



City Council Agenda

Monday, July 25, 2011

6:00 p.m.

City Council Chambers

(Times are Approximate)

- 6:00 p.m. **1. Roll Call**
Voting & Seating Order for July: Pust, Willmus, McGehee, Johnson, Roe
- 6:02 p.m. **2. Approve Agenda**
Human Rights Commission Interviews
- 6:05 p.m. Judi Kaper
- 6:15 p.m. Kristen Doneen
- 6:25 p.m. Brandy Fountain
- 6:35 p.m. Wayne Groff
- 6:45 p.m. **3. Public Comment**
- 6:50 p.m. **4. Council Communications, Reports and Announcements**
a. Ramsey County League of Local Governments (RCLLG)
Report on Shared Fire Services
- 5. Recognitions, Donations and Communications**
- 7:00 p.m. **6. Approve Minutes**
a. Approve Minutes of July 18, 2011 Meeting
- 7:05 p.m. **7. Approve Consent Agenda**
a. Approve Payments
b. Approve Business Licenses
c. Approve General Purchases and Sale of Surplus items in excess of \$5000
d. Receive Quarterly *IR 2025* Report
e. Receive Quarterly Shared Services Report
f. Receive Quarterly City Grant Applications Report
g. Adopt a Resolution Awarding Bid for West Snelling Drive

Sidewalk Construction

- h. Adopt a Resolution Approving Assisted Living Facility as a Conditional Use at 621-637 Larpenteur Avenue
- i. Adopt a Resolution Approving the Multi-Agency Joint Powers Agreement with the BCA to Participate in the Minnesota Internet Crimes Against Children Task Force Program (MICAC)

7:15 p.m. **8. Consider Items Removed from Consent**

9. General Ordinances for Adoption

10. Presentations

7:25 p.m. a. Joint Meeting with the Housing and Redevelopment Authority

11. Public Hearings

12. Business Items (Action Items)

8:05 p.m. a. Consider City Abatement for Unresolved Violations of City Code at 1205 Sandhurst

13. Business Items – Presentations/Discussions

8:15 p.m. a. Continue Discussion on the 2012/2013 City Manager Recommended Budget

8:30 p.m. b. Discuss Draft Accessory Dwelling Unit Ordinance

8:35 p.m. **14. City Manager Future Agenda Review**

8:45 p.m. **15. Councilmember Initiated Items for Future Meetings**

16. Adjourn

Some Upcoming Public Meetings.....

Monday	Jul 25	6:00 p.m.	City Council Meeting
Tuesday	Jul 26	6:30 p.m.	Public Works, Environment & Transportation Commission
Thursday	Jul 28	5:00 p.m.	Grass Lake Water Management Organization
Tuesday	Aug 2	8:00 p.m.	Parks & Recreation Commission (Night to Unite until 8:00 p.m.)
Wednesday	Aug 3	6:30 p.m.	Planning Commission
Monday	Aug 8	6:00 p.m.	City Council Meeting
Tuesday	Aug 9	6:30 p.m.	Human Rights Commission
Wednesday	Aug 10	6:30 p.m.	Ethics Commission
Monday	Aug 15	6:00 p.m.	City Council Meeting – Cancelled
Tuesday	Aug 16	6:00 p.m.	Housing & Redevelopment Authority
Monday	Aug 22	6:00 p.m.	City Council Meeting

All meetings at Roseville City Hall, 2660 Civic Center Drive, Roseville, MN unless otherwise noted.

Please check commission applying for: Human Rights Commission

If other, please list name:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Kristin Doneen

Address::

City, State, Zip: Roseville, MN 55113

Phone Number:: 651-207-4090

Email address::

How many years have you lived in Roseville?: 3

Work Experience (especially as it relates to the Commission/Board for which you are applying): I am a full-time Philosophy Instructor with Anoka-Ramsey Community College. I teach Ethics, as well as Comparative Religion, Logic, and Introduction to Philosophy. I believe that my understanding of applied ethics (as it pertains to social policy) and my understanding of religious pluralism would be particularly well-suited to this position. I have also worked to develop a program through Steele County, for Riverland Community College in Owatonna (where I taught for four years); this project connected students (studying Law Enforcement, Corrections, and Human Services) with incarcerated students in order to jointly take my class in the Philosophy of Social Justice. The County Commissioners have continued this program since, and it was a successful program in promoting Restorative Justice for the community at large. I believe that my work here demonstrates a commitment to mutual understanding across vast diversities within a community. Prior to teaching Philosophy, I was a homeowner association manager for two years in southern California (between my B.A. and my first M.A.).

Education:: I hold a B.A. in Philosophy, a M.A. in Practical Philosophy through Stockholm University (Sweden), a M.A. in Individual Studies: Comparative Philosophy & Religion, and I will be defending my Dissertation (to complete my Ph.D in Practical Philosophy with Stockholm) this March.

Civic and Volunteer Activities (Past and Present):: I was actively involved in student government at many levels during my undergraduate studies. I have also been a speaker on diverse topics over religion and ethics to community groups; examples include the Women's Group of Owatonna, church groups, Brimhall Elementary sixth graders here in Roseville, faculty lecture series at MNSCU colleges, and the local Coon Rapids television station pertaining to gay rights in their high schools. I have also worked with my local neighbors in the SW quadrant to communicate our interest in more greenspace for this area (SW quadrant) to the City.

Please state your reasons for wanting to serve on the Commission/Board:: I believe that it is important to give back to the communities that serve you, and I think that my skills (working with communities to bridge diverse interests) and my education (which has centered around the understanding of pluralistic values and human rights) would well provide me with an ability to serve the Commission of Human Rights.

What is your view of the role of this Commission/ Board?: It is to consider and recommend, what the Board then takes to be, the most comprehensive advancement for its citizens rights - realizing that policy is one form of ensuring equal liberties for all. It is to consider the diverse ways in which rights are granted, in pursuit of public good.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

I understand that information provided in this application may be distributed by the City to the public including, but not limited to, being posted on the City of Roseville website. I agree to waive any and all claims under the Minnesota Government Data Practices Act, or any other applicable state and federal law, that in any way related to the dissemination to the public of information contained in this application that would be classified as private under such laws. I understand that I may contact the responsible authority for the City of Roseville if I have any questions regarding the public or private nature of the information provided.: Yes

Occasionally City staff gets requests from the media or from the public for ways to contact Commission members. The Commission roster is periodically made available. Please indicate which information the City may release to someone who requests it or that may be included on the Commission roster. Under MN Statute §12.601. subd. 3(b), either a telephone or electronic mail address (or both) where you can be reached must be made available to the public. Please indicate at least one phone number or one email address to be available to the public, and fill in the corresponding information in the below.: Home Phone Number

Home Phone : 651 207-4090

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Please check commission applying for: Human Rights Commission

If other, please list name:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Brandy Fountain

Address::

City, State, Zip: Roseville, MN 55113

Phone Number:: 612-743-4726

Email address:: fountainbrandy@gmail.com

How many years have you lived in Roseville?: 2

Work Experience (especially as it relates to the Commission/Board for which you are applying): Express Scripts - Bloomington, MN

2008 - 2010

Patient Care Advocate

- Contracted by Dept. of Defense - working with active duty and retired military servicemen regarding prescription needs
- Provide customer service by researching delayed medication and contacting the pharmacist to obtain new prescriptions
- Offer online assistance regarding login access and ordering via internet
- Resolve inquiries from medical doctors and retail pharmacists about rejected prescription medications
- Partner with other departments to obtain prior authorization of medication
- First-call resolutions on de-escalating difficult customer service calls

University of Minnesota - Minneapolis, MN

2005-2006

Event Coordinator for University Dining Services

- Planned menu and booked locations for events including weddings, concerts, art galleries, and conferences
- Catered to local concert venues
- Hired food services from other venues

Normandale Community College - Edina, MN

1998-2001

Event Coordinator for Entertainment and Arts Today

- Catered college events
- Hired local musicians and artist for performances
- Decorated and designed entertainment center
- Journalist for a column in the school newspaper
- Worked with other departments to meet about new and innovative ideas for events

Education:: Northwestern College - St. Paul, MN

2009 to Present

Major: Human Resources (In Progress for B.A.)

North Central Bible College - Minneapolis, MN

Major: Ministry Dance Education

2003-2004

Normandale Community College - Edina, MN

Liberal Arts Associates

1998-2003

I plan to later apply to law school to become an immigration attorney following my school at Northwestern College.

Civic and Volunteer Activities (Past and Present):: Sheltered Care for Kids - Minneapolis, MN
2000-2003

Personal Care Attendant

- Worked with children from abused families

Fountain of Life Gospel Church - Minneapolis, MN
2000-2008

Peer Mentor and Youth Director

- Mentored new families to the church - specifically women and children.
- Leader for church high school aged youth-group

Please state your reasons for wanting to serve on the Commission/Board:: My goal is to become and immigration attorney. My heart goes out toward groups of foreigners coming into the United States. I am seeking opportunities that will allow me to work for people and their rights. Human rights are violated on a daily basis due to race, gender, sexual orientation, and religion among other things. I wish to bring the awareness of treating people equally and equitably to the community.

What is your view of the role of this Commission/ Board?: As a Human Right Commissioner, I plan to work towards solutions and not just focus on the problems at hand pertaining to human rights. In this role, I would ask, "What CAN we do?" instead of stating why we cannot carry out an agenda. It is very important to be proactive in this position as opposed to reactive.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: As an African American woman, I am constantly being judged even before I say "Hello." I feel that the community needs to be aware that racism is not something that occurred in our nation long ago. It is happening TODAY! Although I do feel that sexism, gender stereotypes, religious persecution also exist, so much of it stems from racism. Just because we do not talk about these issues does not mean that it ceases to exist. I plan to bring these concerns to the forefront in order to create a welcoming and safe community for all members.

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Home Phone : 651-603-8973

Work Phone :

Cell Phone:

Preferred Email Address: fountainbrandy@hotmail.com

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Please check commission applying for: Human Rights Commission

If other, please list name:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Wayne Groff

Address::

City, State, Zip: Roseville, MN 55113

Phone Number:: 612-867-0915

Email address:: waynegroff@edinarealty.com

How many years have you lived in Roseville?: 1 year

Work Experience (especially as it relates to the Commission/Board for which you are applying): I have been a realtor in Minnesota since 1977.

Through my job we have continuing education about equal housing for everyone. A new course is required every two years.

This keeps me abreast of current concerns and issues regarding all residents seeking housing and understanding the problems of discrimination. I work with a wide range of people through my job. A diverse group from many races, ethnicities, religious beliefs, sexual orientations, marital status, ages, and physical abilities. This helps me understand on a personal level the challenges and rewards that can come with these types of problem solving and how to make things work for everyone.

Education:: Bachelor of Science from North Dakota State University.

Graduate work at the University of Minnesota.

Civic and Volunteer Activities (Past and Present):: I moved to Roseville last year. From 1987 until 2010, I owned a home in Falcon Heights and lived there. I served on the Human Rights Commission there for 8 years in the 1990s and was appointed again in 2006 and served until leaving in 2010.

I also served on the planning commission in Falcon Heights for two terms. I was chair of the Human Rights commission for four years.

One of the major accomplishments during my time on the HR commission was to implement the requirements for the Americans with Disabilities Act. As I remember we were the first city in Minnesota to be in full compliance.

We also worked with the Somali community to seek out ways the city could help that community and let them know we were available as a resource.

I served on the Minnesota League of Human Rights Commissions

Please state your reasons for wanting to serve on the Commission/Board:: I believe community involvement by residents makes a stronger healthier community. By being involved with local government we can all make the city a better place to live and be ambassadors for what a great city Roseville is to live in.

What is your view of the role of this Commission/ Board?: Service to the community and a resource for the residents.

Acting as advisors to the city council and mayor.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.: I think my experience working on other commissions is an important qualification. I understand how commissions work and can provide insight from work with the League of Human Rights Commissions and other groups.

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Home Phone :
Work Phone : 651-636-3760
Cell Phone: 612-867-0915
Preferred Email Address: waynegroff@edinarealty.com

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

Please check commission applying for: Human Rights Commission

If other, please list name:

This application is for:: New Term

If this is a student application, please list your grade:

Name:: Judi Kaper

Address::

City, State, Zip: Roseville, MN 55113

Phone Number:: 651-488-9687

Email address:: jmkaper@comcast.net

How many years have you lived in Roseville?: 7

Work Experience (especially as it relates to the Commission/Board for which you are applying): Over 25 years of experience in various Human Resources roles, including payroll, HR Generalist, HR Specialist, Recruiting, Corporate Benefits, and Learning and Development. I have worked for Wells Fargo for 16 years and am currently a Training Coordinator in Wells Fargo International.

Education:: A.A. from Concordia College, Ann Arbor, Michigan

B.A. from Concordia College (now University), St. Paul, MN

Majors: Elementary Education, English and Theater/Communication

Civic and Volunteer Activities (Past and Present):: 13 years on the Board of Patchwork Theater Company, Roseville, MN

12 years on the Board of Lakeshore Players, White Bear Lake, MN

5 year as Chair of Lakeshore Player's International 10-Minute Play Contest and Festival

Have also volunteered for Habitat for Humanity and been a member of the Minnesota Transportation Museum and Como Park

Please state your reasons for wanting to serve on the Commission/Board:: I believe this commission is a good match for my background, skills and interests.

What is your view of the role of this Commission/ Board?: The Human Rights Commission exists to both promote a community where all people are treated with respect and serve as a vehicle for Roseville citizens to voice concerns regarding Human Rights issues.

Any further information you would like the City Council to consider or that you feel is relevant to the appointment or reappointment you are seeking.:

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Home Phone : 651-488-9687

Work Phone :

Cell Phone:

Preferred Email Address:

I have read and understand the statements on this form, and I hereby swear or affirm that the statements on this form are true. : Yes

REQUEST FOR COUNCIL ACTION

Date: July 25, 2011
Item No.: 4 . a

Department Approval

City Manager Approval



Item Description: Ramsey County League of Local Governments Report on Fire Services

1 **BACKGROUND**

2 In April Fire Chief Tim O'Neill and fire chiefs from several neighboring communities attended
3 the Ramsey County League of Local Governments (RCLLG) meeting to discuss trends in
4 firefighting, including shared fire services. Councilmembers Jeff Johnson and Tammy Pust are
5 Board member and Alternate of the RCLLG. Both attended the meeting.

6 **POLICY OBJECTIVE**

7 Gather information about trends in firefighting.

8 **FINANCIAL IMPACTS**

9 None

10 **COUNCIL ACTION**

11 Discussion about the Ramsey County League of Local Governments meeting in which fire
12 services was discussed.

13

Prepared by: William J. Malinen

Date: July 25, 2011

Item: 6.a

Approve Minutes of
July 18, 2011

No Attachment

REQUEST FOR COUNCIL ACTION

Date: 7/25/2011
Item No.: 7.a

Department Approval

Christopher L. Miller

City Manager Approval

W. J. Mahinen

Item Description: Approval of Payments

BACKGROUND

State Statute requires the City Council to approve all payment of claims. The following summary of claims has been submitted to the City for payment.

Check Series #	Amount
ACH Payments	\$389,264.77
63321-63397	\$935,484.82
Total	\$1,324,749.59

A detailed report of the claims is attached. City Staff has reviewed the claims and considers them to be appropriate for the goods and services received.

POLICY OBJECTIVE

Under Mn State Statute, all claims are required to be paid within 35 days of receipt.

FINANCIAL IMPACTS

All expenditures listed above have been funded by the current budget, from donated monies, or from cash reserves.

STAFF RECOMMENDATION

Staff recommends approval of all payment of claims.

REQUESTED COUNCIL ACTION

Motion to approve the payment of claims as submitted

Prepared by: Chris Miller, Finance Director
Attachments: A: n/a

Accounts Payable

Checks for Approval

User: mary.jenson
 Printed: 7/20/2011 - 10:59 AM

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/14/2011	Sanitary Sewer	Metro Waste Control Board	Metropolitan Council	Wastewater Flow	195,351.89
0	07/14/2011	Water Fund	Operating Supplies	Total Tool	Tube Cutter Wheel	88.51
0	07/14/2011	Risk Management	Employer Insurance	Delta Dental Plan of Minnesota	Dental Insurance Premium-June 2011	6,819.83
0	07/14/2011	Community Development	Transportation	Thomas Paschke	Mileage Reimbursement	87.21
0	07/14/2011	Recreation Fund	Merchandise For Sale	Brad Tullberg	Supplies Reimbursement	64.30
0	07/14/2011	Storm Drainage	09-02 Roselawn/HamlineVictoria	Debra Bloom-Heiser	Plant Materials Reimbursement	165.00
0	07/14/2011	Recreation Fund	Operating Supplies	Jill Anfang	July 4 Supplies Reimbursement	269.77
0	07/14/2011	Golf Course	Operating Supplies	Nicole Dietman	Supplies Reimbursement	26.14
0	07/14/2011	Housing & Redevelopment Agency	Transportation	Jeanne Kelsey	Mileag Reimbursement	19.98
0	07/14/2011	Community Development	Electrical Inspections	Tokle Inspections, Inc.	Electrical Inspections-June	9,463.60
0	07/14/2011	General Fund	210600 - Union Dues Deduction	MN Teamsters #320	Payroll Deduction for July Union Dues	486.00
0	07/14/2011	Recreation Fund	Professional Services	Daniel Kuch	Community Band Director-April-June	500.00
0	07/14/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	384.62
0	07/14/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	155.00
0	07/14/2011	General Fund	211000 - Deferered Comp.	ICMA Retirement Trust 457-300227	Payroll Deduction for 7/12 Payroll	4,929.03
0	07/14/2011	License Center	Rental	Gaughan Properties	Motor Vehicle Rent	4,585.56
0	07/14/2011	General Fund	211403 - Flex Spend Day Care		Dependent Care Reimbursement	155.00
0	07/14/2011	Recreation Fund	Operating Supplies	Catco Parts & Service Inc	Wheel Joint	56.75
0	07/14/2011	Golf Course	Operating Supplies	Sysco Mn	Cleaning Supplies	24.16
0	07/14/2011	General Fund	Vehicle Supplies	Midway Ford Co	Shocks	49.43
0	07/14/2011	General Fund	Vehicle Supplies	Midway Ford Co	Jewels	10.82
0	07/14/2011	Recreation Fund	Contract Maintenance	Yale Mechanical, LLC	RPZ Testing	355.00
0	07/14/2011	Recreation Fund	Operating Supplies	Brock White Co	Hit HY 150	44.34
0	07/14/2011	General Fund	Operating Supplies	Flint Hills Resources, Inc.	CRS-2 Sealcoat oil per Joint Powers &	11,462.47
0	07/14/2011	General Fund	Operating Supplies	Flint Hills Resources, Inc.	CRS-2 Sealcoat oil per Joint Powers &	11,019.43
0	07/14/2011	General Fund	Operating Supplies	Flint Hills Resources, Inc.	CRS-2 Sealcoat oil per Joint Powers &	28,737.50
0	07/14/2011	General Fund	Operating Supplies	Flint Hills Resources, Inc.	CRS-2 Sealcoat oil per Joint Powers &	23,915.61
0	07/14/2011	General Fund	Operating Supplies	Flint Hills Resources, Inc.	CRS-2 Sealcoat oil per Joint Powers &	23,447.20
0	07/14/2011	General Fund	Operating Supplies	Flint Hills Resources, Inc.	CRS-2 Sealcoat oil per Joint Powers &	23,282.09
0	07/14/2011	General Fund	Operating Supplies	Flint Hills Resources, Inc.	CRS-2 Sealcoat oil per Joint Powers &	8,726.20
0	07/14/2011	Pathway Maintenance Fund	Operating Supplies	Flint Hills Resources, Inc.	CRS-2 Sealcoat oil per Joint Powers &	3,575.22
0	07/14/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Credit	-213.01
0	07/14/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	FVP	78.03
0	07/14/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Manifold Set	132.83

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/14/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Gloveworks HD	10.13
0	07/14/2011	Sanitary Sewer	Operating Supplies	MacQueen Equipment	Flexible Hose	108.71
0	07/14/2011	General Fund	Vehicle Supplies	Factory Motor Parts, Co.	Motor Oil	49.50
0	07/14/2011	General Fund	Operating Supplies	3D Specialties	White & Yellow Tabs	561.26
0	07/14/2011	Water Fund	Operating Supplies	USA BlueBook	Pressure Transmitter, Gauge	298.45
0	07/14/2011	General Fund	Motor Fuel	Yocum Oil	Fuel	10,961.66
0	07/14/2011	Recreation Fund	Memberships & Subscriptions	Minnesota Recreation & Park Association	Membership Dues	700.00
0	07/14/2011	Recreation Fund	Memberships & Subscriptions	Minnesota Recreation & Park Association	Agency Membership	1,050.00
0	07/14/2011	Recreation Fund	Operating Supplies	Grainger Inc	Lamp	47.32
0	07/14/2011	General Fund	Operating Supplies City Garage	Eagle Clan, Inc	Roll Towels, Toilet Tissue	339.42
0	07/14/2011	Water Fund	Operating Supplies	Ferguson Waterworks	Copper Plug	8.19
0	07/14/2011	Water Fund	Water Meters	Ferguson Waterworks	Meter Gasket	95.72
0	07/14/2011	Sanitary Sewer	Operating Supplies	Ferguson Waterworks	Pipe, Wrench	270.33
0	07/14/2011	Water Fund	Water Meters	Ferguson Waterworks	Thrust Washer	110.25
0	07/14/2011	General Fund	Contract Maintenance Vehicles	MacQueen Equipment	Valve Check	623.91
Check Total:						373,490.36
0	07/14/2011	Recreation Fund	Operating Supplies	Rainbow Racing-ACH	Safety Vests	82.86
0	07/14/2011	Recreation Fund	Use Tax Payable	Rainbow Racing-ACH	Sales/Use Tax	-5.33
0	07/14/2011	Recreation Fund	Telephone	Sprint-ACH	Cell Phones	280.38
0	07/14/2011	General Fund	Telephone	Sprint-ACH	Cell Phones	1,056.85
0	07/14/2011	General Fund	Telephone	Sprint-ACH	Cell Phones	997.69
0	07/14/2011	General Fund	Telephone	Sprint-ACH	Cell Phones	123.40
0	07/14/2011	General Fund	Telephone	Sprint-ACH	Cell Phones	163.94
0	07/14/2011	General Fund	Telephone	Sprint-ACH	Cell Phones	163.83
0	07/14/2011	Recreation Fund	Telephone	Sprint-ACH	Cell Phones	122.87
0	07/14/2011	P & R Contract Maintenance	Telephone	Sprint-ACH	Cell Phones	41.47
0	07/14/2011	Golf Course	Telephone	Sprint-ACH	Cell Phones	41.17
0	07/14/2011	General Fund	Telephone	Sprint-ACH	Cell Phones	41.69
0	07/14/2011	General Fund	Training	Superamerica-ACH	Live Burn Training Supplies	15.19
0	07/14/2011	General Fund	Operating Supplies	North Heights Hardware Hank	Fire Station Supplies	7.26
0	07/14/2011	General Fund	Miscellaneous Expense	Google Buy Com-ACH	Inadvertant Purchase- Repaid Check	89.99
0	07/14/2011	License Center	Office Supplies	Shred Right-ACH	Shredding Service	45.00
0	07/14/2011	General Fund	Contract Maintenance	Suburban Ace Hardware-ACH	Station Maintenance Supplies	29.11
0	07/14/2011	P & R Contract Maintenance	Miscellaneous	North Hgts Hardware Hank-ACH	No Receipt	15.40
0	07/14/2011	License Center	Office Supplies	Office Depot- ACH	Office Supplies	34.26
0	07/14/2011	Recreation Fund	Professional Services	Pioneer Press-ACH	City Wide Garage Sale Advertising	35.10
0	07/14/2011	General Fund	Training	Home Depot- ACH	Live Burn Supplies	146.84
0	07/14/2011	General Fund	Training	Target- ACH	Live Burn Training Supplies	101.20
0	07/14/2011	P & R Contract Maintenance	Clothing	Dey Appliance-ACH	Grille	9.88
0	07/14/2011	General Fund	Training	Google Buy Com-ACH	Terrorism & Social Media Training	100.00
0	07/14/2011	P & R Contract Maintenance	Operating Supplies	Suburban Ace Hardware-ACH	Soccer Net Supplies	34.26
0	07/14/2011	Storm Drainage	Operating Supplies	United Rentals-ACH	Goves	10.77

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/14/2011	General Fund	Office Supplies	Office Depot- ACH	Office Supplies	115.60
0	07/14/2011	Community Development	Vehicle Supplies	Target- ACH	Umbrella	21.41
0	07/14/2011	General Fund	Conferences	Grandview Lodge-ACH	Conference Lodging	239.61
0	07/14/2011	General Fund	Training	Jimmy John's Sandwiches- ACH	Burn Training Firefighter Lunch	710.42
0	07/14/2011	Recreation Fund	Professional Services	USTA-ACH	Annual Membership-Schultz	35.00
0	07/14/2011	P & R Contract Maintenance	Operating Supplies	Menards-ACH	Instant Post Cement	38.50
0	07/14/2011	General Fund	Contract Maintenance	Suburban Ace Hardware-ACH	Fire Station Supplies	0.95
0	07/14/2011	Recreation Fund	Miscellaneous	Office Depot- ACH	No Receipt	96.85
0	07/14/2011	Recreation Fund	Operating Supplies	Target- ACH	After School, Taste of Roseville Supp	6.00
0	07/14/2011	Recreation Fund	Operating Supplies	Target- ACH	After School, Taste of Roseville Supp	20.95
0	07/14/2011	Telecommunications	Professional Services	Walmart-ACH	Candy, Bowls, Beverages	33.85
0	07/14/2011	Recreation Fund	Operating Supplies	UPS Store-ACH	Shipping Charges	9.69
0	07/14/2011	Recreation Fund	Miscellaneous	PetSmart-ACH	No Receipt	46.25
0	07/14/2011	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	160.74
0	07/14/2011	General Fund	Miscellaneous	Governmentjobs-ACH	Insight Enterprise Set-Up	2,499.00
0	07/14/2011	Community Development	Memberships & Subscriptions	City Business-ACH	Subscription Renewal	59.00
0	07/14/2011	Water Fund	Operating Supplies	Grainger-ACH	Tape, Cable Ties	118.51
0	07/14/2011	Water Fund	Operating Supplies	Suburban Ace Hardware-ACH	Meter Van Supplies	16.05
0	07/14/2011	Recreation Fund	Miscellaneous	Office Depot- ACH	No Receipt	61.03
0	07/14/2011	Recreation Fund	Miscellaneous	PetSmart-ACH	No Receipt	33.59
0	07/14/2011	General Fund	Office Supplies	S & T Office Products-ACH	Office Supplies	14.36
0	07/14/2011	General Fund	Training	Roseville Bakery-ACH	Planning Committee Meeting Supplie	6.58
0	07/14/2011	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-ACH	Wire Brushes	31.88
0	07/14/2011	General Fund	Minor Equipment	PTS Tool Supply-ACH	Tools	182.33
0	07/14/2011	General Fund	Vehicle Supplies	PTS Tool Supply-ACH	Tools	51.48
0	07/14/2011	Telecommunications	Operating Supplies	Byerly's- ACH	Roseville U Graduation Cake	35.99
0	07/14/2011	Recreation Fund	Miscellaneous	Office Depot- ACH	No Receipt	13.90
0	07/14/2011	General Fund	Training	Best Buy- ACH	Cameras for Fire Station Tours	185.27
0	07/14/2011	Sanitary Sewer	Operating Supplies	Suburban Ace Hardware-ACH	Tools	19.46
0	07/14/2011	Recreation Fund	Operating Supplies	Target- ACH	Open House Snacks	13.26
0	07/14/2011	Golf Course	Operating Supplies	Suburban Ace Hardware-ACH	Irrigation Tool	6.20
0	07/14/2011	Golf Course	Operating Supplies	Linder's Garden Ctr-ACH	Flowers for the Golf Course	174.35
0	07/14/2011	Sanitary Sewer	Operating Supplies	Menards-ACH	PVC Conduit	36.44
0	07/14/2011	General Fund	Operating Supplies	Suburban Ace Hardware-ACH	Fire Station Supplies	16.10
0	07/14/2011	Recreation Fund	Operating Supplies	Cub Foods- ACH	Senior Club Supplies	49.35
0	07/14/2011	Recreation Fund	Miscellaneous	Dick's Sporting Goods - ACH	No Receipt	139.23
0	07/14/2011	Golf Course	Operating Supplies	North Hgts Hardware Hank-ACH	Patio Repair Supplies	20.88
0	07/14/2011	Golf Course	Operating Supplies	Home Depot- ACH	Light Bulbs	62.29
0	07/14/2011	Sanitary Sewer	Operating Supplies	Best Buy- ACH	Phone Case	12.84
0	07/14/2011	Recreation Fund	Miscellaneous	Sports Authority-ACH	No Receipt	128.53
0	07/14/2011	General Fund	Operating Supplies	Survey Monkey.com-ACH	Subscription Renewal	19.95
0	07/14/2011	Recreation Fund	Transportation	Voigts Bus Service-ACH	Transportation for Adult Trips	457.90
0	07/14/2011	Golf Course	Operating Supplies	Gertens Greenhouses-ACH	Flowers for the Golf Course	220.43
0	07/14/2011	General Fund	Training	Menards-ACH	Training Supplies	19.05

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
0	07/14/2011	P & R Contract Maintenance	Operating Supplies	North Hgts Hardware Hank-ACH	Keys, Goof Off	15.06
0	07/14/2011	Recreation Fund	Miscellaneous	Target- ACH	No Receipt	83.89
0	07/14/2011	Recreation Fund	Operating Supplies	Staples-ACH	Office Supplies	30.34
0	07/14/2011	Recreation Fund	Operating Supplies	Staples-ACH	Office Supplies	4.51
0	07/14/2011	Storm Drainage	Operating Supplies	Brock White -ACH	Water Plug	65.41
0	07/14/2011	General Fund	Training	Superamerica-ACH	Firefighter Emergency Incident Suppl	13.36
0	07/14/2011	Information Technology	Computer Equipment	Newegg.Com-ACH	In Car Camera System	1,196.91
0	07/14/2011	Information Technology	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-76.99
0	07/14/2011	Sanitary Sewer	Operating Supplies	Batteries Plus-ACH	Batteries	21.36
0	07/14/2011	Recreation Fund	Miscellaneous	Office Depot- ACH	No Receipt	25.44
0	07/14/2011	Golf Course	Operating Supplies	Home Depot- ACH	Patio Repair Supplies	20.72
0	07/14/2011	General Fund	Operating Supplies	Target- ACH	Candy	15.97
0	07/14/2011	Info Tech/Contract Cities	North St. Paul Computer Equip	Newegg.Com-ACH	Custom Computer Build	157.07
0	07/14/2011	Info Tech/Contract Cities	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-10.10
0	07/14/2011	Information Technology	Computer Equipment	Newegg.Com-ACH	In-Car Camera System	4,473.07
0	07/14/2011	Information Technology	Use Tax Payable	Newegg.Com-ACH	Sales/Use Tax	-287.74
Check Total:						15,774.41
63321	07/11/2011	Street Construction	Dale St btw Cty C & S Owasso	North Valley, Inc.	Dale Street	55,256.81
63321	07/11/2011	Water Fund	Dale St btw Cty C & S Owasso	North Valley, Inc.	Dale Watermain	40,374.93
63321	07/11/2011	Sanitary Sewer	Dale St btw Cty C & S Owasso	North Valley, Inc.	Dale San Sewer	2,098.88
63321	07/11/2011	Street Construction	2011 PMP	North Valley, Inc.	MSA Mill & Overlays	97,249.64
63321	07/11/2011	Water Fund	2011 PMP Project	North Valley, Inc.	Evergreen Water	2,403.50
63321	07/11/2011	Street Construction	2011 PMP	North Valley, Inc.	City Mill & Overlays	137,586.79
63321	07/11/2011	Storm Drainage	Alladin Street BMP	North Valley, Inc.	Aladdin Storm	32,975.50
Check Total:						367,946.05
63322	07/14/2011	Recreation Fund	Operating Supplies	Allegra	T-Shirts	635.10
Check Total:						635.10
63323	07/14/2011	General Fund	Clothing	Aspen Mills Inc.	Patches Sewn On	6.41
63323	07/14/2011	General Fund	Clothing	Aspen Mills Inc.	Name/Title Change on Shirts	40.08
Check Total:						46.49
63324	07/14/2011	General Fund	Contract Maintenance Vehicles	Astleford International Trucks	Truck Repair	1,532.44
Check Total:						1,532.44
63325	07/14/2011	Golf Course	Operating Supplies	Atlas Pen & Pencil Corp.	Golf Pencils	676.21
Check Total:						676.21
63326	07/14/2011	Recreation Fund	Operating Supplies	Auto Plus	Fittings	18.04
63326	07/14/2011	Recreation Fund	Use Tax Payable	Auto Plus	Sales/Use Tax	-1.16

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						16.88
63327	07/14/2011	Recreation Fund	Fee Program Revenue	Stacy Berberick	Floor Hockey Class Refund	68.00
63327	07/14/2011	Recreation Fund	Fee Program Revenue	Stacy Berberick	Floor Hockey Class Refund	11.00
63327	07/14/2011	Recreation Fund	Collected Insurance Fee	Stacy Berberick	Floor Hockey Class Refund	2.00
Check Total:						81.00
63328	07/14/2011	License Center	Professional Services	Brite-Way Window Cleaning Sv	License Center Window Cleaning	29.00
Check Total:						29.00
63329	07/14/2011	Golf Course	Merchandise For Sale	Capitol Beverage Sales, LP	Beverages for Resale	146.00
Check Total:						146.00
63330	07/14/2011	Risk Management	Training	Channing Bete Company	Little Anne 4 Pack	860.89
Check Total:						860.89
63331	07/14/2011	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	262.00
Check Total:						262.00
63332	07/14/2011	Information Technology	Telephone	Comcast Cable	High Speed Internet, Cable TV	73.57
Check Total:						73.57
63333	07/14/2011	Recreation Fund	Professional Services	Tom Critchley	Basketball Camp Participants	2,893.00
63333	07/14/2011	Recreation Fund	Professional Services	Tom Critchley	Basketball Camp Participants	2,275.00
Check Total:						5,168.00
63334	07/14/2011	Recreation Fund	Professional Services	Shane Daniels	Summer Tennis Instructor	403.50
Check Total:						403.50
63335	07/14/2011	General Fund	211200 - Financial Support	Diversified Collection Services, Inc.		210.24
Check Total:						210.24
63336	07/14/2011	Water Fund	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing-June	288.46
63336	07/14/2011	Storm Drainage	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing-June	288.46
63336	07/14/2011	Sanitary Sewer	Professional Services	Ecoenvelopes, LLC	Utility Bill Processing-June	288.46
Check Total:						865.38
63337	07/14/2011	T.I.F. District # 15 (Allen)	TIF Payment	Fairview H A Associates LLC	1st Half 2011 TIF Payment	12,396.84
Check Total:						12,396.84
63338	07/14/2011	Recreation Fund	Motor Fuel	Ferrellgas	Fuel	52.40

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						52.40
63339	07/14/2011	Recreation Fund	Operating Supplies	Keith Flanagan	Volunteer Supplies Reimbursement	45.70
Check Total:						45.70
63340	07/14/2011	Water Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	112.22
63340	07/14/2011	General Fund	Operating Supplies	Fra-Dor Inc.	Black Dirt	38.00
63340	07/14/2011	Storm Drainage	Operating Supplies	Fra-Dor Inc.	Street Supplies	96.00
63340	07/14/2011	General Fund	Operating Supplies	Fra-Dor Inc.	Street Supplies	96.00
Check Total:						342.22
63341	07/14/2011	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Nitril Glove Powder	52.07
63341	07/14/2011	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Lens	46.81
63341	07/14/2011	Storm Drainage	Operating Supplies	General Industrial Supply Co.	BTU Torch	104.61
63341	07/14/2011	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Lens	46.81
63341	07/14/2011	Storm Drainage	Operating Supplies	General Industrial Supply Co.	Torch Hose	55.55
63341	07/14/2011	Sanitary Sewer	Operating Supplies	General Industrial Supply Co.	Gloves	10.69
Check Total:						316.54
63342	07/14/2011	Contracted Engineering Svcs	Transportation	Kristine Giga	Mileage Reimbursement	177.48
63342	07/14/2011	Contracted Engineering Svcs	Transportation	Kristine Giga	Mileage Reimbursement	117.81
Check Total:						295.29
63343	07/14/2011	Housing & Redevelopment Agency	Professional Services	GMHC	Fees for Loan Program	2,475.00
Check Total:						2,475.00
63344	07/14/2011	Water Fund	Professional Services	Gopher State One Call	FTP Tickets	221.25
Check Total:						221.25
63345	07/14/2011	General Fund	Contract Maintenance Vehicles	Harmon Auto Glass-Roseville	Windshield Repair	205.00
Check Total:						205.00
63346	07/14/2011	Recreation Fund	Professional Services	Pat Hubbard	Volleyball Officiating	528.00
Check Total:						528.00
63347	07/14/2011	General Fund	211600 - PERA Employers Share	ICMA Retirement Trust 401-109956	Payroll Deduction for 7/12 Payroll	538.83
Check Total:						538.83
63348	07/14/2011	General Fund	Printing	Impressive Print	Name Stickers	133.59
63348	07/14/2011	General Fund	Printing	Impressive Print	Envelopes	571.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63349	07/14/2011	General Fund	211202 - HRA Employer	ING ReliaStar	Check Total:	705.37
					High Deductable Savings Acct-June	9,501.00
63350	07/14/2011	Water Fund	Dale St btw Cty C & S Owasso	Jones Lang Lasalle Global Services, Inc.	Check Total:	9,501.00
					Dale St. Watermain Permit	2,500.00
63351	07/14/2011	Equipment Replacement Fund	Rental - Copier Machines	Konica Minolta	Check Total:	2,500.00
					Copier Lease	11,871.88
63352	07/14/2011	General Fund	210600 - Union Dues Deduction	LELS	Check Total:	11,871.88
					Payroll Deduction for July	1,470.00
63353	07/14/2011	General Fund	Medical Services	LexisNexis Occ. Health Solutions	Check Total:	1,470.00
					Annual Enrollment	32.00
63354	07/14/2011	Recreation Fund	Professional Services	Lightning Disposal, Inc.	Check Total:	32.00
					Rolloff	304.30
63355	07/14/2011	Recreation Fund	Advertising	Lillie Suburban Newspaper Inc	Check Total:	304.30
					Rosefest Advertising	399.00
63356	07/14/2011	General Fund	210600 - Union Dues Deduction	Local Union 49	Check Total:	399.00
					Payroll Deduction for 7/12 Union Du	928.00
63357	07/14/2011	General Fund	Operating Supplies	Martin Marietta Materials Inc	Check Total:	928.00
					FA2 Class A Aggregate per Joint Pow	7,959.54
63357	07/14/2011	General Fund	Operating Supplies	Martin Marietta Materials Inc	FA2 Class A Aggregate per Joint Pow	3,982.12
63358	07/14/2011	Recreation Fund	Operating Supplies	Deb Mau	Check Total:	11,941.66
					Lacrosse Tournament Fee	250.00
63359	07/14/2011	General Fund	211403 - Flex Spend Day Care		Check Total:	250.00
					Dependent Care Reimbursement	900.00
63360	07/14/2011	General Fund	Vehicle Supplies	McDonald Battery Co Inc.	Check Total:	900.00
					1500 Odyssey	250.09
63361	07/14/2011	Recreation Fund	Operating Supplies	Metro Athletic Supply, Inc.	Check Total:	250.09
					Softballs	3,534.78

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63361	07/14/2011	Recreation Fund	Operating Supplies	Metro Athletic Supply, Inc.	Home Plates	160.21
63361	07/14/2011	Recreation Fund	Operating Supplies	Metro Athletic Supply, Inc.	Volleyball Nets	106.77
Check Total:						3,801.76
63362	07/14/2011	Recreation Fund	Fee Program Revenue	Holly Metzner	Key Deposit Refund	25.00
Check Total:						25.00
63363	07/14/2011	Water Fund	Professional Services	Melissa Meyer	Water Meter Replacement	78.00
Check Total:						78.00
63364	07/14/2011	Recreation Fund	Operating Supplies	MIDC Enterprises	Adapter	41.19
Check Total:						41.19
63365	07/14/2011	Recreation Fund	Operating Supplies	Mikes Pro Shop	Rosefest Medals	56.07
Check Total:						56.07
63366	07/14/2011	Recreation Fund	Professional Services	Michael Miller	190 Games - Adult Softball Umpires	4,738.50
63366	07/14/2011	Recreation Fund	Professional Services	Michael Miller	190 Games - Adult Softball Umpires	4,563.50
Check Total:						9,302.00
63367	07/14/2011	Recreation Fund	Unemployment Insurance	Mn Dept of Employment & Econ Develop	Unemployment Benfits Paid-Acct-07/	69.59
63367	07/14/2011	Recreation Fund	Unemployment Insurance	Mn Dept of Employment & Econ Develop	Unemployment Benfits Paid-Acct-07/	36.58
63367	07/14/2011	Golf Course	Unemployment Insurance	Mn Dept of Employment & Econ Develop	Unemployment Benfits Paid-Acct-07/	45.64
63367	07/14/2011	Community Development	Unemployment Insurance	Mn Dept of Employment & Econ Develop	Unemployment Benfits Paid-Acct-07/	7,163.00
Check Total:						7,314.81
63368	07/14/2011	Water Fund	Memberships & Subscriptions	MN Dept of Health	Licenses-Hill, Immerman, Wendel, N	92.00
Check Total:						92.00
63369	07/14/2011	Sanitary Sewer	Memberships & Subscriptions	MN Pollution Control Agency	License Renewals-Miller, Petersen	46.00
Check Total:						46.00
63370	07/14/2011	General Fund	211402 - Flex Spending Health		Flexible Benefit Reimbursement	150.00
Check Total:						150.00
63371	07/14/2011	Sanitary Sewer	Professional Services	Multicare Associates	Audiograms, Vaccines	40.00
63371	07/14/2011	General Fund	Professional Services	Multicare Associates	Audiograms, Vaccines	81.00
63371	07/14/2011	General Fund	Medical Services	Multicare Associates	Audiograms, Vaccines	74.00
Check Total:						195.00
63372	07/14/2011	Sanitary Sewer	Professional Services	Networkfleet, Inc.	Monthly Service-July	89.85

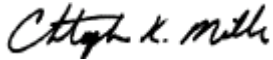
Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
Check Total:						89.85
63373	07/14/2011	Recreation Fund	Professional Services	Bob Nielsen	Concert Loading/Unloading	40.00
Check Total:						40.00
63374	07/14/2011	General Fund	211400 - Medical Ins Employee	NJPA	Health Insurance Premium-July 2011	16,752.77
63374	07/14/2011	General Fund	Employer Insurance	NJPA	Health Insurance Premium-July 2011	843.42
63374	07/14/2011	General Fund	211501 -Dental Ins Employer	NJPA	Health Insurance Premium-July 2011	66,613.35
63374	07/14/2011	General Fund	211400 - Medical Ins Employee	NJPA	Health Insurance Premium-July 2011	9,398.08
Check Total:						93,607.62
63375	07/14/2011	Recreation Fund	Professional Services	On Site Sanitation, Inc.	Regular Unit	314.21
63375	07/14/2011	Recreation Fund	Professional Services	On Site Sanitation, Inc.	Regular Unit	269.33
Check Total:						583.54
63376	07/14/2011	Municipal Community Band	Miscellaneous Expense	Park Charter Service	Community Band Transportation	1,039.00
Check Total:						1,039.00
63377	07/14/2011	Recreation Improvements	One Playground Replacement	Playpower LT Farmington, Inc.	Playground Equipment	47,609.45
63377	07/14/2011	Recreation Improvements	One Playground Replacement	Playpower LT Farmington, Inc.	Shade Builders Pyramid	1,304.25
63377	07/14/2011	Recreation Improvements	Evergreen Backstop&Net Repair	Playpower LT Farmington, Inc.	Shade Builders Pyramid	343.13
63377	07/14/2011	Recreation Improvements	One Playground Replacement	Playpower LT Farmington, Inc.	Shade Builders Pyramid	1,132.65
Check Total:						50,389.48
63378	07/14/2011	General Fund	211401- HSA Employee	Premier Bank	HSA	1,960.57
63378	07/14/2011	General Fund	211405 - HSA Employer	Premier Bank	HSA	8,120.00
Check Total:						10,080.57
63379	07/14/2011	Recreation Fund	Operating Supplies	RAHS/Raider Grafix	Basketball Camp Shirts	552.00
Check Total:						552.00
63380	07/14/2011	General Fund	Contractual Maintenance	Ramsey County	Voting Systme Charges	4,687.50
Check Total:						4,687.50
63381	07/14/2011	Storm Drainage	Contract Maintenance	Rick Johnson's Deer & Beaver Inc.	Deer Removal	100.00
Check Total:						100.00
63382	07/14/2011	Golf Course	Operating Supplies	Sam's Club	Supplies	800.00
63382	07/14/2011	Golf Course	Merchandise For Sale	Sam's Club	Supplies	500.00
Check Total:						1,300.00

Check Number	Check Date	Fund Name	Account Name	Vendor Name	Invoice Desc.	Amount
63383	07/14/2011	Recreation Fund	Professional Services	Chris Simdorn	High School Football Camp Pmt	4,235.00
					Check Total:	4,235.00
63384	07/14/2011	Water Fund	St. Paul Water	St. Paul Regional Water Services	Water	298,065.30
					Check Total:	298,065.30
63385	07/14/2011	General Fund	211200 - Financial Support	Steward, Zlimen & Jungers, LTD	Case #: 09-06243-0	68.90
					Check Total:	68.90
63386	07/14/2011	Community Development	Professional Services	Sheila Stowell	Planning Commission Meeting Minut	172.50
63386	07/14/2011	Community Development	Professional Services	Sheila Stowell	Mileage Reimbursement	4.83
63386	07/14/2011	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	287.50
63386	07/14/2011	General Fund	Professional Services	Sheila Stowell	City Council Meeting Minutes	4.83
					Check Total:	469.66
63387	07/14/2011	Recreation Fund	Fee Program Revenue	Craig Strane	Key Deposit Refund	25.00
					Check Total:	25.00
63388	07/14/2011	General Fund	Contract Maintenance Vehicles	Suburban Tire Wholesale, Inc.	Tire Repairs	245.00
63388	07/14/2011	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	Tires	228.24
63388	07/14/2011	General Fund	Vehicle Supplies	Suburban Tire Wholesale, Inc.	Tires	374.94
					Check Total:	848.18
63389	07/14/2011	Recreation Fund	Fee Program Revenue	Rick Tschida	Key Deposit Refund	25.00
					Check Total:	25.00
63390	07/14/2011	Water Fund	Professional Services	Twin City Water Clinic, Inc.	Coliform Bacterias-June	320.00
					Check Total:	320.00
63391	07/14/2011	General Fund	Clothing	Uniforms Unlimited, Inc.	Badges	89.36
					Check Total:	89.36
63392	07/14/2011	Golf Course	Merchandise For Sale	US Bank	Golf Course Supplies Reimbursement	76.53
63392	07/14/2011	Golf Course	Operating Supplies	US Bank	Golf Course Supplies Reimbursement	23.95
63392	07/14/2011	Golf Course	Operating Supplies	US Bank	Money for League Prizes	1,200.00
					Check Total:	1,300.48
63393	07/14/2011	General Fund	Vehicle Supplies	Valley National Gases	Acetylene	53.03
					Check Total:	53.03
63394	07/14/2011	Sanitary Sewer	Operating Supplies	Viking Electric Supply, Inc.	Seal	24.55

REQUEST FOR COUNCIL ACTION

Date: 7/25/11
Item No.: 7.b

Department Approval



City Manager Approval



Item Description: Approval of 2011/2012 Business Licenses

BACKGROUND

Chapter 301 of the City Code requires all applications for business licenses to be submitted to the City Council for approval. The following application(s) is (are) submitted for consideration

Massage Therapy Establishment License

Juut Salonspa
1641 County Road C
Roseville, MN 55113

Stephen's Hair Salon
1125 W County Rd B
Roseville, MN 55113

POLICY OBJECTIVE

Required by City Code

FINANCIAL IMPACTS

The correct fees were paid to the City at the time the application(s) were made.

STAFF RECOMMENDATION

Staff has reviewed the applications and has determined that the applicant(s) meet all City requirements. Staff recommends approval of the license(s).

REQUESTED COUNCIL ACTION

Motion to approve the business license application(s) as submitted.

Prepared by: Chris Miller, Finance Director
Attachments: A:



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name Junk Salonspa
Business Address 11641 County Road C, Roseville, MN 55113
Business Phone 651-639-0576
Email Address jmelting@junk.com

Person to Contact in Regard to Business License:

Legal Name _____
Address _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, 2011, and ending June 31, 2012, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required	Fee
Massage Therapy Establishment	\$300.00
	\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

Signature Jean Melting
Date 7/12/11

If completed license should be mailed somewhere other than the business address, please advise.



City of Roseville
Finance Department, License Division
2660 Civic Center Drive, Roseville, MN 55113
(651) 792-7036

Massage Therapy Establishment License Application

Business Name Stephen's Hair Salon
Business Address 1125 W Cord B Roseville mn 55113
Business Phone 651 487 6818
Email Address Folicut@aol.com
Person to Contact in Regard to Business License:
Legal Name _____
Address _____
Phone _____ Date of Birth _____
Drivers License Number _____

I hereby apply for the following license(s) for the term of one year, beginning July 1, _____, and ending June 31, _____, in the City of Roseville, County of Ramsey, and State of Minnesota.

License Required	Fee
Massage Therapy Establishment	\$300.00
	\$150.00 Background Check (new license only)

The undersigned applicant makes this application pursuant to all the laws of the State of Minnesota and regulation as the Council of the City of Roseville may from time to time prescribe, including Minnesota Statue #176.182. In addition, the applicant acknowledges that they are responsible for reviewing the background and work history of their employees, including those that have received a massage therapist license from the City.

Signature _____

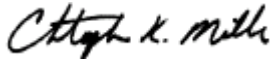
Date 07.17.2011

If completed license should be mailed somewhere other than the business address, please advise.

REQUEST FOR COUNCIL ACTION

Date: 7/25/2011
Item No.: 7.c

Department Approval



City Manager Approval



Item Description: Request for Approval of General Purchases or Sale of Surplus Items
Exceeding \$5,000

BACKGROUND

City Code section 103.05 establishes the requirement that all general purchases and/or contracts in excess of \$5,000 be approved by the Council. In addition, State Statutes require that the Council authorize the sale of surplus vehicles and equipment.

General Purchases or Contracts

City Staff have submitted the following items for Council review and approval:

Department	Vendor	Description	Amount
IT	Access Communications	Internet access switches	\$ 8,128.74

Sale of Surplus Vehicles or Equipment

City Staff have identified surplus vehicles and equipment that have been replaced and/or are no longer needed to deliver City programs and services. These surplus items will either be traded in on replacement items or will be sold in a public auction or bid process. The items include the following:

Department	Item / Description

POLICY OBJECTIVE

Required under City Code 103.05.

FINANCIAL IMPACTS

Funding for all items is provided for in the current operating or capital budget.

STAFF RECOMMENDATION

Staff recommends the City Council approve the submitted purchases or contracts for service and, if applicable, authorize the trade-in/sale of surplus items.

REQUESTED COUNCIL ACTION

Motion to approve the submitted list of general purchases, contracts for services, and if applicable the trade-in/sale of surplus equipment.

24

25

Prepared by: Chris Miller, Finance Director
Attachments: A: None

26

REQUEST FOR COUNCIL ACTION

Date: 7/25/2011
Item No.: 7.d

Department Approval

City Manager Approval



Item Description: Receive Quarterly Update of Imagine Roseville 2025 Medium and Long Term Goals

1 **BACKGROUND**

2 The July 2011 update of the Imagine Roseville 2025 Medium and Long Term Goals is provided in
3 fulfillment of the City Manager's requirement to regularly report the progress of staff to the Council.
4 Note:

5 **REQUESTED COUNCIL ACTION**

6 Receive the July 2011 Quarterly Update of the Imagine Roseville 2025 Medium and Long Term Goals.

7

Prepared by: Bill Malinen

Attachments: A: July 2011 update of the Imagine Roseville 2025 Medium and Long Term Goals

**Imagine Roseville 2025
Medium & Long Term Goals
July 2011 Update**

Medium Term Goals

Encourage businesses with family-sustaining jobs

- ❑ Twin Lakes Phase II substantially complete *PT 1/11*
- ❑ Twin Lakes Phase II infrastructure project out for bid. Expected start, Summer 2010. *PT 6/10*
- ❑ Twin Lakes infrastructure 90% complete, Phase II is being planned for 2010 *PT 12/09*
- ❑ Twin Lakes infrastructure project underway. *PT 9/09*
- ❑ Twin Lakes infrastructure project out for bids. Expected start date, June 2009 *PT 6/09*
- ❑ Began the design work for the Twin Lakes public infrastructure to better position the project to take advantage of development opportunities when they arise. *PT 3/09*
- ❑ This past spring, the City created the Twin Lakes Public Financial Participation Framework that created a high priority in granting TIF funds within Twin Lakes to projects that create family-sustaining jobs. *PT 7/08*

More actively support existing businesses

- ❑ **Community Development purchased 2011 Dunn and Bradstreet listing of Roseville Businesses *PT 7/11***
- ❑ No new activity to report at this time. *PT 6/10, PT 1/11*
- ❑ No new activity to report at this time *PT 9/09*
- ❑ Worked with the Ramsey County and State of Minnesota to assist UV Color with their expansion plans. *PT 6/09*
- ❑ No new activity to report at this time. *PT 3/09*
- ❑ Given the budget dollars, funding is not possible for 2009. *PT 10/08*
- ❑ Staff has brought forward to the Council about participating in the Twin Cities Capital Community Fund, which will lend money to businesses in participating communities. Decision pending. *PT 7/08*

Increase funding for and more actively promote housing redesign program

- ❑ No new activity to report at this time. *PT 6/10, PT 1/11*
- ❑ No new activity to report at this time *PT 9/09*
- ❑ The Multi-Family loan program is in place, but no applications have been received. *PT 6/09*
- ❑ The RHRA has discontinued the redesign program due to a lack of interest. However, the RHRA has instituted a new multi-family loan program to assist property owners to make exterior improvements and incorporate energy efficient improvements in their buildings. *PT 3/09*
- ❑ Given the limited participation, the RHRA is proposing to no longer fund the program and utilize funding for existing loan programs and marketing of RHRA services to reach more residents. The RHRA is preparing to create a multi-family rehab program to allow for reinvestment in aging properties. *PT 10/08*
- ❑ In the past six months, the Roseville HRA has reviewed the existing redesign program and has changed some of the program guidelines to make it available to more people. Improvements to program ongoing. *PT 7/08*

Provide loans and other assistance to help people maintain property

- ❑ 2011 HRA Budget maintains existing loan programs. *PT 1/11*
- ❑ No new activity to report at this time. *PT 6/10*
- ❑ The HRA has prepared a budget and levy that will continue loan and assistance programs subject to City Council approval. *PT 12/09*

	❑ The HRA has revisited its strategic plan in order to reprioritize its goals and programs. <i>PT 9/09</i> ❑ The HRA is paying for page in the City newsletter to better promote its programs as well as providing resources for our residents. <i>PT 9/09</i> ❑ No new activity to report <i>PT 6/09</i> ❑ The RHRA has created a new multi-family loan program to foster reinvestment into the community's multi-family housing stock. In addition, the City has improved its code enforcement policies and procedures to better inform residents and property owners. <i>PT 3/09</i> ❑ In 2008, the Roseville HRA consolidated its loan program into one program for easier convenience. The RHRA also continues to contract with the Housing Resource Center which provides Roseville residents technical assistance and advice regarding making improvements to their property. <i>PT 10/08</i> ❑ In the past six months, the Roseville HRA has reviewed its existing loan programs and has consolidated two loan programs into one and have made the funds more available for residents to make exterior and interior improvements. The Roseville HRA also added another \$133,000 to the loan pool. The Roseville HRA continues to contract with the Housing Resource Center which provides Roseville residents technical assistance and advice regarding making improvements to their property. <i>PT 7/08</i>
Seek collaborative partners and alternative funding mechanisms	❑ JPA signed with City of Vadnais Heights for IT support services. Value of the contract is \$48,000 annually. <i>CM 6/09</i> ❑ 2009 Joint Fiber Optic Network between Roseville Schools and Ramsey County Library System to connect governmental facilities. Total value of construction is approximately \$225,000. <i>CM 6/09</i> ❑ Engaged the City of Lake Elmo to provide Accounting Services generating surplus monies. <i>CM 3/09</i> ❑ Provided City Manager proposal for creating a Streetlight Utility for funding installation and operation of streetlights citywide. <i>DS 10/08</i> ❑ Alternative funding mechanisms have been discussed briefly but not yet researched to determine whether viable. <i>CM 7/08</i>
Foster youth leadership and development	❑ Added three youth representatives to the Human Rights Commission. <i>WJM 4/11</i> ❑ Re-implementation of the Police Explorers Program in 2008. <i>CS 3/09</i> ❑ Improved relatively new Leaders in Training (LIT) program. No new programs have begun at this time. <i>LB 7/08</i>
Citywide transportation system	❑ Will explore opportunities for connection from new Park N Ride facility. <i>DS 3/09</i> ❑ Researching possibilities of moving youngsters to and from programs and facilities. <i>LB 7/08</i>
Update Master Plans (to include parks and community facilities) throughout Parks & Recreation System.	❑ Established Master Plan Citizen Organizing Team, November 2010 <i>LB 1/11</i> ❑ Established Master Plan Implementation Process, November 2010 <i>LB 1/11</i> ❑ Adopted Updated Master Plan, November 2010 <i>LB 1/11</i> ❑ Master Plan Process, September 2009 – November 2010 <i>LB 1/11</i> ❑ City Council authorized an agreement with LHB/Cornejo to lead the System Master Plan Update <i>LB 9/09</i> ❑ Received nine proposals, will interview three. Plan to make recommendation in June or July 2009 <i>LB 6/09</i> ❑ Received nine proposals, will interview three. Plan to make

	recommendation in June or July 2009 <i>LB 6/09</i> ❑ RFPs issued, proposals received and analyzed. Plan to bring to City Council in March, 2009 for consideration. Difficult as no funding for the project has been identified. <i>LB 3/09</i> ❑ Pathway Master Plan approved by City Council in September. <i>DS 10/08</i> ❑ RFP being finalized with Parks and Recreation Commission. Will soon bring to City Council for input and authorization to issue. <i>LB 10/08</i> ❑ Pathway Plan update underway. <i>DS 7/08</i> ❑ Met with six firms to gather pre request for proposal (RFP) information. Plan to discuss further with Parks and Recreation Commission at an upcoming meeting. <i>LB 7/08</i>
Include shade pavilions and/or park shelters at all parks to promote neighborhood connections and accommodate neighborhood gatherings	❑ Will be incorporated into the anticipated Master Plan process to determine need and locations. <i>LB 7/08</i>
Revise water rates from use base to conservation base incentives for 10-20% reduction in residential and business usage	❑ For 2009, adopted a conservation-based rate structure to encourage water conservation and greater transparency in actual costs. <i>CM 3/09</i> ❑ PWETC recommendation for 2009 implementation at September 08 meeting. Anticipate Council discussion November 2008. <i>DS 10/08</i> ❑ Discussed with PWETC April, 2008 Council discussion August/September 2008. <i>DS 7/08</i> ❑ Initial discussions are expected in the Fall of '08, but our rate structure is heavily dependent on high water users to support utility operations. It is unlikely that our rate structure could be changed to a conservation base until 2010. <i>CM 7/08</i>
Fund Citywide traffic model	❑ No new activity <i>DS 6/09</i> ❑ No new activity (funding challenges). <i>DS 3/09</i> ❑ No new activity. <i>DS 10/08</i> ❑ CIP discussion item. <i>DS 7/08</i>
Encourage development of transit, walkability and alternate transportation	❑ Reviewing concept for new Park N Ride facility in Little Canada at Rice St. and HWY. 36 <i>DS 4/11</i> ❑ City Awarded LCDA grant for construction of trail from Sienna Green to County Road B. Construction expected in 2011. <i>PT 6/10</i> ❑ Draft of new residential and commercial zoning codes promotes design that promotes walkability. <i>PT 6/10</i> ❑ Staff, in conjunction with AEON, has applied for an LCDA grant from Metropolitan Council for a grant to construct a sidewalk from Har Mar Apartments to County Road B which dramatically improve walkability and access for the residents of the Har Mar Apartments to local stores and transit options. <i>PT 12/</i> ❑ Staff is planning on sending out RFPs for the new zoning code in September. <i>PT 9/09</i> ❑ Rice Street Interchange design will incorporate bike and ped facilities into the design and have discussed transit needs with Met Council. <i>DS 6/09</i> ❑ In anticipation of designing a new zoning code, staff, the Planning Commission, and the City Council are reviewing the use of form-based codes for the new zoning code. Form based codes emphasize walkability and alternative transportation. <i>PT 6/09 - see also Long Term Goals</i> ❑ The City recently approved a new Metro Transit Park and Ride Facility in the Twin Lakes area that will provide access to transit services. <i>PT 3/09 - see also Long Term Goals</i>

	❑ Comp Plan Transportation section discusses each of these items. Council discussion October 08. <i>DS 10/08</i> ❑ Livable Communities concepts incorporated into design guidelines, Pathway Master Plan discusses ped and bike goals and policies. <i>DS 7/08</i>
Long Term Goals	
Develop program to provide fire, safety, CPR, fire extinguisher training to businesses	❑ The Fire Department started offering fire training classes and CPR classes to businesses and community members who request such training. This started with the adoption of the City Fee Schedule on November 17, 2008. <i>RG 3/09</i> ❑ The Fire Dept will begin offering CPR/AED at a rate of \$80 per student and Safety Training at a rate of \$80 per hour. Costs will cover prorated trainer's salary/benefits, books, training materials, administrative time. These services will be offered to businesses once the City's fee schedule is amended to include these fees and this IR2025 goal will be complete. <i>RG 7/08</i>
Community Center Discussion	❑ Community Center identified in Adopted Park Master Plan, November 2010 <i>LB 1/11</i> ❑ Discussions during Master Plan Implementation Phase, November 2010 <i>LB 1/11</i> ❑ Will be incorporated into the anticipated Master Plan process to determine need and locations. <i>LB 7/08</i>
Establish a Community Resource and Volunteer Center/Network with support and coordinating staff to recruit, train, nurture volunteers.	❑ Proposal accepted by the 2009 Leadership St. Paul Program to assign a group to Roseville to enhance the volunteer program by creating a comprehensive community volunteer model. <i>LB 3/09</i> ❑ Researching possible resources needed to establish such a program and what a program of this type would look like. <i>LB 7/08</i>
Identify segments with poor or no connection. Follow Master plan guide. Address Hwy 36 and Snelling crossing barriers: tunnels or bridges at Lydia, Co C, Co B, or Roselawn	❑ No new activity. <i>DS 6/09</i> ❑ Developing Fairview NTP Pathway project for 2009 construction. Seeking funding opportunities. <i>DS 3/09</i> ❑ Pathway Master Plan adopted September 08. Seeking funding opportunities. <i>DS 10/08</i> ❑ Discussed as part of Pathway Plan update, incorporate into final draft plus additional locations. <i>DS 7/08</i>
Consider Roundabouts, if space and buying R.O.W. is feasible	❑ Constructing Sidewalk and Ashoulders on Date Street North of County Road C and Fairview South of County Road B <i>DS 7/11</i> ❑ Second Roundabout to be constructed in Twin Lakes Summer 2010 <i>DS 5/10</i> ❑ First Roundabout will be constructed late summer 2009 in Twin Lakes Phase I <i>DS 6/09</i> ❑ Roundabout included in Phase I Twin Lakes improvements construction 2009. <i>DS 3/09</i> ❑ No new activity. <i>DS 10/08</i> ❑ Look into ROW requirements and identify possible corridors 2009. <i>DS 7/08</i>
Add buses and routes for flexibility and suburb-to-suburb travel	❑ Metro Transit evaluation Bus Rapid Transit for Snelling Ave. and other service to area including a new Park N Ride facility in Little Canada <i>DS 4/11</i> ❑ Have had additional discussion with Metro Transit regarding additional service to Park N Ride <i>DS 4/10</i> ❑ No new activity <i>DS 6/09</i> ❑ Explore opportunities created by new Park N Ride <i>DS 3/09</i>

	❑ Discussed this flexibility with Metro Transit for Twin Lakes Park N Ride facility. <i>DS 10/08</i> ❑ Continue to push this issue in all discussions with Metro Transit. <i>DS 7/08</i>
Encourage development of transit, walkability and alternate transportation	❑ Participating in Bus Rapid Transit Study for Arterial Corridors including Snelling Avenue <i>DS 7/11</i> ❑ Provided feedback to Metro Transit on proposal for additional Park N Ride facility in Little Canada at County Road B and Rice St <i>DS 5/10</i> ❑ Draft of new residential and commercial zoning codes promotes design that promotes walkability. <i>PT 6/10</i> ❑ In anticipation of designing a new zoning code, staff, the Planning Commission, and the City Council are reviewing the use of form-based codes for the new zoning code. Form based codes emphasize walkability and alternative transportation. <i>PT 6/09</i> ❑ No new activity <i>DS 3/09</i> ❑ The City recently approved a new Metro Transit Park and Ride Facility in the Twin Lakes area that will provide access to transit services. <i>PT 3/09 - see also Med Term Goals</i> ❑ Included in Transportation section of Comp Plan. <i>DS 10/08</i> ❑ The City has also been working with surrounding communities to promote the development of the Northeast Diagonal as a transit corridor. <i>PT 10/08</i> ❑ Identify needs in CIP 2009-2018 Meeting with Northeast Diagonal cities to pursue getting corridor back into 2030 Plan. <i>DS 7/08</i> ❑ These items are being emphasized in the Comprehensive Plan Update with the goal of making alternative forms of a greater priority in the community's growth and redevelopment in the future. <i>PT 7/08</i>
Work w/ Metro Transit to identify location of long-term park-n-ride facility	❑ Park and Ride structure completed and open for business. <i>PT 6/10</i> ❑ Under construction. Expected completion by 12/31/09 <i>PT 6/09</i> ❑ Metro Transit relooking at the Rice Street/Hwy 36 area <i>DS 6/09</i> ❑ Approved and open by 12/31/09 <i>DS 3/09</i> ❑ The City Council approved the Metro Transit Park and Ride facility in December 2008. Construction will commence in the spring of 2009 and will be completed by the end of the 2009. <i>PT 3/09</i> ❑ Ongoing. The City Council is currently considering the construction of a new park and ride facility located within Twin Lakes that is expected to replace the spaces at Rosedale Mall after 2011. Staff continues to have dialogue with Metro Transit staff regarding needs for additional park and ride facilities. <i>PT 10/08</i> ❑ Council Consideration of Twin Lakes facility October 2008. <i>DS 10/08</i> ❑ Underway for Twin Lakes, additional future needs along Hwy 36 corridor east end of Roseville. <i>DS 7/08</i>
Continue to lobby for the Northeast Diagonal transit line	❑ No new activity to report at this time. <i>PT 6/10, PT1/11, PT 7/11</i> ❑ No new activity to report at this time. <i>PT 9/09</i> ❑ No new activity to report at this time. <i>PT 6/09</i> ❑ No new activity to report at this time. <i>PT 3/09</i> ❑ City is currently working with the City of Vadnais Heights to build a coalition with surrounding communities to promote the development of the NE Diagonal as a transit corridor. Language supporting the use of the NE Diagonal is currently in the draft Comp Plan. <i>PT 10/08</i> ❑ Council Discussion September 2008. <i>DS 10/08</i> ❑ Meeting with adjacent cities July 2008. <i>DS 7/08</i>

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7/25/11
Item No.: 7.e

Department Approval

City Manager Approval

W. Malinen

Item Description: Receive Quarterly Shared Services Update

BACKGROUND

In February 2009, Resolution 10691, Authorizing Examination of Cooperation and Shared Services with Others, was adopted by the City Council supporting discussing and researching possible new and enhanced cooperation and shared services with local governments and others; and authorizing the City Manager to pursue and examine new cost-effective means of cooperating and sharing services; and directing the City Manager to report back on a regular basis to the City Council regarding cooperative opportunities.

REQUESTED COUNCIL ACTION

Receive the July 2011 Quarterly Shared Services Update

Prepared by: Bill Malinen

Attachments: A. Resolution 10691
B. July 2011 Shared Services Update

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 23rd day of February 2009, at 6:00 p.m.

The following members were present: Johnson, Ihlan, Roe, Pust and Klausing
and the following were absent: none.

Mayor Klausing introduced the following resolution and moved its adoption:

**RESOLUTION No. 10691
AUTHORIZING
EXAMINATION OF COOPERATION AND
SHARED SERVICES WITH OTHERS**

WHEREAS, In 2008, the Minnesota Legislature imposed a three year tax levy limit on local governments; and

WHEREAS, Current economic conditions have caused a significant state budget deficit; and

WHEREAS, The Governor has unallotted local government aid to cities and counties; and

WHEREAS, In his proposed 2010-2011 biennial budget, the Governor has eliminated future Market Value Homestead Credit aid to Roseville; and

WHEREAS, The current economic challenges facing residents and local governments requires creativity and resourcefulness to continue to provide a high level of government services; and

WHEREAS, The City of Roseville provides cost effective and efficient governmental services to its residents and businesses; and

WHEREAS, The current economic pressures make continuing providing the high level of service an economic challenge; and

WHEREAS, Jointly sharing services between local governments and school districts and others can be a cost effective and efficient way to deliver services.

NOW, THEREFORE, BE IT RESOLVED, that

1. The City Council hereby actively supports discussing and researching possible new and enhanced cooperative efforts and sharing services with local governments and others.
2. The City Council hereby authorizes the City Manager and/or his designee to pursue and examine new cost effective means of cooperating and sharing services with other local governments and others to provide services and programs.
3. The City Council directs the City Manager to report back on a regular basis on any progress regarding cooperative opportunities.

The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Johnson, Ihlan, Roe, Pust and Klausing

and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

Resolution – Governmental Cooperation Initiatives

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 23rd day of February, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 23rd day of February, 2009.



William J. Malinen, City Manager

(Seal)

Shared Services Update*

July 2011 Roseville Services Used by Others

Description of Shared Service	Shared Service Updates:
1. GIS Services with North St. Paul	o For the past three years, the City of Roseville has provided the City of North St. Paul 425 hours of Community Development staff time for GIS services for a fee of \$15,000 annually. Staff will plan on continuing this relationship into 2011. <i>PT 06/09</i> North St. Paul has continued using GIS services in 2010. <i>PT 03/10 PT 06/10 PT 1/11</i>
2. Program Offerings to Lauderdale	o Entered into an general agreement to provide certain program offerings to the community of Lauderdale for a fee <i>LB 6/09</i>
3. IT support services	o JPA signed with the City of Forest Lake for IT support services. Value of the contract is \$55,000 annually <i>CKM 9/09</i> o JPA signed with the City of Vadnais Heights for IT support services. Value of the contract is \$48,000 annually <i>CKM 6/09</i>
4. Joint Fiber Optic Network	o 2009 Joint Fiber Optic Network between Roseville Schools and Ramsey County Library System to connect governmental facilities. Total value of construction is approximately \$225,000. Expected completion on 10/31/09 <i>CKM 9/09</i> o 2009 Joint Fiber Optic Network between Roseville Schools and Ramsey County Library System to connect governmental facilities. Total value of construction is approximately \$225,000 <i>CKM 6/09</i>
5. Engineering Services Falcon Heights and Arden Hills	o Continue to provide Engineering support services <i>DS 05/09</i>
6. Street message painting	o Provide as needed to Falcon Heights <i>DS 6/09</i>
7. East Metro SWAT	o Multi-Jurisdictional tactical <u>and crisis negotiation</u> team involving the following cities: Roseville, St. Anthony, New Brighton, North St. Paul, and University of MN police department. <i>RM 11/09 7/11</i>
8. Pursuit Intervention Technique Training	o This training is legislatively mandated. Law enforcement personnel must attend this training every three years. RPD oversees this training and is working on adding more departments to the group. <i>CS 6/09</i>
9. K-9 Police Training Area	o K-9 teams from throughout the metro area travel to the Roseville K-9 training area, where the grounds is set up to assist officers and their K-9 partners in preparing for Police Dog 1 certification trials and street work. <i>CS 6/09</i>
10. Automatic Mutual Aid with Lake Johanna Fire	o Provide mutual aid between Lake Johanna Fire and Roseville Fire for all structure fires. <i>TO 9/09</i>
11. Capital City Mutual Aid Association	o Provide fire mutual aid for all fire departments within Ramsey County. <i>TO 9/09</i>
12. North Suburban Mutual Aid Association	o Provide fire mutual aid for all fire departments within Hennepin County. <i>TO 9/09</i>
13. City of White Bear Lake	o JPA signed with the City of White Bear Lake for Telephone Support Services. Value of the contract is \$2,600 annually. <i>CKM 1/11</i>

14. Maplewood	- o <u>Council Approved Agreement for Engineering Services Sharing DAS 7/11</u> - o Exploring sharing engineering staff as needed and available DAS 4/11
15. Ramsey-Washington Suburban Cable Commission	o Joint Powers Agreement Extension of IP Telephony Services CKM 4/11
<u>16. Ramsey County Fire Chief's Assn</u>	o <u>Started County-wide Shared Services Group in June 2011 to review and expore areas in which we can share services and purchases on an ongoing basis. TO 7/11</u>

Others' Services Used by Roseville

Description of Shared Service	Shared Service Updates:
1. Equipment Rental opportunity	o Received equipment rental rate list from City of St. Paul DS 6/09
2. Equipment Sharing with Ramsey County PW	o Ongoing sharing of sealcoat equipment with RCPW DS 6/09
3. St Paul PD Record Mgmt System	o Deleted 9/10
4. Ramsey County Dispatch Service	o Provides dispatching services for the entire county except White Bear Lake. CS 6/09
5. Ramsey County Detention Service	o Temporary and long-term incarceration for arrested individuals. CS 6/09
6. Ramsey County Warrant Service	o Serves active warrants resulting from Roseville PD arrests. CS 6/09
7. Allina Medical	o Provides EMT services/ East Metro Swat tactical EMS service overview. CS 6/09
8. Roseville Fire Department	o Training and the providing of EMT services. CS 6/09
9. Century College	o Mandated and career training for law enforcement personnel. CS 6/09
10. Bureau of Criminal Apprehension	o Training, lab work, evidence analysis, statistical information, identification information, etc. Team also responds to critical incidents, suspicious deaths, etc. We also utilize their polygraph service. CS 6/09
11. MN State Patrol	o Assists in accident reconstruction, investigations, etc. CS 6/09
12. Financial Crime Services	o Implementation of the check diversion program. CS 6/09
13. Crime Stoppers	o Creation of a "tip-line" and on-going partnership in working with the media to develop leads in high-profile cases. CS 6/09
14. East Metro Narcotics Task Force	o A Roseville officer is assigned to this unit. CS 6/09
15. Ramsey County Crime Lab	o Use lab for narcotics testing. CS 6/09
16. Midwest Children's Resource Center	o Assist us on interviews of victims of abuse. CS 6/09
17. Northwest Youth and Family Services	o They handle youth diversion programs for Roseville. CS 6/09
18. Tubman Family Alliance	o Provide follow-up and advocacy for victims of domestic violence. CS 6/09
19. Target Corporation	o They provide assistance with video forensics. CS 6/09
20. BCA, Ramsey County, St. Anthony Police Department	o We utilize these agencies for computer forensics along with tracking cell phones and other mobile devices.. CS 6/09 RM 7/11
21. Ramsey County Apprehension and US Marshals	o Both have provided assistance to us on several cases in gathering intelligence, locating suspects, executing search warrants and tracking cell phones. CS 6/09
22. Postal Inspector	o We regularly work with the US Postal Inspector in verifying addresses and also on criminal cases involving US Mail. CS 6/09
23. Mid-America	o We have entered into a partnership with Mid-America for storage and sale of forfeited vehicles. CS 6/09
24. Propertyroom.com	o Utilize this web-based service to sell items recovered by the police department. CS 6/09

25. Ramsey County Special Investigations Unit	o Their analysts have assisted us on several cases, creating crime maps, analysis and forecasting. <i>CS 6/09</i>
26. Bureau of Criminal Apprehension	o Laboratory analysis of evidence from fire scenes. <i>TO 9/09</i>
27. State Fire Marshal office	o Assistance with fire investigations on an as needed basis. <i>TO 9/09</i>
28. State Fire Marshal Office	o Resources and materials for public fire safety education. <i>TO 9/09</i>
29. Allina Medical transportation	o Provide patient transport within the city of Roseville. <i>TO 9/09</i>
30. Allina Medical transportation	o Provide medical training for fire department. <i>TO 9/09</i>
31. Minnesota State Regional Hazardous Material teams	o Provide response and technical assistance at Haz Mat incidents. <i>TO 9/09</i>
32. St. Paul Fire Training Center	o Provide training area for fire training. <i>TO 9/09</i>
33. Ramsey County municipalities	o Share purchase and maintenance of election equipment <i>CC 12/09</i>
34. Arden Hills, Little Canada, Lauderdale, Maplewood, Shoreview and White Bear Lake	o Coordinated a rain barrel/compost bin truckload sale <i>WM 6/10 WJM 5/11</i>
35. 911 Cell Phone Bank	o PD utilizes services to collect and refurbish cell phones donated by the community to the PD's 911 Emergency Cell Phone program <i>RM 9/10</i>
36. Ramsey County Project Lifesaver Program	o Personal locating device service offered to Ramsey County residents <i>RM 9/10</i>
37. Combined CERT (Citizens Emergency Response Team)	o Program into New Brighton's VIPS (Volunteers in Police Services) Program to offer more opportunities to volunteer and train members. <i>RM 9/10</i>
<u>38. League of Minnesota Cities</u>	<u>o Online training for Police Officers <i>RM 1/11</i></u>
<u>39. Bureau of Criminal Apprehension</u>	<u>o PD partners with the BCA in investigating and combating the exploitation of children through the computer. The BCA provides funding for equipment, training and expenses incurred by law enforcement as a result of such investigations. <i>RM 7/11</i></u>
<u>40. Ramsey County Narcotic Evidence Disposal</u>	<u>o PD partners with Ramsey County and other suburbs in the disposal of expired prescription medications. <i>RM 7/11</i></u>
<u>41. Minnesota Department of Public Safety</u>	<u>o PD partners with DPS in the investigation of scams and wire transfer frauds, especially those that originate outside the United States. <i>RM 7/11</i></u>
<u>42. Ramsey County Homeland Security and Emergency Management</u>	<u>o PD partners with RCHSEM using their mobile command post during critical incidents.</u>
<u>43. Law Enforcement Technology Group</u>	<u>o PD partners with St. Anthony PD in sharing information. <i>RM 7/11</i></u>
<u>44. Ramsey County Traffic Safety Initiative</u>	<u>o PD partners with other Ramsey County law enforcement agencies in combating drunk driving across the county. <i>RM 7/11</i></u>
<u>45. Drug Recognition Experts</u>	<u>o PD partners with area law enforcement agencies in loaning on-duty DRE officers in combating narcotics related driving offense. <i>RM 7/11</i></u>
<u>46. Police Canine Program</u>	<u>o PD partners with area law enforcement agencies in loaning on-duty Police K9 teams for assistance in locating individuals and evidence. <i>RM 7/11</i></u>

*2/23/09: Resolution 10691 - Authorizing Examination of Cooperation and Shared Services with Others

REQUEST FOR COUNCIL ACTION

Date: 07/25/2011

Item No.: 7.f

Department Approval

City Manager Approval

WJ Malinen

Item Description: Receive Update of City Grant Applications

BACKGROUND

In May, 2009, Resolution #10711 authorizing the City Manager to execute certain grant applications on behalf of the City and to report any applications to the City Council was adopted. The City has applied for several grants in the past several months.

POLICY OBJECTIVE

To notify the Council of grant applications that the City has applied for in recent months.

STAFF RECOMMENDATION

Receive the report.

REQUESTED COUNCIL ACTION

Receive the report.

Prepared by: William J. Malinen, City Manager

Attachments: A: Resolution 10711, Authorizing the City Manager to Execute Certain Grant Applications
 B: List of grant applications and status report

**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota was duly held on the 18th day of May, 2009, at 6:00 p.m.

The following members were present: Roe, Johnson, Ihlan, Pust and Klausing

and the following were absent: none.

Mayor Klausing introduced the following resolution and moved its adoption:

**RESOLUTION No. 10711
Resolution Authorizing the City Manager to Execute Certain
Grant Applications on behalf of the City of Roseville**

WHEREAS, the City of Roseville has applied for a variety of grants which benefit the City; and

WHEREAS, the Roseville City Council encourages staff to continue to identify and apply for grants as a means to fund the policies, priorities and programs of the City, as established by actions of the Council; and

WHEREAS, grant submittals sometimes require verification of authority to submit an application on behalf of the City, and the required timeframes for submittal sometimes may not allow for Council authorization prior to application deadlines.

NOW, THEREFORE, BE IT RESOLVED, that the City of Roseville does hereby authorize the City Manager to execute grant applications on behalf of the City of Roseville in cases where Council authorization is not required or is required but cannot be practically obtained prior to an application deadline, and where any matching funds or other city financial obligation related to the grant are accounted for either in the City budget or by previous Council action; and

BE IT FURTHER RESOLVED, that the City Manager will report any such grant applications to the City Council after the application is submitted.

The motion for the adoption of the foregoing resolution was duly seconded by Member Roe, and upon a vote being taken thereon, the following voted in favor thereof: Roe, Johnson, Ihlan, Pust and Klausing
and the following voted against the same: none.

WHEREUPON said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 18th day of May, 2009 with the original thereof on file in my office.

WITNESS MY HAND officially as such Manager this 18th day of May, 2009.



William J. Malinen, City Manager

(Seal)

**City of Roseville
Grant Applications
7/25/11**

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
The US Conference of Mayors—Main Street Economic Recovery Survey on Infrastructure Job Potential	Commercial Officer – 1 yr	\$120,000	3/09	PD				Yes		0	
MN Dept of Human Rights	Facilitated Training for HRC	\$1,500	4/09	AD	None				7/23/09	\$1,500	
Bureau of Justice Assistance	CSO – 1 yr CITs – 1 yr	\$31,828	4/09	PD	None				7/24/09	\$31,828	04/13/09
COPS Hiring Recovery Program	Three Officers	\$601,500	4/09	PD				9/01/09		0	
MN Dept of Health	Alcohol Compliance Checks	\$3,720	7/09	PD				8/10/09		0	
MN Dept of Health	Alcohol Compliance Checks	\$2,840	4/10	PD	None					0	
US Dept of Homeland Security <i>8/17/09 Award Period September 2009</i> <i>11/23/09 First round of grants awarded in October, We were not included in the first round of grants. Pending further award rounds before end of 2009.</i>	Assistance to Firefighters, Fire Station Construction	\$4,927,110	7/09	FD	Land Purchase, Landscaping, Some Bldg Equip, Interior Finishing, Office Equip, Interior Furniture			4/1/2010		0	
MN Office of Justice Programs Recovery Act	New RMS, Mobile, Field Reporting Pkg	\$400,032	7/09	PD	None				09/09	\$400,032	09/28/09

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
MN DEED	Property acquisition, construction segment of TL Pkwy and reconstruction of Prior Avenue	\$1,000,000	8/09	CD	Matching Funds: 1,000,000	CC	07/27/09		11/9/09	\$1,000,000	2/22/10
ARRA Federal Stimulus Recovery Act – Geothermal Technologies Program Grant	Extension of Geothermal to Mtnce Bldg & City Hall	\$1,154,480	8/09	PW	Matching Funds 1,154,480	CC	07/27/09	10/09		0	
Ramsey County Sheriff's Office and the Minnesota Department of Public Safety	Overtime for Safe & Sober participation	\$52,170		PD	None	CC	10/19/09		10/19/09	\$52,170	10/19/09
Ramsey County Environmental Response Fund	Brownfields cleanup	\$30,000	8/09	CD	N/A				09/09	\$30,000	12/21/09
Metropolitan Council Livable Communities Program	Site acquisition, stormwater management, and pedestrian improvements associated with Sienna Green Phase 2	\$297,100	8/09	CD	N/A	CC	9/14/2009		1/13/10	\$202,100	6/28/10
Ramsey County Environmental Response Fund	Brownfields Cleanup	\$344,570	11/06	CD	N/A				12/01/09	\$180,570	3/08/10
Lakeridge	Defibrillator	\$500	3/09	PD	None				03/09	\$500	04/13/09
Kiwanis	Defibrillator	\$500	3/09	PD	None				03/09	\$500	04/13/09
TCF	Defibrillator	\$1,000	6/09	PD	None				06/09	\$1,000	06/09
MN Dept of Human Rights	Community Outreach	\$1,500	9/09	AD	None				10/22/09	\$1,500	Yes
MN Dept of Human Rights	Civic Engagement	\$1,500	12/09	AD	None				01/10	\$1,500	
MN Pollution Control Agency	Stipend for Two GreenCorps	0	7/09	AD, PR, PW	Office space, support	CC	7/20/09	9/09		0	

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
	Volunteers										
Minnesota Department of Agriculture	Forest Protection Grant for Emerald Ash Borer	\$100,000		PR	15% In-Kind or Cash Match				1/15/10	\$50,000	1/11/10
US Dept of Homeland Security	BearCat Vehicle for SWAT	\$227,557	02/10	PD	0				Yes	\$227,557	02/10
Granite Foundation	Partial Funding to Purchase an ATV to replace golf cart used to patrol parks	\$5,000	03/09	PD	\$6,000				06/09	\$5,000	04/13/09
Target Corporation	Funding for Shop with a Cop, Citizen's Academy, and National Night to Unite	\$3,500		PD	Ongoing- typically provided on an annual basis					0	
MN Office of Traffic Safety	In-Squad Cameras	\$52,000	09/10	PD	0				Yes	\$52,000	09/10
Ramsey County UASI Project	Emergency Operations Center Equipment	\$36,695	1/10	FD	None				3/2010	\$7650	4/1/201
Assistance to Firefighters Grants (AGF)	CPR devices	\$12,200	3/09	FD	\$4,880			4/2/2010		0	
Federal Appropriation	Twin Lakes infrastructure	\$1,000,000	4/09		None				12/09	\$1,000,000	
State of Minnesota- Dept of Homeland Security	Fire Corps Program	\$6,600	3/10	FD	None		3/10			0	
DEED Contamination Investigation& RAP Development Grant	Site assessment at PIK Site	\$50,000	5/10	CD	50% match to be paid my McGough	Council	4/26/10		6/10	\$50,000	12/10
Rice Creek Watershed District	Cost share for drainage improvements	\$50,000	5/09	PW	Remainder of project costs				3/10	\$50,000	5/10
Ramsey Conservation District	Wetland restoration Rain Gardens	0	5/09	PW	Remainder of project costs				4/10	\$27,165	5/10
Metropolitan Council Environmental Services	Sanitary Sewer Infrastructure Improvements	\$50,000	7/10	PW	>50% match					0	
Ramsey County Environmental Response Fund	Brownfields Cleanup	\$83,000	6/10	CD	None				7/10	\$83,000	
Minnesota Department of	First Responser	0	09/10	FD	None			9/1/2010		0	

Organization/ Agency	Application			Dept	City Requirement	Application Approval		Final			
	Purpose	Amount	Date			By	Date	Agency Denied	Agency Awarded	Amount Awarded	City Accepted
Public Safety	Reimbursement Program										
Ryan Companies	Purchase of Defibrillator	\$500	07/10	PD	0				Yes	\$500	
Dept of Public Safety	Safe & Sober	\$20,000	02/09	PD	0				Yes	\$20,000	2/09
Target Corporation	McGruff Costume	\$1,000	07/10	PD	0				Yes	\$1,000	8/10
2010 US DOJ—COPS Ofc	Three add'l officers	\$552,126		PD			6/10	Denied		0	
Ramsey County SCORE Grant	Encourage Recycling	\$70,207	11/09	AD	0	12/09	11/09		12/09	\$70,207	
Ramsey County SCORE Grant	Encourage Recycling	\$70,327	10/10	AD	0	12/10	10/10		12/10	\$70,327	
Ramsey County Be Active! Be Green! Recycling Container Project	Encourage Recycling in Public Places (45 bins @ \$302.90 ea)	\$13,630	9/10	AD	0	9/10	9/10		10/10	13,630.	
Metropolitan Council	Construction Costs for Sienna Green II	\$300,000	7/10	CD	0				12/10	\$300,000	6/11
Metropolitan Council (State bonding money sought by Metro Cities)	Sanitary Sewer Inflow and Infiltration Reduction (expected only \$50,000)	\$124,000	12/10	PW	\$156,662				1/11	\$156,662	
TED Transportation Grant	Twin Lakes 35W Ramp Improvements	\$675,000	12/10	PW	\$289,000			1/11		0	
Metro Regional Arts Council	Summer Entertainment	\$5,000	1/11	PR	\$1,250						
Private Citizen Donation	Police K9 Program	\$10,000	3/11	PD	0					\$10,000	04/11
St. Paul K9 Foundation	Police K9 Program	\$6,000	3/11	PD	0					\$6,000	04/11

[illegible]

REQUEST FOR COUNCIL ACTION

Date: 7/25/11

Item No.: 7.g

Department Approval



City Manager Approval



Item Description: Approve Resolution Awarding Bid for West Snelling Drive Sidewalk Construction

BACKGROUND

The West Snelling Drive Sidewalk Project consists of the construction of a sidewalk connecting County Road B to the sidewalk constructed as a part of the Sienna Green Public Improvement Contract. Bids were solicited during the month of July for this project and were opened at 10:00 a.m. on Tuesday, July 19, 2011. Four qualified bids were received this project. After a thorough review of the bids received, staff recommends awarding the work.

POLICY OBJECTIVE

Based on past practice, the City Council has awarded the contract to the lowest responsible bidder. For the West Snelling Drive Sidewalk, the apparent low bid is O' Malley Construction, of Le Center, Minnesota. The following is a summary of the bids received for this project:

Contractor	Bid
O' Malley Construction	\$52,431.51
Bailey Construction	\$56,455.00
CMogren, Inc.	\$59,938.00
Urban Companies	\$70,978.00

FINANCIAL DISCUSSION

Staff received 4 bids for this project. The low bid submitted by O' Malley Construction, \$52,431.51, is 13.7% lower than the Engineer's construction estimate of \$60,791.00. This project is proposed to be paid for using Metropolitan Council's Local Community Demonstration Account grant dollars. This project is proposed to be completed by September 30, 2011

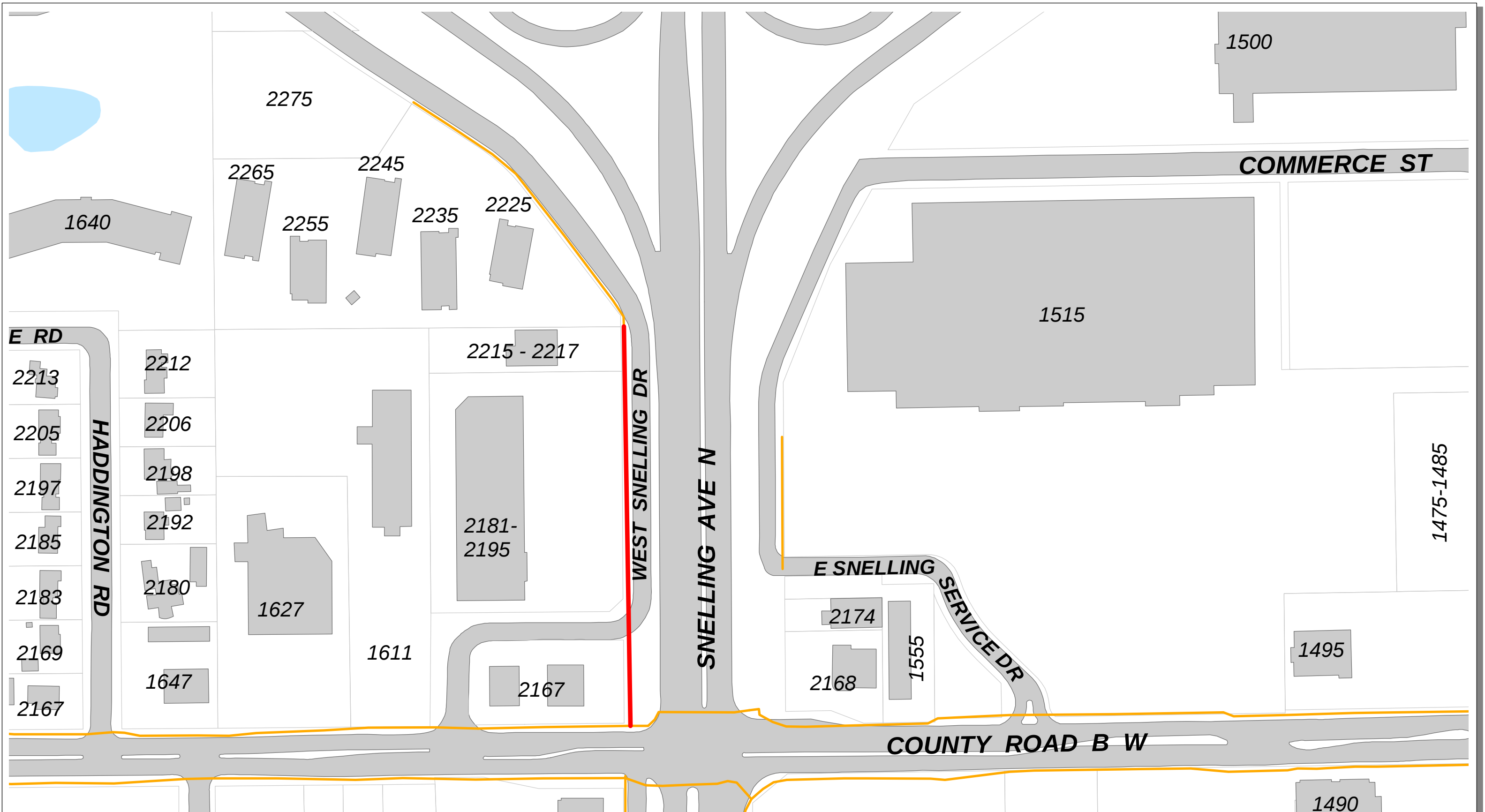
STAFF RECOMMENDATION

Staff recommends approval of a resolution awarding bid for the West Snelling Drive Sidewalk Project in the amount of \$52,431.51 to O' Malley Construction, of Le Center, Minnesota.

REQUESTED COUNCIL ACTION

Approve resolution awarding bid for the West Snelling Drive Sidewalk Project in the amount of \$52,431.51 to O' Malley Construction, of Le Center, Minnesota.

Prepared by: Debra Bloom, City Engineer
Attachments: A: Location Map
B: Resolution



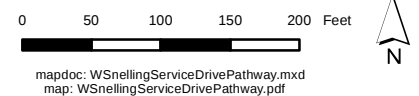
W. Snelling Service Drive Sidewalk SW-10-12



-  Proposed W. Snelling Service Drive Pathway
-  Existing Pathway

Data Sources and Contacts:
* Ramsey County GIS Base Map (7/05/11)
* City of Roseville Engineering Department
For further information regarding the contents of this map contact:
City of Roseville, Engineering Department,
2660 Civic Center Drive, Roseville MN

DISCLAIMER:
This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651.792-7075. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



**EXTRACT OF MINUTES OF MEETING
OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

* * * * *

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was duly held on the 25th day of July, 2011, at 6:00 o'clock p.m.

The following members were present: and and the following were absent:

Councilmember Pust introduced the following resolution and moved its adoption:

RESOLUTION No.

**RESOLUTION AWARDDING BIDS
FOR WEST SNELLING DRIVE SIDEWALK PROJECT**

WHEREAS, pursuant to advertisement for bids for the improvement, according to the plans and specifications thereof on file in the office of the Manager of said City, said bids were received on Tuesday, July 19, 2011, at 10:00 a.m., opened and tabulated according to law and the following bids were received complying with the advertisement:

Contractor	Bid
O' Malley Construction	\$52,431.51
Bailey Construction	\$56,455.00
CMogren, Inc.	\$59,938.00
Urban Companies	\$70,978.00

WHEREAS, it appears that O' Malley Construction, of Le Center, Minnesota, is the lowest responsible bidder at the tabulated price of \$52,431.51, and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville, Minnesota:

1. The Mayor and Manager are hereby authorized and directed to enter into a contract with O' Malley Construction, of Le Center, Minnesota for \$52,431.51 in the name of the City of Roseville for the above improvements according to the plans and specifications thereof heretofore approved by the City Council and on file in the office of the City Engineer.
2. The City Engineer is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids except the deposits of the successful bidder and the next lowest bidder shall be retained until contracts have been signed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Roseville,

Minnesota:

The motion for the adoption of the foregoing resolution was duly seconded by Member and upon vote being taken thereon, the following voted in favor thereof: and and the following voted against the same:

WHEREUPON said resolution was declared duly passed and adopted.

I, the undersigned, being the duly qualified City Manager of the City of Roseville, County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of said City Council held on the 25th day of July, 2011, with the original thereof on file in my office.

William J. Malinen, City Manager

REQUEST FOR COUNCIL ACTION

DATE: 7/25/2011

ITEM NO: 7.h

Division Approval



City Manager Approval



Item Description: Request by TOTI Roseville RE, LLC for approval of an assisted living facility as a **conditional use** at 621-637 Larpenteur Ave (PF11-013).

1.0 REQUESTED ACTION

The applicant proposes to construct a 44-bed assisted living facility in the northwest corner of the intersection of Larpenteur Avenue and Dale Street, to be operated by Suite Living, if approved as a **CONDITIONAL USE**.

Project Review History

- Application submitted and determined complete: May 5, 2011
- Review deadline (extended by applicant): September 2, 2011
- Planning Commission recommendation (6-0 to approve): June 1, 2011
- Project report prepared: July 20, 2011
- Anticipated City Council action: July 25, 2011

2.0 SUMMARY OF RECOMMENDATION

Planning Division staff concurs with the recommendation of the Planning Commission to approve the proposed **CONDITIONAL USE**; see Section 7 of this report for the detailed recommendation.

3.0 SUMMARY OF SUGGESTED ACTION

Adopt a resolution approving the proposed **CONDITIONAL USE**, pursuant to §1005.03 (Commercial Uses) and §1009.02 (Conditional Uses) of the City Code; see Section 8 of this report for the detailed action.

4.0 BACKGROUND

4.1 The property at 621-637 Larpenteur Avenue, located in City Planning District 15 has a Comprehensive Plan designation of Neighborhood Business (NB) and a corresponding zoning classification of Neighborhood Business (NB) District, in which an assisted living facility requires approval as a CONDITIONAL USE.

4.2 The proposed assisted living facility has been a potential development since 2008 when the property was rezoned from the former B-2 District, in which assisted living was not an allowed use, to the B-3 District, which permitted assisted living facilities by right subject to the district zoning standards. The recent rezoning of the property to NB as part of the zoning code update concluded in December 2010 made assisted living facilities CONDITIONAL USES and, now that the development is ready to proceed, the appropriate approval is being sought.

4.3 Section 1009.02E of the City Code requires the applicant to validate an approval of the CONDITIONAL USE by beginning site work related to the assisted living development. If the approval has not been validated within 1 year, the approval will expire and become void.

5.0 CONDITIONAL USE ANALYSIS

5.1 REVIEW OF GENERAL CONDITIONAL USE CRITERIA: Section 1009.02C of the City Code establishes general standards and criteria for all conditional uses, and the Planning Commission and City Council must find that each proposed conditional use does or can meet these requirements. The general standards are as follows:

- a. *The proposed use is not in conflict with the Comprehensive Plan.* By its recommendation to approve the application, the Planning Commission has found that the proposed assisted living facility is not in conflict with the Comprehensive Plan. While an assisted living facility is the residence of its patients, it functions more like a relatively quiet business which has only few employees and which sees the bulk of its visitor traffic on traditionally family-related holidays. This sort of hybrid use seems to advance the Comprehensive Plan's several goals related to buffering residential neighborhoods from busy commercial areas or major roadways like Larpenteur Avenue.
- b. *The proposed use is not in conflict with a Regulating Map or other adopted plan.* The Planning Commission agreed with staff's finding that the proposed use is not in conflict with such plans because none apply to the property.
- c. *The proposed use is not in conflict with any City Code requirements.* The Planning Commission found that the proposed use would not be in conflict with the City Code since permits would not be issued if the plans failed to meet all of the relevant requirements. Planning Division staff offers the additional reminder that a CONDITIONAL USE approval can be rescinded if the approved use fails to comply with all applicable Code requirements or any conditions of the approval.
- d. *The proposed use will not create an excessive burden on parks, streets, and other public facilities.* Planning Division staff does not expect the proposed use to have significant impacts on any parks or public infrastructure, but increased traffic on Alta Vista Drive was the primary concern expressed by the neighboring residents during

the 2008 rezoning process and one of the primary concerns reiterated in the public hearing for this application. To demonstrate that traffic will not be problematic, the applicant hired SRF, Roseville's consulting traffic engineers, to prepare a traffic study for the proposed use in its location; the study is included with this staff report as Attachment F. The traffic study indicated that the proposed use would have the potential to add 117 vehicle trips per day to the surrounding roadway network. SRF's analysis concluded that only about 3 of the daily trips are likely to leave the site and drive northward on Alta Vista Drive; as the report describes, the amount of such traffic is so small because there are several other, less restrictive options for motorists who have destinations north of the site. For the sake of comparison, afternoon peak traffic levels associated with a typical commercial reuse of the existing building would be nearly double that of the proposed assisted living facility; not only would the p.m. peak traffic of the proposed use be lower than a typical commercial use, however, it's peak morning and afternoon traffic volumes occur earlier than most other uses, so the proposal would contribute even less to the actual rush hour traffic on the roadway network.

With respect to its impact on parks, Suite Living provides "high acuity" care, and residents are not allowed to drive or keep vehicles so all outdoor recreation occurs within a secure, fenced area. This means that use of nearby parks would be limited to employees and visitors. By its action, the Planning Commission supported the finding that an assisted living facility would not impose excessive burdens on public parks, streets, or other facilities.

- e. *The proposed use will not be injurious to the surrounding neighborhood, will not negatively impact traffic or property values, and will not otherwise harm the public health, safety, and general welfare.* The Planning Commission found that an assisted living facility will be a low-impact use and a good development in the proposed location, especially since the traffic analysis ultimately leads to the conclusion that the criterion in item "d" above can be met.

5.2 REVIEW OF SPECIFIC CONDITIONAL USE CRITERIA: Section 1009.02D of the City Code establishes additional standards and criteria that are specific to nursing homes and assisted living facilities; they are as follows.

- a. *The yard requirements for multi-family use in the district apply.* No specific setback requirements are established for multi-family uses in the NB District, so this provision does not apply to the present proposal.
- b. *A facility established after the effective date of this ordinance within a predominantly residential or mixed use area shall have vehicular access to a collector or higher classification street.* The proposal meets this requirement by having a one-way, entrance-only access from Larpenteur Avenue and a two-way entrance/exit to Dale Street in the same location as the southern end of Alta Vista Drive.
- c. *The site shall contain a minimum of 150 square feet of usable open space per resident, consisting of outdoor seating areas, gardens and/or recreational facilities. Public parks or plazas within 300 feet of the site may be used to meet this requirement.* Suite Living's safety protocols prevent residents from being allowed outside of the secured areas of the facility, for this reason, Planning Division staff believes that this requirement does not presently apply. If this practice changes in the

future and residents are able to leave the building freely, this requirement would become applicable at that time and the facility would have to find a way to meet this requirement or cease operations.

- d.** *An appropriate transition area between the use and adjacent property shall be provided by landscaping, screening, and other site improvements consistent with the character of the neighborhood.* Planning Division staff believes that compliance with this requirement can be easily achieved with privacy fencing and other landscaping. A landscaping has been provided by the applicant and, while the proposed plantings should do well to screen the parking area from the neighboring property to the north (and the existing shrubs should do the same for the apartment property to the west) during the months when leaves are on the shrubs, the parking lot would not be adequately screened between the late fall and spring. Planning Division staff recommends requiring the installation of a 4-to-6-foot-tall opaque fence along the western and northern boundaries. Perhaps a brown-colored, maintenance-free fence material would be good in these locations since the existing and proposed plant materials could hinder proper maintenance of wooden fence materials.

5.2 Although a site plan was submitted with this application, and is included with this staff report as Attachment C, the site plan is most useful for demonstrating that the vehicle access to collector-level streets is being provided and for evaluating the location of the trash enclosure relative to the neighboring residence to the north. All of the other improvements shown on the site plan can and will be designed to meet the NB zoning requirements, so Planning Division staff does not recommend binding an approval of the CONDITIONAL USE to all of the details on the current site plan.

5.3 Roseville's Development Review Committee, a body comprising staff from various City departments, met on May 12th for a first look at the proposal and again on May 19th for a more detailed discussion. The main comments which have not been addressed above are as follows:

- a.** Removal of the existing parking area within the Dale Street right-of-way should be a condition of the conditional use approval. The submitted landscape plan indicates that this area is to be covered with sod.
- b.** The site will be required to meet storm water quality treatment and storm sewer requirements of Roseville and Capitol Region Watershed District (CRWD) and a CRWD permit will be required.
- c.** Issues surrounding the existing sanitary sewer easement in the northwestern corner of the property will need to be corrected as part of the project.
- d.** Public water, sanitary sewer, and storm sewer are available at the property; drawings for the site need to show all underground utilities and existing easements.
- e.** A diagram illustrating the movements of trash collection and/or delivery vehicles into and through the site is necessary to verify that the turning radiuses are adequate.
- f.** A sidewalk consistent with Roseville's Pathway Master Plan should be constructed along the western edge of the Dale Street right-of-way.
- g.** Utilities abandoned after demolition of the existing structure must be removed at the main.

- 150 **h.** A SAC Credit determination from Met Council should be sought prior to demolition.
- 151 **i.** With residential properties so close to the development, a photometric plan should be
152 provided to ensure that exterior lighting is properly designed and the nature of the
153 mechanical equipment to be installed in the trash enclosure should be identified so
154 that potential noise issues can be addressed. A photometric plan has been submitted
155 which demonstrates that site lighting will adequately illuminate the parking and
156 pedestrian areas of the site and diminish to 0.1 foot candle (or less) at the property
157 lines.
- 158 **j.** All plans submitted thus far have been viewed as descriptions of the assisted living
159 use for zoning purposes and have not been evaluated against building codes.
- 160 **k.** Site entrances and internal circulation are acceptable for access by fire apparatus.
- 161 **l.** The assisted living facility will require the installation of fire suppression sprinklers;
162 an alarm system will also be required if nursing services are provided.
- 163 **m.** Setbacks from the eastern and western parcel boundaries will need to be corrected to
164 meet zoning requirements.
- 165 **n.** The southern entrance needs to be designed more like a primary entrance, even
166 though it would be enclosed within a fenced-in area by the initial operator.
- 167 5.4 Review of the proposed assisted living facility against the CONDITIONAL USE standards
168 and criteria leads Planning Division staff to conclude that the use can meet all of the
169 applicable requirements. Some of the requirements (e.g., provision of open space for the
170 residents) will necessitate ongoing verification and many of the DRC's comments pertain
171 to City Code and watershed requirements that must be met in order to receive the permits
172 necessary to begin construction. Planning Division staff does recommend that some
173 conditions be attached to an approval of the proposed CONDITIONAL USE to ensure that
174 potential impacts of the assisted living facility are appropriately mitigated.

175 **6.0 PUBLIC COMMENT**

- 176 6.1 Prior to the public hearing, Planning Division staff had received a few email
177 communications from members of the public; those that identified concerns or expressed
178 opinions about the proposal are included with this staff report as Attachment D.
- 179 6.2 The duly-noticed public hearing for this CONDITIONAL USE application was held by the
180 Planning Commission on June 1, 2011; minutes of the public hearing are included with
181 this staff report as Attachment E. The two primary concerns of the residential neighbors
182 who commented on the proposal were related to traffic and the building mass,
183 particularly in light of the pitched roof; these are discussed individually below.
- 184 **a.** While the gable-style roof almost doubles the overall height of the building, from the
185 ground to the peak, over the apparent height of the two-story living area, the pitch is a
186 sort of architectural reference to the neighboring residential neighborhood to the
187 north and the height of the building is within the limits established by the zoning
188 code. A shorter roofline could be required as a condition of the approval of the
189 proposal, but Planning Division staff believes that such a condition would be
190 somewhat unfair in light of the fact that another permitted use could be established on
191 the property in a structure that is taller than what is proposed.

- b. Most people who were concerned about the traffic seemed to have some confidence that the proposed use would be a fine neighbor if the results of the traffic study indicated that it would not generate an excessive amount of traffic. At least one property owner was opposed to any additional traffic and suggested that the site access to Alta Vista Drive/Dale Street be eliminated and the Larpenteur Avenue entrance be modified to be the sole access to the property. This also could be made a condition of the approval, but any permitted use which may be established without need of special approvals would introduce some additional traffic onto Alta Vista Drive. For this reason, Planning Division staff and the Planning Commission both recommend allowing the proposed vehicle access on the eastern side of the property since the traffic study confirms that the assisted living use would not create an unmanageable volume of additional traffic on Alta Vista Drive or the nearby intersection with Dale Street.

7.0 RECOMMENDATION

Based on the comments and findings outlined in Sections 4-6 of this report, the Planning Division concurs with the recommendation of the Planning Commission to approve the proposed CONDITIONAL USE pursuant to §1004.07 and §1009.02 of the Roseville City Code, with the following conditions, revised to remove the recommended conditions which the applicant has already satisfied:

- a. The applicant shall remove the existing paved area in the Dale Street right-of-way as part of preparing the site for the proposed development, shall install a sidewalk near the western edge of the right-of-way consistent with Roseville's Pathway Master Plan, and shall restore the remainder of the right-of-way with turf grass and/or other approved landscaping;
- b. The applicant shall provide a diagram illustrating the movements of trash collection and other large vehicles into and through the site to verify that the turning radiuses are adequate;
- c. The applicant shall install a fire suppression sprinkler system and, if nursing services are to be provided, the applicant shall also install an alarm system;
- d. The applicant shall establish screening along the northern and western property boundaries consistent with the landscape plan reviewed with this application as part of Attachment C with the addition of an opaque fence at least 4 feet in height in those areas; and
- e. Once the location of outdoor mechanical equipment has been determined, the applicant shall continue to work with staff to determine the location for the trash enclosure that best minimizes any impacts to the neighboring property to the north without compromising good internal circulation within the site.

8.0 SUGGESTED ACTION

Adopt a resolution approving an assisted living facility as a CONDITIONAL USE at 621-637 Larpenteur Avenue, based on the comments and findings of Sections 4-6 and the recommendation and conditions of Section 7 of this staff report.

Prepared by: Associate Planner Bryan Lloyd

Attachments: A: Area map

B: Aerial photo

PF11-013_RCA_072511

Page 6 of 7

C: Proposed plans

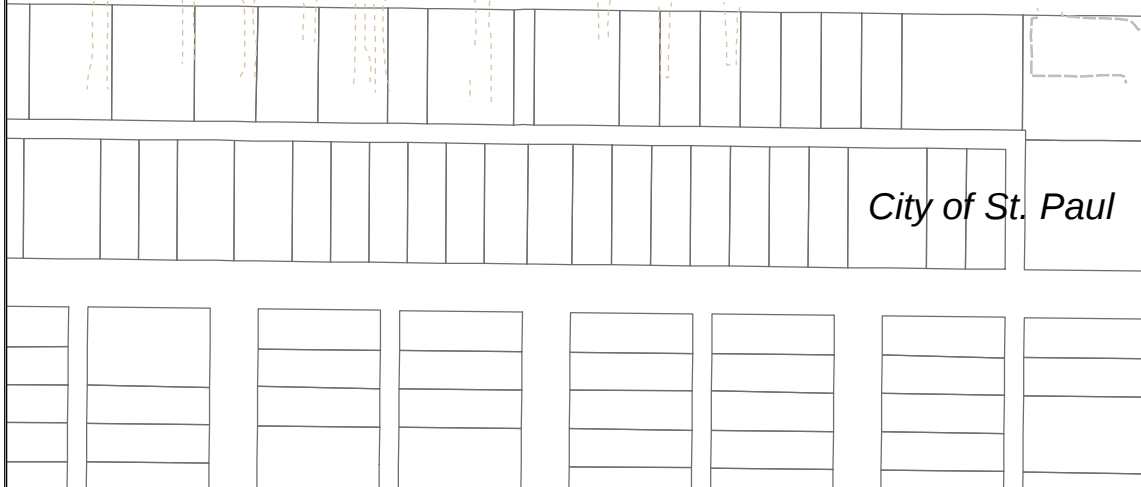
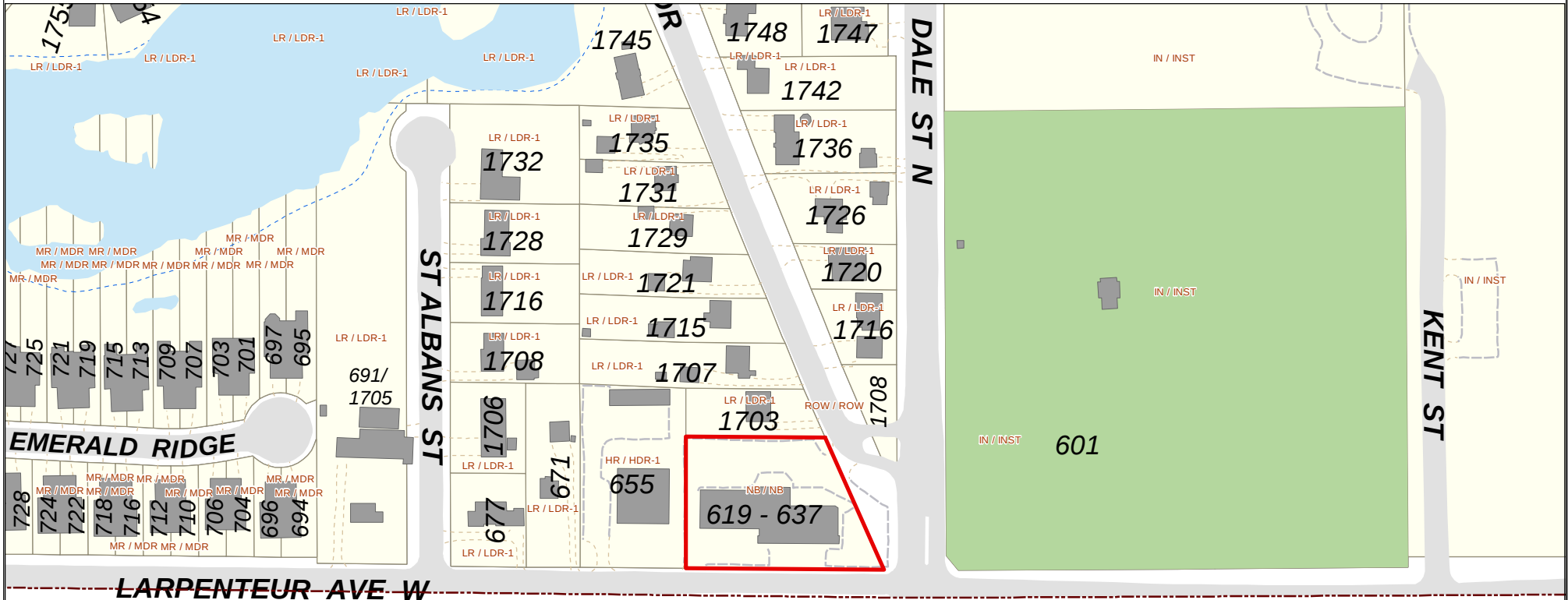
D: Public comments

E: 6/1/2011 public hearing minutes

F: Traffic study report

G: Draft resolution

Attachment A: Location Map for Planning File 11-013



Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

Data Sources

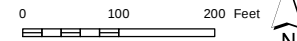
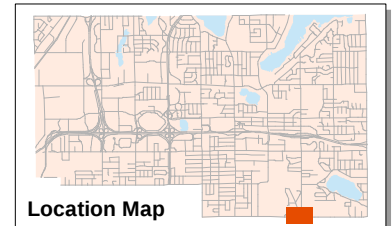
* Ramsey County GIS Base Map (5/2/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Site Location

Comp Plan / Zoning
Designations
LR / R1



Prepared by:
Community Development Department
Printed: May 10, 2011



mapdoc: planning_commission_location.mxd

Attachment B: Aerial Map of Planning File 11-013



Prepared by:
Community Development Department
Printed: May 10, 2011



Site Location

Data Sources

* Ramsey County GIS Base Map (5/2/2011)

* Aerial Data: Kucera (4/2009)

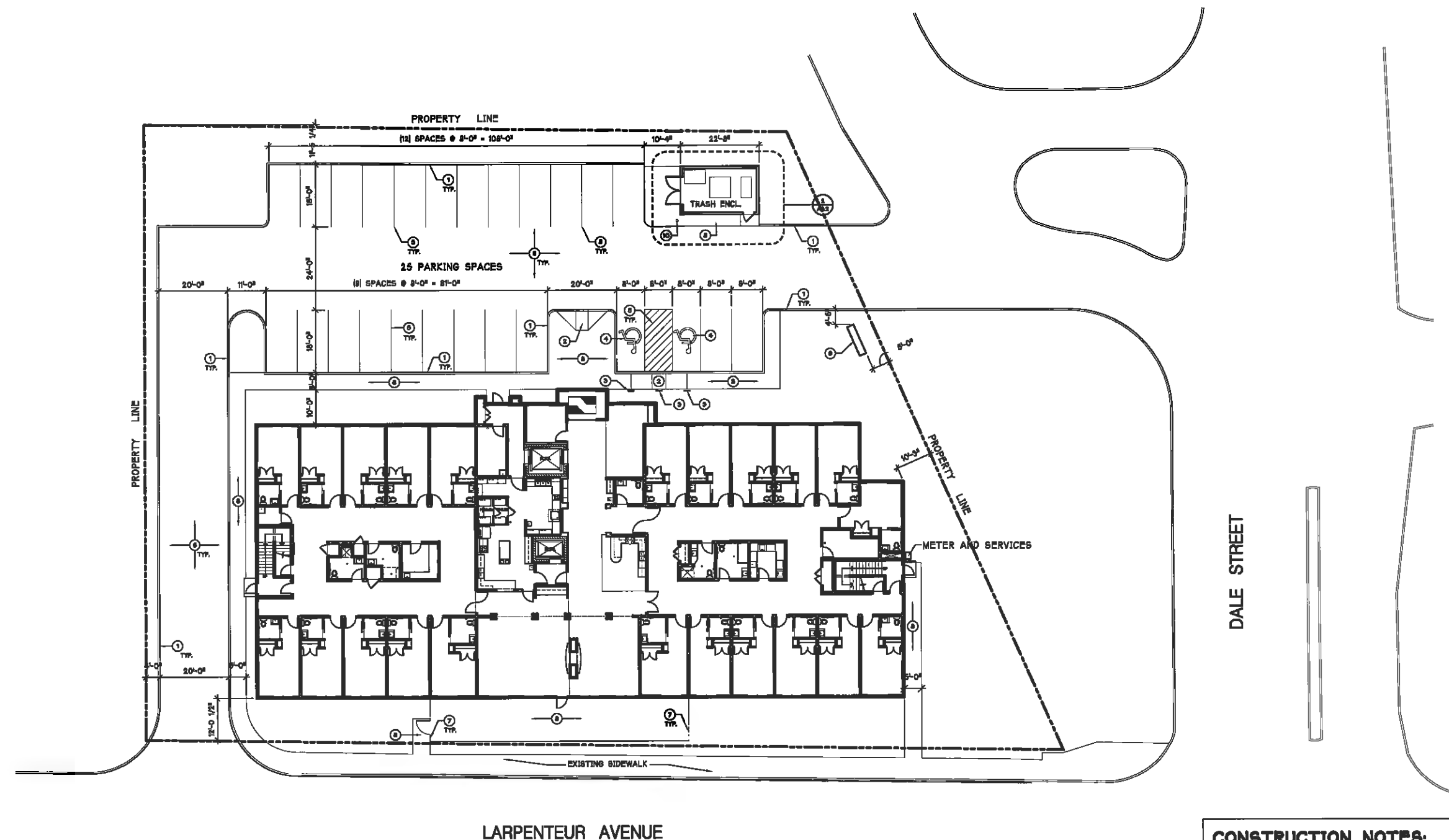
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

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0 50 100 Feet



**CONSTRUCTION NOTES:**

- ① CONCRETE CURB & GUTTER, SEE CIVIL DRAWINGS
- ② ACCESSIBLE CURB RAMP, SEE CIVIL DRAWINGS
- ③ ACCESSIBLE PARKING SIGN, SEE DETAIL 4/A12
- ④ PAINTED HANDICAP SYMBOL
- ⑤ 4" WIDE WHITE PAINT STRIPING
- ⑥ BITUMINOUS PAVING
- ⑦ 5'-0" HIGH PRE-FINISHED ALUMINUM FENCE BY AMERISTAR "ECHOLOON PLUS" SERIES OR EQUAL
- ⑧ 4" CONCRETE WALK W/ 6x6 W1.4 x W1.4 W.W.P. ON 6" COMPACTED FILL
- ⑨ MONUMENT SIGN, (SEE DETAILS 1, 2 & 3/A12)
- ⑩ CONCRETE PIPE BOLLARD, SEE DETAIL 8/A12



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PROJECT NO. 10-041

SITE PLAN

A1.1

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211 N. 1st St., Ste. 100, Minneapolis, MN 55401 TEL: 612.441.1111 FAX: 612.441.1112

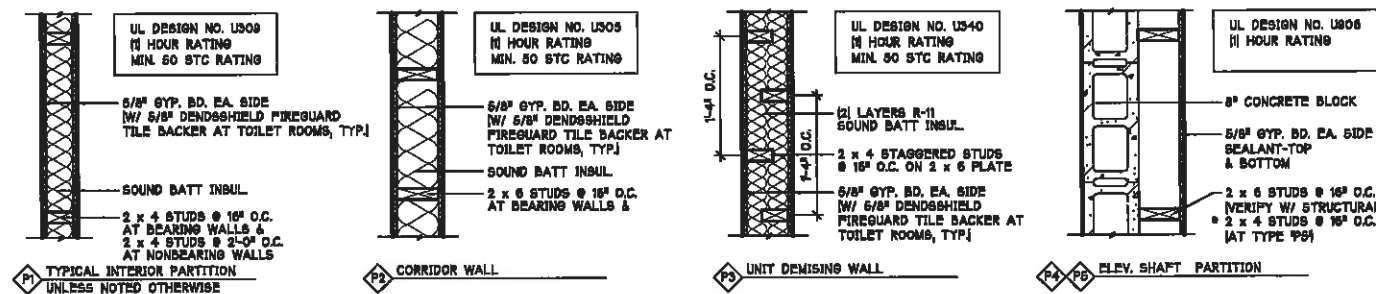
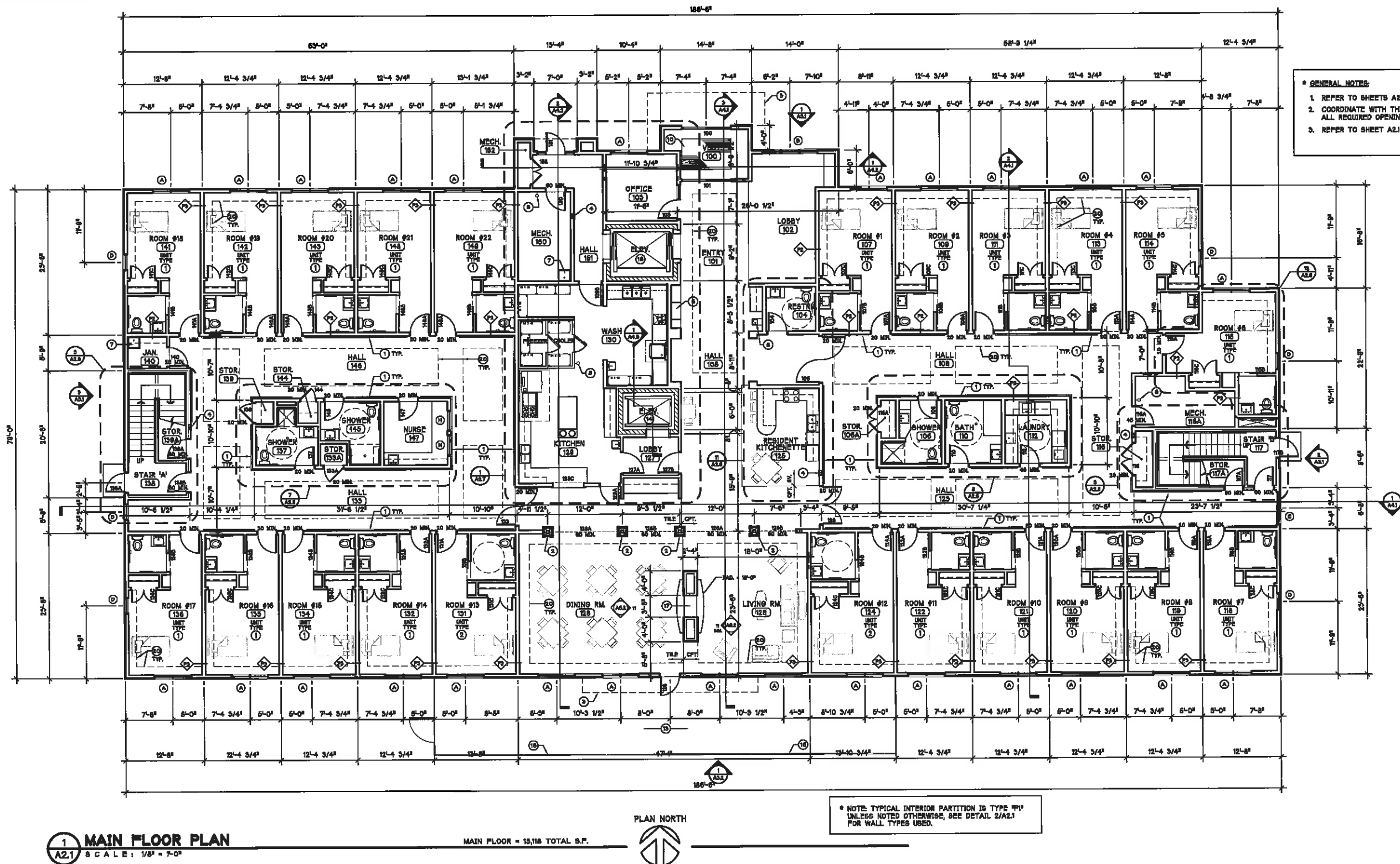
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PROJECT NO. 10-041

FIRST FLOOR PLAN

A21



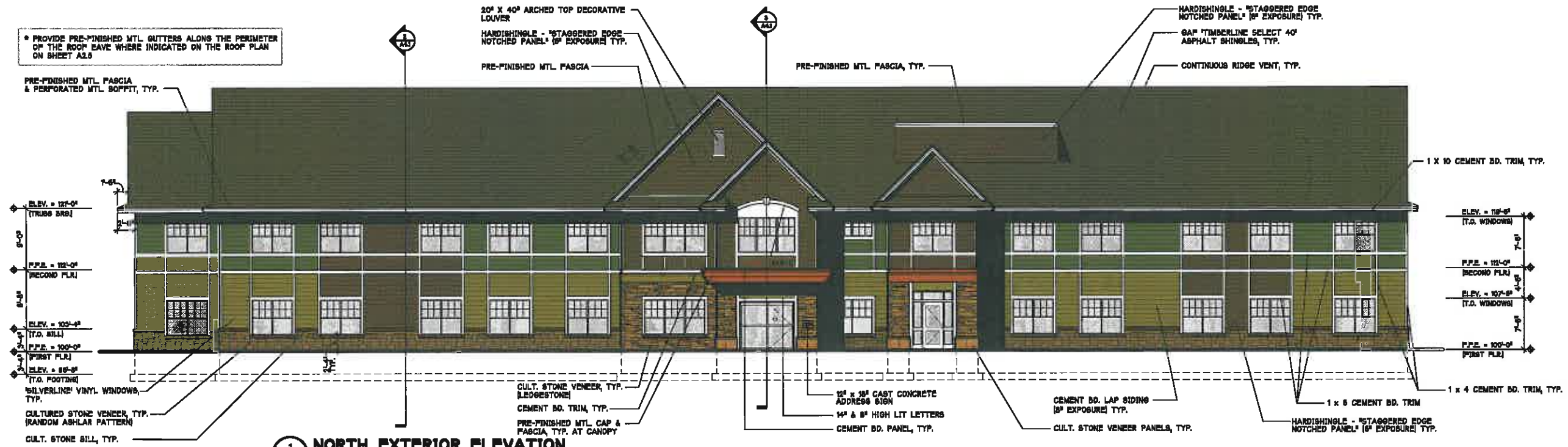
NUMBERED CONSTRUCTION NOTES:

1. CONTINUOUS WOOD HANDRAIL, [INSTALL TOP OF RAIL @ 3'-0" A.F.F.]
[PERCHIE MILLWORK, INC.'S P868 - W.D. SPECIES: MAPLE]
[SEE DETAIL 3/A2.2]
2. MAPLE COLUMN BUILDOUT, SEE DETAIL 6/A2.6
3. DASHED LINE INDICATES THE EXTENT OF ROOF OVERHANG, ABOVE.
4. SEMI-RECESSED FIRE EXTINGUISHER AND CABINET, [SEE DETAIL 2/A2.2]
5. BRACKET MOUNTED FIRE EXTINGUISHER
6. 'SALESURY INDUSTRIES' FRONT LOADING - USPS ACCESS 4C HORIZONTAL
MAILBOXES IN BRONZE FINISH. PROVIDE [2] MODEL #57160-16, [1] #57165-08
[PROVIDE STANDARD LOCKS]
7. FLOOR MOP SINK, [SEE MECHANICAL & DETAIL 12/A2.2]
8. ELECTRIC WATER COOLER, [BY MECHANICAL]
9. FIRE DEPT. CONNECTION, [SEE CIVIL ENGINEERING DRAWINGS]
10. 6'-0" x 6'-0" RECESSED FLOOR MAT, [REAR SERIES NO. 546]
11. PREFABRICATED PAINTED METAL ACCESS LADDER
12. 22" x 30" ATTIC ACCESS DOOR, [1] HR. FIRE RATED
13. 4" CONCRETE PATIO W/ 6" x 6" - W1.4 x W1.4 W.W.P. ON 6"
COMPACTED GRANULAR FILL
14. ELEVATOR: FURNISH AND INSTALL [1] 2500# HYDRAULIC HOELESS
PASSENGER [SCHINDLER 330A OR APPROVED EQUAL] - 2 STOPS.
COORDINATE REQUIREMENTS WITH THE MANUFACTURER.
15. ELEVATOR: FURNISH AND INSTALL [1] 4500# HYDRAULIC HOELESS
HOSPITAL/SERVICE ELEVATOR [SCHINDLER 330A OR APPROVED EQUAL]
2 STOPS. COORDINATE REQUIREMENTS WITH THE MANUFACTURER.
16. 6'-0" HIGH PRE-FINISHED ALUMINUM FENCE BY 'AMERISTAR' -
'TECHNOL PLUS' SERIES. PROVIDE PANIC HARDWARE AT EACH GATE
17. SEE-THROUGH NATURAL GAS FIREPLACE - 'HEATILATOR' 60S743361
TOP VENTED OR EQUAL
18. MEMORY BOARD DISPLAY CABINET, SEE DETAIL 7/A2.8
19. 30" x 48" AREA OF REFUGE, PROVIDE TWO-WAY COMMUNICATION
SYSTEM INCLUDING BOTH AUDIBLE AND VISIBLE SIGNALS AS
REQUIRED BY CODE
20. DASHED LINE INDICATES EXTENT OF SOPFIT, ABOVE

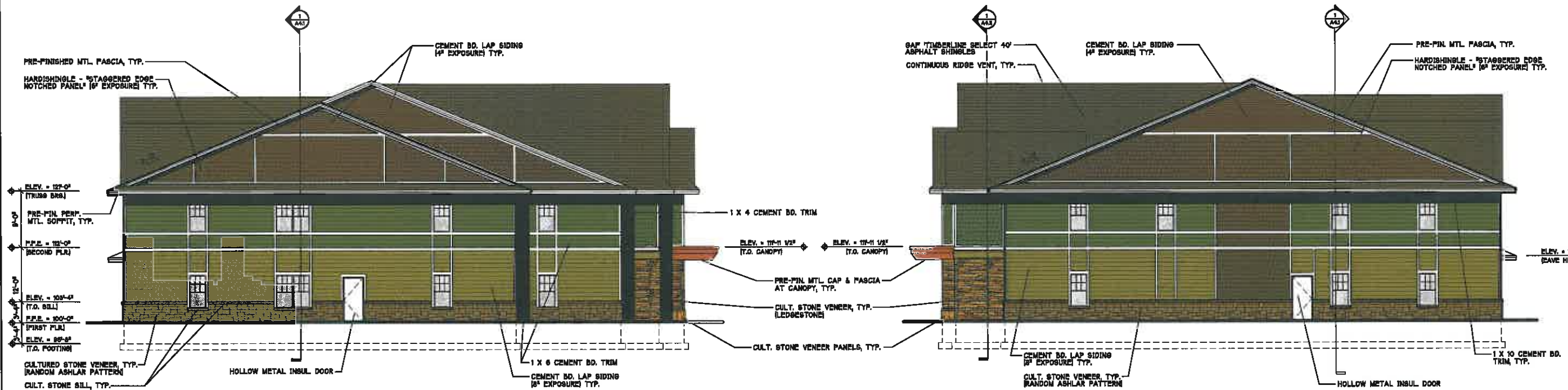


1. CONTINUOUS WOOD HANDRAIL, INSTALL TOP OF RAIL @ 3'-0" A.F.F. |
THE MILLWORK INC. # F855 - WD, SPECIES: MAPLE
[SEE DETAIL 3/A/2.3]
2. MAPLE COLUMN BUILDOUT; SEE DETAIL 6/A/2.8
3. DASHED LINE INDICATES THE EXTENT OF ROOF OVERHANG, ABOVE.
4. BEM-RECESSED FIRE EXTINGUISHER AND CABINET, [SEE DETAIL 2/A/2.2]
5. BRACKET MOUNTED FIRE EXTINGUISHER
6. "SAUBURY INDUSTRIES" FRONT LOADING - USPS ACCESS 4C HORIZONTAL
MAILBOXES IN BRONZE FINISH. PROVIDE [2] MODEL #37150-18, [1] #37159-08
[PROVIDE STANDARD LOCKS]
7. FLOOR MOP SINK, [SEE MECHANICAL & DETAIL 12/A/5.2]
8. ELECTRIC WATER COOLER, BY MECHANICAL
9. FLOOR DET. CONNECTION, [SEE CIVIL ENGINEERING DRAWINGS].
10. 6'-4" x 5'-0" RECESSED FLOOR MAT, [RESEE SERIES NO. 646]
11. PREFABRICATED PAINTED METAL ACCESS LADDER
12. 22" x 30" ATTIC ACCESS DOOR, [1] HR. FIRE RATED
13. 4" CONCRETE PATIO W/ 8' x 6' - W/L4 x W/L4 W.W.F. ON 6"
COMPACTED GRANULAR FILL.

14. ELEVATOR FURNISH AND INSTALL (N) 2500# HYDRAULIC HOLESSE PASSENGER (SCHINDLER 330A OR APPROVED EQUAL) - 2 STOPS. COORDINATE REQUIREMENTS WITH THE MANUFACTURER.
15. ELEVATOR FURNISH AND INSTALL (N) 4500# HYDRAULIC HOLESSE HOSPITAL/SERVICE ELEVATOR (SCHINDLER 330A OR APPROVED EQUAL) 2 STOPS. COORDINATE REQUIREMENTS WITH THE MANUFACTURER.
16. 8'-0" HIGH PRE-FINISHED ALUMINUM FENCE BY AMERISTAR® - "ECHOEN PLUS" SERIES. (PROVIDE PANGIC HARDWARE AT EACH GATE)
17. SEE-THROUGH NATURAL GAS FIREPLACE - HEATILATOR® GDS24363I TOP VENTED OR EQUAL.
18. MEMORY BOARD DISPLAY CABINET, SEE DETAIL 7/A2.8
19. 30" x 48" AREA OF REFUGE, PROVIDE TWO-WAY COMMUNICATION SYSTEM INCLUDING BOTH AUDIBLE AND VISIBLE SIGNALS AS REQUIRED BY CODE.
20. DASHED LINE INDICATES EXTENT OF SOFFIT, ABOVE.



1 NORTH EXTERIOR ELEVATION
A3.1 SCALE: 1/8\"/>



2 EAST EXTERIOR ELEVATION
A3.1 SCALE: 1/8\"/>

3 WEST EXTERIOR ELEVATION
A3.1 SCALE: 1/8\"/>

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PROJECT NO. 10-041

EXTERIOR
ELEVATIONS

A3.1

* PROVIDE PRE-FINISHED MTL. GUTTERS ALONG THE PERIMETER OF THE ROOF EAVE WHERE INDICATED ON THE ROOF PLAN ON SHEET A3.5

PRE-FINISHED MTL. FASCIA & PERFORATED MTL. SOFFIT, TYP.

CONTINUOUS RIDGE VENT, TYP.

18" HIGH LIT LETTERS, TYP.

30" HIGH LIT LETTERS, TYP.

60" TIMBERLINE SELECT 40' ASPHALT SHINGLES, TYP.

20" X 40" ARCHED TOP DECORATIVE LOUVER

16 X 30 ARCHED TOP DECORATIVE LOUVER

PRE-FINISHED MTL. FASCIA, TYP.

1 X 10 CEMENT BD. TRIM, TYP.

ELEV. = 121'-0"
(T.O. DRG.)

F.F.E. = 102'-0"
(SECOND FLR.)

ELEV. = 109'-0"
(T.O. SILL)

F.F.E. = 100'-0"
(FIRST FLR.)

ELEV. = 98'-0"
(T.O. FOOTING)

ELEV. = 108'-0"
(T.O. WINDOWS)

F.F.E. = 102'-0"
(SECOND FLR.)

ELEV. = 107'-0"
(T.O. WINDOWS)

F.F.E. = 100'-0"
(FIRST FLR.)

SILVERLINE VINYL WINDOWS, TYP.

CULTURED STONE VENEER, TYP.
(RANDOM ASHLAR PATTERN)

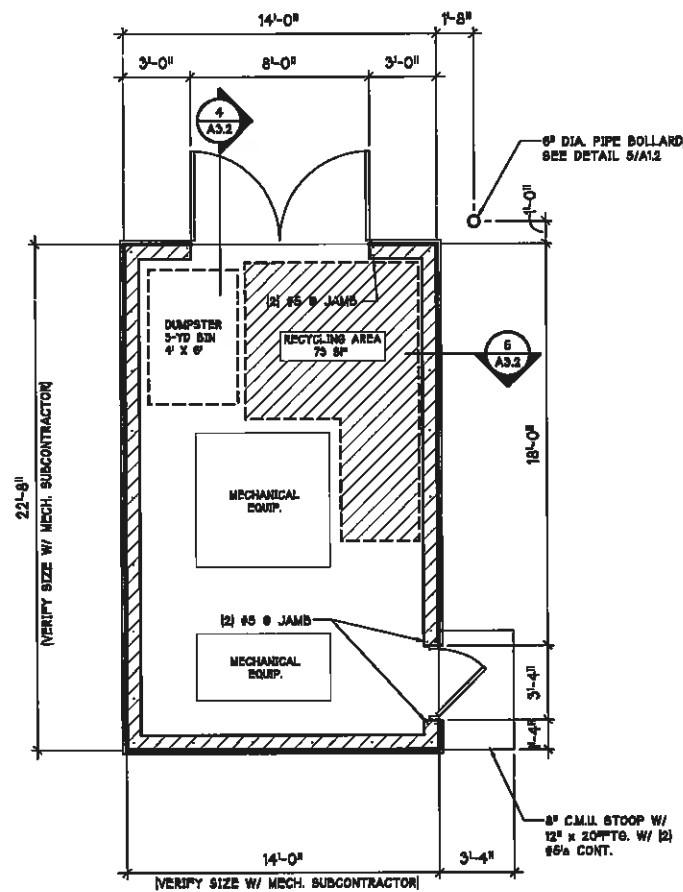
CEMENT BD. LAP SIDING
(6" EXPOSURE) TYP.

1 X 6 CEMENT BD. TRIM, TYP.

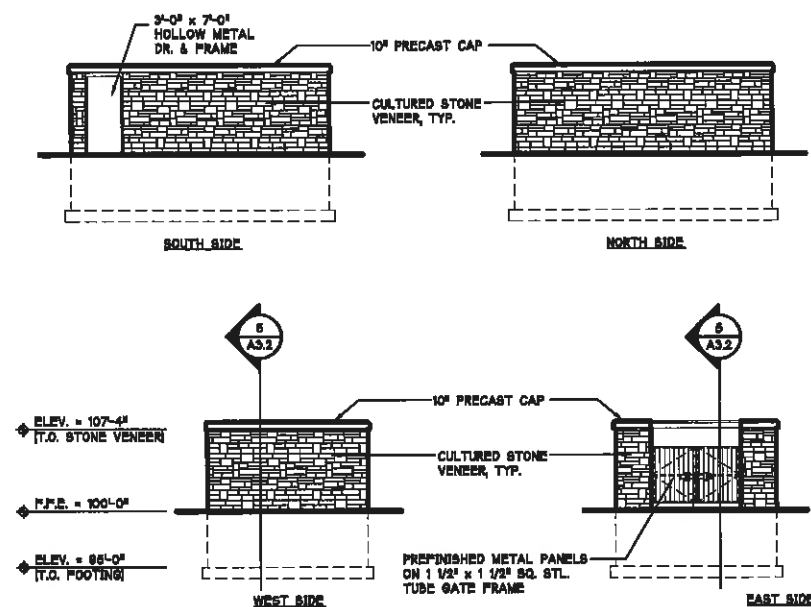
HARDISHINGLE - STAGGERED EDGE
NOTCHED PANEL (6" EXPOSURE) TYP.

1 X 4 CEMENT BD. TRIM, TYP.

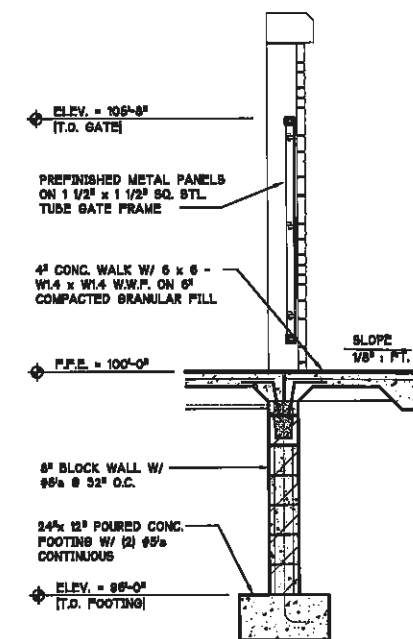
1 SOUTH EXTERIOR ELEVATION
A3.2 SCALE: 1/8" = 1'-0"



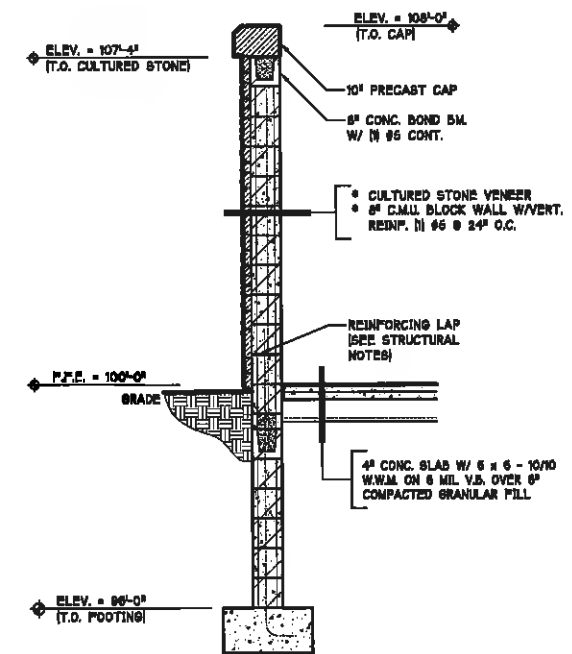
2 TRASH ENCLOSURE PLAN
A3.2 SCALE: 1/4" = 1'-0"



3 TRASH ENCLOSURE EXTERIOR ELEVATIONS
A3.2 SCALE: 1/8" = 1'-0"



4 WALL SECTION
A3.2 SCALE: 1/2" = 1'-0"



5 WALL SECTION
A3.2 SCALE: 1/2" = 1'-0"

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PROJECT NO. 10-041

EXTERIOR
ELEVATIONS

A3.2

Bryan Lloyd

From: Bryan Lloyd
Sent: Wednesday, June 01, 2011 11:16 AM
To: 'Eugene Anderson'
Subject: RE: Planning File 11-013

Hi, Mr. Anderson. Thanks for taking the time to review the proposal and ask for further clarification. I'll number the answers below to correspond to the numbering of your questions.

1) So far, the fenced area only appears on the site plan as a thin-lined rectangle on the south side of the building. It's certainly not very obvious and there isn't any greater description in the present application materials, but these folks have been in periodic communication with me for the past few years and the secure, fenced area has been a staple of their plans. I wouldn't know about it either if not for past conversations.

2) Nothing has yet been shown in the present plans to describe what the plans are for the area between the proposed parking area and the northern property line. Similar to the previous answer, though, my past conversations with the applicants give me some assurance that they intend to use some combination of privacy fence (made of wood or some synthetic material, but not chain link with slats) and evergreen trees and shrubs. Although this sort of buffering would be required of any development on that corner, we're recommending that the applicants be required submit plans for review during this process so that we don't have to rely on my personal impression of what the buffer will consist of. Incidentally, such a landscape plan would also identify the plantings and other elements that would be installed to buffer the fenced area from the hubbub of Larpenteur Avenue.

3) I believe that businesses are not restricted to the same Thursdays-only schedule for trash pickup, but I'm still trying to confirm that. I can imagine, though, that some land uses produce the kind and quantity of waste that nobody wants sitting around in a dumpster all week. As annoying as a garbage truck can be, that annoyance may be preferable to the odors coming from (and the potential pests attracted to) a trash container of food and medical waste created by an assisted living facility--or by a restaurant or medical office, for that matter, neither of which would require any special approvals at that location.

4) I can't say for sure how new lighting will compare to what exists today because I don't know much about the current lighting. The zoning code establishes very specific requirements, however, to prevent glare and spill-over lighting on adjacent properties. Light fixtures themselves must conceal the lamp bulbs so that the source of the light cannot be seen from outside the property, and the requested photometric plan will allow us to confirm that the level of illumination near the property boundary doesn't exceed the 1/2 foot-candle maximum.

5a) My own expectation is that people turning left into the property across a lane of (potentially) oncoming traffic is that the drivers would treat this particular left turn the same as any other and that they would yield to all oncoming traffic. The Public Works staff members who have reviewed the plans expressed an interest in making sure that the turning radiuses (radii?) aren't so tight as to cause traffic conflicts, but their silence about the conduct of left-turning drivers leads me to believe that it wasn't a source of concern for them.

5b) I gather that there are only 3-4 employees on any given shift, meaning a maximum of 8 during a shift change. The code certainly does require a development to provide enough off-street parking spaces for employees, but the City can't *compel* employees to use those off-street spaces when parking is allowed on the adjacent public street. I don't imagine that employees actually might park on the street; I just can't promise that it won't happen.

5c) If there is an overnight shift change, the related noise must be within the allowable limits and must not become a nuisance. Whether an approval of the conditional use does or does not include a requirement about the late-night car doors, our mechanism for addressing the problem would be the same: we rely on people informing us that a problem exists. This is not a perfect solution because it allows a problem to develop in the first place and then puts the burden on the neighbors to let us know about the issue, but it prevents the City from having to hire several additional people to go around and identify potential problems before they become actual problems.

5d) A traffic study hasn't yet been provided. Since I don't know what all goes in to such things, we would have the applicant's engineers coordinate with Roseville's engineers (i.e., City and, if needed, consultants) to make sure that all of the necessary variables are factored into the equation.

5e) You might be right that some sort of sign for people who want to travel north on Dale Street as they leave could be helpful. I'll shop that around here to see if there's any reason that shouldn't happen and we can add that to tonight's discussion.

And I suspect that lots of folks are going to have the same question about the abrupt end of section 5.4 of the staff report. For some reason, Adobe appears to have truncated the paragraph when it was converted to PDF format, but here's how the Word document reads: "5.4

Pending the results of a traffic analysis prepared by the applicant, review of the proposed assisted living facility against the CONDITIONAL USE standards and criteria leads Planning Division staff to conclude that the use can meet all of the applicable requirements. Some of the requirements (e.g., provision of open space for the residents) will necessitate ongoing verification and many of the DRC's comments pertain to City Code and watershed requirements that must be met in order to receive the permits necessary to begin construction. Planning Division staff does recommend that some conditions be attached to an approval of the proposed CONDITIONAL USE to ensure that potential impacts of the assisted living facility are appropriately mitigated."

I hope that helps.

Bryan Lloyd
Associate City Planner
City of Roseville
651-792-7073
bryan.lloyd@ci.roseville.mn.us

-----Original Message-----

From: Eugene Anderson [REDACTED]
Sent: Wednesday, June 01, 2011 8:10 AM
To: Bryan Lloyd
Subject: Planning File 11-013

Dear Mr. Lloyd:

Reference the conditional use application for 621-637 Larpenteur Avenue.

My house is at 1707 Alta Vista Drive, second lot north of this property. I have several questions regarding the proposed plan:

1. Paragraph 5.1 d states that "all outdoor recreation occurs within a secure, fenced area." and paragraph 5.2 d also refers to "secured areas of the facility". I can not locate that outside area on page A1.1 of the site plan. Where will that area be located?

2. Paragraph 5.2 d refers to a transition area between this facility and the adjacent property. What exactly will the "privacy fencing and other landscaping" that will be provided; chain link fence, solid fence of wood/building material, shrubs, or a combination?

3. Regarding delivery trucks and trash pick up trucks; are there city noise ordinances that regulate times when they will be allowed to have access? If no such ordinances exist, what expectations can be included in this plan? Will trash pick up be restricted to the usual Thursdays only for this neighborhood?

4. Paragraph 5.3 i refers to "exterior lighting is properly designed". Will that be no brighter or intrusive on the neighborhood than it now is?

5. Traffic/vehicles remain (as it was for the previous proposal) my biggest concern. The addition of an entrance off of Larpenteur on this plan is a major improvement because it will eliminate the left turns off of Dale onto Alta Vista for people coming from the East.

a. The left turn lane off of Dale onto Alta Vista will be almost directly across from the entrance to the parking lot. Will drivers making that turn understand that they will need to yield to vehicles proceeding south on Alta Vista?

b. I count 26 parking spaces on the site plan. That's an improvement over the previous plan. What is the maximum number of staff expected to be at the facility at any time? Can I assume that is no more than 13? That's because there needs to be double that number of parking spaces to accommodate two shifts, the one going off duty and the one coming on duty. I assume it is reasonable to expect that off street parking be provided for all employees.

c. Will there be a shift change between 10:00 p.m. and 7:00 a.m.? If so, what plan is there to eliminate car door "slamming" noise during those hours?

d. It might happen only a couple of times a year, but there is a potential for neighborhood vehicle "overload" when, as happened this past weekend (Memorial Day) that there was a ceremony at Temple of Aaron Cemetery and cars were parked on Alta Vista and then add to that visitors at the new facility in addition to local resident's needs. Did the applicant's traffic study include this past weekend?

e. A major concern will be the "education" of staff and visitors exiting the facility and wanting to go north on Dale and not understanding or not wanting to drive north on Alta Vista to Dale Court in order to do so. (The reaction of many drivers to the no left turn at that corner during the water main project of a couple of years ago was interesting to watch when they didn't want to turn around and instead took their "right of way" where they wanted to.) Just yesterday, a vehicle coming out of the current parking area (obviously someone connected with the new development) made a left turn at Alta Vista and Dale. The current signage should be adequate, but signage at the exit from the facility's parking area directing north bound traffic to use Alta Vista would probably be a good idea.

By the way, paragraph 5.4 ends with an incomplete sentence at the bottom of page 4. What's missing?

Sincerely,
Gene Anderson

Bryan Lloyd

From: jennifer mishek [REDACTED]
Sent: Saturday, May 28, 2011 9:17 AM
To: Bryan Lloyd
Subject: TOTI Roseville RE, LLC

Bryan,

I live on the 1700 block of St. Albans, close to the proposed area for Suite Living. I am actually looking forward to a well maintained facility going in to this area. I agree with this facility going in with a few concerns. The concerns are that it states that the residents don't go outside. I don't know of many assisted livings where you don't have any residence that go outside. Most of them do walk a short block or so and I am sad to see that there are really no garden spaces for this facility. The second concern is the roof line of this facility. The peak is very high and most of the neighborhood and current buildings have the flat or shallow roof line. I think that the proposed roof line of the building is massive and will impede on current homeowners sun and views. Would like to see it more of a rock roof.

Thanks,
Jennifer Sutherland

PLANNING FILE 11-013**Request by TOTI Roseville RE, LLC for approval of an assisted living facility as a CONDITIONAL USE at 621-637 Larpenteur Avenue**

Chair Boerigter opened the Public Hearing at 6:33 p.m.

Associate Planner Bryan Lloyd briefly reviewed the request of Suite Living to construct a 44-bed assisted living facility in the northwest corner of the intersection of Larpenteur Avenue and Dale Street, with a Comprehensive Plan designation and corresponding Zoning classification of Neighborhood Business (NB). In summarizing staff's analysis of general and specific Conditional Use criteria, Mr. Lloyd advised that, while traffic is not anticipated to be problematic, the applicant would be required to prepare a traffic study for their proposed use in this location; in addition to providing a less formal account of the levels of visitor traffic on peak days at other Suite Living facilities.

Mr. Lloyd noted that it had been brought to his attention that there was an omission in Section 5.4 of the staff report; however, he advised that those items having been listed there had been included as conditions of approval, as detailed in Section 7.0 of the staff report.

Staff recommended approval of the proposed assisted living facility as a CONDITIONAL USE at 621-637 Larpenteur Avenue; based on the comments and findings of Sections 4-6, and the recommendation and conditions of Section 7 of the Request for Planning Commission Action dated June 1, 2011.

Discussion among Commissioners and staff included parking requirements for a facility of this size, based on one (1) space for every four (4) beds, requiring a total of eleven (11) spaces; however, there are twenty-five (25) spaces indicated on the most recent site plan, which would be the maximum spaces allowed by City Code for this type of use.

Further discussion included confirmation that there would only be a limited number of staff on site at any given time, and limited visitors.

At the request of Member Strohmeier, Mr. Lloyd reviewed Sewer Access Charge credits, as referenced in Section 5.3.h of the staff report.

Mr. Lloyd advised that staff had received some e-mails with questions and requesting additional information, and some including suggestions on the proposed elevation; seeking a flat roof for the new structure rather than a gable roof to reduce the height and perceived presence of the building and to make it consistent with the adjacent apartment building. Mr. Lloyd advised that no significant concerns were raised, other than suggestions to install signage for northbound traffic on Dale Street to not allow left turns.

Applicant Representative, Brian Wings, Principal of Suite Living. 1245 Gun Club Road, White Bear Lake, MN Headquarters

Discussion among Commissioners, staff and the applicant included confirming that this was the same applicant who had been looking at this property in 2008, when the property was rezoned; however, it was noted that considerable improvement designs had been made to the present plans for the site compared to the 2008 proposal, including vacillating the building based on lessons learned from current facilities and day-to-day operations and usage and improved designs for memory care units, with 12-bed pods preferred.

Further discussion included the number of facilities currently operated by the applicant (seven in the Twin Cities, six in Wisconsin, and six additional facilities being prepared in the metropolitan area; legal right-of-way designation of a section of the parcel between the street and east side of the property, currently under Ramsey County and City of Roseville ownership; requirements for any use in a

Neighborhood Business District to have its primary entrance along the main frontage (Larpenteur Avenue) and not specific to an assisted living facility; and design of the trash enclosure and its proposed size of 24' x 14' to incorporate trash, recyclables, and potential mechanical components.

Mr. Wings advised that designs were still being finalized, and it may be determined to have the chiller located in that area, if the design was for a 4-pipe HVAC system with larger A/C units for the entire building located outside the building, with a compressor for multiple smaller units versus multiple furnace and A/C units throughout the building. Mr. Wings further advised that he didn't think the entire enclosure would be necessary, but wanted it to be available if necessary.

Further discussion included rationale and code requirements for locating the trash enclosure in that area in relationship to adjacent residential properties and/or traffic patterns around the corner, as well as a storm sewer easement in that corner, predicated no structure could be placed over that easement.

Mr. Wings assured Commissioners that the trash enclosure would be attractive and similar in appearance to exterior building materials; advising that they were very particular about the look of their buildings and sites. Mr. Wings encouraged Commissioners to tour some of their other facilities. Mr. Wings advised that the look of the buildings and sites were important for marketing of their facilities; and expressed pride in their other facilities and their preference for high visibility sites; noting that approximately eight out of ten of their clients living in their facilities became familiar with them due to their visibility and attractiveness.

Member Wozniak noted the need for the trash enclosure to be adequately sized to accommodate organic food wastes and recyclables in the future.

Public Comment

Staff referenced numerous e-mails received to-date by staff; each attached hereto and made a part hereof.

Gene Anderson, 1707 Alta Vista Drive

Mr. Anderson had provided his questions in a previous e-mail to staff, and thanked them for their timely responses. Mr. Anderson briefly reviewed his concerns and comments from that e-mail; and opined that it was a compatible use for that corner and advised that he was looking to it being located on that corner; and appreciated the location of the building on the current site plan versus the 2008 proposal. Mr. Anderson sought assurances that there would be no noise from the A/C unit(s) and questioned who would maintain the right-of-way on Alta Vista once the facility was built. Mr. Anderson advised that the portion owned by Ramsey County was not currently well-maintained.

Mr. Lloyd advised that the items of concern addressed by Mr. Anderson were still pending: the mechanical equipment design which would determine how to address noise issues of the equipment chosen and its location in the trash enclosure. Mr. Lloyd noted that the City currently had noise and nuisance ordinances that would need to be met; but that staff would continue to work with the applicant as the specifics of the final design elements were completed and it was determined where the actual location would be, at which time staff would address any off-site and/or on-site issues.

Mr. Anderson advised that noise was a concern for him, opining that once the unit was installed it would be difficult to move it.

Mr. Anderson questioned the time of day trash would be removed.

Mr. Lloyd advised that City Code addressed trash pick-ups; however, noted that some commercial businesses needed to be serviced depending on the type of use and type of trash.

Mr. Lloyd, in addressing the right-of-way concerns, advised that the adjacent property owner was usually required to maintain the boulevard.

Mr. Anderson opined that the fence and area and sidewalk along the property line would be an improvement to current conditions; and further opined that the proposed parking stalls were an improvement to the 2008 plan; and liked the building fronting Larpeur Avenue, but sought assurances that there would be a sufficient buffer between the subject parcel and adjoining properties.

Mr. Anderson noted his other concern related to traffic; and expressed his preference that staff and visitors be urged to become quickly familiar with signage in the area to avoid illegal turns and traffic stacking.

Georgiana Gjertson, 1703 Alta Vista Drive

Ms. Gjertson noted her location fifteen feet (15)' from the parking lot now and the hedge of old Lilacs and trees right up against the curb, and advised that she had painstakingly pruned and hired people to remove deadwood and install mulch in that area; and hoped that her efforts were not for naught. Ms. Gjertson questioned the location of existing trees, some of which needed to be removed; whether a fence would be installed and if so, its proposed location; and sought assurances from the applicant that they would make sure the property looked nice.

Mr. Wings responded to concerns of Mr. Anderson and Ms. Gjertson (off microphone) advising that every effort would be taken to value engineer the mechanicals to determine the best placement; and it was intended to leave the trees where they were to provide a buffer for adjacent properties as well as the new facility. Mr. Wings reiterated his interest in making sure the property looked nice; and assured neighbors that they wanted to be good neighbors and invited them to tour existing facilities and address any concerns to them. Mr. Wings advised that their firm was very proactive about talking to their neighbors, and preferred to address these issues ahead of time to remain community-oriented. Mr. Wings advised that his firm would discuss the fencing height and location with Ms. Gjertson prior to its installation.

Ms. Gjertson expressed concern about the asbestos in the existing building and how she would be protected from it during demolition.

Mr. Wings advised that the asbestos had already been abated.

Unidentified Female Speaker, Alta Vista Drive and Roma

The speaker referenced a trucking company using this parking lot a few years ago, and starting early in the morning and driving north right past her home; and expressed concern that similar issues would occur with this facility. The speaker opined that there was currently a lot of traffic with school students and work traffic, as well as people going to the park; and questioned the rationale for laying out the access points the way they were, with traffic routed north, opining that it was not a public thoroughfare, but a neighborhood street; and requested that a "No Left Turn" at the exit would correct the situation and force people to go south.

Chair Boerigter observed that, whatever use was on the site, no one could go north, as the two roads were currently laid out. Chair Boerigter noted that the Planning Commission would make a recommendation to the City Council for their June 20, 2011 meeting, but that a traffic study was proposed for completion prior to that meeting.

Kathy Marko, 1706 St. Albans Street N

Ms. Marko expressed her concern with current traffic from the apartment building cutting over to the left lane and trying to turn around; and expressed further concerns with additional traffic from this

129 facility. Ms. Marko expressed her concern for handicapped people from the facility attempting to use
130 the sidewalks, opining that it was very risky there.

131 **Janet Atz, 1736 Alta Vista Drive**

132 Ms. Atz stated that she was very concerned about traffic, with many children living in that area and
133 others from the neighborhood coming to play in the area and not used to having lots of traffic of which
134 to be aware. Ms. Atz noted that traffic has been increasing considerably lately, since Reservoir Woods
135 Park had opened up and even before this proposed facility, and she was afraid someone was going to
136 get hurt, especially with the additional traffic during afternoon shift changes coinciding with children
137 arriving home from school.

138 **Cherie Gallinati, 1729 Alta Vista Drive**

139 Ms. Gallinati noted that this was a small neighborhood, creating challenges and major issues with
140 neighbors currently whipping through the parking lot on this subject parcel to get to Larpenteur Avenue.
141 Ms. Gallinati expressed concern with multiple shift changes during the day, in addition to visitors;
142 adequacy and location of parking spaces; access on Roma and Alta Vista for the neighborhood itself; and
143 noise from the proposed facility for the adjacent apartment building. Ms. Gallinati advised that she had
144 viewed other Suite Living facilities, and while lovely, they appeared to be built for 160 beds or more, and
145 the firm had no formula for this small of a facility yet; opining that this site was not a good site for
146 special needs/memory care clients, since the firm's model had yet to be tested.

147 **Mr. Bee Cha, 1708 St. Albans Street N**

148 Mr. Cha expressed concern regarding the site plan's extensive east/west layout and aesthetics; and
149 suggested that the firm consider changing the roof to a hip roof rather than a gable roof, or consider a
150 standing metal roof with a lower pitch, to minimize the site line of the roof. Mr. Cha further suggested
151 that the building's footprint be shifted in a north/south direction to break down the scale. Mr. Cha
152 opined that this was a quiet neighborhood visually, as well as noise-related.

153 **Ms. Cha, 1708 St. Albans Street N**

154 Ms. Cha questioned why the firm chose this site; and questioned if clients would be recruited from
155 Roseville or area-wide.

156 **Applicant (from the audience – off microphone)**

157 Mr. Wings advised that this was a great neighborhood and very suitable for this type of facility. Mr.
158 Wings expressed his interest in getting more information to the neighborhood to rectify some of the
159 misconceptions stated, noting that Suite Living existing facilities were 44 beds or less at this time, and he
160 suggested that some neighbors may be confusing Suite Living with another provider in the metropolitan
161 area. Mr. Wings advised that none of their facilities had ever had any clients "escape," and offered to
162 provide better information to neighbors on the firm's operational philosophy. Mr. Wings opined that it
163 was terrific to see neighbors concerned, and noted that Suite Living wanted to be involved with their
164 neighborhood. Mr. Wings advised that Suite Living thought the need for assisted living was great, and
165 that this proposed location was a very suitable one for this type of facility, and that demand was strong
166 in Roseville and in the immediate area for drawing clientele. Mr. Wings advised that there were no
167 more than eight (8) staff on site at any one time, negating the concept of a huge shift change and
168 related traffic concerns. Mr. Wings assured Commissioners and the public that the firm had done
169 extensive market studies to confirm this perception. Mr. Wings further noted that none of the clients
170 at their facilities drove a car; and their clients were high needs for which Suite Living attempted to
171 provide a high quality of life.

Unidentified Female Speaker (second comment)

The speaker suggested a solution to the traffic problem shown on the site plan would be to limit exits to Larpenteur Avenue.

Chair Boerigter advised that the pending traffic study would look at all alternatives and recommend best practices for the site and its particular use.

Georgiana Gjertson

Ms. Gjertson noted that currently, there was a sewer line in her back yard, and it had already backed up once, questioning if it could take this additional development.

Chair Boerigter clarified that the City Engineer would address that issue.

Gene Anderson

Mr. Anderson questioned where snow would be stored in the winter on site.

Chair Boerigter closed the Public Hearing at 7:30 p.m. with no one appearing for or against.

MOTION

Member Boguszewski moved, seconded by Member Lester to RECOMMEND approval of the proposed assisted living facility as a CONDITIONAL USE at 621-637 Larpenteur Avenue; based on the comments and findings of Sections 4-6, and the recommendation and conditions of Section 7 of the Request for Planning Commission Action dated June 1, 2011.

Planning Commission Discussion

Member Boguszewski advised that he would be voting in support of the motion, concurring with staff's recommendations and conditions, including those that remained pending at this time. Member Boguszewski opined that he sensed an eagerness and willingness of the applicant to work with staff to address pending items; and to work cooperatively with residents in providing more information to them and addressing their concerns. Member Boguszewski further opined that he was sympathetic with existing traffic concerns in the area; however, thought that this use qualitatively was a vast improvement over past uses as a multi-tenant and/or strip mall use. While street access for a left turn off Alta Vista is a concern, Member Boguszewski opined that it is not relevant to this specific use, but proved difficult no matter what use was on the site; and suggested that this was not the venue or body to work with to address streets, signage and potential route changes. Member Boguszewski expressed his assurance that any pending issues would be resolved between staff and the developer during the development process.

Member Wozniak polled Commissioners on any concerns with the building's proposed height and perceived appearance of the façade.

Discussion ensued regarding the height of the adjacent apartment building (3 levels, but 1 level partially below ground at garden level) estimated to be approximately 25' tall; height of this proposed building at 35', with the maximum of 40' allowed for a building in a Neighborhood Business Zoning District.

Member Wozniak opined that the building height appeared too large and too tall for that site.

Mr. Lloyd advised that the height question had been raised in the e-mails received by staff and related to this case over the last few days, and staff had calculated sun and shadows, noting that a 40' tall building's shadow would not cross property boundaries long-term.

Member Gisselquist, in addressing height concerns, opined that it would be nice to lower the height if possible, but offered no opinion on the roof style. Member Gisselquist noted that when previously addressing transitions between zones, this building met the transition, when 1.5 story homes and a 3-

story apartment building were to the north and west, and then this proposed facility sweeping up to the corner. Member Gisselquist noted that this size of a building was not being in-filled, but was at the edge. While recognizing Member Wozniak and neighborhood concerns on the roof design, Member Gisselquist had no comment on the proposed design, but had no problem with the building's height.

Chair Boerigter noted that this was a Conditional Use application, and taking into consideration other uses that would be permitted on that site and their potentially greater impacts for traffic, building mass and height, this use seemed more amenable to the neighborhood. Chair Boerigter noted that overall, the pending traffic study and City Engineer would need provide expertise in addressing traffic patterns and any obvious concerns, but noted that that the City Council would consider those results. Overall, Chair Boerigter opined that this was a good project, with minimal impact to the neighborhood compared to other potential uses. Chair Boerigter opined that, anytime you lived next door to a commercially-zoned site, there would be some disparity in building size that couldn't be completely eliminated.

Member Wozniak opined that the gable roof was probably an attempt to tie the building into the single-family neighborhood, but asked that the developer consider the height disparity between this building and its neighbors, without the Commission recommending that as a condition for approval.

Member Lester noted Section 5.1.c and d of the staff report, questioning if there was sufficient green or open space available.

Mr. Lloyd noted that the open area, in addition to the secured fence area did not show as significant on the site plan; however, he noted other areas fenced in and additional landscaping on site, in addition to the fenced areas near the secured doors, would provide green space. Mr. Lloyd further noted that a requirement for assisted living/nursing home facilities was to have sufficient recreational space available, and opined that the developer's various landscaping options, including potential vacation of a portion of the right-of-way, would allow the applicant to meet City Code for available and sufficient open space.

Ayes: 6

Nays: 0

Motion carried.



SRF No. 07541

DRAFT MEMORANDUM

TO: Bryan Lloyd, Associate City Planner
City of Roseville

Debra Bloom, PE, Assistant Public Works Director/City Engineer
City of Roseville

FROM: Craig Vaughn, PE, PTOE, Senior Associate
Carla Stueve, PE, PTOE, Associate

DATE: July 19, 2011

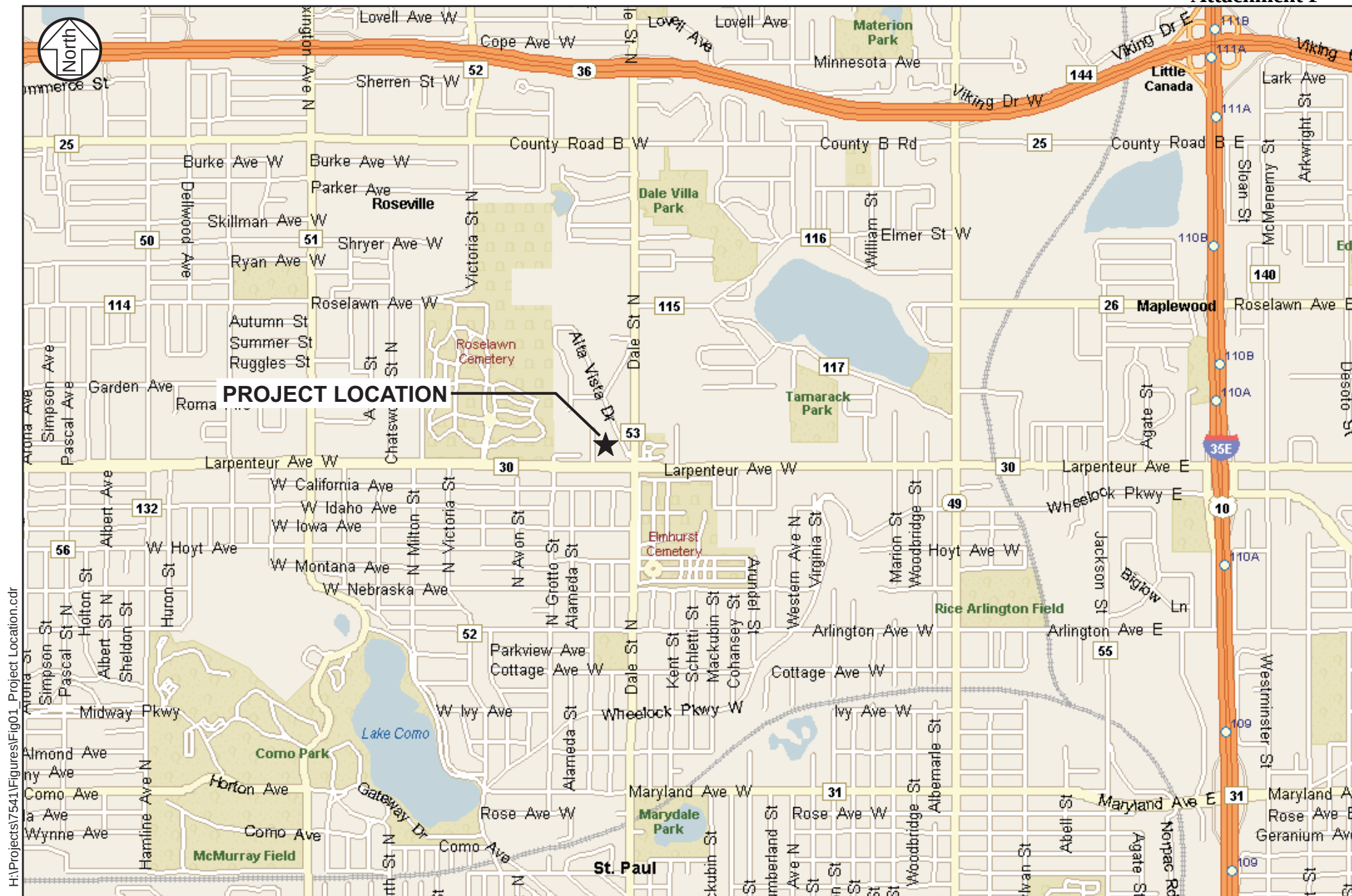
SUBJECT: LARPENTEUR AVENUE/DALE STREET REDEVELOPMENT REVIEW

INTRODUCTION

We have completed a review of the proposed assisted living redevelopment at the intersection of CSAH 30 (Larpenteur Avenue) and CSAH 53 (Dale Street) in the City of Roseville, Minnesota (see Figure 1: Project Location). The proposed site is currently occupied by miscellaneous retail uses. The purpose of this study is to determine the traffic impacts that trips generated by the proposed assisted living facility would have on the adjacent roadway system. The study includes the estimation of trips that would be generated by the site, distribution of those trips to the roadway network, a review of the site access and traffic impacts of the proposed redevelopment to the existing residential neighborhood north of the site.

EXISTING CONDITIONS

The senior assisted living facility is proposed in the northwest quadrant of Larpenteur Avenue and Dale Street. Larpenteur Avenue is a four-lane divided roadway with a signalized intersection at Dale Street. Dale Street is a four-lane undivided roadway, with an interchange at TH 36 to the north. SRF collected 24-hour directional hourly tube counts on Alta Vista Drive, immediately north of the site to determine potential traffic impacts from the proposed redevelopment on the existing residential neighborhood to the north. As shown in Table 1, the total daily traffic on Alta Vista Drive is approximately 458 vehicles per day.



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Project Location

Larpeur Avenue/Dale Street Redevelopment Review
City of Roseville

0117541
July 2011

Figure 1

Bryan Lloyd
Debra Bloom, PE
City of Roseville

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July 19, 2011

Table 1
Existing Traffic Volumes: Alta Vista Drive

Start Time	Average Hourly Traffic Volumes		
	Northbound	Southbound	Total
12:00 AM	0	0	0
1:00 AM	1	1	2
2:00 AM	0	0	0
3:00 AM	0	1	1
4:00 AM	0	0	0
5:00 AM	0	2	2
6:00 AM	9	8	17
7:00 AM	8	20	28
8:00 AM	8	16	24
9:00 AM	13	18	31
10:00 AM	6	15	21
11:00 AM	15	15	30
12:00 PM	16	18	34
1:00 PM	11	15	26
2:00 PM	22	8	30
3:00 PM	16	12	28
4:00 PM	20	10	30
5:00 PM	22	15	37
6:00 PM	15	16	31
7:00 PM	13	16	29
8:00 PM	13	8	21
9:00 PM	7	7	14
10:00 PM	8	5	13
11:00 PM	5	4	9
Average Daily Traffic	228	230	458

Bryan Lloyd
Debra Bloom, PE
City of Roseville

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TRIP GENERATION ESTIMATES

Trip generation estimates for the a.m. and p.m. peak periods and on a daily basis were calculated for the proposed senior assisted living facility. The trip generation estimates were calculated based on the number of beds proposed within the facility, using the 2008 ITE Trip Generation Reports, as shown in Table 2. Since the peak hour (highest trip generation) for this type of facility does not typically coincide with the peak hour of the adjacent street traffic, the peak hour of the generator was used as a worst-case scenario. Based on the data collected for the ITE Trip Generation Reports, the peak hour for assisted living facilities typically occurs at 7:00 a.m. and 3:00 p.m., due to the employee shifts. Peak hour traffic volumes for adjacent street traffic typically occur between 7:00-9:00 a.m. and 4:00-6:00 p.m.

Table 2
Trip Generation Estimates

Land Use	Size	Daily Trips	A.M. Peak ⁽²⁾		P.M. Peak ⁽²⁾	
			In	Out	In	Out
Assisted Living Facility ⁽¹⁾	44 beds	117	5	3	7	8

Notes:

⁽¹⁾ Includes trips from staff and visitors

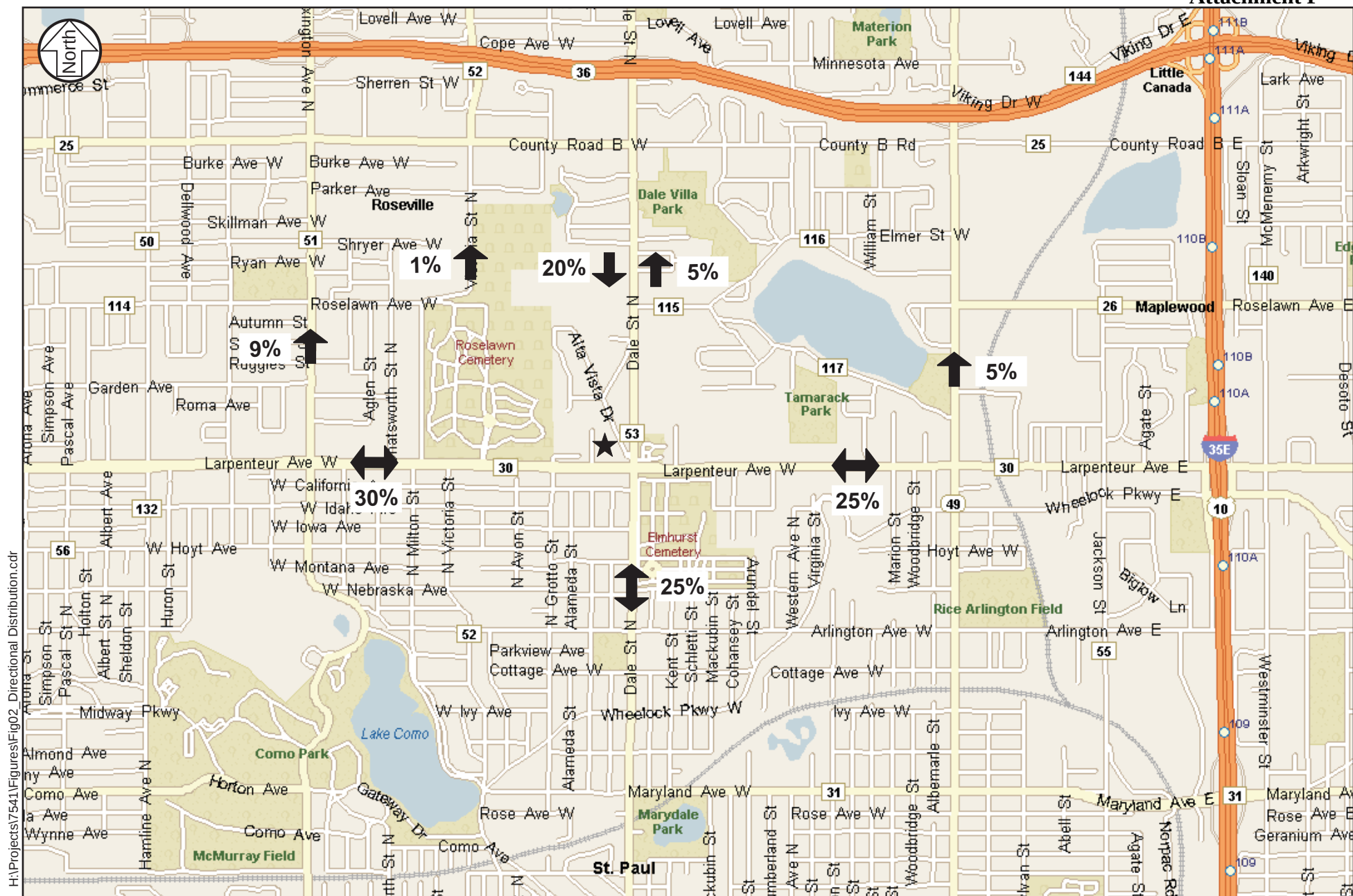
⁽²⁾ Trips were generated for the peak period of the proposed use

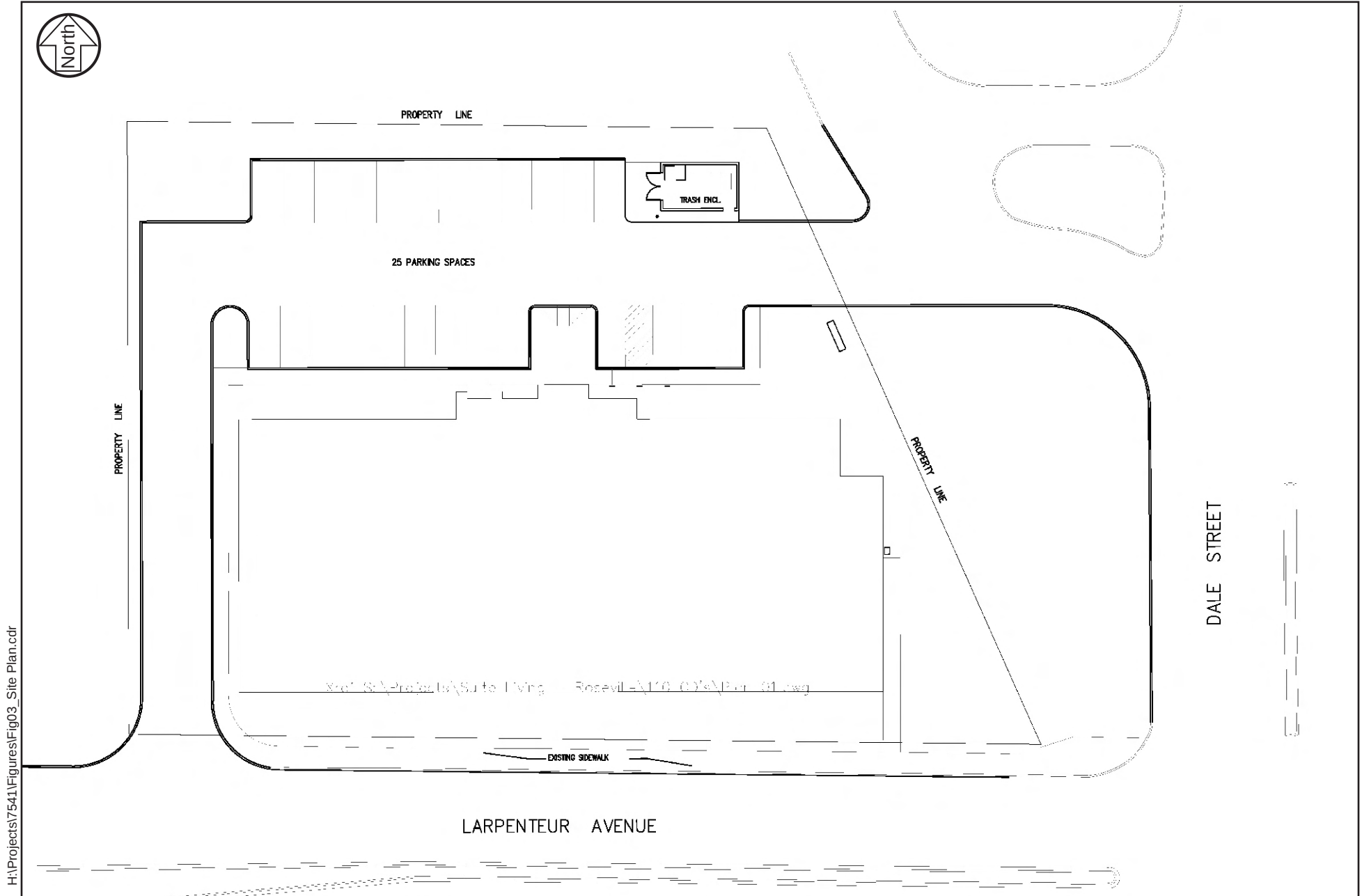
The trips that were generated for the senior assisted living facility were assigned to the adjacent roadway system based on current traffic patterns in the area. Based on this data, traffic was distributed to the roadway network as follows: 20 percent north on Dale Street, 25 percent south on Dale Street, 25 percent and 30 percent, east and west on Larpenteur Avenue, respectively (see Figure 2: Directional Distribution).

SITE PLAN REVIEW

The proposed site plan for the senior assisted living facility is shown in Figure 3. A review of the site access was completed for the proposed redevelopment. Based on the general assessment of the site access, the following observations are provided:

- Currently two access driveways are provided for the site. One access is provided on Larpenteur Avenue which is a right-in/right-out only, restricted by a raised center median. The second access is located on Dale Street which is also a right-in/right-out only, restricted by the intersection design.





Bryan Lloyd
Debra Bloom, PE
City of Roseville

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- Based on the trip distribution, approximately 20 percent of the site trips are expected to have origin-destinations north of the site. Due to the restricted access for trips exiting the site, the majority of motorists with destinations north of the site are expected to use other north-south routes, since the majority of these trips are anticipated to have destinations north of TH 36. Fifteen of the 20 percent are expected to use other routes, including: Lexington Avenue and Rice Street which both provide full access to TH 36, and Victoria Avenue which provides an overpass at TH 36.
- Of the remaining five percent that would travel northbound on Dale Street, the potential exists for it to use Alta Vista Drive north of the site to access northbound Dale Street. An alternative to this movement would be for a portion of this traffic to exit the site southbound on Dale Street and make a U-Turn at the traffic signal, which provides protected left-turn phasing at the Larpenteur Avenue/Dale Street intersection. Therefore, the estimate north of the site on Alta Vista Drive would range from one to five percent of the total outbound traffic from the proposed redevelopment (one to three trips per day).

CONCLUSIONS AND RECOMMENDATIONS

Based on the review of the proposed senior assisted living redevelopment in the northwest quadrant of Dale Street and Larpenteur Avenue in the City of Roseville, the following conclusions and recommendation are offered for your consideration:

- A total of 117 daily trips are expected to be generated by the proposed redevelopment, eight trips during the a.m. peak hour, and 15 trips during the p.m. peak hour. In addition, the peak periods for this type of facility typically occur earlier than the a.m. and p.m. peak periods for the adjacent roadway network.
- The trip distribution for this site was estimated as follows: 20 percent north on Dale Street, 25 percent south on Dale Street, 25 percent east on Larpenteur Avenue and 30 percent west on Larpenteur Avenue.
- Due to the restricted access for trips exiting the site to travel northbound on Dale Street, the majority of motorists (15 of the 20 percent) are expected to use other northbound routes, including: Lexington Avenue, Rice Street and Victoria Avenue.
- Of the five percent of motorists that would travel northbound on Dale Street, the potential exists for it to use Alta Vista Drive north of the site to access northbound Dale Street. An alternative would be to exit the site and make a U-Turn at the Larpenteur Avenue/Dale Street intersection traffic signal. The estimate north of the site on Alta Vista Drive would range from one to five percent of the total outbound traffic (one to three trips per day).

**EXTRACT OF MINUTES OF MEETING OF THE
CITY COUNCIL OF THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Roseville, County of Ramsey, Minnesota, was held on the 25th day of July 2011 at 6:00 p.m.

The following Members were present: _____;
and _____ were absent.

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION NO. _____
A RESOLUTION APPROVING AN ASSISTED LIVING FACILITY AS A
CONDITIONAL USE AT 621-637 LARPENTEUR AVENUE (PF11-013)**

WHEREAS, TOTI Development, LLC, applicant for approval of the proposed conditional use, owns the property at 621-637 Larpenteur Avenue, which is legally described as:

**PIN: 14-29-23-44-0046
Asylum Out Lots, subject to easements and roads, the S 185 feet of the part W of Water
Works Road right of way of Block 1**

WHEREAS, the Roseville Planning Commission held the public hearing regarding the proposed CONDITIONAL USE on June 1, 2011, voting 6-0 to recommend approval of the use based on the comments and findings of the staff report prepared for said public hearing; and

WHEREAS, the Roseville City Council has determined that approval of the proposed CONDITIONAL USE will not result in adverse impacts to the surrounding properties based on the following findings:

- a. The proposed assisted living facility is not in conflict with the Comprehensive Plan it advances the Comprehensive Plan's several goals related to buffering residential neighborhoods from busy commercial areas or major roadways like Larpenteur Avenue;
- b. The proposed use is not in conflict with a Regulating Map or other adopted plan because no such plans apply to the area surrounding the property;
- c. The proposed use is not in conflict with City Code requirements since permits will not be issued if the plans fail to meet all of the relevant requirements and, moreover, the conditional use approval can be rescinded if the use or the property fails at any time to comply with all applicable Code requirements or conditions of the approval;
- d. The proposed assisted living facility provides "high acuity" care in which residents are not allowed to drive or keep vehicles and all outdoor recreation occurs within a secure, fenced area, which means that use of nearby parks would

be limited to employees and visitors, and because the traffic analysis concluded that vehicle trips generated by the proposed use are limited, especially during the typical a.m. and p.m. peak traffic periods, it will not create an excessive burden on parks, streets, and other public facilities; and

- e. The assisted living facility will be a relatively low-impact use that will not be injurious to the surrounding residential neighborhood, will not negatively impact traffic or property values, and will not otherwise harm the public health, safety, and general welfare.

NOW THEREFORE BE IT RESOLVED, by the Roseville City Council, to APPROVE the proposed assisted living facility at 621-637 Larpenteur Avenue as a CONDITIONAL USE in accordance with Section §1009.02 of the Roseville City Code, subject to the following conditions:

- a. The applicant shall remove the existing paved area in the Dale Street right-of-way as part of preparing the site for the proposed development, shall install a sidewalk near the western edge of the right-of-way consistent with Roseville's Pathway Master Plan, and shall restore the remainder of the right-of-way with turf grass and/or other approved landscaping;
- b. The applicant shall provide a diagram illustrating the movements of trash collection and other large vehicles into and through the site to verify that the turning radiuses are adequate;
- c. The applicant shall install a fire suppression sprinkler system and, if nursing services are to be provided, the applicant shall also install an alarm system;
- d. The applicant shall establish screening along the northern and western property boundaries consistent with the landscape plan reviewed with this application as part of Attachment C with the addition of an opaque fence at least 4 feet in height in those areas; and
- e. Once the location of outdoor mechanical equipment has been determined, the applicant shall continue to work with staff to determine the location for the trash enclosure that best minimizes any impacts to the neighboring property to the north without compromising good internal circulation within the site.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor: _____; and _____ voted against.

WHEREUPON said resolution was declared duly passed and adopted.

[illegible]

WITNESS MY HAND officially as such Manager this 25th day of July 2011.

(SEAL)

REQUEST FOR COUNCIL ACTION

Date: July 25, 2011
Item No.: 7.1

Department Approval



City Manager Approval



Item Description: **Multi-Agency Law Enforcement Agreement--Minnesota Internet Crimes Against Children Task Force (MICAC)**

BACKGROUND

The State of Minnesota Department of Public Safety, specifically the Bureau of Criminal Apprehension (BCA), is the recipient of a federal grant to assist law enforcement in investigating and combating the exploitation of children which occurs through the use of computers by the BCA providing funding for equipment, training and expenses (including travel and overtime funding) incurred by law enforcement as a result of such investigations.

The State of Minnesota has prepared a Multi-Agency Law Enforcement Joint Powers Agreement for the purpose of implementing a three-pronged approach to combat Internet Crimes Against Children (ICAC): prevention, education, and enforcement.

Internet crimes against children is a growing concern. Monthly, in our state, there is an average of 1800 computer users electronically sharing child pornography. Studies indicate that about 50-75% of adult suspects who possess or share internet child pornography are hands on offenders—meaning that these offenders have live victims.

The Minnesota ICAC (MICAC) identifies possible internet pronography cases by IP address and then determines which city the IP address is located and forwards this information to that jurisdiction for investigation. With the Multi-Agency Law Enforcement Joint Powers Agreement in place, jurisdictions have access to training, equipment and resources which can be used to properly investigate internet crimes funded by the Agreement.

By entering into this Multi-Agency Law Enforcement Joint Powers Agreement (reviewed and approved by our city attorney), the City of Roseville would be responsible for:

- Working cases that have occurred in our jurisdiction
- Using MICAC standards for investigation and data sharing
- Conducting local educational training sessions (with assistance from MICAC) as needed or requested.

POLICY OBJECTIVE

The City of Roseville's affiliation with the MICAC Task Force will enhance protection of this community against predators and will allow the City to work in conjunction with the National Center for Missing and Exploited Children, the Minnesota Predatory Offender Registry and other integral programs.

FINANCIAL IMPACTS

None. There is no city match requirement for this funding.

33 **STAFF RECOMMENDATION**

34 The police department is recommending it be allowed to enter into the Multi-Agency Law Enforcement Joint
35 Powers Agreement to effectively assist in the protection of the community against predators by allowing the City
36 to work with the National Center for Missing and Exploited Children, the Minnesota Predatory Offender
37 Registry and other integral programs by City Council adoption of the Resolution entitled, *City of Roseville*
38 *Participation in the Minnesota Internet Crimes Against Children Task Force Program (MICAC)*.

39 **REQUESTED COUNCIL ACTION**

40 Adopt the *City of Roseville Participation in the Minnesota Internet Crimes Against Children Task*
41 *Force Program (MICAC) Resolution* authorizing the City of Roseville Police Department to enter into the
42 Multi-Agency Law Enforcement Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension
43 thereby allowing participation in the Minnesota Internet Crimes Against Children Task Force (MICAC).
44
45
46

Prepared by:

Attachments:

A: Resolution

B: Multi-Agency Law Enforcement Joint Powers Agreement

1 **EXTRACT OF MINUTES OF MEETING**
2 **OF THE**
3 **CITY COUNCIL OF THE CITY OF ROSEVILLE**

4
5 * * * * *

6
7 Pursuant to due call and notice thereof, a regular meeting of the City Council of the City
8 of Roseville, County of Ramsey, Minnesota was duly held on the 25th day of July, 2011,
9 at 6:00 p.m.

10
11 The following members were present:

12
13 and the following were absent: .

14
15 Member introduced the following resolution and moved its adoption:

16
17 **RESOLUTION No.**

18
19 **City of Roseville Participation in the Minnesota Internet Crimes Against Children**
20 **Task Force Program (MICAC)**

21
22
23 WHEREAS, the City of Roseville Police Department desires to join over 80 law
24 enforcement agencies throughout the State of Minnesota who have made a
25 formal commitment to protect our children from exploitation by on-line
26 sexual predators by participating in the Minnesota Internet Crimes Against
27 Children Task Force (MICAC); and

28
29 WHEREAS, Minnesota Statutes §471.59 authorizes municipalities and state agencies to
30 enter into joint powers agreements; and

31
32 WHEREAS, through participation in MICAC, the City of Roseville will benefit with
33 investigative and forensic support and investigation training; and

34
35 WHEREAS, the City of Roseville will receive reimbursement for overtime hours and
36 actual expenses incurred relating to performing MICAC Task Force
37 assignments and training.

38
39 NOW, THEREFORE, BE IT RESOLVED, that by the City Council for the City of
40 Roseville that the Joint Powers Agreement for Minnesota Internet Crimes
41 Against Children be and hereby is approved and the City Manager is
42 authorized to execute the Agreement;

43
44 This Resolution shall become effective upon its passage and without
45 further publication.

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The motion for the adoption of the foregoing resolution was duly seconded by Member

, and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same: .

WHEREUPON said resolution was declared duly passed and adopted.

60 *Resolution –MICAC Agreement*

61
62 STATE OF MINNESOTA)
63)
64 COUNTY OF RAMSEY)

65
66
67
68
69
70 I, the undersigned, being the duly qualified City Manager of the City of Roseville,
71 County of Ramsey, State of Minnesota, do hereby certify that I have carefully compared
72 the attached and foregoing extract of minutes of a regular meeting of said City Council
73 held on the 25th day of July 2011 with the original thereof on file in my office.

74
75 WITNESS MY HAND officially as such Manager this 25th day of July 2011.

76
77
78
79
80 _____
81 William J. Malinen, City Manager
82
83
84

Minnesota Internet Crimes Against Children Task Force

Multi-Agency Law Enforcement Joint Powers Agreement

This Multi-Agency Law Enforcement Joint Powers Agreement, and amendments and supplements thereto, ("Agreement") is between the State of Minnesota, acting through its Commissioner of Public Safety, Bureau of Criminal Apprehension ("Grantee"), empowered to enter into this Agreement pursuant to Minn. Stat. § 471.59, Subd. 10 & 12, and City of Roseville, acting through its Roseville Police Department located at 2660 Civic Center Drive, Roseville, MN 55113, ("Undersigned Law Enforcement Agency"), empowered to enter into this Agreement pursuant to Minn. Stat. § 471.59, subd. 10,

Whereas, the above subscribed parties have joined together in a multi-agency task force intended to investigate and prosecute crimes committed against children and the criminal exploitation of children that is committed and/or facilitated by or through the use of computers, and to disrupt and dismantle organizations engaging in such activity; and

Whereas, the undersigned agencies agree to utilize applicable state and federal laws to prosecute criminal, civil, and forfeiture actions against identified violators, as appropriate; and

Whereas, the Grantee is the recipient of a federal grant (attached to this Agreement as Exhibit A) disbursed by the Office of Juvenile Justice and Delinquency Prevention ("OJJDP") in Washington, D.C. to assist law enforcement in investigating and combating the exploitation of children which occurs through the use of computers by providing funding for equipment, training, and expenses, including travel and overtime funding, which are incurred by law enforcement as a result of such investigations; and

Whereas, the OJJDP Internet Crimes Against Children ("ICAC") has established a Working Group of Directors representing each of the existing ICAC Task Forces to oversee the operation of the grant and sub-grant recipients; and the State of Minnesota, acting through its Commissioner of Public Safety, Bureau of Criminal Apprehension has designated Donald Cheung as the Commander of the Minnesota ICAC Task Force.

Now Therefore, the parties agree as follows:

1. The Undersigned Law Enforcement Agency approves, authorizes, and enters into this Agreement with the purpose of implementing a three-pronged approach to combat Internet Crimes Against Children: **prevention, education and enforcement**; and
2. The Undersigned Law Enforcement Agency shall adhere to the Minnesota ICAC Task Force Program Standards contained in Exhibit B attached to this Agreement, in addition to complying with applicable Minnesota state and federal laws in the performance of this Agreement, including conducting undercover operations relative to ICAC, ; a list of Regional ICAC Task Force, Minnesota State Affiliate Agency and Training & Technical Assistance

Program contact information is contained in Exhibit C attached to this Agreement; and

3. Exhibits A and B are incorporated into this Agreement and made a part thereof. In the event of a conflict between this Agreement and the Exhibits, the terms of the Exhibits prevail; and
4. The Undersigned Law Enforcement Agency and the Grantee agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The Grantee's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736, and other applicable law. The Undersigned Law Enforcement Agency's liability shall be governed by the provisions of the Municipal Tort Claims Act, Minnesota Statutes, Section 466.01 - 466.15, and other applicable law; and
5. All members of the Undersigned Law Enforcement Agency shall continue to be employed and directly supervised by the same Law Enforcement Agency employer which currently employs the member performing Minnesota ICAC Task Force assignments; and all services, duties, acts or omissions performed by the member will be within the course and duty of that employment, and therefore, are covered by the Workers Compensation programs of that employer; will be paid by that employer and entitled to that employer's fringe benefits; and
6. The Undersigned Law Enforcement Agency must first submit a written request for funds and receive approval for the funds from the Grantee to receive any funds from the Grantee; and
7. The Undersigned Law Enforcement Agency must supply original receipts to be reimbursed on pre-approved requests. Approved reimbursement will be paid directly by the Grantee to the Undersigned Law Enforcement Agency within 30 days of the date of invoice, with payment made out to the City of Roseville, and mailed to the Roseville Police Department, 2660 Civic Center Drive, Roseville, MN 55113.
8. The Undersigned Law Enforcement Agency shall maintain accurate records pertaining to prevention, education, and enforcement activities, to be collected and forwarded monthly to the Minnesota ICAC Task Force Commander or his designee for statistical reporting purposes; and
9. The Undersigned Law Enforcement Agency shall participate fully in any audits required by the OJJDP. In addition, under Minn. Stat. § 16C.05, subd. 5, the Undersigned law Enforcement Agency's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the Grantee and/or the Minnesota State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end date of this Agreement; and
10. The Undersigned Law Enforcement Agency shall make a reasonable good faith attempt to be represented at any scheduled regional meetings in order to share information and resources amongst the multiple entities; and

11. The Undersigned Law Enforcement Agency shall be solely responsible for forwarding information relative to investigative targets to the Child Pornography Pointer System (CPPS) pursuant to the OJJDP guidelines; and
12. The Undersigned Law Enforcement Agency shall provide the Minnesota ICAC Task Force Commander in a timely manner all investigative equipment that was acquired through OJJDP grant funding; in the event that future federal funding is no longer available, the Undersigned Law Enforcement Agency decides to dissolve its binding relationship with the Minnesota ICAC Task Force and the State of Minnesota Department of Public Safety, or the Undersigned Law Enforcement Agency breaches the Agreement.
13. That the Grantee may reimburse, the Undersigned Law Enforcement Agency for the following duties:
 - A. Investigations by the Undersigned Law Enforcement Agency under this agreement should be conducted in accordance with the OJJDP ICAC Task Force Program Standards contained in Exhibit B, and concluded in a timely manner. The Undersigned Law Enforcement Agency will only be reimbursed by the Grantee for overtime hours inclusive of fringe benefits of actual hours and/or actual expenses incurred related to performing Minnesota ICAC Task Force assignments and/or training approved by the Minnesota ICAC Task Force Commander through the term of this agreement or until all Federal funds under the OJJDP grant have been expended, whichever comes first.
 - B. The Grantee has a **TOTAL** Expense Budget of \$320,000.00 that was approved under the OJJDP Internet Crimes Against Children ("ICAC") Grant for investigative hours and expense reimbursement. The Undersigned Law Enforcement Agency participating in the Minnesota ICAC Task Force investigations will be reimbursed by the Grantee for actual costs as defined in Clause 13, Section A., to the extent such actual costs have been reviewed and approved by the Minnesota ICAC Task Force Commander.
14. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
15. The Undersigned Law Enforcement Agency and the Grantee may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party.
16. **Terms of this agreement:**

This Agreement shall be effective on the date the Undersigned Law Enforcement Agency obtains all required signatures under Minn. Stat. § 16C.05, Subd. 2, and shall remain in effective through May 31, 2012, unless terminated or canceled. Nothing in this Agreement shall otherwise limit the jurisdiction, powers, and responsibilities normally possessed by an employee as a member of the Undersigned Law Enforcement Agency.

1. Undersigned Law Enforcement Agency

Undersigned Law Enforcement Agency certifies that the appropriate person(s) have executed the Agreement on behalf of the Undersigned Law Enforcement Agency and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

By and Title

Undersigned Law Enforcement Agency

Date

Title:

City of Roseville

Date

Title:

City of Roseville

Date

Mayor or Board Chair

City of Roseville

Date

**2. Department or Public Safety,
Bureau of Criminal Apprehension**

Name: _____

Signed: _____

Title: _____

(With delegated authority)

Date

3. Commissioner of Administration

By and Title

MN Department of Administration

(With delegated authority)

Date

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 07/25/11
Item No.: 10 . a

Department Approval



City Manager Approval



Item Description: Joint Meeting between Roseville HRA and City Council

BACKGROUND

The City Council meets annually with the HRA to discuss matters related to housing. The Roseville HRA will be updating their strategic plan for 2012 and has adopted a 2012 levy for City Council consideration in August. The proposed levy is a 0% levy increase which has been the same amount since 2009 of \$353,500. RHRA Board members are present to discuss the following items and any other matters of mutual interest.

Currently the RHRA has been working on in 2011:

- Green Remodeling Plan Book that will be online version first one in the country and relative to Minnesota climate.
- Researching the needs of children and families in our Community along with how intergenerational housing may be able to address those needs.
- Both of the two programs above used leveraged funds from other organizations in order to complete the work.
- NEP continued.
- Living Smarter marketing continuation.
- 100 Free energy audits to Roseville Residents near completion for the year.
- Mailed information to residents regarding Rondo Land Trust and their foreclosure prevention project.
- Sienna Green Rehab of 120 units.

Items that the RHRA will be working on:

- Updating the strategic plan in 2012.
- Foster affordable senior housing options as identified in the 2009 market study.
- Reviewing the needs of a live work program
- Continue efforts in engaging multi-family property owners.

REQUESTED COUNCIL ACTION

Provide discussion and direction regarding Roseville HRA matters.

Prepared by: Jeanne Kelsey, Housing Program Manager (651) 792-7086

Attachments: A: Adopted levy resolution for 2012

**EXTRACT OF MINUTES OF MEETING OF THE
HOUSING AND REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF ROSEVILLE**

Pursuant to due call and notice thereof, a regular meeting of the Housing and Redevelopment Authority in and for the City of Roseville, County of Ramsey, Minnesota, was duly called and held at the City Hall on Tuesday, the 21st day of June, 2011, at 6:00 p.m.

The following members were present: Dean Maschka, Bill Masche, Kelly Quam, Tammy Pust, and Vicki Lee

and the following were absent: Bill Majerus

Commissioner Masche introduced the following resolution and moved its adoption

Resolution No. 42

A Resolution Adopting A Tax Levy in 2011 Collectible in 2012

BE IT RESOLVED by the Board of Commissioners (the "Board") of the Housing and Redevelopment Authority in and for the City of Roseville, Minnesota (the "Authority"), as follows:

Section 1. Recitals.

- 1.01. The Authority is authorized by Minnesota Statutes Section 469.033 to adopt a levy on all taxable property within its area of operation, which is the City of Roseville, Minnesota (the "City").
- 1.02. The Authority is authorized to use the amounts collected by the levy for the purposes of Minnesota Statutes Section 469.001 to 469.047 (the "General Levy").

Section 2. Findings

- 2.01. The Authority hereby finds that it is necessary and in the best interest of the City and the Authority to adopt the General Levy to provide funds necessary to accomplish the goals of the Authority and in furtherance of its Housing Plan.

Section 3. Adoption of General Levy.

- 3.01. The following sums of money are hereby levied for the current year, collectible in 2011, upon the taxable property of the City for the purposes of the General Levy described in Section 1.02 above:

Amount:	\$353,500
---------	-----------

Section 4. Report to City and Filing of Levies.

- 4.01. The executive director of the Authority is hereby instructed to transmit a certified copy of this Resolution to the City Council for its consent to the levies.
- 4.02. After the City Council has consented by resolution to the levies, the executive director of the Authority is hereby instructed to transmit a certified copy of this Resolution to the county auditor of Ramsey County, Minnesota.

Adopted by the Board of the Authority this 21st day of June, 2011.

Certificate

I, the undersigned, being duly appointed and acting Executive Director of the Housing and Redevelopment Authority in and for the City of Roseville, Minnesota, hereby certify that I have carefully compared the attached and foregoing resolution with the original thereof on file in my office and further certify that the same is a full, true, and complete copy of a resolution which was duly adopted by the Board of Commissioners of said Authority at a duly called and regularly held meeting thereof on July 20, 2010.

I further certify that Commissioner Masche introduced said resolution and moved its adoption, which motion was duly seconded by Commissioner Maschka, and that upon roll call vote being taken thereon, the following Commissioners voted in favor thereof: Dean Maschka, Bill Masche, Kelly Quam, Tammy Pust, and Vicki Lee

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Witness my hand as the Executive Director of the Authority this 21st day of June, 2011.



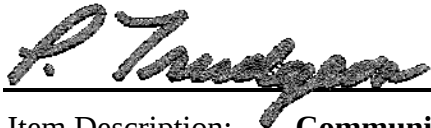
Executive Director
Housing and Redevelopment
Authority in and for the City
of Roseville, Minnesota

ROSEVILLE
REQUEST FOR COUNCIL ACTION

Date: 7-25-11
Item No.: 12 . a

Department Approval

City Manager Approval



Item Description: **Community Development Department Request to Perform an Abatement for Unresolved Violations of City Code at 1205 Sandhurst Drive.**

BACKGROUND

- The subject property is a single-family detached home which is vacant and in foreclosure.
- The current owners are Mr. and Mrs. Wolfe.
- Current violations include:
 - Garage is missing siding and paint and is in disrepair (a violation of City Code Sections 407.02.J. and 407.02.K).
 - Fence is in disrepair (a violation of City Code Sections 407.02.J. and 407.02.K).
 - Junk and debris in yard (a violation of City Code Sections 407.02.D. and 407.03.H).
- A status update, including pictures, will be provided at the public hearing.

POLICY OBJECTIVE

Property maintenance through City abatement activities is a key tool to preserving high-quality residential neighborhoods. Both Imagine Roseville 2025 and the City's 2030 Comprehensive Plan support property maintenance as a means by which to achieve neighborhood stability. The Housing section of Imagine Roseville suggests that the City "implement programs to ensure safe and well-maintained properties." In addition, the Land Use chapter (Chapter 3) and the Housing and Neighborhoods chapter (Chapter 6) of the Comprehensive Plan support the City's efforts to maintain livability of the City's residential neighborhoods with specific policies related to property maintenance and code compliance. Policy 6.1 of Chapter 3 states that the City should promote maintenance and reinvestment in housing and Policy 2.6 of Chapter 6 guides the City to use code-compliance activities as one method to prevent neighborhood decline.

FINANCIAL IMPACTS

City Abatement:

An abatement would encompass the following:

- Replace missing siding, repair and paint garage
- Repair fence
- Removal of junk and debris:

Total: Approximately - \$2,500.00

29 In the short term, costs of the abatement will be paid out of the HRA budget, which has allocated
30 \$100,000 for abatement activities. The property owner will then be billed for actual and administrative
31 costs. If charges are not paid, staff is to recover costs as specified in Section 407.07B. Costs will be
32 reported to Council following the abatement.

33 **STAFF RECOMMENDATION**

34 Staff recommends that the Council direct Community Development staff to abate the above referenced
35 public nuisance violations at 1205 Sandhurst Drive.

36 **REQUESTED COUNCIL ACTION**

37 Direct Community Development staff to abate the public nuisance violations at 1205 Sandhurst Drive
38 by hiring general contractors to replace missing siding, repair and paint garage; repair fence; and
39 removal of junk and debris.

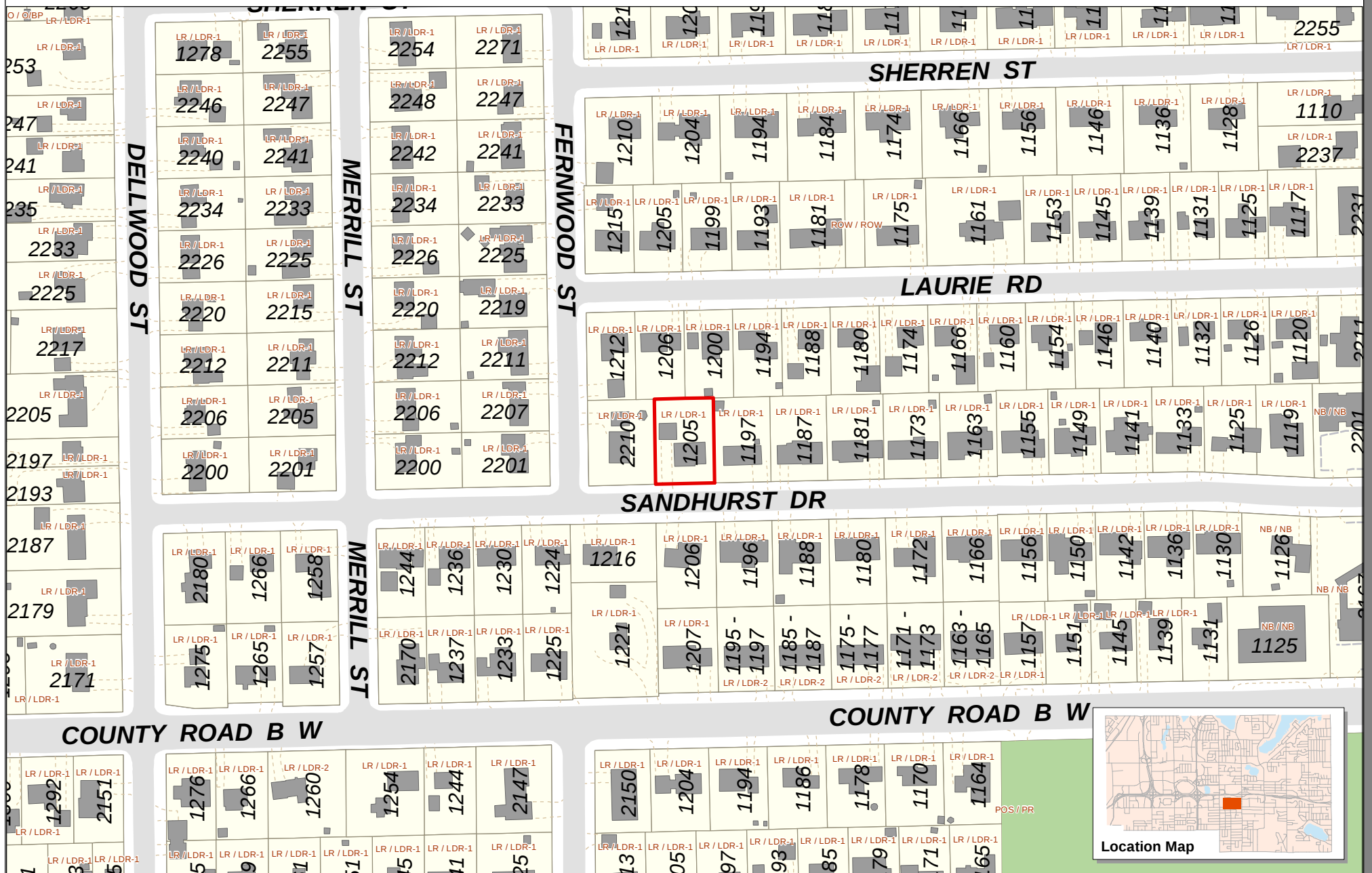
40 The property owner will then be billed for actual and administrative costs. If charges are not paid, staff
41 is to recover costs as specified in Section 407.07B.

42

Prepared by: Don Munson, Permit Coordinator

Attachments: A: Map of 1205 Sandhurst Drive.

1205 Sandhurst Dr



Prepared by:
Community Development Department
Printed: July 6, 2011

Site Location

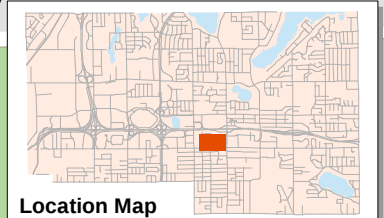
LR / R1 Comp Plan / Zoning
Designations

Data Sources

* Ramsey County GIS Base Map (7/5/2011)
For further information regarding the contents of this map contact:
City of Roseville, Community Development Department,
2660 Civic Center Drive, Roseville MN

Disclaimer

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. If errors or discrepancies are found please contact 651-792-7085. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21 (2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.



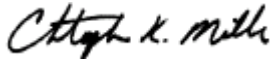
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REQUEST FOR COUNCIL ACTION

Date: 07/25/11
Item No.: 13.a

Department Approval



City Manager Approval



Item Description: Continue Discussion on the 2012/2013 City Manager Recommended Budget

BACKGROUND

As part of the Council's 2012 Budget Calendar, the City Manager was directed to issue a Recommended Budget at the July 11, 2011 City Council meeting, to be followed by a public comment period on July 25, 2011. For discussion purposes, the Recommended Budget has been divided into two main components; property tax-supported programs, and non property tax-supported programs (i.e. fee-based programs). Each of these components is discussed in greater detail below.

Property Tax-Supported Programs

The 2012-2013 Recommended Budget along with a comparison to 2011 for the Property Tax-Supported Programs is as follows:

2012-2013 Tax-Supported OPERATING Budget

Operating Division	2011	2012	'11-'12 % Incr. (Decr.)	2013	'12-'13 % Incr. (Decr.)
General Govt.	\$ 2,066,545	\$ 1,952,745		\$ 1,964,623	
Police	6,226,350	6,247,297		6,303,220	
Fire	2,041,175	1,896,766		1,932,685	
Public Works	3,021,925	2,702,438		2,750,524	
Parks & Recreation	4,010,874	3,852,613		4,078,280	
Equip/Bldg Replacement	75,000	75,000		75,000	
Debt Service	1,490,000	1,490,000		1,490,000	
Total	\$ 18,931,869	\$ 18,216,859	(3.8 %)	\$ 18,594,332	2.1%

The 2012-2013 Recommended Operating Budget calls for an overall reduction of \$715,010 or 3.8% in 2012, followed by a 2.1% increase in 2013. The reduction in spending for 2012 includes the removal of \$336,375 in one-time funding for various equipment replacements as well as monies set aside for potential mitigation costs related to Emerald Ash Borer. These items received a one-time appropriation in 2011 from excess TIF proceeds that were deposited into the General Fund.

The reduction also includes \$378,635 which has been redirected to the City's capital replacement funding programs. This action is based on an earlier recommendation from the Council-established CIP Task Force.

2012-2013 Tax-Supported NEW CAPITAL Budget

Operating Division	2011	2012	'11-'12 % Incr. (Decr.)	2013	'12-'13 % Incr. (Decr.)
Amount from '11 Budget	\$ -	\$ 378,635		\$ 378,635	
New amount for 2012	-	500,000		500,000	
Total	\$ -	\$ 878,635	n/a	\$ 878,635	n/a

As noted above, the savings from the operating budget will be re-directed towards vehicle, equipment, and facility replacement. The Recommended Budget also calls for an increase of \$500,000 or 3.4% in the property tax levy to be dedicated for new capital funding.

The total combined budget for the property tax-supported programs including the new capital budget is \$19,095,494 in 2012 and \$19,472,967 in 2013. Major highlights of the 2012 Recommended Budget for the Tax-supported programs include:

- ❖ 0% cost-of-living-adjustment (COLA)
- ❖ Wage step increases for eligible employees
- ❖ 5% increase in employer contribution to healthcare premiums
- ❖ Personnel reductions
- ❖ Most non-personnel costs frozen at 2011 levels

To achieve this spending goal, a number of program cuts will be implemented. They include:

- ❖ Police community relations such as; Night to Unite, Family Night Out, Citizen's Academy, Park Patrol, etc.
- ❖ Police lake patrol
- ❖ Police squad car fleet reduction
- ❖ Police Explorer program
- ❖ Street and pathway maintenance
- ❖ Leaf pickup program
- ❖ City Hall, PW Building custodial and light maintenance
- ❖ Recreation programs such as; Discover Your Parks, Summer Entertainment, Rosefest events, etc.
- ❖ Park Improvement Program
- ❖ Community information services

The cuts prescribed above involve programs that ranked relatively low in the prioritization process used by the City Council as well as the Community Survey conducted earlier this year.

Non Property Tax-Supported (fee-based) Programs

The 2012-2013 Recommended Budget along with a comparison to 2011 for the Non Property Tax-Supported Programs is as follows:

2012-2013 Non Tax-Supported Budget

Operating Division	2011	2012	'11-'12 % Incr. (Decr.)	2013	'12-'13 % Incr. (Decr.)
Community Development	\$ 1,097,324	\$ 1,051,535	-4.2%	\$ 1,045,990	-0.5%
Communications	345,480	356,785	3.3%	364,500	2.2%
Information Technology	1,163,590	1,248,232	7.3%	1,472,060	17.9%
License Center	1,144,724	1,130,525	-1.2%	1,155,295	2.2%
Lawful Gambling	130,660	141,240	8.1%	141,400	0.1%
Water	7,070,815	6,990,750	-1.1%	7,829,440	12.0%
Sanitary Sewer	4,413,598	4,830,698	9.5%	5,107,175	5.7%
Storm Water	1,782,344	1,903,938	6.8%	2,025,915	6.4%
Recycling	491,580	52,4891	6.8%	531,695	1.3%
Golf Course	359,950	414,150	15.1%	410,800	-0.8%
Cemetery	4,500	4,500	0.0%	4,500	0.0%
Tax Increment Financing	500,000	500,000	0.0%	500,000	0.0%
MSA/Street Construction	1,800,000	2,900,000	61.1%	2,900,000	0.0%
Total	\$ 20,304,565	\$ 21,997,244	8.3 %	\$ 23,488,770	6.8%

The Recommended Budget for 2012-2013 calls for an overall increase of \$1,692,679 or 8.3% in 2012, followed by a 6.8% increase in 2013. Major highlights of the 2012 Recommended Budget for the Non tax-supported programs include:

- ❖ 0% cost-of-living-adjustment (COLA)
- ❖ Wage step increases for eligible employees
- ❖ 5% increase in the employer contribution to healthcare premiums
- ❖ Wage step and healthcare-related cost increases are offset by a reduction of 1.0 FTE Staff position in the Economic Development division, along with reduced employees electing family healthcare coverage
- ❖ Water, Sanitary Sewer, and Storm Sewer depreciation amounts increased by \$660,000
- ❖ Wholesale water purchases are expected to increase by \$200,000
- ❖ Wastewater treatment costs are expected to increase by \$100,000
- ❖ MSA and local street reconstruction costs are expected to increase by \$1,100,000

Property Tax Levy

The 2012-2013 Recommended Property Tax levy along with a comparison to 2011 is as follows:

2012-2013 Property Tax Levy

Fund / Division	2011	2012	'11-'12 % Incr. (Decr.)	2013	'12-'13 % Incr. (Decr.)
General Fund	\$ 10,339,120	\$ 10,180,776		\$ 10,486,409	
Replace Lost MVHC	475,000	475,000		475,000	
New Capital Replacements	-	878,635		878,635	
Park Programs	964,319	903,429		925,000	
Park Maintenance	964,605	1,007,204		1,030,000	
Park Improvements	185,000	40,000		40,000	
Pathway Maintenance	150,000	93,000		93,000	
Boulevard Landscaping	60,000	60,000		60,000	
Building Replacement	25,000	25,000		25,000	
IT Fund – Computers	50,000	50,000		50,000	
Debt Service – Streets	310,000	310,000		310,000	
Debt Service – City Hall, PW	825,000	825,000		825,000	
Debt Service – Ice Arena	355,000	355,000		355,000	
Total	\$ 14,703,044	\$ 15,203,044	3.4 %	\$ 1,553,044	2.3 %

The Recommended Budget calls for a tax levy increase of \$500,000 or 3.4% in 2012, followed by a \$350,000 or 2.3% increase in 2013. The 2012 levy increase is earmarked for additional capital replacements while the 2013 increase is tentatively set aside for inflationary-type increases in the operating budget.

The recommended tax levy increase will result in an impact on a median-valued home of \$2 per month in 2012, followed by an additional \$1 per month in 2013.

Financial impacts on water and sewer and other fee-paying customers will be presented at a subsequent Council meeting. Staff will be available at the Council meeting to address any questions or concerns.

POLICY OBJECTIVE

Not applicable.

FINANCIAL IMPACTS

Not applicable.

STAFF RECOMMENDATION

Not applicable.

REQUESTED COUNCIL ACTION

For information purposes only. No Council action is requested.

Prepared by: Chris Miller, Finance Director

Attachments: A: Summary Financing Schedule for the Capital Improvement Program

City of Roseville
2011 Capital Investment Plan (CIP)
Funding Analysis

VEHICLES	BEGINNING	CURRENT	SHIFT	NEW	FUND	PROJECTED	ENDING
YEAR	BALANCE	FUNDING	FROM	TAX	BALANCE	COSTS	BALANCE
			OPERATING	REVENUE	INTEREST (4%)		
2012	500,000	461,000	100,000	200,000	20,000	467,095	813,905
2013	813,905	461,000	100,000	200,000	32,556	764,095	843,366
2014	843,366	461,000	100,000	200,000	33,735	708,055	930,046
2015	930,046	461,000	100,000	200,000	37,202	1,140,795	587,453
2016	587,453	461,000	100,000	190,000	23,498	482,095	879,856
2017	879,856	461,000	100,000	190,000	35,194	525,095	1,140,955
2018	1,140,955	461,000	100,000	205,000	45,638	1,734,855	217,738
2019	217,738	461,000	100,000	235,000	8,710	702,095	320,353
2020	320,353	461,000	100,000	230,000	12,814	1,122,095	2,072
2021	2,072	461,000	100,000	175,000	83	482,095	256,060
2022	256,060	461,000	100,000	175,000	10,242	335,055	667,247
2023	667,247	461,000	100,000	175,000	26,690	599,495	830,442
2024	830,442	461,000	100,000	150,000	33,218	423,095	1,151,565
2025	1,151,565	461,000	100,000	150,000	46,063	1,079,995	828,632
2026	828,632	461,000	100,000	150,000	33,145	364,155	1,208,623
2027	1,208,623	461,000	100,000	150,000	48,345	973,095	994,872
2028	994,872	461,000	100,000	150,000	39,795	899,165	846,502
2029	846,502	461,000	100,000	150,000	33,860	384,695	1,206,667
2030	1,206,667	461,000	100,000	150,000	48,267	1,459,635	506,299
2031	506,299	<u>461,000</u>	<u>100,000</u>	<u>150,000</u>	<u>20,252</u>	<u>967,295</u>	270,256
Total		9,220,000	2,000,000	3,575,000	589,306	15,614,050	

City of Roseville
2011 Capital Investment Plan (CIP)
Funding Analysis

EQUIPMENT	BEGINNING	CURRENT	SHIFT	NEW	FUND	PROJECTED	ENDING
YEAR	BALANCE	FUNDING	FROM	TAX	BALANCE	COSTS	BALANCE
			OPERATING	REVENUE	INTEREST		
2012	750,000	0	150,000	225,000	30,000	401,525	753,475
2013	753,475	0	150,000	225,000	30,139	687,925	470,689
2014	470,689	0	150,000	225,000	18,828	486,925	377,592
2015	377,592	0	150,000	225,000	15,104	407,025	360,670
2016	360,670	0	150,000	250,000	14,427	716,125	58,972
2017	58,972	0	150,000	270,000	2,359	346,125	135,206
2018	135,206	0	150,000	255,000	5,408	532,425	13,189
2019	13,189	0	150,000	225,000	528	292,125	96,592
2020	96,592	0	150,000	240,000	3,864	444,825	45,630
2021	45,630	0	150,000	240,000	1,825	296,625	140,831
2022	140,831	0	150,000	215,000	5,633	279,125	232,339
2023	232,339	0	150,000	215,000	9,294	320,025	286,607
2024	286,607	0	150,000	270,000	11,464	362,725	355,347
2025	355,347	0	150,000	270,000	14,214	517,455	272,106
2026	272,106	0	150,000	270,000	10,884	300,575	402,415
2027	402,415	0	150,000	300,000	16,097	741,025	127,486
2028	127,486	0	150,000	300,000	5,099	546,075	36,511
2029	36,511	0	150,000	300,000	1,460	178,525	309,446
2030	309,446	0	150,000	300,000	12,378	644,025	127,799
2031	127,799	<u>0</u>	<u>150,000</u>	<u>300,000</u>	<u>5,112</u>	<u>297,725</u>	285,186
Total		0	3,000,000	5,120,000	214,116	8,798,930	

City of Roseville
2011 Capital Investment Plan (CIP)
Funding Analysis

FACILITIES	BEGINNING	CURRENT	SHIFT	NEW	FUND	PROJECTED	ENDING
YEAR	BALANCE	FUNDING	FROM	TAX	BALANCE	COSTS	BALANCE
			OPERATING	REVENUE	INTEREST		
2012	200,000	25,000	100,000	75,000	8,000	101,700	306,300
2013	306,300	25,000	100,000	75,000	12,252	514,500	4,052
2014	4,052	25,000	100,000	75,000	162	156,000	48,214
2015	48,214	25,000	100,000	75,000	1,929	225,800	24,343
2016	24,343	25,000	100,000	60,000	974	10,000	200,316
2017	200,316	25,000	100,000	40,000	8,013	109,200	264,129
2018	264,129	25,000	100,000	40,000	10,565	118,000	321,694
2019	321,694	25,000	100,000	40,000	12,868	90,000	409,562
2020	409,562	25,000	100,000	30,000	16,382	383,000	197,944
2021	197,944	25,000	100,000	85,000	7,918	14,000	401,862
2022	401,862	25,000	100,000	110,000	16,074	46,200	606,737
2023	606,737	25,000	100,000	110,000	24,269	862,000	4,006
2024	4,006	25,000	100,000	80,000	160	36,000	173,166
2025	173,166	25,000	100,000	80,000	6,927	181,000	204,093
2026	204,093	25,000	100,000	80,000	8,164	39,500	377,757
2027	377,757	25,000	100,000	50,000	15,110	64,200	503,667
2028	503,667	25,000	100,000	50,000	20,147	114,000	584,814
2029	584,814	25,000	100,000	50,000	23,393	297,500	485,706
2030	485,706	25,000	100,000	50,000	19,428	194,500	485,635
2031	485,635	<u>25,000</u>	<u>100,000</u>	<u>50,000</u>	<u>19,425</u>	<u>465,500</u>	214,560
Total		500,000	2,000,000	1,305,000	232,160	4,022,600	

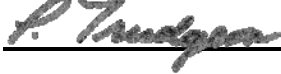
City of Roseville
2011 Capital Investment Plan (CIP)
Funding Analysis

SUMMARY	BEGINNING	CURRENT	SHIFT	NEW	FUND	PROJECTED	ENDING
YEAR	BALANCE	FUNDING	FROM	TAX	BALANCE	COSTS	BALANCE
			OPERATING	REVENUE	INTEREST		
2012	1,450,000	486,000	350,000	500,000	58,000	970,320	1,873,680
2013	1,873,680	486,000	350,000	500,000	74,947	1,966,520	1,318,107
2014	1,318,107	486,000	350,000	500,000	52,724	1,350,980	1,355,851
2015	1,355,851	486,000	350,000	500,000	54,234	1,773,620	972,466
2016	972,466	486,000	350,000	500,000	38,899	1,208,220	1,139,144
2017	1,139,144	486,000	350,000	500,000	45,566	980,420	1,540,290
2018	1,540,290	486,000	350,000	500,000	61,612	2,385,280	552,622
2019	552,622	486,000	350,000	500,000	22,105	1,084,220	826,506
2020	826,506	486,000	350,000	500,000	33,060	1,949,920	245,647
2021	245,647	486,000	350,000	500,000	9,826	792,720	798,753
2022	798,753	486,000	350,000	500,000	31,950	660,380	1,506,323
2023	1,506,323	486,000	350,000	500,000	60,253	1,781,520	1,121,056
2024	1,121,056	486,000	350,000	500,000	44,842	821,820	1,680,078
2025	1,680,078	486,000	350,000	500,000	67,203	1,778,450	1,304,831
2026	1,304,831	486,000	350,000	500,000	52,193	704,230	1,988,794
2027	1,988,794	486,000	350,000	500,000	79,552	1,778,320	1,626,026
2028	1,626,026	486,000	350,000	500,000	65,041	1,559,240	1,467,827
2029	1,467,827	486,000	350,000	500,000	58,713	860,720	2,001,820
2030	2,001,820	486,000	350,000	500,000	80,073	2,298,160	1,119,733
2031	1,119,733	<u>486,000</u>	<u>350,000</u>	<u>500,000</u>	<u>44,789</u>	<u>1,730,520</u>	770,002
Total		9,720,000	7,000,000	10,000,000	1,035,582	28,435,580	

REQUEST FOR COUNCIL DISCUSSION

DATE: 7/25/2011
ITEM NO: 13.b

Department Approval



City Manager Approval



Item Description: Further discussion of accessory dwelling units

1.0 BACKGROUND

At the regular City Council meeting on May 23, 2011, the City Council directed Community Development staff to prepare an amendment to the zoning code which would regulate accessory dwelling units (ADUs) as permitted uses (i.e., allowed with permits) rather than as conditional or interim uses. The proposed amendments are shown in **bold** and ~~striketrough~~ text in Attachment A; please note, though, that the proposed amendment doesn't presently illustrate the fact that all ADU language currently in §1009.02 (Conditional Uses) would be deleted as part of moving the ADU content to §1011.12.

2.0 SOME NOTES ABOUT THE PROPOSED AMENDMENT

- 2.1** ADUs have been discussed until now as being limited to 600 square feet. Initially, this figure, which is really quite small for a 1-bedroom apartment, was chosen as a way to practically limit the number of occupants. Since the current proposal includes a codified limit of 2 occupants, holding to the small ADU size limitation becomes somewhat less important. After some research, Planning Division staff feels that 650 square feet is a more moderate (though still small) size for a 1-bedroom unit, and so this is the unit size that has been incorporated into the draft amendment.
- 2.2** The format of the ADU address suffix is really just suggested as a possibility, but it attempts to address the desire to provide guidance for emergency responders and to standardize the format. The proposal would inform emergency responders that an ADU A is somewhere within the house structure, but not in the more obvious principal unit, whereas an ADU B will be found in a detached building. Suggestions for other possible address identifiers are welcome.
- 2.3** During its last discussion about ADUs, some members of the City Council expressed an interest in limiting ADUs to LDR-1 parcels which conformed to the minimum lot size requirements. Such a limitation is not presently in the proposed draft because it would effectively prohibit ADUs on the great majority (i.e., probably in excess of 75%) of LDR-1 parcels, and Planning Division staff has proceeded with the understanding that the City Council desired to permit ADUs on a more general basis.

3.0 ADU PERMIT FORM AND FEE

Planning Division staff has not yet had a chance to prepare the permit form or determine a reasonable fee amount. More detail could be expected as this item moves toward the public hearing and subsequent Council action, probably in late August.

34 **4.0 SUGGESTED ACTION**

35 The City Council should discuss these issues, confirm whether this is generally the sort
36 of ordinance envisioned by the Council, and provide any further direction to staff for
37 changes as the proposed amendment moves forward. Staff proposes to schedule a public
38 hearing for the draft amendment at the August 3rd meeting of the Planning Commission.

Prepared by: Associate Planner Bryan Lloyd (651-792-7073)

Attachments: A. Draft zoning code amendment

Table 1004-2	LDR-1	LDR-2	MDR	HDR-1/ HDR-2	Standards
Dwelling unit, accessory	GP	GNP	PNP	NP	Y

1011.12 Additional Requirements for Specific Uses in All Districts

B. Residential Uses, Accessory:

6. Accessory Dwelling Units (ADU):

- a. An ADU shall be located on a lot occupied by a one-family dwelling.
- b. No more than one ADU shall be allowed on a lot.
- c. ~~The one-family dwelling on the lot~~ Either the principal dwelling unit or the ADU shall be owner-occupied and both dwelling units shall be under unified ownership.
- d. Maximum occupancy of an ADU shall be limited to 2 people.
- e. An ADU shall be assigned a unique address identifier to differentiate it from the principal dwelling. An attached ADU shall be identified by "ADU A" and a detached ADU shall be identified by ADU B following the primary property address (e.g., 1234 Elm Street ADU B).
- f. A detached ADU may be located above a detached garage ~~of the one-family dwelling~~ or within a separate accessory building meeting the standards for accessory buildings established in §1004.02 of this Title.
- g. A property shall have a minimum of 1 additional, conforming, off-street vehicle parking space above and beyond the number of parking spaces required for the principal dwelling unit in the zoning district.
- h. Home Occupations: Home occupations are permitted in ADUs, provided that the combined impacts of home occupations in the ADU and the principal dwelling unit conform to the standards and limitations established in §1011.12B2 of this Title.
- i. Dimensional Standards for All ADUs:
 - i. Maximum height of ~~a detached an~~ -ADU, including one built above a garage: shall not exceed 30 feet (as typically measured to mid-point of pitched roof) the standards for principal or accessory buildings, as applicable.
 - ii. ~~Maximum unit~~ Unit size: An ADU shall include at least 300 square feet of living area up to a maximum of 650 square feet of living area, but in no case shall an ADU exceed 75% of the principal dwelling's ~~floor~~ four season living area (exclusive of the ADU), ~~up to a maximum size of 600 square feet of living area.~~ For the purposes of this provision, "living area" shall include kitchen areas, bathrooms, living rooms, bedrooms (including the closet which defines the bedroom), and other rooms,

and shall exclude utility rooms, hallways, entryways, storage areas, and garages.

ii.iii. An ADU shall include a maximum of 1 bedroom.

iii.iv. Setback requirements: ~~Attached~~ ADUs shall meet the standards for principal **or accessory** buildings, **as applicable**; ~~detached ADUs shall meet the setback requirements for accessory buildings.~~

f.j. The entryway to a detached ADU shall be connected to a street frontage with a paved walkway.

g.k. Design Standards for Attached ADUs: The appearance or character of the principal building shall not be significantly altered so that its appearance is no longer that of a one-family dwelling.

h.l. Design Standards for Detached ADUs:

- i. Material: The exterior finish material shall match in type, size, and placement, the exterior finish material of the principal dwelling unit.
- ii. Roof pitch: The roof pitch shall match the predominant roof pitch of the principal dwelling unit.
- iii. Details: Trim shall match the trim used on the principal dwelling unit. Projecting eaves shall match those of the principal dwelling unit.
- iv. Windows: Windows shall match those in the principal dwelling unit in proportion (relationship of width to height) and orientation (horizontal or vertical).

m. Permit Required: A lifetime, non-transferrable ADU Occupancy Permit shall be required from the Community Development Department to allow an ADU to be rented. For the purposes of this provision, a “rented” ADU is one that is being occupied by a person or persons other than the family (as defined in §1001.11 of this Title) occupying the principal dwelling unit. Each property owner seeking to rent an ADU, or occupy an ADU while renting the principal dwelling unit, shall apply for a new ADU Occupancy Permit according to the procedure established herein. In addition to receiving an ADU Occupancy Permit, the property shall be in compliance with the City’s rental registration requirements.

- i. **Application:** The owner of property on which an ADU is proposed shall file a permit application by paying the fee set forth in Chapter 314 of this Code and submitting a completed application form and supporting documents as set forth on the application form. The Community Development Department will review the application to determine whether the application is complete and the subject property is eligible to receive the requested ADU permit.
- ii. **Notification:** Upon the determination that a complete application has been submitted and that the property is eligible to receive the requested ADU permit, property owners within a radius of 100 feet

77 shall be notified in writing by the Community Development
78 Department of the application and that they have 7 days in which to
79 share comments or concerns about the application before the
80 Community Development Department issues the permit.

- 81 iii. Conditions: The City may impose conditions on the issuance of an
82 ADU permit. Such conditions must be directly related to, and must
83 bear a rough proportionality to, impacts created by the ADU.
- 84 iv. Revocation: If a permitted ADU or the property for which an ADU
85 permit has been issued should fail to meet the requirements of the
86 permit, and/or if a property for which an ADU permit has been issued
87 should become ineligible for such permit, the issued ADU permit may
88 be revoked upon the determination by the Community Development
89 Department that the noncompliance and/or ineligibility issue(s)
90 cannot or have not been resolved. If an ADU permit is revoked,
91 occupation of the ADU by a person or persons other than the family
92 (as defined in §1001.11 of this Title) occupying the principal dwelling
93 unit shall cease within 60 days of the date of the revocation.
- 94 v. Expiration: An ADU permit shall expire upon transfer of the property
95 to a new owner. Continued use of an ADU on a property which has
96 been transferred to a new owner shall require the new owner to apply
97 for a new ADU permit.