



City Council Agenda

Monday, October 11, 2010

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order for October: Johnson, Roe, Ihlan, Pust, Klausing
- 6:02 p.m. **2. Approve Agenda**
- 6:05 p.m. **3. Public Comment**
- 6:10 p.m. **4. Council Communications, Reports, Announcements and Housing and Redevelopment Authority Report**
- 6:15 p.m. **5. Recognitions, Donations, Communications**
 - a. Recognize Roseville Genisys Credit Union for their Sponsorship of the 2010 Rose Parade and Summer Entertainment Series
 - b. Recognize Goodmanson Construction for their Sponsorship of the 2009 New Year's Eve Celebration and to Announce their Sponsorship of the 2010 Celebration at the Roseville Skating Center
- 6:20 p.m. **6. Approve Minutes**
 - a. Approve Minutes of September 27, 2010 Meeting
- 6:25 p.m. **7. Approve Consent Agenda**
 - a. Approve Payments
 - b. Approve General Purchases and Sale of Surplus items in excess of \$5000
 - c. Approve Agreement Allowing Ramsey County Attorney's Office Direct Access to the Police Department's Online Records Management System
 - d. Accept 2010 Ramsey County Traffic Safety Initiative Grant
 - e. Adopt a Resolution Approving the Request by George C.

Brandt, Inc. and T-Mobile for a Telecommunication Monopole Facility as a CONDITIONAL USE at 2975 Long Lake Road

- f. Adopt a Resolution Approving the Request by Schadegg Commercial Real Estate, Inc. for a PUD AMENDMENT to allow an Adult Daycare Use in Centre Pointe

6:35 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

- 6:45 p.m. a. Consider an Ordinance Amending Section 1007.015 of the Roseville City Code – Title 10, Zoning Regulations, to Include a List of Prohibited Uses within all Industrial Districts

10. Presentations

- 6:55 p.m. a. Emerald Ash Borer (EAB) Management Plan Presentation

11. Public Hearings

- 7:15 p.m. a. Public Hearing for Roseville Wine & Spirits, LLC dba Snelling Liquors application for Off Sale Intoxicating Liquor License Transfer

12. Business Items (Action Items)

- 7:25 p.m. a. Consider Roseville Wine & Spirits, LLC dba Snelling Liquors application for Off Sale Intoxicating Liquor License Transfer

- 7:30 p.m. b. Consider Employee Benefits Cafeteria Plan

- 7:45 p.m. c. Consider a Resolution Approving the Request by Eagle Crest Senior Housing LLC and Clear Wire for a PUD AMENDMENT to allow additional Wireless Telecommunication Equipment at 2925 Lincoln Drive

- 7:55 p.m. d. Consider Approving the Request by United Properties for the PLAT for a Senior Cooperative Residence at 3008-3010 Cleveland Avenue

13. Business Items – Presentations/Discussions

8:05 p.m. **14. City Manager Future Agenda Review**

8:10 p.m. **15. Councilmember Initiated Items for Future Meetings**

8:15 p.m. **16. Adjourn**

Some Upcoming Public Meetings.....

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Tuesday	Oct 12	6:30 p.m.	Human Rights Commission
Monday	Oct 18	6:00 p.m.	City Council Meeting
Tuesday	Oct 19	6:00 p.m.	Housing & Redevelopment Authority
Monday	Oct 25	5:30 p.m.	2010 Human Rights Forum Roseville Skating Center, 2661 Civic Center Drive
Monday	Oct 25	6:00 p.m.	City Council Meeting
Tuesday	Oct 26	6:30 p.m.	Public Works, Environment & Transportation Commission
Wednesday	Oct 27	5:30 p.m.	Additional Planning Commission Meeting
Thursday	Oct 28	5:00 p.m.	Grass Lake Water Management Organization
Tuesday	Nov 2	7:00 a.m.	Election
Wednesday	Nov 3	6:30 p.m.	Planning Commission
Monday	Nov 8	6:00 p.m.	City Council Meeting
Tuesday	Nov 9	6:30 p.m.	Parks & Recreation Commission Cedarholm Golf Course, 2323 Hamline Avenue, Roseville MN
Tuesday	Nov 9	6:30 p.m.	Human Rights Commission

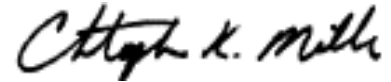
All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/11/10
Item No.: 5 . a

Department Approval

Acting City Manager Approval



Item Description: Recognize the Roseville Genisys Credit Union for their Title Sponsorship for the 2010 Rose Parade and the 2010 Summer Entertainment Series

PBACKGROUND

Roseville Parks and Recreation Department is extremely fortunate to have many generous sponsors who support events, programs, services and facilities in our community throughout the year. Many of our community traditions and signature events would not be possible without the support of the local business community.

The annual cost of the popular Rose Parade is \$15,000. All direct expenses are covered by funds raised by volunteers through event sponsorships and donations and parade unit entry fees. For the second year in a row, Genisys Credit Union came forward to serve as a \$2500 title sponsor for the annual Rose Parade. Their contribution toward the parade helped support parade entertainment and spectator comforts.

In addition to the Parade Title Sponsorship, Genisys Credit Union also supported the 2010 Summer Entertainment Series with a \$2500 Title Sponsorship for the 30 plus performances in the park. The Summer Entertainment Series budget is supplemented by local sponsorship. Additional funding through sponsorships allows staff to book more recognized performers as well as multiple performers for select shows.

Contributions like this provide opportunities that truly enhance the quality of life in Roseville. We are very thankful for our many community partners and truly appreciate Genisys Credit Union's involvement in Roseville Parks and Recreation.

POLICY OBJECTIVE

The proposed policy is consistent with the approved budget goals that the department works to leverage outside funding sources for the support of the operations of departmental activities.

FINANCIAL IMPLICATIONS

The annual Rose Parade is not directly funded through the Parks and Recreation budget. The volunteer organizing committee is charged with planning an event that pays for itself from funding that is solicited from sponsors, donors and participants. The contribution positively affects the City of Roseville Parks and Recreation budget by obtaining additional funding while enhances events.

31 **STAFF RECOMMENDATION**

32 Based on the significance of this financial contribution, staff recommends that the City
33 Council recognize Roseville Genisys Credit Union for their noteworthy sponsorship of the
34 2010 Rose Parade and Summer Entertainment Series.
35

36 **REQUESTED COUNCIL ACTION**

37 Recognize the Roseville Genisys Credit Union for their generous and significant
38 sponsorship for the 2010 Rose Parade and the 2010 Summer Entertainment Series.

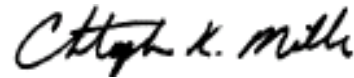
39
Prepared by: Jill Anfang, Parks and Recreation Assistant Director
Attachments: None

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/11/10
Item No.: 5 . b

Department Approval

Acting City Manager Approval



Item Description: Recognize Goodmanson Construction Inc. for their sponsorship of the 2009 New Year's Eve Celebration and to Announce the 2010 Celebration at the Roseville Skating Center.

BACKGROUND

The City of Roseville Parks and Recreation Department is extremely fortunate to have numerous sponsors of all different levels throughout the year to assist in the provision of programs, services and facilities for our community.

For the 16th year in row the Roseville Skating Center has hosted an annual New Years Eve Celebration. Some years with an anchor sponsor, others with the City of Roseville being the sole sponsor.

For the fifth year in a row, Goodmanson Construction Inc., once again agreed to be the title sponsor of the annual Roseville Skating Center New Year's Eve Celebration on Ice with a \$4,000 cash contribution. In addition, Goodmanson Construction Inc. gathered over 60 prize packs from over 25 different companies valued at over \$1,400.00, incurred \$900 worth of staffing costs to assist with control, safety and various other tasks throughout the night. They also helped to promote the event by distributing 7,000 flyers throughout Roseville and surrounding communities.

For the second year in a row, we have incorporated the outstanding view of the OVAL from our Banquet Rooms by setting up an inflatable bounce castle, a magic show and face painting which has been a huge hit with the younger crowd and parents who wanted to warm up. Goodmanson Construction has taken on the task of scheduling some popular Mascots such as, "Mudonna" of the St. Paul Saints Baseball team, "Sharkie" from Underwater World Adventures and the RAHS "Raider" were walking around taking pictures with the crowd. Also featured were cartoon characters Elmo and Shrek which have proven to be a big hit with the kids. The popularity of this facet of the party has continued to grow and become an excellent alternative for people that don't necessarily want to spend their evening outdoors.

Nearly 2,000 people from Roseville and around the entire metropolitan area attended the party. With the assistance of Goodmanson Construction Inc., we were able to once again provide a safe, fun and affordable place for people to spend their New Years Eve.

These types of contributions greatly enhance the quality of life in Roseville and for that we, once again

30 would sincerely like to thank Goodmanson Construction Inc. for their help and generous contributions.
31
32 We are please also to announce that Goodmanson Construction Inc. will again sponsor this popular event
33 for New Years Eve, 2010.
34

35 **POLICY OBJECTIVE**

36 The policy is consistent with the approved budget goals that the department works to leverage outside
37 funding sources for the support of the operations of departmental activities and events.

38 **FINANCIAL IMPACTS**

39 The contribution positively affects the City of Roseville Parks and Recreation budget by obtaining
40 additional funding for the provision of services and events.

41 **STAFF RECOMMENDATION**

42 Based upon the significant financial contribution, staff recommends that the City Council recognize
43 Goodmanson Construction Inc. for their generous and significant sponsorship of the 2009 New Years Eve
44 Celebration at the Roseville Skating Center.

45 **REQUESTED COUNCIL ACTION**

46 Recognize Cami, Merl and Rick Goodmanson and Goodmanson Construction Inc. for their generous and
47 significant sponsorship contribution of the 2009 New Years Eve Celebration at the Roseville Skating Center
48 and for their offer to again sponsor the event in 2010.

49

Prepared by: Kevin Elm, Recreation Supervisor

Date: 10/11/10

Item: 6.a

Approve 9/27/10 Minutes

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 10/11/2010
Item No.: 7 . a

Department Approval

Christopher K. Miller

Acting City Manager Approval

Christopher K. Miller

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$386,049.21
60153-60275	\$756,284.55
Total	\$1,142,333.76

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director

Attachments: A: n/a

Accounts Payable

Checks for Approval

User: mary.jenson
Printed: 10/6/2010 - 10:22 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	09/23/2010	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council		194,939.17
0	09/23/2010	Street Construction	Professional Services	Evergreen Land Services		2,250.00
0	09/23/2010	Sanitary Sewer	Professional Services	Gopher State One Call		198.42
0	09/23/2010	Water Fund	Professional Services	Gopher State One Call		198.42
0	09/23/2010	Storm Drainage	Professional Services	Gopher State One Call		198.41
0	09/23/2010	Internal Service - Interest	Investment Income	M&I Marshall & Ilsley Bank		42.50
0	09/23/2010	Recreation Fund	Transportation	Rick Schultz		67.25
0	09/23/2010	General Fund	211403 - Flex Spend Day Care			480.00
0	09/23/2010	General Fund	211402 - Flex Spending Health			1,300.00
0	09/23/2010	General Fund	211403 - Flex Spend Day Care			500.00
0	09/23/2010	Community Development	Training	Bryan Lloyd		48.00
0	09/23/2010	General Fund	211000 - Deferered Comp.	ICMA Retirement Trust 457-300227		5,342.18
0	09/23/2010	General Fund	211200 - Financial Support			368.03
0	09/23/2010	General Fund	211403 - Flex Spend Day Care			170.00
0	09/23/2010	General Fund	Vehicle Supplies	Napa Auto Parts		14.43
0	09/23/2010	General Fund	Operating Supplies	Brock White Co		226.04
0	09/23/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.		59.84
0	09/23/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc		527.88
0	09/23/2010	General Fund	Vehicle Supplies	Catco Parts & Service Inc		187.69
0	09/23/2010	General Fund	Vehicle Supplies	Old Dominion Brush		162.74
0	09/23/2010	General Fund	Vehicle Supplies	Old Dominion Brush		390.00
0	09/23/2010	General Fund	Vehicle Supplies	Old Dominion Brush		450.00
0	09/23/2010	General Fund	Vehicle Supplies	Old Dominion Brush		840.00
0	09/23/2010	General Fund	Vehicle Supplies	Old Dominion Brush		1,790.00
0	09/23/2010	General Fund	Vehicle Supplies	Old Dominion Brush		390.00
0	09/23/2010	General Fund	Vehicle Supplies	MacQueen Equipment		301.68
0	09/23/2010	Sanitary Sewer	Operating Supplies	MacQueen Equipment		52.81
0	09/23/2010	General Fund	Contract Maintenance Vehicles	Midway Ford Co		194.76
0	09/23/2010	Water Fund	Operating Supplies	Bryan Rock Products, Inc.		831.99
0	09/23/2010	Solid Waste Recycle	Operating Supplies	Litin		41.25
0	09/23/2010	Storm Drainage	Professional Services	WSB & Associates, Inc.		4,189.50
0	09/23/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.		425.36
0	09/23/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.		58.56
0	09/23/2010	General Fund	Vehicle Supplies	Factory Motor Parts, Co.		52.36

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	09/23/2010	General Fund	Utilities	Xcel Energy		64.83
0	09/23/2010	General Fund	Utilities	Xcel Energy		538.63
0	09/23/2010	Golf Course	Utilities	Xcel Energy		648.47
0	09/23/2010	General Fund	Utilities - City Hall	Xcel Energy		7,476.32
0	09/23/2010	General Fund	Utilities - City Garage	Xcel Energy		2,362.10
0	09/23/2010	General Fund	Utilities	Xcel Energy		4,844.65
0	09/23/2010	P & R Contract Maintenance	Utilities	Xcel Energy		93.62
0	09/23/2010	Sanitary Sewer	Utilities	Xcel Energy		768.88
0	09/23/2010	Recreation Fund	Utilities	Xcel Energy		11,379.71
0	09/23/2010	General Fund	Utilities	Xcel Energy		190.45
0	09/23/2010	Storm Drainage	Utilities	Xcel Energy		2,007.98
0	09/23/2010	General Fund	Utilities	Xcel Energy		1,576.26
0	09/23/2010	Water Fund	Utilities	Xcel Energy		4,396.22
0	09/23/2010	General Fund	Utilities	Xcel Energy		12,154.07
0	09/23/2010	General Fund	Contract Maint. - City Garage	Adam's Pest Control Inc		106.88
0	09/23/2010	General Fund	Contract Maint. - City Hall	Adam's Pest Control Inc		73.64
0	09/23/2010	General Fund	Contract Maintenance Vehicles	Midway Ford Co		83.15
0	09/23/2010	General Fund	Contract Maintenance Vehicles	Midway Ford Co		46.11
0	09/23/2010	Sanitary Sewer	Operating Supplies	Grainger Inc		92.51
0	09/23/2010	General Fund	Operating Supplies City Garage	Grainger Inc		125.19
0	09/23/2010	General Fund	Operating Supplies City Garage	Grainger Inc		136.06
0	09/23/2010	General Fund	Op Supplies - City Hall	Eagle Clan, Inc		329.12
0	09/23/2010	Water Fund	Operating Supplies	Fastenal Company Inc.		58.93
0	09/23/2010	Water Fund	Operating Supplies	ESS Brothers & Sons, Inc.		1,634.26
0	09/23/2010	Sanitary Sewer	Operating Supplies	ESS Brothers & Sons, Inc.		589.81
0	09/23/2010	Storm Drainage	Operating Supplies	ESS Brothers & Sons, Inc.		184.89
0	09/23/2010	General Fund	Office Supplies	Innovative Office Solutions		41.51
0	09/23/2010	General Fund	Office Supplies	Innovative Office Solutions		193.52
0	09/23/2010	Community Development	Office Supplies	Innovative Office Solutions		24.83
0	09/23/2010	Water Fund	Water Meters	Ferguson Waterworks		2,864.25
0	09/23/2010	Water Fund	Water Meters	Ferguson Waterworks		9,113.77
0	09/23/2010	Water Fund	Water Meters	Ferguson Waterworks		400.78
0	09/23/2010	Water Fund	Water Meters	Ferguson Waterworks		47,570.60
0	09/23/2010	Water Fund	Water Meters	Ferguson Waterworks		3,409.31
0	09/23/2010	Water Fund	Water Meters	Ferguson Waterworks		1,603.13
0	09/23/2010	Water Fund	Water Meters	Ferguson Waterworks		5,616.10
0	09/23/2010	Water Fund	Operating Supplies	Ferguson Waterworks		761.47
0	09/23/2010	Sanitary Sewer	Operating Supplies	Ferguson Waterworks		170.52
0	09/23/2010	Water Fund	Water Meters	Ferguson Waterworks		42.28
0	09/23/2010	Sanitary Sewer	Operating Supplies	MacQueen Equipment		213.26
0	09/23/2010	P & R Contract Maintenance	Operating Supplies	Tessman Seed Co - St. Paul		354.14
0	09/23/2010	Recreation Fund	Operating Supplies	Tessman Seed Co - St. Paul		184.70
0	09/23/2010	Golf Course	Operating Supplies	Tessman Seed Co - St. Paul		204.37
0	09/23/2010	Water Fund	Operating Supplies	Tessman Seed Co - St. Paul		82.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
0	09/23/2010	Street Construction	Professional Services	Stork Twin City Testing Corp.		1,540.05
Check Total:						343,643.10
0	09/30/2010	General Fund	Vehicle Supplies	MES, Inc.		22.14
0	09/30/2010	General Fund	209001 - Use Tax Payable	MES, Inc.		-0.67
0	09/30/2010	General Fund	Vehicle Supplies	MES, Inc.		409.87
0	09/30/2010	General Fund	209001 - Use Tax Payable	MES, Inc.		-26.37
0	09/30/2010	General Fund	Vehicle Supplies	MES, Inc.		222.27
0	09/30/2010	TIF District #17-Twin Lakes	Professional Services	Ratwik, Roszak & Maloney, PA		2,548.61
0	09/30/2010	License Center	Training	Dorothy Wrzos		5.00
0	09/30/2010	License Center	Training	Dorothy Wrzos		50.00
0	09/30/2010	Municipal Jazz Band	Professional Services	Glen Newton		225.00
0	09/30/2010	Housing & Redevelopment Agency	Conferences	Jeanne Kelsey		150.00
0	09/30/2010	Housing & Redevelopment Agency	Conferences	Jeanne Kelsey		50.00
0	09/30/2010	Housing & Redevelopment Agency	Miscellaneous	Jeanne Kelsey		3.99
0	09/30/2010	General Fund	Operating Supplies	Tim O'Neill		13.97
0	09/30/2010	General Fund	211403 - Flex Spend Day Care			186.00
0	09/30/2010	General Fund	Conferences	Eileen Nutzmann		139.56
0	09/30/2010	General Fund	211402 - Flex Spending Health			140.62
0	09/30/2010	Community Development	Conferences	Thomas Paschke		12.68
0	09/30/2010	Special "10" Fund	Professional Service	No Suburban Community Foundati		30,000.00
0	09/30/2010	License Center	Transportation	Jill Theisen		158.00
0	09/30/2010	Information Technology	Contract Maintenance	Electro Watchman, Inc.		144.12
0	09/30/2010	General Fund	Contract Maintenance	Jefferson Fire & Safety, Inc.		901.30
0	09/30/2010	General Fund	Contract Maintenance	Ancom Technical Center		55.00
0	09/30/2010	Recreation Fund	Rental	Roseville Area Schools		80.00
0	09/30/2010	Recreation Fund	Rental	Roseville Area Schools		570.00
0	09/30/2010	License Center	Office Supplies	Uline		102.45
0	09/30/2010	General Fund	Contract Maintenance	Mister Car Wash		5.60
0	09/30/2010	General Fund	Contract Maintenance Vehicles	Mister Car Wash		95.20
0	09/30/2010	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc		2,383.00
0	09/30/2010	General Fund	Contract Maintenance Vehicles	Emergency Apparatus Maint. Inc		250.83
0	09/30/2010	General Fund	Operating Supplies	Grainger Inc		4.72
0	09/30/2010	General Fund	Operating Supplies	Grainger Inc		119.85
0	09/30/2010	Recreation Fund	Contract Maintenance	Green View Inc.		2,931.60
0	09/30/2010	General Fund	Operating Supplies	Streicher's		385.79
0	09/30/2010	General Fund	Operating Supplies	Streicher's		24.99
0	09/30/2010	General Fund	Operating Supplies	Streicher's		40.99
Check Total:						42,406.11
60153	09/21/2010	Sanitary Sewer	Postage	Expedite Direct Mail		498.38
60153	09/21/2010	Water Fund	Postage	Expedite Direct Mail		498.38
60153	09/21/2010	Storm Drainage	Postage	Expedite Direct Mail		498.39

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						1,495.15
60154	09/23/2010	Information Technology	Contract Maintenance	Access Communications Inc		75.00
Check Total:						75.00
60155	09/23/2010	Pathway Maintenance Fund	Operating Supplies	Ace Blacktop, Inc.		2,650.00
Check Total:						2,650.00
60156	09/23/2010	General Fund	Operating Supplies	Advanced Waterjet Technologies, LLC		403.20
Check Total:						403.20
60157	09/23/2010	General Fund	Professional Services	AJ Forliti Photography		213.75
60157	09/23/2010	General Fund	Professional Services	AJ Forliti Photography		203.06
Check Total:						416.81
60158	09/23/2010	Pathway Maintenance Fund	Operating Supplies	Allied Blacktop Company		4,016.00
60158	09/23/2010	General Fund	Contract Maintenance	Allied Blacktop Company		714.95
Check Total:						4,730.95
60159	09/23/2010	Community Development	Deposits	Bald Eagle Builders		780.00
60159	09/23/2010	Community Development	Deposits	Bald Eagle Builders		780.00
Check Total:						1,560.00
60160	09/23/2010	Storm Drainage	Operating Supplies	Bituminous Roadways Inc		407.27
Check Total:						407.27
60161	09/23/2010	General Fund	Contract Maintenance Vehicles	Boyer Trucks Lauderale		365.91
Check Total:						365.91
60162	09/23/2010	Community Development	Plan Check Fees	Clearwire Legacy		92.29
60162	09/23/2010	Community Development	Building Permits	Clearwire Legacy		141.98
60162	09/23/2010	General Fund	Fire Surcharge	Clearwire Legacy		14.20
Check Total:						248.47
60163	09/23/2010	Pathway Maintenance Fund	Operating Supplies	Clever Name Contracting		850.00
Check Total:						850.00
60164	09/23/2010	Charitable Gambling	Professional Services - Bingo	Cornell Kahler Shidell & Mair		2,211.30
Check Total:						2,211.30
60165	09/23/2010	General Fund	211200 - Financial Support	Discover Bank		281.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						281.16
60166	09/23/2010	General Fund	211200 - Financial Support	Diversified Collection Services, Inc.		210.24
Check Total:						210.24
60167	09/23/2010	General Fund	Contract Maintenance Vehicles	Dueco, Inc.		1,235.87
Check Total:						1,235.87
60168	09/23/2010	P & R Contract Maintenance	Transportation	Jeff Evenson		244.00
Check Total:						244.00
60169	09/23/2010	Telecommunications	Operating Supplies	Fed Ex Kinko's		64.69
Check Total:						64.69
60170	09/23/2010	Storm Drainage	Rosewood Neighborhood Drainage	Finance and Commerce		184.78
Check Total:						184.78
60171	09/23/2010	Pathway Maintenance Fund	Operating Supplies	Fra-Dor Inc.		1,066.05
Check Total:						1,066.05
60172	09/23/2010	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses		1.49
60172	09/23/2010	Water Fund	Watermain Lining	Gertens Greenhouses		4.85
60172	09/23/2010	Boulevard Landscaping	Operating Supplies	Gertens Greenhouses		232.31
60172	09/23/2010	Storm Drainage	Operating Supplies	Gertens Greenhouses		10.50
60172	09/23/2010	Storm Drainage	09-02 Roselawn/HamlineVictoria	Gertens Greenhouses		432.84
60172	09/23/2010	General Fund	Op Supplies - City Hall	Gertens Greenhouses		181.77
60172	09/23/2010	Storm Drainage	Reservoir woods/Fulham Pond	Gertens Greenhouses		115.00
Check Total:						978.76
60173	09/23/2010	Water Fund	Other Improvements	Goldstar Electric Inc		7,500.00
60173	09/23/2010	Water Fund	Other Improvements	Goldstar Electric Inc		200.00
Check Total:						7,700.00
60174	09/23/2010	Recreation Fund	Transportation	Tricia Hartman		32.50
Check Total:						32.50
60175	09/23/2010	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-109956		350.28
Check Total:						350.28
60176	09/23/2010	Sanitary Sewer	Professional Services	Jeff's S.O.S. Drain Cleaning, Corp.		1,100.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
60177	09/23/2010	Recreation Fund	Transportation	Anna Jones	Check Total:	1,100.00
						24.75
60178	09/23/2010	General Fund	Memberships & Subscriptions	League of MN Cities	Check Total:	24.75
						19,514.00
60179	09/23/2010	General Fund	210600 - Union Dues Deduction	Local Union 49	Check Total:	19,514.00
						850.50
60180	09/23/2010	Information Technology	Contract Maintenance	McAfee, Inc.	Check Total:	850.50
						195.00
60180	09/23/2010	Information Technology	Contract Maintenance	McAfee, Inc.		195.00
					Check Total:	390.00
60181	09/23/2010	Recreation Fund	Professional Services	Michael Miller		4,237.50
60181	09/23/2010	Recreation Fund	Professional Services	Michael Miller		3,356.25
60181	09/23/2010	Recreation Fund	Professional Services	Michael Miller		3,312.50
60182	09/23/2010	General Fund	Memberships & Subscriptions	Minnesota Mayors Association	Check Total:	10,906.25
						20.00
60183	09/23/2010	TIF District #17-Twin Lakes	Professional Services	MN Dept of Health-Well Mgmt Section	Check Total:	20.00
						50.00
60184	09/23/2010	TIF District #17-Twin Lakes	Professional Services	MN Pollution Control	Check Total:	50.00
						150.00
60184	09/23/2010	TIF District #17-Twin Lakes	Professional Services	MN Pollution Control		450.00
60185	09/23/2010	Recreation Fund	Memberships & Subscriptions	National Recreation & Park Assoc.	Check Total:	600.00
						575.00
60186	09/23/2010	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Check Total:	575.00
						89.85
60187	09/23/2010	HRA Property Abatement Program	Payments to Contractors	Northland Home Exteriors	Check Total:	89.85
						2,680.00
60188	09/23/2010	Recreation Fund	Transportation	Brittany O'Connor	Check Total:	2,680.00
						66.50

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						66.50
60189	09/23/2010	Equipment Replacement Fund	Rental - Office Machines	Pitney Bowes		1,158.00
Check Total:						1,158.00
60190	09/23/2010	General Fund	211401- HSA Employee	Premier Bank		1,786.15
60190	09/23/2010	General Fund	211405 - HSA Employer	Premier Bank		3,770.77
Check Total:						5,556.92
60191	09/23/2010	Sanitary Sewer	Rental	Q3 Contracting, Inc.		152.60
Check Total:						152.60
60192	09/23/2010	Telephone	St. Anthony Telephone	Qwest		90.72
60192	09/23/2010	Telephone	St. Anthony Telephone	Qwest		56.05
60192	09/23/2010	Telephone	St. Anthony Telephone	Qwest		199.16
60192	09/23/2010	Telephone	Telephone	Qwest		356.59
Check Total:						702.52
60193	09/23/2010	Water Fund	Professional Services	R & S Riese, Inc.		495.00
Check Total:						495.00
60194	09/23/2010	General Fund	Contract Maint. - City Garage	Ramsey County		49.25
Check Total:						49.25
60195	09/23/2010	General Fund	Contract Maintenance	Rosemount Saw & Tool Co.		54.00
Check Total:						54.00
60196	09/23/2010	General Fund	Contract Maint. - City Hall	Schindler Elevator Corporation		1,114.47
Check Total:						1,114.47
60197	09/23/2010	Equipment Replacement Fund	Other Improvements	Springbrook Software, Inc.		1,125.00
60197	09/23/2010	Equipment Replacement Fund	Other Improvements	Springbrook Software, Inc.		2,643.06
60197	09/23/2010	Equipment Replacement Fund	Other Improvements	Springbrook Software, Inc.		3,745.00
Check Total:						7,513.06
60198	09/23/2010	General Fund	Telephone	Sprint		224.12
60198	09/23/2010	Storm Drainage	Telephone	Sprint		248.56
60198	09/23/2010	General Fund	Telephone	Sprint		24.02
60198	09/23/2010	Sanitary Sewer	Telephone	Sprint		191.04
60198	09/23/2010	Recreation Fund	Telephone	Sprint		237.71
60198	09/23/2010	Recreation Fund	Telephone	Sprint		52.01

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
60198	09/23/2010	P & R Contract Maintenance	Telephone	Sprint		192.83
60198	09/23/2010	Golf Course	Telephone	Sprint		36.44
60198	09/23/2010	Community Development	Telephone	Sprint		147.36
60198	09/23/2010	General Fund	Telephone	Sprint		48.04
60198	09/23/2010	General Fund	Telephone	Sprint		24.02
60198	09/23/2010	General Fund	Telephone	Sprint		72.06
60198	09/23/2010	General Fund	Telephone	Sprint		208.16
60198	09/23/2010	General Fund	Telephone	Sprint		391.00
60198	09/23/2010	General Fund	Telephone	Sprint		501.56
Check Total:						2,598.93
60199	09/23/2010	Water Fund	St. Paul Water	St. Paul Regional Water Services		421,408.58
Check Total:						421,408.58
60200	09/23/2010	General Fund	210900 - Long Term Disability	Standard Insurance Company		2,863.76
60200	09/23/2010	General Fund	210502 - Life Ins. Employer	Standard Insurance Company		1,382.69
60200	09/23/2010	General Fund	210500 - Life Ins. Employee	Standard Insurance Company		2,008.81
Check Total:						6,255.26
60201	09/23/2010	General Fund	211200 - Financial Support	Steward, Zlimen & Jungers, LTD		68.90
Check Total:						68.90
60202	09/23/2010	General Fund	Professional Services	Sheila Stowell		138.00
60202	09/23/2010	General Fund	Professional Services	Sheila Stowell		4.35
60202	09/23/2010	Housing & Redevelopment Agency	Professional Services	Sheila Stowell		126.50
60202	09/23/2010	Housing & Redevelopment Agency	Professional Services	Sheila Stowell		4.35
Check Total:						273.20
60203	09/23/2010	Pathway Maintenance Fund	Contract Maintenance	T. A. Schifsky & Sons, Inc.		6,843.70
60203	09/23/2010	Pathway Maintenance Fund	Contract Maintenance	T. A. Schifsky & Sons, Inc.		18,000.00
60203	09/23/2010	Sanitary Sewer	Operating Supplies	T. A. Schifsky & Sons, Inc.		418.42
Check Total:						25,262.12
60204	09/23/2010	Storm Drainage	Contract Maintenance	Telemetry & Process Controls, Inc.		1,577.08
Check Total:						1,577.08
60205	09/23/2010	Water Fund	Professional Services	Twin City Water Clinic, Inc.		320.00
Check Total:						320.00
60206	09/23/2010	Water Fund	Rental	United Rentals Northwest, Inc.		104.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						104.16
60207	09/23/2010	General Fund	Contract Maintenance	Upper Cut Tree Service		14,377.89
Check Total:						14,377.89
60208	09/23/2010	General Fund	Vehicle Supplies	Valley National Gases		43.20
Check Total:						43.20
60209	09/23/2010	Water Fund	Professional Services	Water Conservation Service, Inc.		377.00
60209	09/23/2010	Water Fund	Professional Services	Water Conservation Service, Inc.		425.00
Check Total:						802.00
60210	09/23/2010	Contracted Engineering Svcs	Deposits	Dan Westlund		3,000.00
Check Total:						3,000.00
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		181.69
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		50.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		96.19
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		55.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		21.76
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		24.66
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		107.56
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		181.69
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61

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Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		50.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		81.22
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		76.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		181.69
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		101.95
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		106.19
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		81.22
60211	09/28/2010	Recreation Fund	Rental	On Site Sanitation, Inc.		40.61
Check Total:						5,807.31
60212	09/30/2010	Water Fund	Accounts Payable	JOHN ANDERT		11.27
Check Total:						11.27
60213	09/30/2010	General Fund	Clothing	Aspen Mills Inc.		46.00
60213	09/30/2010	General Fund	Clothing	Aspen Mills Inc.		119.50
60213	09/30/2010	General Fund	Clothing	Aspen Mills Inc.		40.45
60213	09/30/2010	General Fund	Clothing	Aspen Mills Inc.		33.10
Check Total:						239.05
60214	09/30/2010	Street Construction	P-10-04 Mill & Overlays	Asphalt Surface Tech, Corp		9,738.24
60214	09/30/2010	Water Fund	P-10-04 Mill & Overlays	Asphalt Surface Tech, Corp		1,927.12
60214	09/30/2010	Sanitary Sewer	P-10-04 Mill & Overlays	Asphalt Surface Tech, Corp		33.56
60214	09/30/2010	Street Construction	P-10-04 Mill and Overlays	Asphalt Surface Tech, Corp		21,831.86
Check Total:						33,530.78
60215	09/30/2010	General Fund	Employee Recognition	AwardsOne.com., Inc.		232.73

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						232.73
60216	09/30/2010	Equipment Replacement Fund	Rental - Copier Machines	Banc of America Leasing		2,885.16
Check Total:						2,885.16
60217	09/30/2010	Recreation Fund	Professional Services	Madeline Bean		36.00
Check Total:						36.00
60218	09/30/2010	Water Fund	Accounts Payable	ROBERT BRACKEY		5.83
Check Total:						5.83
60219	09/30/2010	Water Fund	Accounts Payable	JANE BURROWS		72.67
Check Total:						72.67
60220	09/30/2010	Recreation Fund	Professional Services	Linnea Cederberg		54.00
Check Total:						54.00
60221	09/30/2010	Recreation Fund	Advertising	Centennial Girls Blue Line Club		125.00
Check Total:						125.00
60222	09/30/2010	Water Fund	Accounts Payable	LILLIAN CHIARELLA		9.62
Check Total:						9.62
60223	09/30/2010	General Fund	Contract Maintenance	Comcast Cable		15.97
Check Total:						15.97
60224	09/30/2010	Recreation Fund	Training	Cool Air Mechanical, Inc.		560.00
Check Total:						560.00
60225	09/30/2010	Non Motorized Pathways	NESCC-Fairview Pathway	George Eckenroth		500.00
Check Total:						500.00
60226	09/30/2010	General Fund	Operating Supplies	EMP		41.52
60226	09/30/2010	General Fund	Operating Supplies	EMP		233.67
Check Total:						275.19
60227	09/30/2010	Water Fund	Accounts Payable	MELISSA FRANZ		29.31
Check Total:						29.31
60228	09/30/2010	General Fund	Training	Joe Friedrichs		179.15

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						179.15
60229	09/30/2010	Water Fund	Accounts Payable	JASON & AMY FURCHUER		249.42
Check Total:						249.42
60230	09/30/2010	General Fund	Employer Insurance	Healthpartners		900.00
60230	09/30/2010	General Fund	211406 - Medical Ins Employer	Healthpartners		68,473.20
60230	09/30/2010	General Fund	211400 - Medical Ins Employee	Healthpartners		6,631.12
60230	09/30/2010	General Fund	211400 - Medical Ins Employee	Healthpartners		18,409.27
Check Total:						94,413.59
60231	09/30/2010	Singles Program	Operating Supplies	Jean Hoffman		10.00
Check Total:						10.00
60232	09/30/2010	General Fund	Memberships & Subscriptions	IAFC Membership		229.00
Check Total:						229.00
60233	09/30/2010	Recreation Fund	Memberships & Subscriptions	Ice Skating Institute		26.00
60233	09/30/2010	Recreation Fund	Memberships & Subscriptions	Ice Skating Institute		13.00
60233	09/30/2010	Recreation Fund	Operating Supplies	Ice Skating Institute		57.71
60233	09/30/2010	Recreation Fund	Use Tax Payable	Ice Skating Institute		-3.71
Check Total:						93.00
60234	09/30/2010	General Fund	Professional Services	IFP, Test Services		425.00
60234	09/30/2010	General Fund	Professional Services	IFP, Test Services		3,400.00
Check Total:						3,825.00
60235	09/30/2010	Telephone	Telephone	Integra Telecom		277.84
Check Total:						277.84
60236	09/30/2010	General Fund	Contract Maint. - City Garage	ISS Facility Services-Minneapolis, Inc.		1,095.47
Check Total:						1,095.47
60237	09/30/2010	Water Fund	Accounts Payable	RONALD JONES		19.04
Check Total:						19.04
60238	09/30/2010	Recreation Fund	Professional Services	Casey Kohs		42.00
Check Total:						42.00
60239	09/30/2010	Risk Management	Parks & Recreation Claims	League of MN Cities Ins Trust		3,897.97

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						3,897.97
60240	09/30/2010	Water Fund	Accounts Payable	LEVERAGE ENTERPRISES INC.		143.39
Check Total:						143.39
60241	09/30/2010	General Fund	Contract Maint. - City Hall	Life Safety Systems		678.66
60241	09/30/2010	General Fund	Contract Maint. - City Garage	Life Safety Systems		470.46
Check Total:						1,149.12
60242	09/30/2010	Recreation Fund	Professional Services	Amy Lonsky		54.00
Check Total:						54.00
60243	09/30/2010	Recreation Fund	Professional Services	Bridget Lonsky		81.00
Check Total:						81.00
60244	09/30/2010	Water Fund	Accounts Payable	DAN MCCOLLAR		34.81
Check Total:						34.81
60245	09/30/2010	Recreation Fund	Clothing	MIAMA		120.00
Check Total:						120.00
60246	09/30/2010	Water Fund	Accounts Payable	ELIZA MISKOWIECI		23.88
Check Total:						23.88
60247	09/30/2010	Recreation Fund	Transportation	Monarch Bus Service, Inc.		272.53
Check Total:						272.53
60248	09/30/2010	Water Fund	Accounts Payable	DIANA MONTOUR		15.41
Check Total:						15.41
60249	09/30/2010	Recreation Fund	Fee Program Revenue	Joni O'Connell		36.50
60249	09/30/2010	Recreation Fund	Fee Program Revenue	Joni O'Connell		1.00
60249	09/30/2010	Recreation Fund	Collected Insurance Fee	Joni O'Connell		1.00
Check Total:						38.50
60250	09/30/2010	General Fund	Professional Services	Performance Plus, Inc.		2,050.00
60250	09/30/2010	General Fund	Professional Services	Performance Plus, Inc.		820.00
Check Total:						2,870.00
60251	09/30/2010	Municipal Jazz Band	Operating Supplies	Glen Peterson		115.85

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						115.85
60252	09/30/2010	General Fund	Vehicle Supplies	Philips Healthcare		425.15
Check Total:						425.15
60253	09/30/2010	Storm Drainage	Postage	Postmaster- Cashier Window #5		1,695.00
Check Total:						1,695.00
60254	09/30/2010	Recreation Fund	Contract Maintenance	Printers Service Inc		72.00
Check Total:						72.00
60255	09/30/2010	Telephone	Telephone	Qwest		39.02
60255	09/30/2010	Telephone	Telephone	Qwest		101.58
Check Total:						140.60
60256	09/30/2010	Telephone	Telephone	Qwest Communications		162.92
Check Total:						162.92
60257	09/30/2010	Pathway Maintenance Fund	Operating Supplies	Ramy Turf Products		309.67
Check Total:						309.67
60258	09/30/2010	Water Fund	Accounts Payable	REMAX REP 84709		59.82
Check Total:						59.82
60259	09/30/2010	Pathway Maintenance Fund	Operating Supplies	Ron Kassa Construction, Inc.		34,653.70
Check Total:						34,653.70
60260	09/30/2010	Water Fund	Accounts Payable	JOHN RUIZ		10.75
Check Total:						10.75
60261	09/30/2010	Storm Drainage	Contract Maintenance	Safe Step, LLC		631.25
60261	09/30/2010	Pathway Maintenance Fund	Operating Supplies	Safe Step, LLC		4,000.00
60261	09/30/2010	Storm Drainage	Contract Maintenance	Safe Step, LLC		159.94
Check Total:						4,791.19
60262	09/30/2010	Recreation Fund	Professional Services	Tyler Schmidt		54.00
Check Total:						54.00
60263	09/30/2010	Recreation Fund	Professional Services	Melissa Schuler		40.25

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
Check Total:						40.25
60264	09/30/2010	Water Fund	Accounts Payable	CAROL SORENSON		10.58
Check Total:						10.58
60265	09/30/2010	General Fund	Telephone	Sprint		12.01
Check Total:						12.01
60266	09/30/2010	Water Fund	Accounts Payable	ROSEMARY STEEN		6.24
Check Total:						6.24
60267	09/30/2010	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell		178.25
60267	09/30/2010	Grass Lake Water Mgmt. Org.	Professional Services	Sheila Stowell		1.00
60267	09/30/2010	General Fund	Professional Services	Sheila Stowell		224.25
60267	09/30/2010	General Fund	Professional Services	Sheila Stowell		8.70
Check Total:						412.20
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
60268	09/30/2010	HRA Property Abatement Program	Payments to Contractors	TMR Quality Lawn Service		69.47
Check Total:						625.23
60269	09/30/2010	General Fund	Contract Maint. - City Hall	Trugreen L.P.		242.62
60269	09/30/2010	General Fund	Contract Maint. - City Garage	Trugreen L.P.		107.95
60269	09/30/2010	General Fund	Contract Maint. - City Hall	Trugreen L.P.		86.57
Check Total:						437.14
60270	09/30/2010	General Fund	Telephone	Verizon Wireless		865.68
Check Total:						865.68
60271	09/30/2010	Recreation Fund	Fee Program Revenue	Bonnie Vevang		146.00
60271	09/30/2010	Recreation Fund	Collected Insurance Fee	Bonnie Vevang		4.00
60271	09/30/2010	Recreation Fund	Fee Program Revenue	Bonnie Vevang		4.00
Check Total:						154.00

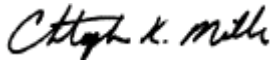
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Void	Amount
60272	09/30/2010	Water Fund	Accounts Payable	GINA VIDMAR		38.70
					Check Total:	38.70
60273	09/30/2010	Water Fund	Accounts Payable	WALLACE WEWERS		21.55
					Check Total:	21.55
60274	09/30/2010	Water Fund	Accounts Payable	LESLIE & STEVEN ZENT		121.06
					Check Total:	121.06
60275	09/30/2010	Water Fund	Accounts Payable	SUSY & RICHARD ZIEGLER		8.87
					Check Total:	8.87
					Report Total:	1,142,333.76

REQUEST FOR COUNCIL ACTION

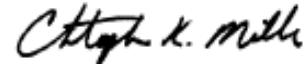
Date: 10/11/10

Item No.: 7 . b

Department Approval



Acting City Manager Approval



Item Description: Request for Approval of General Purchases or Sale of Surplus Items
Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
Streets	Curb Masters Inc.	Pathway repairs	\$10,000.00
Streets	Plaistad Co.	Blanket P.O. for Ice control material	6,500.00
Streets	North American Salt	Treated road salt per bid	7,996.73
Stormwater	Freelance Professionals	Leaf pickup program seasonal labor	15,000.00
Streets	Cargill Inc.	Road salt per bid	32,680.00

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

19 **STAFF RECOMMENDATION**

20 Staff recommends the City Council approve the submitted purchases or contracts for service and, if
21 applicable, authorize the trade-in/sale of surplus items.

22 **REQUESTED COUNCIL ACTION**

23 Motion to approve the submitted list of general purchases, contracts for services, and if applicable the
24 trade-in/sale of surplus equipment.

25

26

Prepared by: Chris Miller, Finance Director

Attachments: A: None

27

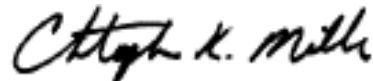
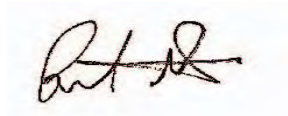
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/11/2010

Item No.: 7.C

Department Approval

Acting City Manager Approval



Item Description:

Approve Agreement Allowing Ramsey County Attorney's Office Direct Access to the Police Department's Online Records Management System

1

2 **BACKGROUND**

3 The Ramsey County Attorney's Office (RCAO) reviews all pertinent police department incidents for charging and
4 possible trial. Timely receipt of police reports by the Ramsey County Attorney Office (RCAO) is critical to judicial
5 process efficacy.

6

7 Currently, the police department transmits police reports to the RCAO by fax, e-mail, or in some instances,
8 personal delivery--a time consuming and non cost effective system for the police department and the RCAO.

9

10 Because the department's records management system is now web based, we have means to allow the RCAO
11 direct access to police reports with restrictions as set forth in the attached Agreement.

12 **POLICY OBJECTIVE**

13 Allow the police department to enter into an agreement with the Ramsey County Attorney's Office as set forth in
14 the attached *RMS User Agreement between the Roseville Police Department ("Department") and Ramsey County*
15 *Attorney's Office ("RCAO")*.

16 **FINANCIAL IMPACTS**

17 There is no cost to the city.

18 **STAFF RECOMMENDATION**

19 Allow the police department to enter into an agreement with the Ramsey County Attorney's Office as set forth in
20 the attached *RMS User Agreement between the Roseville Police Department ("Department") and Ramsey County*
21 *Attorney's Office ("RCAO")*.

22

23 **REQUESTED COUNCIL ACTION**

24 Approve and recommend the appropriate City of Roseville signatures be applied to the attached *RMS User*
25 *Agreement between the Roseville Police Department ("Department") and Ramsey County Attorney's Office*
26 *("RCAO")*.

27

28

Prepared by: Karen Rubey
Attachment A: RMS User Agreement: Roseville Police Dept/Ramsey County Attorney's Office

29

ATTACHMENT A

RMS User Agreement

Between

Roseville Police Department ("Department")

And

Ramsey County Attorney's Office ("RCAO")

This Agreement is between the Roseville Police Department, City of Roseville, Minnesota ("Department") and the Ramsey County Attorney's Office ("RCAO"), both political subdivisions within the State of Minnesota.

WHEREAS, the Roseville Police Department enters into this Agreement pursuant to the provisions of Minn. Stat. § 471.59, subd. 10, to provide services or functions to the Ramsey County Attorney's Office; and

WHEREAS, the Ramsey County Attorney's Office represents that it has authority to enter into this Agreement pursuant to state statutes and Ramsey County Home Rule Charter provisions and its related Administrative Code;

NOW, THEREFORE, it is agreed as follows:

The Ramsey County Attorney's Office (RCAO) agrees to abide by the terms of this Agreement and all laws, rules and regulations pertaining to the collection, creation, storage, maintenance, dissemination, and access of criminal data that is the subject of this Agreement. RCAO accepts these terms as binding when connecting to any and all RMS modules to which the RCAO has been granted access.

The RCAO may establish independent policies and procedures relative to its access to the RMS, as long as any established policies and procedures are not contrary to the terms of this Agreement, the Minnesota Government Data Practices Act, Minn. Stat. § 13.01 *et. seq.*, ("MGDPA") or other applicable laws.

Operational Standards

Status of RMS Data:

The RMS database is a secure Intranet system containing information on adult and juvenile offenders and adult and juvenile contacts. Thus, both RMS and the underlying documentation, including but not limited to reports, booking information, field interview cards and photographs should be handled as follows:

Data maintained in RMS by the Department can be not public data pursuant to the Minnesota Government Data Practices Act, Minnesota Statutes ("MGDPA"), Chapter 13, but may be released as authorized or required to be disclosed in conjunction with a criminal prosecution either by court order, state law or the Minnesota Rules of Criminal or Juvenile Procedure. No access to or dissemination of RMS data shall be made to any other Law

Enforcement Agency.

Conditions:

RCAO agrees that neither it nor its employees/agents shall disclose the website address (URL), RMS user name, or password to anyone. The website and the data displayed on the website is not for general or public release. Only approved RCAO User (defined below) employees, while acting within the scope of their duties, may access and use RMS.

Use of the RMS system, under this Agreement, is limited to RCAO and its employees. Only those individuals who are employed by RCAO, have been subject to character or security clearance by or on behalf of RCAO as set forth in the Security section below and who have been properly trained in the use of RMS and the related MGDPA laws and who sign an acknowledgement of responsibility, will be allowed access to RMS information ("RCAO User"). Each individual RCAO User shall obtain their own password and only sign on with their own password. No RCAO User shall give his or her password to anyone else to use. Search of the RMS system shall be by Case Number (CN) only.

Data Practices:

The parties understand that to the extent that government data is disseminated to a government entity by another government entity, the data disseminated shall have the same classification in the hands of the entity receiving it as it had in the hands of the entity providing it. All data accessed, collected, created, stored, maintained, or disseminated for any purposes by RCAO as a result of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. § 13.01 *et. seq.*, other applicable state statutes, state rules adopted to implement the Act, as well as federal regulations on data privacy. RCAO agrees to abide strictly by these statutes, rules, and regulations.

Guarantees of Confidentiality:

RCAO agrees to not disclose RMS not public data to any third party except where necessary to carry out the RCAO's duties as required by law in connection with any civil or criminal, proceeding in any Federal or State court. RCAO agrees to take all appropriate action, whether by instruction, agreement, or otherwise, to insure the protection, confidentiality and security of the RMS not public data and to satisfy RCAO's obligations under this Agreement. RCAO agrees to limit the use of and access to the RMS to RCAO's Users whose use or access is necessary to effect the purposes of this Agreement, and shall advise each individual who is permitted use of and/or access to the RMS of the restrictions upon disclosure and use contained in this Agreement, and shall require each individual who is permitted use of and/or access to the RMS to acknowledge in writing that the individual has read and understands such restrictions. RCAO agrees that the obligations of RCAO and RCAO Users with respect to the confidentiality and security of the RMS shall survive the termination of this Agreement and the termination of their employees with RCAO. RCAO agrees that, notwithstanding any federal or state law applicable to the nondisclosure obligations of RCAO and RCAO Users under this Agreement, such obligations of RCAO and RCAO Users are founded independently on the provisions of this Agreement.

109 **Acknowledgment by Individuals With Access to Data Through RMS:**

110 To effect the purposes of this agreement, RCAO shall advise each RCAO User who is permitted
111 use and/or access to RMS of the requirements and restrictions in this Agreement and shall require
112 each individual to acknowledge in writing that the individual has read and understands such
113 requirements and restrictions. RCAO shall keep such acknowledgments on file for one year
114 following termination of this Agreement and shall provide the Department with access to, and
115 copies of, such acknowledgments upon request.

116 **Data Dissemination:**

117 Release of RMS data is governed by the MGDPA which include but is not limited to Minn. Stat.
118 §§ 13.02, subd. 3a; 13.02, subd. 7; 13.82, other applicable statutes, and the Minnesota Rules of
119 Criminal and Juvenile Procedure. Information in the system can be not public data and may only
120 be re-released as described in this Agreement or subject to applicable law. Recipients within the
121 RCAO of RMS information must have a need and a right to know in performance of a criminal
122 justice function. When printing or disseminating, either by hardcopy, tape, photograph, video,
123 digital or verbally, any information, RCAO User and RCAO shall be held accountable as to who
124 has access and for what purpose it is to be used. RCAO will set procedures as to dissemination
125 and shredding. If RCAO User has any questions about sharing RMS information, RCAO User
126 must contact the Department's RMS administrator. RMS data shall not be provided to any other
127 Law Enforcement Agency by RCAO. The Department shall be notified by RCAO immediately of
128 any known unauthorized release of data.

129 **Unauthorized Disclosure:**

130 RCAO and RCAO Users of RMS shall be prohibited from unauthorized disclosures of any and
131 all training materials, operation manuals, user guidelines and user manuals.

132 **Security:**

133 Equipment used to access or store data for RMS shall be located in a secure setting to prevent
134 vandalism, sabotage, and unauthorized access.

135 Use of the system shall be limited to authorized RCAO Users who have been subject to character
136 or security clearance by or on behalf of RCAO and subject to the terms and conditions of the
137 Conditions Section of this Agreement.

138

Sanctions:

RCAO is responsible for overseeing system conformity, by their employees/agents, with this Agreement and the MGDPA. Violations of any terms and condition of this Agreement or of the MGDPA by RCAO or RCAO Users may result in a suspension of service and/or removal of service or disconnection from the system.

Indemnification:

As authorized by law, RCAO agrees to hold harmless and defend the Department, its officials, officers, employees, agents, or representatives against any and all claims, lawsuits, damages arising from or allegedly arising from RCAO's actions or those of its RCAO Users/employees/agents related to this Agreement, including but not limited to the RCAO's acts, failure to act or failure to perform its obligations hereunder, and to pay the costs of and/or reimburse the Department, its officials, officers, employees, agents, or representatives, for any and all liability, costs, and expenses (including without limitation reasonable attorney's fees) incurred in connection therewith. RCAO does not waive any exceptions or limitation on liability as set forth in statute or elsewhere in law.

Nothing in this Agreement shall be construed to authorize the stacking of liability on behalf of any individual claiming damages in any way through this Agreement. Stacking of liability is specifically rejected.

No Third Party Beneficiary:

This Agreement is made solely and specifically between and for the benefit the Department and RCAO, and their respective successors and assigns, and no other person or entity shall have any rights, interest, or claim under it or be entitled to any benefits pursuant to or on account of this Agreement, whether as a third party beneficiary or otherwise.

Termination:

Either party may terminate this Agreement by written notice at any time to the other party.

CITY OF ROSEVILLE

RAMSEY COUNTY ATTORNEY'S OFFICE

Approved as to form:

Approved as to form:

Craig Klausing, Mayor

Ramsey County Attorney

William J. Malinen, City Manager

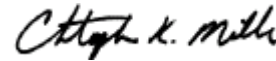
Rick Mathwig, Chief of Police

REQUEST FOR COUNCIL ACTION

Date: 10/11/2010
Item No.: 7.d

Department Approval

Acting City Manager Approval



Item Description: Accept 2010 Ramsey County Traffic Safety Initiative Grant

BACKGROUND

The Ramsey County Sheriff's Office, along with the New Brighton, Moundsview, St. Anthony, White Bear Lake, Maplewood, St Paul, and Roseville Police Departments, as well as the Minnesota State Patrol submitted an application to the Minnesota Department of Public Safety to receive funds for the 2010 Ramsey County Traffic Safety Initiative (RCTSI). It's estimated that the City's portion of grant funds will be approximately \$52,000.

Roseville's Sergeant Rick Wahtera will be coordinating the grant activities for Roseville. Rick has extensive experience with coordinating efforts for Safe & Sober, Operation Nite Cap, commercial vehicle inspections, and also is the Department's representative for AVCAM (a state-wide auto theft prevention organization).

The funds awarded to the Roseville Police Department will cover officer overtime to enforce traffic safety.

POLICY OBJECTIVE

Upon approval from the Council to accept the City's portion of the grant funds, Sergeant Wahtera will coordinate scheduling and tracking methods to participate in all waves of the Ramsey County Traffic Safety Initiative. RCTSI includes Safe & Sober enforcement waves and cooperative enforcement saturations throughout the County. The goal of the RCTSI is to reduce deaths and injuries caused by DWI, speed, aggressive driving, and unbelted occupants of vehicles.

FINANCIAL IMPACTS

None. There is no city match requirement for this funding.

STAFF RECOMMENDATION

The police department is recommending that it be allowed to accept the grant funds to effectively participate in the 2010 Ramsey County Traffic Safety Initiative.

REQUESTED COUNCIL ACTION

The police department is requesting that the Council motion to allow acceptance of the grant funds to effectively participate in the 2010 Ramsey County Traffic Safety Initiative.

Prepared by: Sgt. Rick Wahtera
Attachments: A:

ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 10/11/2010
ITEM NO: 7.e

Department Approval:



Acting City Manager Approval:



Item Description: Request by George C. Brandt, Inc. and T-Mobile for approval of a telecommunication monopole facility as a CONDITIONAL USE at 2975 Long Lake Road (PF10-021)

1.0 REQUESTED ACTION

Prompted by a proposal by T-Mobile, George C. Brandt, Inc. is requesting approval of a 90-foot tall telecommunication monopole and ground-mounted equipment area at 2975 Long Lake Road as a CONDITIONAL USE, pursuant to §1013 (General Requirements) and §1014 (Conditional Uses) of the City Code.

Project Review History

- Application submitted and determined complete: August 5, 2010
- Application review deadline (extended by City): December 3, 2010
- Planning Commission recommendation (7-0 to approve): September 29, 2010
- Project report prepared: October 5, 2010
- Anticipated City Council action: October 11, 2010

2.0 SUMMARY OF RECOMMENDATION

The Planning Division recommends approval of the proposed CONDITIONAL USE, subject to certain conditions; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt a resolution approving the proposed CONDITIONAL USE, pursuant to §1014.01 (Conditional Uses) of the City Code, subject to conditions; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

4.1 George C. Brandt, Inc. owns the property at 2975 Long Lake Road, which has a Comprehensive Land Use Plan designation of Industrial (I) and a zoning classification of Limited Industrial (I-1) District. This request for CONDITIONAL USE approval has been prompted by the applicant's desire to install cellular phone transmission equipment on a monopole facility.

4.2 While Section 1013.10A3 of the City Code specifically addresses City-owned towers, this section nonetheless requires the installation of new, additional antennas onto existing tower facilities where feasible, presumably to minimize the number of new towers that are built. This same requirement had been further interpreted by Planning Division staff as tacitly encouraging new towers, when new towers are needed, to accommodate multiple providers so that the towers might more feasibly allow future providers to install their equipment on these then-existing towers. In light of this, staff has begun requiring new proposals for telecommunication equipment to address accommodations for potential future providers as well as the specific provider which may have prompted an application; the present application complies with this requirement since it includes locations on the facility that can accommodate up to two additional, future service providers.

5.0 STAFF COMMENTS

5.1 Section 1013.10A4 (Commercial Antennas on Non-City Sites) of the City Code allows commercial telecommunication antennas (with or without towers) on privately-owned properties as CONDITIONAL USES in Business and Industrial zoning districts, and §1013.10A8 (Existing Facilities) further requires telecommunication facilities to be "dismantled and removed from the site within one year" after the equipment is no longer in use. If this proposed CONDITIONAL USE application is approved, any future equipment which fits within the scope of the approval would be considered *permitted*, and new providers could add their equipment when former providers have removed their equipment, as required, within a year of disuse. Moreover, at such time as no transmitting equipment has remained active on the tower for a period of 1 year, the tower itself would have to be removed, but the approved CONDITIONAL USE would remain valid on the property in perpetuity, and a new tower facility could be erected if future demand presented itself.

5.2 Section 1014.01 (Conditional Uses) of the City Code requires the Planning Commission and City Council to consider the following criteria when reviewing a CONDITIONAL USE application:

- Impact on traffic;
- Impact on parks, streets, and other public facilities;
- Compatibility of the site plan, internal traffic circulation, landscaping, and structures with contiguous properties;
- Impact of the use on the market value of contiguous properties;
- Impact on the general public health, safety, and welfare; and
- Compatibility with the City's Comprehensive Plan.

- 61 **a. Impact on traffic:** Planning Division staff has determined that an increase in
62 traffic volume due to the presence of the proposed telecommunication facility will
63 not be an issue given that such a facility is not the origin or destination of vehicle
64 trips beyond the initial installation and occasional maintenance.
- 65 **b. Impact on parks, streets and other public facilities:** Planning Division staff has
66 determined that the only potential impact of telecommunications antennas on the
67 City’s parks, streets, and/or other facilities would be aesthetic (i.e., as viewed
68 from locations outside of the subject property); the proposed installation will
69 certainly be visible from nearby roadways, but it might not look terribly out of
70 place being located next to a 95-foot-tall pole supporting the adjacent high power
71 electric line.
- 72 **c. Compatibility ... with contiguous properties:** If the entire height of the
73 proposed monopole were to fall over from ground level, it would not reach the
74 high power electric cables, but it could conceivably strike the high line pole. But
75 monopoles of this sort are engineered to fail (i.e., break-off or bend over) above
76 the ground level so that the tower would have a smaller “fall zone” during a
77 catastrophic event. Because of the perceived potential for the proposed monopole
78 to damage the existing power pole, Planning Division staff recommends requiring
79 the applicant to provide engineering evidence that the monopole will not be able
80 to damage the nearby electrical transmission structures.
- 81 **d. Impact of the use on the market value of contiguous properties:** Planning
82 Division staff is unaware of existing market analyses indicating that
83 telecommunication facilities like those currently proposed have negative impacts
84 on the market value of nearby properties, especially when they are adjacent to
85 existing towers from electrical transmission lines.
- 86 **e. Impact on the general public health, safety, and welfare:** Planning Division
87 staff is unaware of any negative impacts on the general public health, safety, and
88 welfare caused by the provision of wireless Internet service as proposed.
89 Moreover, the Federal Communications Commission, which is the regulating
90 authority for communications equipment like what is currently proposed,
91 prohibits a local government from denying such equipment for reasons pertaining
92 to health.
- 93 **f. Compatibility with the City’s Comprehensive Plan:** Privately-owned
94 telecommunication towers are conditionally-permitted uses in the I-1 zoning
95 district and are, therefore, compatible with the Comprehensive Land Use Plan
96 designation of Industrial. Moreover, Planning Division staff believes that the
97 following sections of the Comprehensive Plan are generally supportive of the kind
98 of telecommunication equipment and service currently proposed:
- 99 **i. VISION CHAPTER**
100 Page 2-1, IR2025 vision statement: *"We value and invest in lifelong learning*
101 *opportunities and life-cycle housing that attract a diverse mix of residents and*
102 *businesses and keep our community strong. Leading-edge technology and a*
103 *comprehensive and reliable transportation system support residents and*

businesses, and a variety of convenient, flexible, and safe transit alternatives serve all community members."

Page 2-2, IR2025 goals: *"Roseville has technology that gives us a competitive advantage."*

ii. LAND USE CHAPTER

Page 4-2, General goal/policy 1.10: *"Promote and support the provision of a citywide technology infrastructure that is accessible to both the public and private sectors."*

iii. TRANSPORTATION CHAPTER

Page 5-4, Sustainable Transportation Goals: *"Encourage telecommuting through the development of technology infrastructure."*

iv. ECONOMIC DEVELOPMENT AND REDEVELOPMENT CHAPTER

Page 7-2, business infrastructure policy 3.4: *"Encourage and promote the development of advanced, state-of-the-art telecommunication and information technology infrastructure to and within Roseville."*

v. UTILITIES CHAPTER

Page 10-2, goal 3: *"Coordinate the installation of communication technology infrastructure to be responsive to rapidly evolving systems."*

vi. Page 10-11, Utility improvements: *"In addition to water, sanitary sewer, and storm sewer service, development relies upon the availability of private utilities, notably electricity, natural gas, and communications. While local governments do not control the provision of these services, they do have limited regulatory authority over the location and design of the conveyance infrastructure. The City will continue to facilitate development of these private utilities, while minimizing associated adverse impacts. ... Although water supply and sanitary sewer are the primary focus of this chapter, private utilities (electric, natural gas and telecommunications) are essential elements of Roseville's well-being and future vitality.*

Reliable and high-quality service is required to attract and keep people and businesses in Roseville. As with municipal utilities, the ongoing replacement and upgrading of aging infrastructure is essential. In the coming years, technology infrastructure will be increasingly important. This technology connects Roseville to the global economy."

6.0 PUBLIC HEARING

The duly noticed public hearing for this application was held by the Planning Commission at its special meeting of September 29, 2010. No members of the public were present to comment on the proposal and draft minutes of the public hearing were not available at the time this report was written; one email was received prior to the Planning Commission meeting date and is included with this report as Attachment D. After reviewing the application and public comment, the Planning Commission voted unanimously to recommend approval of the proposed CONDITIONAL USE.

145 **7.0 RECOMMENDATION**

146 Based on the comments and findings in Sections 4-6 of this report, Planning Division
147 staff concurs with the recommendation of the Planning Commission to approve the
148 proposed CONDITIONAL USE, subject to the following conditions:

- 149 **a.** Prior to installing equipment, service providers shall submit documentation
150 demonstrating that the telecommunication equipment will operate within the
151 technical requirements of the Federal Communications Commission;
- 152 **b.** External lights (i.e., those not integral to the equipment itself) shall not be
153 installed on the outdoor equipment;
- 154 **c.** All wiring serving the equipment shall be buried and not aerially suspended;
- 155 **d.** This approval shall be limited to antenna arrays and ground structures in support
156 of up to 3 wireless service providers; and
- 157 **e.** Additional transmitting and supporting equipment augmenting the service of an
158 established service provider or different equipment specific to a new provider
159 may be considered under this CONDITIONAL USE approval. Plans for such future
160 transmitting and supporting equipment shall be reviewed by Planning Division
161 staff for determination of whether said equipment is consistent with the
162 CONDITIONAL USE approval; equipment which is determined to be consistent with
163 the approval may be permitted, but equipment which is determined to be
164 inconsistent with the approval shall require approval as a new conditional use.

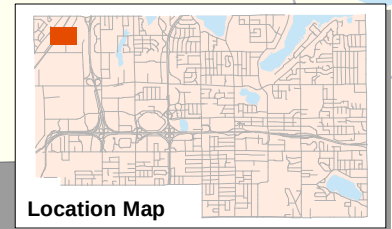
165 **8.0 SUGGESTED ACTION**

166 **Adopt a resolution approving the proposed CONDITIONAL USE** for George C. Brandt,
167 Inc. to allow the installation of a telecommunication monopole facility at 2975 Long
168 Lake Road, based on the comments and findings of Sections 4-6 and the conditions of
169 Section 7 of this report.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments: A: Area map C: Proposed plans
B: Aerial photo D: Public comment
E: Draft resolution

Attachment A: Location Map for Planning File 10-022



Prepared by:
Community Development Department
Printed: August 17, 2010



Site Location

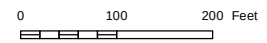
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (8/2/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B: Aerial Map of Planning File 10-021



Location Map



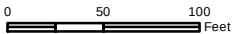
Prepared by:
Community Development Department
Printed: August 18, 2010

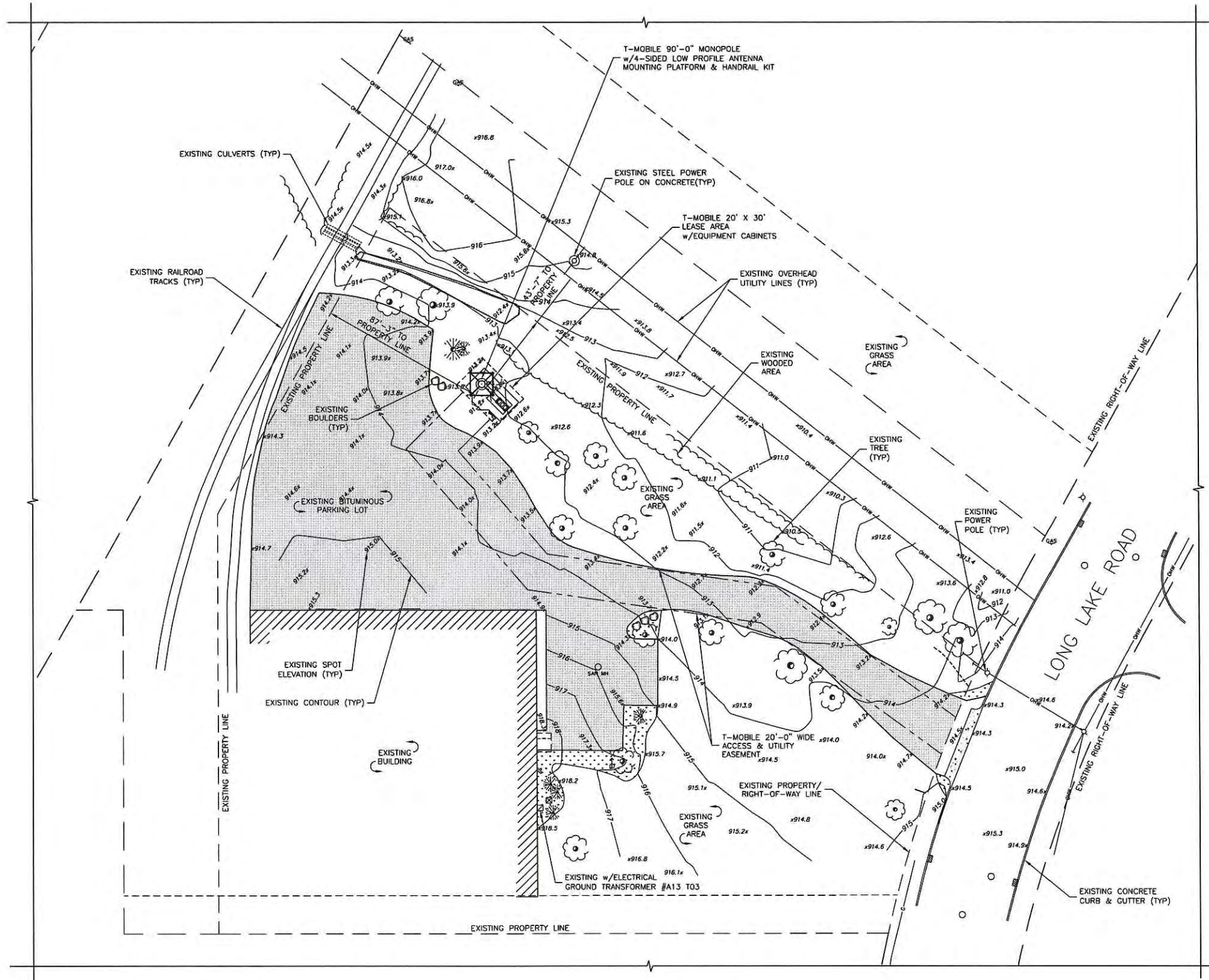


Site Location

Data Sources
* Ramsey County GIS Base Map (8/2/2010)
* Aerial Data: Kucera (4/2009)
For further information regarding the contents of this map contact:
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SITE PLAN
SCALE: 1"=30'-0" (at 22"x34")

- NOTES:
- (3) EXISTING TELCO PEDESTALS LOCATED ALONG EAST RIGHT-OF-WAY OF LONG LAKE RD. APPROXIMATELY 1000 FEET SOUTHEAST OF COMPOUND (NOT SHOWN).
 - EXISTING ELECTRICAL GROUND w/TRANSFORMER #A13 TO3 LOCATED ALONG EAST BUILDING WALL, JUST SOUTH OF BUILDING ENTRANCE DOOR, APPROXIMATELY 300 FEET SOUTH OF COMPOUND.
 - T-MOBILE MONOPOLE SHALL BE GALVANIZED.
 - T-MOBILE ICE BRIDGE OVER EQUIPMENT CABINETS IS NOT SHOWN IN THIS VIEW FOR CLARITY.

REV	DATE	REVISION DESCRIPTION	DSGN	CHK	APPROVED	RF	FN	OP	INSTALL	REFERENCE DRAWINGS
1	3/22/10	ISSUED FOR PROPOSAL								



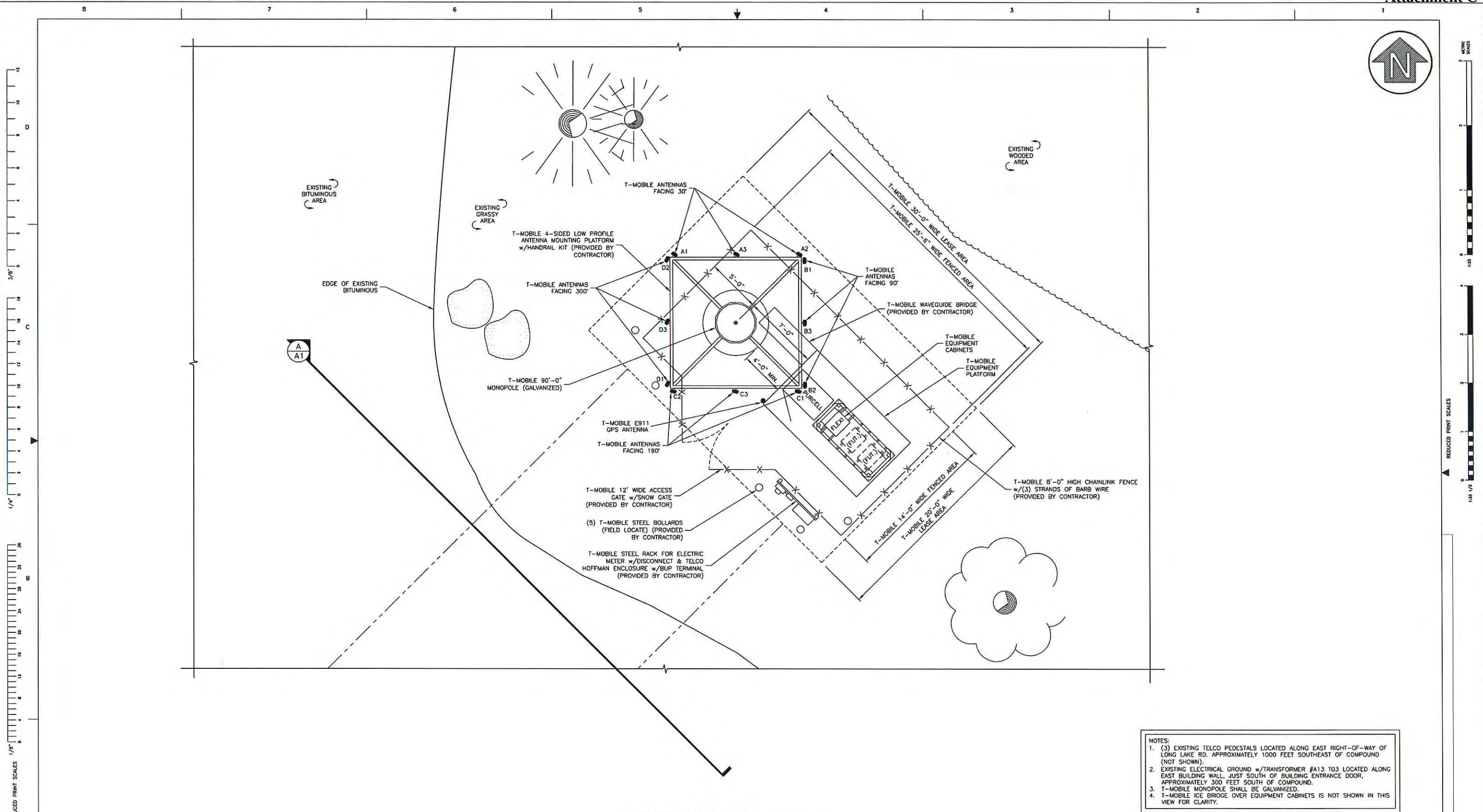
NOTICE: THIS DRAWING HAS NOT BEEN PUBLISHED AND IS THE SOLE PROPERTY OF T-MOBILE - MINNEAPOLIS MARKET AND IS LENT TO THE BORROWER FOR THEIR CONFIDENTIAL USE ONLY, AND IN CONSIDERATION OF THE LOAN OF THIS DRAWING, THE BORROWER PROMISES AND AGREES TO RETURN IT UPON REQUEST AND AGREES THAT IT WILL NOT BE REPRODUCED, COPIED, LENT OR OTHERWISE DISPOSED OF DIRECTLY OR INDIRECTLY, NOR USED FOR ANY PURPOSE OTHER THAN WHICH IT IS FURNISHED.

I hereby certify that this plan specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature: _____
Date: _____

Typed or Printed Name: TRACY GRIFFIN
Reg. No.: 43187

PROJECT NO.		BRANDT PROPERTY - ROSEVILLE A10011 SITE PLAN	
DESIGNED BY R. RUDDY	DATE 3/22/10	2975 LONG LAKE ROAD ROSEVILLE, MINNESOTA	
CHECKED BY	DATE		
APPROVED BY	DATE	SCALE AS NOTED	
CLIENT APPROVAL	DATE		
DRAWING NUMBER A10011-C1		REV 1	



- NOTES:
- (3) EXISTING TELCO PEDESTALS LOCATED ALONG EAST RIGHT-OF-WAY OF LONG LAKE RD. APPROXIMATELY 1000 FEET SOUTHEAST OF COMPOUND (NOT SHOWN).
 - EXISTING ELECTRICAL GROUND w/TRANSFORMER #A13 T03 LOCATED ALONG EAST BUILDING WALL, JUST SOUTH OF BUILDING ENTRANCE DOOR, APPROXIMATELY 300 FEET SOUTH OF COMPOUND.
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 - T-MOBILE ICE BRIDGE OVER EQUIPMENT CABINETS IS NOT SHOWN IN THIS VIEW FOR CLARITY.

ENLARGED SITE PLAN
SCALE: 1/4" = 1'-0" (© 22"x34")

REV	DATE	REVISION DESCRIPTION	DSGN	CHK	APP	RF	FN	OP	INSTALL	REFERENCE DRAWINGS
1	3/22/10	ISSUED FOR PROPOSAL								



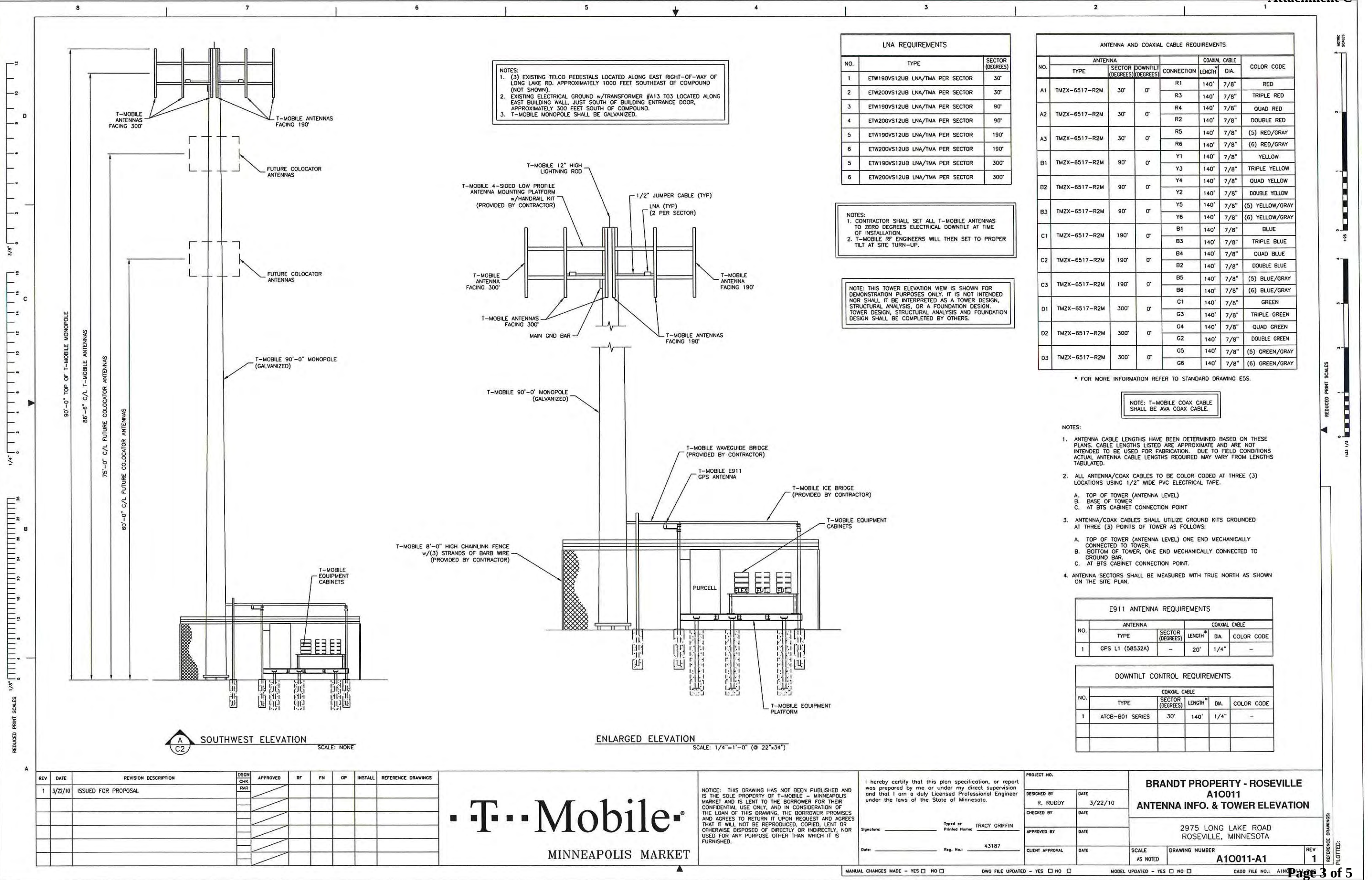
NOTICE: THIS DRAWING HAS NOT BEEN PUBLISHED AND IS THE SOLE PROPERTY OF T-MOBILE - MINNEAPOLIS MARKET AND IS LENT TO THE BORROWER FOR THEIR CONFIDENTIAL USE ONLY, AND IN CONSIDERATION OF THE LOAN OF THIS DRAWING, THE BORROWER PROMISES AND AGREES TO RETURN IT UPON REQUEST AND AGREES THAT IT WILL NOT BE REPRODUCED, COPIED, LENT OR OTHERWISE DISPOSED OF DIRECTLY OR INDIRECTLY, NOR USED FOR ANY PURPOSE OTHER THAN WHICH IT IS FURNISHED.

I hereby certify that this plan specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature: _____ Typed or Printed Name: **TRACY GRIFFIN**

Date: _____ Reg. No.: **43187**

PROJECT NO.		BRANDT PROPERTY - ROSEVILLE A10011 ENLARGED SITE PLAN	
DESIGNED BY R. RUDDY	DATE 3/22/10	2975 LONG LAKE ROAD ROSEVILLE, MINNESOTA	
CHECKED BY	DATE		
APPROVED BY	DATE	SCALE AS NOTED	
CLIENT APPROVAL	DATE		
DRAWING NUMBER A10011-C2		REV 1	



REV	DATE	REVISION DESCRIPTION	DSGN	CHK	APP	RF	FN	OP	INSTALL	REFERENCE DRAWINGS
1	3/22/10	ISSUED FOR PROPOSAL								

T-Mobile
MINNEAPOLIS MARKET

NOTICE: THIS DRAWING HAS NOT BEEN PUBLISHED AND IS THE SOLE PROPERTY OF T-MOBILE - MINNEAPOLIS MARKET AND IS LENT TO THE BORROWER FOR THEIR CONFIDENTIAL USE ONLY, AND IN CONSIDERATION OF THE LOAN OF THIS DRAWING, THE BORROWER PROMISES AND AGREES TO RETURN IT UPON REQUEST AND AGREES THAT IT WILL NOT BE REPRODUCED, COPIED, LENT OR OTHERWISE DISPOSED OF DIRECTLY OR INDIRECTLY, NOR USED FOR ANY PURPOSE OTHER THAN WHICH IT IS FURNISHED.

I hereby certify that this plan specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Signature: _____ Typed or Printed Name: TRACY GRIFFIN

Date: _____ Reg. No.: 43187

PROJECT NO.		BRANDT PROPERTY - ROSEVILLE A10011 ANTENNA INFO. & TOWER ELEVATION	
DESIGNED BY R. RUDDY	DATE 3/22/10	2975 LONG LAKE ROAD ROSEVILLE, MINNESOTA	
CHECKED BY	DATE		
APPROVED BY	DATE	SCALE AS NOTED	
CLIENT APPROVAL	DATE		
DRAWING NUMBER A10011-A1		REV 1	



October 2, 2010

Chris Miller
T-Mobile (Minnesota)
8000 West 78th Street
Edina, MN 55439

Re: 90-Ft Monopole
Site: A100011 Brandy Property, Roseville, Ramsey County, MN
Job No.: J101001002
Design No.: M10-0510

Dear Chris Miller:

FWT designs the above-mentioned monopole under the anticipated wind load noted below. Communication towers are designed in accordance with the Telecommunications Industries Association Standard TIA-222-G, "Structural Standard for Antenna Supporting Structures and Antennas." This standard is modeled after the ANSI A58.1 standard, which is now known as ASCE-7. The TIA standard was introduced to thoroughly address all of the design criteria specifically applicable to steel communications structures. The wind loading requirements in ASCE-7 are also the basis for building codes throughout the United States.

The above mentioned-monopole is designed in accordance with the TIA-222-G with the following load conditions:

1. Three second gust wind speed of 90-mph – For strength design
2. Three second gust wind speed of 90-mph plus ½" radial ice – For strength design
3. Service wind speed of 60 mph - For deflection limitations only
4. Structural Class II, Exposure Category C, and Topographic Category 1

The probability of failure is remote considering the high wind and the load factors used in the design. In addition, steel used to fabricate the structure is very flexible to ensure that the monopole does not fail. This structure will be no more likely to fail than any other properly designed structure in the area. Additionally, this structure is engineered with a "break point" so that if failure should occur, the top section will collapse upon itself within a fall radius of 75% of pole height.

The monopole is designed to carry the following loads:

1st Load at top

- 1 - ¾"Ø Lightning rod
- (12) TMZX 6517 R2M Antennas with total of (24) 7/8" Ø coaxial lines
- 1 – 12-Ft Square Platform with grating and handrails

2nd Load at 75'

- (9) TMBX 6516 R2M Antennas with total of (18) 7/8" Ø coaxial lines
- 1 – 12-Ft Low profile sector mount w/ grating

3rd Carrier at 60'

- (9) TMBX 6516 R2M Antennas with total of (18) 7/8" Ø coaxial lines
- 1 – 12-Ft Low profile sector mount w/ grating

All coaxial lines are running inside of monopole.

I hope that this will answer all your questions about the tower's design. If additional information is required, or if we can be of further service, please feel free to contact FWT at 1-800-433-1816.

PROFESSIONAL ENGINEER

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Print Name: TA-WEN LEE

Signature: Ta-Wen Lee

Ta-Wen Lee, PhD, PE

Date: 10-04-10 License # 44830
Manager of Telecommunications Division

Bryan Lloyd

From: [REDACTED]
Sent: Tuesday, August 31, 2010 3:01 PM
To: Bryan Lloyd
Subject: TELECOMMUNICATION MONOPOLE FACILITY

Follow Up Flag: Follow up
Flag Status: Flagged

To: Associate City Planner for Roseville
From: Azure Properties, Inc.

Please accept this email as official notice that Azure Properties, Inc. is opposed to the approval of the above referenced facility. This action will not enhance our property at 3050 Old Highway 8, Roseville, MN.

Please keep this opposition in mind during the commission meeting on Spetember 1, 2010.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 11th day of October 2010 at 6:00 p.m.

The following Members were present: _____;
and _____ was absent.

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION APPROVING THE INSTALLATION OF TELECOMMUNICATION
MONOPOLE FACILITY ON THE COMMERCIAL PROPERTY AT 2975 LONG LAKE
ROAD AS A CONDITIONAL USE IN ACCORDANCE WITH §1014.01 OF THE
ROSEVILLE CITY CODE (PF10-021)**

WHEREAS, the property at 2975 Long Lake Road is owned by George C. Brandt, Inc., which supports the application by T-Mobile; and

WHEREAS, the subject property is legally described as represented in Exhibit A:

WHEREAS, the applicant seeks to install a telecommunication monopole and ground-mounted equipment on the industrial property; and

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed CONDITIONAL USE on September 29, 2010, voting 7-0 to recommend approval of the use based on the comments and findings of the staff report prepared for said public hearing; and

WHEREAS, the Roseville City Council has determined that approval of the proposed CONDITIONAL USE will not result in adverse impacts on the criteria considered in review of requests for CONDITIONAL USE approval;

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the installation of telecommunication equipment at 2975 Long Lake Road as a CONDITIONAL USE in accordance with Section §1014.01 of the Roseville City Code, subject to the following conditions:

- a. Prior to installing equipment, service providers shall submit documentation demonstrating that the telecommunication equipment will operate within the technical requirements of the Federal Communications Commission;
- b. External lights (i.e., those not integral to the equipment itself) shall not be installed on the outdoor equipment;
- c. All wiring serving the equipment shall be buried and not aerially suspended;

33 **d.** This approval shall be limited to antenna arrays and ground structures in support
34 of up to 3 wireless service providers; and

35 **e.** Additional transmitting and supporting equipment augmenting the service of an
36 established service provider or different equipment specific to a new provider
37 may be considered under this CONDITIONAL USE approval. Plans for such future
38 transmitting and supporting equipment shall be reviewed by Planning Division
39 staff for determination of whether said equipment is consistent with the
40 CONDITIONAL USE approval; equipment which is determined to be consistent with
41 the approval may be permitted, but equipment which is determined to be
42 inconsistent with the approval shall require approval as a new conditional use.

43 The motion for the adoption of the foregoing resolution was duly seconded by Council
44 Member _____ and upon vote being taken thereon, the following voted in favor: _____;
45 and _____ voted against.

46 WHEREUPON said resolution was declared duly passed and adopted.

Resolution – George C. Brandt, Inc., 2975 Long Lake Road (PF10-021)

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 11th day of October 2010 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 11th day of October 2010.

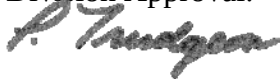
William J. Malinen, City Manager

(SEAL)

REQUEST FOR COUNCIL ACTION

DATE: 10/11/2010
ITEM NO: 7.†

Division Approval:



Acting City Manager Approval:



Item Description: Request by Schadegg Commercial Real Estate, Inc. for approval of a PUD AMENDMENT to allow an adult daycare use in the Centre Pointe PUD (PF10-027)

1.0 REQUESTED ACTION

Prompted by a proposal to establish an adult daycare facility at 2900 Centre Pointe Drive, the property owner is requesting an amendment to the Planned Unit Development (i.e., the zoning district for the property) to include daycare among the uses that are allowed on this property.

Project Review History

- Application submitted: September 9, 2010; determined complete: September 17, 2010
- Sixty-day review deadline: November 16, 2010
- Planning Commission recommendation (6-0 to approve): October 6, 2010
- Project report prepared: October 7, 2010
- Anticipated City Council action: October 11, 2010

2.0 SUMMARY OF RECOMMENDATION

The Planning Division concurs with the recommendation of the Planning Commission to approve the proposed Planned Unit Development AMENDMENT, subject to certain conditions; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt a resolution approving the proposed Planned Unit Development AMENDMENT, pursuant to §1080 (Planned Unit Developments) of the City Code, subject to conditions; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

The original Planned Unit Development (PUD) was approved in 1985 and amended to its current form in 1997. When fully built, the PUD district could include as much as about 750,000 square feet of office-type uses and another approximately 180,000 square feet of hospitality uses.

5.0 GENERAL COMMENTS

- 5.1 The PUD was clearly established to be a “productive” area. It is based in the B-4 District which is described in §1105.06 of the City Code as:

“designed to provide a limited mix of land uses, made compatible through controls and high quality standards, to facilitate more intensive, larger, and higher valued development and redevelopment areas for the regional market. This district allows opportunities to integrate high quality offices, hotels, restaurants, retail uses and selected office and manufacturing uses visible from state or county roads.”

But aside from a few specified hotel/restaurant sites, the allowed uses in the PUD are limited to:

Office-type uses*

Medical/Dental office
Business/Professional office
Bank/Financial institution
R&D/Lab/Clean room
Service office
Recording studio
Computer-based printing

Showroom/Manufacturing-type uses

Blue-printing
Offset printing press
Electronic/Medical device manufacturing

*According to the PUD, office-type uses must occupy least 50% of the floor area of any given building.

- 5.2 The B-4 District allows daycare centers as conditional uses. “Adult care facilities” are prohibited in the B-4 District, but this is likely because they are identified as being essentially the same as hospitals. Based on the applicant’s narrative description of the proposed adult daycare (included with this report as Attachment C), it appears to be consistent with the definition of “daycare facility” in §1002.02 (Definitions) of the City Code:

“A facility that provides non-medical care for children or adults in need of personal services supervision or assistance essential; for sustaining activities of daily living or for the protection of the individual on less than a 24-hour basis. The facility must meet all state standards for registration and inspections.”

- 5.3 Although daycare uses were excluded from the PUD along with all retail uses, daycares are becoming common, supportive amenities in large office developments as a convenience for the many nearby employees. For this reason, Planning Division staff believes that it is reasonable to include a limited amount of daycare use within the PUD.
- 5.4 Planning Division staff would normally recommend consideration of the proposed daycare use across the entire PUD, perhaps as much as 5% of the total office space in the development, because the process and result of a PUD AMENDMENT should be equivalent to a zoning district text amendment; if the PUD were fully developed, as much as about 37,500 square feet of day care uses could be allowed. But after the initial developments,

this PUD came to comprise several separate properties with as many different owners, rather than a single entity owning the entire development. For this reason, staff will be considering the daycare use on only the property owned by the applicant. In reviewing the proposal as applied to just the building at 2890-2900 Centre Pointe Drive, the building would remain more than 50% office uses and, at about 11,000 square feet, the proposed facility would be about 3% of the existing office development or about 1.5% of the potential development at full build-out. For this same reason, Planning Division staff is proposing to amend the PUD by attaching a resolution approving the amendment to the PUD agreement as an addendum; in this way, the PUD can be amended pertinent to one specific property without requiring the endorsement of all the varied property owners.

- 5.5 Parking on the property is generally agreed to be inadequate even though the site was developed as approved by the PUD. Nevertheless, the number of parking spaces required for daycare uses is roughly half of the requirement for office uses, so even if the proposed daycare doesn't naturally help to relieve the current parking pressure, the daycare use should not be saddled with that burden through parking-related conditions of approval.

6.0 PUBLIC HEARING

The duly noticed public hearing for this application was held by the Planning Commission at its meeting of October 6, 2010. No members of the public were present to comment on the proposal and draft minutes of the public hearing were not available at the time this report was written. After reviewing the application and speaking with the applicant, the Planning Commission voted unanimously (i.e., 6-0) to recommend approval of the proposed PUD AMENDMENT.

7.0 RECOMMENDATION

Based on the comments and findings in Section 5-6 of this report, Planning Division staff concurs with the recommendation of the Planning Commission to approve a PUD AMENDMENT to allow a daycare facility at 2890-2920 Centre Pointe Drive, subject to the following conditions:

- a. The daycare facility shall not exceed 11,000 square feet; and
- b. An external recreation area shall not be allowed on site since there does not appear to be adequate space without eliminating some of the existing parking area.

8.0 SUGGESTED ACTION

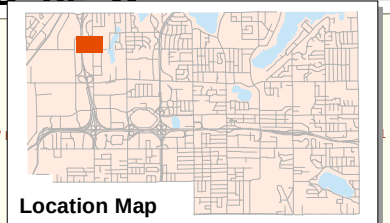
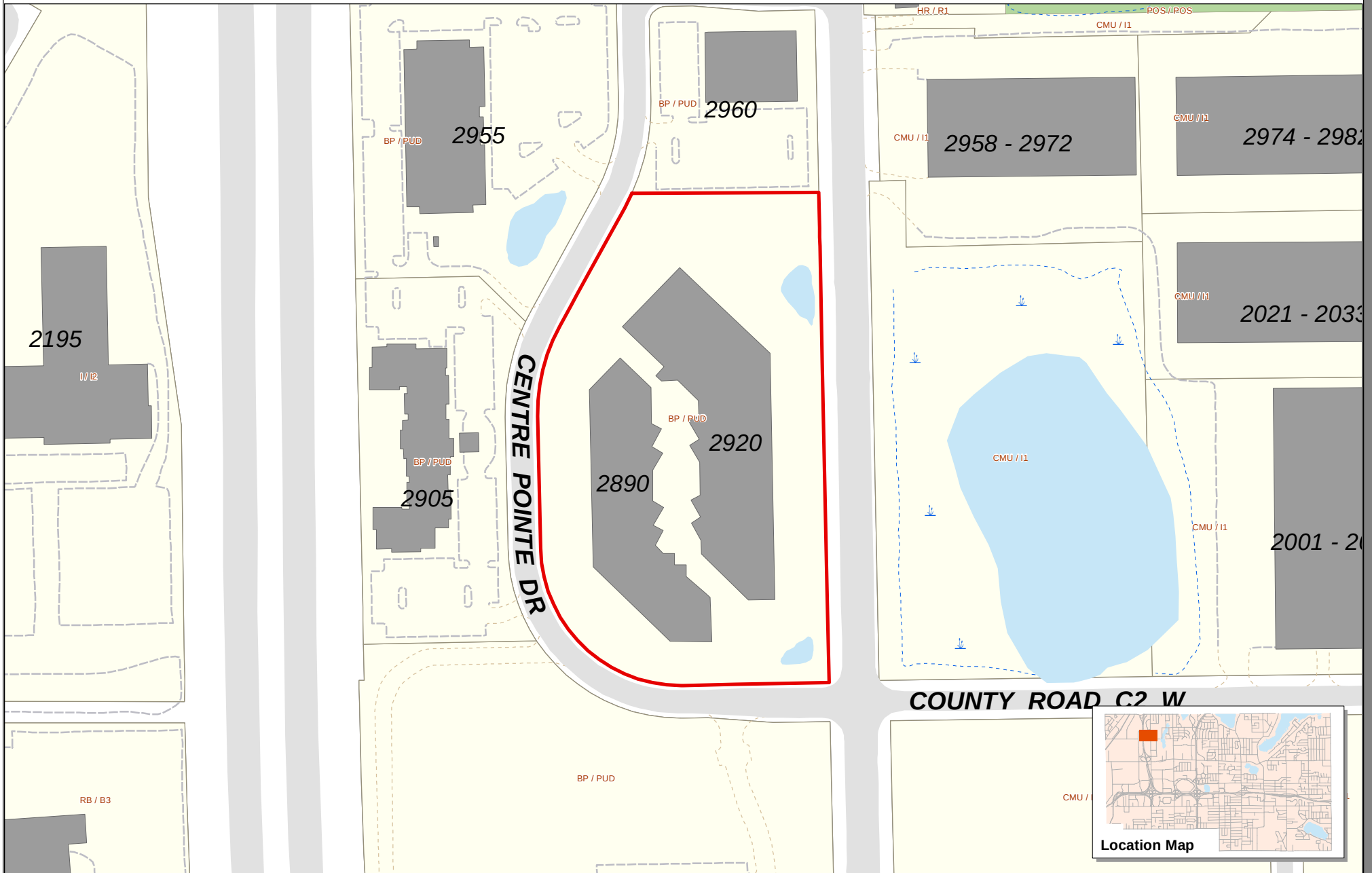
Adopt a resolution approving the proposed PUD AMENDMENT for Schadegg Development LLC to allow daycare as a permitted use at 2890-2920 Centre Pointe Drive, based on the comments and findings of Section 5-6 and the recommendation of Section 7 of this report.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments: A: Area map
B: Aerial photo

C: Applicant narrative
D: Draft resolution

Attachment A: Location Map for Planning File 10-027



Prepared by:
Community Development Department
Printed: October 1, 2010



Site Location

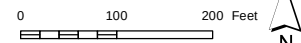
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (8/30/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B: Aerial Map of Planning File 10-027



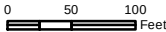
Prepared by:
Community Development Department
Printed: October 1, 2010



Site Location

Data Sources
* Ramsey County GIS Base Map (8/30/2010)
* Aerial Data: Kucera (4/2009)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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We are proposing amending the current PUD to allow the use of an adult daycare facility. It will provide a social environment for seniors while employed family members are at work. A meal will be provided the customers at the lunch hour. This facility will operate during normal business hours. Very little parking is necessary for this use, as the customers will be transported either by family members, or van services such as Metro Mobility. The area directly at the entrance to the facility is already designated parking for the tenant that will occupy the space – no other tenants are permitted to park there.

The operator of this facility will apply for, and comply with all health department and other licensing department regulations.

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 11th day of October 2010 at 6:00 p.m.

The following members were present: _____
and _____ was absent:

Council Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. _____

**A RESOLUTION AMENDING THE CENTRE POINTE PLANNED UNIT DEVELOPMENT
PERTAINING TO 2890-2920 CENTRE POINTE DRIVE (PF10-027)**

WHEREAS, the Centre Pointe Planned Unit Development, which was established as a sort of office/business park with limited hospitality uses, was originally approved for one developer in 1985 and substantially expanded through an amendment for subsequent developer 1997; and

WHEREAS, the Planned Unit Development has come to comprise several separate properties with as many different owners, rather than a single entity owning the entire development; and

WHEREAS, Schadeegg Development LLC owns the property addressed as 2890-2920 Centre Pointe Drive and has requested approval of a daycare use, which has not been allowed within the Planned Unit Development district; and

WHEREAS, the subject property within the Planned Unit Development is legally described as:

**Centre Pointe Business Park part of Lot 1 Block 3 lying S of N 280 feet of said Lot 1 as
measured on E line of said Lot 1 and also Lot 2 Block 3
PID 05-29-23-14-0026**

WHEREAS, the Roseville City Council has determined that daycare services are commonly found in support of large office developments and that a limited amount of daycare (e.g., perhaps as much as 5% of the overall office floor area within the PUD) is appropriate in the Centre Pointe development; and

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed Planned Unit Development amendment on September 29, 2010, voting 6-0 to recommend approval of the amendment based on the comments and findings of the staff report prepared for said public hearing;

NOW THEREFORE BE IT RESOLVED by the Roseville City Council to approve an amendment to the Centre Pointe Planned Unit Development to allow the proposed daycare use on the subject property, based on the information contained in the project report prepared for the City Council meeting on October 11, 2010 and the following conditions:

- a. The daycare facility shall not exceed 11,000 square feet; and
- b. An external recreation area shall not be allowed on site since there does not appear to be adequate space without eliminating some of the existing parking area.

36 The motion for the adoption of the foregoing resolution was duly seconded by Council Member
37 _____ and upon vote being taken thereon, the following voted in favor: _____
38 and none voted against: _____

39 WHEREUPON said resolution was declared duly passed and adopted.

[illegible]

WITNESS MY HAND officially as such Manager this 11th day of October 2010.

Page 3 of 3

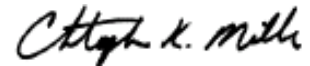
REQUEST FOR CITY COUNCIL ACTION

DATE: **10/11/2010**
ITEM NO: **9.a**

Department Approval:



Acting City Manager Approval:



Item Description: Amendment to Chapter 1007 Industrial District to Prohibit Certain Uses within the City of Roseville (**PROJ00-24**)

1.0 BACKGROUND

1.1 As the City Council is aware, an asphalt plant is proposed to be located within the City of Roseville on property zoned General Industrial District (I-2). Under the Industrial Districts, an asphalt plant is considered a permitted use as it is a manufacturing use that processes raw materials into a finished product. The proposed asphalt plant has raised concern throughout the community about the possible negative environmental and health effects that the operation of the plant may have.

1.2 Over the past few months Council Members and citizens of Roseville have indicated that an asphalt plant should not be permitted in the new zoning ordinance that is currently being drafted. As the Planning Division has been working on drafting the language to prohibit an asphalt plant in the new zoning code, we have determined that there are other similar uses that are just as potentially undesirable. In addition, the Planning Division feels that given the uncertain timeline for the new codes to be adopted, it is imperative to amend the current zoning ordinance now so as to not allow a potentially undesirable use to start its operations before the new code is in place.

1.3 The 2030 Roseville Comprehensive Plan emphasizes the need for having land use and development that is sensitive to and protective of the city's environmental quality, natural amenities, and aesthetics.

a. Land Use Goal #4. Protect, improve, and expand the community's natural amenities and environmental quality.

Policy 4.4 Existing and future development of business and industry, shopping, transportation, housing, entertainment, leisure, and recreation opportunities shall be in harmony with the commitment Roseville has made to its environment and quality of life, without compromising the ability of future generations to meet their own needs.

b. Land Use Goal #12. Minimize the potential negative impacts of high-intensity employment uses.

c. Economic Development and Redevelopment Goal #4. Encourage reinvestment, revitalization, and redevelopment of retail, office, and industrial properties to maintain a stable tax base, provide new living wage job opportunities, and increase the aesthetic appeal of the city.

- d. **Economic Development and Redevelopment Goal #6.** Integrate environmental stewardship practices to commercial development.
- e. **Environmental Protection Goal #1.** Protect, preserve, and enhance Roseville’s water, land, air, and wildlife resources for current and future generations.
- f. **Environmental Protection Goal #5.** Ensure the City takes a leadership role in environmentally friendly property development, redevelopment, and maintenance practices.

2.0 PROPOSED ORDINANCE AMENDMENT

The Planning Division has created the following list that includes uses the Division deems undesirable for Roseville. These uses have been added to the Industrial Uses and Zoning Districts table as “NP” for not permitted. The Planning Division has also added the not permitted designation to all blank boxes, which for years have been uses not permitted in a specific industrial district.

- a. Asphalt plant, batch or other
- b. Concrete plant, batch or other
- c. Manufacturing of insecticides, fungicides, disinfectants and related industrial and household chemical compounds
- d. Manufacturing and processing of clay products, structural such as brick, fire brick, tile and pipe
- e. Leather and fur tanning, curing, finishing and dyeing
- f. Slaughtering of animals
- g. Metal casting or foundry
- h. Metals, precious and rare, reduction, smelting and refining
- i. Tire plant or tire recapping plant or facility
- j. Fertilizer plant
- k. Crushing of aggregate
- l. Salvage or junk yard
- m. Petroleum refinery
- n. Wood treatment plant
- o. Pulp processing plant (paper mill)

3.0 PLANNING COMMISSION ACTION

At their October 6th meeting, the Planning Commission recommended approval of the proposed ordinance on a 4-2 vote. The dissenting Planning Commission members felt that having a list of prohibited uses may inadvertently fail to include other undesirable uses and that performance standards should be looked at to regulate undesirable uses.

4.0 SUGGESTED CITY COUNCIL ACTION

By motion, recommend APPROVAL of the proposed ordinance AMENDING the uses table contained within Section 1007.015 of the Roseville City Code.

Prepared by: City Planner Thomas Paschke (651-792-7074)
Attachments: A: Written comments regarding proposed ordinance
B: 1007.015 table amendments

PROJ0017_RCA_TextAmendment_101110 revised.doc

74
75

C: Draft Ordinance



Roseville Citizens League
800 Brenner Avenue
Roseville, MN 55113

October 5, 2010

Mr. James Doherty
Chairman
Roseville Planning Commission

On behalf of the Roseville Citizens League I am requesting that the city adopt the Section 1007.015B Prohibited Uses and the list of prohibited uses as submitted by City Planner Thomas Paschke in his Request For Planning Commission Action dated 10/06/2010:

1007.015B Prohibited Industrial Uses:

The following uses shall be deemed prohibited in all Industrial Districts within the City of Roseville:

- a. Asphalt plant, batch or other*
- b. Concrete plant, batch or other*
- c. Manufacturing of insecticides, fungicides, disinfectants and related industrial and household chemical compounds*
- d. Manufacturing and processing of clay products, structural such as brick, fire brick, tile and pipe*
- e. Leather and fur tanning, curing, finishing and dyeing*
- f. Slaughtering of animals*
- g. Metal casting or foundry*
- h. Metals, precious and rear, reduction, smelting and refining*
- i. Tire plant or tire recapping plant or facility*
- j. Fertilizer plant*
- k. Crushing of aggregate as a principal use*
- l. Salvage or junk yard*
- m. Petroleum refinery*
- n. Wood treatment plant*
- o. Pulp processing plant (paper mill)*

Sincerely,

Dick Lambert
Chairman

Thomas Paschke

From: support@civicplus.com
Sent: Wednesday, October 06, 2010 7:53 AM
To: *RVPlanningCommission
Subject: Online Form Submittal: Contact Planning Commission

The following form was submitted via your website: Contact Planning Commission

Subject:~| Section 1007.015B Prohibited Uses

Name:~| Sara Barsel

Address:~| 1276 Eldridge Ave.

City:~| Roseville

State: ~| MN

Zip:~| 55113

How would you prefer to be contacted? Remember to fill in the corresponding contact information.~| Email

Phone Number:~| [REDACTED]

Email Address:~| [REDACTED]

Please Share Your Comment, Question or Concern~| 1276 Eldridge Ave.
Roseville, MN 55113

Oct. 6, 2010

Mr. James Doherty
Chairman
Roseville Planning Commission

I am writing to request that the city adopt the Section 1007.015B Prohibited Uses and the list of prohibited uses as submitted by City Planner Thomas Paschke in his Request For Planning Commission Action dated 10/06/2010:

1007.015B Prohibited Industrial Uses:

The following uses shall be deemed prohibited in all Industrial Districts within the City of Roseville:

- a. Asphalt plant, batch or other
- b. Concrete plant, batch or other
- c. Manufacturing of insecticides, fungicides, disinfectants and related industrial and household chemical compounds
- d. Manufacturing and processing of clay products, structural such as brick, fire brick, tile and pipe
- e. Leather and fur tanning, curing, finishing and dyeing
- f. Slaughtering of animals
- g. Metal casting or foundry
- h. Metals, precious and rear, reduction, smelting and refining
- i. Tire plant or tire recapping plant or facility
- j. Fertilizer plant
- k. Crushing of aggregate as a principal use
- l. Salvage or junk yard
- m. Petroleum refinery
- n. Wood treatment plant
- o. Pulp processing plant (paper mill)

Sincerely,

Sara Barsel
Roseville resident

Additional Information:

Form submitted on: 10/6/2010 7:52:52 AM

Submitted from IP Address: [REDACTED]

Referrer Page: <http://www.ci.roseville.mn.us/index.aspx?NID=77>

Form Address: <http://www.ci.roseville.mn.us/forms.aspx?FID=136>

Comments to Planning Commission

October 5, 2010

Dear Planning Commissioners,

I am pleased to see that the city is taking action to protect Roseville citizens and businesses from heavy polluting industries. I urge you to carefully review this proposed list, and consider my comments and concerns, which are as follows:

1. I notice that most of the prohibited industries are new to the current code, however several do exist in the table 1007.015 (manufacturing of insecticides, etc. and slaughtering of animals) and several uses are omitted from the prohibited list that are in this table (see below listing). Does this proposed list supplement the existing table of uses or is it meant to be all-inclusive? If the latter, I suggest adding these additional protections in the current code that are within Table 1007.015:
 - a. **Electrical substations**
 - b. **Glue and size manufacturing** (not sure what size manufacturing is, but it's in the table row relating to packing and processing of meat and fish)
 - c. **Rubber and synthetic processing**
2. I have two concerns with the double negative in this same table in the current industrial zoning code: "**Chemicals not involving noxious odors or danger from fire or explosives**" are permitted in I-2 and I-2A.
 - a. Firstly, I assume this means that chemicals involving noxious odors or danger from fire or explosives are *not* permitted. This needs to be explicit, if this is the case, and this listing proposed by city staff would be a great place to state that.
 - b. Secondly, it's unclear if it's the manufacturing, processing, production of chemicals, or the involvement of those chemicals in any industry. I suggest this be clarified as well, if indeed you propose to add this to the listing.
3. A point of confusion that remains for many of us is the **application of the conditional use criteria and the performance standards**.
 - a. In May 2009, a staff report to the Planning Commission discussed the conditional use criteria only in regard to the outdoor storage of materials, not also to the critically connected asphalt production industry. I would expect that conditional use criteria would be measured for the proposal in its entirety, as it would exist on the land, and not only in regard to conditional use proposal. **I would like clarification on the application of conditional use criteria as they pertain to land use proposals and suggest that city staff explicitly state this in the code, if it isn't already there.**
 - b. I have heard mixed messages on the application of the performance standards when considering land uses. Several weeks ago, I received an email from a city staff person indicating that his understanding of the performance standards is that they are used as "an enforcement measure after a use is in place and operating allowing a means to appropriately and adequately measure the standards." If this were the case, they would have no bearing on a proposal until after the project was built, even though it would likely fail to meet these standards. However in the Roseville

Review, the community development director indicated that, “the city will ultimately have to decide whether the plant can meet the zoning code's established industrial performance standards.” **I am relieved to read this new perspective, and I would like verification that this is indeed the case, that performance standards can be applied by city council members to approve or deny an industry.**

4. Given these mixed messages, I would suggest that if the Planning Commission shares this confusion, they recommend to city staff that clarification on the application of the conditional use criteria and performance standards be placed on a future agenda, either for the Planning Commission or for the City Council, whichever is the appropriate body.
5. One difficulty I have with a finite list of allowable or prohibited land uses is that it potentially leaves the city open to other industries that were overlooked. I was pleased to see that Dan Roe wrote in an email to the Roseville Issues Forum on September 16, “...I have suggested that we require council review of any industrial uses that can reasonably be expected to have significant impacts on surrounding neighborhoods. That way, in the case of future asphalt plants, or whatever it might be, the council can either deny the project itself, or require specific conditions be met if it is allowed to go ahead, based on the individual circumstances.” I don’t know the specifics of this initiative, but I support Mr. Roe and the city council in considering something like this.
6. Whether or not Roe’s initiative is passed in the future, I would suggest that Planning Commission recommend to City Council that the conditional use criteria and the performance standards are together used to judge whether or not an industry is permitted, and if so, with what needed controls to meet Roseville city code. I believe, ultimately, this would ensure the protection of Roseville citizens and businesses, and any overlooked industries would not be an issue provided they met Roseville City standards.

Thank you for considering my comments.

Sincerely,

Megan Dushin
2249 St. Stephen Street
Roseville MN 55113

Section 1007.015 Industrial Uses and Zoning Districts				
P=Permitted Use CUP=Conditional Use Permit A=Accessory Use Blank space indicates NP=Not Permitted		Section 1007.02	Section 1007.03	Section 1007.04
Type of Use	Qualifier	I-1	I-2	I-2A
Asphalt plant, batch or other		NP	NP	NP
Assembly – light materials	(Such as medical or computer components, small finished parts and products)	P	P	P
Assembly – heavy materials	(Such as car, airplane parts, semi-finished products or materials)	NP	P	P
Automobile, truck and trailer body repairs		NP	P	P
Automobiles, trucks and trailers assembly and engine rebuilding	Including parts	NP	P	P
Beverage processing and bottling		P	P	P
Bingo Halls		P	P	P
Boat building and repair		P	P	P
Building materials, misc., such as lumber, wall boards		CUP	P	P
Chemicals not involving noxious odors or dangers from fire or explosives		NP	P	P
Clay products such as brick, fire brick, tile, and pipe	Refers to manufacturing of these products	NP	NP	NP
Commercial vehicle washing	(Such as trucks, trailers, boats, trailers and to a lesser degree, cars)	CUP	CUP	CUP
Concrete plant, batch or other		NP	NP	NP
Crushing/recycling of aggregate materials		NP	NP	NP
Dog Kennels		CUP	CUP	CUP
Electric equip. assembly	Not elec. Power substations	P	P	P
Glass products from previously manufactured glass		CUP	P	P
Health clubs, physical culture and health service facilities		CUP	NP	NP
Heliports		NP	CUP	CUP
Ice, dry and natural		P	P	P
Insecticides, fertilizers , fungicides, disinfectants and related ind. industrial and household chem. chemicals	Refers to manufacturing of these products	NP	NP	NP
Laboratories for research and quality control in physical sciences		P	P	P
Leather and fur tanning, curing, finishing, dyeing		NP	NP	NP
Machine tools manufacturing, assembly, repair		NP	P	P
Manufacturing and repair – light materials		P	P	P
Manufacturing and repair -heavy		NP	P	P
Meat and fish products, packing and processing	Not Excluding slaughtering and glue and size mfg.	NP	P	P
Metal and Metal products, fabrication, assembly, treatment, processing		CUP	P	P
Metal casting and foundry products, including ornamental iron work	not including magnesium foundries	NP	P	P

Section 1007.015 Industrial Uses and Zoning Districts				
P=Permitted Use CUP=Conditional Use Permit A=Accessory Use Blank space indicates NP =Not Permitted			Section 1007.02	Section 1007.03
			Section 1007.04	
Type of Use	Qualifier	I-1	I-2	I-2A
Metal stamping and extrusion of small products		NP	P	P
Metals, precious and rare reduction, smelting and refining		NP	NP	NP
Mini-storage (self storage) facilities		CUP	CUP	CUP
Motor freight terminals		NP	CUP	CUP
Motor Vehicle Dealers	New and used, in conjunction with new sales	CUP	CUP	CUP
Offices		P	P	P
Off-street parking and off-street loading	as regulated in City Code	A	A	A
Paper products,		P	P	P
Petroleum refinery		NP	NP	NP
Printing		P	P	P
Public and public utility uses		P	P	P
Pulp processing plant (i.e., paper mill)		NP	NP	NP
Rental and leasing of motor vehicles	Includes sales as per 1007.02D	CUP	CUP	CUP
Restaurants and similar uses		P	P	NP
Rubber products, small and synthetic treated fabrics	excluding all rubber and synthetic processing	P	P	P
Sales and rental of contractors equipment		CUP	NP	NP
Sales, service and repair of engines		CUP	NP	NP
Salvage yard/junk yard		NP	NP	NP
Soap and detergents, packaging only		P	P	P
Sporting and athletic equipment		P	P	P
Storage and distribution of chemicals		NP	CUP	CUP
Storage and maintenance of school and charter buses		NP	CUP	CUP
Storage, enclosed or screened		NP	CUP	CUP
Tire manufacturing or re-capping facility		NP	NP	NP
Tools and hardware such as bolts, nuts, and screws		P	P	P
Vaults, caskets and burial vaults		P	P	P
Wholesale and warehousing		P	P	P
Wood products such as furniture, boxes, crates, baskets, and pencils		P	P	P
Wood treatment plant		NP	NP	NP

ORDINANCE NO. ____

**AN ORDINANCE AMENDING TITLE 10 OF THE CITY CODE TO PROHIBIT CERTAIN
USES IN INDUSTRIAL DISTRICTS SECTION (1007) OF THE CITY CODE**

The City Council of the City of Roseville does ordain:

Section 1. Zoning Text Amended. Pursuant to Section 1016 (Zoning Amendments) of the City Code of the City of Roseville, and after the City Council consideration of Project File 0024, Section 1007.015 Industrial Uses and Zoning Districts is hereby amended as follows:

Section 1007.015 Industrial Uses and Zoning Districts				
P=Permitted Use CUP=Conditional Use Permit A=Accessory Use NP=Not Permitted			Section 1007.02	Section 1007.03
Type of Use	Qualifier	I-1	I-2	I-2A
Asphalt plant, batch or other		NP	NP	NP
Assembly – light materials	(Such as medical or computer components, small finished parts and products)	P	P	P
Assembly – heavy materials	(Such as car, airplane parts, semi-finished products or materials)	NP	P	P
Automobile, truck and trailer body repairs		NP	P	P
Automobiles, trucks and trailers assembly and engine rebuilding	Including parts	NP	P	P
Beverage processing and bottling		P	P	P
Bingo Halls		P	P	P
Boat building and repair		P	P	P
Building materials, misc., such as lumber, wall boards		CUP	P	P
Chemicals not involving noxious odors or dangers from fire or explosives		NP	P	P
Clay products such as brick, fire brick, tile, and pipe	Refers to manufacturing of these products	NP	NP	NP
Commercial vehicle washing	(Such as trucks, trailers, boats, trailers and to a lesser degree, car s)	CUP	CUP	CUP
Concrete plant, batch or other		NP	NP	NP
Crushing/recycling of aggregate materials		NP	NP	NP
Dog Kennels		CUP	CUP	CUP
Electric equip. assembly	Not elec. Power substations	P	P	P
Glass products from previously manufactured glass		CUP	P	P
Health clubs, physical culture and health service facilities		CUP	NP	NP
Heliports		NP	CUP	CUP

Section 1007.015 Industrial Uses and Zoning Districts				
P=Permitted Use CUP=Conditional Use Permit A=Accessory Use NP=Not Permitted			Section 1007.02	Section 1007.03
				Section 1007.04
Type of Use	Qualifier	I-1	I-2	I-2A
Ice, dry and natural		P	P	P
Insecticides, fertilizers, fungicides, disinfectants and related industrial and household chemicals	Refers to manufacturing of these products	NP	NP	NP
Laboratories for research and quality control in physical sciences		P	P	P
Leather and fur tanning, curing, finishing, dyeing		NP	NP	NP
Machine tools manufacturing, assembly, repair		NP	P	P
Manufacturing and repair – light materials		P	P	P
Manufacturing and repair -heavy		NP	P	P
Meat and fish products, packing and processing	Excluding slaughtering and glue and size mfg.	NP	P	P
Metal and Metal products, fabrication, assembly, treatment, processing		CUP	P	P
Metal casting and foundry products, including ornamental iron work		NP		
Metal stamping and extrusion of small products		NP	P	P
Metals, precious and rare reduction, smelting and refining		NP	NP	NP
Mini-storage (self storage) facilities		CUP	CUP	CUP
Motor freight terminals		NP	CUP	CUP
Motor Vehicle Dealers	New and used, in conjunction with new sales	CUP	CUP	CUP
Offices		P	P	P
Off-street parking and off-street loading	as regulated in City Code	A	A	A
Paper products,		P	P	P
Petroleum refinery		NP	NP	NP
Printing		P	P	P
Public and public utility uses		P	P	P
Pulp processing plant (i.e., paper mill)		NP	NP	NP
Rental and leasing of motor vehicles	Includes sales as per 1007.02D	CUP	CUP	CUP
Restaurants and similar uses		P	P	NP
Rubber products, small and synthetic treated fabrics	excluding all rubber and synthetic processing	P	P	P

Section 1007.015 Industrial Uses and Zoning Districts				
P=Permitted Use CUP=Conditional Use Permit A=Accessory Use NP=Not Permitted			Section 1007.02	Section 1007.03
Type of Use	Qualifier	I-1	I-2	I-2A
Sales and rental of contractors equipment		CUP	NP	NP
Sales, service and repair of engines		CUP	NP	NP
Salvage yard/junk yard		NP	NP	NP
Soap and detergents, packaging only		P	P	P
Sporting and athletic equipment		P	P	P
Storage and distribution of chemicals		NP	CUP	CUP
Storage and maintenance of school and charter buses		NP	CUP	CUP
Storage, enclosed or screened		NP	CUP	CUP
Tire manufacturing or re-capping facility		NP	NP	NP
Tools and hardware such as bolts, nuts, and screws		P	P	P
Vaults, caskets and burial vaults		P	P	P
Wholesale and warehousing		P	P	P
Wood products such as furniture, boxes, crates, baskets, and pencils		P	P	P
Wood treatment plant		NP	NP	NP

Section 2. Effective Date. This ordinance amendment to the City Code shall take effect upon the passage and publication of this ordinance.

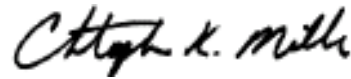
Passed this 11th day of October 2010. By Mayor Craig D. Klausing

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/11/10
Item No.: 10.a

Department Approval

Acting City Manager Approval



Item Description: Emerald Ash Borer (EAB) Management Plan and Progress

BACKGROUND

Roseville is within two miles of the first known Minnesota infestation of Emerald Ash Borer (EAB). We can expect that EAB will be found in Roseville.

In an effort to take a proactive approach and to slow the movement of EAB into Roseville, a grant application was submitted and obtained in January 2010 from the Minnesota Department of Agriculture. With the help of that grant the city will be able to complete a comprehensive street tree inventory and plan.

At this time it is appropriate that the City Council discuss and approve a plan forward. Attached is a very succinct Roseville EAB Management Plan with very specific elements that have been previously discussed with the Parks and Recreation Commission and the City Council. Plan components are identified as well as progress made on each one.

Addressing EAB is a new program and is proposed in the 2011 budget.

POLICY OBJECTIVE

This plan is consistent with managing the city forest resources.

FINANCIAL IMPLICATION

The EAB Program proposed in the 2011 budget is \$100,000.

STAFF RECOMMENDATION

Adopt the EAB management plan as presented.

COUNCIL ACTION REQUESTED

Motion adopting the EAB Management Plan and approach as presented.

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**Roseville Parks and Recreation
Emerald Ash Borer (EAB) Management Plan
Prepared June 2010
Plan and Progress Update - September 28th, 2010**

1 1). Introduction

2 a. Purpose

- 3 1. Mitigate the spread of EAB
- 4 2. Address public needs in an efficient and effective manner
- 5 3. Distribute costs over a manageable time period
- 6 4. Lessen social and economic impact
- 7 5. Maximize and maintain long-term benefits of the urban forest
- 8 6. Maintain consistency and coordinate actions across jurisdictions
- 9 7. Provide education and city strategy to the community
- 10 8. Assure a plan is in place to re-plant as removals occur

11 b. Administration

- 12 1. Administration is currently the responsibility of the Parks and
- 13 Recreation Department.
- 14 2. Parks and Recreation Commission is the city official "Tree Board".
- 15 3. Coordination of city resources and communication of ongoing
- 16 efforts is essential.

17 c. Applicability

- 18 1. Public properties (city and county)
 - 19 i. Rights of way
 - 20 ii. Boulevards
 - 21 iii. Parks and open space
 - 22 iv. Others
- 23 2. Private properties (under current ordinance, full responsibility lies
- 24 with the private ownership)
 - 25 i. Residential
 - 26 ii. Commercial
 - 27 iii. Industrial
 - 28 iv. Inspection as allowed by ordinance
 - 29 v. Education
 - 30 vi. Other

31 d. General Status of EAB in the metropolitan area

- 32 1. EAB has not been identified in the City of Roseville proper.
- 33 2. EAB has been identified in the City of St. Paul in the St. Anthony
- 34 area and the University of Minnesota St. Paul Campus.
- 35 3. EAB has been identified in the City of Minneapolis in Tower Hill and
- 36 Prospect Park areas.
- 37 4. EAB in the Minneapolis and St. Paul locations are about 1 mile
- 38 apart.
- 39 5. Roseville is within approximately 2 miles of know infestation.

1
2 2). Plan Components

3 A. Inventory

4 1. Description:

- 5 i. Determine numbers, size, location and initial condition of all
6 public trees, especially ash trees.
7

8 2. Progress:

- 9 i. Street tree inventory 100 % complete –being downloaded
10 into recently purchases grant funded software program
11 (Davey Tree Keeper) with reporting ability.
12
13 ii. Currently in process of collecting tree inventory data in
14 parks, golf course, arboretum, city hall, fire stations and all
15 other city properties.
16
17 iii. New tree inventory software will allow full analysis of the tree
18 inventory data. Initially to determine the number of city-
19 owned ash trees and then how best to manage them.
20

21 B. Identify Management Options

22 1. Description:

- 23 i. Do nothing.
24
25 ii. Reactive approach: wait until tree is infested with EAB
26 before removing.
27
28 iii. Proactive approach #1: systematically remove trees prior to
29 them being infested with the thought that if done prior to the
30 arrival of EAB it may lesson a budget strain and help slow
31 the spread to other properties.
32
33 iv. Proactive approach #2: pesticide treatment, injection, basal
34 drench or spray, determine “significant” trees.
35
36
37 v. Replacement of trees: replace trees on a one to one basis.
38

39 2. Progress:

- 40 i. The EAB Management Plan will incorporate a combination of
41 approaches.
42
43 ii. Removal: through the street tree inventory the poorest
44 condition ash trees will be identified, removing a percentage
45 of those trees annually. The 2010 grant will allow up to 23
46 trees.

- iii. Treatment: healthy ash trees on city property that are determined to be of "significance" because of their function and/or their valuable location will be treated by injection. An analysis is being completed comparing the cost of treatment by a contractor vs. in-house cost.
- iv. Replanting: It is an essential and integral part of this plan to include replanting appropriate replacement trees as the boulevard ash trees are removed. The 2010 grant will allow up to 23 trees.
- v. Private property: It has been an expressed desire from some residents to have the ability to purchase a product or service at a city rate should the city enter into a volume contract.

C. Ordinance

1. Description:

- i. To update the current city forestation control ordinance #706 to include EAB and other appropriate modifications.
- ii. Involve the Parks and Recreation Commission in the ordinance review, revision and recommendation to the City Council for final adoption.
- iii. Determine if any changes are necessary to the ordinance including the role of the city and the role of the homeowner.

2. Progress:

- i. Current ordinance #706 has been distributed to the Parks and Recreation Commission and preliminarily discussed.
- ii. A draft ordinance update is in process with the Parks and Recreation Commission and the City Council discussions soon to follow.
- iii. We anticipate that in early 2011 the city will hold a public hearing for an updated forestation control ordinance.

D. Wood Handling

1. Description:

- i. Restrict movement per federal and state quarantine
- ii. Utilize wood
- iii. Will be lots of wood waste
- iv. Equipment/staff etc.

2. Progress:

- i. The City of Roseville is adhering to federal and state requirements.
- ii. Ramsey County is under a state quarantine.

- iii. The city requires all licensed tree removal contractors working in Roseville to complete an EAB compliance agreement.

E. Planting

1. Description:

- i. Fill in existing vacant sites.
- ii. Replant as trees are removed.
- iii. Develop a diverse population plan consisting of no more than 20% with a goal of 10% per specie.

2. Progress:

- i. Available planting sites are identified through the tree inventory.
- ii. The City of Roseville will begin planting in these locations as resources are made available. The 2010 grant allows for up to 23 trees.
- iii. The planting plan will account for a diverse tree population.

F. Outreach/Education

1. Description:

- i. Disseminating information on EAB to the public in as many methods as possible.
- ii. Disseminate information on the role of the city and role of the homeowner. Currently trees on private properties are the full responsibility of the owner and not the responsibility of the city.
- iii. Create public understanding.

2. Progress:

- i. The City of Roseville has been providing public information through the city newsletter, newspaper, flyers, public presentations, city website, facility and event displays, etc...
- ii. Public information meetings have been held at city facilities.
- iii. Staff has participated in numerous metro, state and national level meetings to discuss approaches, history and the future.

G. Training

1. Description:

- i. Ash and EAB identification, use of equipment, technical standards.

2. Progress:

- i. City staff has participated in a variety of training opportunities. This approach will continue as opportunities arise and as time allows.

1
2 H. Monitoring

3 1. Description:

- 4 i. Cooperate with DNR and Department of Agriculture
5 ii. Assistance to monitor the movement of EAB which may
6 delay arrival.
7

8 2. Progress:

- 9 i. EAB has not yet been identified in Roseville Proper. It has
10 been identified in the cities of Minneapolis and St. Paul
11 within 2 miles of Roseville.
12 ii. The City of Roseville cooperates with the Minnesota
13 Departments of Natural Resources and Department of
14 Agriculture.
15 iii. Numerous EAB traps are set throughout the city by the
16 Department of Agriculture.
17

18 I. Budgeting

19 1. Description:

- 20 i. EAB is considered a new program for the City and will
21 require resources.
22 ii. Even though EAB has not been identified in Roseville
23 specific, a designated carry over fund will be set up.
24

25 2. Progress:

- 26 i. EAB Preparedness grant was obtained in 2010 to complete
27 the tree inventory and begin to remove and replace up to 23
28 trees.
29 ii. In addition to the current diseased hazardous tree program,
30 a new EAB program has been proposed for 2011 to include
31 a \$100K budget to begin to treat ash trees of "significance"
32 and remove severely declining ash trees. This fund should
33 be utilized for EAB related expenses and should carry over
34 from year to year should there be any remaining.
35 iii. Proposed 2011 program budget may contribute to injection
36 equipment, product, contractual services, part time staffing if
37 qualifications can be found and removal and replacement of
38 ash trees.
39 iv. Research has been ongoing for the treatment of ash trees.
40 Tree- Age (product) insecticide with the Arborjet injection
41 method has been identified to be the longest tested and best
42 result to date.
43
44
45

- v. A determination is being made on the most cost effective method of treatment, specifically whether the treatment would be performed contractually or in- house (either way, additional resources for 2011 are necessary for the new program).
- vi. Grant opportunities will continually be sought – especially incident should there be one.
- vii. The cost of managing an infestation of the EAB should be planned as a regular ongoing program for the next 10 (ten) years and funded annually.
- viii. Management must include tree removal, tree replacement, and the lifetime treatment for ash trees of “significance”.
- ix. As EAB is found in Roseville the proposed budget should be reevaluated. The management scenario could be drastically different.

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10-11-10
Item No.: 11 . a

Department Approval

Christopher K. Miller

Acting City Manager Approval

Christopher K. Miller

Item Description: Roseville Wine & Spirits, LLC dba Snelling Liquors application for Off Sale Intoxicating Liquor License.

Background

Roseville Wine & Spirits, LLC dba Snelling liquors has applied for a transfer of ownership of their Off Sale Intoxicating liquor license at 2217 Snelling Avenue N. The City Attorney will review the application prior to the issuance of the license to ensure that it is in order. A representative from Snelling Liquors will attend the hearing to answer any questions the Council may have.

Financial Implications

The revenue that is generated from the license fees collected is used to offset the cost of police compliance checks, background investigations, enforcement of liquor laws, and license administration.

Council Action

Motion approving/denying Roseville Wine & Spirits, LLC dba Snelling Liquors application request for Off-Sale Intoxicating liquor license located at 2217 Snelling Avenue N.

Prepared by: Chris Miller, Finance Director
Attachments: A: Applications



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar St., Suite 222, St. Paul, MN 55101-5133
 (651) 201-7507 FAX (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



APPLICATION FOR OFF SALE INTOXICATING LIQUOR LICENSE

No license will be approved or released until the \$20 Retailer ID Card fee is received

Workers compensation insurance company. Name State Fund Mutual Policy # 41527201
 Licensee's MN Sales and Use Tax ID # _____ apply for a MN sales and use tax ID #, call (651) 296-6181
 Licensee's Federal Tax ID # _____

If a corporation, an officer shall execute this application If a partnership, a partner shall execute this application.

Licensee Name (Individual, Corporation, Partnership, LLC) ROSEVILLE WINE AND SPIRITS LLC		Social Security #	Trade Name or DBA Snelling Liquors	
License Location (Street Address & Block No.) 2217 Snelling Ave N		License Period From 1.1.10 To 12.31.10		Applicant's Home Phone #
City Roseville	County RAMSEY	State MN	Zip Code 55113	
Name of Store Manager Terri Metcalf		Business Phone Number 6516336777		DOB (Individual Applicant)

If a corporation or LLC state name, date of birth, Social Security # address, title, and shares held by each officer. If a partnership, state names, address and date of birth of each partner.

Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
LAURIS DeLou Valtinson			officer owner	50%	
Terri Jo Metcalf			officer owner	50%	
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code
Partner Officer (First, middle, last)	DOB	SS#	Title	Shares	Address, City, State, Zip Code

- If a corporation, date of incorporation 9-13-10, state incorporated in Minnesota, amount paid in capital 196,000. If a subsidiary of any other corporation, so state _____ and give purpose of corporation _____. If incorporated under the laws of another state, is corporation authorized to do business in the state of Minnesota? ☐ Yes ☐ No
- Describe premises to which license applies; such as (first floor, second floor, basement, etc.) or if entire building, so state.
ONE FLOOR, 1/2 building, Street Level
- Is establishment located near any state university, state hospital, training school, reformatory or prison? ☐ Yes ☒ No If yes state approximate distance. _____
- Name and address of building owner: CMD Properties INC - Cliff Snyder
2215 Snelling Ave N. Roseville MN 55113
Has owner of building any connection, directly or indirectly, with applicant? ☐ Yes ☒ No
- Is applicant or any of the associates in this application, a member of the governing body of the municipality in which this license is to be issued? ☐ Yes ☒ No If yes, in what capacity? _____
- State whether any person other than applicants has any right, title or interest in the furniture, fixtures or equipment for which license is applied and if so, give name and details. NO
- Have applicants any interest whatsoever, directly or indirectly, in any other liquor establishment in the state of Minnesota?
☐ Yes ☒ No If yes, give name and address of establishment. _____

8. Are the premises now occupied or to be occupied by the applicant entirely separate and exclusive from any other business establishment? ☒ Yes ☐ No
9. State whether applicant has or will be granted, an On sale Liquor License in conjunction with this Off Sale Liquor License and for the same premises. ☐ Yes ☒ No ☐ Will be granted
10. State whether applicant has or will be granted a Sunday On Sale Liquor License in conjunction with the regular On Sale Liquor License. ☐ Yes ☒ No ☐ Will be granted
11. If this application is for a County Board Off Sale License, state the distance in miles to the nearest municipality. _____
12. State Number of Employees 5
13. If this license is being issued by a County Board, has a public hearing been held as per MN Statute 340A.405 sub2(d)? _____
14. If this license is being issued by a County Board, is it located in an organized township? If so, attach township approval. _____

1. State whether applicant or any of the associates in this application, have ever had an application for a liquor license rejected by any municipality or state authority; if so, give dates and details. NO
2. Has the applicant or any of the associates in this application, during the five years immediately preceding this application ever had a license under the Minnesota Liquor Control Act revoked for any violation of such laws or local ordinances; if so, give dates and details. NO
3. Has applicant, partners, officers, or employees ever had any liquor law violations or felony convictions in Minnesota or elsewhere, including State Liquor Control penalties? ☐ Yes ☒ No If yes, give dates, charges and final outcome. _____
4. During the past license year, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.802.
☐ Yes ☒ No If yes, attach a copy of the summons. _____

This licensee must have one of the following:

(ATTACH CERTIFICATE OF INSURANCE TO THIS FORM.)

Check one

- ☐ A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person, \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support.
- or
- ☐ B. A surety bond from a surety company with minimum coverage as specified in A.
- or
- ☐ C. A certificate from the State Treasurer that the licensee has deposited with the state, trust funds having market value of \$100,000 or \$100,000 in cash or securities.

I certify that I have read the above questions and that the answers are true and correct of my own knowledge.

Print name of applicant & title

Signature of Applicant

Date

LAURIS VALTINSON

Lauris Valtinson

9/20/10

REPORT BY POLICE/SHERIFF'S DEPARTMENT

This is to certify that the applicant and the associates named herein have not been convicted within the past five years for any violation of laws of the State of Minnesota or municipal ordinances relating to intoxicating liquor except as follows:

Police/Sheriff's Department

Title

Signature

County Attorney's Signature

PS 9136-(2009)

IMPORTANT NOTICE

All retail liquor licensees must register with the Alcohol, Tobacco Tax and Trade Bureau.
For information call (513) 684-2979 or 1-800-937-8864

Date: 10/11/10
Item: 12.a
Snelling Liquors
License Transfer

No Attachment

See 11.a

REQUEST FOR COUNCIL ACTION

Date: 10/11/10
Item No.: 12 . b

Department Approval

Acting City Manager Approval

Christopher K. Miller

Item Description:

Consider 2011 City Benefits Insurance Renewals and Cafeteria Contributions

1 **BACKGROUND:**

2 **MEDICAL**

3 Each year the largest human resources expense aside from employee salaries is the cost
4 of benefits, in particular medical insurance. The gap between the two keeps narrowing.
5 City benefits costs were in excess of \$1.3 million in 2010. As this expense continues to
6 grow organizations are making changes to help ease the impact for both employees and
7 employers. Over the last several years Roseville has made changes and additions in the
8 benefits area to minimize increases and to share the burden while making health
9 insurance as affordable and effective as possible. However, the City has come to a
10 point where there are not many plan changes to make.

11
12 In response to escalating health care costs, the City began offering higher deductible
13 plans with additional tiers of coverage. In 2004 we added a single-plus-one tier option
14 to give employees and retirees the least expensive and most efficient alternatives. In
15 2005, the City added a High Deductible plan with a Health Reimbursement Account for
16 payment of deductible expenses. In 2006 the City raised deductibles but also increased
17 contributions to the health reimbursement account and added this account to the mid
18 level plan to help staff control and minimize their risk. In 2008 Roseville dropped the
19 no longer sustainable, rich, 100% coverage plan. Finally, in 2009 the City added a
20 Health Savings Account (HSA) option.

21
22 The City currently offers three medical options and three tiers through one provider,
23 Health Partners. Regular employees are eligible if they work a minimum of 20 hours
24 per week. We currently have 164 total Full-Time Equivalents (FTE's). We also have
25 13 former employees who are on the City's health plan through COBRA.)

26
27 The City of Roseville's contract with Health Partners for employee health insurance
28 will expire on December 31, 2010. Health Partner's initial renewal rate was 6.29% and
29 the final negotiated renewal was 2%. This was substantially better than recent years
30 and better than the national trend of 10.5%. The 2% renewal requires a two year
31 commitment and a cap of 16% for the second year and a 6% penalty if the City did not
32 stay the second year. This seemed unfair in light of very low claims.

33
34 Last year late in the renewal process staff became aware of a public sector pool that
35 was now entering the metro area market place. It was too late to pursue participation in
36 this pool last year, but we kept them in mind for this year. The pool is called National
37 Joint Powers Association (NJPA). NJPA had previously only been associated with
38 outstate Minnesota school districts; however, this has recently changed.

39
40 The unique part of NJPA is that the pool is self-insured but underwritten and
41 administered by Health Partners so it operates like a fully insured plan. NJPA is driven
42 by its 33,000 members. This is of interest to Roseville for a couple of reasons. First,
43 since our claims have been declining over the past three years due to wellness and
44 consumer driven plan initiatives, we have been able to achieve less than trend increases.
45 NJPA would allow Roseville to continue our current consumer-driven plan designs
46 while achieving further savings due to their tax exempt status.

47
48 The City requested a bid from NJPA. The bid came in with an overall slight decrease in
49 premiums for most employees and provides a good incentive to switch providers. NJPA
50 also provided Roseville with a second year rate cap of 15 %. The single plus one group
51 would see a slight increase however due to usage within this group. NJPA The bid for
52 this group was also a little higher since they generally do not offer this tier. Staff felt
53 that a slight increase to this group was better than not offering a single plus one option
54 at all.

55 **DENTAL**

56 Review of the 2010 dental claims compared to premiums paid demonstrates a need for
57 slight increases in all tiers.

58 **LIFE & LONG TERM DISABILITY**

59 The City's current provider, Standard Insurance through the FCI City/County
60 Consortium has one more year in the contract which provides for no increases in rates
61 through 2011.

62 **CITY CONTRIBUTIONS BACKGROUND**

63 Over the years we have maintained a philosophy of paying 100% of the premium for
64 medical and dental insurance for the single plan. This also remains the trend in the
65 Stanton 5 group although the marketplace continues to move away from paying for rich
66 coverage plans as Roseville has already done.

67
68 In 2004 the City Council began moving to a more equal contribution per employee,
69 regardless of the employee's family status and lifestyle choices, as supported by an
70 employee survey done that year. Staff has also made minimal strides toward more
71 equalized contributions, but any strides have been offset by enormous premium
72 increases and plan design changes the City has faced over the past few years.

73
74 In 2010 Council approved a Benefits Contribution Incentive that provides a full
75 cafeteria dollar amount only to those benefit eligible employees who participated in a
76 confidential health risk assessment, and a preventive care physical and blood pressure
77 check. If staff does not participate in these wellness items they received \$10 less per

month in their cafeteria amount.

POLICY OBJECTIVE

To provide staff the best value in benefits with the cafeteria dollars available within the City's budget.

BUDGET IMPLICATIONS

The proposed increase below to the Cafeteria Benefits budget for 2011 commits just under \$30,000 of the \$68,000 currently in the 2011 budget and provides a budget savings of \$38,000.

STAFF RECOMMENDATION:

MEDICAL RENEWAL RECOMMENDATION

The Benefit's Committee was asked to provide feedback on the two bid options from the perspective of their respective groups. The Benefits Committee recommends the move to NJPA during this economically difficult time to provide staff and the City with the most economically efficient options for health insurance.

Staff is showing a change in behaviors, and claims have declined substantially this past year. The City and staff will be financially rewarded in 2011.

Continued education, wellness initiatives, and action will again be the focus for the Benefits and the Wellness Committees in 2011. Open enrollment is scheduled to begin in early November. I have included the final renewal worksheet (Exhibit A) for your review and comparison.

DENTAL RENEWAL RECOMMENDATION

Delta Dental claims professionals recommended about a 6.5% increase to singles and single plus ones, while the families would receive an 11% increase. These increases are based solely on claims vs. premiums from each group. Delta Dental administrative fees are held at no increase through 2011 and there are no changes in coverage for the plan.

LIFE & LONG TERM DISABILITY RECOMMENDATION

The IRS changed the Table I rates which the City must comply with so even though we have one more year on our current contract the voluntary life rates will increase for most age groups.

CITY CAFETERIA CONTRIBUTIONS RECOMMENDATION

For 2011 staff recommends putting the City increase into the Benefits Contribution Incentive program to further incent staff to participate in preventive care and wellness rather than to just pay for premiums.

With the 2011 plan designs remaining constant and keeping the City budget struggles in mind, staff recommends more of a break even and an even split of the increase funds across the board by approving the following 2011 monthly cafeteria contribution levels:

➤ Opt Out: \$450 (a \$15 increase to allow insurance purchased outside the City group insurance).

➤ Those on either of the \$1,000 Deductible Plans would receive:

Single: \$590 (increase of \$15)

Single + 1: \$705 (increase of \$15)

Family: \$915 (increase of \$15)

➤ Those on the \$2,000 or \$2,500 Deductible Plan would receive:

Single: \$700 (increase of \$15)

Single + 1: \$805 (increase of \$15)

Family: \$990 (increase of \$15)

➤ Monthly contributions deposited into a Health Reimbursement Account or Health Savings Account are as follows:

\$1,000 Deductible Plan Monthly Deposit:

Single \$83 (same as 2010)

Single + 1 \$90 (same as 2010)

Family \$70 (same as 2010)

\$2,000 or 2,500 Deductible Plan Monthly Deposit:

Single \$200 (same as 2010)

Single + 1 \$170 (same as 2010)

Family \$125 (same as 2010)

REQUESTED COUNCIL ACTION

Motion approving the 2011 insurance programs and fund allocation as described above with the respective contracts (subject to review and approval by the City Attorney).

The joint powers agreements/contracts with NJPA are not prepared to be executed at this time, so the present requested council action is to authorize City staff and City Manager to enter into any necessary contracts/joint powers agreements with NJPA subject to City Attorney approval.

Prepared by: Eldona Bacon, Human Resources Manager
Attachments: A: Final Review Worksheet – Health Insurance

CITY OF ROSEVILLE

2011 MEDICAL RATES

	<u>CURRENT</u>					
Enrollment	OA \$1000-\$45	OA \$2000-100% HRA	OA \$2500-80% HSA			
Employee Only	5	30	24			
Employee + 1	5	14	7			
Family	2	15	23			
	<u>CURRENT</u> HealthPartners			<u>OPTION 1</u> NJPA		
Deductible	\$1,000S/ \$3,000F	\$2,000S/ \$4,000F	\$2,500S/ \$5,000F	\$1,000S/ \$3,000F	\$2,000S/ \$4,000F	\$2,500S/ \$5,000F
Office Visit	\$40 Copay	100% after ded	80% after ded	\$40 Copay	100% after ded	80% after ded
Prescription Drugs	\$12 G/ \$35 BP/ \$50 NP	\$12 G/ \$35 BP/ \$50 NP	80% Preferred only after ded	\$12 G/ \$35 BP/ \$50 NP	\$12 G/ \$35 BP/ \$50 NP	80% Preferred only after ded
Hospitalization (IP/OP)	80% after ded	100% after ded	80% after ded	80% after ded	100% after ded	80% after ded
Out-of-Pocket Maximum	\$3,000S/ \$6,000F	\$2,500S/ \$5,000F	\$5,000S/ \$10,000F	\$3,000S/ \$6,000F	\$2,500S/ \$5,000F	\$5,000S/ \$10,000F
	OA \$1000-\$40	OA HRA \$2000-100%	OA HSA \$2500-80%	OA \$1000-\$40	OA HRA \$2000-100%	OA HSA \$2500-80%
Employee Only	\$520.30	\$478.34	\$375.02	\$514.95 -1.0%	\$482.99 1.0%	\$368.98 -1.6%
Employee + 1	\$980.95	\$901.84	\$707.40	\$1,003.89 2.3%	\$943.54 4.6%	\$728.06 2.9%
Family	\$1,446.96	\$1,330.26	\$1,042.92	\$1,393.95 -3.7%	\$1,305.19 -1.9%	\$988.27 -5.2%
MONTHLY TOTALS						
Employee Only	\$2,601.50	\$14,350.20	\$9,000.48	\$2,574.75	\$14,489.70	\$8,855.52
Employee + 1	\$4,904.75	\$12,625.76	\$4,951.80	\$5,019.45	\$13,209.56	\$5,096.42
<u>Family</u>	<u>\$2,893.92</u>	<u>\$19,953.90</u>	<u>\$23,987.16</u>	<u>\$2,787.90</u>	<u>\$19,577.85</u>	<u>\$22,730.21</u>
Total	\$10,400.17	\$46,929.86	\$37,939.44	\$10,382.10	\$47,277.11	\$36,682.15
Combined Monthly Total	\$95,269.47			\$94,341.36		
Annual Total	\$124,802.04	\$563,158.32	\$455,273.28	\$124,585.20	\$567,325.32	\$440,185.80
Combined Annual Total	\$1,143,233.64			\$1,132,096.32		
Annual Difference	N/A			(\$11,137.32)		
Percent Difference By Plan	N/A	N/A	N/A	-0.17%	0.74%	-3.31%
Percent Difference	N/A			-0.97%		

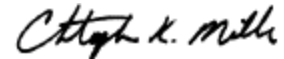
ROSEVILLE
REQUEST FOR COUNCIL ACTION

DATE: 10/11/2010
ITEM NO: 12 . c

Department Approval:



Acting City Manager Approval:



Item Description: Request by Eagle Crest Senior Housing LLC and Clear Wire for approval of a PUD AMENDMENT to allow additional wireless telecommunication equipment on the rooftop at 2925 Lincoln Drive (PF10-022)

1.0 REQUESTED ACTION

Prompted by a proposal by Clear Wire, EagleCrest Senior Housing LLC is requesting approval of a PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT to allow a limited amount of freestanding antennas and supporting equipment on the roof of the EagleCrest building at 2925 Lincoln Drive.

Project Review History

- Application submitted: August 5, 2010; determined complete: August 13, 2010
- Review deadline (extended by City): December 7, 2010
- Planning Commission recommendation (6-1 to approve): September 29, 2010
- Project report prepared: October 5, 2010
- Anticipated City Council action: October 11, 2010

2.0 SUMMARY OF RECOMMENDATION

The Planning Division concurs with the recommendation of the Planning Commission to approve the proposed PUD AMENDMENT, subject to certain conditions; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt a resolution approving the proposed PUD AMENDMENT, pursuant to §1008 (Planned Unit Developments) of the City Code, subject to conditions; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

4.1 The original Planned Unit Development (PUD) was approved in 1993 to allow the creation of the EagleCrest Campus, which includes assisted living, independent senior apartments and a dementia residence. The PUD has been amended a few times since then, once in 1998 to allow for a larger dementia care facility than originally approved, and twice in 2009 to allow the installation of wireless telecommunication equipment for two cellular service providers.

4.2 Because the original PUD approval took the form of a City Council resolution rather than a longer document comprising a detailed PUD agreement, amendments to the PUD are

29 represented simply by new Council resolutions; there is no PUD agreement to amend as
30 in other, predominantly later, PUD approvals.

31 **5.0 GENERAL COMMENTS**

32 5.1 Section 1013.10A4 (Commercial Antennas on Non-City Sites) of the City Code allows
33 commercial telecommunication antennas (with or without towers) on privately-owned
34 properties as conditional uses in Business and Industrial zoning districts, but prohibits
35 them in residential districts. Although EagleCrest is a residential campus, the zoning
36 regulations that apply to high-density residential properties like this are closer in nature
37 to the regulations in business zoning districts than low-density (e.g., single- or two-
38 family) zoning districts. For this reason, Planning Division staff has determined that it is
39 appropriate to consider allowing commercial antenna equipment at EagleCrest through
40 the PUD AMENDMENT process, which is a PUD's equivalent to the CONDITIONAL USE
41 review process in a standard zoning district.

42 5.2 Based on the experience of reviewing a proposal to mount antenna equipment as a
43 conditional use on an office property earlier this year, Planning Division staff has begun
44 requiring new proposals for telecommunication equipment to address accommodations
45 for potential future providers as well as the specific provider which may have prompted
46 an application. Instead of reviewing a PUD AMENDMENT now for Clear Wire's current
47 proposal and other PUD AMENDMENTS for other potential providers in the future, staff
48 requested that the present application come from the property owner so that this
49 amendment can be used to establish an overall limit on the amount of freestanding
50 antenna equipment at EagleCrest. Under such a PUD AMENDMENT, any new
51 telecommunication equipment that fits within the established overall limit can simply be
52 permitted rather; likewise, any proposed equipment that is outside of the scope of the
53 PUD AMENDMENT would be prohibited.

54 5.3 A narrative description of the proposed PUD AMENDMENT and illustrations of how the
55 property might look with the maximum amount of allowed, freestanding antenna
56 equipment are included with this staff report as Attachments C and D, respectively. These
57 materials depict a rather limited amount of total antenna equipment that seems mostly in
58 keeping with the previously-approved installations by AT&T Wireless and T-Mobile.

59 5.4 Section 1013.10A12 (Exceptions) allows as *permitted* uses antennas which are mounted
60 on commercial and industrial buildings but do not extend above the roofline, presumably
61 because such equipment is practically invisible, unlike antennas and support structures
62 that protrude above the roofline. Since a high-density, multi-family property such as
63 EagleCrest has business-district-like zoning requirements, Planning Division staff would
64 propose to include the same kind of flush-mounted antennas and interior-located support
65 equipment as permitted uses in the amended PUD.

66 5.5 Section 1013.10A8 (Existing Facilities) further requires all telecommunication facilities
67 to be "dismantled and removed from the site within one year" after the equipment is no
68 longer in use. If this proposed PUD AMENDMENT is approved, any future equipment
69 which fits within the scope of the approval would be considered *permitted*, and new
70 providers could add their equipment when former providers have removed their
71 equipment, as required, within a year of disuse.

72 5.6 Although the Comprehensive Plan does not address the installation of wireless
73 telecommunication equipment in any one location, Planning Division staff believes that
74 the following sections of the Comprehensive Plan generally promote such things:

75 **a. VISION CHAPTER**

76 Page 2-1, IR2025 vision statement: *"We value and invest in lifelong learning*
77 *opportunities and life-cycle housing that attract a diverse mix of residents and*
78 *businesses and keep our community strong. Leading-edge technology and a*
79 *comprehensive and reliable transportation system support residents and businesses,*
80 *and a variety of convenient, flexible, and safe transit alternatives serve all community*
81 *members."*

82 Page 2-2, IR2025 goals: *"Roseville has technology that gives us a competitive*
83 *advantage."*

84 **b. LAND USE CHAPTER**

85 Page 4-2, General goal/policy 1.10: *"Promote and support the provision of a citywide*
86 *technology infrastructure that is accessible to both the public and private sectors."*

87 **c. TRANSPORTATION CHAPTER**

88 Page 5-4, Sustainable Transportation Goals: *"Encourage telecommuting through the*
89 *development of technology infrastructure."*

90 **d. ECONOMIC DEVELOPMENT AND REDEVELOPMENT CHAPTER**

91 Page 7-2, business infrastructure policy 3.4: *"Encourage and promote the*
92 *development of advanced, state-of-the-art telecommunication and information*
93 *technology infrastructure to and within Roseville."*

94 **e. UTILITIES CHAPTER**

95 Page 10-2, goal 3: *"Coordinate the installation of communication technology*
96 *infrastructure to be responsive to rapidly evolving systems."*

97 **f. Page 10-11, Utility improvements:** *"In addition to water, sanitary sewer, and storm*
98 *sewer service, development relies upon the availability of private utilities, notably*
99 *electricity, natural gas, and communications. While local governments do not control*
100 *the provision of these services, they do have limited regulatory authority over the*
101 *location and design of the conveyance infrastructure. The City will continue to*
102 *facilitate development of these private utilities, while minimizing associated adverse*
103 *impacts. ... Although water supply and sanitary sewer are the primary focus of this*
104 *chapter, private utilities (electric, natural gas and telecommunications) are essential*
105 *elements of Roseville's well-being and future vitality.*

106 *Reliable and high-quality service is required to attract and keep people and*
107 *businesses in Roseville. As with municipal utilities, the ongoing replacement and*
108 *upgrading of aging infrastructure is essential. In the coming years, technology*
109 *infrastructure will be increasingly important. This technology connects Roseville to*
110 *the global economy."*

111 **6.0 PUBLIC HEARING**

112 The duly noticed public hearing for this application was held by the Planning
113 Commission at its special meeting of September 29, 2010. No members of the public
114 were present to comment on the proposal and draft minutes of the public hearing were
115 not available at the time this report was written; one email was received prior to the
116 Planning Commission meeting date and is included with this report as Attachment E.

117 After reviewing the application and public comment, the Planning Commission voted 6-1
118 to recommend approval of the proposed PUD Amendment.

119 **7.0 RECOMMENDATION**

120 Based on the comments and findings in Sections 4-6 of this report, Planning Division
121 staff concurs with the recommendation of the Planning Commission to approve the
122 proposed PUD AMENDMENT, subject to the following conditions:

- 123 **a.** Prior to installing any transmission equipment, all service providers shall submit
124 documentation demonstrating that the telecommunication equipment will operate
125 within the technical requirements of the Federal Communications Commission;
- 126 **b.** External lights (i.e., those not integral to the equipment itself) shall not be
127 installed on the outdoor equipment;
- 128 **c.** All wiring serving the equipment shall be attached to roof and/or wall surfaces of
129 the building and not aerially suspended;
- 130 **d.** Flush-mounted telecommunication equipment consistent with what is permitted
131 by the City Code on commercial properties may be allowed throughout the
132 EagleCrest campus, but freestanding telecommunication equipment shall be
133 confined to the rooftop at 2925 Lincoln Drive and shall be limited in general
134 scope to the narrative description and pictorial illustrations reviewed with this
135 application;
- 136 **e.** Structures in support of up to 4 wireless service providers may be installed on the
137 rooftop at 2925 Lincoln Drive, all of which shall be completely screened from
138 view at the property line, and all such screening shall be constructed either to
139 match the screening of existing service equipment or to blend in with the roof
140 itself; and
- 141 **f.** Additional transmitting and supporting equipment augmenting the service of an
142 established service provider or different equipment specific to a new provider
143 may be considered under the amended PUD. Plans for such future transmitting
144 and supporting equipment shall be reviewed by Planning Division staff for
145 determination of whether said equipment is consistent with the amended PUD;
146 equipment which is determined to be consistent with the approval may be
147 permitted, but equipment which is determined to be inconsistent with the
148 amended PUD shall be prohibited.

149 **8.0 SUGGESTED ACTION**

150 **Adopt a resolution approving the proposed PUD AMENDMENT** for EagleCrest Senior
151 Housing LLC allow the installation of additional freestanding and flush-mounted
152 telecommunication equipment on the EagleCrest campus, based on the comments and
153 findings of Sections 4-6 and the conditions of Section 7 of this report.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments:	A: Area map	D: Proposed elevations and photo simulations
	B: Aerial photo	E: Public comment
	C: Applicant narrative	F: Draft resolution

Attachment A: Location Map for Planning File 10-022



Prepared by:
Community Development Department
Printed: August 17, 2010



Site Location

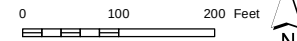
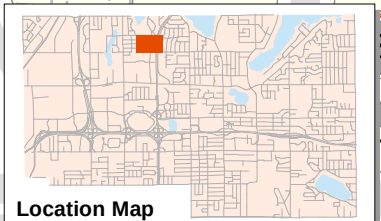
Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (8/2/2010)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



mapdoc: planning_commission_location.mxd

Attachment B: Aerial Map of Planning File 10-022



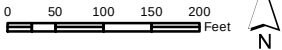
Prepared by:
Community Development Department
Printed: August 18, 2010



Site Location

Data Sources
* Ramsey County GIS Base Map (8/2/2010)
* Aerial Data: Kucera (4/2009)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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August 12, 2010

City of Roseville
Planning Department
Attn: Bryan Lloyd, AICP
2660 Civic Center Drive
Roseville, MN 55113

Re: Additional information regarding PUD Amendment request by Presbyterian Homes/Clear Wireless LLC for property located at 2925 Lincoln Drive, Roseville, MN 55113 (EagleCrest).

Dear Mr. Lloyd:

Carlson & Harrington, Inc. is working on behalf of Presbyterian Homes, the owner of the above-described property, in regards to new wireless rooftop antenna installations. We wish to address the issue of potential future wireless rooftop tenants and additional antennas that may be proposed at this property.

A complete description of new antenna and related electronic equipment being added to the EagleCrest building by Clearwire has been submitted for your review and consideration. In addition, Presbyterian Homes wishes to amend the existing PUD governing this property to allow for future wireless antenna to be placed on the building. We currently do not have plans to add more antennas, but believe there may be need with advancements in wireless technology to add more antennas either by existing tenants on the building (including AT&T Wireless and T-Mobile USA), or by other wireless providers seeking better network coverage in the neighborhood surrounding EagleCrest.

Presbyterian Homes believes there is enough space left on this rooftop to allow for potentially one more wireless tenant, and provide space for new antennas by existing tenants. Without knowing specific needs by potential and existing tenants, we cannot predict the total number of antennas or type and size of wireless antennas. We are very concerned with the overall safety, primary use and aesthetics of the EagleCrest property both for its residents and the surrounding neighbors. We also believe we are providing a service to both our tenants and our neighbors in regards to providing a means for wireless telecommunication providers to bring their state-of-the-art technologies to the area.

Attached are site elevations of the EagleCrest property showing the existing wireless tenant installations, the proposed Clearwire installation, and potential locations for new future antennas, either by a new tenant, or expansion of existing tenants. In addition, we've put together a photo simulation depicting the potential maximum wireless antenna locations for this property. The potential future antennas are based on average antenna installations for current technologies. We ask that the existing PUD be amended to include new future wireless antennas on the EagleCrest property as outlined in the attached exhibit.

Feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Steven J. Carlson'.

Steven J. Carlson

Attachments:

- EagleCrest elevations showing existing and future antenna locations.
- Photo Simulation showing maximum numbers of visible rooftop antennas



*EagleCrest - East elevation
Existing View from Snelling Ave*



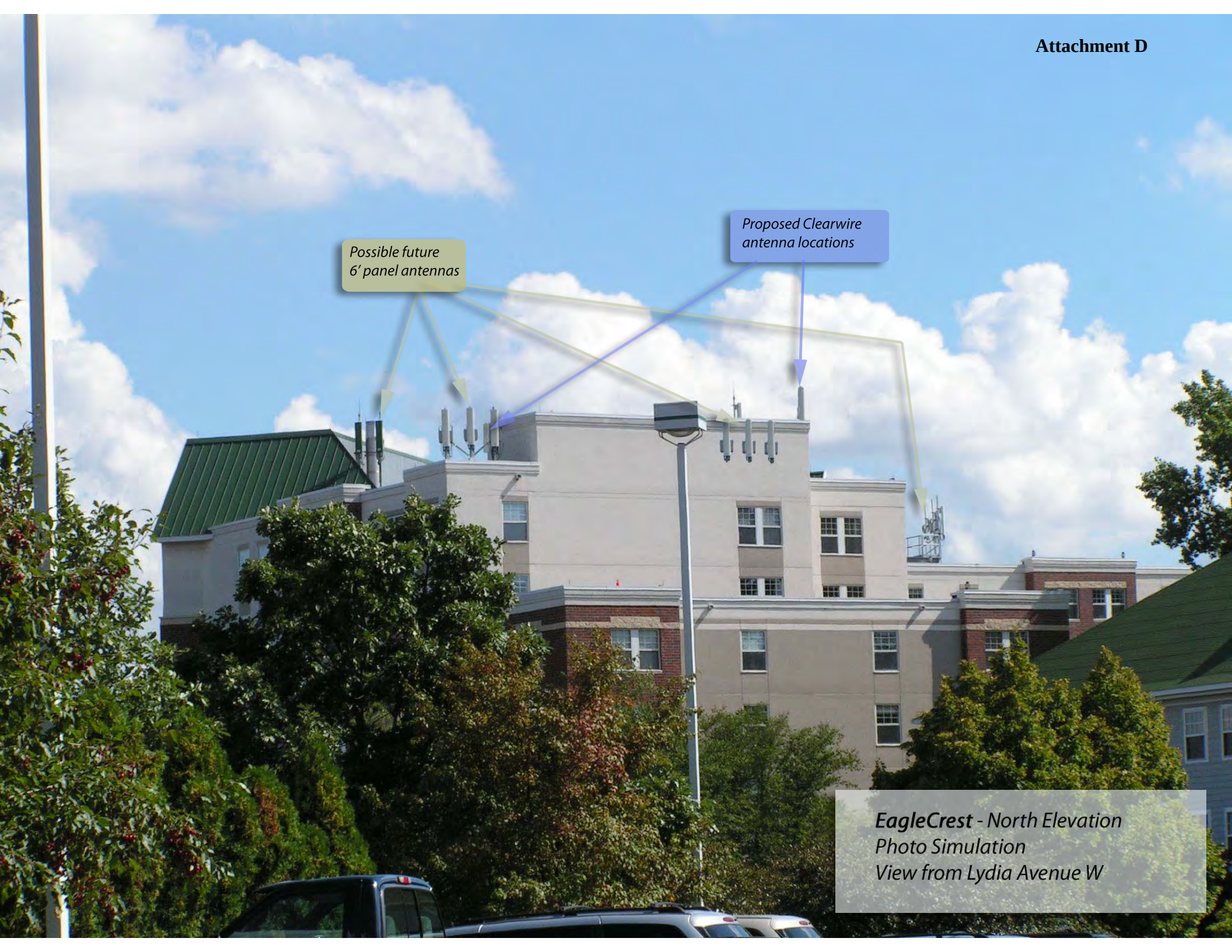
*Proposed Clearwire
Antenna locations*

*Possible future
antenna panel locations*

*EagleCrest - East elevation
Photo Simulation
View from Snelling Ave*



*EagleCrest - North Elevation
Existing View from Lydia Avenue W*



Possible future
6' panel antennas

Proposed Clearwire
antenna locations

*EagleCrest - North Elevation
Photo Simulation
View from Lydia Avenue W*



*EagleCrest - South elevation
Existing View from Lincoln Drive
looking north*

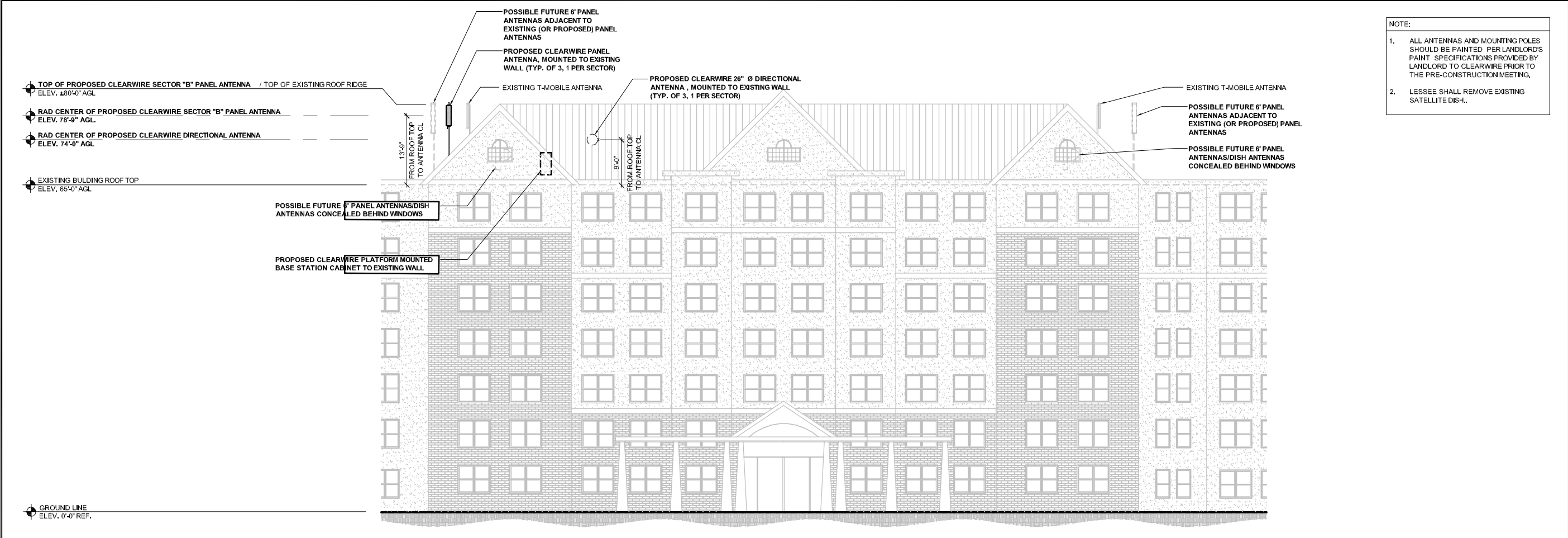


Possible future
panel antenna locations

Proposed Clearwire
Antenna location

RIGHT
TURN
LANE

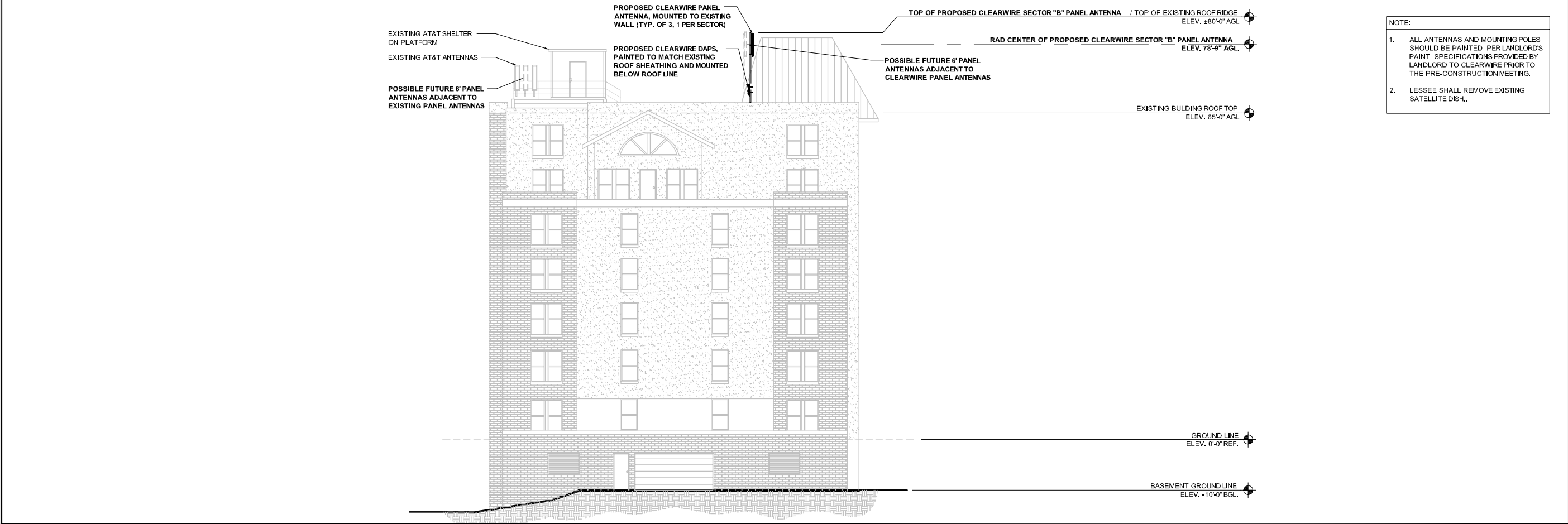
*EagleCrest - South elevation
Photo Simulation
View from Lincoln Drive
looking north*



- NOTE:
1. ALL ANTENNAS AND MOUNTING POLES SHOULD BE PAINTED PER LANDLORD'S PAINT SPECIFICATIONS PROVIDED BY LANDLORD TO CLEARWIRE PRIOR TO THE PRE-CONSTRUCTION MEETING.
 2. LESSEE SHALL REMOVE EXISTING SATELLITE DISH..

EAST ELEVATION

0 3' 6' 11' SCALE: 3/32" = 1'-0" (24x36)
(OR) 1/32" = 1'-0" (11x17) 1



- NOTE:
1. ALL ANTENNAS AND MOUNTING POLES SHOULD BE PAINTED PER LANDLORD'S PAINT SPECIFICATIONS PROVIDED BY LANDLORD TO CLEARWIRE PRIOR TO THE PRE-CONSTRUCTION MEETING.
 2. LESSEE SHALL REMOVE EXISTING SATELLITE DISH..

SOUTHWEST ELEVATION

0 3' 6' 11' SCALE: 3/32" = 1'-0" (24x36)
(OR) 1/32" = 1'-0" (11x17) 2

THE INFORMATION CONTAINED IN THIS SET OF ZONING DOCUMENTS IS PROPRIETARY BY NATURE. ANY USE OR DISCLOSURE OTHER THAN THAT WHICH RELATES TO CARRIER SERVICES IS STRICTLY PROHIBITED.

Attachment D

Clear Wireless
- a Sprint affiliate.

8800 HWY 7 STE 203
SAINT LOUIS PARK, MN 55426

A&E:

SAC
WIRELESS

11300 SORRENTO VALLEY ROAD
STE 230, SAN DIEGO, CA 92121
WWW.SACW.COM

MN-MSP0632-A
2925 LINCOLN DR
ROSEVILLE, MN 55113

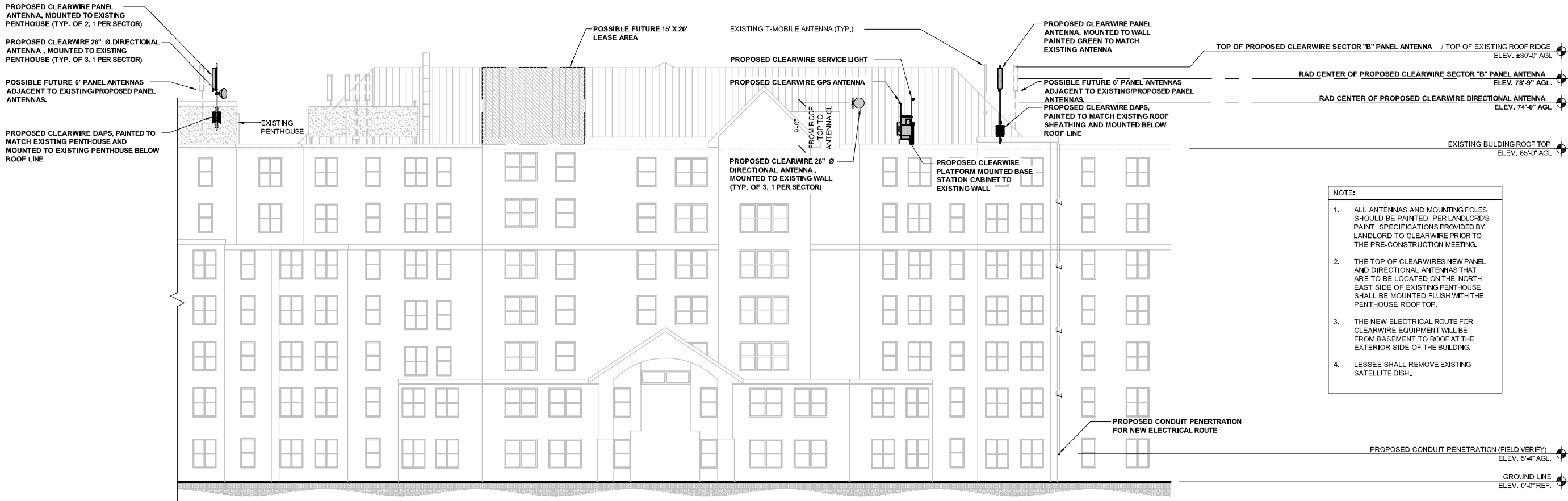
REVISIONS			
NO.	DATE	DESCRIPTION	BY
A	08/12/10	ELEVATION EX-HIBIT	MA
NOT FOR CONSTRUCTION UNLESS LABELED AS CONSTRUCTION SET			

SHEET TITLE

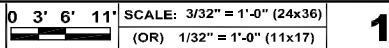
EAST & SOUTHWEST ELEVATIONS

SHEET NUMBER

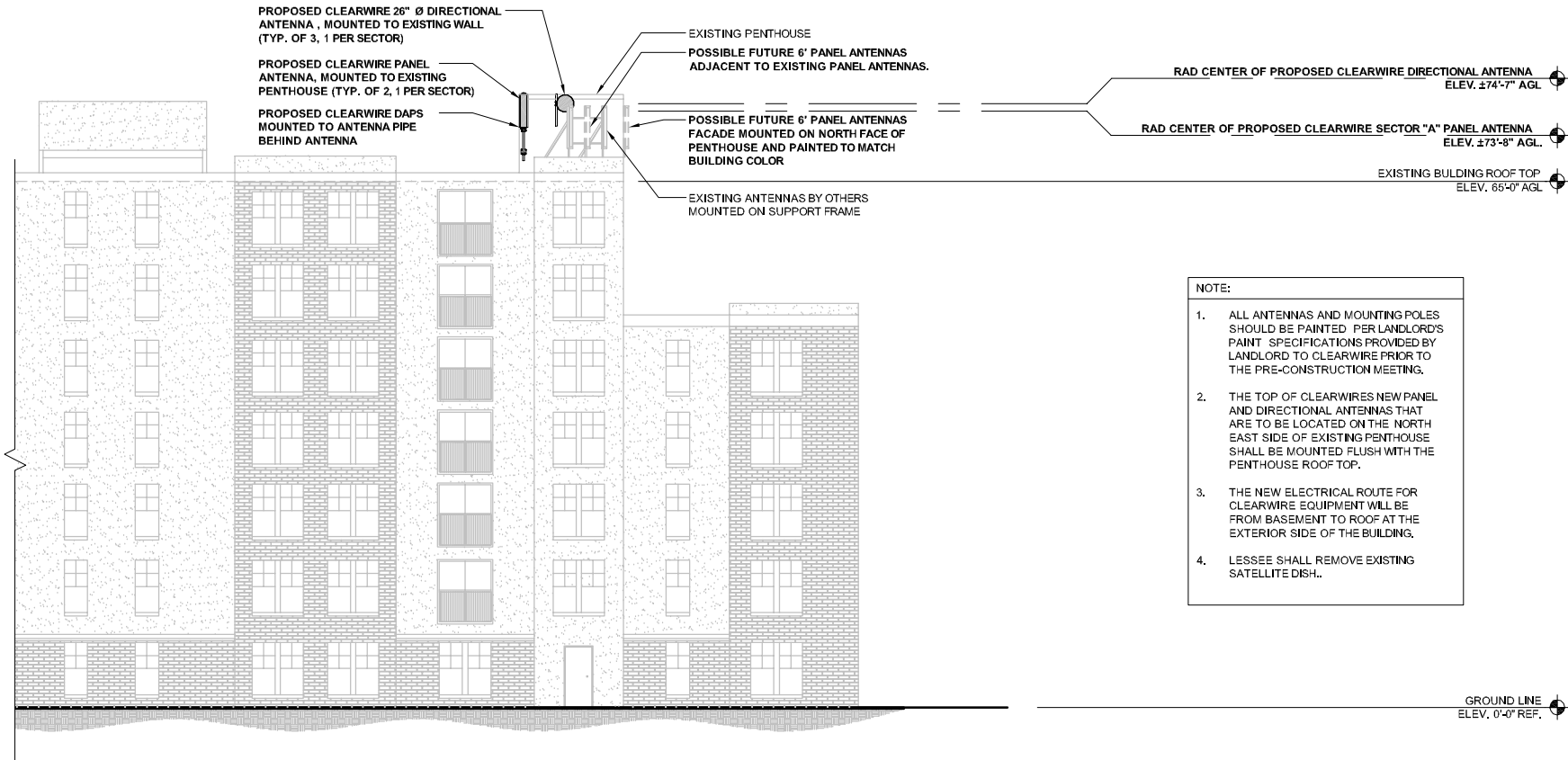
A-3



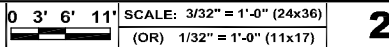
WEST ELEVATION



1



NORTHEAST ELEVATION



2

Attachment D

Clear Wireless

- a Sprint affiliate.

8800 HWY 7 STE 203
SAINT LOUIS PARK, MN 55426

A&E:



WIRELESS
11300 SORRENTO VALLEY ROAD
STE 230, SAN DIEGO, CA 92121
WWW.SACW.COM

MN-MSP0632-A
2925 LINCOLN DR
ROSEVILLE, MN 55113

REVISIONS

NO.	DATE	DESCRIPTION	BY
A	08/12/10	ELEVATION EX-HIBIT	MA

NOT FOR CONSTRUCTION UNLESS LABELED
AS CONSTRUCTION SET

SHEET TITLE

WEST & NORTHWEST ELEVATIONS

SHEET NUMBER

A-4

Bryan Lloyd

From: [REDACTED]
Sent: Wednesday, September 29, 2010 1:32 PM
To: Bryan Lloyd
Subject: Eagle Crest Senior Housing

Dear Mr. Lloyd,

Thank you for the invitation to comment on the Eagle Crest Senior Housing application to add wireless telecommunication equipment at 2925 Lincoln Drive. Due to the close proximity to residential property, my husband and I are strongly opposed to this request. We have researched the health risks associated with this equipment and do not feel it is a safe distance from our home and that there is not enough definitive research regarding health risks to people living in-line of communication equipment signals to support human exposure.

We commented to several council members to not approve Eagle Crest's last request to add communication equipment. We once again ask the Council to consider opposing Eagle Crest Senior Housing's request to allow wireless telecommunication equipment at 2925 Lincoln Drive. Thank you for your consideration of our request.

Sincerely,

Cory and Pam Biladeau
1654 Stanbridge Avenue
Roseville, MN 55113
[REDACTED]

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 11th day of October 2010 at 6:00 p.m.

The following members were present: _____
and _____ was absent:

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION APPROVING AN AMENDMENT TO THE EAGLECREST PLANNED
UNIT DEVELOPMENT, 2925-2945 LINCOLN DRIVE (PF10-022)**

WHEREAS, two separate amendments to the EagleCrest Planned Unit Development were approved in 2009 for the purpose of installing telecommunication antennas and support equipment on the rooftop at 2925 Lincoln Drive; and

WHEREAS, the property owner, EagleCrest Senior Housing, LLC has requested approval of a third amendment allowing additional telecommunication antennas and support equipment on the same rooftop; and

WHEREAS, the City of Roseville is supportive of additional telecommunication installations in this location but wishes to address the previous and future installations in a single, more comprehensive amendment rather than in several individual amendments; and

WHEREAS, the property is legally described as:

**Lot 2, Block 1, College Properties
PID 04-29-23-14-0066**

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed Planned Unit Development amendment on September 29, 2010, voting 6-1 to recommend approval of the amendment based on the comments and findings of the staff report prepared for said public hearing;

NOW THEREFORE BE IT RESOLVED by the Roseville City Council to approve the amendment to the EagleCrest Planned Unit Development, based on the information contained in the project report prepared for the City Council meeting on October 11, 2010 and the following conditions:

- a. Prior to installing any transmission equipment, all service providers shall submit documentation demonstrating that the telecommunication equipment will operate within the technical requirements of the Federal Communications Commission;
- b. External lights (i.e., those not integral to the equipment itself) shall not be installed on the outdoor equipment;
- c. All wiring serving the equipment shall be attached to roof and/or wall surfaces of the building and not aurally suspended;
- d. Flush-mounted telecommunication equipment consistent with what is permitted by the City Code on commercial properties may be allowed throughout the EagleCrest

campus, but freestanding telecommunication equipment shall be confined to the rooftop at 2925 Lincoln Drive and shall be limited in general scope to the narrative description and pictorial illustrations included with this resolution as Exhibit A;

- e.** Structures in support of up to 4 wireless service providers may be installed on the rooftop at 2925 Lincoln Drive, all of which shall be completely screened from view at the property line, and all such screening shall be constructed either to match the screening of existing service equipment or to blend in with the roof itself; and
- f.** Additional transmitting and supporting equipment augmenting the service of an established service provider or different equipment specific to a new provider may be considered under the amended Planned Unit Development. Plans for such future transmitting and supporting equipment shall be reviewed by Planning Division staff for determination of whether said equipment is consistent with the amended Planned Unit Development; equipment which is determined to be consistent with the approval may be permitted, but equipment which is determined to be inconsistent with the amended Planned Unit Development shall be prohibited.

AND BE IT FURTHER RESOLVED by the Roseville City Council that this resolution shall TERMINATE AND REPLACE the previous telecommunication-related amendments under City Council Resolution 10704 (County Recorder document #4170811) and City Council Resolution 10710 (County Recorder document #4170812).

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor: _____ and none voted against: _____

WHEREUPON said resolution was declared duly passed and adopted.

Resolution – EagleCrest PUD Amendment – PF10-022

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said Roseville City Council held on the 11th day of October 2010 with the original thereof on file in my office.

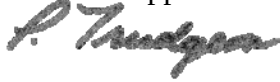
WITNESS MY HAND officially as such Manager this 11th day of October 2010.

William J, Malinen, City Manager

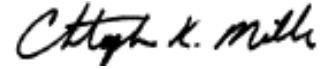
ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 10/11/2010
Item No.: 12 . d

Division Approval



Acting City Manager Approval:



Item Description: Request by United Properties for approval of a PLAT to allow the proposed senior cooperative residence at 3008-3010 Cleveland Avenue to be developed in 2 phases, consistent with the development approval (PF07-006)

1.0 REQUESTED ACTION

United Properties seeks approval of the proposed PLAT, which is similar to the preliminary plat proposed in July 2009 as a revision to the plat approved in September 2008 with the original approval of the residential development as a Planned Unit Development to better facilitate the two-phase approach to the development.

Project Review History

- Applications submitted and determined complete: September 8, 2010
- Sixty-day review deadline: November 7, 2010
- Planning Commission action (6-0 to approve): October 6, 2010
- Project report prepared: October 7, 2010
- Anticipated City Council action: October 11, 2010

2.0 SUMMARY OF RECOMMENDATION

Planning Division staff concurs with the recommendation of the Planning Commission to approve the proposed PLAT; see Section 7 of this report for details.

3.0 SUMMARY OF SUGGESTED ACTION

By motion, approve the proposed PLAT of the property at 3008-3010 Cleveland Avenue, subject to certain conditions; see Section 8 of this report for details.

18 **4.0 BACKGROUND AND PROPOSAL SUMMARY**

19 4.1 On September 15, 2008, the City Council approved a Planned Unit Development (PUD)
20 for a 95-unit senior cooperative residential project on the subject properties in
21 conjunction with a plat which created three lots: one to accommodate the approved
22 cooperative residence; a second, which would be for a potential assisted living facility on
23 adjacent parcels to the south along Cleveland Avenue; and a third to be dedicated as City
24 right-of-way for a new public road serving the cooperative development and Langton
25 Lake Park.

26 4.2 In light of heightened pre-sale requirements for HUD-backed mortgages, United
27 Properties sought and, on August 17, 2009, received approval of a PUD amendment with
28 an associated preliminary plat to allow the approved cooperative residence to be built in
29 two phases. Phase I would entail the construction of a building containing approximately
30 half of the approved 95 residential units in addition to all of the common areas, and Phase
31 II would essentially be the completion of the approved development by the addition of
32 the remaining units if and when the market can absorb them. Once Phases I and II are
33 both constructed, the resulting development would be identical to the PUD approved on
34 September 15, 2008.

35 4.3 The specific design of a final plat corresponding to the approved preliminary plat
36 depended on determining how many units would be included in Phase I; because this
37 determination took more than 6 months, the PRELIMINARY PLAT approval expired. Now
38 that United Properties has determined the extent of the first phase of the cooperative
39 development, they have submitted the FINAL PLAT application in conjunction with a new
40 application for approval of a preliminary plat that is substantially the same as what was
41 reviewed and approved in 2009.

42 **5.0 STAFF COMMENTS**

43 5.1 The present PLAT application does not represent any proposed changes to the approved
44 cooperative residential development or the approved size and layout of the new public
45 road. The only proposed change is to divide the lot for the cooperative residence into two
46 lots: an eastern lot (i.e., Lot 1) for the construction of Phase I and a western lot (i.e., Lot
47 2) for the future Phase II. In fact, if the second phase of the cooperative residential
48 development never comes about, the approved PUD wouldn't allow any development on
49 Lot 2 without a formal amendment of the development agreement. As noted above, the
50 only purpose for this new lot line is to enable the completed Phase I property to be owned
51 by the cooperative while Lot 2 is retained by United Properties for the potential
52 development of Phase II as approved in the 2009 PUD amendment. If the current PLAT
53 application is approved, it will supersede the previous PLAT approvals.

54 5.2 For the sake of clarification, the nature of an "outlot" is such that it may not be developed
55 until it is re-platted. In this case, the intent is to include the proposed Outlot A on a plat
56 with the other properties to be used for the proposed assisted living facility, consistent
57 with the General Concept approval already granted for that project.

58 5.3 The Building Official has identified some concerns with the proposed phasing, but all of
59 them can be addressed; the following Building Code concerns will be addressed through

60 the building permit review process and need not be specifically addressed by as part of
61 the PLAT approval:

- 62 a. Building Code requirements typically mandate certain property line setbacks, but
63 heightened construction standards and/or covenants to restrict and define the
64 developments on the two lots can resolve potential conflict with the Building
65 Code created by the proposed zero-foot setbacks from the interior lot line; and
- 66 b. United Properties will need to be sure that neither Phase I nor Phase II will create
67 dead-end corridors within the structure;

68 **6.0 PUBLIC HEARING**

69 The duly noticed public hearing for this application was held by the Planning
70 Commission at its meeting of October 6, 2010. No members of the public were present to
71 comment on the proposal and draft minutes of the public hearing were not available at the
72 time this report was written. After reviewing the application, the Planning Commission
73 voted unanimously (i.e., 6-0) to recommend approval of the proposed PLAT.

74 **7.0 RECOMMENDATION**

75 Based on the information and comments in Sections 4-6 of this report, Planning Division
76 staff recommends approval of proposed PLAT of the property at 3008-3010 Cleveland
77 Avenue, subject to the condition that an approved new plat shall supersede the previous
78 approvals by the Roseville City Council on September 15, 2008 and August 17, 2009,
79 thus the applicant shall provide letter in advance of the October 11, 2010 City Council
80 meeting acknowledging that approval of the new plat nullifies the previous plat
81 approvals.

82 **8.0 SUGGESTED ACTION**

83 **By motion, approve the proposed PRELIMINARY AND FINAL PLAT** of 3008-3010
84 Cleveland Avenue for United Properties, based on the information and comments of
85 Sections 4-6 and the conditions of Section 7 of this report.

Prepared by: Associate City Planner Bryan Lloyd (651-792-7073)

Attachments: A. Area map C. Proposed plat/site illustration
B. Aerial photograph

Attachment A: Location Map for Planning File 07-006

This map displays the site location within the City of Roseville. The site is highlighted by a red rectangle at the intersection of Brenner Ave and Cleveland Ave N. The map includes surrounding streets like Centre Pointe Dr, Lydia Ave, and various zoning designations such as BP/PUD, LR/R1, and HR/R3. An inset map titled "Location Map" shows the city's extent with a red square indicating the site's position. A scale bar (0-200 feet) and north arrow are provided.

ROSEVILLE

Prepared by:
Community Development Department
Printed: July 13, 2009

Site Location

LR / R1 Comp Plan / Zoning Designations

Data Sources
 * Ramsey County GIS Base Map (7/1/2009)
 For further information regarding the contents of this map contact:
 City of Roseville, Community Development Department,
 2660 Civic Center Drive, Roseville MN

Disclaimer
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

mapdoc: planning_commission_location.mxd

Prepared by:
Community Development Department
Printed: July 13, 2009



LR / R1 Comp Plan / Zoning Designations

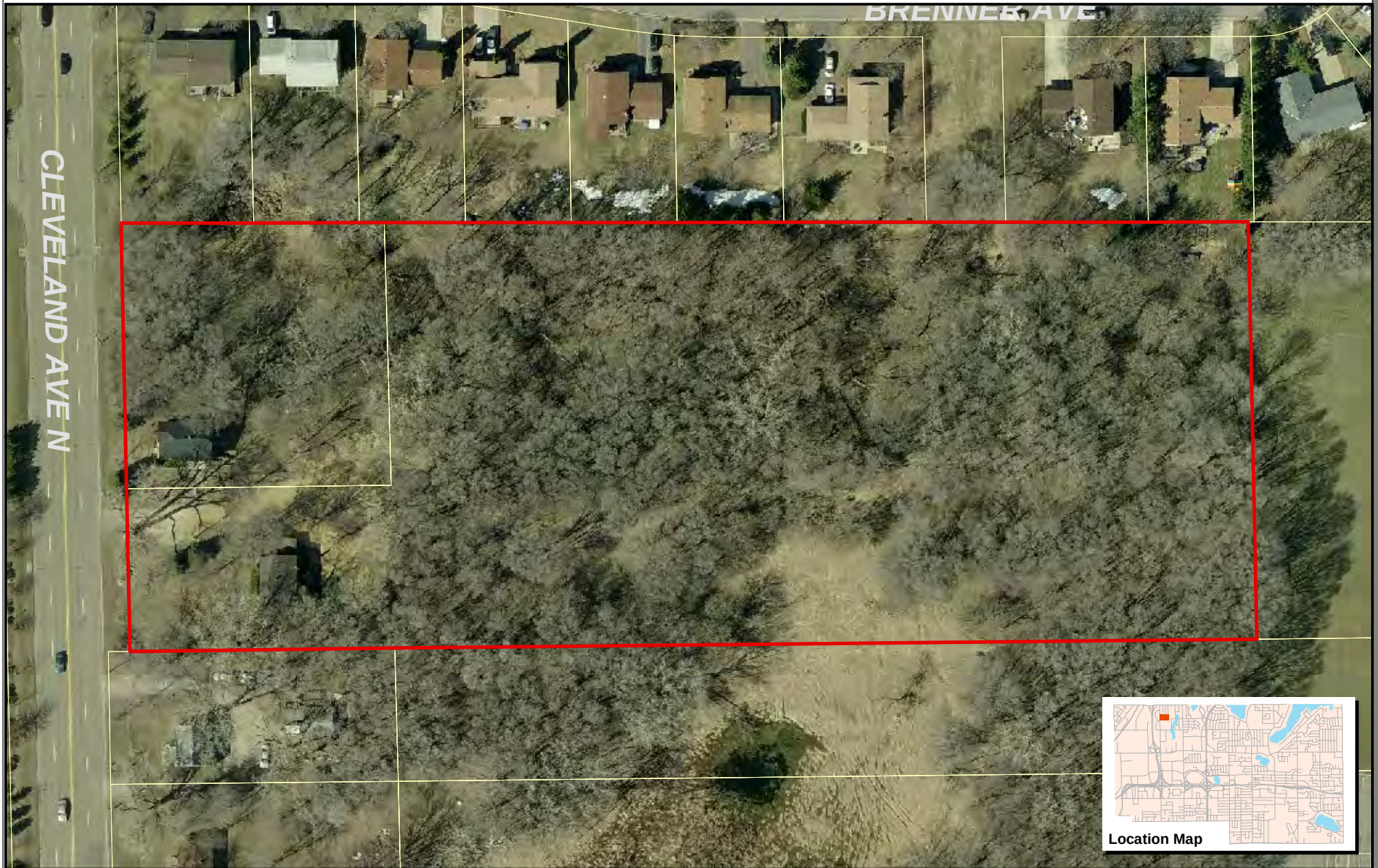
* Ramsey County GIS Base Map (7/1/2009)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
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Attachment B: Aerial Map of Planning File 07-006



Prepared by:
Community Development Department
Printed: July 13, 2009



Site Location

Data Sources

* Ramsey County GIS Base Map (7/1/2009)

* Aerial Data: Pictometry (4/2008)

For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

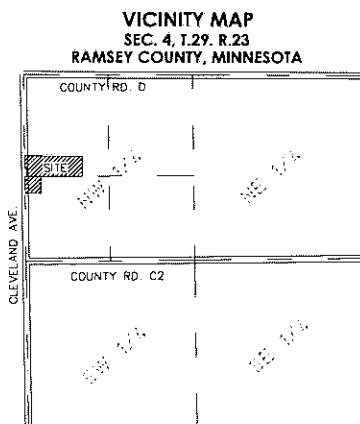
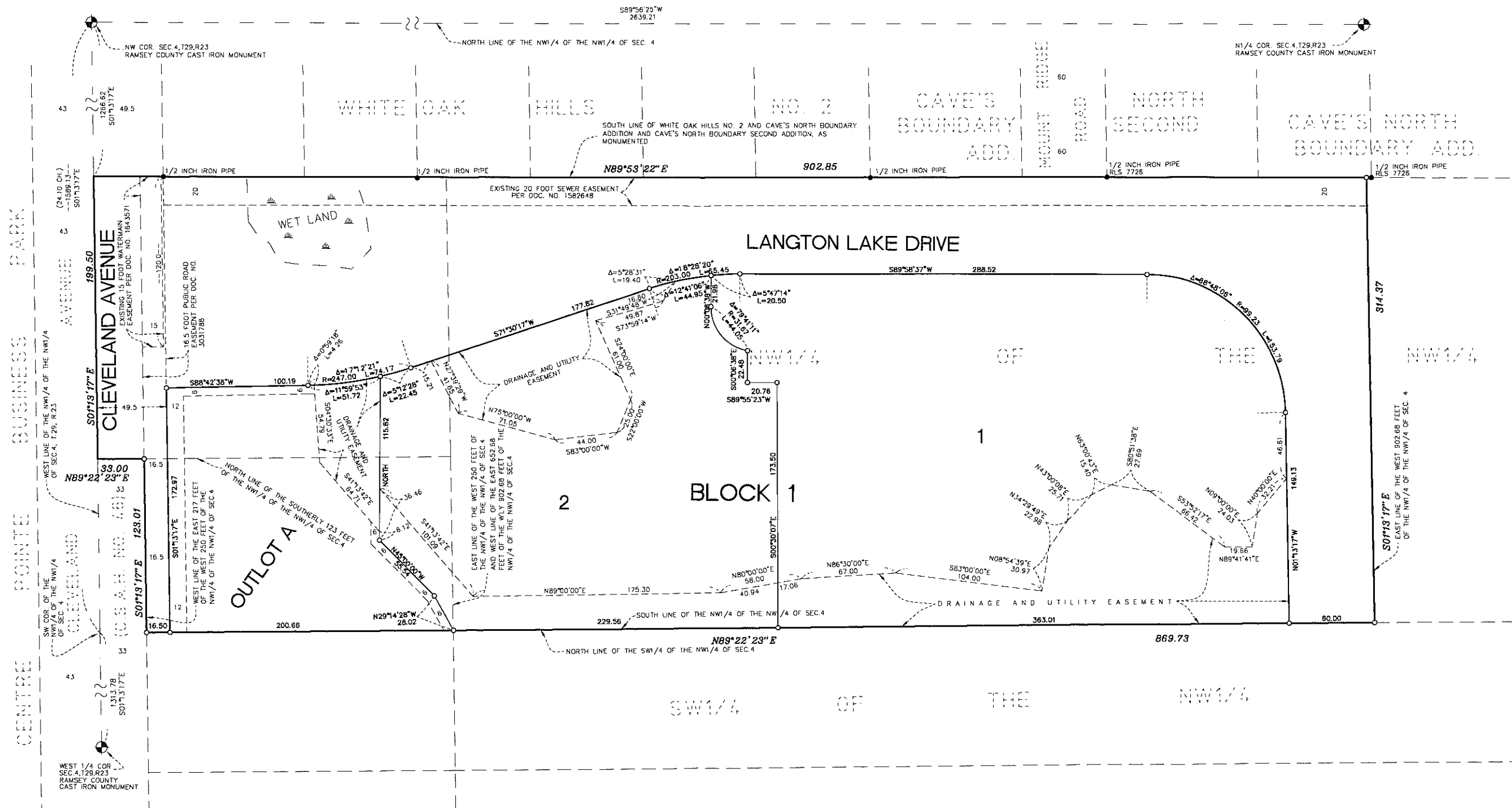
Disclaimer

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0 50 100 Feet

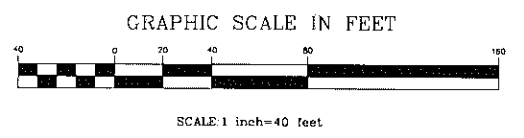


APPLEWOOD POINTE OF LANGTON LAKE



For the purposes of this plat the west line of the Northwest Quarter of Section 4, Township 29, Range 23, Ramsey County, Minnesota, is assumed to have a bearing of South 01 degrees 13 minutes 17 seconds East.

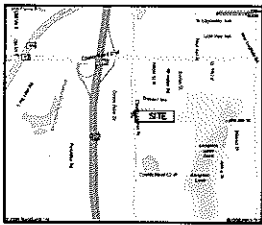
- Denotes set 1/2 inch by 18 inch iron pipe monument marked RLS 41578.
- Denotes found iron monument as labeled.



APPLEWOOD POINTE OF LANGTON LAKE

PRELIMINARY PLAT

DEVELOPER: UNITED PROPERTIES RESIDENTIAL, LLC



VICINITY MAP
NW1/4 OF THE NW1/4 OF SEC. 4, T.29, R.23
CITY OF ROSEVILLE

PROPERTY DESCRIPTION

PARCEL A
The westerly 250.00 feet of that part of the Northwest Quarter of the Northwest Quarter of Section 4, Township 29, Range 23 lying northerly of the southerly 123.00 feet thereof and lying southerly of the record plat of WHITE OAK HILLS NO. 2 according to the plat on file and of record in the office of the county recorder, all in Ramsey County, Minnesota.

PARCEL B
The southerly 123.00 feet of the easterly 217 feet of the westerly 250.00 feet and that part of the easterly 652.68 feet of the westerly 902.68 feet of the Northwest Quarter of the Northwest Quarter of Section 4, Township 29, Range 23, lying southerly of the record plat of WHITE OAK HILLS NO. 2, CAVE'S NORTH BOUNDARY SECOND ADDITION, all according to the plat on file and of record in the office of the county recorder, all in Ramsey County, Minnesota.

LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES IRON MONUMENT SET, MARKED RLS# 41578
- DENOTES CATCH BASIN
- ⊕ DENOTES STORM SEWER MANHOLE
- ⊙ DENOTES SANITARY SEWER MANHOLE
- ⊕ DENOTES HYDRANT
- ⊕ DENOTES POWER POLE AND OVERHEAD WIRE
- x— DENOTES FENCE
- ▭ DENOTES BITUMINOUS SURFACE
- ☆ DENOTES LIGHT POLE
- x 952.36 DENOTES EXISTING SPOT ELEVATION
- DENOTES EXISTING CONTOURS (2 FOOT INTERVAL)
- DENOTES EXISTING WATERMAIN
- DENOTES EXISTING STORM SEWER
- DENOTES EXISTING FORCEMAIN
- DENOTES EXISTING SANITARY SEWER
- WETLAND DENOTES WETLAND

DRAWN BY: EAO		JOB NO: 06593BT	DATE: 3/12/08
CHECK BY: JER		SCANNED	
1	3/12/08	PRELIMINARY PLAT	EAO
2	5/21/08	REVISE LOT LINES/ ADD ESMT	EAO
3	10/23/08	REVISE BNDY/SITE PLAN	BAB
4	11/7/08	NEW SITE PLAN	BAB
5	6/5/08	REVISE PLAT BNDY & LOT LINES	BAB
5	8/25/10	NEW SITE PLAN	BAB
7	9/8/10	ADD DECKS/PATIOS	BAB
NO	DATE	DESCRIPTION	BY

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

JASON L. RUD
Date: 9/8/10 License: Page 2 of 3

DEVELOPMENT AREAS:

Total boundary area = 283,391 sq. ft. (6.50 Acres)
Proposed Lot 1, Block 1 = 90,466 sq. ft. (2.08 Acres)
Proposed Lot 2, Block 1 = 57,862 sq. ft. (1.33 Acres)
Proposed Outlot A = 28,003 sq. ft. (0.64 Acres)
Proposed Cleveland Ave. & Langton Lake Dr. = 107,060 sq. ft. (2.45 Acres)

SITE PHOTOS



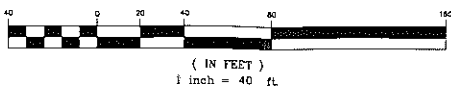
BENCHMARKS

Top Nut of Hydrant on north side of Brenner Avenue approx. 100 feet east of intersection of Brenner Avenue and Cleveland Avenue. Elevation = 910.52 per City of Roseville Engineering Dept.

NOTES

- Proposed site plan and wetland delineations provided by MFRA, Inc. (763) 476-6010.
- Field survey completed by E.G. Rud and Sons in February 2008.
- Underground utilities from the City of Roseville Engineering Dept.

GRAPHIC SCALE



E.G. RUD & SONS, INC.
Professional Land Surveyors
6776 Lake Drive NE, Suite 110
Lino Lakes, MN 55014
Tel: (651) 361-8200 Fax: (651) 361-8701

Client
UNITED
PROPERTIES
3500 AMERICAN BLVD WEST
SUITE 200
BLOOMINGTON, MN 55431

Project
APPLEWOOD
POINTE OF
LANGTON LAKE

Location
ROSEVILLE, MN

2660 CIVIC CENTER DR
ROSEVILLE, MN 55113

Certification

Summary
Designed: KT Drawn: ZRE/JK
Approved: Book / Page:
Phase: FINAL PLAT Initial Issue: 02/26/2008

Revision History
No. Date By Submittal / Revision
1 4/16/08 ZRE CITY COMMENTS

Sheet Title

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