 SUGGESTED ACTION

By motion, approve the proposed MINOR SUBDIVISION at 2218 Highway 36 based on the comments and findings of Sections 4 and 5 and the recommendation of Section 6 of this report.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments: A: Area map
B: Aerial photo

C: Illustration of proposed minor subdivision

[illegible]

Prepared by:
Community Development Department
Printed: June 8, 2010

LR / R1 Comp Plan / Zoning Designations

* Ramsey County GIS Base Map (6/1/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking and any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §4606.3, Subd. 21 (2000), which states that the City of Minneapolis "shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided."

mapdoc: planning commission location.mxd

Attachment B: Aerial Map of Planning File 10-019





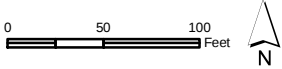
Prepared by:
Community Development Department
Printed: June 8, 2010

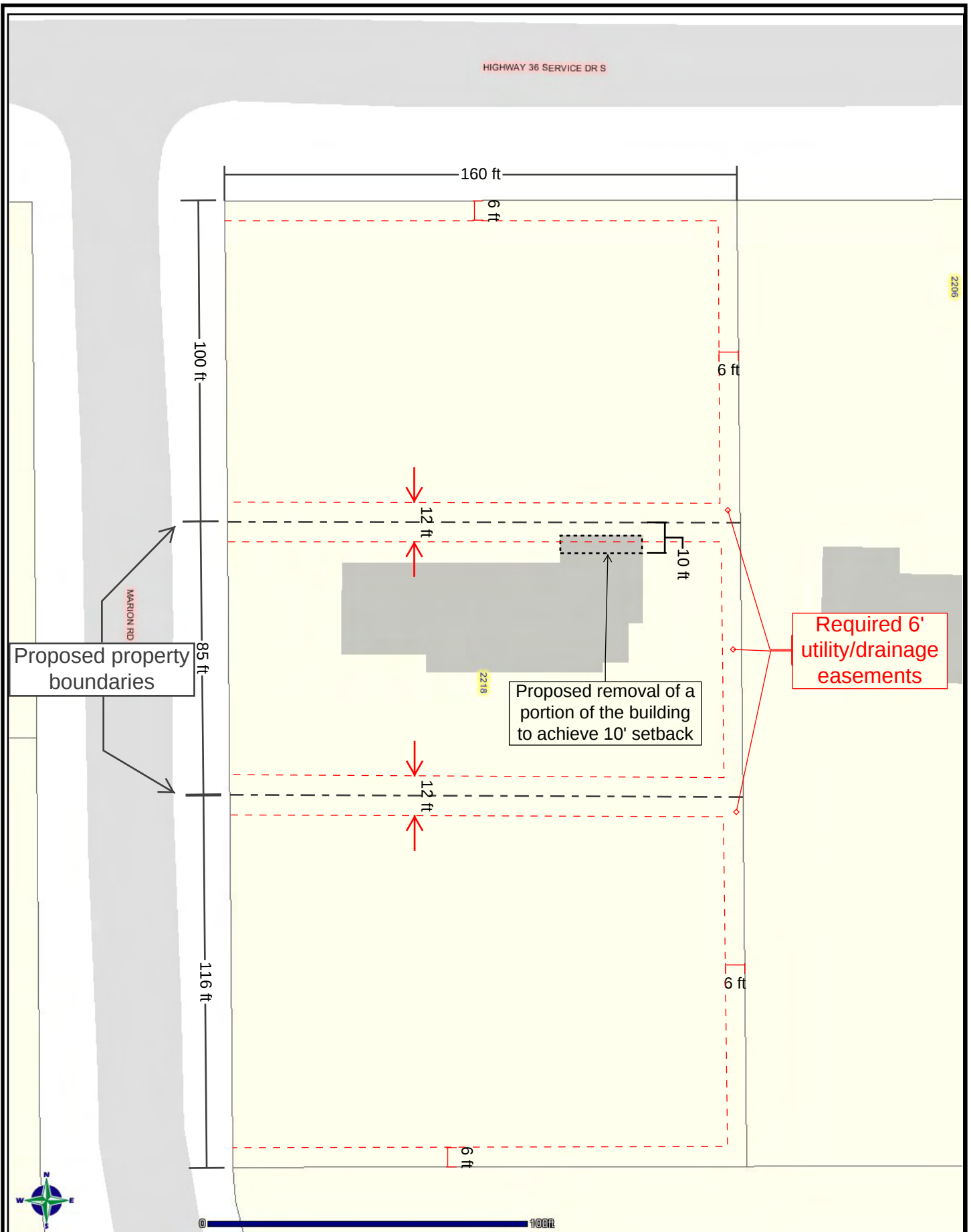


Site Location

Data Sources
* Ramsey County GIS Base Map (6/1/2010)
* Aerial Data: Kucera (4/2009)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
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SOURCES: City of Roseville and Ramsey County, The Lawrence Group; June 4, 2010 for City of Roseville data and Ramsey County property records data, June 2010

Date: 6/28/10

Item: 12.a

No Attachment

See 11.a

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 6-28-10
Item No.: 12 . b

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 391 Highway 36**

BACKGROUND

- The subject property is a single-family detached home.
- The current owner is Marshall J. Shaw who is deceased.
- Current violations include:
 - Inoperable vehicle in driveway (Violation of City Code Section 407.02.O).
 - Deteriorated garage in need of repair and paint (Violation of City Code Section 906.05.C).
 - Junk, debris, and household items in open storage around house and garage. (Violation of City Code Section 407.02.D and 407.03.H).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Building maintenance on garage.
 - o Approximately - \$6,000.00
- Removal of junk, debris, and brush.

- o Approximately – \$5,000.00
- Impound inoperable vehicle.
- o Approximately - \$0.00

Total: Approximately - \$11,000.00

In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated \$100,000 for abatement activities. The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be reported to Council following the abatement.

STAFF RECOMMENDATION

Staff recommends that the Council direct Community Development staff to abate the above referenced public nuisance violations at 391 Highway 36.

REQUESTED COUNCIL ACTION

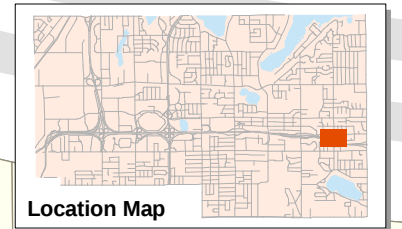
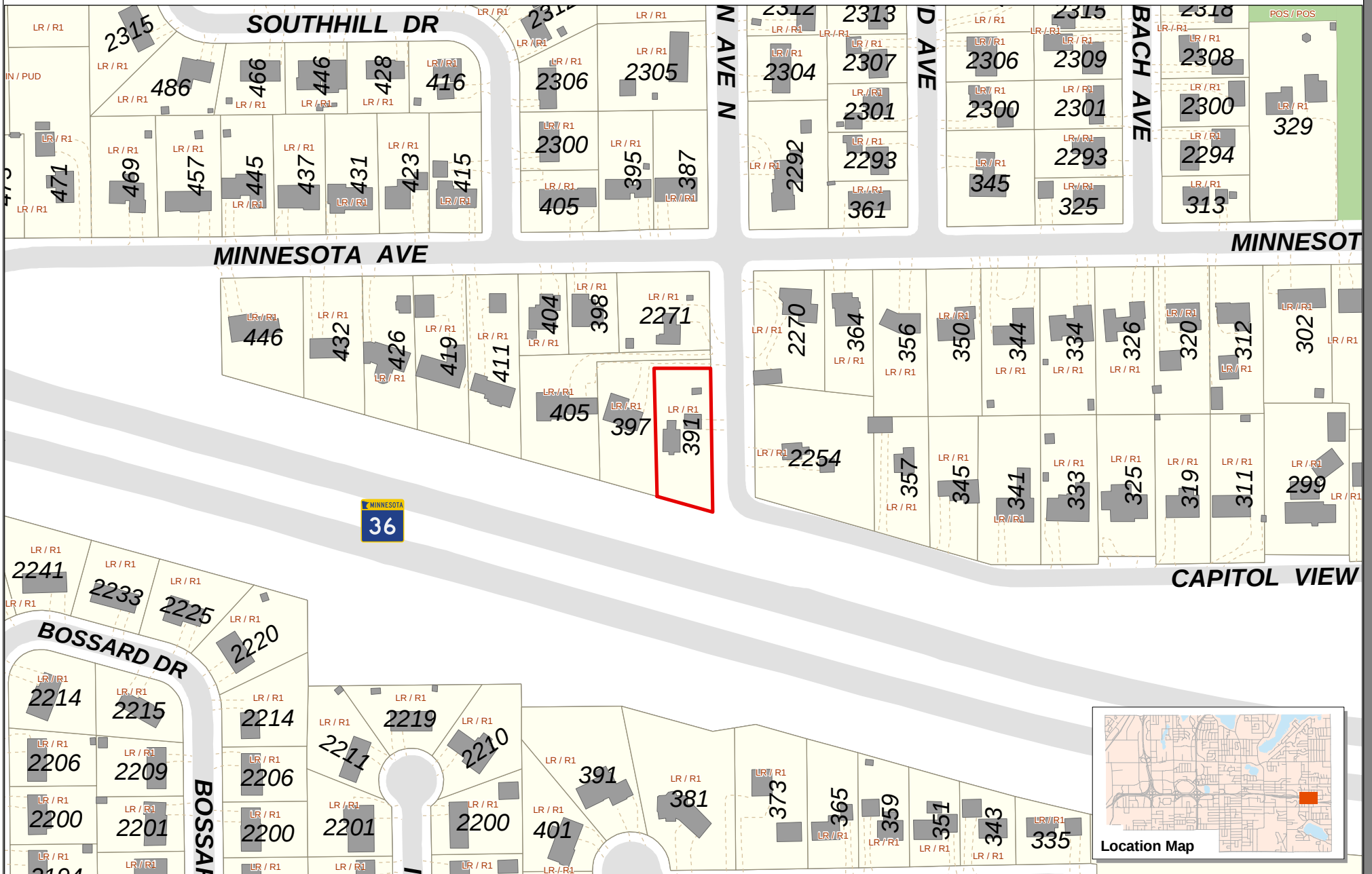
Direct Community Development staff to abate public nuisance violations at 391 Highway 36 by hiring general contractors to paint and repair garage, remove outside junk and debris, remove dead brush, and impound inoperable vehicle.

The property owner will then be billed for actual and administrative costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B.

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 391 Highway 36.

391 Highway 36 W



Prepared by:
Community Development Department
Printed: May 20, 2010



Site Location

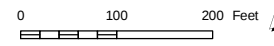
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (5/4/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

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mapdoc: planning_commission_location.mxd

REQUEST FOR COUNCIL ACTION

Date: 6-28-10
Item No.: 12 . c

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 2544 Fairview Avenue**

BACKGROUND

- The subject property is a single-family detached home.
- The current owners are Kristopher Domeier and Heather Fick.
 - Current violations include:
 - Building in need of significant maintenance (violation of City code 906.05.C).
 - Junk and Debris in open storage on property (violation of City code 407.02.D. and 407.03.H).
 - Junk vehicle in driveway (violation of City code 407.02.O).
 - Deck in disrepair (violation of City code 906.05.C).
 - Garage in disrepair (violation of City code 906.05.C).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

30 **FINANCIAL IMPACTS**

31 City Abatement:

32 An abatement would encompass the following:

- 33 • Repair and repaint portions of building - \$5,000.00.
- 34 • Replace rotted deck boards - \$2,000.00.
- 35 • Remove junk/debris - \$1,500.00.
- 36 • Impound vehicle – no cost.
- 37 • Repair and repaint garage - \$6,000.00
- 38 o Total: Approximately - \$14,500.00

39
40 In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated
41 \$100,000 for abatement activities. The property owner will then be billed for actual and administrative
42 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
43 reported to Council following the abatement.

44 **STAFF RECOMMENDATION**

45 Staff recommends that the Council direct Community Development staff to abate the above referenced
46 public nuisance violations at 2544 Fairview Avenue.

47 **REQUESTED COUNCIL ACTION**

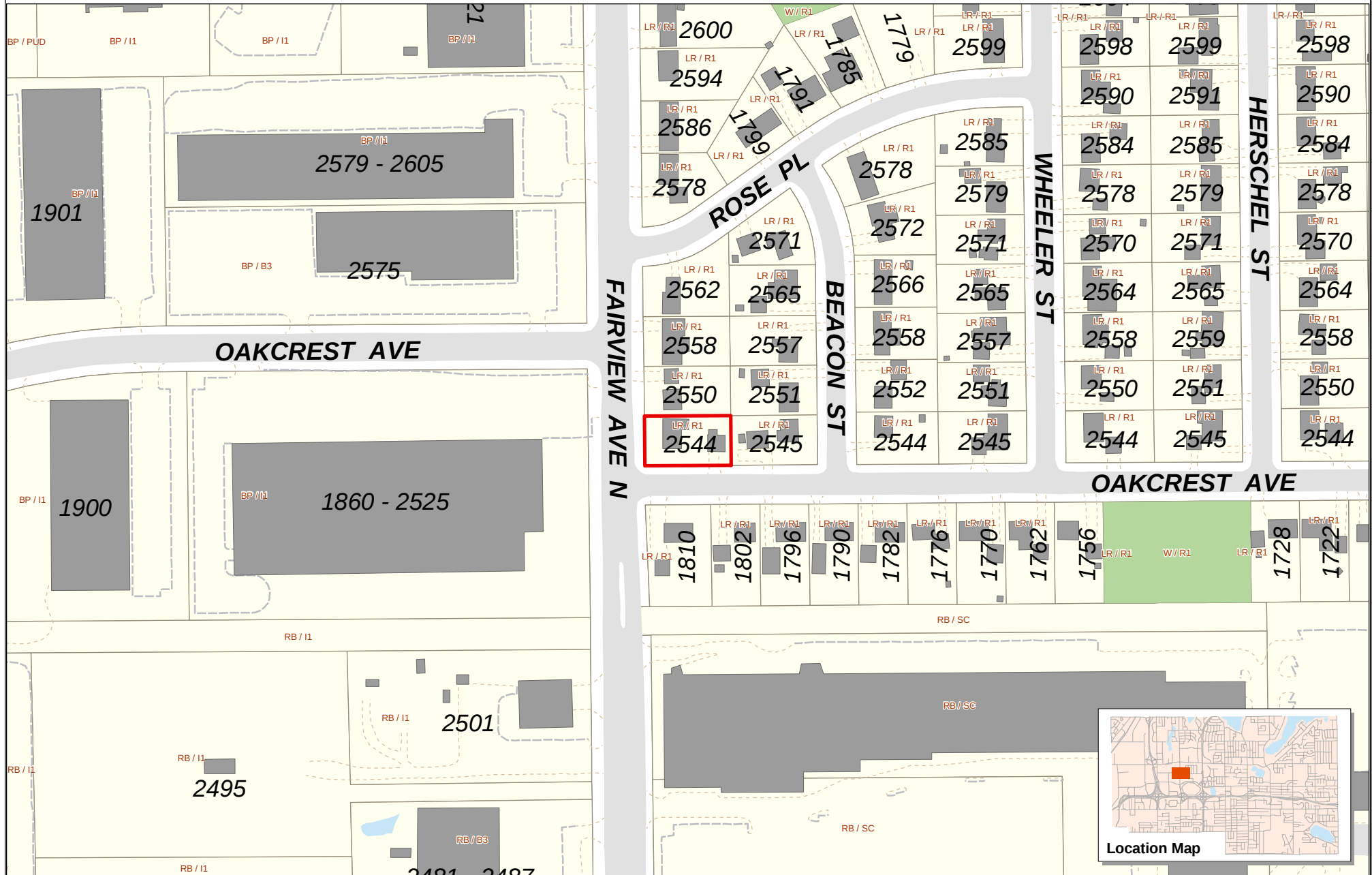
48 Direct Community Development staff to abate public nuisance violations at 2544 Fairview Avenue by
49 hiring general contractors to repair and repaint deteriorated portions of the building and garage, replace
50 rotted deck boards, remove junk and debris, and impound the vehicle.

51 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
52 is to recover costs as specified in Section 407.07B.

53
Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 2544 Fairview

2544 Fairview Ave N



Prepared by:
Community Development Department
Printed: May 28, 2010



Site Location

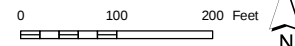
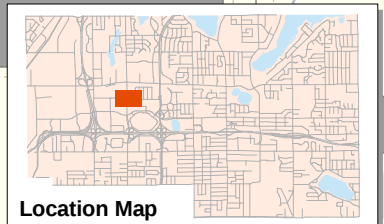
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (5/4/2010)
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